

# Registration of Production Activity

The *Guidelines and Best Practices for filming on the Island of Oahu during the time of Covid-19* document requires that each production register its production activity for the purpose of contact tracing and adherence to the requirements as set forth by the City and County of Honolulu with regard to the City's efforts to contain and manage the community spread of COVID-19.

Please submit this form a minimum of 48 hours prior to the start of the production activity on Oahu. In the event that the information provided in this document changes, a revised form must be submitted within 48 hours of the new information so that the most current data is on file at the film office.

Company name:	
Project:	
Production Activity, Start date:	End date:
Representative:	Title:
Phone Number:	Mobile number:
Email address:	

Company website:			
Company address:			
City:	State:	Zip Code:	Country:

Executive Producer:
Producer:

The following member of this production will be responsible for overseeing, implementing and managing the adherence to the Covid-19 protocols set forth by the production company, and the rules of the City and/or State's required guidelines relating to Covid-19.

Name:	Mobile number:
Email:	
Production activity occurred at the following locations by date of activity at each location (listed below on an attached schedule):	

The company and its representative are responsible for the information listed herein. The company and its representative agree to perform all of the obligations stated in the City and/or State's required guidelines relating to Covid-19 and any additional health and safety protocols established by the production company:

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name of Signer: \_\_\_\_\_