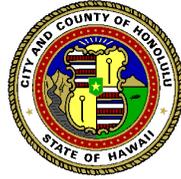


**ETHICS COMMISSION  
CITY AND COUNTY OF HONOLULU**

925 DILLINGHAM BOULEVARD, SUITE 190 • HONOLULU, HAWAII 96817  
PHONE: (808) 768-9242 • FAX: (808) 768-7768 • EMAIL: [ethics@honolulu.gov](mailto:ethics@honolulu.gov) • INTERNET: [www.honolulu.gov/ethics](http://www.honolulu.gov/ethics)

KIRK CALDWELL  
MAYOR



JAN K. YAMANE  
EXECUTIVE DIRECTOR  
AND LEGAL COUNSEL

**AGENDA**

Date: July 18, 2018

Time: 11:30 a.m.

Place: Kapālama Hale  
1<sup>st</sup> Floor Conference Room  
925 Dillingham Boulevard  
Honolulu, Hawai'i 96817

**MEMBERS OF THE PUBLIC ARE ENCOURAGED TO SPEAK  
AND/OR SUBMIT WRITTEN TESTIMONY ON ANY AGENDA ITEM**

**ORDER OF BUSINESS**

- I. Call to Order, Public Notice, Quorum
- II. New Business
  - A. Chair's Report
    1. Announcements, Introductions, Correspondence, and Additional Distribution
    2. For Action: Approval of Open Session Minutes of June 20, 2018
    3. For Action: Approval of Executive Session Minutes of June 20, 2018  
The Commission may convene an executive session pursuant to Section 92-5(a)(4), Hawaii Revised Statutes (HRS), to consult with the Commission's attorneys regarding questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.
  - B. Executive Director and Legal Counsel's Report
    1. Staff Work Reports Summary

2. Statistics
    - a. Website Sessions, June 2018
  3. Budget
    - a. FY2019 Operating Budget – Update
    - b. FY2020 Operating Budget Request – Update
  4. Education and Outreach
    - a. Ethics Training Program – Update
  5. Legislation – None
  6. Education Opportunities – Commissioners and Staff
    - a. Will Weinstein Ethics Conversation Series (July – August, 2018)
      - i. July 17, 2018 – Ethics in the Boardroom
      - ii. July 19, 2018 – Fraud and Its Recent Giants
      - iii. July 31, 2018 – Legal Ethics
      - iv. August 2, 2018 – Medical Ethics
      - v. August 7, 2018 – Ethics in Politics
    - b. State Campaign Spending Commission – October 17, 2018 (tentative)
- III. Executive Session (The following agenda items will be reviewed in executive session pursuant to Section 92-5(a)(2) and (4), HRS: to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of matters affecting privacy will be involved and to consult with the Commission’s attorney on questions and issues pertaining to the Commission’s powers, duties, privileges, immunities and liabilities.)
- A. For Discussion: Kealoha vs. Totto, Civil No. 16-1-1166 GWBC in the Circuit Court of the First Circuit, State of Hawai‘i, and Civil No. 1:16-CV-16-00682 JMS-KSC in the United States District Court for the District of Hawai‘i
  - B. Independent Ethics Investigator Retained Due to Conflict of Interest – None
  - C. Executive Director and Legal Counsel – Annual Evaluation
- IV. Strategic Planning
- A. For Discussion: Media Policy (dated July 23, 2015) and Crisis Action Protocol – None
- V. Adjournment

## **SPEAKER REGISTRATION**

Prior to the Day of the Meeting: Persons wishing to testify are requested to register their name, phone number and agenda subject matter via email at [ethics@honolulu.gov](mailto:ethics@honolulu.gov); or by calling 768-9242.

On the Day of the Meeting: Persons who have not registered to testify by the time the Commission meeting begins will be given the opportunity to speak on an item following the oral testimonies of the registered speakers.

Each speaker is limited to a three-minute presentation on each item.

## **WRITTEN TESTIMONY**

Prior to the Day of the Meeting: Testimony may be emailed to [ethics@honolulu.gov](mailto:ethics@honolulu.gov) or faxed to 768-7768.

On the Day of the Meeting: Submit 10 copies of written testimony to Commission staff.

Individuals who require special needs accommodations are invited to contact the Honolulu Ethics Commission at 768-9242, via facsimile at 768-7768, or email [ethics@honolulu.gov](mailto:ethics@honolulu.gov) at least **4 working days** in advance of the meeting.

All handouts will be posted at [www.honolulu.gov/ethics/meetings.html](http://www.honolulu.gov/ethics/meetings.html)