The Future Plan of
LCIS
Liquor Commission Information System

2015 State Conference
Honolulu Liquor Commission
Overview

- What is LCIS?
- LCIS Development
- New Functions & Features
- Benefits
- Status
What is LCIS?
Liquor Commission Information System

- Computer database of Licensee information and registered employees
- Database of active and cancelled liquor licenses
- Enforcement records
What is the New LCIS?
Liquor Commission Information System

- Major upgrades
- New functions & features
- Job tracking system
- Web-based
- Streamlined processes
LCIS Development
Liquor Commission Information System

- Requirements for the new LCIS
  - Accountability
  - Flexibility
  - Accessibility
    (internet or smart phone)

- Platform Selection
  - System Capability
  - System Support/Maintenance
  - User Interface
New Functions & Features

- Automated Workflow
- Electronic Correspondence
- Data Access
- Document Management
- Security
Automated Workflow
Track your application/request (cont.)

- Process flows will be pre-defined to improve efficiency
- Supervisors and Employees will receive email alerts and progress notification
- Licensing Applications/Request
- Audits, Complaints, Violations
Electronic Correspondence

Automated external correspondence

- Automated emailing and faxing
- System generated documents
- Electronic signature
- Email correspondence
Data Access
Via Internet

- Licensee access
- Registered employee access
- Registered user access
- General public access
Document Management

Digital documents (paperless)

- We are moving towards a “paperless” environment, all hardcopy files will be scanned
- All required documentation will be scanned into our new system
- All forms will be accessible through the internet and may be submitted electronically
Security

Business & Personal records secure

- Your business and personal information is secured with...
- Secured credit card payments accepted online via...
- Security is similar to e-banking, and making purchases online
Benefits

- **Save Time!**
  - Simplified processes
  - Submit requests via internet
  - Limit visits to our office

- **Improved Accessibility**
  - Track requests online
  - Contact proper staff
  - Send direct email messages

- **Improved Efficiency**
  - Quicker turnaround time
Benefits (cont.)

- Access Information
  - Liquor license status
  - Registered employees
  - Complaints
  - Violations

- Receive Email/Text Alerts
  - Important Dates:
    - Renewal, GLS report
    - Update employee list
    - Events, training
  - Updates:
    - Law/Rule changes
Benefits (cont.)

- Help Save the Earth!
  - Go paperless
  - Save storage space
Q & A