



# Honolulu County Committee on the Status of Women

CITY AND COUNTY OF HONOLULU

715 South King Street, Suite 311 • Honolulu, Hawaii 96813

**Beverly Munson, Chair**  
**Katherine "K.D." Segura, Vice Chair**  
**Dr. Diane Paloma, Vice Chair**  
**Kathleen Algire-Fedarcy, Member**  
**Rochelle Gregson, Member**  
**Keali'i Lopez, Member**  
**Dr. Reni Soon, Member**

## MEETING MINUTES

Wednesday, May 29, 2019

1:30 p.m.

Kapalama Hale Conference Room, 1<sup>st</sup> Floor

Honolulu, Hawaii

### 1. CALL TO ORDER

The meeting of the Honolulu County Committee on the Status of Women (HCCSW) was called to order by Chair Beverly Munson at 1:35.m.

Present: Kathleen Algire-Fedarcy, Rochelle Gregson, Beverly Munson, Dr. Diane Paloma (1:51 p.m.) and Katherine "K.D." Segura,.

Absent: Keali'i Lopez and Dr. Reni Soon

City Department of Corporation Counsel: Kathleen Kelly.

Staff Resources Personnel for the Committee present at the meeting:

Rebecca J.'I. Soon, Deputy Director, Department of Community Services (DCS)

Jason Young, Secretary to DCS Deputy Director

Shane Akagi, Administrator, Office of Grants Management (DCS/OGM)

Crysttal Steiner, Planner, DCS/OGM

Lauren Jagla, Planner, DCS/OGM

Spenser Kunishige, Planner DCS/OGM

Rebecca Espinosa, DCS/OGM

Debra Lee, Secretary, DCS/OGM

## 2. APPROVAL OF MARCH 5, 2019

Being there are no corrections or revisions, Chair Munson asked for a motion to approve the minutes of March 5, 2019. Member Gregson motioned to accept the minutes as revised, motion was seconded by Vice Chair Segura. Motion passed unanimously.

## 3. TESTIMONY/COMMENTS FROM DEPARTMENT/AGENCIES AND THE PUBLIC

- a. Presentation from the City's Department of Corporation Counsel – Kathleen Kelly. Ms. Kelly distributed copies of two publications: 1. The Sunshine Law, Hawaii's Open Meetings Law Part 1 of Chapter 92, HRS; and 2. Open Meetings, Guide to "The Sunshine Law" for State and County Boards from the Office of Information Practices, State of Hawaii, July 2018.

Ms. Kelly went over the "The Sunshine Law, Hawaii's Open Meetings Law Part 1 of Chapter 92, HRS" answering questions and concerns.

If there are further questions and/or inquiries, she asked that you forward them to Mr. Akagi or DCS Deputy Director Soon so that she may further explain the process and procedures.

- b. Presentation from the Department of Community Services

Mr. Akagi reported he is working with the DIT regarding the Sunshine Law and posting of agendas and apologized for the inconvenience of the May 6 meeting.

Mr. Akagi also reported that the budget request for \$30,000 is still budgeted from the last draft.

Mr. Akagi announced that former member Matapuna Mailo Levenson resigned from the Committee.

- c. Agency/Public Testimonies on All Agenda Items:

None

## 4. FOR DISCUSSION: Update on 2019–2020 Budget Request

5. **FOR DISCUSSION: Committee Vacancies** – It was announced that there are at least 2 vacancies available should anyone know of someone who is interested in serving on this Committee. Mr. Akagi stated that this Committee has no limitations of members serving.

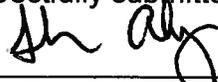
It was also stated that there is a website in which individuals can apply for various boards and commissions if so desired.

6. **FOR DISCUSSION:– Priority Issues/Projects for Fiscal Year 2019-2020** – Chair Munson asked for a motion to defer this discussion until all matters have been discussed. Member Algire-Fedarcy made a motion to defer this until all matters have been discussed and Vice Chair Segura second the motion. Motion passed unanimously.
7. **FOR DISCUSSION: Sunshine Law**
8. **FOR DISCUSSION: Strategic Planning** – Chair Munson asked for a motion to defer the Strategic Planning at the end of the meeting. Member Gregson made a motion to place Strategic Planning at the end of the meeting and Vice Chair Paloma second the motion. Motion passed unanimously. . Members collaborated to discuss issues related to the priority issues brought up at the March 5, 2019 meeting. These include, Sex Trafficking in Honolulu County, Honolulu County First Responder Training When assisting women victims of domestic abuse sexual assault and sex trafficking. Impact of Homelessness on Women, Women's Economic Security and Gender Pay Gap. Missing and Murdered Indigenous Women in Honolulu County.
9. **FOR ACTION: Adoption of revised Rules and Procedures (aka "Operational Guidelines")** – There being no further discussion, Chair Munson asked for a motion to accept the Operational Guidelines as written. Vice Chair Paloma made a motion to accept the Operational Guidelines and member Gregson second the motion. Motion passed unanimously.
10. **FOR ACTION: Adoption of Priority Issues/Projects for Fiscal Year 2019-2020** – This was deferred until the July 1, 2019 meeting.
11. **Announcements** – Chair Munson announced that the Hawaii State Commission on the Status of Women purchased memberships for all HCCSW members in the National Association on Commissions for Women (NACW). Further, the NACW is having their National Convention on July 24-26, 2019 in Chicago and the State Commission also granted a scholarship for one member to attend the meeting. However, due to lack of budget for travel no one could attend. She is hopeful that next year this event will be attended.
12. **NEXT MEETING**  
The next meeting is scheduled for Monday, July 1, 2019 @ 1:30 p.m. at Kapalama Hale, Ethics Commission Conference Room located on the first floor.

13. ADJOURNMENT

Member Gregson motioned for the meeting to be adjourned. Vice-Chair Paloma seconded the motion. Chair Munson adjourned the meeting 4:45 p.m.

Respectfully submitted,



SHANE AKAGI, OSM Administrator

APPROVED:



BEVERLY MUNSON

Chair

7/1/19

Date

The minutes of the Committee Meeting on  
May 29, 2019 were approved at the  
July 1, 2019 Committee Meeting

	<u>Aye</u>	<u>No</u>	<u>Comment</u>
Beverly Munson –Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Dr. Diane Paloma	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rochelle Gregson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Keali'i Lopez	<input type="checkbox"/>	<input type="checkbox"/>	
Dr. Reni Soon	<input type="checkbox"/>	<input type="checkbox"/>	
Kathleen Algire-Fedarcyk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Katherine "K.D." Segura	<input type="checkbox"/>	<input type="checkbox"/>	