

CITY AND COUNTY OF HONOLULU



**REAL PROPERTY TAX CREDIT FOR HOMEOWNERS
APPLICATION FORM T-RPT100 TAX YEAR 2021 - 2022**

PARCEL INFORMATION

Tax Map Key _____ Property Address _____

APPLICANT INFORMATION

 Last Name First Name Middle Name

 Mailing Address: Street Number Street Name Unit No.

 City State Zip Code Phone E-Mail Address

QUALIFICATION REQUIREMENTS

1. Do you have a home exemption on this property for both the 2020 and 2021 tax years?
 YES NO ...If NO, STOP, You do not qualify for the credit
2. Do any of the owners on title own other property on Oahu, elsewhere in Hawaii, in another state or territory, or in a foreign country?
 YES ... If YES, STOP, You do not qualify for the credit. NO
3. Do you expect the property to be sold or the owners on title to change before June 30, 2021?
 YES NO
 Any sale of the property or ownership change must be reported within 30 days to the address above or the credit may be voided and a fine may be imposed.
4. Is this property in a trust? YES NO
 If in a trust, was a separate State or Federal tax return filed for the trust..... YES NO
 If YES, you must submit copies of the trust's tax return.
 - If you are not sure if property is in a trust, please call 768-3205 for assistance.

DOCUMENT REQUIREMENT

If you filed a Federal Tax Return for 2019, submit a Tax Return Transcript, or Page 1 and 2 of your 1040 Federal Return if unable to obtain transcript.

APPLICATION MAILING INSTRUCTION

MAIL APPLICATION TO:
 City and County of Honolulu
 Division of Treasury, Tax Relief Section
 715 South King Street, Room 505
 Honolulu, HI 96813

DEADLINE TO FILE THIS APPLICATION: SEPTEMBER 30, 2020

REAL PROPERTY TAX CREDIT FOR HOMEOWNERS

INCOME OF ALL TITLEHOLDERS

LIST NAMES AND INCOME OF ALL TITLEHOLDERS

Last Name	First Name	Middle Name	INCOME From Worksheet (page 3)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL COMBINED GROSS INCOME OF ALL OWNERS ON TITLE			\$ _____

\$60,000 INCOME LIMIT

Is the "TOTAL COMBINED INCOME OF ALL OWNERS ON TITLE" in Section D above greater than \$60,000?
 YES..... STOP. You do not qualify for the credit.
 NO

AFFIDAVIT AND CERTIFICATION

I (we) certify, under the penalty of law, that (1) the statements made in this claim and the accompanying documents are true, correct and complete to the best of my knowledge, (2) I (we) shall continue to qualify for a home exemption under ROH Section 8-10.4 throughout the tax year in which the credit is applied, (3) none of the titleholders owns any other real property anywhere during the applicable tax year and (4) none of the titleholders have violated ROH Section 8-13.5. If I (we) cease to qualify for the tax credit, I (we) must report the change(s) to the Director of Budget and Fiscal Services. I (we) understand that any misstatement of facts will be grounds for disqualification and penalties.

All owners on title must sign below.

_____ Signature	_____ Date	_____ Signature	_____ Date
_____ Signature	_____ Date	_____ Signature	_____ Date

CONTACT PERSON

If we have questions on your application and someone other than yourself should be contacted, please include the information below.

This hereby authorizes our office to contact the following person(s) other than yourself, regarding this application for Real Property Tax Credit for Homeowners, Tax Year 2021 - 2022.

_____ Name	_____ Relationship to Owner	
_____ Address	_____ Phone Number	_____ Email Address

**REMINDER: THE DEADLINE TO FILE THIS APPLICATION IS SEPTEMBER 30, 2020.
 YOU MUST FILE ANNUALLY TO RECEIVE THE TAX CREDIT**

INCOME AND DOCUMENTS WORKSHEET
All Titleholders must complete this form

Last Name	First	Middle	Soc. Sec. No. (last 4 digits only)	Date of Birth
Spouse's Last Name	First	Middle	Soc. Sec. No. (last 4 digits only)	Date of Birth

IF YOU FILED A FEDERAL INCOME TAX RETURN, YOU MUST COMPLETE THIS SECTION

Submit the following required documents with your application:

1. **Tax Return Transcript, or Page 1 and 2 of your 1040 Federal Return if unable to obtain transcript.**
2. **1099R with a box 7 code of G or 6 if you rolled-over a portion of IRA or Annuity distribution**
3. **W2 for 2019.** (If you worked in 2019 and received a W2)

Note: if you are a single titleholder, but filed a joint return, you must use the joint income

We reserve the right to request any other income document to verify your income.

List the gross amount of all income you received in 2019.

Type of Income	\$ Gross Inc.	Type of Income	\$ Gross Inc.
Wages		Social Security/SSI Benefits	
Interest: Taxable & Tax Exempt		Veterans Disability Benefits	
Dividends		Alimony Debt Write-Off	
Business Profit/Loss		Rents/Royalties	
Capital Gains/losses		State Tax Refund	
Pension			
Annuities (Gross Amt. less rollover)		Gambling Winnings	
IRA (Gross distribution less rollover)		List Other Income:	

Income of all titleholders cannot exceed \$60,000

TOTAL INCOME \$

IF YOU DID NOT FILE A FEDERAL INCOME TAX RETURN, YOU MUST COMPLETE THIS SECTION

You must submit all income documents such as SSA1099, 1099's, W-2, Etc.

If you filed a State of Hawaii Tax Return, you must also submit a copy of the return (N-11).

We reserve the right to request any other income document to verify your income.

List the gross amount of all income you received in 2019.

Type of Income	\$ Gross Income	Type of Income	\$ Gross Income
Wages		Social Security/SSI Benefits	
Interest: Taxable & Exempt		Veterans Disability Benefits	
Dividends		Alimony Debt Write-Off	
Business Profit/Loss		Rents/Royalties	
Capital Gains/losses		State Tax Refund	
Pension & Annuities		Gambling Winnings	
IRA Distribution		Other Income:	

Income of all titleholders cannot exceed \$60,000

TOTAL INCOME \$

ALL TITLEHOLDERS MUST SIGN THE STATEMENT BELOW

Revised Ordinance of Honolulu Sec. 8-13.5 (a) (1 & 2)

Any person who files a fraudulent application or attests to any false statement with the intent to defraud the city or evade the payment of real property taxes or any part thereof; or in any manner intentionally deceives or attempts to deceive the city, shall be guilty of a violation and be subject to a criminal fine of not more than \$2,000, in addition to being responsible for paying any outstanding taxes interest and penalties. Please sign and date.

Signature and date

Signature and date

Signature and date