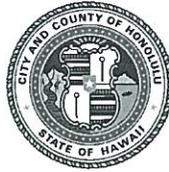


**ETHICS COMMISSION  
CITY AND COUNTY OF HONOLULU**

715 SOUTH KING STREET, SUITE 211 • HONOLULU, HAWAII 96813-3091  
PHONE: (808) 768-7786 • FAX: (808) 768-7768 • EMAIL: [ethics@honolulu.gov](mailto:ethics@honolulu.gov) • INTERNET: [www.honolulu.gov/ethics](http://www.honolulu.gov/ethics)



KIRK CALDWELL  
MAYOR

JAN K. YAMANE  
EXECUTIVE DIRECTOR  
AND LEGAL COUNSEL

**AGENDA**

Honolulu Ethics Commission  
**August 31, 2016 – 11:30 a.m.**  
Standard Financial Plaza  
Conference Room, Suite 211  
715 South King Street  
Honolulu, Hawaii 96813

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**THE PUBLIC IS ENCOURAGED TO SUBMIT WRITTEN TESTIMONY AND/OR  
SPEAK ON ANY AGENDA ITEM BELOW.**

**SPEAKER REGISTRATION**

- Prior to the Day of the Meeting: Persons wishing to testify are requested to register their name, phone number and agenda subject matter via email at [ethics@honolulu.gov](mailto:ethics@honolulu.gov); or calling 768-7787 or 768-7791.
- On the Day of the Meeting: Persons who have not registered to testify by the time the Commission meeting begins will be given the opportunity to speak on an item following the oral testimonies of the registered speakers.
- Each speaker is limited to three minute presentations on each item.

**WRITTEN TESTIMONY**

- Prior to the Day of the Meeting: Testimony may be emailed to [ethics@honolulu.gov](mailto:ethics@honolulu.gov) or faxed to 768-7768.
- On the Day of the Meeting: 10 copies are requested if written testimony is submitted on-site.

**ORDER OF BUSINESS**

**I. CALL TO ORDER**

II. NEW BUSINESS

- A. **For Action: Motion to Approve the Open Session Minutes of the July 20, 2016 and August 9, 2016 Meetings.**
- B. **Executive Director and Legal Counsel's Administrative Report (Written).**
  - 1. Work Reports from Staff Members.
  - 2. General Statistics (Pending Complaints Requiring Investigation and Requests for Advice).
  - 3. FY 2017 Budget Status.
  - 4. Ethics Training Program Status.
  - 5. Status of Charter Amendments.
- C. **For Discussion and Action: Expectations for the Executive Director and Legal Counsel.**
- D. **For Discussion and Action: Modification of Personnel Evaluation Form for the Executive Director and Legal Counsel.**

III. EXECUTIVE SESSION (The following agenda items will be reviewed in executive session pursuant to Section 92-5(a)(2), Hawaii Revised Statutes (HRS), to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of the matters affecting privacy will be involved; HRS Section 92-5(a)(4), to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities; or HRS Section 92-5(a)(8) to deliberate or make a decision upon a matter that requires consideration of information that must be kept confidential pursuant to state or federal law or court order.)

- A. **For Action: Pursuant to HRS Sec. 92-5(a)(2) and (a)(4), Motion to Approve the Minutes of the Executive Session of the June 15 and June 23, 2016, July 20, 2016 and August 9, 2016 Meetings.**
- B. **For Discussion and Action: Pursuant to HRS Sec. 92-5(a)(4), Consultation with the Commission's Attorneys Regarding Questions and Issues Pertaining to the Commission's Powers, Duties, Privileges, Immunities, and Liabilities with respect to Kealoha v. Totto, Civil No. 16-1-1166-6 GWBC in the Circuit Court of the First Circuit, State of Hawaii.**

- C. **For Discussion: Pursuant to Hawaii Revised Statutes, Section 92-5(a)(2) and (4), to Consult with the Commission's Attorneys on Questions and Issues Pertaining to the Commission's Powers, Duties, Privileges, Immunities and Liabilities with Respect to the Hiring of an Investigator.**
- D. **For Discussion: Pursuant to HRS Section 92-5(a)(2), to Consider the Hire, Evaluation, Dismissal, or Discipline of an Officer or Employee and Discuss Retention of an Independent Ethics Investigator Due to a Conflict of Interest.**

IV. ADJOURNMENT