

ETHICS COMMISSION
CITY AND COUNTY OF HONOLULU

925 DILLINGHAM BOULEVARD, SUITE 190 • HONOLULU, HAWAII 96817
PHONE: (808) 768-7787 • FAX: (808) 768-7768 • EMAIL: ethics@honolulu.gov • INTERNET: www.honolulu.gov/ethics

KIRK CALDWELL
MAYOR



JAN K. YAMANE
EXECUTIVE DIRECTOR
AND LEGAL COUNSEL

AGENDA

Date: August 16, 2017
Time: 11:30 a.m.
Place: Kapālama Hale
1st Floor Conference Room
925 Dillingham Boulevard
Honolulu, Hawaii'i 96817

2017 AUG -8 PM 3:59

C & C
CITY AND COUNTY OF HONOLULU

MEMBERS OF THE PUBLIC ARE ENCOURAGED TO SPEAK
AND/OR SUBMIT WRITTEN TESTIMONY ON ANY AGENDA ITEM

ORDER OF BUSINESS

- I. Call to Order, Public Notice, Quorum
- II. New Business
 - A. Chair's Report
 1. Announcements, Introductions, Correspondence, and Additional Distribution
 2. For Action: Approval of Open Session Minutes of July 19, 2017
 3. For Action: Approval of Executive Session Minutes of June 21, 2017
Approval of Executive Session Minutes of July 19, 2017

The Commission may convene an executive session pursuant to Section 92-5(a)(4), Hawaii Revised Statutes (HRS), to consult with the Commission's attorneys regarding questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

B. Executive Director and Legal Counsel's Report

1. Staff Work Reports Summary
2. Statistics – Update
3. Budget
 - a. FY2018 Operating Budget
 - b. FY2019 Operating Budget Request
4. Education and Outreach
 - a. Ethics Training Program – Update
5. 2016 General Election Charter Amendment Question No. 2 – Bill 057 (17).
Relating to Ethics Commission Staff (Reported for passage Third Reading,
Executive Matters and Legal Affairs Committee, July 25, 2017)
6. Audit – None
7. Legislation
 - a. Uniform Information Practices Act (UIPA) – Act 165 (Session Laws of
Hawai'i 2017) Relating to Information Practices (Report Title: Office of
Information Practices; freedom of information; disclosure rules)
 - b. City Council
 - i. Bill 050, CD1(17), Relating to City Boards and Commissions (Reported
for Passage Third Reading, Executive Matters and Legal Affairs Committee,
July 25, 2017)
 - ii. Bill 057 (17), Relating to Ethics Commission Staff (see Item II.B.5.)
8. Education Opportunities
 - a. Society of Corporate Compliance and Ethics (SCCE), 16th Annual
Compliance & Ethics Institute, October 15-18, 2017, Caesar's Palace,
Las Vegas, NV (Reschedule October 2017 Ethics Commission Meeting)
 - b. Council on Government Ethics Laws (COGEL), Annual Conference,
December 3-6, 2017, Sheraton Centre Toronto

C. For Discussion: Rule-Making and Mayor's Directives, Memoranda, and Department Policies and Circulars, Item V., Administrative Directives Manual Policy Guidance

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- III. Executive Session (The following agenda items will be reviewed in executive session pursuant to Section 92-5(a)(4), HRS, to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities.)
 - A. For Discussion: Kealoha vs. Totto, Civil No. 16-1-1166 GWBC in the Circuit Court of the First Circuit, State of Hawai'i, and Civil No. 1:16-CV-16-00682 JMS-KSC in the United States District Court for the District of Hawai'i
 - B. Independent Ethics Investigator Retained Due to Conflict of Interest – None
- IV. For Discussion: Strategic Planning – Exposure Draft Dated June 21, 2017, Distributed to City Officers and Employees for Comment
- V. Adjournment

SPEAKER REGISTRATION

Prior to the Day of the Meeting: Persons wishing to testify are requested to register their name, phone number and agenda subject matter via email at ethics@honolulu.gov; or by calling 768-7787 or 768-7791.

On the Day of the Meeting: Persons who have not registered to testify by the time the Commission meeting begins will be given the opportunity to speak on an item following the oral testimonies of the registered speakers.

Each speaker is limited to a three-minute presentation on each item.

WRITTEN TESTIMONY

Prior to the Day of the Meeting: Testimony may be emailed to ethics@honolulu.gov or faxed to 768-7768.

On the Day of the Meeting: Submit 10 copies of written testimony to Commission staff.

Individuals who require special needs accommodations are invited to contact the Honolulu Ethics Commission at 768-7787, via facsimile at 768-7768, or email ethics@honolulu.gov at least **4 working days** in advance of the meeting.

All handouts will be posted at www.honolulu.gov/ethics/meetings.html