

## NOTICE FOR PROFESSIONAL SERVICES

The City and County of Honolulu's Department of Transportation Services is extending the submittal date to seek a qualified consultant to provide professional services as Commissioning Authority (CA) for commissioning services for the Maintenance & Storage Facility for the Honolulu High-Capacity Transit Corridor Project to fulfill all requirements of Fundamental and Enhanced Commissioning of Building Energy Systems for LEED – NC 2.2 Reference Guide for New Construction.

The Maintenance & Storage Facility (MSF) will be the base for operation and maintenance of the Honolulu Rail Transit System. The 184,000 sq. ft. facility will be situated on approximately 43 acres of land and will include three principal structures: the Operations and Service (O&S) Building, the Maintenance of Way (MOW) Building, and the Train Wash Facility.

The O&S Building will contain rail vehicle maintenance shops, transportation offices, training facilities, the Operations Control Center (OCC), the Yard Control Tower (YCT), and employee welfare areas. The MOW Building will hold maintenance bays, office spaces, and employee welfare areas. The Train Wash will provide for automated exterior cleaning of rail vehicles and treatment of effluent.

The MSF will have a main gate and a secured secondary access for emergency use. Access roads and parking areas within the MSF will accommodate employees' and visitors' cars, as well as maintenance trucks, delivery trucks, and emergency services' vehicles. It will be a requirement for the Design-Builder to achieve LEED Silver Certification for these facilities and site.

Specifically, professional services are required to:

1. Form the Commissioning Team to be responsible for holding meetings to review project understandings and identify responsibilities;
2. Review all project Design Criteria Manual, plans and specifications for clarity and completeness;
3. Develop a design phase Commissioning Plan that outlines the overall process, schedule, organization, responsibilities and documentation requirements of the commissioning work during design;
4. Develop a construction phase Commissioning Plan that outlines the overall process, schedule, organization, responsibilities and documentation requirements of the commissioning work during construction;
5. Develop and implement a Measurement & Verification(M&V) Plan to evaluate building and energy systems performance as required to meet LEED EA Credit 5 M&V; and
6. Review the facility and its performance during the Warranty Period.

Any organization that is interested in being considered in providing these services should submit a letter of interest together with one original and two copies of a Statement of Qualifications which shall include, but not limited to:

1. The name of the firm or person, the principal place of business, and the location of all of its offices;
2. The age of the firm and its average number of employees over the past 5 years;
3. The education, training, and qualifications of key members of the firm and project team;
4. The names and phone numbers of up to five clients who may be contacted including at least two of whom services were rendered during the preceding year;
5. Any promotional or descriptive literature that the firm desires to submit; and
6. The project team's understanding of the project requirements and project approach.

Consultants will be evaluated on the following criteria in descending order of importance.

1. Experience and Professional Qualifications relevant to the project type;
2. Past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies;
3. Capacity to accomplish the work in the required time.

Statement of Qualifications from interested firms shall be submitted with one original and two copies and delivered to Rapid Transit Division, Attention: Wes Mott (17<sup>th</sup> Floor), 1099 Alakea Street, Honolulu, Hawaii 96813, not later than May 1, 2009, 4:00p.m., Hawaii Standard Time.

Inquiries regarding this project should be directed to Ken Caswell at (808) 768-6188.



for Rix Maurer III  
Director of Budget and Fiscal Services  
by Order of Mufi Hannemann, MAYOR  
City and County of Honolulu