



**LIQUOR COMMISSION  
CITY AND COUNTY OF HONOLULU**

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April 30, 2020  
(Revised June 4, 2020)

Aloha Licensees,

Last week we discussed important dates and obtaining a pre-tax clearance for your FY21 license renewal. This week, we are introducing something new . . . the **Amnesty 2020 Program**.

There has been a growing number of licensees receiving a citation for not reporting principals; alterations; or lawful gaming devices, entertainment machines and equipment. To address the problem, the Commission has decided to encourage disclosure, without enforcement repercussion, by initiating the **Amnesty 2020 Program**, for six months from **Friday, May 1, 2020 through Friday, October 30, 2020**. We recommend that all licensees take advantage of this temporary disclosure window to update and/or correct their records to be in compliance with the Hawaii Revised Statute or the Rules of the Liquor Commission.

Licensees who report the following items and submit the required documentation by the deadline, shall not receive a citation under the Amnesty 2020 Program:

- 1) NEW and/or UNREPORTED PRINCIPALS. Licensees must report any new and/or unreported principals by submitting all required documentation ([see 017 Checklist](#)) by close of business on October 30, 2020.  
(Principals include: officers, directors, managers, members, partners)
- 2) ALTERATIONS MADE WITHOUT PRIOR COMMISSION APPROVAL. Licensees must report any unapproved permanent reduction or permanent increase of the licensed premises by submitting all required documentation ([see 013 Checklist](#)) by the close of business on October 30, 2020. Licensees must report any unapproved internal renovations made to the premises by submitting all required documentation ([see 015 Checklist](#)) by the close of business on October 30, 2020.
- 3) LAWFUL GAMING DEVICES AND ENTERTAINMENT MACHINES & EQUIPMENT. Licensees must report any lawful gaming devices, table games, karaoke machines, dart machines, pool tables, and other forms of entertainment machines and equipment, as allowed by rule, by submitting a complete [Form LIQ-LIC-111](#) by the close of business on October 30, 2020.

Late notifications made after the October 30, 2020 deadline may subject a licensee to fines or penalties through the citation process.

Please contact us at [liq-licensing@honolulu.gov](mailto:liq-licensing@honolulu.gov) you have any questions.

To ensure the health and safety of our community and comply with the [Governor's Sixth Supplementary Proclamation](#), our office remains closed to the public.

Thank you and be safe!

**~Honolulu Liquor Commission**

Visit our website for updates: [www.honolulu.gov/liq](http://www.honolulu.gov/liq)