



DEPARTMENT OF BUDGET AND FISCAL SERVICES NOTICE AND REQUEST FOR SOLE SOURCE

TO: Chief Procurement Officer

FROM: ENV/REF

Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Project Title and description of goods, services, or construction to be procured:
Replacement parts for Otto automated collection carts.

2. Vendor Name: Otto Environmental Systems North America, Inc.

3. Amount of Request:

\$ Estimated \$80,000.00

4. Term of Contract (Shall not exceed 12 months), if applicable:

From: Upon execution of contract

To: For a 12 month period

6. Prior Sole Source Ref No (if applicable): N/A

Prior Contract Price: \$

Prior Contract or PO number:

Prior Term of Contract: From:

To:

7. The good, service, or construction has the following unique features, characteristics, or capabilities: The replacement parts will be used to repair damaged Otto "Edge" automation collection carts that are in circulation island wide. There are no other manufacturer's that make parts for Otto Edge carts.

8. How are the unique features, characteristics or capabilities of the good, service or construction essential for the agency: These replacement parts are proprietary to Otto Environmental Systems North America, Inc and universal parts do not exist. The City still uses these carts island wide. Without replacement parts, new carts will have to be purchased. Replacing parts on the existing carts saves the City money.

9. Describe the efforts and results in determining that this is the only vendor who can provide the goods, services, or construction: Otto Environmental Systems North America, Inc. is the only authorized supplier of Otto replacement parts. A notarized sole source letter has been provided (see attached). Other vendors (Schaeffer Systems International, Inc and Toter) do not have compatible replacement parts with the current Otto "Edge" carts.

10. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the agency needs: To the best of ENV's knowledge no other vendor can supply Otto "Edge" replacement parts. Schaeffer Systems International, Inc and Toter cannot provide replacement parts that are compatible with the current Otto "Edge" carts.

11. Person who will be responsible for managing this procurement:

Contact Name/Title:

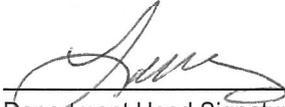
Kris Gourlay/Collection Administrator

Phone Number:

768-3407

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

To the best of my knowledge I certify that the information provided above is true, correct, that there is no conflict of interest related to this procurement, the goods, services or construction are available through only one source and approval is recommended.



Department Head Signature

16/6/20

Date

Lori M.K. Kahikina

Print Signature Name

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Date Notice Posted: _____

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date.

Chief Procurement Officer (CPO) Comments:

Approved Disapproved

Chief Procurement Officer Signature

Date



Otto Environmental Systems North America, Inc.
12700 General Drive, Charlotte, North Carolina 28273

September 29, 2020

Chris Hirota
City and County of Honolulu
1000 Uluohia Street, Suite 212
Kapolei, HI 96707

RE: Otto Environmental Systems North America, Inc. Roll-out Container Parts

Mr. Hirota:

This letter is to confirm that Otto Environmental Systems North America, Inc. is the only authorized supplier of the following component parts compatible with the Otto 95 Gallon "Edge" container.

- Lid: LID0952XXX
- Hinge Pin: HPNXXX01XX
- 12" Rubber Wheel: WHLIM12-R
- Axle: AXL22501XX

Please accept this letter as confirmation that all component parts compatible with Otto Roll-out Containers must be supplied by Otto.

Please contact me with any questions regarding this letter.

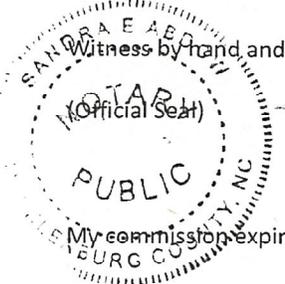
Sincerely,

Michael Costello,
President and CEO

North Carolina
Mecklenburg County

I, Sandra Abdow, a Notary Public for said County and State, do hereby certify that Michael Costello personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness by hand and official seal, this 29th day of September 2020.



My commission expires November 4, 2024.

Notary Public



(Company Seal)