Honolulu County Committee on the Status of Women

CITY AND COUNTY OF HONOLULU

715 South King Street, Suite 311 • Honolulu, Hawaii 96813

Beverly Munson, Chair
Katherine "K.D." Segura, Vice Chair
Dr. Diane Paloma, Vice Chair
Kathleen Algire-Fedarcyk, Member
Rochelle Gregson, Member
Matapuna Mailo Levenson, Member
Keali'I Lopez, Member
Kimberly Miyazawa Frank, Member
Dr. Reni Soon, Member

MEETING MINUTES

Monday, January 14, 2019
2:30 p.m.
Kapalama Hale Conference Room, 1st Floor
Honolulu, Hawaii

1. CALL TO ORDER

The meeting of the Honolulu County Committee on the Status of Women (HCCSW) was called to order by Mr. Shane Akagi at 2:30 p.m.

Committee Members present: Kathleen Algire-Fedarcyk, Rochelle Gregson, Keali'i Lopez, Beverly Munson, Dr. Diane Paloma, Katherine "K.D." Segura, and Dr. Reni Soon.

Committee Members absent: Kimberly Miyazawa Frank and Malapuna Mailo Levenson

Staff Resources Personnel for the Committee present at the meeting:
Rebecca U.'I. Soon , Deputy Director, Department of Community Services (DCS)
Shane Akagi, Administrator, Office of Grants Management (OGM)(DCS)
James K. Lota, Administrative Assistant, OGM/DCS
Lauren Jagla, Planner, OGM/DCS
Crysttal Steiner, Planner, OGM/DCS
Debra Lee, Secretary, OGM/DCS

2. INTRODUCTION OF COMMITTEE MEMBERS

Shane introduced himself and his staff to the Committee. He also introduced DCS Deputy Director Rebecca J.'I. Soon. The Committee members introduced themselves.

3. TESTIMONY/COMMENTS FROM DEPARTMENT/AGENCIES AND THE PUBLIC

a. Presentation from the Department of Community Services
Mr. Akagi reviewed the packet that were provided to the members as they entered the room. The packet contained contact information, previously adopted rules of the Committee, past minutes and projects that were conducted by the Committee.

4. FOR DISCUSSION - Rules and Procedures

Mr. Akagi reported that Corporation Counsel has not determined which deputy or staff will be assigned to this Committee.

5. FOR DISCUSSION – 2019 Calendar

Due to Sunshine law requirements, it was agreed that any Committee communication to the group must be distributed through DCS.

It was agreed that future meetings be held at the same location at 925 Dillingham Boulevard, Kapalama Hale in the Ethics Commissions Conference Room, 1st floor.

Committee agreed to meet every other month, on the first Mondays of the month at 1:30 p.m.

6. FOR ACTION – Election of Officers

There was a motion by committee member Lopez to nominate Committee member Munson as Chair. This motion was seconded by committee member Soon. Motion passed unanimously.

There was a motion by committee member Lopez to nominate committee member Segura as Vice Chair. This motion was seconded by committee member Soon. Motion passed unanimously.

There was a motion by member Lopez to nominate committee member Paloma as Vice Chair. This motion was seconded by committee member Soon. Motion passed unanimously.

7. FOR ACTION – Approval of 2019 Calendar

It was moved to meet on March 5, 2019, May 6, 2019, July 1, 2019, September 9, 2019, and November 4, 2019 at 1:30 p.m.

Prior to approval of the schedule, the committee had further informational discussion about other items to include on the calendar, the following dates and ideas were discussed:

a) May 5th - Murdered/Missing – Indigenous Women's Day
b) 1st week March – International women's event
c) Convention on Elimination of all Forms of Discrimination Against Women(CEDAW) – events
d) Harassment in workplace. Wage inequity
e) Budget – as the City budget is already nearly finalized what steps can the Committee take to request funds from the City Council.

As there were many issues to be discussed, Chair Munson recommended that each Committee Member be prepared to discuss their top Three priorities at the March 4th Meeting. Further, be prepared to make recommendations on a Committee budget request at the next meeting. The Committee will also invite members of the Hawaii State Commission on the Status of Women attend the Committee meetings. Finally as a reminder, Chair Munson requested that members submit their Financial and conflict of interest disclosure to the Ethics Committee as soon as possible.

8. NEXT MEETING DATE –

The next meeting is scheduled for Tuesday, March 5, 2019 @ 1:30 p.m. at Kapalama Hale, Ethics Commission Conference Room located on the first floor.

9. ADJOURNMENT

The meeting was adjourned at 3:46 p.m.

Respectfully submitted,

SHANE AKAGI, OGM Administrator

APPROVED:

BEVERLY MUNSON
Chair

March 5, 2019
Date

The minutes of the Committee Meeting on January 14, 2019 were approved at the March 5, 2019 Committee Meeting

	Aye	No	Comment
Beverly Munson -Chair	x		
Dr. Diane Paloma	x		
Beverly Munson	x		
Rochelle Gregson	x		
Keali'i Lopez			
Dr. Reni Soon	x		
Kathleen Algire-Fedarcyk	x		
Matapuna Levenson	x		
Kimberly Frank			EXCUSED