



## NEIGHBORHOOD COMMISSION

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### **REGULAR MEETING MINUTES MONDAY, JANUARY 26, 2015 MISSION MEMORIAL BUILDING HEARINGS ROOM, GROUND FLOOR**

CALL TO ORDER: Vice Chair Bob Finley called the meeting to order at 7:00 p.m.

Members Present – Tyler Dos Santos-Tam, Robert “Bob” Finley, Loryn Guiffre, Claire Tamamoto, Robert “Bob” Stubbs, and Charles Zahn.

Members Absent – Russell Yamanoha and Sylvia Young.

Guests – Roy Amemiya (Managing Director), Laura Yoshida (Deputy, Corporation Counsel), Nicole Velasco (Executive Secretary), Bryan Mick and Risé Doi (Neighborhood Commission Office staff).

Roll Call of Commissioners, Establishment of Quorum – A roll call of Commissioners established a quorum present with six (6) Commissioners.

Report of any Neighborhood Commission business considered by the Liliha/Puunui/Alewa/Kamehameha Heights Neighborhood Board No. 14 – There was no report provided.

### APPROVAL OF MINUTES

Regular Meeting Minutes – November 24, 2014: **Stubbs moved and Zahn seconded to approve the November 24, 2015 regular meeting minutes. The minutes were approved as corrected by UNANIMOUS CONSENT, 6-0-0 (Aye: Dos Santos-Tam, Finley, Guiffre, Tamamoto, Stubbs, and Zahn).** Corrections included the following: “Tanimoto” should be spelled “Tamamoto.”

Nicole Velasco introduced and thanked Managing Director Roy Amemiya for attending tonight’s Commission meeting. Amemiya thanked the Commission and noted the importance of the Neighborhood Boards to the City and its operations.

PUBLIC CONCERNS: None.

EXECUTIVE SECRETARY’S REPORT: Nicole Velasco reported the following:

2015 Elections Update – There are nearly 300 registered candidates and half are new applicants. Velasco noted the Neighborhood Commission Office (NCO) has been doing outreach since 2013 and leveraging social media and online campaigns to reach a wider audience. Velasco reported that if the candidate application trend continues, there should be about 500 candidates registered by the deadline, Friday, February 20, 2015. Velasco hopes to see contested races. Velasco reported that six (6) people had who are candidates attended the Empower Windward event. Velasco noted there will be another NCO workshop on Tuesday, February 17, 2015 in Kakaako.

Neighborhood Commission Office Website Update – The new website is scheduled to go live on Friday, January 30, 2015. Velasco noted that NCO has been waiting for a new website for a long time and is excited to see the website on Friday. Velasco noted that NCO is working on a request to streamline the email subscription process, and noted that about 85 documents are sent out through email per month. Velasco noted that the NCO website will resemble the other City pages. Velasco encouraged the Commission to contact the NCO with suggestions regarding the new website.

Questions, comments, and concerns followed:

1. NCO Staff: Finley complimented the NCO staff for providing potential candidates with information about the neighborhood board elections and where to review the Neighborhood Plan.
2. Website: Finley noted that Chair Young asked the Commissioners to go to Velasco or Mick with feedback and suggestions for the new website. Finley suggested that there should be a separate page listing board



motions passed during a meeting. Guiffre noted and Velasco answered that the office will answer any questions from the public about the website.

3. Videographer Contract: Dos Santos-Tam asked and Velasco noted that there will be a new videographer contract as of Sunday, February 1, 2015. Velasco is looking at using multiple cameras for better picture quality. Finley asked and Mick answered that 23 boards currently videotape their meetings. Finley noted the importance of videotaping the meetings and mentioned that many seniors watch the meetings on Olelo. Finley also noted the importance of the scheduling of the meetings on Olelo and mentioned that occasionally the airing times change. Zahn noted that Olelo has prime time programs, and Olelo airs the videotaped meetings a second time around other content. Tamamoto asked and Mick answered that Olelo hosts and archives the videos, and the links are ordered chronologically. Tamamoto asked and Velasco answered that storage of the videos on the NCO website would be costly.
4. Budget: Tamamoto asked and Velasco answered that the budget was submitted at the end of last year. Tamamoto asked and Velasco answered that the budget document must remain confidential until the administration releases to the Council a budget available for public review.

### COMMITTEE REPORTS

Elections Committee – Zahn reported the elections committee held a meeting on Friday, January 23, 2015. Zahn noted the election timeline is on track and that Mililani Mauka only has one (1) candidate that has applied. Tamamoto noted that Pearl City had previous problems of having enough candidates run. Zahn noted public outreach efforts were discussed, and there is a recommendation for a chief monitoring clerk for alter in tonight's meeting.

Finance Committee – Tamamoto noted there was no finance committee meeting. Tamamoto commented that the committee should examine the policies of what is covered in the budget.

Neighborhood Plan Committee – Finley reported that the recommended changes will be placed on next month's agenda for adoption.

Survey Committee – Guiffre noted she was sick. Mick reported the survey committee meeting was canceled. Mick noted the results of the survey have been analyzed and will be presented at the Commission's February 2015 meeting.

### COMMISSION BUSINESS

Appointment of Chief Monitoring Officer – Zahn recommended Mike Golojuch for the appointment of chief monitoring officer, and circulated a profile.

**Dos Santos-Tam moved and Zahn seconded to appoint Mike Golojuch as chief monitoring officer.**

Discussion followed: Golojuch: Finley noted that Chair Young was in favor of appointing Golojuch. Finley noted that Golojuch is retired and will have the time to serve as chief monitoring officer. Finley asked and Mick answered that the position is not paid.

**The motion to appoint Mike Golojuch as chief monitoring officer was ADOPTED UNANIMOUSLY, 6-0-0 (Aye: Dos Santos-Tam, Finley, Guiffre, Tamamoto, Stubbs, and Zahn).**

Report on Evaluation of Neighborhood Board Visitations – There was no report provided.

### ANNOUNCEMENTS

Next Meeting: The Neighborhood Commission's next regular meeting is tentatively scheduled for Monday, February 23, 2015 at 7:00 p.m. at the Mission Memorial Building Hearings Room.

Dos Santos-Tam noted that he and Guiffre had attended the tweet-up in December 2014. Guiffre commented that the social media outreach is working.

ADJOURNMENT: The meeting adjourned at 7:30 p.m.

Submitted by: Risé Doi, NCO Staff  
Reviewed by: Bryan Mick, NCO Staff