

7. Do you or any member of your immediate family (either living under the same roof with you or related to you by blood or marriage) own a financial or controlling interest in any business which has sought approval of any proposed official action* from a City agency during the past twelve (12) months or may be involved in official action* to be taken by you? Yes No If yes,
- a. Name of business _____
 - b. Nature of business _____
 - c. Name of person owning interest and relationship to you _____

 - d. Percent of interest owned by that person _____
 - e. City agency from which approval has been or will be sought _____

 - f. Action of City agency _____

IMPORTANT NOTE: Section 11-103, Revised Charter of Honolulu (RCH), provides that any elected or appointed officer or employee who possesses or acquires such interests as might reasonably tend to create a conflict with the public interest shall make full disclosure in writing to his or her appointing authority and to the Ethics Commission, at any time such conflict becomes apparent. If any outside employment or business or professional activity disclosed above might reasonably tend to create such a conflict, or if you possess any interests which might tend to create such a conflict, complete a Disclosure of Interest Statement (Form EM-2). The form can be obtained from the Ethics Commission or from your appointing authority.

Failure to disclose any non-City employment, business or professional activity, or the seeking of approval from or appearance before any City agency may subject an officer or employee to disciplinary action by their appointing authority.

DATE SIGNATURE

* The term "official action" as used here includes, but is not limited to: applications relating to grading requirements; building permits or variances under the City and County Building Code; approval of maps and/or other construction plans of subdivisions; variances and rezoning under the zoning laws; additions to or changes in the General Plan; reimbursement for construction of sanitary sewers, water facilities and/or subdivision improvements; claims, against the City; and purchases by the City.

Part II Appointing Authority Completes

DETERMINATION OF APPOINTING AUTHORITY

- _____ (1) Based on answers to questions 5, 6 & 7 above, this person has no non-City employment, business or professional activity.
- _____ (2) Based on the available information, it has been determined that the non-City employment or business or professional activity disclosed in questions 5, 6 & 7 above **does not violate** Article XI, RCH, or Section 3-8.2, ROH, because _____

- _____ (3) Based on the available information, it has been determined that non-City employment or business or professional activity disclosed in questions 5, 6 & 7 above **does violate** Article XI, RCH, or Section 3-8.2, ROH, because _____

- _____ (4) Referred to the Ethics Commission for guidance.

DATE APPOINTING AUTHORITY
TELEPHONE OF APPOINTING AUTHORITY

Part III Ethics Commission Completes

DETERMINATION OF ETHICS COMMISSION

- _____ (1) Approved or concur with appointing authority.
- _____ (2) Returned to appointing authority for the following information:

DATE FOR ETHICS COMMISSION