



NEIGHBORHOOD COMMISSION

HONOLULU HALE • 530 SOUTH KING STREET, ROOM 406 • HONOLULU, HAWAII 96813 U.S.A.
TEL: (808) 768-3710 • FAX: (808) 768-3711 • E-MAIL: nco@honolulu.gov
INTERNET: <http://www.honolulu.gov/nco>

REGULAR MEETING MINUTES

MONDAY, APRIL 27, 2015

MISSION MEMORIAL BUILDING HEARINGS ROOM, GROUND FLOOR

CALL TO ORDER: Chair Sylvia Young called the meeting to order at 7:00 p.m.

Members Present – Tyler Dos Santos-Tam, Robert “Bob” Finley, Loryn Guiffre, Richard Oshiro, Claire Tamamoto, and Sylvia Young.

Members Absent – Robert Stubbs and Russell Yamanoha.

Guests – Rodney Boucher (Ewa Neighborhood Board No. 23), Bronson Silva, Vina Cruz (Pearl City Neighborhood Board No. 21), Liz Contrades (Corporation Counsel), Nicole Velasco (Executive Secretary), Bryan Mick and Risé Doi (Neighborhood Commission Office).

Roll Call of Commissioners, Establishment of Quorum – A roll call of Commissioners established a quorum present with six (6) Commissioners.

Moment of Silence for Commissioner Zahn: A moment of silence was taken for Commissioner Charles Zahn.

Report of any Neighborhood Commission business considered by the Liliha/Puunui/Alewa/Kamehameha Heights Neighborhood Board No. 14 – Dos Santos-Tam reported there was a joint special meeting with the Liliha/ Alewa/ Kamehameha Heights Neighborhood Board No. 14 and the Nuuanu-Punchbowl Neighborhood Board No. 12, but no Commission business was discussed. Chair Young, Stubbs, and Dos Santos-Tam were present at the joint special meeting.

APPROVAL OF MINUTES

Regular Meeting Minutes – February 23, 2015: **Finley moved and Guiffre seconded to approve the February 23, 2015 regular meeting minutes. The minutes were approved as published by UNANIMOUS CONSENT, 6-0-0 (Aye: Dos Santos-Tam, Finley, Guiffre, Oshiro, Tamamoto, and Young).**

PUBLIC CONCERNS

- Emergency Preparedness: Rodney Boucher from Ewa Neighborhood Board No. 23 delivered a brief presentation regarding emergency preparedness. In early June 2015, there will be a statewide hurricane preparedness exercise called Makana Pahili. Volunteers are needed. Community Emergency Response Team (CERT) training is available for free at the Frank Fasi Municipal Building through the City Department of Emergency Management (DEM). The Get Ready Ewa Beach Preparedness Fair will be held on Sunday, September 6, 2015. Emergency preparedness fairs will also be held in Manoa and Kailua on different dates. Boucher noted it is important to be informed and sign up for nixle.com, have an emergency kit with food and water, and to know where the evacuation shelters are.
- Installation Ceremony: Boucher suggested University of Hawaii West Oahu as a possible location site for the installation ceremony.

Questions, comments, and concerns followed:

1. CERT Training: Finley asked and Boucher answered that there has been CERT training at Waianae High School, Campbell High School, and Radford High School. There will be CERT training at Kaiser High School and Mililani High School.
2. Makani Pahili: Tamamoto asked and Boucher answered that Makani Pahili will be during the first week of June 2015. Boucher noted that Saturday, June 6, 2015 is the distribution site date for shelters. Boucher noted that the National Guard is looking for volunteers to role play for their exercise.

EXECUTIVE SECRETARY'S REPORT: Nicole Velasco reported the following:

2015 Elections Update – The neighborhood board elections began on Friday, April 24, 2015. So far, over 5,000 people have voted in the neighborhood board elections, which is about three percent (3%) of eligible voters. The goal is to have 25% of eligible voters to vote in the neighborhood board elections.

Neighborhood Plan Amendments– All signatures were gathered and the amendments have been forwarded to the City Clerk. Bryan Mick noted that the amendments went into effect on Tuesday, April 19, 2015.

State Legislation Update – SB 419, the bill which would allow more than a quorum of board members to attend public forums, passed out of conference and is waiting to be signed by Governor David Ige. NCO is still waiting for Governor's Representatives to attend the neighborhood board meetings.

2015 Installation Update – The location is still to be determined. Velasco noted to let Mick know of any location suggestions.

Questions, comments, and concerns followed:

1. Voting: Dos Santos-Tam asked and Velasco answered that about 5,600 votes were cast so far in the neighborhood board elections. Velasco noted there had been much advertising for the elections. Velasco encouraged everyone to spread the word and vote.
2. Location for Installation: Dos Santos-Tam asked about the location requirements for installation. Velasco answered that the location should have enough space to accommodate 400 people and an audio-visual component. Mick noted cost is also to be taken into consideration. Various location suggestions were discussed. NCO will follow up.
3. Ballots: Finley and Mick noted that people will not receive ballots if they reside in an uncontested area. Vina Cruz from the Pearl City Neighborhood Board No. 21 commented that the race was uncontested this year in his area.

COMMITTEE REPORTS

Elections Committee – There was no report. Chair Young noted that the certification of the results will be in May 2015. Dos Santos-Tam asked and Chair Young noted that Commissioners do not have a conflict with certifying the results. Mick noted the chief election officer makes the decision in the event that the results are challenged, so Commissioners have no conflict.

Finance Committee – There was no report.

Neighborhood Plan Committee – There was no report. Finley noted he is waiting for input from the elections committee, survey committee, and NCO for suggestions on what to examine next year.

Survey Committee – There was no report. Guiffre noted the survey committee will try to have a meeting in May 2015.

COMMISSION BUSINESS

Appointment of Members and Selection of Chairs to Committees – Chair Young reassigned and appointed chairs and committee members for the remainder of the term.

- Elections Committee: Tamamoto, Guiffre, and Yamanoha were appointed. Tamamoto was appointed as Chair.
- Finance Committee: Chair Young asked who would like to volunteer for the committee. Tamamoto noted that the committee would like to look into setting parameters for the neighborhood boards' expenditures. Velasco noted that the finance committee was created to look at where to cut in the budget. Velasco suggested that the finance committee could fall under the Neighborhood Plan committee. Mick noted there was a brief period when the finance committee was formed to provide input for the budget. Mick suggested having a permitted interaction group (PIG) to make recommendations instead. Mick mentioned that numbers cannot be provided to the finance committee until the budget reaches Council. Finley noted that the administration had asked the committee previously about recommendations of where to cut in the budget, and committee members can be appointed if necessary. Chair Young agreed that a finance committee is not necessary at this point. Chair Young noted that the finance committee cannot be abolished, so it will be a standing committee. Oshiro also joined the finance committee.

- Neighborhood Plan Committee: The members remained the same. Oshiro also joined the Neighborhood Plan committee.
- Survey Committee: The members remained the same.

Selection of the May 2015 Meeting Date – Chair Young noted the May 2015 meeting would fall on Memorial Day and that another date will need to be selected. Chair Young suggested Tuesday, May 26, 2015.

Selection of Sanction Hearing Dates for Complaints – Potential dates for sanction hearings for Choy v Watson and Wong v Watson_Kobayashi were discussed. Mick noted that a third complaint had recently been filed from Makakilo. Chair Young and Finley asked Mick to send an email to the Commissioners to select a possible June 2015 date.

Report on Evaluation of Neighborhood Board Visitations – There was no report.

ANNOUNCEMENTS

Next Meeting: The Neighborhood Commission's next regular meeting is tentatively scheduled for Tuesday, May 26, 2015 at 7:00 p.m. at the Mission Memorial Building Hearings Room.

ADJOURNMENT: The meeting adjourned at 8:02 p.m.

Submitted by: Risé Doi, NCO Staff
Reviewed by: Bryan Mick, NCO Staff