

**The Future Plan of
LCIS
Liquor Commission
Information System**

2015 State Conference
Honolulu Liquor Commission

Overview

- What is LCIS?
- LCIS Development
- New Functions & Features
- Benefits
- Status

What is LCIS?

Liquor Commission Information System

- Computer database of Licensee information and registered employees
- Database of active and cancelled liquor licenses
- Enforcement records

What is the New LCIS?

Liquor Commission Information System

- Major upgrades
- New functions & features
- Job tracking system
- Web-based
- Streamlined processes

LCIS Development

Liquor Commission Information System

- Requirements for the new LCIS
 - Accountability
 - Flexibility
 - Accessibility
(internet or smart phone)

- Platform Selection
 - System Capability
 - System Support/Maintenance
 - User Interface

New Functions & Features

- Automated Workflow
- Electronic Correspondence
- Data Access
- Document Management
- Security

Automated Workflow

Track your application/request (cont.)

- Process flows will be pre-defined to improve efficiency
- Supervisors and Employees will receive email alerts and progress notification
- Licensing Applications/Request
- Audits, Complaints, Violations

Electronic Correspondence

Automated external correspondence

- Automated emailing and faxing
- System generated documents
- Electronic signature
- Email correspondence

Data Access

Via Internet

- Licensee access
- Registered employee access
- Registered user access
- General public access

Document Management

Digital documents (paperless)

- We are moving towards a “paperless” environment, all hardcopy files will be scanned
- All required documentation will be scanned into our new system
- All forms will be accessible through the internet and may be submitted electronically

Security

Business & Personal records secure

- Your business and personal information is secured with...
- Secured credit card payments accepted online via...
- Security is similar to e-banking, and making purchases online

Benefits

- Save Time!
 - Simplified processes
 - Submit requests via internet
 - Limit visits to our office
- Improved Accessibility
 - Track requests online
 - Contact proper staff
 - Send direct email messages
- Improved Efficiency
 - Quicker turnaround time

Benefits (cont.)

- Access Information
 - Liquor license status
 - Registered employees
 - Complaints
 - Violations

- Receive Email/Text Alerts
 - Important Dates:
 - Renewal, GLS report
 - Update employee list
 - Events, training
 - Updates:
 - Law/Rule changes

Benefits (cont.)

- Help Save the Earth!
 - Go paperless
 - Save storage space



Q & A