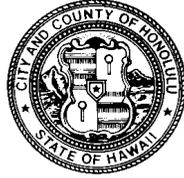


ETHICS COMMISSION
CITY AND COUNTY OF HONOLULU

'20JUN17 AM 9:34 CITY CLERK

925 DILLINGHAM BOULEVARD, SUITE 190 • HONOLULU, HAWAII 96817
PHONE: (808) 768-9242 • FAX: (808) 768-7768 • EMAIL: ethics@honolulu.gov • INTERNET: www.honolulu.gov/ethics



KIRK CALDWELL
MAYOR

JAN K. YAMANE
EXECUTIVE DIRECTOR
AND LEGAL COUNSEL

AGENDA

Date: June 24, 2020

Time: 11:30 a.m.

WebEx: Meeting Number (Access Code): 1461069061

Meeting Password: RzuptxNZ283 (79878969 from phones and video systems) or join by phone 1-408-418-9388

This meeting will be held via WebEx Video Conferencing only. Members of the public are invited to join this meeting by downloading the WebEx Meeting app using a phone or tablet with the above log-in information. You may testify during the video conference or submit written testimony in advance of the meeting via e-mail, fax, or mail. To avoid excessive noise/feedback, please mute your microphone except to testify.

**MEMBERS OF THE PUBLIC ARE ENCOURAGED TO SPEAK
AND/OR SUBMIT WRITTEN TESTIMONY ON ANY AGENDA ITEM**

ORDER OF BUSINESS

- I. Call to Order, Public Notice, Quorum
- II. New Business
 - A. Chair's Report
 - 1. Announcements, Introductions, Correspondence, and Additional Distribution - None
 - 2. For Action: Approval of Open Session Minutes of April 15, 2020
 - 3. For Action: Approval of Open Session Minutes of May 1, 2020
 - 4. For Action: Approval of Executive Session Minutes – None

- B. Executive Director and Legal Counsel's Report
 - 1. Staff Work Reports Summary
 - 2. Statistics
 - a. Website Sessions – February, March, April, May 2020
 - b. Financial Disclosure Filings – Update
 - c. Lobbyist Registrations, Annual Reports – Update
 - 3. Budget
 - a. FY2021 Operating Budget – Bill 20 (2020), CD1 FD1
 - b. FY2022 Operating Budget Request – None
 - 4. Education and Outreach
 - a. Ethics Training Program (FY19–FY20) – Update
 - b. E-Newsletter, Twitter, Website – Update
 - c. Brochure – Update
 - d. University of Hawai'i at Mānoa, Richardson School of Law – Posting for Summer Interns – Update
 - 5. Legislation
 - a. Resolution 19-331 Initiating Amendments to the Revised Charter of the City and County of Honolulu 1973 (2017 Edition), Relating to the Honolulu Ethics Commission – Update
 - b. Resolution 20-83, FD1 Initiating Amendments to the Revised Charter of the City and County of Honolulu 1973, As Amended (2017 Edition), Relating to Honolulu Ethics Commission Staff – Update
 - 6. Education Opportunities – Commissioners and Staff
 - a. COGEL 42nd Annual Conference (December 13-16, 2020), Virtual Meeting (Hosted by City of Atlanta) – Update

III. Executive Session Determination

- A. For Discussion and Action: Whether the Ethics Commission Should Exercise Its Discretion to Consider Whether There Is Probable Cause to Believe That a City Employee Violated Revised Charter of Honolulu Section 11-104

- IV. Executive Session (The following agenda items will be reviewed in executive session pursuant to Section 92-5(a)(2), Hawaii Revised Statutes (HRS), to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of matters affecting privacy will be involved; or Section 92-5(a)(4), HRS, to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities.)

- A. For Decision: Whether There Is Probable Cause to Believe That a City Employee Violated Revised Charter of Honolulu Section 11-104
- V. Strategic Planning
 - A. *Ethics Commission–2027 (Amended)*
 - 1. PIG – Review Strategic Plan Top Priorities (Chair Marks, Vice-Chair Monk, Commissioner Suemori)
- VI. Adjournment – Next Meeting: August 19, 2020

SPEAKER REGISTRATION

Prior to the Day of the Meeting: Persons wishing to testify are requested to register their name, phone number, and agenda item via email at ethics@honolulu.gov; or by calling 768-9242.

On the Day of the Meeting: Persons who have not registered to testify by the time the Commission meeting begins will be given the opportunity to speak on an item following oral testimonies of registered speakers.

Each speaker is limited to a three-minute presentation on each item.

WRITTEN TESTIMONY

Prior to the Day of the Meeting: Testimony may be emailed to ethics@honolulu.gov or faxed 768-7768.

On the Day of the Meeting: Submit 10 copies of written testimony to Commission staff.

*Individuals who require special needs accommodations are invited to contact the
Honolulu Ethics Commission
Phone: 768-9242, Fax: 768-7768, Email: ethics@honolulu.gov
at least **four (4) working days** in advance of the meeting.*

All handouts will be posted at www.honolulu.gov/ethics/meetings.html