

LIQUOR NEWS

Honolulu Liquor Commission

City & County of Honolulu • 711 Kapiolani Blvd., Suite 600 • Honolulu, HI 96813

Phone: (808)768-7300 • Fax: (808)768-7311 • www.honolulu.gov/liq



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IMPORTANT DATES

Holidays

Our office will be closed on:

Monday, May 28, 2018

(Memorial Day)

Monday, June 11, 2018

(King Kamehameha Day)

Wednesday, July 4, 2018

(Independence Day)

Reminder: No Hearings on June 21, 2018



Jan to March 2018

Quarterly Stats:

Total active licenses:	1,482
Special licenses issued:	97
Server Training attendees:	1,133
Certificates of Registrations Issued:	3,073
Premise Inspections:	161
Violations:	143
Warnings Issued:	60

Administrator’s Message

Franklin “Don” Pacarro, Jr.



The 29th Legislature adjourned on Thursday, May 3, concluding one of the most active and exciting sessions in years. Five bills have been enrolled to the Governor for his approval, which will facilitate the application process and operations for non-profit entities, brewpubs – small craft producer pubs, and

restaurants, as well as eliminating the *federal* tax clearance requirement from license issuance, transfer, and renewal. Of course, state tax clearances still are required for these transactions, and applicants and licensees must continue to comply with their federal tax obligations. Fortunately, the approval of SB 2945 HD1 CD1, to be effective July 1, 2018, will mean that applicant and licensee federal tax clearance compliance efforts will no longer be required.

The recently completed license, permit and filing fee increase was the first across-the-board increase in 13 years. We are now commencing work on a comprehensive overhaul of the Liquor Commission non-fee rules, which will be the first of its kind since 1998. Because of form and formatting requirements that must be adhered to with every rule amendment, we feel that the complete repeal of existing rules, with the subsequent adoption of new rules, would be the best option for a clean, uniform set going forward. Please don’t be alarmed that you will need to learn a complete set of rules from scratch – many of the rules you are already familiar with will appear in the new version, with form or formatting changes.

We look forward to working with you in FY19!

-Don Pacarro, Jr.

Liquor License Renewal

The following documents must be submitted before receiving your new liquor license:

- A) Original, signed FY19 Liquor License Renewal Application (green form)**
- B) Annual Basic License Fee payment**
- C) Certificate of Insurance**
- D) Certificate of Good Standing**
- E) IRS and State of Hawaii Tax Clearances**
 - A Pre-Tax Clearance from both the State of Hawaii's Department of Taxation (DOTAX) and the Internal Revenue Service (IRS); **OR**
 - An original or certified DOTAX Form A-6; **OR**
 - A current IRS/DOTAX payment plan; **OR**
 - Hawaii Compliance Express Certificate of Vendor Compliance print out.

If you are NOT renewing your liquor license, please return your unsigned application (green form) by May 31, 2018, and include a letter, signed by an officer, member, or authorized agent, which states that the license will not be renewed.



Licensing Section:

Phone: (808) 768-7300
Email: liq-licensing@honolulu.gov

Manager Authorization Letter

Employees registering as a Manager must provide proper documents, which includes a Manager Authorization Letter. This is a requirement for both new and existing customers. A Manager Certification of Registration (blue/purple liquor card) cannot be issued without the Manager Authorization Letter. The current form can be found on our website at:

<https://www.honolulu.gov/liq/default.html>

Training Section :

Phone: (808) 768-7334
Email: liq-training@honolulu.gov

Our Mission Statement

We, the men and women of the Honolulu Liquor Commission, are firmly committed to provide outstanding regulatory services to enhance the quality of life in the City and County of Honolulu, and to create a safe and healthy environment for the public.

We are proudly guided by these principles:

Accountability:

We hold ourselves to the highest levels of accountability and ethical standards. We work relentlessly to achieve excellence in the community that we serve.

Transparency:

We pride ourselves in maintaining a high degree of transparency and openness in our operations. We welcome all to participate and to be heard. We understand that the public's trust is something that is not given, but earned.

Diligence:

We work diligently to ensure that the liquor laws of the State of Hawaii and the Rules of the Liquor Commission are administered fairly and equitably to protect the health, safety, and community welfare of the citizens of the City and County of Honolulu.

Our Vision

The Honolulu Liquor Commission is dedicated to extending its scope of services to our licensees, partner law enforcement agencies, and the public through enhanced technologies, increased efficiency, and broader community outreach. We will continue to develop as a model agency for other states, cities, and municipalities.



GROSS LIQUOR SALES REPORT **WORKSHOP**

Need help filing your
Gross Liquor Sales
(GLS) Report ?



Session 1

- How to file an accurate GLS report

Session 2

- How to file an on-line GLS report using the
“new” LCIS
(*Liquor Commission Information System*)

Workshop schedule:

Session 1

9:00 - 10:15

A.M.

Session 2

10:30 - 11:30

A.M.

WORKSHOP DATES

JULY

(Friday)

13 or 20

2018

Honolulu Liquor Commission
HEARINGS ROOM
(9:00-11:30 A.M.)

RSVP BY:

JULY 6, 2018

Phone :

(808) 768-7350

(808) 768-7321

GLS REPORTS DUE TUESDAY, JULY 31, 2018

2018 SYMPOSIUM

THE HONOLULU LIQUOR COMMISSION

On Friday, April 13, 2018, we held our 5th annual symposium, "Facing the Challenges." It was a great success, thanks to our guest speakers: **Peter Oshiro** (State of Hawaii, Department of Health); **Min Kirk and Herbert Lee** (U.S. Department of Labor); **Pamela Martin** (State of Hawaii, Department of Labor and Industrial Relations); **Zachary Pang** (Honolulu Police Department); and **Anna Hirai** (Honolulu Liquor Commission). Mahalo to all our licensees and guests who participated this year. We look forward to seeing you next year! (Please visit our webpage to view the handouts and presentations.) <http://www.honolulu.gov/liq/formsdocuments.html#Symp2018Doc>



Min Kirk giving her FLSA presentation.



Front Row: Don Pacarro, Jr., U.S. Department of Labor investigators, and Anna C. Hirai. Back Row: Min Kirk, Herbert Lee, and Pamela Martin



Left to right: Anna C. Hirai, Peter Oshiro, and Don Pacarro, Jr.



Left to right: Anna C. Hirai, Darren Y.T. Lee, Joseph V. O'Donnell, Mayor Kirk Caldwell, Don Pacarro, Jr., and Duane R. Miyashiro.



Left to right: Anna C. Hirai, Zachary Pang, and Don Pacarro, Jr.



Licensees applauding speakers.