NOTICE TO CONSULTANTS
REQUEST FOR CONSULTANT SERVICES
ADDENDUM 1

Background: In accordance with Section 103D-304 of the Hawaii Revised Statutes, the City and County of Honolulu, Department of Transportation Services, is seeking a qualified Consultant to develop a Public Transit Facility Master Plan for new public transit operations and maintenance facilities to meet future needs, as well as to maintain and, as necessary, expand existing public transit facilities that are currently being used to maintain the bus and paratransit fleets, as well as house employees.

The project is funded with 80% Federal Highway Administration Funds and shall comply with all Federal and State DOT requirements. Matching local funds are included in the City's Fiscal Year 2008 Capital Improvement Program budget.

Scope of Work: Initial analysis and recommendations will be completed within two (2) months. Final reports and recommendations will be completed within two (2) years. The Consultant will provide the following services:

1. Identify upgrades and expansions at existing facilities used to maintain the City's public transit fleet, including transit buses and paratransit vans, that will be required in order to maintain service levels and meet future public transit needs.
2. Identify possible upgrade/expansion requirements of the public transit fleet in light of the following anticipated changes:
    a. a high capacity mass transit system from Kapolei to the University of Hawaii at Manoa;
    b. restructuring of transit bus routes to a hub and spoke delivery model, including the construction of new transit centers;
    c. changes to the transit fleet size and composition, including the purchase of additional articulated buses and hybrid-electric buses;
    d. changes to the paratransit fleet size and composition, including the addition of smaller vehicles, lift-equipped mini-vans, and low-floor vans;
    e. restructuring of the paratransit service for full compliance with the Americans With Disabilities Act;
    f. completion of the new Middle Street Intermodal Center; and
    g. a City ferry system (TheBoat) from Kalaeloa to Aloha Tower.
3. Identify and prioritize locations for new public transit fleet maintenance facilities.
4. Identify space, equipment, and functional requirements for new public transit fleet maintenance facilities, including communications and operational coordination between City transit maintenance facilities.
5. Identify and evaluate potential alternative fuels for the public transit fleet.
6. Identify and examine the financial feasibility of potential sources of Capital Improvement Program (CIP) funds for the recommended upgrades to existing public transit fleet maintenance facilities and to design and construct required new facilities.

Products:

1. Updated inventory of existing public transit facilities and an assessment of short- and long-term facilities requirements for the City's public transit fleet.
2. Projection of short- and long-term public transit facilities requirements needed to support anticipated changes to the public transit system.
3. Process for identifying and prioritizing locations for the development of new bus transit facilities, including a prioritized list of potential sites.
4. Space, equipment, and functional requirements for new public transit fleet maintenance facilities.
5. Alternative fuels plan for the City's public transit fleet.
6. Capital improvement funding plan for required facility improvements, design, and construction.
7. Reports documenting these efforts.

SUBMITTAL MATERIALS REQUIREMENT

1. Letter of Interest

2. Information on the Firm
   a) name of the firm, the principal place of business, and location of all of its offices;
   b) the age of the firm and its average number of employees over the past five years;
   c) proposed staff commitment and descriptions of their roles and responsibilities;
   d) the education, training and qualification of the proposed staff and key members of the firm;
   e) the proposed approach to conduct the project;
   f) Past performance on projects of similar scope for public agencies or private industry;
   g) the names of five clients who may be contacted, including at least two for whom services were rendered for projects similar to this project;
   h) records of performance on contracts with respect to cost control, quality of work, and ability to meet schedules;
   i) any other pertinent information that should be considered in the evaluation of the firm's qualifications; and
   j) any promotional or descriptive literature which the firm desires to submit.

DEADLINE

An original and six (6) copies of the SUBMITTAL MATERIALS should be sent to:

Wayne Y. Yoshioka, Acting Director
Department of Transportation Services
City and County of Honolulu
650 South King Street, 3rd Floor
Honolulu, Hawaii 96813

and must be received no later than 4:30 p.m., January 14, 2008.

Any inquiry regarding the project should be directed to Scott Ishiyama at (808) 768-8380:

Public Transit Division
Department of Transportation Services
City and County of Honolulu
650 South King Street, 3rd Floor
Honolulu, Hawaii 96813
Attn: Scott Ishiyama

for MARY PATRICIA WATERHOUSE, DIRECTOR
Department of Budget and Fiscal Services
By order of MUFI HANNEMANN, MAYOR
City and County of Honolulu