City and County of Honolulu
Department of Environmental Services
Storm Water NPDES Public Education and Outreach Tool Kit

Adopt-A-Stream/Adopt-A-Block Project Safety Meeting Checklist

Before you get started, please share this safety information with all volunteers participating in every cleanup you perform. As we work together to cleanup our City, we must all think safety first

SIGN IN ACTIVITIES:

☐ **All volunteers must complete the City and County's release form. Youth must have signed guardian consent.**

☐ **All participants must be at least 12 years of age to participate** with adequate and necessary supervision; there must be at least one (1) adult supervisor for every ten (10) youth between the ages of 12 and 17 years old.

KEY SAFETY TOPICS:

☐ **Work in groups & stay within the area** directed by your team leader.

☐ **Watch out for traffic** - face oncoming cars and be prepared to move out of the way of emergency vehicles.

☐ **Watch your step**. Avoid walking on unstable or slipper ground or rocks.

☐ **Do not cross private property** without the owner's permission.

☐ **Stay clear of any construction.**

☐ **Wear gloves, covered shoes, and sunscreen.**

☐ **Do not pick up sharp or hazardous objects** - needles, broken glass, dead animals or chemicals, tell leader.

☐ **Do not overfill or squeeze trash bags -** bags may contain a sharp object

☐ **Avoid overexertion -** drink plenty of water and take breaks

☐ **Use proper bending and lifting techniques.**

☐ **Sanitize or wash your hands** when clean up is complete.

☐ **Stay alert** - do not wear headphones & never engage in horseplay or distracting activities.

☐ **No drugs or alcohol** - do not use or possess these during cleanup.

☐ **Be alert for stinging insects and poisonous plants-**tell a leader if you have allergies to any of these.

☐ **STAY OUT OF THE WATER!** Hawaii streams all have Leptospirosis in them.

☐ **IMPORTANT: Immediately clean out all open wounds** and cuts with soap and clean water. Keep wounds covered with clean, dry bandages that are large enough to cover the wound. If a wound gets red, swells or drains, seek immediate medical attention. If you have wounds, you should be evaluated for a tetanus immunization, just as you would at any other kind of injury.

In Case of Emergency: Make sure you know the location of the first-aid kit. Have one member bring a cell phone to call 911 for emergencies.

Bag Pickup Procedure

☐ Place non-bulky trash bags in your designated cleanup trash pickup location.

☐ Do not block sidewalks. Where practical, place trash bags at least 8 feet from the side of the road to make the job of collecting bags easier and safe.

☐ Properly secure and completely tie bags.