ARBORIST ADVISORY COMMITTEE
3902 PAKI AVENUE, HONOLULU, HI 96815
PHONE (808) 971-7151 • FAX (808) 971-7160

Application for Exceptional Tree Crown and/or Root Pruning

Date: _____

Name of Owner of Tree: _____

Mailing Address of Owner: _____

Telephone Number: Residence _____ Business: _____ Cell Phone _____

Name of Exceptional Tree (*Genus species*): _____

Address and Location of Exceptional Tree: _____

Work Objective: _____

_____

Description of Work: _____

_____

_____

Date of proposed tree work: _____

Special Conditions:

- Complete the above form and return to: Arborist Advisory Committee, 3902 Paki Avenue, Honolulu, Hawaii 96815. Attach a current photo and site map of work to be performed.
- It is unlawful for any person, corporation, public agency or other entity to alter the characteristic shape of any "Exceptional Tree" or remove any branch without first obtaining a permit issued by the Department of Parks and Recreation. (Sec. 41-13.8, B(1), R.O.H. 1978) .
- Permitted pruning is limited to that described above. Penalty for exceeding work described may be assessed to the fullest extent of the law.
- Permit processing time is approximately two weeks from date received. and the owner will be notified of the decision.
- Once a decision is made, the permit will be returned to the owner of the tree.
- Upon approval by the Director of the Department of Parks and Recreation, this application shall constitute permission to prune the above Exceptional Tree(s)/Palm(s) and shall remain valid for 90 days following the approval date.
- An Approved Qualified Arborist shall be present on site when tree(s) are impacted.
- All tree work shall be under the direct supervision of the Qualified Arborist.
- A copy of the approved permit shall be available at the work site.

Recommend Approval/Disapproval (Circle one):

_____
Signature of Owner Date

_____
City Arborist, Division of Urban Forestry Date

_____
Signature of Qualified Arborist Date

Approved:

_____
Director, Dept. of Parks and Recreation Date

Attachment

EXCEPTIONAL TREE PROGRAM
QUALIFIED ARBORIST AGREEMENT AND TREE PRUNING STANDARDS

QUALIFIED ARBORIST REQUIREMENTS

Arboricultural services shall be done under the on-site supervision of a qualified arborist certified by the International Society of Arboriculture (ISA-Certified Arborist) for a minimum of 6 years, or by the American Society of Consulting Arborist (ASCA) Registered Consulting Arborist (RCA). The arborist's ISA and/or RCA Certificate and qualifications must be reviewed and accepted by the Department of Parks and Recreation, Division of Urban Forestry (DUF), prior to pruning permit approval and work commencement. Supporting documents are to address the following:

1. Provide a copy of the named arborist's ISA Certificate or ASCA Registered Consulting Arborist Certificate.

2. Supervision of work similar in scope to that specified in the application. Include specific contracts, scope of work, dates completed, and reference contact information.

3. Possession of a thorough working knowledge of The American National Standard Institute (ANSI) A300 Pruning Standard and the Z133.1 Safety Standard and the ISA Best Management Practices standard.

4. Knowledge and experience in canopy and root pruning practices for the tree species designated on pruning application.

5. Ability to recognize and report tree defects caused by tree structure or disease.

6. Ability to supervise employees ensuring satisfactory completion of operations including, but not limited to; proper tree pruning and removal techniques, work productivity, cleanup, and safety.

Negative References. Any negative response received from clients or from the State Consumer Protection Agency or reporting organizations shall be sufficient cause for disqualification.

Arborist Qualification Process Waiver. DUF reserves the right to waive the qualification process for arborists who have previously performed satisfactorily work for the City and County of Honolulu.

TREE PRUNING STANDARDS

Under the direct on-site supervision of the qualified arborist, canopy and root pruning specifications are as follows:

1. Pruning Standards. Prune in accordance with ANSI A300 Pruning Standard and the ISA Best Management Practices TREE PRUNING standard.

2. Safety Requirements. The arborist shall comply with all local, county, state, federal or other legal requirements including, but not limited to, ANSI Z133.1 Safety Standard and the Occupational Safety and Health Act (OSHA).

3. Tree Defects. The arborist shall report any tree defects due to structure or disease and/or identify any potential risks uncovered while performing the work specified in the pruning application.

4. Tree Preservation Plan (TPP). When applicable, arborist shall comply with all standards set-forth in the TPP. The plan may encompass, but not be limited to: pruning guidelines (root and canopy), tree protection zones, soil compaction/erosion reduction, equipment use and storage, tunneling and directional drilling, alternatives to reduce excessive root pruning, mechanical injury mitigation, horticultural operations such as irrigation schedule, mulch application, soil aeration, etc.

_____

Signature of Qualified Arborist Date