

Title:	<b>Labor Relations Authority</b>	
Purpose:	To clarify responsibilities and authority in the City for labor relations purposes.	
Issued by:	Labor Relations and Training	Date: February 15, 2005
References:	Mayor's Memo (1-30-81)	

**I. POLICY**

- A. The Director of Human Resources (Director) will act for the Mayor in collective bargaining negotiations and contract administration. The Director will make final decisions on all grievances. The Director will consult with the Managing Director or the Mayor on general policy directions and guidelines.
- B. The Director will advise and assist all departments and agencies in their internal personnel management problems within limits set by laws and policies.
- C. The Director's decisions on matters that require his/her actions should be considered final, except as provided through established appeal procedures.
- D. All department and agencies will cooperate with the Director to create an effective and positive labor relations climate in City administration.