



Honolulu County Committee on the Status of Women

CITY AND COUNTY OF HONOLULU

715 South King Street, Suite 311 • Honolulu, Hawaii 96813

Beverly Munson, Chair
Katherine "K.D." Segura, Vice Chair
Dr. Diane Paloma, Vice Chair
Kathleen Algire-Fedarcy, Member
Rochelle Gregson, Member
Matapuna Mailo Levenson, Member
Keali'i Lopez, Member
Kimberly Miyazawa Frank, Member
Dr. Reni Soon, Member

MEETING MINUTES

Tuesday, March 5, 2019

1:30 p.m.

Kapalama Hale Conference Room, 1st Floor
Honolulu, Hawaii

1. CALL TO ORDER

The meeting of the Honolulu County Committee on the Status of Women (HCCSW) was called to order by Chair Beverly Munson at 1:33 p.m.

Present: Kathleen Algire-Fedarcy, Rochelle Gregson, Keali'i Lopez, Matapuna Mailo Levenson, Beverly Munson, Dr. Diane Paloma, Katherine "K.D." Segura, and Dr. Reni Soon.

Excused: Kimberly Miyazawa Frank

Hawaii State Commission on the Status of Women: Khara Jabola-Carolus, Executive Director and Isabelle Greene, intern.

Staff Resources Personnel for the Committee present at the meeting:

Rebecca U.'I. Soon, Deputy Director, Department of Community Services (DCS)

Shane Akagi, Administrator, Office of Grants Management (DCS/OGM)

James K. Lota, Administrative Assistant, DCS/OGM

Lauren Jagla, Planner, DCS/OGM

Debra Lee, Secretary, DCS/OGM

2. INTRODUCTION OF COMMITTEE MEMBERS

Chair Munson asked all Committee members, guests and DCS staff to introduce themselves.

3. APPROVAL OF JANUARY 14, 2019 MINUTES

Matapuna Mailo Levenson reported that her name was misspelled. With the correction of her name, Chair Munson asked for a motion to approve the minutes of January 14, 2019 as corrected. Member Gregson motioned to accept the minutes as revised, motion was seconded by Vice Chair Segura. Motion passed unanimously.

4. TESTIMONY/COMMENTS FROM DEPARTMENT/AGENCIES AND THE PUBLIC

- a. Presentation from the Hawaii State Commission on the Status of Women – Khara Jabola-Carolus, Executive Director

Ms. Jabola-Carolus did a presentation on “Sex Trafficking in Hawai’i – Part II.” She reported that this a 4-part series provided by a grant by Arizona for Hawaii.

At the end of the presentation, Committee asked how they could help the Commission. Ms. Jabola-Carolus stated she will be forwarding a tracking system to the Committee so they can follow various bills and support.

- b. Presentation from the Department of the Corporation Counsel

Chair Munson asked that this be deferred to the next meeting being that no representative was able to attend today’s meeting.

- c. Presentation from the Department of Community Services

Mr. Akagi reported that the Honolulu Hale is lit up in blue to honor “No More” week against domestic violence. He stated that there is a ceremony to occur on Thursday, March 7, 2019 @ 2:30 p.m. on the 3rd Floor of Honolulu Hale. Deputy Director Soon requested for anyone interested in attending to please contact them immediately so that may submit their attendance.

Committee inquired about the budget for the Committee for the upcoming fiscal year.

d. Agency/Public Testimonies on All Agenda Items:

None

5. FOR DISCUSSION - Presentation by Hawaii State Commission on the Status of Women – Khara Jabola-Carolus, Executive Director

Committee asked questions about the presentation and how they could assist. She reiterated she will be emailing the tracking system.

Committee inquired with Deputy Director Soon and Mr. Akagi on how they are allowed to support the State Commission. Deputy Director Soon stated that all written and/or verbal support should be done on an individual level, not as a Committee.

6. FOR DISCUSSION – Revised Rules and Procedures (aka “Operational Guidelines”)

Mr. Akagi distributed copies of previous “operational guidelines”. He stated the policy writing was approved last in 2001 and is requesting the Committee to review them and send changes to Shane for revising and updating.

7. FOR DISCUSSION - Priority Issues/Projects for Fiscal Year 2019 – 2020

This item was tabled for discussion at the Strategic Planning Retreat.

8. FOR DISCUSSION – 2019 – 2020 Budget Request

There was a discussion how to proceed with the request of the Committee’s budget and the amount to request and how to justify that amount.

9. FOR DISCUSSION – Sunshine Law (Discussion tabled)

10. FOR DISCUSSION – Pending City and State legislation Affecting Women and Status – report and discussion of guidelines for testimony; tracking; submitting testimony on behalf of the Committee.

Committee inquired with Deputy Director Soon and Mr. Akagi on how they are allowed to support the State Commission. Deputy Director Soon stated that all written and/or verbal support should be done on an individual level, not as a Committee.

11. **FOR DISCUSSION – Date and Time of 2019 – 2020 Strategic Planning Retreat – The Committee determined that the Strategic Planning Retreat would be held as part of the May 6, 2019 meeting.**

12. **FOR ACTION – Adoption of Revised rules and Procedures (aka “Operational Guidelines”) The Committee will table this item until the Strategic Planning Retreat scheduled for May 6, 2019.**

13. **FOR ACTION – Adoption of Priority Issues/Projects for Fiscal Year 2019 – 2020**

14. **FOR ACTION – Approval of 2019 – 2020 Budget Request - The Committee discussed and approved a request for \$30,000 to support the Committee’s work in Fiscal Year 2020. DCS will assist in preparation of the budget request letter to both the Mayor and City Council.**

15. **FOR ACTION – Approval of date and time of 2019 – 2020 Strategic Planning Retreat – The Committee approved holding its Strategic Planning Retreat during the May 6, 2019 meeting.**

16. **ANNOUNCEMENTS – Vice Chair Segura mentioned that Missing and Murdered Indigenous Women’s Day would occur prior to the next Committee meeting,**

17. **NEXT MEETING**

The next meeting is scheduled for Monday, May 6, 2019 @ 1:30 p.m. at Kapalama Hale, Ethics Commission Conference Room located on the first floor

18. ADJOURNMENT

Member Levenson motioned for the meeting to be adjourned. Vice-Chair Paloma seconded the motion. Chair Munson adjourned the meeting 3:32 p.m.

Respectfully submitted,


SHANE AKAGI, OGM Administrator

APPROVED:


BEVERLY MUNSON
Chair

5/29/2019
Date

The minutes of the Committee Meeting on
March 5, 2019 were approved at the
May 29, 2019 Committee Meeting

	<u>Aye</u>	<u>No</u>	<u>Comment</u>
Beverly Munson -Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Dr. Diane Paloma	<input type="checkbox"/>	<input type="checkbox"/>	
Beverly Munson	<input type="checkbox"/>	<input type="checkbox"/>	
Rochelle Gregson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Keali'i Lopez	<input type="checkbox"/>	<input type="checkbox"/>	
Dr. Reni Soon	<input type="checkbox"/>	<input type="checkbox"/>	
Kathleen Algire-Fedarcy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Matapuna Levenson	<input type="checkbox"/>	<input type="checkbox"/>	
Kimberly Frank	<input type="checkbox"/>	<input type="checkbox"/>	
Katherine Segura, Vice Chair	<input checked="" type="checkbox"/>		