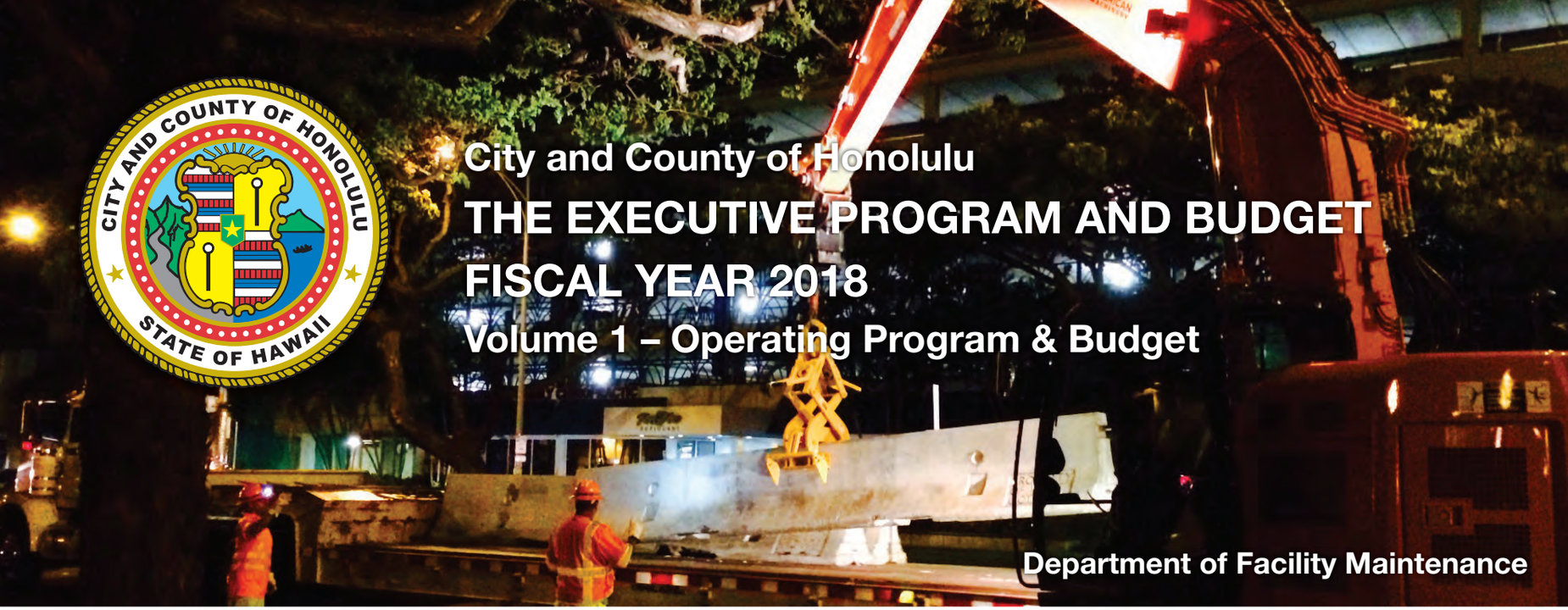
City and County of Honolulu

THE EXECUTIVE PROGRAM AND BUDGET

FISCAL YEAR 2018

Volume 1 – Operating Program & Budget



Department of Facility Maintenance

Honolulu Emergency Services

Department of Environmental Services

Honolulu Fire Department

Honolulu Police Department

CITY AND COUNTY OF HONOLULU

KIRK CALDWELL
MAYOR

ROY K. AMEMIYA, JR., MANAGING DIRECTOR

NELSON H. KOYANAGI, JR., DIRECTOR OF BUDGET AND FISCAL SERVICES

CITY COUNCIL

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BRANDON ELEFANTE	DISTRICT VIII	(FORT SHAFTER TO WAIPIO GENTRY)

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CITY AND COUNTY OF HONOLULU

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KIRK CALDWELL
MAYOR

ROY K. AMEMIYA, JR.
MANAGING DIRECTOR

GEORGETTE T. DEEMER
DEPUTY MANAGING DIRECTOR

March 2, 2017

The Honorable Ron Menor
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Menor and Councilmembers:

In accordance with Section 9-102, Revised Charter of the City and County of Honolulu, I am pleased to transmit, herewith, for the City Council's consideration the Executive Operating and Capital Programs and Budgets for Fiscal Year 2018.

Also transmitted are the bills to implement the budgets:

- Operating Budget
- Capital Budget
- General Obligation Bond Issuance and Sale Authorization
- Bill to amend the fare structure of TheBus and TheHandi-Van
- Bill to authorize a fee for City-provided refuse collection service for residences and nonprofit organizations
- Bill to authorize a fee for erosion and sediment control plan reviews, and increase permit fees for grading and trenching activities

In addition, the real property tax rates are transmitted in a bill in accordance with the requirements of the Charter.

A user fee report and the fare box recovery ratio report also are provided for your review, in accordance with Ordinance No. 93-01 and Resolution No. 00-29, CD1, respectively. Additionally, the calculation of the initial tax rate and the real property net revenue percent are provided pursuant to Ordinance No. 06-10 and Resolution No. 07-60, CD1, respectively.

Your favorable actions on the legislation for the Executive Operating and Capital Programs and Budgets for Fiscal Year 2018 will be appreciated. Should you have any questions, please feel free to contact Nelson H. Koyanagi, Jr., Director of the Department of Budget and Fiscal Services, at 768-3901.

Sincerely,

Kirk Caldwell
Mayor

Enclosures

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Table of Contents

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Table of Contents

Executive Summary **A-1**

Departmental Budgets **B-1**

Department of Budget and Fiscal Services B-3
Department of Community Services B-17
Department of the Corporation Counsel B-29
Department of Customer Services B-37
Department of Design and Construction B-45
Department of Emergency Management B-53
Department of Emergency Services B-59
Department of Enterprise Services B-69
Department of Environmental Services B-79
Department of Facility Maintenance B-91
Honolulu Fire Department B-101
Department of Human Resources B-117
Department of Information Technology B-125
Department of Land Management B-135
Office of the Mayor B-139
Office of the Managing Director B-145
Neighborhood Commission B-153
Royal Hawaiian Band B-159
Department of the Medical Examiner B-163
Department of Parks and Recreation B-169
Department of Planning and Permitting B-179
Honolulu Police Department B-191
Department of the Prosecuting Attorney B-205
Department of Transportation Services B-213

Revenues **C-1**

Detailed Statement of Revenues and Surplus C-2
General Fund C-3
Highway Fund C-8
Highway Beautification Fund C-10
Bikeway Fund C-11
Parks and Playgrounds Fund C-12
Sewer Fund C-13
Bus Transportation Fund C-14
Liquor Commission Fund C-15

Table of Contents

Rental Assistance Fund C-16
Zoo Animal Purchase Fund C-17
Grants in Aid Fund C-18
Hanauma Bay Nature Preserve Fund C-19
Reserve for Fiscal Stability Fund C-20
Solid Waste Special Fund C-21
Land Conservation Fund C-23
Clean Water and Natural Lands Fund C-24
Affordable Housing Fund C-25
Transit Fund C-26
Community Development Fund C-27
Patsy T. Mink Central Oahu Regional Park Fund C-28
Waipio Peninsula Soccer Park Fund C-29
Honolulu Zoo Fund C-30
Golf Fund C-31
Special Events Fund C-32
Special Projects Fund C-34
Federal Grants Fund C-35
Housing & Comm Dev Rehab Fund C-37
Pauahi Project Expend, HI R-15 Fund C-38
Housing & Comm Dev Sec 8 Fund C-39
Leasehold Conversion Fund C-40
General Improvement Bond Fund C-41
Highway Improvement Bond Fund C-42
Capital Projects Fund C-43
Housing Development Special Fund C-44
Sewer Revenue Bond C-45
Sld Wst Improvement Bond Fund C-46
Departmental Revenue Summaries C-47
Cash Projections for Trust Funds, Debt Service Funds, and Revolving Funds C-80
Fund Definitions C-81

Appendix D-1

Organization Chart D-2
Summary Graphs and Charts D-4
Summary Financial Data D-10
Strategic Planning Six-Year Projection D-12

Table of Contents

Revenue Charts D-17
Summary of Resources by Source D-26
Debt and Financial Policies of the City D-28
Fact Sheet on Budget Trends D-33
City and County Profile D-34
The Budget Process D-35
Glossary of Terms D-40
Summary of Provisionals D-45
Debt Service D-48
Statement of Legal Debt Margin D-49

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Executive Summary

Executive Summary

Focusing on Core City Services

Section I - Executive Program and Budget at a Glance

The Fiscal Year 2018 (FY18) proposed executive program and budget continues to direct funding priorities toward core City services, repairs and maintenance of facilities and infrastructure and mandated requirements while also addressing the substantial increases in nondiscretionary costs.

Similar to fiscal year 2017 (FY17), revenue estimates are mixed. Real property taxes calculated at FY 2017 rates are projected to grow by $77 million or 7.1% over FY17, due to the strong real estate market. However, many of the other major general and highway fund revenues are anticipated to be lower than the FY17 adopted budget amounts. Transient accommodation taxes (TAT) are $4.4 million less, public service company taxes and franchise taxes are projected to decrease by $13.4 million and $5 million, respectively, due to lower than expected revenues from Hawaiian Electric Company which pays the major portion of these taxes.

Expenditures on the other hand continue to increase. Employee fringe benefits, debt service, and collective bargaining costs are all projected to rise. Unfunded pension and retiree healthcare benefits are a heavy burden on the City's finances. The costs for these benefits continue to consume more and more of the City's operating resources. Recent proposed rate increases could cost the City an additional $100 million dollars or more annually. In addition, debt service costs on outstanding general obligation bonds paid for by the general and highway funds are projected to increase by approximately $15 million over FY17. The FY18 operating budget is $2.45 billion or 5.1% higher than the FY17 adopted budget.

Growth in revenues are not keeping pace with rapidly increasing expenditures. Consequently, the administration is proposing several revenue enhancement measures. These include increases in real property tax rates for the Hotel/Resort and Residential A classifications, increases in bus and handivan fares and a refuse fee for residential and business users. A new permit fee is also being proposed to help cover the cost of the third party inspections required by the City's National Pollutant Discharge Elimination System (NPDES) permit. The administration has also recently submitted bills for increasing the City's fuel tax, vehicle weight tax and street parking fees.

Twenty proposed amendments to the City Charter were included on the ballot during the November 2016 general elections of which sixteen were approved by the voters. The changes included the creation of an Office of Climate Change, Sustainability and Resiliency and a Department of Land Management. Positions and funding for the Office of Climate Change, Sustainability and Resiliency and the Department of Land Management are included in the FY18 proposed operating budget. In addition, the Charter mandates that a Zoo fund to be funded by a minimum of one half of one percent of annual estimated real property taxes be established effective July 1, 2017. Consequently, approximately $5.9 million is shown as a transfer from the general fund to the Honolulu Zoo fund in the FY18 budget. No additional funding was provided for the other 13 adopted Charter amendments.

Budget ceilings were imposed due to the estimated increases in nondiscretionary costs and the projected decline in a number of important revenue sources. However, during the budget process, we strived to provide the departments and agencies with the needed resources to not only maintain, but to improve customer service as well as meet mandated requirements.

The proposed FY18 Capital Program and Budget (CIP) is approximately $956 million as compared to the adopted FY17 CIP budget of $940 million. The increase of approximately $16 million is due to planned major wastewater consent decree related projects particularly the Honouliuli Wastewater Treatment Plant secondary treatment project offset by a decrease in funding for the Rehabilitation of Streets program and

certain community revitalization initiatives. As was done in FY17, equipment purchases of $21.9 million have been budgeted in the capital budget and will be funded with short term bonds.

Section II – Mayor's Priorities

The Mayor enters his second term as Chief Executive Officer of the City and County of Honolulu with renewed emphasis to continue working on his major priorities that focus on providing essential City services, maintaining and enhancing the multitude of City assets, addressing mandated requirements and establishing the foundation for a better future for the residents of Oahu.

Parks and Facilities

The Mayor refers to parks as the crown jewels of our City. As such, one of his top priorities is to ensure that park facilities are maintained and improved so that residents and visitors can thoroughly enjoy these most valuable City treasures. Funding of $1.5 million is included in the FY18 operating budget to continue the successful initiative to restore comfort stations and refurbish play courts and play apparatus systems at parks throughout the island. In addition, 20 grounds keeper positions and 4 irrigation personnel positions were activated to assist with maintaining City parks.

The proposed CIP budget includes $47.3 million for park improvements throughout the City. Approximately $18.1 million of this amount is included in various bulk funds which provides the Parks Department with the needed flexibility to perform specific renovations as well as address unforeseen situations as they arise.

Bus and Handivan Services

The FY18 operating budget proposes $254.6 million for bus and handivan services which is an increase of $4.5 million over the previous year. The budget includes $5.45 million for the restoration of bus service hours, Route 55 service improvements and the Fare Collection System upgrade. The capital budget includes $21.2 million for the acquisition of buses and handivans. Approximately $16.4 million of this will be paid for with federal 5307 grant funds.

Bus and Rail Integration and TOD

Integration of bus and rail service is an ongoing effort of the administration. The FY16 and FY17 capital budgets included a total of $12 million for the planning, design and equipment for the multimodal transit fare collection system. An additional $3.5 million is added in the FY18 proposed budget. In addition, the FY18 CIP budget includes $8.1 million for transit oriented development and bus and rail integration. Major projects include additional funding for the Kapalama Canal Catalytic Project ($100,000) and the Pearlridge Bus Transfer Center and Plaza ($1.26 million) as well as $6.8 million in bulk funds for rail station connectivity and bikeway improvements.

Sewer Improvements

The FY18 proposed capital budget includes $655.9 million to fund wastewater and Global Consent Decree projects. This is an increase of approximately $165.5 million over last year's budget. Some of the larger projects are the Dowsett Highlands Relief Sewer ($85.7 million), Honouliuli Wastewater Treatment Plant Secondary Treatment ($277 million), West Beach No. 1 and No. 2 WWPS and Force Main Systems Improvements ($33.6 million), and Awa Street Wastewater Pump Station, Force Main and Sewer System Improvements ($42 million).

Road Repaving

In the last four calendar years (CY), the City has paved 1,363 lane miles and anticipates completing all 1,500 of the roads that were deemed in unsatisfactory condition by the third quarter of CY 2017. Consequently, the CIP budget proposes $30 million for road repaving and rehabilitation, which is substantially less than the amounts that were included in the CIP budgets in the last few years. In addition, $5 million is included in the operating budget for pothole and emergency road repairs, slurry seal and other types of pavement preservation. The pavement preservation program will help protect and extend the life of the roads that have been paved thereby reducing future costs and saving taxpayers' money.

Homeless

Dealing with Honolulu's homeless remains one of the top priorities of this administration. The City continues to invest in the Housing First program that focuses on housing people experiencing chronic homelessness. The City's initial Housing First program, Increment I, was launched in FY2015 and continues to supportively house 176 individuals in 115 households. Housing First, Increment II began operation in FY2017 with the aim of supportively housing an additional 100 households. A contract for Housing First, Increment III will be awarded in FY2017 to house an additional 100 households, for a total of approximately 450 individuals in 315 households supportively housed through City's Housing First programs. The operating budget includes $5.7 million to pay for rent and support services for all three increments. An additional $1.2 million of HOME funds is available to pay for housing vouchers for Increment III. The operating budget also includes approximately $1.7 million to cover operating and service provider costs at Hale Mauliola Housing Navigation Center at Sand Island and $1 million for the operations of a hygiene center at the City's Kuwili Street property.

Section III – Performance Metrics for Customer Service

The City's Debt and Financial Policies (Resolution 06-222) requires that "outcome measures which reflect each programs success in meeting established goals and objectives" be included in the annual operating budget "to the extent feasible." To meet this directive, performance metrics addressing customer service were first included in the FY16 operating budget.

Sixteen departments were selected for the initial effort. The departments established metrics that were concentrated on customer service, determined the methodology for collecting data and identified the staffing resources necessary to collect and monitor the data. Establishing benchmark data is especially challenging and can lead to changes in specific metrics. The project is a work in progress and it is expected to take several years to fully address customer service and expand into other areas. The impact of performance metrics as a means of budget policy decision making will not be fully achieved until the process matures and measurable and meaningful data is available.

Exhibit 1 summarizes the performance metrics for the selected departments with the FY16 results.

Section IV – Summary of the Operating Budget (All funds)

Projected Revenues and Resources

The projected operating resources for FY18 are $3.28 billion. Real property taxes are the largest revenue source, making up 36% of all operating resources. Real property taxes are estimated to increase by 8.1% to $1.173 billion, primarily due to increases in assessed valuation of properties, new inventory and rate increases for the Hotel/Resort and Residential A classifications. The next largest operating resource

at 29% ($956 million) is the carryover of restricted and unrestricted fund balances. Chart 1 summarizes all of the projected resources available to meet the proposed operating budget expenditures.

Many of the resources are restricted in use and cannot be used for the general operations of the City. These restricted resources inflate and distort what funds are actually available to pay for City services. For example, sewer fees that are revenues of the sewer fund can only be used for wastewater related expenditures, costs associated with the Global Consent Decree and servicing of debt issued for sewer fund projects. Similarly, revenues generated from HPower and bus fare revenues can only be spent for HPower and the bus, respectively. State and federal grants are also restricted in use. While these restricted resources may pay for core City services, each source is limited to what it can fund. Conversely, the general and highway funds which make up approximately 61% of the operating budget pay for the remaining core services.

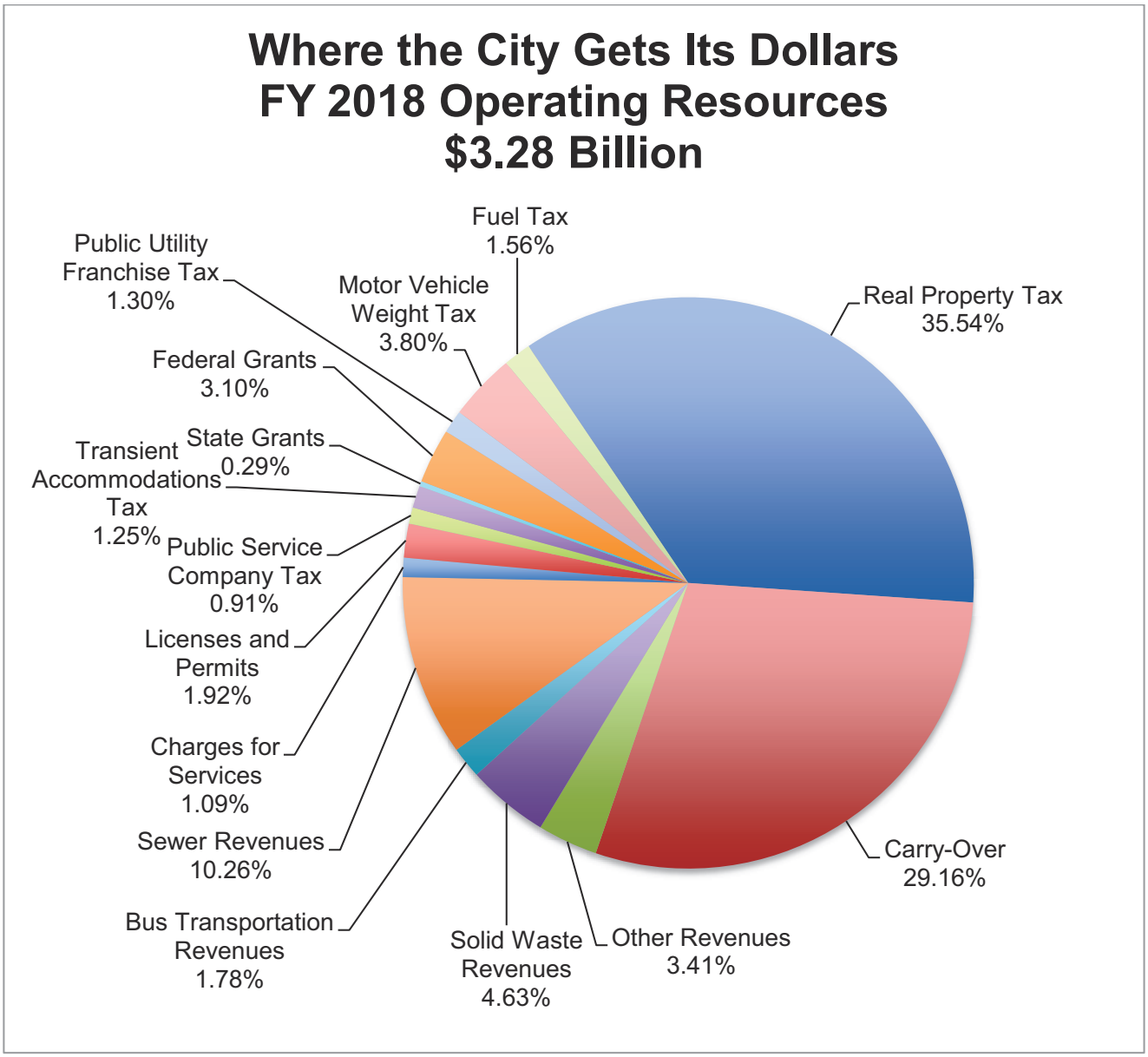

Chart 1

Highlights of the Expenditures in the Operating Budget

The FY18 proposed operating budget is $2.45 billion which is approximately $118 million or 5.1% higher than the FY17 adopted budget. The increase is primarily due to the rise in nondiscretionary fringe benefit

costs such as retirement contributions, healthcare premiums and payments for other post-employment benefits (OPEB) as well as additional debt service obligations. Collective bargaining costs are also projected to increase. Agreements with all bargaining units will expire on June 30, 2017 and negotiations between the employer group and the unions are ongoing. The employer group has offered a 1% lump sum payment in FY18 and FY19. Funds have been included in the Provision for Salary Adjustments and Accrued Vacation Pay to cover the payment for FY18.

Exhibit 2 "Budget at a Glance" summarizes the expenses in the operating budget.

Chart 2 "Where the City Spends Its Dollars" displays the operating budget expenditures by function.

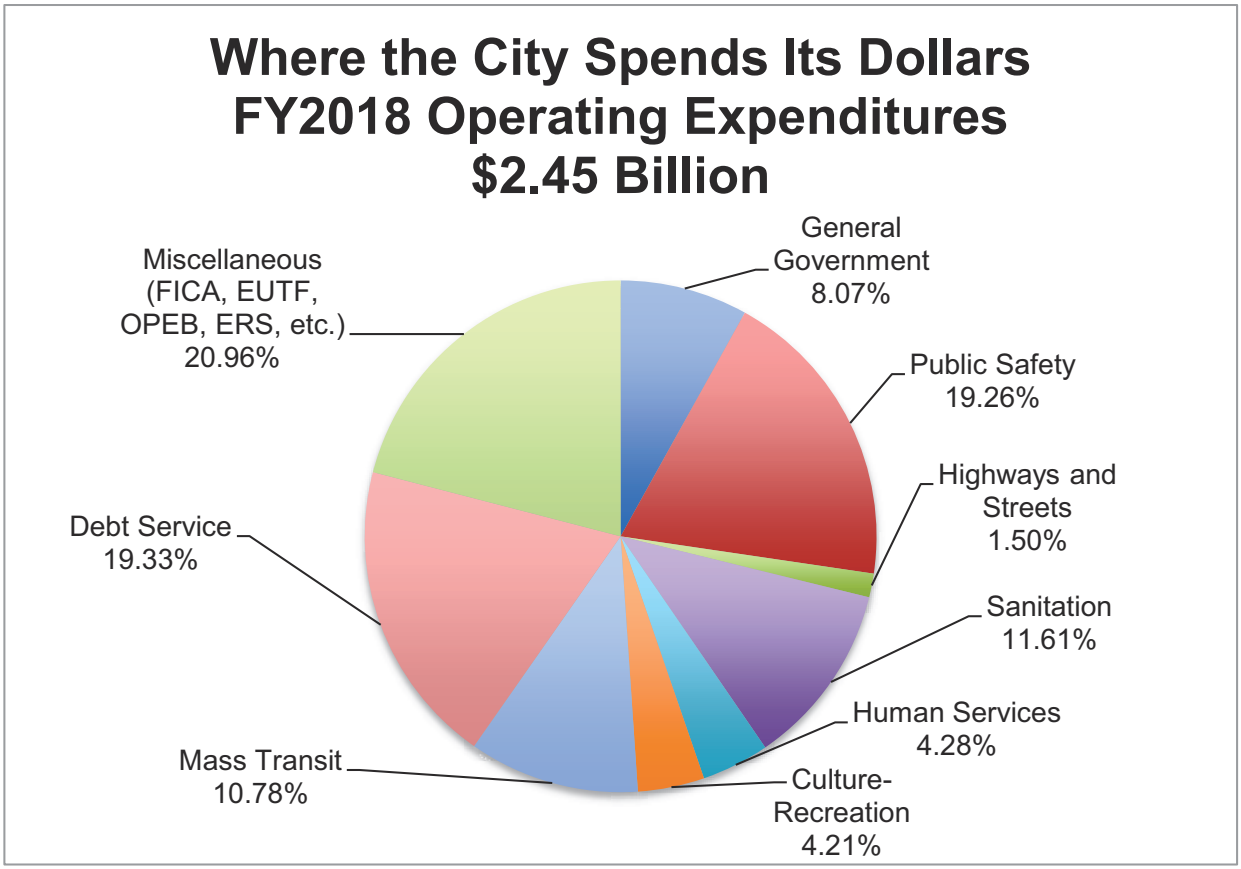

Chart 2

The largest category of expenditure at $513.8 million (20.96%) is the miscellaneous category which includes nondiscretionary costs such as employee retirement contributions, healthcare benefits and other post employment benefits (OPEB). Debt service comprises 19.33% of the operating budget at $474 million. This includes principal and interest payments of $301.7 million for general obligation bonds and $172.2 million for sewer revenue bonds. Police, fire, ambulance, ocean safety and other public safety programs make up 19.26% of the budget at $472 million. Sewer and refuse collection costs $284.5 million or 11.61% of operating expenditures. Mass transit, which is primarily for bus and handivan costs is at $264.3 million or 10.78%. The balance of the operating expenditures are for general government at $197.8 million (8.07%), human services at $104.9 million (4.28%), culture and recreation at $103.1 million (4.21%) and highways and streets at $36.8 million (1.5%).

For FY18, the executive agencies used the zero based budgeting method within an imposed ceiling to prepare their budget requests as a means of exercising fiscal prudence. Zero based budgeting is a method of budgeting in which all expenses must be justified for each new budget review period in

contrast to incremental budgeting whereby incremental changes are considered based on need and justification. While the budget submittals were closely scrutinized, efforts were made to provide the departments and agencies with the resources necessary to improve their operations and provide better service to their customers. Although a number of new or reactivated positions were added to enhance operations, the department's budgets remain flat compared with the amounts in the FY17 adopted ordinance.

Exhibit 3 provides a multiyear comparison of actual and budgeted amounts for each of the executive agencies.

Workforce. The administration continues to emphasize efficiency in staffing and controlling the size of government. To this end, the practice of deactivating positions to control the authorized position count is being continued. However, over the last few years, it has become apparent that more flexibility is needed to allow departments to carry out their mandated functions and be able to address issues as they arise. There are still 522 positions that are deactivated and removed from the departments' budgets. However, 191 positions were added or reactivated to address specific issues and to provide better customer service. For example, 10 groundskeeper positions and 4 irrigation personnel were added to the Parks Department to support an effort to maintain parks throughout the island, 7 water safety officer positions were added to the Emergency Services Department to provide island-wide jet ski operations and 16 groundskeeper and 3 irrigation maintenance positions were added to Department of Facility Maintenance for an island wide effort to provide additional landscaping and maintenance for road medians, traffic islands, and City remnant properties. In addition 22 new positions are proposed for the new Charter created Department of Land Management and 7 positions are proposed for the Charter mandated Office of Climate Change, Sustainability and Resiliency.

As in prior years, funding for vacancies other than those for police and fire recruits and vacancies in special and grant funded programs are placed in a provisional account.

Spending to Make a Difference. The focus for FY18 is on improving core services and addressing mandated requirements. Consequently, spending was confined to these areas. The following highlights some of the major operating budget initiatives.

- $5.7 million in City and $1.2 in HOME funds for the Housing First program providing permanent housing and related supportive services to 315 chronically homeless individual and family units.
- $1.6 million for transitional housing and services for O'ahu's homeless.
- $1.5 million for the renovation of comfort stations, re-surfacing of sports courts, and refurbishment of play apparatus systems at various parks island wide.
- Ten (10) reactivated grounds keeping positions and four (4) new irrigation positions to support an island wide effort to beautify and keep comfort stations and parks clean.
- Seven (7) new Water Safety personnel and two (2) additional water crafts to enhance training and expand water rescue coverage.
- $14 million to address National Pollutant Discharge Elimination System (NPDES) storm water permit requirements.
- Sixteen (16) new grounds keeping positions and three (3) new irrigation maintenance positions to provide additional landscaping and maintenance for road medians, traffic islands, and other remnant properties
- Five (5) new positions in the Department of Facility Maintenance and one (1) reactivated metropolitan police officer will provide a third crew to enforce the Sidewalk Nuisance and Stored Property Ordinances (SNO/SPO).

Section V – Highlights of the Capital Program and Budget

The FY18 Capital Program and Budget (CIP) is proposed at $956 million, 1.7 percent more than what Council appropriated for FY17. The increase is due to sanitation projects that are required by the Global Consent Decree offset by a decrease in funding for the Rehabilitation of Streets program and certain community revitalization initiatives. The budget includes $219 million for general improvement bond and highway improvement bond funded projects, $31 million for solid waste funded programs, $494 million for sewer revenue bond funded projects, $161 million for sewer funded projects, $38 million in federal funded projects and $12 million for other funded projects. The administration focused its capital spending on core services, consistent with the operating budget.

In order to procure equipment needed to provide core City services, the administration is proposing to fund equipment with a minimum five-year useful life with short-term bonds in accordance with the requirements of the City's Debt and Financial Policies (Resolution 06-222). Equipment for sewer projects will continue to be paid for by sewer fund cash revenues.

Chart 3 breaks down the types of capital projects by function. The largest category of expenditure is for the Sanitation Function – mostly for refuse and sewer projects mandated under the Global Consent Decree (71%), followed by Culture and Recreation (7.2%), Highways and Streets for road repaving and other transportation related projects (7.1%), General Government (5.9%), Public Safety (4%), Mass Transit (3%), and Human Services (1.8%).

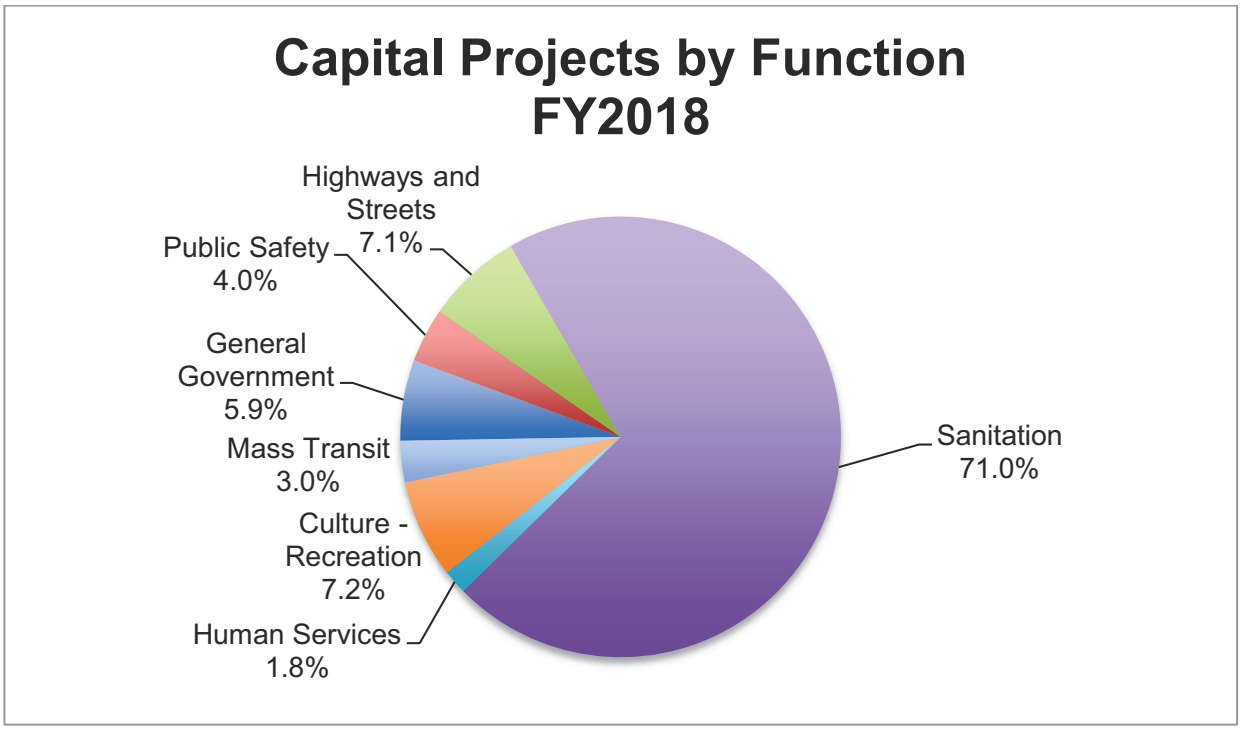

Chart 3

Much of the capital spending is included in bulk fund programs that provides flexibility to City agencies to make needed improvements to support core services or meet state and federal requirements. Some examples are,

- $2.5 million for Civic Center Improvements
- $3 million for Public Building and Facilities Improvements
- $5 million for Telecommunications Facilities Upgrades
- $2 million for Flood Control Improvements
- $2.5 million for Drainage Improvements

- $18.1 million for Parks Improvements
- $2.5 million for Police Station Building Improvements
- $2 million for Fire Station Building Improvements

Some of the noteworthy CIP projects not previously mentioned are:

- $27.5 million for acquisition of Kapalama Hale
- $2.8 million for Bikeway Improvements
- $1.1 million for Pearl Harbor Historic Trail improvements
- $12 million for design improvements for Blaisdell Center Redevelopment
- $1.5 million for improvements at the Honolulu Zoo
- $4.0 million for Rail connectivity which includes pedestrian, bicycling and transit connections in areas surrounding the rail intermodal centers.

Section VI – Looking Forward

The Caldwell Administration begins its second term with renewed energy by continuing to focus on the basics. Efforts will be directed toward providing core services, repairing and maintaining physical infrastructure, ensuring the public's safety, addressing homelessness, restoring and enhancing City Parks and improving modes of transportation. Affordable housing for Oahu's families will also be a prominent objective of this administration.

Looking forward, the City will be faced with many challenges that could have major impacts to the operating budget. The costs to address long-term liabilities for retiree health care and pension benefits as well as the operating costs for the combined bus and rail systems will weigh heavily on the future finances of the City. Consequently, we need to continue to be fiscally prudent and to diligently pursue opportunities for new revenue sources to be able to maintain the City's strong financial position.

PERFORMANCE METRICS - RESULTS FOR FISCAL YEAR 2016

DEPARTMENT OF BUDGET AND FISCAL SERVICES

Performance Metric	Goal	FY2016 Results
Real Property Assessment Division (RPAD): Reduce the response time for inquiries received through the Real Property Assessment Division's mailbox.	Respond to 90% of the inquiries within 2 days.	85% of inquiries were closed within 2 days.
RPAD: Reduce the processing time for Board of Review appeal cases.	Close 65% of appeals for residential properties valued at less than $1,500,000 within 6 months;	Closed 16% of the 2016 appeals in this category within 6 months.
	Close 50% of appeals for residential properties valued over $1,500,000 within 12 months;	Closed 59% of the 2016 appeals in this category within the first 10 months.
	Close 50% of appeal for non-residential properties within 6 months;	Closed 76% of the 2016 appeals in this category within 6 months.
	Close 90% of all categories within 18 months.	Closed 65% of all 2016 appeals within the first 10 months. On schedule to meet 90% goal for the 18 month period.
RPAD: Home exemption review program and financial impact.	Set goals by June 30, 2015 with goals of removing fraudulent home owner exemption claims within one year after acquiring DOTAX information.	MOU completed between RPA and DOTAX. Developing system for data collection. Goals to be established in FY2017.
Purchasing: Procurement consolidation through increased use of master agreements.	Increase master agreements by 1% per year.	272 master agreements were in effect as of June 30, 2016.
New FY2016 Metric:		
Purchasing: Strive for competitive solicitations.	Goods and Services solicitations to have $\geq$ 2 bids.	Average 2.5 bids per solicitation.
Purchasing: Strive for competitive solicitations.	Construction solicitations to have $\geq$ 3 bids.	Average 4 bids per solicitation.
***New FY2017 Metric:**		
Purchasing: Maintain approximately 250 active master agreements.	FY17: Meet goal of at least 250 master agreements per year.	N/A
Treasury: Maintain the rate of real property taxes collected during the same fiscal year as billed at 95% or higher.	FY17: Meet or exceed 95% target rate.	N/A

Exhibit 1

PERFORMANCE METRICS - RESULTS FOR FISCAL YEAR 2016

LIQUOR COMMISSION

Performance Metric	Goal	FY2016 Results
Decrease the number of days to complete investigations and reports for new license and license transfer applications.	Complete 75% of new and transfer license applications in 50 days or less (intake to preliminary hearing).	Completed 67% of new license applications in 50 days or less. Completed 37% of transfer license applications in 50 days or less.
1) Decrease unlicensed premises surveillance by referring unlicensed sales complaints to HPD and 2) increase frequency of Dispenser and Cabaret licensee inspections.	Reduce unlicensed premises surveillance by at least 50% by referring unlicensed sales complains to HPD, deter non-compliant behavior by increasing the frequency of Dispenser licensee inspections by 10% and Cabaret licensee inspections by 15%, and remove Brew Pubs from the "targeted" license class list.	All investigations regarding private unlicensed premises have been referred to the Honolulu Police Department. The Liquor Commission is addressing the unlicensed premises that are open to the public. We have been unable to increase the number of licensee inspections in FY16 due to a shortage in staffing, but we hope to meet this metric in FY17.
Decrease server training failure rate of first time test takers.	Reduce the failure rate of first time server training test takers by 0.5%.	The failure rate of first time server training test takers in FY16 was 0.08%.

DEPARTMENT OF COMMUNITY SERVICES

Performance Metric	Goal	FY2016 Results
Decrease payment processing time to grantee receiving a Grant in Aid.	Disburse 90% of grantee payments within 30 days if undisputed, and 90% of grantee payments within 60 days if there is a dispute.	100% of payments that were undisputed were made within 30 days. 10% of disputed payments were made within 60 days. 18% of disputed payments were made after 60 days. 31% of disputed payments are still being negotiated.

DEPARTMENT OF CUSTOMER SERVICES

Performance Metric	Goal	FY2016 Results
Satellite City Hall (SCH): Decrease public wait time at Satellite City Hall service centers.	Conduct periodic surveys with goal of achieving 90% of those surveyed will experience a wait time of less than 20 minutes.	86% of those surveyed in (FY16) experienced a wait time of less than 20 minutes, with an average wait time of 11 minutes compared to 76% in (FY15).
Division of Motor Vehicles (DMV): Decrease public wait time in Driver Licensing service centers.	Conduct periodic surveys with goal of achieving 80% of those surveyed will experience a wait time of less than 30 minutes.	93% reporting satisfaction level 9 or higher, based on a scale of 10 being the highest score.
DMV: Increase the number of road test transactions per day; decrease the wait time for scheduling of road test.	Customers will be provided the option of scheduling a road test within four weeks, minimizing the urgency to stand in line for a "walk-in" appointment.	Road tests transactions have been increased from 160 (FY15) to 164 (FY16) per day. The wait times have remained about the same as (FY15) of between 7-14 days.
DMV: Decrease the number of people turned away at the window for insufficient documents.	Conduct periodic surveys with goal of achieving 20% or less of those surveyed will have indicated a need to return due to missing document(s).	Significant decrease in the percentage of customers turned away. (FY16) Results: 4.3% overall compared to (FY15) 13.6%.

Exhibit 1 - Continued

PERFORMANCE METRICS - RESULTS FOR FISCAL YEAR 2016

DEPARTMENT OF CUSTOMER SERVICES - Continued

Performance Metric	Goal	FY2016 Results
SCH/DMV: Improve customer satisfaction level.	Conduct periodic surveys after public education programs with goal of achieving 90% of those surveyed will respond with an opinion ranking of “satisfied” or better.	Of the customers surveyed, 96% responded with an opinion ranking of "satisfied" or better.

DEPARTMENT OF DESIGN AND CONSTRUCTION

Performance Metric	Goal	FY2016 Results
Spread out distribution of the number of projects submitted to Purchasing for competitive bidding in the fiscal year to avoid year end time deadlines and reduce potential for lapsed funds.	Submit one fourth of the projects scheduled for competitive bidding each quarter.	1st Quarter=4% 2nd Quarter=11% 3rd Quarter=19% 4th Quarter=66%
Minimize the percent of projects lapsing that are controllable by DDC.	Less than 1.5% of total projects will lapse per fiscal year.	0.50%
Minimize the percent of contracts with change orders greater than 10% of the contract amount.	Less than 20% of total projects completed per fiscal year will have change orders greater than 10% of the contract amount.	18%
Maximize the percent of projects completed on schedule.	At least 80% of projects will be completed on schedule per year.	54%
Maximize the number of City roadway lane miles paved per year.	Pave 300 City roadway lane miles per calendar year.	Lane miles paved from January 1, 2016 to December 31, 2016 is 314. The projected lane mile goal for calendar year 2016 is 300.
Replace all City street light fixtures to LED street light fixtures.	Replace 51,700 street light fixtures from FY 2015 to FY 2018 with LED street light fixtures.	The Request for Proposal is on-going to include a consultant to assist in preparing the financing language for the RFP.
Meet the milestones assigned to DDC for the Global Consent Decree for ENV wastewater program.	Achieve 100% of assigned Global Consent Decree milestones for each fiscal year.	100% achieved

Exhibit 1 - Continued

PERFORMANCE METRICS - RESULTS FOR FISCAL YEAR 2016

***NEW- DEPARTMENT OF EMERGENCY SERVICES - FY17 Goals (only)**

Performance Metric	Goal	FY2016 Results
Ensure that information on ambulance response and patient care is provided to receiving hospitals.	Provide completed electronic patient care reports (ePCR) to receiving hospitals 90% of the time.	N/A
Improve response time to emergency medical service calls.	Respond to calls in under 3 minutes, 90% of the time.	N/A
Improve Emergency Medical Services provided to the public through the implementation of the "12 Hour" work schedule.	Decrease all leave usage by 30%;	N/A
	Decrease sick leave usage by 20%;	N/A
	Decrease all types of leave usage during observed holidays by 20%;	N/A
	Decrease non-holiday overtime costs by 20%;	N/A
	Reduce Unit closures to zero.	N/A
Minimize the amount of time it takes for the Health Services Branch to process medical evaluations for current and prospective City employees.	Appointments for physicals, return to work and fitness for duty shall be made within one (1) week of request.	N/A
	Physicals for pre-employments and employees are not to exceed one (1) hour from start to completion.	N/A
	Chart review by the City Physician shall be made within two (2) business days.	N/A
Minimize the amount of time it takes for the Health Services Branch to process medical evaluations for current and prospective City employees.	Employee notification shall be written and sent within two (2) business days.	N/A
	Blood alcohol specimens for the Driving Under the Influence program shall be run and results within five (5) business days.	N/A

Exhibit 1 - Continued

PERFORMANCE METRICS - RESULTS FOR FISCAL YEAR 2016

DEPARTMENT OF ENTERPRISE SERVICES

Performance Metric	Goal	FY2016 Results
Optimize the ability to view animals at the Honolulu Zoo.	Reduce the number of hours animals are off exhibit.	Animals were off exhibit an average of 1 hour a day during zoo viewing hours.
Improve way finding at the Honolulu Zoo through improved signage.	Reduce the number of complaints and questions received regarding way finding.	Average number of wayfinding inquiries was reduced from 46 per day (FY15) to 30 per day (FY16).
Maximize golfers' satisfaction.	Increase customer satisfaction by responding to complaints.	Respond to improve food service at West Loch, Pali and Ted Makalena Golf Courses and improve tee time reservation system by developing an on-line reservation booking system.
Maximize the auditorium users'/promoters' satisfaction.	Increase customer satisfaction by responding to complaints.	Shared the survey results and worked with catering food service to improve food quality which has resulted in reduced complaints.

DEPARTMENT OF ENVIRONMENTAL SERVICES

Performance Metric	Goal	FY2016 Results
Effectively respond to service calls, minimizing response time.	Improve on-time closer rate by 15%. Benchmark was 65% on-time response.	Improved on-time closer rate to 80%; 93% were closed on-time (within 10 days of due date).
Maximize the volume and percentage of waste diverted from the landfill.	Increase diversion rate to 80%. Benchmark diversion rate was 74.5%.	Municipal Solid Waste Only: 78%
Evaluate the operational effectiveness of the City's refuse collection program to reduce overtime usage.	Reduce overtime usage by 25%.	5% decrease in OT hours from FY13 base year. OT is result of manpower shortages and increases in bulky collection and regular collection routes.

DEPARTMENT OF FACILITY MAINTENANCE

Performance Metric	Goal	FY2016 Results
Minimize the time to patch a pothole.	Complete a pothole patch 75% of the time within five days, 85% of the time within seven days and 95% of the time within 14 days.	Within 5 Days - (5 Months) Average 32% Within 7 Days - (5 Months) Average 39% Within 14 Days - (5 Months) Average 60%
Minimize the time to repair a damaged sidewalk.	Complete 75% of interim sidewalk repairs within one month. Complete 75% of permanent sidewalk repairs within one year and 100% of sidewalk repairs within two years.	Unable to identify because the current record system could not be modified by DIT. Awaiting a Work Order system implementation to produce metrics reports and assess crew performance.

Exhibit 1 - Continued

PERFORMANCE METRICS - RESULTS FOR FISCAL YEAR 2016

DEPARTMENT OF FACILITY MAINTENANCE - Continued

Performance Metric	Goal	FY2016 Results
Collect weekly statistics on stored property ordinance and sidewalk nuisance ordinance.	Collect data on the number of enforcement actions, bins collected, administrative hearings conducted, public complaints received and impound tickets issued. And, collect data on the amount (in tons) of trash disposed per location.	Total Enforcement Actions 7/1/15 to 6/30/16: 1574
		Total Bins Collected 7/1/15 to 6/30/16: 842
		Total Administrative Hearings Conducted 7/1/15 to 6/30/16 : 2
		Total Public Complaints 7/1/15 to 6/30/16: 561
		Total Tons of Trash Disposed 7/1/15 to 6/30/16: 330.87
Minimize the time to begin servicing City vehicles.	Begin 90% of scheduled vehicle servicing within 24 hours and 80% of unscheduled vehicle servicing within 48 hours.	For period 7/1/15 to 6/30/16: Completed 36.4% for scheduled servicing within 24 hours, 67.9% for unscheduled servicing within 48 hours.
Minimize the time to complete unscheduled servicing of City vehicles.	Complete 90% of unscheduled vehicle servicing within five days.	For period 7/1/15 to 6/30/16: Completed 41.8% for unscheduled servicing within five days.
Minimize the time to repair street lights.	Complete 75% of street light repairs within seven days. Contact 75% of the callers within seven days to inform them of the street light repair.	For period 7/1/15 to 6/30/15: Completed 87% of street light repairs within seven days. Contacted 42% of callers within seven days to inform them of repair.

HONOLULU FIRE DEPARTMENT

Performance Metric	Goal	FY2016 Results
Maintain the minimal time it takes a fire company to arrive on scene for medical emergency calls.	Respond to 90% of suburban medical emergency calls within 9 minutes 30 seconds.	94.3%
Maintain the minimal time it takes a fire company to arrive on scene for fire emergency calls.	Respond to 90% of suburban fire emergency calls within 9 minutes 30 seconds.	83.7%
Maintain the minimal time it takes an effective fire fighting force to arrive on scene for fire emergency calls.	Respond to 90% of suburban fire emergency calls with an effective fire fighting force within 16 minutes.	75.6%
Maintain the minimal time it takes to process 911 telephone calls.	Process 90% of 911 calls within 90 seconds.	94.5%
Increase the number of commercial occupancy inspections annually.	Conduct 40% of commercial occupancy inspections annually.	46.0%

Exhibit 1 - Continued

PERFORMANCE METRICS - RESULTS FOR FISCAL YEAR 2016

DEPARTMENT OF HUMAN RESOURCES

Performance Metric	Goal	FY2016 Results
Decrease the time it takes to fill a vacancy when an appropriate list of eligible candidates exists.	At least 90% of the time, a list of eligible candidates will be provided within seven days.	93%
Decrease the time it takes to fill a vacancy when an appropriate list of eligible candidates does not exist and a new recruitment and examination program needs to be conducted.	At least 80% of the time, a list of eligible candidates will be provided within 90 days (excluding Police and Fire training programs).	83%

NEIGHBORHOOD COMMISSION OFFICE

Performance Metric	Goal	FY2016 Results
Maintain the Neighborhood Board members' satisfaction with Neighborhood Assistants/staff services.	Conduct periodic surveys with a goal of achieving 95% satisfactory or better rating for NCO support services.	Survey conducted periodically. No survey in FY 2016 conducted.
Obtain all Neighborhood Board member compliance with Sunshine Law Training and Certification.	Obtain 90% of the members' compliant with Sunshine Law Training and Certification.	76% of Neighborhood Board members are currently in compliance.
Respond to and resolve community concerns transmitted to the Neighborhood Commission Office via Mayor's Representatives in a timely manner.	Respond and resolve 75% of the complaints received within 30 days.	285 Mayor's Report subDARTS created 1005 tasks assigned to individual departments; 100% Mayor's Report subDARTS closed within 30 days.

ROYAL HAWAIIAN BAND

Performance Metric	Goal	FY2016 Results
Obtain a favorable rating from the Royal Hawaiian Band's clients and audiences to reveal the band's effectiveness, appreciation and impact on the community and the City and County of Honolulu.	Obtain a 75% favorable citizen survey rating this fiscal year.	Survey conducted periodically. No survey in FY 2016 conducted.
Obtain information from the band's requests, clients/audiences and schedules that will reveal the amount of services and the band's diverse contribution to the varied demographics, locations and cultures in the community and the City and County of Honolulu.	Perform 90% of all requests this fiscal year.	Achieved 95% of all requests in FY 2016.

Exhibit 1 - Continued

PERFORMANCE METRICS - RESULTS FOR FISCAL YEAR 2016

DEPARTMENT OF PARKS AND RECREATION

Performance Metric	Goal	FY2016 Results
Decrease the amount of potable water used at City parks.	Decrease the amount of potable water used at City parks by 5% per year.	Due to unique design of individual irrigation systems, installation of weather controllers are too costly. Researching less costly system to attain this goal.
Increase efficiency in filling vacant job positions.	Complete 90% E-forms submitted within 10 days of the position becoming vacant. Complete 90% of the packets for positions interviewed within 10 days after receiving the list of eligible candidates.	Replacing eform metric with fill rate.
Identify public awareness and satisfaction with City parks facilities and recreational programs, and collect data to assist in developing medium and long-range plans.	Establish a strategic plan to identify public perception and develop a plan to address issues.	SMS Research & Marketing Services, Inc. has completed the public survey phase and is currently, getting input from DPR management staff and community stakeholders. The strategic plan is expected to be completed during 2017.
***New FY2017 Metric**		
Create and fill positions requested in FY17.	FY17: Fill 29 positions by January 2018.	Re-organization to create and fill positions approved for FY2017 is expected to be completed in January 2017. Anticipate filling of new positions by February 2017.
Attain a 90% fill rate for Park Maintenance and Recreation Service Division.	FY17: Attain a 90% fill rate by June 2017.	Park Maintenance and Recreation Service currently has a 88% fill rate.
Complete implementation of new registration and point-of-sale systems for class registration and use of facilities.	FY17: Complete by January 2018.	DIT is working on new DPR reservation system program and is expected to be completed by end of 2017. Implementation is targeted for Spring registration.
Complete implementation of new street and park tree inventory and work order program in FY17.	FY17: Establish a street and park tree inventory and work order program for the Division of Urban Forestry by June 2017.	Work began on a pilot project for Citizen Foresters (CF) to voluntarily inventory street and park trees in Kailua. The CF were trained by DUF staff, volunteer leaders with experience from The Outdoor Circle and Smart Trees Pacific, and from certified arborists hired under the project using grant funds.

Exhibit 1 - Continued

PERFORMANCE METRICS - RESULTS FOR FISCAL YEAR 2016

DEPARTMENT OF PLANNING AND PERMITTING

Performance Metric	Goal	FY2016 Results
Improve efficiency, effectiveness and output of building permits.	Set benchmarks by December 31, 2014 with goals of decreasing permitting approval time by 10%.	Commercial Permit Issuance time (07-01-15 through 06-30-16): - Time reduced from 179 days to 146 days, a 19% decrease. Residential Permit Issuance time (07-01-15 through 06-30-16): - Time increased from 74 days to 111 days, a 50% increase.
Increase the number of online permit issued.	Set benchmarks by December 31, 2014 with goal of issuing at least 50% of the total permits through the online system.	45.71% of all permits issued between 07-01-2015 and 06-30-2016 were issued online.

HONOLULU POLICE DEPARTMENT

Performance Metric	Goal	FY2016 Results
Improve communication with victims of First Degree Burglary 1 complaints.	Personally contact 98% of the Burglary 1 victims at least once by the assigned detective or lieutenant.	99.4% of victims contacted.
Complaint ratio using the number of calls for service plus moving citations, in relation to the number of complaints filed against police officers.	Reduce the number of complaints to 1 per 10,000 police contacts (0.0001).	Actual achieved was 0.00016.
Minimize the crime rate and number of calls for service in the Downtown area.	Reduce the number of: 1) calls for service and 2) reported crimes by 5% in Fiscal Year 2017.	Data collected for Fiscal Year 2016 used to develop a measure of comparison for Fiscal Year 2017. 1) Calls for service = 4,111 2) Reported crimes = 503
Improve response time for 911 calls for police service.	Reduce the response time to Priority 1 and 2 cases this fiscal	Priority 1 - 7.36 (7m 22s) Response Priority 2 - 10.94 (10m 56s) Response
Expedite the opening of roadways for critical and fatal car crashes on major thoroughfares.	Reopen roadways in less than two hours 75% of the time for critical and fatal car crashes on major thoroughfares.	50%

Exhibit 1 - Continued

PERFORMANCE METRICS - RESULTS FOR FISCAL YEAR 2016

DEPARTMENT OF TRANSPORTATION SERVICES

Performance Metric	Goal	FY2016 Results
Minimize the time it takes to review and comment on Traffic Impact Analysis Reports (TIAR).	Complete 90% of the reviews within 30 days of receipt of TIAR.	Achieved 100%
Respond to public inquiries regarding traffic engineering in a timely manner.	Follow-up on 90% of telephone calls and emails received regarding traffic engineering issues.	Achieved 100%
Minimize the time it takes to respond and issue work orders to traffic sign complaints.	Respond to 90% of the traffic sign complaints within eight weeks.	Achieved 100%
Minimize the time it takes to respond to traffic light complaints.	Respond to 75% of the traffic light complaints within eight hours.	Achieved 90.8% up to 96.9% response within eight hours.
Install a robust bike infrastructure system.	Install/implement 5 miles of bike infrastructure per year, subject to available funds.	Achieved 6.2 miles

*N/A = Not Available

Exhibit 1 - Continued

BUDGET AT A GLANCE
OPERATING BUDGET EXPENDITURES BY COST ELEMENT
FISCAL YEAR 2018

DEPARTMENT/AGENCY	SALARIES	CURRENT EXPENSES	EQUIPMENT	TOTAL
Budget & Fiscal Services	$19,467,069	$3,567,348	$450,000	$23,484,417
Community Services	12,262,280	92,621,397	20,000	104,903,677
Corporation Counsel	6,882,941	2,458,242	-	9,341,183
Customer Services	12,425,311	11,626,372	-	24,051,683
Design and Construction	11,465,885	6,484,030	39,500	17,989,415
Emergency Management	1,024,845	418,646	-	1,443,491
Emergency Services	37,505,584	7,283,250	3,474,000	48,262,834
Enterprise Services	13,945,066	10,146,289	132,000	24,223,355
Environmental Services	67,181,005	215,897,460	1,450,000	284,528,465
Facility Maintenance	31,651,501	55,656,687	227,000	87,535,188
Fire	113,854,302	12,673,470	259,000	126,786,772
Human Resources	5,947,885	631,230	-	6,579,115
Information Technology	9,062,509	9,688,708	1,125,000	19,876,217
Land Management	722,832	7,780	-	730,612
Mayor	621,060	73,662	-	694,722
Managing Director	2,495,380	516,466	-	3,011,846
Neighborhood Commission	575,128	146,300	-	721,428
Royal Hawaiian Band	2,094,803	145,200	8,500	2,248,503
Medical Examiner	1,730,276	446,085	-	2,176,361
Parks and Recreation	44,931,820	31,356,676	321,000	76,609,496
Planning and Permitting	17,185,927	5,430,859	-	22,616,786
Police	242,229,551	38,820,427	350,000	281,399,978
Prosecuting Attorney	17,900,816	5,143,728	-	23,044,544
Transportation Services	140,668,701	130,111,877	479,500	271,260,078
	$813,832,477	$641,352,189	$8,335,500	$1,463,520,166
Debt Service	$ -	$473,964,000	$ -	$473,964,000
Retirement System Contributions	-	176,547,000	-	176,547,000
FICA and Pension Costs	-	34,641,000	-	34,641,000
Health Benefits Contributions	-	144,188,000	-	144,188,000
Other Post-Employment Benefits	-	63,110,000	-	63,110,000
Provision for Vacant Positions	-	28,702,939	-	28,702,939
Miscellaneous	-	66,635,920	-	66,635,920
	$ -	$987,788,859	$ -	$987,788,859
TOTAL EXPENDITURES	$813,832,477	$1,629,141,048	$8,335,500	$2,451,309,025

Exhibit 2

EXECUTIVE AGENCY BUDGET AND FULL-TIME EQUIVALENT COMPARISON
FISCAL YEARS 2016, 2017 AND 2018

					No of Positions (FTE)	
Dept	Character of Expenditure	FY16 Actual	FY17 Appropriation	FY18 Proposed	FY 2017	FY2018
BFS	Salaries	18,208,454	19,116,639	19,467,069	361.00	365.00
	Current Expense	2,857,534	4,002,679	3,567,348		
	Equipment	65,715	152,000	450,000		
BFS Total		21,131,703	23,271,318	23,484,417		
DCS	Salaries	8,534,716	11,778,467	12,262,280	251.60	267.80
	Current Expense	83,089,194	95,776,946	92,621,397		
	Equipment		20,000	20,000		
DCS Total		91,623,910	107,575,413	104,903,677		
COR	Salaries	6,549,418	6,878,047	6,882,941	92.00	92.00
	Current Expense	2,204,977	2,676,698	2,458,242		
	Equipment					
COR Total		8,754,395	9,554,745	9,341,183		
CSD	Salaries	11,809,276	12,315,456	12,425,311	289.75	289.25
	Current Expense	10,569,282	12,520,974	11,626,372		
	Equipment	197,594				
CSD Total		22,576,152	24,836,430	24,051,683		
DDC	Salaries	11,324,240	11,637,898	11,465,885	278.00	278.00
	Current Expense	4,375,168	6,149,580	6,484,030		
	Equipment	27,202	45,250	39,500		
DDC Total		15,726,610	17,832,728	17,989,415		
DEM	Salaries	1,206,517	902,328	1,024,845	15.48	15.48
	Current Expense	1,371,367	612,924	418,646		
	Equipment	445,184	-	-		
DEM Total		3,023,068	1,515,252	1,443,491		
ESD	Salaries	30,881,814	36,045,096	37,505,584	525.95	536.70
	Current Expense	6,232,439	7,313,975	7,283,250		
	Equipment	1,141,770	1,744,000	3,474,000		
ESD Total		38,256,023	45,103,071	48,262,834		
DES	Salaries	12,882,438	13,719,162	13,945,066	316.57	319.22
	Current Expense	8,941,190	11,379,425	10,146,289		
	Equipment	534,152	105,000	132,000		
DES Total		22,357,780	25,203,587	24,223,355		
ENV	Salaries	55,982,802	62,750,074	67,181,005	1,041.00	1,077.00
	Current Expense	172,558,710	227,897,880	215,897,460		
	Equipment	4,943,572	-	1,450,000		
ENV Total		233,485,084	290,647,954	284,528,465		
DFM	Salaries	30,177,148	30,438,828	31,651,501	749.00	789.00
	Current Expense	44,145,466	55,384,892	55,656,687		
	Equipment	3,199,325	25,000	227,000		
DFM Total		77,521,939	85,848,720	87,535,188		
HFD	Salaries	99,344,407	113,410,371	113,854,302	1,169.50	1,169.50
	Current Expense	12,240,758	14,103,530	12,673,470		
	Equipment	1,245,782	284,000	259,000		
HFD Total		112,830,947	127,797,901	126,786,772		
DHR	Salaries	5,372,999	5,879,995	5,947,885	89.13	89.13
	Current Expense	539,576	686,906	631,230		
	Equipment					
DHR Total		5,912,575	6,566,901	6,579,115		

Exhibit 3

EXECUTIVE AGENCY BUDGET AND FULL-TIME EQUIVALENT COMPARISON
FISCAL YEARS 2016, 2017 AND 2018

					No of Positions (FTE)	
Dept	Character of Expenditure	FY16 Actual	FY17 Appropriation	FY18 Proposed	FY 2017	FY2018
DIT	Salaries	9,095,258	9,047,060	9,062,509	155.00	154.00
	Current Expense	10,391,272	10,394,563	9,688,708		
	Equipment	581,859	1,185,000	1,125,000		
DIT Total		20,068,389	20,626,623	19,876,217		
DLM	Salaries	-	-	722,832	-	22.00
	Current Expense	-	-	7,780		
DLM Total		-	-	730,612		
MAY	Salaries	600,929	600,348	621,060	6.00	6.00
	Current Expense	75,073	104,948	73,662		
MAY Total		676,002	705,296	694,722		
MDO	Salaries	1,901,862	1,942,500	2,495,380	30.50	37.50
	Current Expense	1,223,880	1,364,646	516,466		
	Equipment	10,000				
MDO Total		3,135,742	3,307,146	3,011,846		
NCO	Salaries	575,895	657,212	575,128	17.00	16.00
	Current Expense	113,105	444,110	146,300		
NCO Total		689,000	1,101,322	721,428		
RHB	Salaries	2,010,611	2,057,970	2,094,803	41.50	41.50
	Current Expense	135,677	145,500	145,200		
	Equipment	13,141	7,500	8,500		
RHB Total		2,159,429	2,210,970	2,248,503		
MED	Salaries	1,567,020	1,600,277	1,730,276	19.50	21.00
	Current Expense	417,537	456,702	446,085		
	Equipment	35,584	38,020	-		
MED Total		2,020,141	2,094,999	2,176,361		
DPR	Salaries	41,929,164	44,691,453	44,931,820	1,132.65	1,149.15
	Current Expense	26,491,398	31,339,867	31,356,676		
	Equipment	2,962,849	511,000	321,000		
DPR Total		71,383,411	76,542,320	76,609,496		
DPP	Salaries	16,751,165	17,100,472	17,185,927	319.00	338.00
	Current Expense	2,672,049	5,624,440	5,430,859		
	Equipment					
DPP Total		19,423,214	22,724,912	22,616,786		
HPD	Salaries	224,143,375	235,137,321	242,229,551	2,706.00	2,709.00
	Current Expense	37,094,112	40,325,078	38,820,427		
	Equipment	1,082,080	20,000	350,000		
HPD Total		262,319,567	275,482,399	281,399,978		
PAT	Salaries	16,315,512	18,116,274	17,900,816	303.50	303.50
	Current Expense	5,078,111	6,191,129	5,143,728		
	Equipment	204,947	-	-		
PAT Total		21,598,570	24,307,403	23,044,544		
DTS	Salaries	131,725,743	140,560,148	140,668,701	114.48	114.48
	Current Expense	117,651,952	128,505,918	130,111,877		
	Equipment	1,354,612	-	479,500		
DTS Total		250,732,307	269,066,066	271,260,078		
Grand Total		1,307,405,958	1,463,923,476	1,463,520,166	10,024.11	10,200.21

Exhibit 3 - Continued

Departmental Budgets

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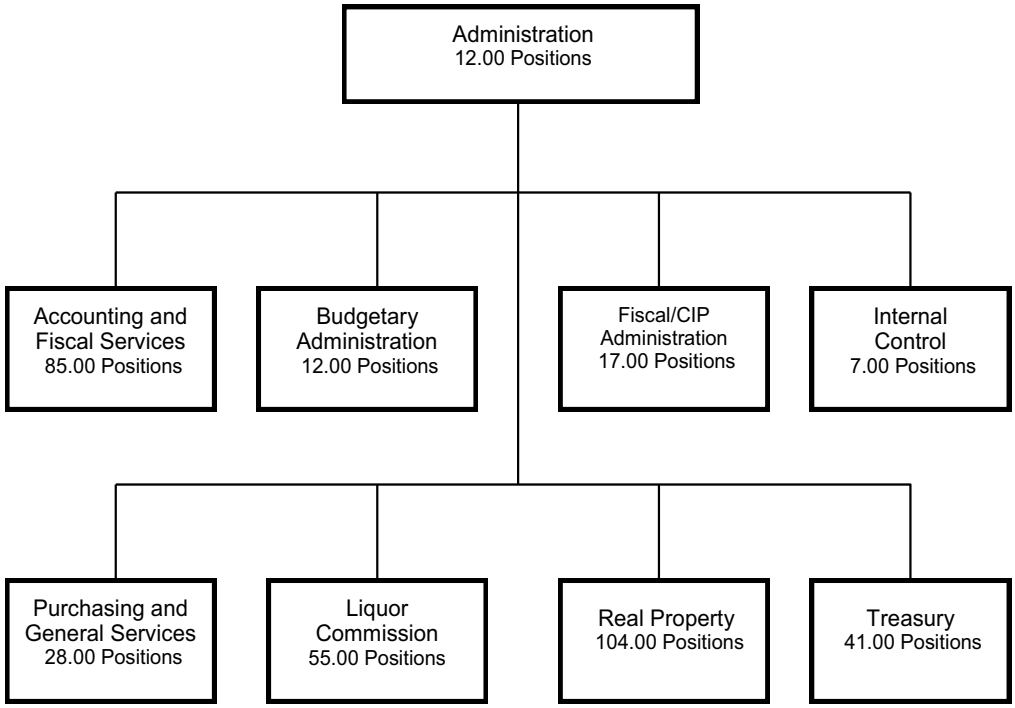
Department of Budget and Fiscal Services

DEPARTMENT OF BUDGET AND FISCAL SERVICES (BFS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



Department of Budget and Fiscal Services

Roles and Responsibilities

The Department of Budget and Fiscal Services is the City's central financial agency. It is responsible for all aspects of the City's finances, including billing, collection, keeping accurate and complete account of receipts and disbursements, management of the City's treasury and funds, and preparation and maintenance of a perpetual inventory of all lands and equipment owned or controlled by the City.

It provides long-range financial planning, prepares and manages the City's operating and capital program and budget, provides information pertaining to the financial affairs of the City, reviews the manner in which public funds are received and expended, and reports to the Mayor on the integrity with which public funds are accounted for and on the financial responsibility of officers and employees administering public funds.

It provides an assessment of all real property in the City, sells real property upon which taxes are not paid within the period prescribed, and disposes of personal property not needed by any City agency, pursuant to policies established by the City Council. It also rents or leases City property (except property controlled by the Board of Water Supply), and awards concessions, pursuant to law and to policies established by the City Council. It purchases materials, supplies and equipment and contracts for services of independent contractors for all City agencies.

It prepares the City's payrolls and pension rolls and administers the City's Risk Management Program. It also administratively supports the Liquor Commission, three Boards of Review, the Board of Trustees of the Police Officers, Fire Fighters and Bandmembers Pension Fund, the Pension Board of the City and County of Honolulu, and the Ethics Board of Appeals.

Spending to Make a Difference

- Post the adopted budget detail data to the City's Data Honolulu site. This will allow for greater insight to the adopted budget numbers and improve fiscal transparency.
- Budget and fiscal staff will work closely with key departments in monthly or quarterly meetings to address funding issues in a timely manner.
- Recommend efficiency improvements to management via audits and operational reviews and monitor and evaluate the controls and processes for recording financial transactions and safeguarding of City assets.
- Plans a major review of the real property home exemption program in conjunction with the State Department of Taxation and the State Department of Health to verify and ensure compliance with City ordinances.
- Enterprise Resource Planning (ERP) Budget System optimization and new feature implementation.

Budget Highlights

- General Obligation Bonds Series 2016A, B, C (Taxable), and D (Taxable Green Bonds) were sold in October 2016. The City saved $22.5 million in future payments because of lower interest rates by refinancing of $232 million in existing general obligation bonds. The average interest rate on the 25-year tax-exempt bonds for new projects is 2.89 percent, which is the lowest in the City's history for that length of term. In addition, the City sold its first-ever series of taxable Green Bonds. The proceeds were used to refinance debt that was originally sold to fund H-Power projects.
- Flat over FY 2017 due to continued focus on core services, with no substantial growth in services or personnel. Salary increases are due to mandated collective bargaining contract terms.
- The salary budget reflects the transfer of four (4) sewer funded Procurement and Specification Specialist permanent positions from the Department of Environmental Services to the Department of Budget and Fiscal Services Purchasing Division to increase operational efficiency and flexibility.
- The equipment budget includes continued funding for the Liquor Commission to finalize the development and implementation of a new computerized liquor licensing software system to replace the current LCIS. This last phase of the system will also include final testing and evaluation, development of a user manual and staff training.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	351.00	354.00	358.00	0.00	358.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	11.00	6.00	6.00	0.00	6.00
Total	**363.00**	**361.00**	**365.00**	**0.00**	**365.00**

Department of Budget and Fiscal Services

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 904,376	$ 907,235	$ 836,479	$ 0	$ 836,479
Accounting and Fiscal Services	4,383,762	4,647,665	4,839,609	0	4,839,609
Internal Control	574,812	588,965	475,017	0	475,017
Purchasing and General Services	1,715,588	1,800,557	1,929,617	0	1,929,617
Treasury	2,639,021	2,954,573	2,836,185	0	2,836,185
Real Property	5,702,788	6,064,560	6,177,655	0	6,177,655
Budgetary Administration	977,639	972,522	882,799	0	882,799
Fiscal/CIP Administration	1,173,308	1,356,339	1,247,185	0	1,247,185
Liquor Commission	3,060,409	3,978,902	4,259,871	0	4,259,871
Total	**$ 21,131,703**	**$ 23,271,318**	**$ 23,484,417**	**$ 0**	**$ 23,484,417**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 18,208,454	$ 19,116,639	$ 19,467,069	$ 0	$ 19,467,069
Current Expenses	2,857,534	4,002,679	3,567,348	0	3,567,348
Equipment	65,715	152,000	450,000	0	450,000
Total	**$ 21,131,703**	**$ 23,271,318**	**$ 23,484,417**	**$ 0**	**$ 23,484,417**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 16,966,032	$ 17,413,321	$ 17,159,614	$ 0	$ 17,159,614
Sewer Fund	173,936	240,858	467,520	0	467,520
Liquor Commission Fund	3,060,409	3,978,902	4,259,871	0	4,259,871
Grants in Aid Fund	44,580	93,779	96,268	0	96,268
Refuse Genl Operating Acct -SWSF	93,669	110,315	113,485	0	113,485
Community Development Fund	567,212	757,549	735,410	0	735,410
Special Events Fund	36,441	52,338	32,979	0	32,979
Federal Grants Fund	62,963	480,128	465,909	0	465,909
Housing & Comm Dev Sec 8 Fund	126,461	144,128	153,361	0	153,361
Total	**$ 21,131,703**	**$ 23,271,318**	**$ 23,484,417**	**$ 0**	**$ 23,484,417**

Administration

Program Description

The Administration program provides department-wide leadership and coordination of department activities. It also is responsible for citywide insurance and self-insurance programs; establishment and monitoring of insurance requirements for all City contracts; administration and coordination of claims adjusting services; and assistance to City departments in developing appropriate loss control programs and procedures. This program is also responsible for the administration of the Premium Conversion and Deferred Compensation Plans.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	12.00	12.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**12.00**	**12.00**	**12.00**	**0.00**	**12.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 835,685	$ 837,735	$ 762,079	$ 0	$ 762,079
Current Expenses	68,691	69,500	74,400	0	74,400
Equipment	0	0	0	0	0
Total	**$ 904,376**	**$ 907,235**	**$ 836,479**	**$ 0**	**$ 836,479**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 904,376	$ 907,235	$ 836,479	$ 0	$ 836,479
Total	**$ 904,376**	**$ 907,235**	**$ 836,479**	**$ 0**	**$ 836,479**

Accounting and Fiscal Services

Program Description

The Accounting and Fiscal Services program is responsible for the accounting of City funds and reviewing the manner in which public funds are received and expended. To accomplish these responsibilities, it prepares financial statements, administers the central preparation of payroll, and ensures that expenditures are in accordance with the City's budget ordinances, federal grant requirements, and allotment schedules.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	80.00	81.00	81.00	0.00	81.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	4.00	3.00	3.00	0.00	3.00
Total	**85.00**	**85.00**	**85.00**	**0.00**	**85.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 4,266,660	$ 4,443,380	$ 4,649,885	$ 0	$ 4,649,885
Current Expenses	117,102	204,285	189,724	0	189,724
Equipment	0	0	0	0	0
Total	**$ 4,383,762**	**$ 4,647,665**	**$ 4,839,609**	**$ 0**	**$ 4,839,609**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 3,837,959	$ 3,533,831	$ 3,745,309	$ 0	$ 3,745,309
Sewer Fund	173,936	240,858	232,958	0	232,958
Grants in Aid Fund	44,580	93,779	96,268	0	96,268
Refuse Genl Operating Acct -SWSF	93,158	105,315	108,485	0	108,485
Community Development Fund	72,899	115,995	93,864	0	93,864
Special Events Fund	36,441	52,338	32,979	0	32,979
Federal Grants Fund	1,879	376,421	391,385	0	391,385
Housing & Comm Dev Sec 8 Fund	122,910	129,128	138,361	0	138,361
Total	**$ 4,383,762**	**$ 4,647,665**	**$ 4,839,609**	**$ 0**	**$ 4,839,609**

Internal Control

Program Description

The Internal Control program is responsible for objectively examining and evaluating the financial activities of the City. This activity audits, reviews, monitors and evaluates the controls and processes for recording financial transactions and safeguarding city assets and recommends efficiency improvements to management. The function strives to adhere to the Standards for the Professional Practice of Internal Auditing.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	7.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**7.00**	**7.00**	**7.00**	**0.00**	**7.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 507,005	$ 510,055	$ 396,107	$ 0	$ 396,107
Current Expenses	67,807	78,910	78,910	0	78,910
Equipment	0	0	0	0	0
Total	**$ 574,812**	**$ 588,965**	**$ 475,017**	**$ 0**	**$ 475,017**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 574,812	$ 588,965	$ 475,017	$ 0	$ 475,017
Total	**$ 574,812**	**$ 588,965**	**$ 475,017**	**$ 0**	**$ 475,017**

Purchasing and General Services

Program Description

The Purchasing program is responsible for the centralized procurement of all materials, supplies, equipment, construction, and services, including consultant and professional services, for City departments and agencies; maintaining inventory of all City personal property; exchange, disposal, sale or transfer of surplus equipment and real property; and managing City-owned real property not utilized by other departments.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	28.00	28.00	32.00	0.00	32.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**28.00**	**28.00**	**32.00**	**0.00**	**32.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,659,482	$ 1,682,082	$ 1,848,992	$ 0	$ 1,848,992
Current Expenses	56,106	118,475	80,625	0	80,625
Equipment	0	0	0	0	0
Total	**$ 1,715,588**	**$ 1,800,557**	**$ 1,929,617**	**$ 0**	**$ 1,929,617**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,715,588	$ 1,800,557	$ 1,695,055	$ 0	$ 1,695,055
Sewer Fund	0	0	234,562	0	234,562
Total	**$ 1,715,588**	**$ 1,800,557**	**$ 1,929,617**	**$ 0**	**$ 1,929,617**

Treasury

Program Description

This program administers the treasury cash and debt management program, general collections program, real property tax collection and tax relief programs, and special assessment programs.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	41.00	41.00	41.00	0.00	41.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**41.00**	**41.00**	**41.00**	**0.00**	**41.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,752,553	$ 1,782,473	$ 1,891,785	$ 0	$ 1,891,785
Current Expenses	886,468	1,172,100	944,400	0	944,400
Equipment	0	0	0	0	0
Total	**$ 2,639,021**	**$ 2,954,573**	**$ 2,836,185**	**$ 0**	**$ 2,836,185**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,634,959	$ 2,934,573	$ 2,816,185	$ 0	$ 2,816,185
Refuse Genl Operating Acct -SWSF	511	5,000	5,000	0	5,000
Housing & Comm Dev Sec 8 Fund	3,551	15,000	15,000	0	15,000
Total	**$ 2,639,021**	**$ 2,954,573**	**$ 2,836,185**	**$ 0**	**$ 2,836,185**

Real Property

Program Description

The Real Property Assessment Division annually updates all transactions of real property to ensure proper notification of all property assessments to the current owners. The Division processes all exemptions, dedications and assessment programs according to Chapter 8 of the Revised Ordinances of Honolulu. Subsequently approximately 300,000 assessments are validated and mailed, appeals taken and a certified list is then provided to the City Council to determine revenues for budgeting purposes.

PROGRAM POSITIONS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	104.00	104.00	104.00	0.00	104.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	0.00	0.00	0.00	0.00
Total	**105.00**	**104.00**	**104.00**	**0.00**	**104.00**

CHARACTER OF EXPENDITURES	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 4,899,891	$ 4,949,335	$ 5,116,930	$ 0	$ 5,116,930
Current Expenses	802,897	1,115,225	1,060,725	0	1,060,725
Equipment	0	0	0	0	0
Total	**$ 5,702,788**	**$ 6,064,560**	**$ 6,177,655**	**$ 0**	**$ 6,177,655**

SOURCE OF FUNDS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 5,702,788	$ 6,064,560	$ 6,177,655	$ 0	$ 6,177,655
Total	**$ 5,702,788**	**$ 6,064,560**	**$ 6,177,655**	**$ 0**	**$ 6,177,655**

Budgetary Administration

Program Description

The Budgetary Administration program provides centralized budgetary services, which include the preparation and administration of the annual operating budget. It formulates and administers budgetary policies consistent with administration objectives. It also evaluates the effectiveness of individual program activities in achieving its goals and mandates and provides organizational and budgetary reviews of City programs and activities.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	12.00	12.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**12.00**	**12.00**	**12.00**	**0.00**	**12.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 966,434	$ 954,092	$ 864,369	$ 0	$ 864,369
Current Expenses	11,205	18,430	18,430	0	18,430
Equipment	0	0	0	0	0
Total	**$ 977,639**	**$ 972,522**	**$ 882,799**	**$ 0**	**$ 882,799**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 977,639	$ 972,522	$ 882,799	$ 0	$ 882,799
Total	**$ 977,639**	**$ 972,522**	**$ 882,799**	**$ 0**	**$ 882,799**

Fiscal/CIP Administration

Program Description

The Fiscal/CIP Administration program is responsible for: 1) overseeing citywide financial planning and analysis, with a focus on revenues, debt and provisional costs; 2) formulation, review, preparation and implementation of the annual Capital Program and Budget; and 3) administering the U.S. Department of Housing and Urban Development's Community Development Block Grant, HOME Investment Partnerships, Emergency Solutions Grant and Housing Opportunities for Persons with AIDS programs to ensure proper program management, timely completion of projects and continued compliance with program mandates.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	17.00	17.00	17.00	0.00	17.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**17.00**	**17.00**	**17.00**	**0.00**	**17.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,040,307	$ 1,152,185	$ 1,116,201	$ 0	$ 1,116,201
Current Expenses	133,001	204,154	130,984	0	130,984
Equipment	0	0	0	0	0
Total	**$ 1,173,308**	**$ 1,356,339**	**$ 1,247,185**	**$ 0**	**$ 1,247,185**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 617,911	$ 611,078	$ 531,115	$ 0	$ 531,115
Community Development Fund	494,313	641,554	641,546	0	641,546
Federal Grants Fund	61,084	103,707	74,524	0	74,524
Total	**$ 1,173,308**	**$ 1,356,339**	**$ 1,247,185**	**$ 0**	**$ 1,247,185**

Liquor Commission

Program Description

The Liquor Commission program controls, regulates, and supervises the manufacture, importation and sale of intoxicating liquor through inspections, enforcement, licensing, registration and education. Its mission is to promote the community's health, safety, and welfare by efficiently and fairly administering and enforcing Hawaii's liquor laws.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	50.00	52.00	52.00	0.00	52.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	6.00	3.00	3.00	0.00	3.00
Total	**56.00**	**55.00**	**55.00**	**0.00**	**55.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 2,280,437	$ 2,805,302	$ 2,820,721	$ 0	$ 2,820,721
Current Expenses	714,257	1,021,600	989,150	0	989,150
Equipment	65,715	152,000	450,000	0	450,000
Total	**$ 3,060,409**	**$ 3,978,902**	**$ 4,259,871**	**$ 0**	**$ 4,259,871**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Liquor Commission Fund	$ 3,060,409	$ 3,978,902	$ 4,259,871	$ 0	$ 4,259,871
Total	**$ 3,060,409**	**$ 3,978,902**	**$ 4,259,871**	**$ 0**	**$ 4,259,871**

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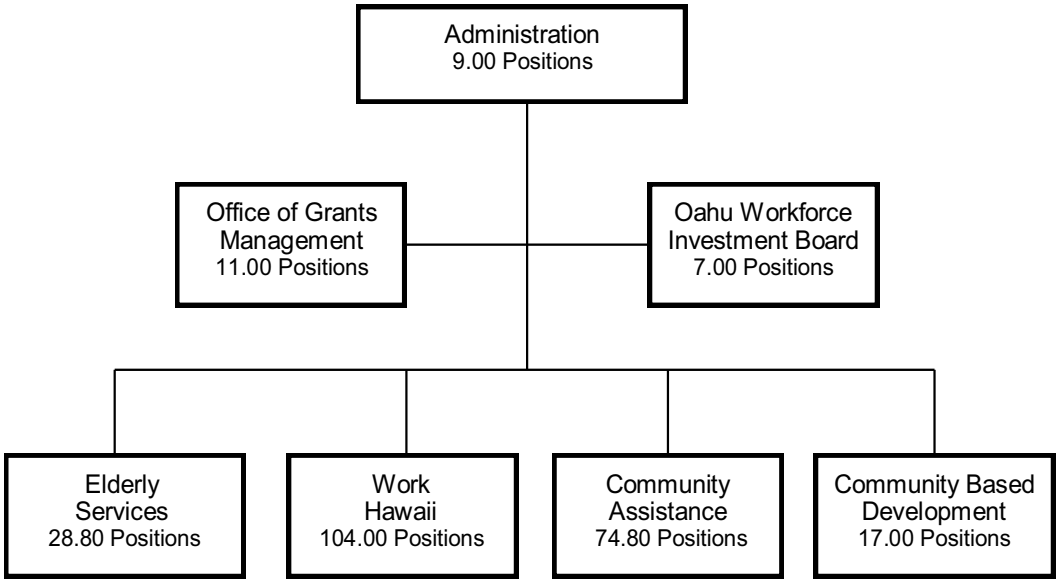
Department of Community Services

DEPARTMENT OF COMMUNITY SERVICES (DCS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



Department of Community Services

Roles and Responsibilities

The Department of Community Services (DCS) administers programs to meet the human services, workforce and housing needs of economically challenged individuals and families with special needs in the City and County of Honolulu. The department also administers state and federal funds intended to facilitate community and economic development for economically challenged neighborhoods and communities.

Spending to Make a Difference

- Related to Honolulu's Age-Friendly City Initiative and in compliance with the State Executive Office on Aging and the Federal Administration for Community Living (ACL) guidance, the Elderly Affairs Division (EAD) has transitioned into establishing an Aging and Disability Resource Center (ADRC). The ADRC continues to increase EAD's ability to meet the anticipated needs of older adults, people with disabilities, and their families through the use of standardized intake and assessment tools and participation in a Statewide consolidated database.
- The Community Assistance Section 8 program will increase productivity by converting many customer notifications to electronic format, completing the conversion of City rent payments to electronic funds transfer, streamlining intake and unit inspection procedures, and improving leasing stability through project-based vouchers.
- The Community Based Development Division together with the Homeless service providers continues the City's Housing First program to address chronic homelessness. Housing First is a national best practice focused on housing chronically homeless persons and families as a first step toward recovery. Working with partner agencies, the division continues to support the provision of outreach and assessment; housing placement and rental assistance payments; and case management and support services to unsheltered individuals.

Budget Highlights

The Department of Community Services receives approximately 97 percent of its operating budget from federal and state grants which are passed through to community nonprofit agencies. These mandates fund a group of programs that provide rental assistance to low income households; emergency and transitional shelter to homeless people or with special needs; community based senior services, job training and referral services for adults and challenged youth to facilitate employment; community based economic development and neighborhood revitalization programs; and support for community based nonprofit organizations who serve economically challenged individuals in their communities.

- Overall, the department's salary and expenses to administer the state and federal grant programs are minimally increasing over FY 2017 with increases in salaries attributed to mandated collective bargaining contract terms.
- The Community Based Development Division (CBDD) is continuing its Housing First Programs, funds are budgeted at $4.72 million and is expanding services by implementing Housing First Increment III with an additional $2.2 million. Housing First aims to provide permanent supportive housing for 315 chronically homeless persons and families and related supportive services.
- Sixteen (16) FTE temporary positions for the Aging and Disability Resource Center (ADRC) to provide outreach and assessments that determine eligibility for services and provide seniors with opportunities to age in place.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	144.00	144.00	145.00	0.00	145.00
Temporary FTE	100.80	100.80	99.80	16.00	115.80
Contract FTE	12.00	6.80	7.00	0.00	7.00
Total	**256.80**	**251.60**	**251.80**	**16.00**	**267.80**

Department of Community Services

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 685,352	$ 1,575,161	$ 631,941	$ 0	$ 631,941
Office of Grants Management	8,186,575	11,378,519	7,555,090	0	7,555,090
Oahu Workforce Investment Board	204,354	328,858	334,685	0	334,685
Elderly Services	9,475,548	8,614,775	8,995,725	815,100	9,810,825
WorkHawaii	6,097,731	10,702,398	11,053,422	0	11,053,422
Community Assistance	54,552,186	56,122,987	57,846,283	0	57,846,283
Community Based Development	12,422,164	18,852,715	17,671,431	0	17,671,431
Total	**$ 91,623,910**	**$ 107,575,413**	**$ 104,088,577**	**$ 815,100**	**$ 104,903,677**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 8,534,716	$ 11,778,467	$ 11,695,556	$ 566,724	$ 12,262,280
Current Expenses	83,089,194	95,776,946	92,373,021	248,376	92,621,397
Equipment	0	20,000	20,000	0	20,000
Total	**$ 91,623,910**	**$ 107,575,413**	**$ 104,088,577**	**$ 815,100**	**$ 104,903,677**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 8,745,265	$ 20,377,127	$ 10,963,161	$ 0	$ 10,963,161
Rental Assistance Fund	122,004	233,000	233,000	0	233,000
Grants in Aid Fund	6,358,906	6,472,390	7,293,732	0	7,293,732
Affordable Housing Fund	0	1,200,000	0	0	0
Community Development Fund	561,566	1,206,901	826,758	0	826,758
Special Projects Fund	7,057,103	5,334,041	5,780,022	815,100	6,595,122
Federal Grants Fund	15,051,065	21,813,453	22,159,419	0	22,159,419
Housing & Comm Dev Rehab Fund	1,116,312	3,000,000	3,000,000	0	3,000,000
Housing & Comm Dev Sec 8 Fund	52,599,119	47,938,501	53,782,485	0	53,782,485
Leasehold Conversion Fund	12,570	0	50,000	0	50,000
Total	**$ 91,623,910**	**$ 107,575,413**	**$ 104,088,577**	**$ 815,100**	**$ 104,903,677**

Administration

Program Description

The Administration program provides department-wide leadership and policy guidance and oversight to enhance the performance of all departmental activities. This includes both program and project development and direction, plans of action to achieve sound community development, and administrative support to the entire department. The department is comprised of the following divisions: Community Assistance Division, Community Based Development Division, Elderly Affairs Division, WorkHawaii Division, Office of Grants Management, and Oahu Workforce Development Board.

The Administration provides staff support for meetings of the Honolulu County Committee on the Status of Women and the Grants In Aid Advisory Commission.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	7.00	1.00	0.00	0.00	0.00
Total	**15.00**	**9.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 561,434	$ 583,497	$ 615,142	$ 0	$ 615,142
Current Expenses	123,918	991,664	16,799	0	16,799
Equipment	0	0	0	0	0
Total	**$ 685,352**	**$ 1,575,161**	**$ 631,941**	**$ 0**	**$ 631,941**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 685,352	$ 1,575,161	$ 631,941	$ 0	$ 631,941
Total	**$ 685,352**	**$ 1,575,161**	**$ 631,941**	**$ 0**	**$ 631,941**

Office of Grants Management

Program Description

The Office of Grants Management (OGM) focuses on administering the City's Grants In Aid (GIA) program to provide services to economically and/or socially disadvantaged populations or provide services for public benefit in the areas of the arts, culture, economic development or the environment, as further defined:

Public Services

Funds in this category must be used to support qualified public services and programs for the target populations deemed by the City to be most vulnerable including, but not limited to, seniors, persons with disabilities, children, and victims of domestic violence, homeless persons, and those suffering from the effects of substance abuse or poor mental health.

Arts, Culture, Community/Economic Development, and the Environment

Funds in this category must be used to support the sustainable improvement in the well-being and quality of life of local communities, especially low to moderate income areas. Projects could include, but are not limited to, the creation, development and empowerment of community based organizations, providing planning, organizational support, and technical assistance to organizations, supporting financial literacy programs and services, supporting micro-enterprise and business training, and supporting programs that promote cultural or environmental enhancement, protection, or awareness.

OGM also supports other projects such as the Honolulu County Committee on the Status of Women, the Mayor's Committee on Disabilities, and the Grants In Aid Advisory Commission. The staff initiates the granting process, oversees existing grants, develops contracts for new grants and monitors and ensures proper grants management.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	3.00	3.00	3.00	0.00	3.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**11.00**	**11.00**	**11.00**	**0.00**	**11.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 403,262	$ 570,877	$ 398,597	$ 0	$ 398,597
Current Expenses	7,783,313	10,807,642	7,156,493	0	7,156,493
Equipment	0	0	0	0	0
Total	**$ 8,186,575**	**$ 11,378,519**	**$ 7,555,090**	**$ 0**	**$ 7,555,090**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,815,099	$ 4,713,030	$ 211,358	$ 0	$ 211,358
Grants in Aid Fund	6,358,906	6,472,390	7,293,732	0	7,293,732
Community Development Fund	0	193,099	0	0	0
Leasehold Conversion Fund	12,570	0	50,000	0	50,000
Total	**$ 8,186,575**	**$ 11,378,519**	**$ 7,555,090**	**$ 0**	**$ 7,555,090**

Oahu Workforce Investment Board

Program Description

Mandated and funded by the new federal Workforce Innovation and Opportunity Act (WIOA) of 2014 (and its predecessor, the Workforce Investment Act of 1998), the Oahu Workforce Development Board (OWDB) works in partnership with the Mayor to address workforce development, especially for those individuals with barriers to employment. The State of Hawaii is the recipient of federal funds that are then given to counties to increase collaborative approaches between businesses, government and job seekers to increase employment opportunities to those individuals with barriers to employment.

The U.S. Departments of Labor and Education identify hallmarks of excellence for WIOA:

-The need of businesses and job seekers drive workforce solutions and local boards are responsive and accountable to community needs through implementation of state and local plans and agreed upon performance measures.

-One-Stop Centers (or American Job Centers) provide excellent customer service to jobseekers and employers and focus on continuous improvement.

-The workforce system supports strong regional economies and plays an active role in community and workforce development.

The board is administratively attached to the City's Department of Community Services.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	7.00	7.00	7.00	0.00	7.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**7.00**	**7.00**	**7.00**	**0.00**	**7.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 116,389	$ 188,238	$ 189,960	$ 0	$ 189,960
Current Expenses	87,965	140,620	144,725	0	144,725
Equipment	0	0	0	0	0
Total	**$ 204,354**	**$ 328,858**	**$ 334,685**	**$ 0**	**$ 334,685**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Federal Grants Fund	204,354	328,858	334,685	0	334,685
Total	**$ 204,354**	**$ 328,858**	**$ 334,685**	**$ 0**	**$ 334,685**

Elderly Services

Program Description

The Elderly Affairs Division (EAD) is the Area Agency on Aging (AAA) for the City and County of Honolulu designated under the Older Americans Act of 1965. EAD plans, coordinates, advocates for and develops community based programs and services to meet the needs of the growing population of non-institutionalized elderly individuals and their family caregivers. EAD provides information and referral services and public outreach, working with Oahu's network of providers to ensure easy access and availability of services, and to ultimately prevent or delay institutionalization.

EAD has begun the implementation of the Aging and Disability Resource Center (ADRC) in accordance with the Administration for Community Living (ACL) guidance and in alignment with the Mayor's Age Friendly City Initiative. This model increases our ability to attend to the needs of consumers and their families, while serving as a single entry point for access to long term support services (LTSS).

EAD contracts with private nonprofit organizations to provide a wide range of supportive and long-term care services that help elders remain at home (which they prefer), enhance their quality of life, and permit aging with dignity. Services include group dining and home-delivered meals, nutrition counseling and education, transportation and assisted transportation, escort services, case management, personal care, attendant care, homemaker services, friendly visits, telephone reassurance, housing assistance, legal assistance, advocacy, counseling, interpretation and translation, caregiver respite and supplemental services, caregiver support groups, adult and caregiver education, training, recreation, and health maintenance and promotion classes.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	11.00	11.00	11.00	0.00	11.00
Temporary FTE	17.80	17.80	17.80	16.00	33.80
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**28.80**	**28.80**	**28.80**	**16.00**	**44.80**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 923,654	$ 904,697	$ 1,161,478	$ 566,724	$ 1,728,202
Current Expenses	8,551,894	7,710,078	7,834,247	248,376	8,082,623
Equipment	0	0	0	0	0
Total	**$ 9,475,548**	**$ 8,614,775**	**$ 8,995,725**	**$ 815,100**	**$ 9,810,825**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 417,075	$ 472,343	$ 494,081	$ 0	$ 494,081
Special Projects Fund	5,512,959	4,591,646	4,670,869	815,100	5,485,969
Federal Grants Fund	3,545,514	3,550,786	3,830,775	0	3,830,775
Total	**$ 9,475,548**	**$ 8,614,775**	**$ 8,995,725**	**$ 815,100**	**$ 9,810,825**

WorkHawaii

Program Description

WorkHawaii's mission is to develop a quality workforce for businesses through the provision of trained candidates with appropriate skills and credentials. Training programs are driven to meet employer needs for talent in high growth industries and range from basic education, work readiness, and "soft" skills training to on-the-job training, apprenticeship, career advancement upgrading, as well as post-secondary certificate and degree programs.

WorkHawaii operates American Job Centers called Oahu WorkLinks established under the federal Workforce Investment Act which has been replaced by the Workforce Innovation and Opportunity Act (WIOA). WIOA provides local flexibility to accomplish a stronger alignment of the workforce, education and economic development systems; and an improvement of the structure and delivery to assist workers in achieving family-sustaining wages and businesses in obtaining the skilled talent to compete in a global market. WorkHawaii's target populations include people who face challenges such as those experiencing homelessness, individuals with disabilities, recipients of public assistance, and ex-offenders. Priority of service is given to veterans.

In addition, WorkHawaii's Youth Services handle young adults up to age 24. The Ho'opono Mamo initiative offers juveniles the opportunity to complete counseling and therapeutic services so that they do not have an arrest record which potentially impacts their future educational and employment goals. Other programs aim to encourage healthy lifestyles, and to improve educational achievement and employment prospects for young people through alternate secondary education, job readiness and vocational training, pre-apprenticeship, tutoring, work experience, adult mentoring and community services.

With support from HUD funds, the Rent To Work program plans to continue to provide temporary rental subsidies to homeless families while providing case management, financial literacy training, and work experience and vocational training for those who are unemployed.

State and Federal program funds come from the Department of Labor grants, as well as from grants from the State Department of Human Services: First to Work, Office of Youth Services, and Vocational Rehabilitation; and Department of Health.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	35.00	35.00	36.00	0.00	36.00
Temporary FTE	68.00	68.00	67.00	0.00	67.00
Contract FTE	2.00	1.00	2.00	0.00	2.00
Total	**105.00**	**104.00**	**105.00**	**0.00**	**105.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 3,133,784	$ 5,351,104	$ 5,450,342	$ 0	$ 5,450,342
Current Expenses	2,963,947	5,351,294	5,603,080	0	5,603,080
Equipment	0	0	0	0	0
Total	**$ 6,097,731**	**$ 10,702,398**	**$ 11,053,422**	**$ 0**	**$ 11,053,422**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 304,642	$ 725,951	$ 355,951	$ 0	$ 355,951
Special Projects Fund	1,544,144	598,803	1,109,153	0	1,109,153
Federal Grants Fund	4,248,945	9,377,644	9,588,318	0	9,588,318
Total	**$ 6,097,731**	**$ 10,702,398**	**$ 11,053,422**	**$ 0**	**$ 11,053,422**

Community Assistance

Program Description

The Community Assistance Division (CAD) manages programs that provide rental assistance to lower income families; preserves decent, safe and sanitary housing for low, moderate and gap-group income households; and assists lower income families to achieve economic self-sufficiency and homeownership.

The Housing Choice Voucher program provides monthly rent subsidies to low income families renting dwelling units from private landlords. The Division also implements related programs including: (1) the Family Self-Sufficiency Program that promotes and encourages economic independence; (2) the Mainstream Program for Persons with Disabilities; (3) the Project Based Assisted Housing Conversion Program which assists individuals being displaced by previously subsidized low-income housing projects whose owners discontinue assistance; (4) the Homeownership Option Program which provides Section 8 families with the opportunity to apply their rental subsidy toward mortgage payments for homeownership; (5) the Family Unification Program which assists certain youth 18-21 who have left foster care at age 16 or older and lack adequate housing and (6) the Veteran's Administration Supportive Housing Program with a goal of ending veteran homelessness.

The City Rental Assistance Program provides limited rent subsidies on behalf of eligible lower income families at City-assisted housing projects.

Current Loan Programs include: (1) home repair loans to income-qualified homeowners who bring their units up to basic housing quality standards; (2) down payment loans to income-qualified homebuyers; (3) loans to income-qualified homeowners for the installation of solar water heating and photovoltaic systems; and (4) home repair loans to assist income-qualified homeowners adversely affected by a declared disaster. New Initiatives include restarting rehabilitation loans to certain landlords renting units to low- and moderate-income families as well as loans to cover the construction or dedication of Accessory Dwelling Units permitted by a 2015 ordinance. These initiatives aim to address the island-wide shortage of affordable rental units.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	71.00	71.00	71.00	0.00	71.00
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	0.00	1.80	1.00	0.00	1.00
Total	**73.00**	**74.80**	**74.00**	**0.00**	**74.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 2,732,192	$ 3,205,551	$ 2,933,510	$ 0	$ 2,933,510
Current Expenses	51,819,994	52,897,436	54,892,773	0	54,892,773
Equipment	0	20,000	20,000	0	20,000
Total	**$ 54,552,186**	**$ 56,122,987**	**$ 57,846,283**	**$ 0**	**$ 57,846,283**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 477,668	$ 4,340,562	$ 463,466	$ 0	$ 463,466
Rental Assistance Fund	122,004	233,000	233,000	0	233,000
Community Development Fund	117,332	217,332	117,332	0	117,332
Special Projects Fund	0	143,592	0	0	0
Federal Grants Fund	119,751	250,000	250,000	0	250,000
Housing & Comm Dev Rehab Fund	1,116,312	3,000,000	3,000,000	0	3,000,000
Housing & Comm Dev Sec 8 Fund	52,599,119	47,938,501	53,782,485	0	53,782,485
Total	**$ 54,552,186**	**$ 56,122,987**	**$ 57,846,283**	**$ 0**	**$ 57,846,283**

Community Based Development

Program Description

The Community Based Development Division (CBDD) administers programs and implements projects designed to preserve and expand the supply of affordable housing for low and moderate income households, address the shelter and service needs of the City's residents who are homeless or have special needs, supports community development initiatives, and affirmatively furthers fair housing. Funding for these activities is provided through the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG), HOME Investment Partnerships Act, Emergency Solutions Grants (ESG), Housing Opportunities for Persons with AIDS (HOPWA), Continuum of Care (CoC) programs, as well as City funds. Technical assistance, grants, and loans are provided to nonprofit agencies that acquire, construct, and/or renovate existing housing projects and community facilities that provide services, shelter, and housing to persons experiencing homelessness and other special needs populations, including battered spouses, elderly and disabled persons, troubled youth, and persons with HIV/AIDS. CBDD is also responsible for the City's Housing First program which is designed to assist chronically homeless persons and families find and maintain permanent housing in the community. CBDD's Fair Housing Program provides fair housing information and technical assistance to landlords, housing providers, housing consumers, and advocates, as well as advocacy and referrals to households confronting housing discrimination. CBDD also works in partnership with nonprofit agencies on the acquisition, renovation, and construction of new and existing rental housing projects serving low and moderate income families and seniors; and community development projects such as the construction and/or renovation of public facilities; and economic development activities. CBDD administers the leases of 54 City-owned properties to nonprofit organizations providing shelter and services to persons and families with special needs. CBDD provides Davis-Bacon labor standards support and monitoring for construction projects undertaken with federal CDBG and HOME funds.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	11.00	11.00	11.00	0.00	11.00
Temporary FTE	3.00	3.00	3.00	0.00	3.00
Contract FTE	3.00	3.00	4.00	0.00	4.00
Total	**17.00**	**17.00**	**18.00**	**0.00**	**18.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 664,001	$ 974,503	$ 946,527	$ 0	$ 946,527
Current Expenses	11,758,163	17,878,212	16,724,904	0	16,724,904
Equipment	0	0	0	0	0
Total	**$ 12,422,164**	**$ 18,852,715**	**$ 17,671,431**	**$ 0**	**$ 17,671,431**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 5,045,429	$ 8,550,080	$ 8,806,364	$ 0	$ 8,806,364
Affordable Housing Fund	0	1,200,000	0	0	0
Community Development Fund	444,234	796,470	709,426	0	709,426
Federal Grants Fund	6,932,501	8,306,165	8,155,641	0	8,155,641
Total	**$ 12,422,164**	**$ 18,852,715**	**$ 17,671,431**	**$ 0**	**$ 17,671,431**

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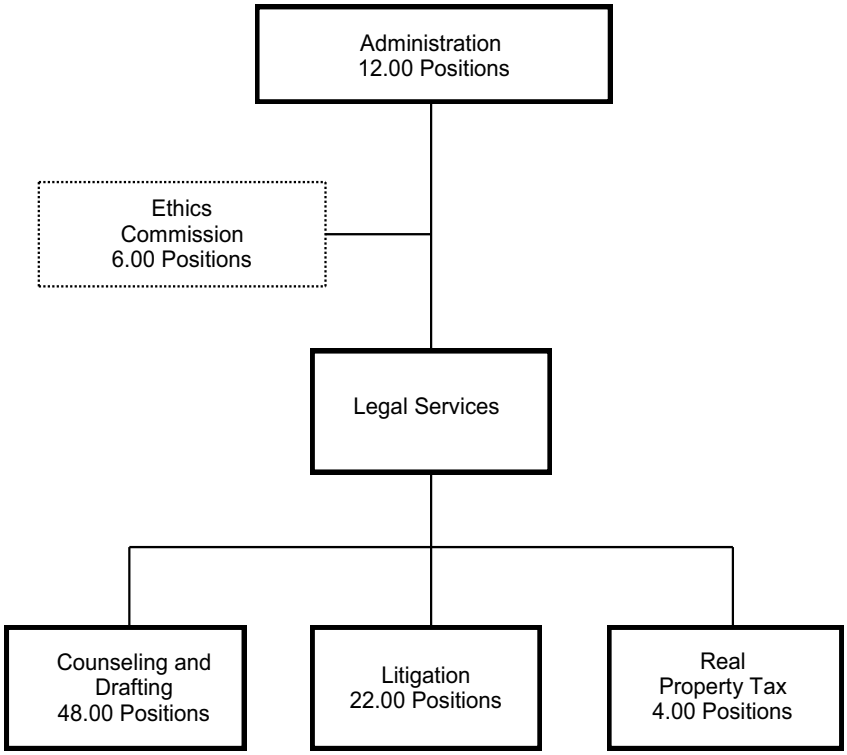
Department of the Corporation Counsel

DEPARTMENT OF THE CORPORATION COUNSEL (COR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



Department of the Corporation Counsel

Roles and Responsibilities

The Corporation Counsel (COR) serves as the chief legal advisor to, and legal representative of, the Mayor, the City Council, all City agencies and departments, including its semi-autonomous agencies, and all City boards and commissions in matters relating to their official powers and duties. COR represents the City in all legal proceedings and performs all other legal services as required by the Revised Charter of Honolulu.

Spending to Make a Difference

COR Legal Services:

- Efficiency. Filling all authorized positions will promote expedient and efficient resolution of requests for legal services and legal proceedings. Hiring of experienced attorneys and participation by COR Deputies in training and development opportunities expands COR's knowledge base and allows COR to provide higher quality work-product on a consistent, cost-efficient basis.
- Cost Effective Engagement of Outside Legal Services. Recent complex litigation has highlighted the need for COR to engage external counsel in cases that are complex, including those with unique legal issues or that would consume significant amounts of time (for example, in responding to discovery requests).

Ethics Commission:

- Cost Effective Engagement of External Professional Services. Engage external professional services—such as special investigators, hearings officers, and court reporters—for complex Ethics Commission cases with unique legal issues and conflicts of interest.

Budget Highlights

The FY 2018 Budget reflects a slight decrease from FY 2017 and includes needed funding for COR Legal Services:

- Staffing to satisfy workload increases resulting from:
  - Court mandated requirements for litigation holds and eDiscovery;
  - Real estate transactional work, including that related to transit oriented development, affordable housing and conservation easements; and
  - Procurement and bid challenges and protests, and contract administration claims and lawsuits (including those related to the City's semi-autonomous agencies);
- Merit pay increases to attract and retain qualified attorneys;
- Outside legal counsel and consultants required for litigation, complex or specialized cases and cases in which COR may have a conflict of interest; and
- Participation by COR Deputies in training and development opportunities to develop in-house expertise (e.g., federal grant programs, transit oriented development programs), to keep abreast of new legal developments (e.g., transportation network companies, online property rentals, sharing economies, small cell and distributed antenna systems, and litigation holds), and to improve professional skills through networking and seminars (e.g., International Municipal Attorneys Association; Hawaii Municipal Lawyers Conference), which is offset by a decrease in online research costs resulting from the renegotiation of a multi-year contract and the elimination of a less-used online legal research tool.

Ethics Commission

- Retention of external professional services for complex Ethics Commission cases with unique legal issues or cases with conflicts of interest.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	92.00	92.00	92.00	0.00	92.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.50	0.00	0.00	0.00	0.00
Total	**93.50**	**92.00**	**92.00**	**0.00**	**92.00**

Department of the Corporation Counsel

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Legal Services	$ 8,379,164	$ 9,069,440	$ 8,929,230	$ 0	$ 8,929,230
Ethics Commission	375,231	485,305	411,953	0	411,953
Total	**$ 8,754,395**	**$ 9,554,745**	**$ 9,341,183**	**$ 0**	**$ 9,341,183**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 6,549,418	$ 6,878,047	$ 6,882,941	$ 0	$ 6,882,941
Current Expenses	2,204,977	2,676,698	2,458,242	0	2,458,242
Equipment	0	0	0	0	0
Total	**$ 8,754,395**	**$ 9,554,745**	**$ 9,341,183**	**$ 0**	**$ 9,341,183**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 8,327,735	$ 9,030,810	$ 8,781,270	$ 0	$ 8,781,270
Sewer Fund	267,544	364,333	379,714	0	379,714
Liquor Commission Fund	159,116	159,602	180,199	0	180,199
Total	**$ 8,754,395**	**$ 9,554,745**	**$ 9,341,183**	**$ 0**	**$ 9,341,183**

Legal Services

Program Description

This activity includes counseling and drafting and litigation support.

COUNSELING AND DRAFTING

The Counseling and Drafting Division (C&D):

- Drafts, reviews, and presents testimony for bills, ordinances and resolutions;
- Drafts and reviews legal documents;
- Provides legal advice to the Mayor, the City Council, all City agencies and departments, including its semi-autonomous agencies, and all City boards and commissions;
- Attends all City Council and committee meetings; meetings of the City's administration, including agencies and departments, upon request; and meetings of City boards and commissions; and
- Represents the City in court and administrative and other tribunal proceedings in the State of Hawaii with regard to certain matters involving the City, such as procurement challenges, environmental matters, labor and employment matters, real property tax appeals, eminent domain proceedings, administrative appeals (including land use proceedings), foreclosures, bankruptcy actions, and interpleader actions for the return of seized property.

LITIGATION

The Litigation Division:

- Processes claims and represents the City, and its officers and employees acting in the course and scope of their employment, in personal injury, property damage, civil rights and certain contract and employment cases filed by or against the City, in court and other tribunal proceedings in the State of Hawaii;
- Seeks collections for monies owed to the City for various services rendered by the City;
- Prosecutes liquor law violations before the Liquor Commission; and
- Advises and represents the Honolulu Police Department with regard to subpoenas duces tecum.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	86.00	86.00	86.00	0.00	86.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.50	0.00	0.00	0.00	0.00
Total	**86.50**	**86.00**	**86.00**	**0.00**	**86.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 6,243,890	$ 6,536,380	$ 6,532,925	$ 0	$ 6,532,925
Current Expenses	2,135,274	2,533,060	2,396,305	0	2,396,305
Equipment	0	0	0	0	0
Total	**$ 8,379,164**	**$ 9,069,440**	**$ 8,929,230**	**$ 0**	**$ 8,929,230**

Department of the Corporation Counsel

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 7,952,504	$ 8,545,505	$ 8,369,317	$ 0	$ 8,369,317
Sewer Fund	267,544	364,333	379,714	0	379,714
Liquor Commission Fund	159,116	159,602	180,199	0	180,199
Total	**$ 8,379,164**	**$ 9,069,440**	**$ 8,929,230**	**$ 0**	**$ 8,929,230**

Ethics Commission

Program Description

This activity:

- Renders advice, including through published guidelines, on the City's ethics laws to City officers and employees, including elected officials, managers and supervisors, and board and commission members;
- Investigates complaints alleging violations of the ethics laws, recommends discipline to appointing authorities for violations of the ethics law, and may impose civil fines for ethics violations by elected and appointed officers and employees;
- Develops and implements educational programs, including mandatory training and retraining, on the City's ethics laws for all City officers and employees, including elected officials, managers and supervisors, and board and commission members;
- Recommends legislation to the City Council and Hawai'i Legislature;
- Reviews and maintains financial disclosure statements of City officials with significant discretionary authority; and
- Regulates lobbying and lobbyists.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	0.00	0.00	0.00	0.00
Total	**7.00**	**6.00**	**6.00**	**0.00**	**6.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 305,528	$ 341,667	$ 350,016	$ 0	$ 350,016
Current Expenses	69,703	143,638	61,937	0	61,937
Equipment	0	0	0	0	0
Total	**$ 375,231**	**$ 485,305**	**$ 411,953**	**$ 0**	**$ 411,953**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 375,231	$ 485,305	$ 411,953	$ 0	$ 411,953
Total	**$ 375,231**	**$ 485,305**	**$ 411,953**	**$ 0**	**$ 411,953**

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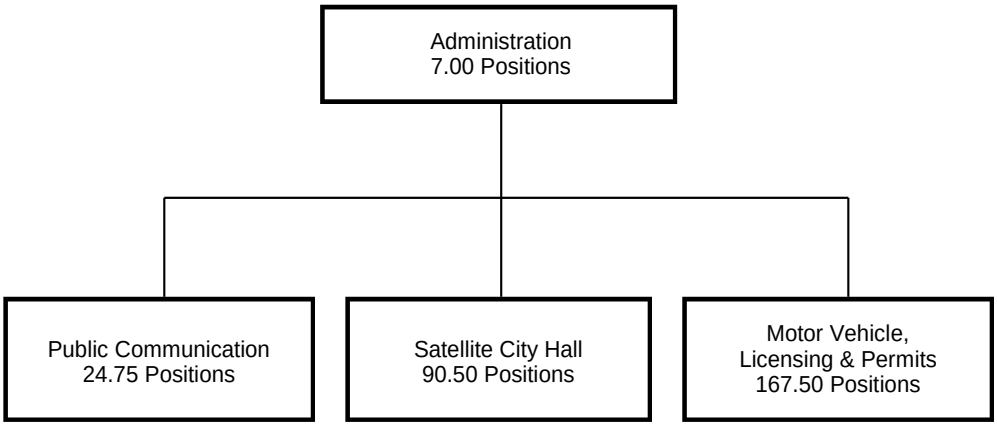
Department of Customer Services

DEPARTMENT OF CUSTOMER SERVICES (CSD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



Department of Customer Services

Roles and Responsibilities

The Department of Customer Services (CSD) is responsible for providing the public with information about city programs and managing complaint intake; runs the city's Design and Print Center; administers the Motor Vehicle Licensing and Permit program, and manages the operations of satellite city halls and driver licensing stations island-wide. CSD also manages the contracts for various programs such as animal control, police-initiated tows and publication racks in Waikiki.

Spending to Make a Difference

- Improve Services to the Public. Continue to decrease long lines and improve the public's wait time experience by increasing our front line staffing, expanding the number of queuing systems to more sites, and offering additional on-line service options to eliminate long lines.
- Create Uniform Efficiency. Focus on consistent staff training to ensure proper application of procedures and uniform understanding of applicable rules and regulations.

Budget Highlights

- Twenty-nine positions have been deactivated to reflect a more accurate picture of the number of positions required by the department to deliver services.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	279.00	279.00	279.00	0.00	279.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	8.75	10.75	10.25	0.00	10.25
Total	**287.75**	**289.75**	**289.25**	**0.00**	**289.25**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 584,140	$ 526,208	$ 606,841	$ 0	$ 606,841
Public Communication	1,302,642	1,283,068	1,269,874	0	1,269,874
Satellite City Hall	4,183,904	4,607,560	4,530,458	33,600	4,564,058
Motor Vehicle, Licensing and Permits	16,505,466	18,419,594	17,610,910	0	17,610,910
Total	**$ 22,576,152**	**$ 24,836,430**	**$ 24,018,083**	**$ 33,600**	**$ 24,051,683**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 11,809,276	$ 12,315,456	$ 12,425,311	$ 0	$ 12,425,311
Current Expenses	10,569,282	12,520,974	11,592,772	33,600	11,626,372
Equipment	197,594	0	0	0	0
Total	**$ 22,576,152**	**$ 24,836,430**	**$ 24,018,083**	**$ 33,600**	**$ 24,051,683**

Department of Customer Services

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 20,593,260	$ 21,827,005	$ 21,119,834	$ 33,600	$ 21,153,434
Highway Beautification Fund	1,941,688	2,960,837	2,851,289	0	2,851,289
Special Projects Fund	41,204	48,588	46,960	0	46,960
Total	**$ 22,576,152**	**$ 24,836,430**	**$ 24,018,083**	**$ 33,600**	**$ 24,051,683**

Administration

Program Description

The Director and the department Administration provide policy guidance, direction, and administrative and personnel support to the department's three divisions: Motor Vehicle Licensing and Permitting; the Satellite City Hall; and Public Communication.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	6.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**7.00**	**7.00**	**0.00**	**7.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 519,228	$ 463,158	$ 533,141	$ 0	$ 533,141
Current Expenses	64,912	63,050	73,700	0	73,700
Equipment	0	0	0	0	0
Total	**$ 584,140**	**$ 526,208**	**$ 606,841**	**$ 0**	**$ 606,841**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 584,140	$ 526,208	$ 606,841	$ 0	$ 606,841
Total	**$ 584,140**	**$ 526,208**	**$ 606,841**	**$ 0**	**$ 606,841**

Public Communication

Program Description

The Public Communication Division is comprised of the Complaints and Information Branches, the Design and Print Center and the Municipal Reference Center. The division oversees departmental operations related to the communication and coordination of information regarding City programs, services, policies, and accomplishments to residents, visitors, internal stakeholders and the media. The division provides onsite and in-house print, layout, and graphic design services, manages the City's extensive collection of traditional and electronic publications and manages the long-term storage of City records.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	22.00	22.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.75	2.75	0.75	0.00	0.75
Total	**24.75**	**24.75**	**22.75**	**0.00**	**22.75**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,178,325	$ 1,073,098	$ 1,089,925	$ 0	$ 1,089,925
Current Expenses	124,317	209,970	179,949	0	179,949
Equipment	0	0	0	0	0
Total	**$ 1,302,642**	**$ 1,283,068**	**$ 1,269,874**	**$ 0**	**$ 1,269,874**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,261,438	$ 1,234,480	$ 1,222,914	$ 0	$ 1,222,914
Special Projects Fund	41,204	48,588	46,960	0	46,960
Total	**$ 1,302,642**	**$ 1,283,068**	**$ 1,269,874**	**$ 0**	**$ 1,269,874**

Satellite City Hall

Program Description

This program provides essential services and information via nine storefront offices on the island of Oahu. These offices are located at Ala Moana, Fort Street Mall, Hawaii Kai, Kapalama, Kapolei, Pearlridge, Wahiawa, Waianae and Windward City. The Pearl Harbor Vehicle Registration Office continues as a 5-day operation at the Joint Base Pearl Harbor-Hickam base.

While the Satellite City Hall offices (SCH) process motor vehicle registration and titling transactions as a primary function, the offices also offer an array of other services to the public. These services include the collection of water bill and real property tax payments; sale of monthly bus passes and Spay/Neuter certificates; and the issuance of dog, bicycle, and moped licenses. Permits issued by the SCH offices include disabled parking, picnic, loading zone, bus stop parking and fireworks. SCH also issue voter registration and certification forms, and provide information regarding various local government programs. Services specific to renewal and duplicate driver's license services are also provided at four locations: Fort Street Mall, Hawaii Kai, Windward City and Pearlridge.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	87.00	86.00	86.00	0.00	86.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.50	4.50	4.50	0.00	4.50
Total	**89.50**	**90.50**	**90.50**	**0.00**	**90.50**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 3,524,281	$ 3,856,033	$ 3,981,312	$ 0	$ 3,981,312
Current Expenses	659,623	751,527	549,146	33,600	582,746
Equipment	0	0	0	0	0
Total	**$ 4,183,904**	**$ 4,607,560**	**$ 4,530,458**	**$ 33,600**	**$ 4,564,058**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 4,183,904	$ 4,607,560	$ 4,530,458	$ 33,600	$ 4,564,058
Total	**$ 4,183,904**	**$ 4,607,560**	**$ 4,530,458**	**$ 33,600**	**$ 4,564,058**

Motor Vehicle, Licensing and Permits

Program Description

This program processes motor vehicle, trailer, bicycle, moped and animal registrations; issues driver and business licenses, and driving instruction permits; issues State of Hawaii identification cards; administers and enforces the periodic motor vehicle inspection program; administers the reconstructed vehicle program; administers and regulates private transportation companies; administers the derelict and abandoned vehicle programs; issues other permits for such matters as disabled parking, general newsstands, and publication dispensing racks in the Waikiki area; and administers the Animal Care & Control and the Spay/Neuter Certificate contracts.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	164.00	164.00	164.00	0.00	164.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.50	3.50	5.00	0.00	5.00
Total	**167.50**	**167.50**	**169.00**	**0.00**	**169.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 6,587,442	$ 6,923,167	$ 6,820,933	$ 0	$ 6,820,933
Current Expenses	9,720,430	11,496,427	10,789,977	0	10,789,977
Equipment	197,594	0	0	0	0
Total	**$ 16,505,466**	**$ 18,419,594**	**$ 17,610,910**	**$ 0**	**$ 17,610,910**

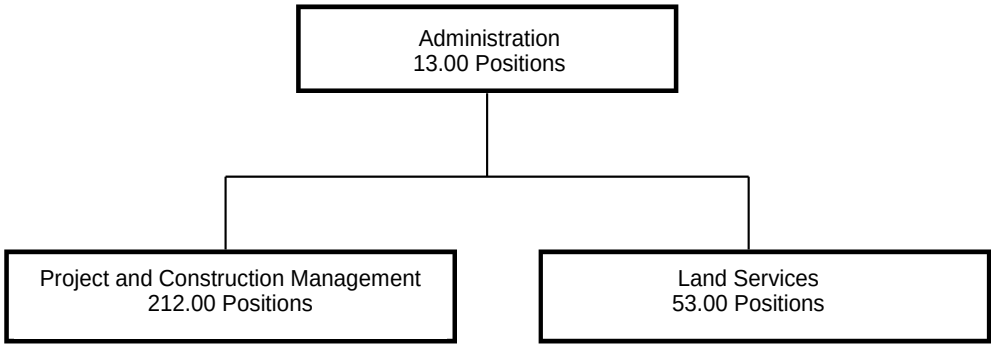
SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 14,563,778	$ 15,458,757	$ 14,759,621	$ 0	$ 14,759,621
Highway Beautification Fund	1,941,688	2,960,837	2,851,289	0	2,851,289
Total	**$ 16,505,466**	**$ 18,419,594**	**$ 17,610,910**	**$ 0**	**$ 17,610,910**

Department of Design and Construction

DEPARTMENT OF DESIGN AND CONSTRUCTION (DDC) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



Department of Design and Construction

Roles and Responsibilities

The Department of Design and Construction (DDC) is the central agency responsible for the execution of the City's Capital Improvement Program (CIP). It is responsible for coordinating the project planning, design, and construction management of CIP projects including, among others, infrastructure and facilities for wastewater, roads and drainage, parks, fire, police, emergency services, customer services, finance, and planning and permitting. The department also performs land survey and land acquisition in support of all city agencies. In addition, it develops long-range energy conservation projects for general government office buildings.

Spending to Make a Difference

- Road Maintenance. Continue focus on repaving of City roads to meet Mayor's objective of 300 lane miles per year.
- Transit Oriented Development. Coordinate with departments in acquisition of land and assist with planning for construction of catalytic projects and rail connectivity projects in transit oriented areas.
- Energy Conservation. Continue focus on converting the City's streetlights to LED to achieve energy efficiency.
- Wastewater System Upgrades. Continue increasing the capacity and redundancy in wastewater systems to accommodate the steadily increasing population and severe weather events in order to protect against detrimental discharges.

Budget Highlights

- Budget Issues of $630,000 to fund the renovation of the 9, 11 and 14 floor of the Fasi Municipal Building. The renovation will result in the department's ability to consolidate staff now located on separate floors and allow for additional staff. The consolidation of staff in one location will also improve internal communications.
- Fifty positions have been deactivated to achieve a more accurate picture of the number of positions required by the department to deliver services within the given resources.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	278.00	278.00	278.00	0.00	278.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**278.00**	**278.00**	**278.00**	**0.00**	**278.00**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 904,581	$ 2,401,552	$ 2,176,115	$ 0	$ 2,176,115
Project and Construction Management	12,204,927	12,777,859	12,351,510	630,000	12,981,510
Land Services	2,617,102	2,653,317	2,831,790	0	2,831,790
Total	**$ 15,726,610**	**$ 17,832,728**	**$ 17,359,415**	**$ 630,000**	**$ 17,989,415**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 11,324,240	$ 11,637,898	$ 11,465,885	$ 0	$ 11,465,885
Current Expenses	4,375,168	6,149,580	5,854,030	630,000	6,484,030
Equipment	27,202	45,250	39,500	0	39,500
Total	**$ 15,726,610**	**$ 17,832,728**	**$ 17,359,415**	**$ 630,000**	**$ 17,989,415**

Department of Design and Construction

SOURCE OF FUNDS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 8,770,128	$ 9,566,258	$ 9,676,082	$ 380,000	$ 10,056,082
Highway Fund	5,556,141	6,011,018	5,569,596	0	5,569,596
Sewer Fund	760,341	1,535,452	1,393,737	250,000	1,643,737
Federal Grants Fund	640,000	720,000	720,000	0	720,000
Total	**$ 15,726,610**	**$ 17,832,728**	**$ 17,359,415**	**$ 630,000**	**$ 17,989,415**

Administration

Program Description

This program plans, directs and coordinates the activities of the Department of Design and Construction. It provides the department with administrative services support, including personnel management, capital and operating budget preparation, administrative reports and records management, Council and legislative tracking, and project tracking and reporting.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**13.00**	**13.00**	**13.00**	**0.00**	**13.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 817,610	$ 851,752	$ 826,215	$ 0	$ 826,215
Current Expenses	86,971	1,549,800	1,349,900	0	1,349,900
Equipment	0	0	0	0	0
Total	**$ 904,581**	**$ 2,401,552**	**$ 2,176,115**	**$ 0**	**$ 2,176,115**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 899,158	$ 2,389,511	$ 2,163,927	$ 0	$ 2,163,927
Sewer Fund	5,423	12,041	12,188	0	12,188
Total	**$ 904,581**	**$ 2,401,552**	**$ 2,176,115**	**$ 0**	**$ 2,176,115**

Project and Construction Management

Program Description

This program oversees the activities relating to capital improvements to various city facilities to include roads, street lighting, the wastewater collection and treatment system, bridges, municipal buildings, fire and police stations and facilities, emergency services facilities, parks facilities and enterprise facilities (such as the zoo, golf courses, Blaisdell Center and Waikiki Shell).

Activities include in-house preparation of architectural and engineering design plans as well as outsourcing professional design work to private consulting firms. Other activities include reviewing subdivision plans and plans for facilities to be dedicated to the City for compliance with city standards.

Also managed are construction and inspection activities for all programs within the department.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	212.00	212.00	212.00	0.00	212.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**212.00**	**212.00**	**212.00**	**0.00**	**212.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 7,961,450	$ 8,267,294	$ 7,929,795	$ 0	$ 7,929,795
Current Expenses	4,243,477	4,505,315	4,407,215	630,000	5,037,215
Equipment	0	5,250	14,500	0	14,500
Total	**$ 12,204,927**	**$ 12,777,859**	**$ 12,351,510**	**$ 630,000**	**$ 12,981,510**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 5,423,780	$ 4,699,452	$ 4,857,160	$ 380,000	$ 5,237,160
Highway Fund	5,402,804	5,852,648	5,410,773	0	5,410,773
Sewer Fund	738,343	1,505,759	1,363,577	250,000	1,613,577
Federal Grants Fund	640,000	720,000	720,000	0	720,000
Total	**$ 12,204,927**	**$ 12,777,859**	**$ 12,351,510**	**$ 630,000**	**$ 12,981,510**

Land Services

Program Description

This program conducts land surveys, title searches, appraisals, negotiations and acquisition of real property and easements for all City projects.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	53.00	53.00	53.00	0.00	53.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**53.00**	**53.00**	**53.00**	**0.00**	**53.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 2,545,180	$ 2,518,852	$ 2,709,875	$ 0	$ 2,709,875
Current Expenses	44,720	94,465	96,915	0	96,915
Equipment	27,202	40,000	25,000	0	25,000
Total	**$ 2,617,102**	**$ 2,653,317**	**$ 2,831,790**	**$ 0**	**$ 2,831,790**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,447,190	$ 2,477,295	$ 2,654,995	$ 0	$ 2,654,995
Highway Fund	153,337	158,370	158,823	0	158,823
Sewer Fund	16,575	17,652	17,972	0	17,972
Total	**$ 2,617,102**	**$ 2,653,317**	**$ 2,831,790**	**$ 0**	**$ 2,831,790**

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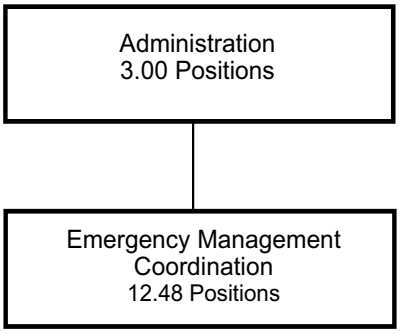
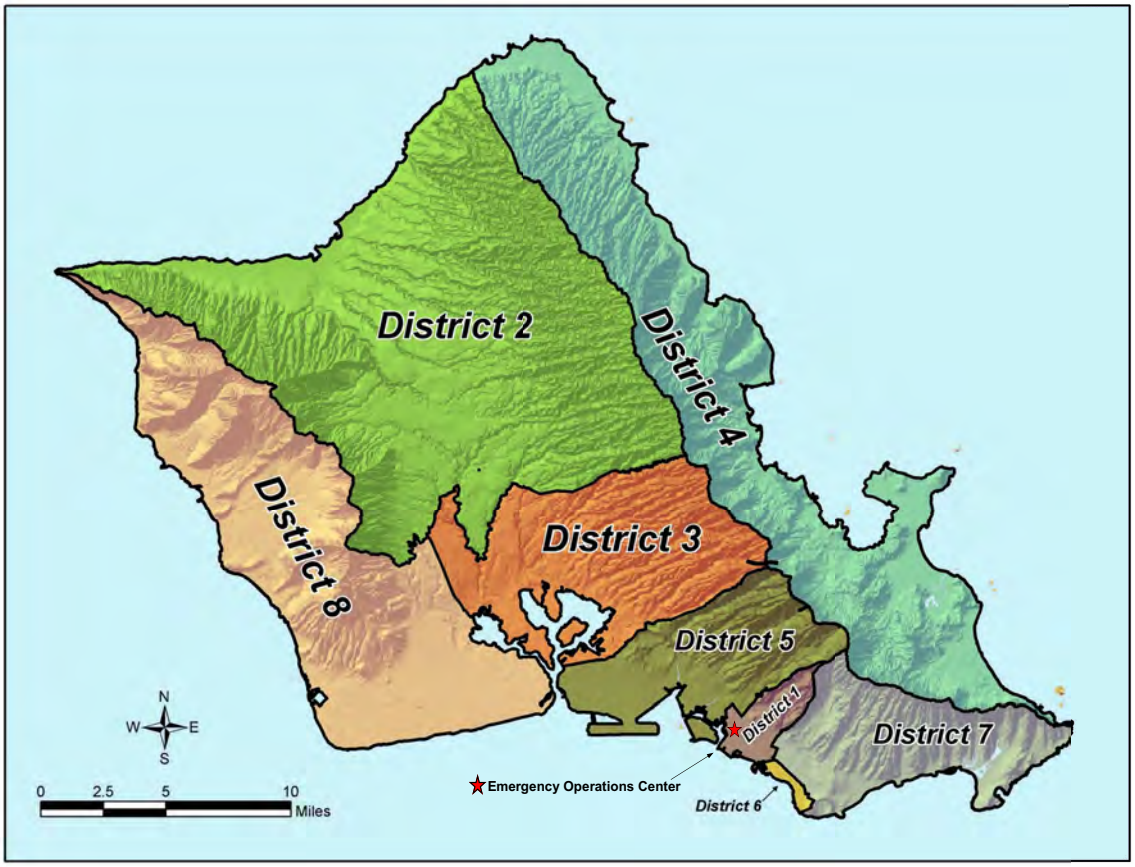
Department of Emergency Management

DEPARTMENT OF EMERGENCY MANAGEMENT (DEM) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



DEPARTMENT OF EMERGENCY MANAGEMENT
(DEM)
EMERGENCY OPERATING DISTRICTS



EMERGENCY OPERATIONS CENTER (EOC)	FRANK F. FASI MUNICIPAL BUILDING
DISTRICT 1	CENTRAL HONOLULU
DISTRICT 2	WAHIAWA
DISTRICT 3	PEARL CITY
DISTRICT 4	KANEOHE
DISTRICT 5	KALIHI
DISTRICT 6	WAIKIKI
DISTRICT 7	EAST HONOLULU
DISTRICT 8	WAIANAE/KAPOLEI

Department of Emergency Management

Roles and Responsibilities

The Department of Emergency Management coordinates the City's emergency management operations with state, federal (including military), and non-government agencies to mitigate, prepare for, respond to, and recover from various types of peacetime, natural, or technological disasters, other emergencies, or war and acts of terrorism. The department maintains a high level of readiness, prepares and updates contingency plans, and expands awareness of response programs to meet emergency needs.

Spending to Make a Difference

- Support community disaster preparedness groups in high-hazard and coastal areas to become Storm Ready and Tsunami Ready to improve community resilience.
- Expand speakers bureau program to provide increased public disaster preparedness presentations to improve public education and resiliency.
- Community resiliency – facilitate education and outreach programs that promote training, education, exercises, and offers tools and information resources to guide mitigation, preparedness, response, and recovery. This includes Community Emergency Response Team (CERT) and other programs at the community level.
- Translating emergency preparedness brochures into eight different languages to not only meet Title VI compliance, but to also reach out and educate individuals in our communities that are Limited English Proficient.

Budget Highlights

- Slight decrease over FY17 due to refocusing support of community resiliency initiatives on to existing community preparedness groups to promote continuous growth.
- Salary and benefit increases primarily due to mandated collective bargaining contract terms.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	13.48	13.48	13.48	0.00	13.48
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**15.48**	**15.48**	**15.48**	**0.00**	**15.48**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Emergency Management Coordination	$ 3,023,068	$ 1,515,252	$ 1,443,491	$ 0	$ 1,443,491
Total	**$ 3,023,068**	**$ 1,515,252**	**$ 1,443,491**	**$ 0**	**$ 1,443,491**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,206,517	$ 902,328	$ 1,024,845	$ 0	$ 1,024,845
Current Expenses	1,371,367	612,924	418,646	0	418,646
Equipment	445,184	0	0	0	0
Total	**$ 3,023,068**	**$ 1,515,252**	**$ 1,443,491**	**$ 0**	**$ 1,443,491**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,074,874	$ 1,358,938	$ 1,282,959	$ 0	$ 1,282,959
Special Projects Fund	32,789	32,000	32,000	0	32,000
Federal Grants Fund	1,915,405	124,314	128,532	0	128,532
Total	**$ 3,023,068**	**$ 1,515,252**	**$ 1,443,491**	**$ 0**	**$ 1,443,491**

Emergency Management Coordination

Program Description

This program formulates emergency plans and procedures; coordinates the use of all available resources for the protection of life and property in the event of disaster; provides for the continuity of government operations; coordinates operational capabilities required to sustain operations in an emergency; assesses damage to public and private property; coordinates recovery activities; provides emergency information and public education; and coordinates an active volunteer program.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	13.48	13.48	13.48	0.00	13.48
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**15.48**	**15.48**	**15.48**	**0.00**	**15.48**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,206,517	$ 902,328	$ 1,024,845	$ 0	$ 1,024,845
Current Expenses	1,371,367	612,924	418,646	0	418,646
Equipment	445,184	0	0	0	0
Total	**$ 3,023,068**	**$ 1,515,252**	**$ 1,443,491**	**$ 0**	**$ 1,443,491**

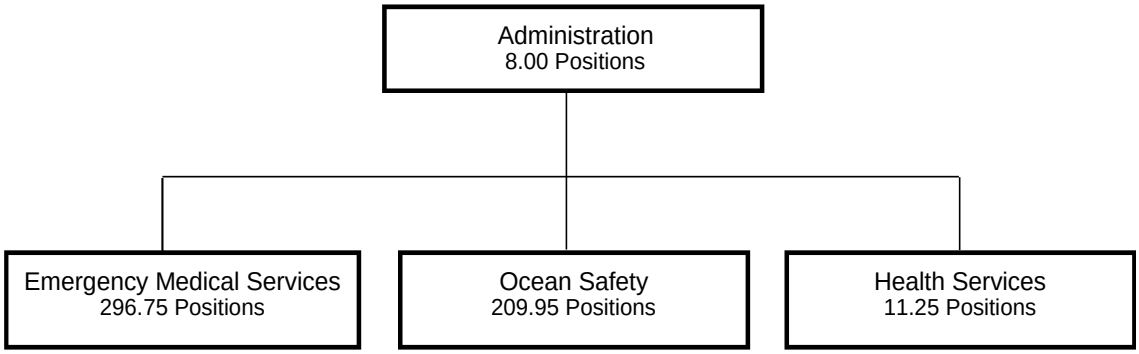
SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,074,874	$ 1,358,938	$ 1,282,959	$ 0	$ 1,282,959
Special Projects Fund	32,789	32,000	32,000	0	32,000
Federal Grants Fund	1,915,405	124,314	128,532	0	128,532
Total	**$ 3,023,068**	**$ 1,515,252**	**$ 1,443,491**	**$ 0**	**$ 1,443,491**

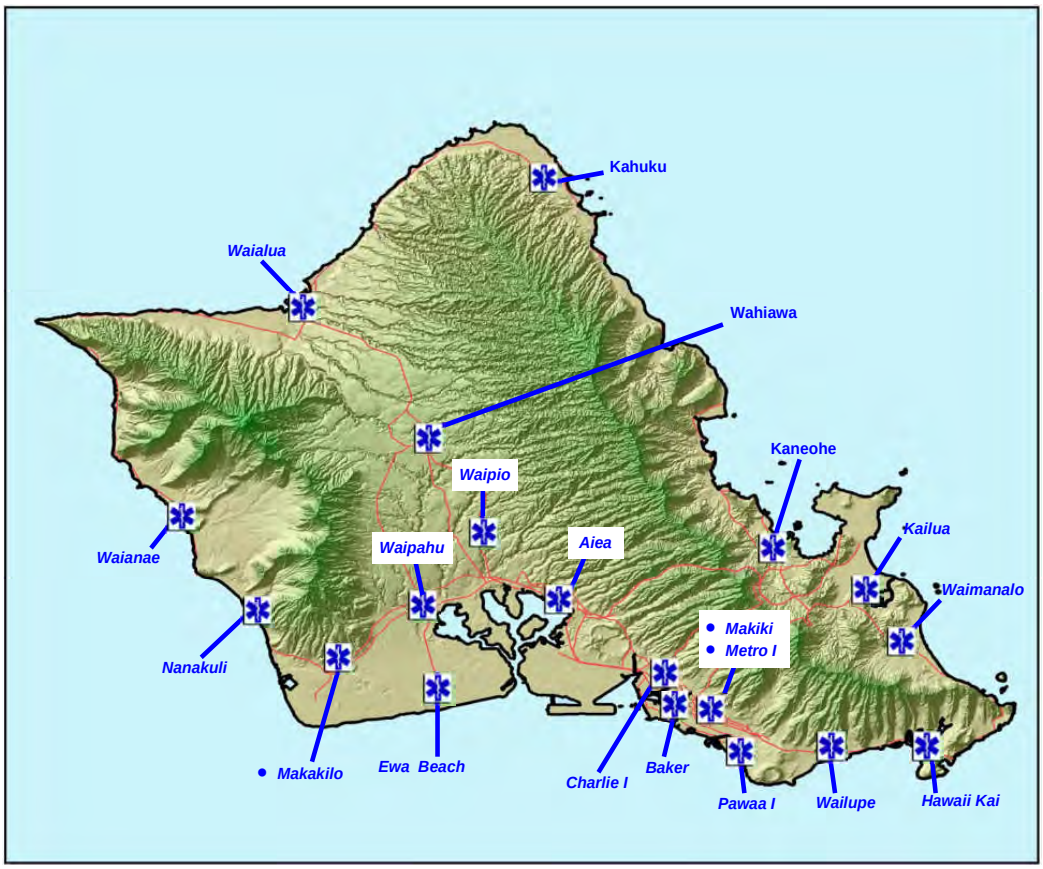
Department of Emergency Services

DEPARTMENT OF EMERGENCY SERVICES (ESD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.

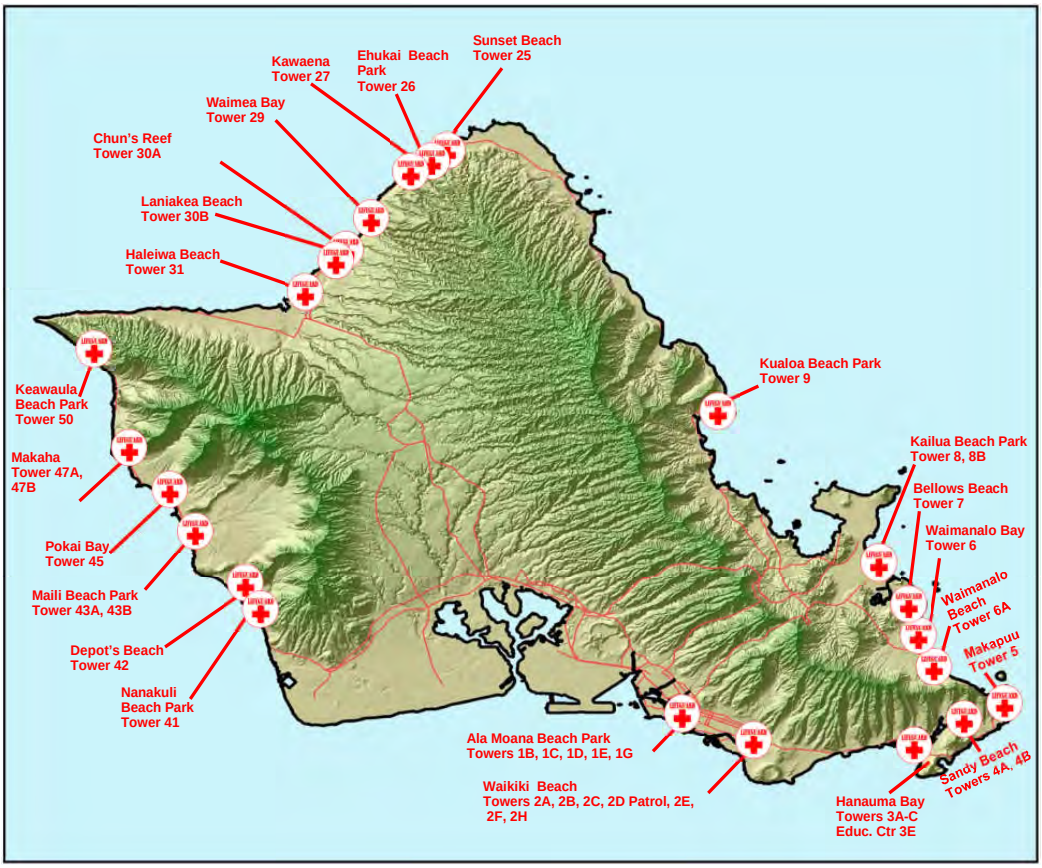


DEPARTMENT OF EMERGENCY SERVICES
(ESD)
EMERGENCY MEDICAL SERVICES UNIT LOCATIONS



Emergency Medical Services Stations

DEPARTMENT OF EMERGENCY SERVICES
(ESD)
OCEAN SAFETY—LIFEGUARD TOWERS



Lifeguard Towers

Department of Emergency Services

Roles and Responsibilities

The Department of Emergency Services is responsible for providing an effective and efficient operation via the Emergency Medical Services (EMS) Division, the Ocean Safety (OS) and Lifeguard Services Division and the Health Services (HS) Branch. EMS provides advanced life support, pre-hospital medical response by 20 ambulance units. OS provides disaster planning and response, a comprehensive aquatic safety program that includes lifeguard services at 42 towers located at various city beach parks; and utilizing 17 mobile response units performing patrols and rescue/medical activities in the beach environment, and performing injury prevention and public education functions. HS conducts pre-employment, physical and medical evaluations for all City personnel as required for their positions or maintenance of licensure or physical fitness standards as mandated by the City and County of Honolulu, Hawaii Occupational Safety and Health Division (HIOSH), U. S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA) or other regulating agency, and other medical assistance to other City programs.

Spending to Make a Difference

- The pilot program to convert to 12 hour shifts for all of the ambulance crews in order to reduce non holiday overtime costs, increase employee morale and retention, enhance employee, patient and public safety by avoiding double shifts, and stabilizing EMS staffing was renewed with United Public Workers Union (UPW) for a third year.
- The 10 hour shift program for the Ocean Safety Communications Center resulted in the reduction of personnel costs with the elimination of one FTE and a decrease in non-holiday overtime. The program will be renewed with consideration of expanding to rescue ski operations.

Budget Highlight

- Modest increase over FY 2017 because of salary increases due to mandated collective bargaining contract terms and expansion of core services.
- Additional nine (9) new positions that include 6 Water Safety Officer I positions to continue expanded service. The Ocean Safety Communications Center position includes a new WSOIII position to provide supervision and leave coverage to the Communications Unit. Two new positions (WSO III and WSO IV) assigned to Hanauma Bay will provide improved accountability and additional supervision.
- Increased expenses for a half-time contractual Physician to provide vacation coverage for uninterrupted service.
- Increased expenses for 1 contractual Personnel Clerk I position to provide departmental human resource support.
- Increased expenses for a half-time contractual Medical Assistant to provide vacation coverage for uninterrupted service.
- Increased expenses for a .25 clerical support position to cover processing of increased summer drug screen hires.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	490.20	486.20	488.20	9.00	497.20
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	42.25	39.75	39.50	0.00	39.50
Total	**532.45**	**525.95**	**527.70**	**9.00**	**536.70**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 589,438	$ 609,620	$ 628,834	$ 0	$ 628,834
Emergency Medical Services	26,579,401	30,039,220	32,500,040	0	32,500,040
Ocean Safety	10,375,394	13,451,082	13,928,545	394,500	14,323,045
Health Services	711,790	1,003,149	810,915	0	810,915
Total	**$ 38,256,023**	**$ 45,103,071**	**$ 47,868,334**	**$ 394,500**	**$ 48,262,834**

Department of Emergency Services

CHARACTER OF EXPENDITURES	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 30,881,814	$ 36,045,096	$ 37,111,084	$ 394,500	$ 37,505,584
Current Expenses	6,232,439	7,313,975	7,283,250	0	7,283,250
Equipment	1,141,770	1,744,000	3,474,000	0	3,474,000
Total	**$ 38,256,023**	**$ 45,103,071**	**$ 47,868,334**	**$ 394,500**	**$ 48,262,834**

SOURCE OF FUNDS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 36,680,447	$ 43,557,344	$ 46,706,178	$ 294,492	$ 47,000,670
Hanauma Bay Nature Preserve Fund	972,043	969,546	1,066,312	100,008	1,166,320
Special Projects Fund	603,533	576,181	95,844	0	95,844
Total	**$ 38,256,023**	**$ 45,103,071**	**$ 47,868,334**	**$ 394,500**	**$ 48,262,834**

Administration

Program Description

This program provides administrative support to the department in its delivery of pre-hospital emergency medical services, ocean safety and lifeguard services to the residents and visitors on the island of Oahu, and pre-employment, physical and medical evaluations for all City personnel as required for their position, maintenance of licensure, physical fitness, or other medical determination/assistance as needed.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	7.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	1.00	1.00	0.00	1.00
Total	**7.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 536,408	$ 555,070	$ 574,284	$ 0	$ 574,284
Current Expenses	53,030	54,550	54,550	0	54,550
Equipment	0	0	0	0	0
Total	**$ 589,438**	**$ 609,620**	**$ 628,834**	**$ 0**	**$ 628,834**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 589,438	$ 609,620	$ 628,834	$ 0	$ 628,834
Total	**$ 589,438**	**$ 609,620**	**$ 628,834**	**$ 0**	**$ 628,834**

Emergency Medical Services

Program Description

Pursuant to an annual contract between the City and County of Honolulu and the State Department of Health, this program provides all Advanced Life Support (ALS) pre-hospital emergency medical care and emergency ambulance services for the public 24-hours per day, in an expeditious and efficient manner. The Emergency Medical Services (EMS) program also promotes injury prevention, public education, and disaster planning activities.

The budget includes funding for the city's costs of performing this program, which is eligible for 100% state reimbursement. Staffing of ambulance stations and the scheduled replacement of existing equipment and ambulances are included in the proposed funding.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	291.75	283.75	285.75	0.00	285.75
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	13.00	13.00	11.00	0.00	11.00
Total	**304.75**	**296.75**	**296.75**	**0.00**	**296.75**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 20,135,591	$ 22,652,326	$ 23,137,345	$ 0	$ 23,137,345
Current Expenses	5,434,392	5,736,894	5,982,695	0	5,982,695
Equipment	1,009,418	1,650,000	3,380,000	0	3,380,000
Total	**$ 26,579,401**	**$ 30,039,220**	**$ 32,500,040**	**$ 0**	**$ 32,500,040**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 26,579,401	$ 30,039,220	$ 32,500,040	$ 0	$ 32,500,040
Total	**$ 26,579,401**	**$ 30,039,220**	**$ 32,500,040**	**$ 0**	**$ 32,500,040**

Ocean Safety

Program Description

This program provides comprehensive ocean safety programs; including ocean rescue, emergency medical response, prevention, and education services for the island of Oahu.

The division is the primary responder to emergencies arising on the beaches and near shore waters and has enhanced service functions.

The division continues to promote community awareness of best ocean safety practices through various programs, lectures, demonstrations, utilization of various media to disseminate educational information, and partnerships with Federal, State, non profit, for profit, and public safety agencies to ensure a comprehensive ocean safety program for the residents and visitors to the City and County of Honolulu.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	180.95	184.95	184.95	9.00	193.95
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	29.00	25.00	26.00	0.00	26.00
Total	**209.95**	**209.95**	**210.95**	**9.00**	**219.95**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 9,623,910	$ 12,211,826	$ 12,738,625	$ 394,500	$ 13,133,125
Current Expenses	619,132	1,145,256	1,095,920	0	1,095,920
Equipment	132,352	94,000	94,000	0	94,000
Total	**$ 10,375,394**	**$ 13,451,082**	**$ 13,928,545**	**$ 394,500**	**$ 14,323,045**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 8,799,818	$ 11,905,355	$ 12,766,389	$ 294,492	$ 13,060,881
Hanauma Bay Nature Preserve Fund	972,043	969,546	1,066,312	100,008	1,166,320
Special Projects Fund	603,533	576,181	95,844	0	95,844
Total	**$ 10,375,394**	**$ 13,451,082**	**$ 13,928,545**	**$ 394,500**	**$ 14,323,045**

Health Services

Program Description

This program conducts pre-employment and annual medical evaluations of current and prospective employees, including examinations mandated under the Hawaii Occupational Safety and Health Division (HIOSH) and U.S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA) rules, and supports hearing conservation, respiratory protection, asbestos and blood borne pathogen programs; medically certifies commercial drivers and operators of crane and hoist equipment; and conducts and oversees programs that are designed to promote health, reduce risks and prevent injury.

Health Services is responsible for the physical health and safety of all safety sensitive workers, to include Fitness for Duty and Return to Work.

This program is responsible for the maintenance of City and County medical health services, as well as post-exposure incidents. Additionally, it administers a drug screening program for new hires and random testing for selected employees, including required medical review officer (MRO) services, and provides blood analysis for suspects arrested for driving under the influence of alcohol (DUI) for the Honolulu Police Department, including providing expert witness testimony in court.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	10.50	10.50	10.50	0.00	10.50
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.25	0.75	1.50	0.00	1.50
Total	**10.75**	**11.25**	**12.00**	**0.00**	**12.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 585,905	$ 625,874	$ 660,830	$ 0	$ 660,830
Current Expenses	125,885	377,275	150,085	0	150,085
Equipment	0	0	0	0	0
Total	**$ 711,790**	**$ 1,003,149**	**$ 810,915**	**$ 0**	**$ 810,915**

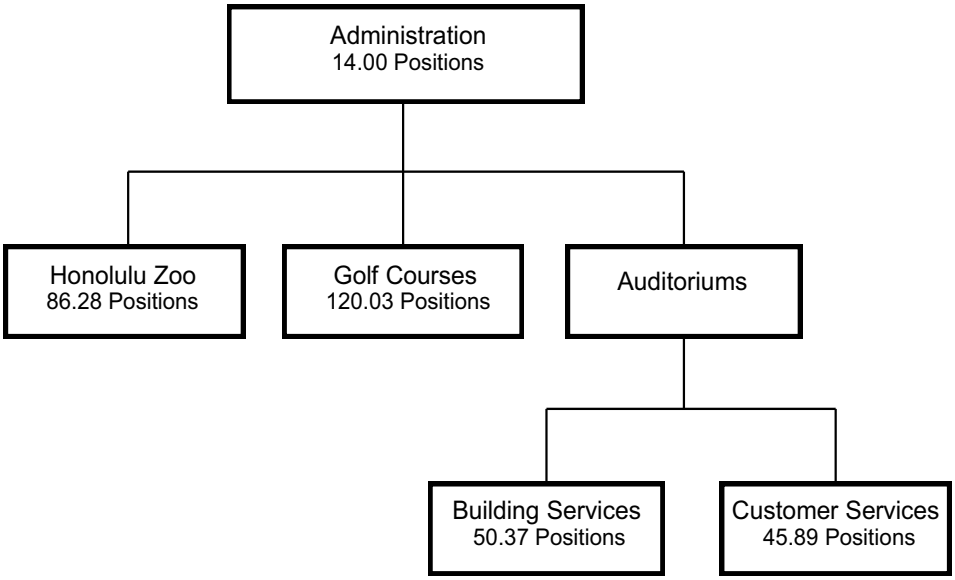
SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 711,790	$ 1,003,149	$ 810,915	$ 0	$ 810,915
Total	**$ 711,790**	**$ 1,003,149**	**$ 810,915**	**$ 0**	**$ 810,915**

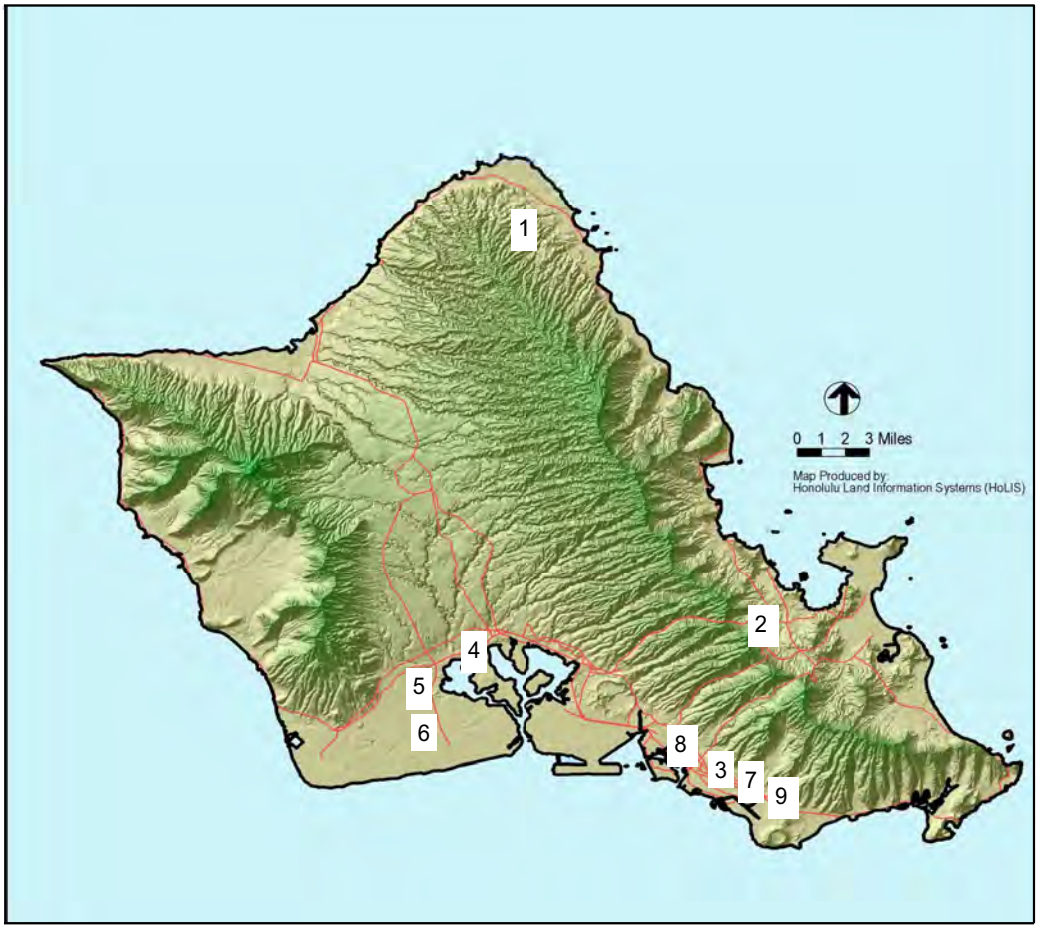
Department of Enterprise Services

DEPARTMENT OF ENTERPRISE SERVICES (DES) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



DEPARTMENT OF ENTERPRISE SERVICES
(DES)



FACILITIES LOCATIONS

1	KAHUKU MUNICIPAL GOLF COURSE
2	PALI MUNICIPAL GOLF COURSE
3	ALA WAI MUNICIPAL GOLF COURSE
4	TED MAKALENA MUNICIPAL GOLF COURSE
5	WEST LOCH MUNICIPAL GOLF COURSE
6	EWA VILLAGES MUNICIPAL GOLF COURSE
7	HONOLULU ZOO
8	NEAL S. BLAISDELL CENTER
9	WAIKIKI SHELL

Department of Enterprise Services

Roles and Responsibilities

The Department of Enterprise Services (DES) operates and maintains the Neal S. Blaisdell Center, Waikiki Shell, Honolulu Zoo and six municipal golf courses. The department prepares, administers and enforces city-wide concession contracts. DES is the only City department whose operating budget is primarily funded by public events and activities.

Spending to Make a Difference

- Upgrade and enhance Honolulu Zoo facilities to address the requirements for the Association of Zoos and Aquariums (AZA) application for accreditation which will occur in FY 2019. This includes completing deferred maintenance projects and investing in capital projects, such as completing a new reptile and amphibian complex and a new hippo exhibit filtration system.
- Upgrade and enhance golf facilities including an installation of a new range and a pitching green at the Ala Wai Golf Course and completion of the golf cart path at the Ted Makalena Golf Course.
- Improve the Neal S. Blaisdell Center to the level of other noteworthy signature civic centers and increasing revenue generation opportunities to enhance the fiscal sustainability of the campus.
- Develop a Thomas Square program of free to the public events that will enhance, engage and educate the community with cultural, artistic, entertainment and community events.

Budget Highlights

- Modest increases over FY 2017 due to the need to provide expanded services in animal care at the Honolulu Zoo and repair and maintenance of the facilities in preparation for its FY 2019 application for accreditation. Salary and benefit increases attributed to mandated collective bargaining contract terms.
- A new revenue source is expected to start late FY 2017 at the Waikiki Shell through a 5-day-a-week event which includes cultural activities, entertainment and theatrical performances.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	253.00	262.00	262.00	0.00	262.00
Temporary FTE	12.94	13.06	13.91	0.00	13.91
Contract FTE	39.52	41.51	36.14	7.17	43.31
Total	**305.46**	**316.57**	**312.05**	**7.17**	**319.22**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 792,276	$ 776,704	$ 895,568	$ 0	$ 895,568
Auditoriums	5,476,239	7,340,035	5,658,226	461,122	6,119,348
Honolulu Zoo	6,064,514	6,839,960	6,873,016	260,000	7,133,016
Golf Courses	10,024,751	10,246,888	10,075,423	0	10,075,423
Total	**$ 22,357,780**	**$ 25,203,587**	**$ 23,502,233**	**$ 721,122**	**$ 24,223,355**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 12,882,438	$ 13,719,162	$ 13,708,594	$ 236,472	$ 13,945,066
Current Expenses	8,941,190	11,379,425	9,661,639	484,650	10,146,289
Equipment	534,152	105,000	132,000	0	132,000
Total	**$ 22,357,780**	**$ 25,203,587**	**$ 23,502,233**	**$ 721,122**	**$ 24,223,355**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Hanauma Bay Nature Preserve Fund	2,793	5,000	5,000	0	5,000
Honolulu Zoo Fund	0	0	6,929,666	260,000	7,189,666
Golf Fund	10,044,216	10,274,738	10,197,666	0	10,197,666
Special Events Fund	12,304,350	14,923,849	6,369,901	461,122	6,831,023
Special Projects Fund	6,421	0	0	0	0
Total	**$ 22,357,780**	**$ 25,203,587**	**$ 23,502,233**	**$ 721,122**	**$ 24,223,355**

Administration

Program Description

The Administration program directs and coordinates the programs and activities of the Blaisdell Center, Waikiki Shell, Honolulu Zoo and municipal golf courses; and coordinates the preparation, administration and enforcement of citywide concession contracts. This program provides staff and clerical support services in personnel, budgetary and organization management.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	0.00	0.00	0.00
Total	**14.00**	**14.00**	**13.00**	**0.00**	**13.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 772,498	$ 740,004	$ 852,098	$ 0	$ 852,098
Current Expenses	19,778	36,700	43,470	0	43,470
Equipment	0	0	0	0	0
Total	**$ 792,276**	**$ 776,704**	**$ 895,568**	**$ 0**	**$ 895,568**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Hanauma Bay Nature Preserve Fund	2,793	5,000	5,000	0	5,000
Special Events Fund	789,483	771,704	890,568	0	890,568
Total	**$ 792,276**	**$ 776,704**	**$ 895,568**	**$ 0**	**$ 895,568**

Auditoriums

Program Description

The Auditoriums program manages and operates the Blaisdell Center Concert Hall, Exhibition Hall, Arena, meeting rooms and the Waikiki Shell to bring a diversity of entertainment, sports, expositions and education events to the citizens of Hawaii and is for the individual and group use of the facilities at user fee rates set by Ordinance to cover the cost of operations. The program provides support services for these activities including contracting, planning, marketing, preparing drawings, ticketing, ushering, equipment rentals and set ups and concession operations in support of events at costs which collectively cover the expenses of the facilities. Additionally, this program provides overall maintenance and security for the buildings, equipment, and grounds at the Blaisdell Center and at the Waikiki Shell and provides trades and maintenance support to the Honolulu Zoo, some City concessions and golf courses.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	57.00	59.00	59.00	0.00	59.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	30.27	37.26	31.39	7.17	38.56
Total	**87.27**	**96.26**	**90.39**	**7.17**	**97.56**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 3,466,076	$ 3,852,915	$ 3,678,001	$ 236,472	$ 3,914,473
Current Expenses	1,964,765	3,437,120	1,980,225	224,650	2,204,875
Equipment	45,398	50,000	0	0	0
Total	**$ 5,476,239**	**$ 7,340,035**	**$ 5,658,226**	**$ 461,122**	**$ 6,119,348**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Honolulu Zoo Fund	$ 0	$ 0	$ 56,650	$ 0	$ 56,650
Golf Fund	19,465	27,850	122,243	0	122,243
Special Events Fund	5,456,774	7,312,185	5,479,333	461,122	5,940,455
Total	**$ 5,476,239**	**$ 7,340,035**	**$ 5,658,226**	**$ 461,122**	**$ 6,119,348**

Honolulu Zoo

Program Description

The Honolulu Zoo program plans, operates, and maintains a 42-acre integrated zoological and botanical park within the boundaries of Kapiolani Park.

The mission of the Honolulu Zoo is to inspire the stewardship of our living world by providing meaningful guest experiences. Pacific Tropical Island ecosystems and our traditional values of malama (caring) and ho'okipa (hospitality) are emphasized. The Zoo continuously strives to improve its animal care standards by maintaining naturalistic habitats for geological groupings of animals. The Zoo fulfills its mission by providing recreational and educational experiences to its guests in an attractive, clean and safe environment.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	73.00	83.00	83.00	0.00	83.00
Temporary FTE	0.43	0.43	1.42	0.00	1.42
Contract FTE	7.85	2.85	4.35	0.00	4.35
Total	**81.28**	**86.28**	**88.77**	**0.00**	**88.77**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 3,598,097	$ 3,934,280	$ 3,973,117	$ 0	$ 3,973,117
Current Expenses	2,306,104	2,850,680	2,767,899	260,000	3,027,899
Equipment	160,313	55,000	132,000	0	132,000
Total	**$ 6,064,514**	**$ 6,839,960**	**$ 6,873,016**	**$ 260,000**	**$ 7,133,016**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Honolulu Zoo Fund	0	0	6,873,016	260,000	7,133,016
Special Events Fund	6,058,093	6,839,960	0	0	0
Special Projects Fund	6,421	0	0	0	0
Total	**$ 6,064,514**	**$ 6,839,960**	**$ 6,873,016**	**$ 260,000**	**$ 7,133,016**

Golf Courses

Program Description

The Golf Course program operates and maintains six municipal golf courses – five eighteen-hole golf courses (Ala Wai, Pali, Ted Makalena, West Loch, and Ewa Villages) and one nine-hole golf course (Kahuku). The golf program schedules tournaments and accepts reservations for group and individual play via an automated reservation system; develops and enforces golf course rules and regulations; and collects and accounts for green, tournament and golf cart rental fees. The Golf Course program is also responsible for the operations of the power golf carts at the eighteen-hole courses and the rental of pull carts and golf club sets at Kahuku Golf Course. This program is responsible for renovating and maintaining the existing golf courses and for planning new municipal golf facilities. The program also monitors golf course related food and beverage, driving range and pro shop concession contracts and makes recommendations for concession contract specifications.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	110.00	107.00	107.00	0.00	107.00
Temporary FTE	12.51	12.63	12.49	0.00	12.49
Contract FTE	0.40	0.40	0.40	0.00	0.40
Total	**122.91**	**120.03**	**119.89**	**0.00**	**119.89**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 5,045,767	$ 5,191,963	$ 5,205,378	$ 0	$ 5,205,378
Current Expenses	4,650,543	5,054,925	4,870,045	0	4,870,045
Equipment	328,441	0	0	0	0
Total	**$ 10,024,751**	**$ 10,246,888**	**$ 10,075,423**	**$ 0**	**$ 10,075,423**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Golf Fund	10,024,751	10,246,888	10,075,423	0	10,075,423
Total	**$ 10,024,751**	**$ 10,246,888**	**$ 10,075,423**	**$ 0**	**$ 10,075,423**

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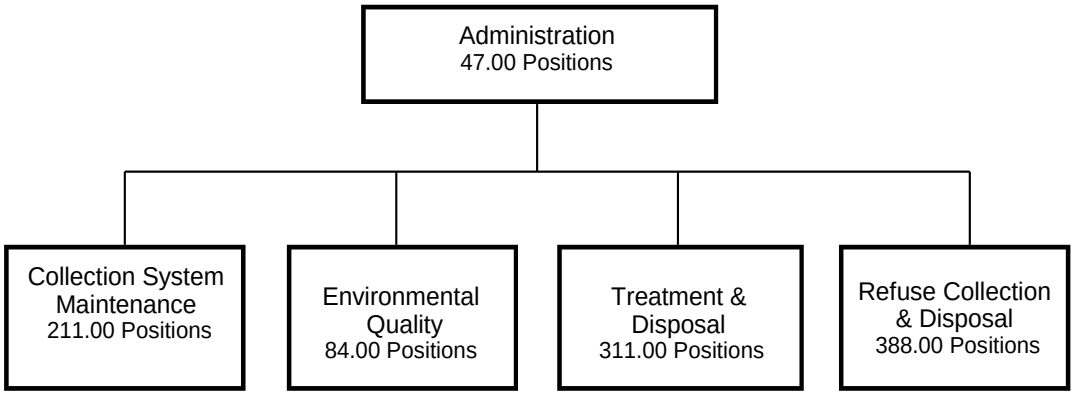
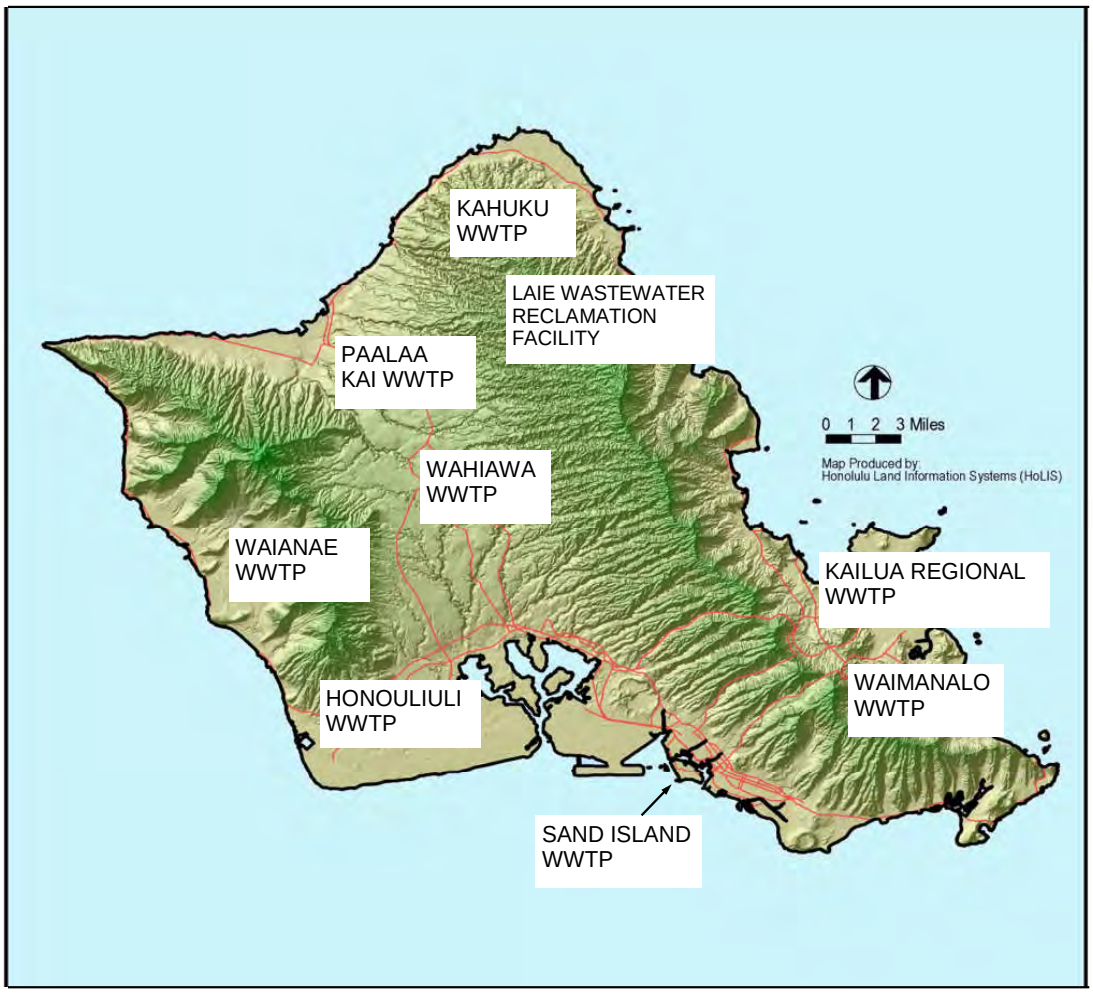
Department of Environmental Services

DEPARTMENT OF ENVIRONMENTAL SERVICES (ENV) ORGANIZATION CHART

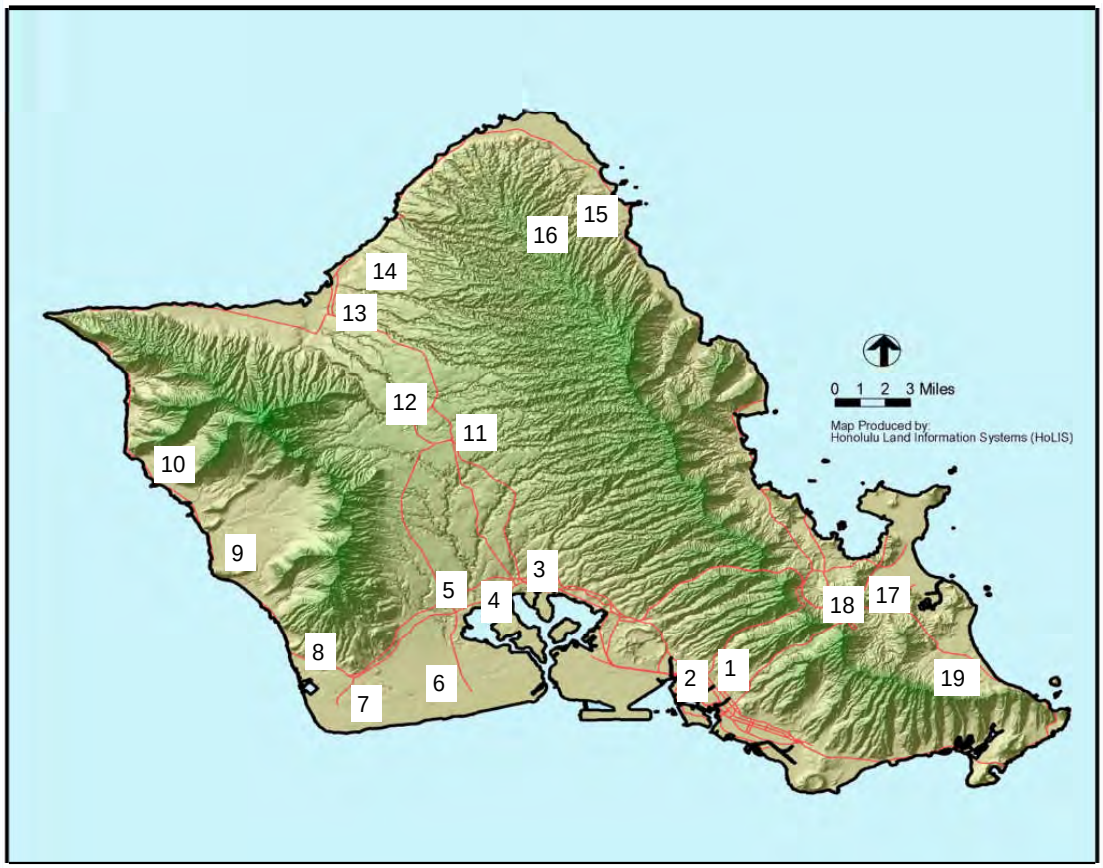
This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



DEPARTMENT OF ENVIRONMENTAL SERVICES
(ENV)
WASTEWATER TREATMENT AND DISPOSAL FACILITIES



DEPARTMENT OF ENVIRONMENTAL SERVICES
(ENV)
REFUSE COLLECTION AND DISPOSAL FACILITIES



REFUSE COLLECTION AND DISPOSAL FACILITIES LOCATIONS

1. HONOLULU CORP. YARD
2. KEEHI TRANSFER STATION
3. PEARL CITY CORP. YARD
4. WAIPAHU MAINTENANCE FACILITY
5. WAIPAHU CONVENIENCE CENTER
6. EWA CONVENIENCE CENTER
7. H-POWER
8. WAIMANALO GULCH LANDFILL
9. WAIANAE CORP. YARD
10. WAIANAE CONVENIENCE CENTER
11. WAHIAWA CORP. YARD
12. WAHIAWA CONVENIENCE CENTER
13. WAIALUA CORP. YARD
14. KAWAILOA TRANSFER STATION
15. KOOLAULOA-LAIE CORP. YARD
16. LAIE CONVENIENCE CENTER
17. KAILUA CORP. YARD
18. KAPAA QUARRY TRANSFER STATION
19. WAIMANALO CONVENIENCE CENTER

Department of Environmental Services

Roles and Responsibilities

The Department of Environmental Services plans, directs, operates, and administers the City's wastewater and solid waste programs. This includes operation and maintenance of the wastewater collection, treatment and disposal system, and the management, collection, and disposal of solid waste.

Spending to Make a Difference

- Process Improvements. Continue to utilize streamlined procurement methods to provide cured-in-place pipe (CIPP) lining to upgrade the wastewater collection system and meet 2010 Consent Decree rehabilitation requirements ahead of schedule. Coordinating sewer rehabilitation work with other utilities and road improvement work, including prioritization based on closed-circuit television (CCTV) inspections.
- Sewer Enhancements. Enhanced sewer cleaning program maintained at levels above the requirements in the 2010 Consent Decree for improved minimization of spills, maintenance of capacity, and reduction of problems causing odors.
- System Modernization. Upgrades to technology for Supervisory Control and Data Acquisition (SCADA) system in progress to provide centralized real-time monitoring of flow and equipment at 70 pump stations and 9 wastewater treatment plants.
- Implemented route optimization software to streamline the route evaluations and modifications for residential solid waste pick up.

Budget Highlights

- The proposed budget for the Division of Wastewater Treatment and Disposal reflects the activation of 40 positions that were formerly on the deactivated list. These are necessary to assure proper operation of our wastewater treatment facilities, which are currently understaffed.
- Other salary and benefit increases primarily due to mandated collective bargaining contract terms.
- Increase in consultant expenses to address new wastewater permit requirements, and to develop the 10-year integrated solid waste management plan.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	1,040.00	1,041.00	1,076.00	0.00	1,076.00
Temporary FTE	1.00	0.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**1,041.00**	**1,041.00**	**1,077.00**	**0.00**	**1,077.00**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 9,285,950	$ 11,985,909	$ 11,133,149	$ 200,000	$ 11,333,149
Environmental Quality	5,229,160	9,746,140	9,901,243	0	9,901,243
Collection System Maintenance	16,647,438	26,606,698	25,668,792	0	25,668,792
Treatment and Disposal	59,215,916	80,525,520	73,921,132	0	73,921,132
Refuse Collection and Disposal	143,106,620	161,783,687	163,604,149	100,000	163,704,149
Total	**$ 233,485,084**	**$ 290,647,954**	**$ 284,228,465**	**$ 300,000**	**$ 284,528,465**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 55,982,802	$ 62,750,074	$ 67,181,005	$ 0	$ 67,181,005
Current Expenses	172,558,710	227,897,880	215,597,460	300,000	215,897,460
Equipment	4,943,572	0	1,450,000	0	1,450,000
Total	**$ 233,485,084**	**$ 290,647,954**	**$ 284,228,465**	**$ 300,000**	**$ 284,528,465**

Department of Environmental Services

SOURCE OF FUNDS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Sewer Fund	89,746,448	128,077,466	119,822,727	200,000	120,022,727
Refuse Genl Operating Acct -SWSF	57,007,836	63,848,902	62,802,330	100,000	62,902,330
Sld Wst Dis Fac Acct - SWSF	76,090,297	85,536,108	89,441,368	0	89,441,368
Glass Incentive Account - SWSF	518,875	890,495	850,000	0	850,000
Recycling Account - SWSF	10,121,628	12,294,983	11,312,040	0	11,312,040
Total	**$ 233,485,084**	**$ 290,647,954**	**$ 284,228,465**	**$ 300,000**	**$ 284,528,465**

Administration

Program Description

This program provides administrative services for the City's wastewater and solid waste programs. It provides overall development, coordination and management through program financial planning, capital program planning, scheduling and tracking, and the development and operation of the department's enterprise asset management system. Centralized personnel, financial, information technology, asset management, employee and management training and administrative services for the department are also provided.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	45.00	47.00	42.00	0.00	42.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**45.00**	**47.00**	**42.00**	**0.00**	**42.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 2,307,944	$ 2,781,769	$ 2,531,149	$ 0	$ 2,531,149
Current Expenses	6,978,006	9,204,140	8,602,000	200,000	8,802,000
Equipment	0	0	0	0	0
Total	**$ 9,285,950**	**$ 11,985,909**	**$ 11,133,149**	**$ 200,000**	**$ 11,333,149**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Sewer Fund	8,653,934	11,302,508	10,391,560	200,000	10,591,560
Refuse Genl Operating Acct -SWSF	632,016	683,401	741,589	0	741,589
Total	**$ 9,285,950**	**$ 11,985,909**	**$ 11,133,149**	**$ 200,000**	**$ 11,333,149**

Environmental Quality

Program Description

This division oversees wastewater environmental regulations, insures that regulations are technically valid, and utilizes risk assessment to establish effective and efficient environmental compliance programs.

The division manages a variety of programs that direct, coordinate, and manage activities relating to state and federal environmental requirements involving wastewater pre-treatment and discharge, industrial pre-treatment, permits, and water quality. The division develops programs and projects for facilities to prevent or minimize negative impacts on our treatment facilities, watersheds, and ocean. The division handles public outreach and education to raise awareness of the impact of chemicals and products on our natural resources. The division also investigates and enforces against illegal discharges, reviews Environmental Assessments and Environmental Impact Statements for water quality impacts, and works with other agencies to update City standards to reflect state and federal requirements.

Support functions include water quality monitoring, laboratory analysis, oceanographic sampling, and biological monitoring.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	84.00	84.00	84.00	0.00	84.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**84.00**	**84.00**	**84.00**	**0.00**	**84.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 3,861,682	$ 5,041,955	$ 5,095,483	$ 0	$ 5,095,483
Current Expenses	1,367,478	4,704,185	4,805,760	0	4,805,760
Equipment	0	0	0	0	0
Total	**$ 5,229,160**	**$ 9,746,140**	**$ 9,901,243**	**$ 0**	**$ 9,901,243**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Sewer Fund	5,229,160	9,746,140	9,901,243	0	9,901,243
Total	**$ 5,229,160**	**$ 9,746,140**	**$ 9,901,243**	**$ 0**	**$ 9,901,243**

Collection System Maintenance

Program Description

This program repairs, operates, and maintains the wastewater collection system which includes all of the gravity sewer lines, pump stations, and force mains.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	211.00	211.00	211.00	0.00	211.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**211.00**	**211.00**	**211.00**	**0.00**	**211.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 9,413,486	$ 12,318,898	$ 12,475,342	$ 0	$ 12,475,342
Current Expenses	7,233,952	14,287,800	13,193,450	0	13,193,450
Equipment	0	0	0	0	0
Total	**$ 16,647,438**	**$ 26,606,698**	**$ 25,668,792**	**$ 0**	**$ 25,668,792**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Sewer Fund	$ 16,647,438	$ 26,606,698	$ 25,668,792	$ 0	$ 25,668,792
Total	**$ 16,647,438**	**$ 26,606,698**	**$ 25,668,792**	**$ 0**	**$ 25,668,792**

Treatment and Disposal

Program Description

This program plans, directs, and coordinates the operation and maintenance of all city wastewater treatment plants. It also provides mechanical, electrical, and building support services for the repair of the nine wastewater facilities, four pre-treatment facilities, and seventy two pumping stations. It also provides grounds maintenance service for department facilities.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	313.00	311.00	351.00	0.00	351.00
Temporary FTE	0.00	0.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**313.00**	**311.00**	**352.00**	**0.00**	**352.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 17,099,879	$ 19,741,635	$ 22,781,274	$ 0	$ 22,781,274
Current Expenses	42,116,037	60,783,885	51,139,858	0	51,139,858
Equipment	0	0	0	0	0
Total	**$ 59,215,916**	**$ 80,525,520**	**$ 73,921,132**	**$ 0**	**$ 73,921,132**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Sewer Fund	$ 59,215,916	$ 80,422,120	$ 73,861,132	$ 0	$ 73,861,132
Refuse Genl Operating Acct -SWSF	0	103,400	60,000	0	60,000
Total	**$ 59,215,916**	**$ 80,525,520**	**$ 73,921,132**	**$ 0**	**$ 73,921,132**

Refuse Collection and Disposal

Program Description

This program is responsible for the planning and administration of the City and County of Honolulu's solid waste management program. This includes the planning and implementation of municipal solid waste (MSW) reduction and recycling programs, the collection and transportation of MSW from single family households islandwide, the operation and maintenance of drop-off convenience centers, transfer stations, landfills, and collection operations yards, and the management of the City's H-POWER waste-to-energy facility and its Solar Building mixed material recycling center, which will begin operations in fiscal year 2018.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	387.00	388.00	388.00	0.00	388.00
Temporary FTE	1.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**388.00**	**388.00**	**388.00**	**0.00**	**388.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 23,299,811	$ 22,865,817	$ 24,297,757	$ 0	$ 24,297,757
Current Expenses	114,863,237	138,917,870	137,856,392	100,000	137,956,392
Equipment	4,943,572	0	1,450,000	0	1,450,000
Total	**$ 143,106,620**	**$ 161,783,687**	**$ 163,604,149**	**$ 100,000**	**$ 163,704,149**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Refuse Genl Operating Acct -SWSF	$ 56,375,820	$ 63,062,101	$ 62,000,741	$ 100,000	$ 62,100,741
Sld Wst Dis Fac Acct - SWSF	76,090,297	85,536,108	89,441,368	0	89,441,368
Glass Incentive Account - SWSF	518,875	890,495	850,000	0	850,000
Recycling Account - SWSF	10,121,628	12,294,983	11,312,040	0	11,312,040
Total	**$ 143,106,620**	**$ 161,783,687**	**$ 163,604,149**	**$ 100,000**	**$ 163,704,149**

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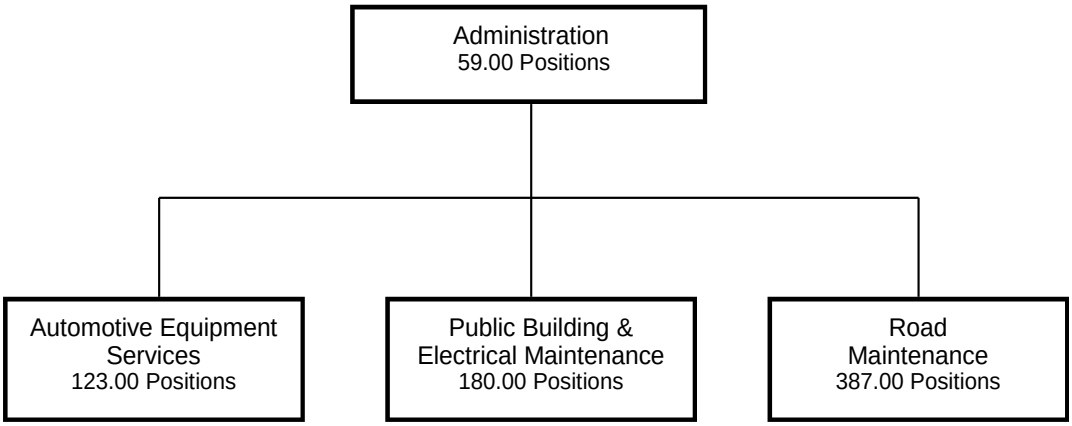
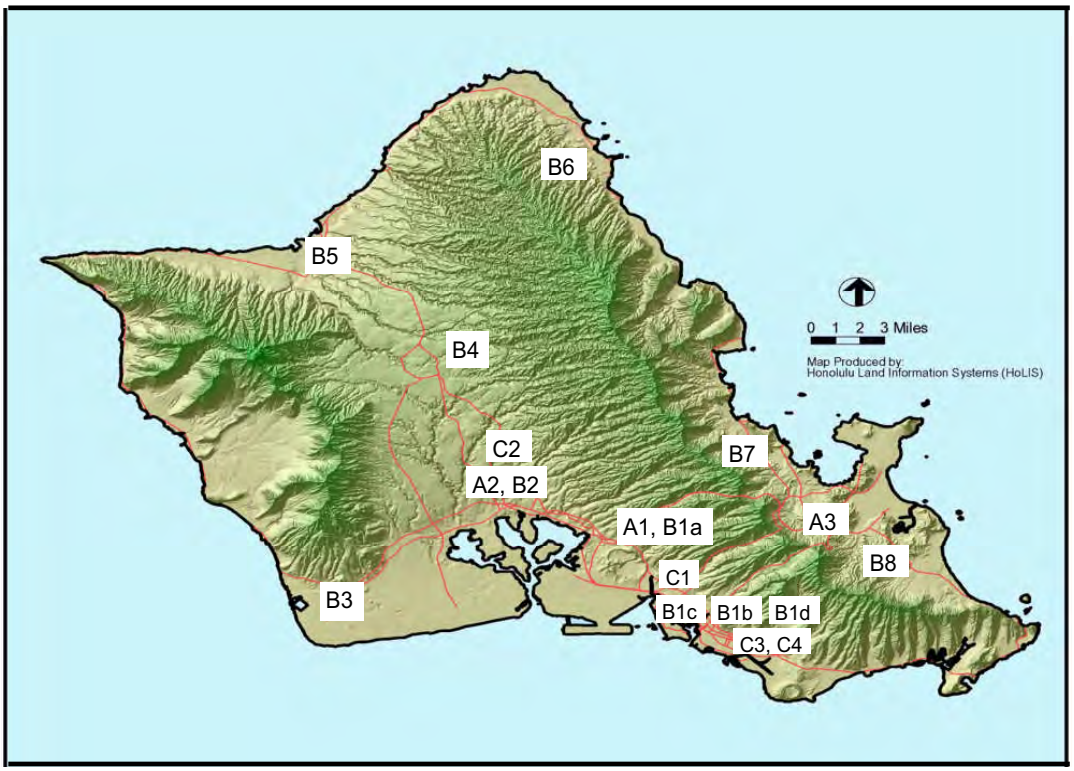
Department of Facility Maintenance

DEPARTMENT OF FACILITY MAINTENANCE (DFM) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



DEPARTMENT OF FACILITY MAINTENANCE
(DFM)



AUTOMOTIVE EQUIPMENT SERVICE Repair and Maintenance Facilities	ROAD MAINTENANCE Baseyards
A1 HALAWA * Services all Honolulu based agencies from Aiea to Hawaii Kai * Services Keehi Transfer Station * Services DRM street sweeping * Services Waianae Refuse * Services Waialua Refuse * Services Kawailoa Transfer Station	B1a HALAWA (Honolulu District) B1b HONOLULU Clean Team B1c HONOLULU Street Sweeping B1d HONOLULU Coning B2 PEARL CITY (EWA) B3 KAPOLEI (Waianae District) B4 WAHIAWA B5 WAIALUA B6 LAIE (KOOLAULOA)
A2 PEARL CITY * Services Central/Leeward based agencies	B7 KANEOHE (KOOLAUPOKO) B8 KAILUA
A3 KAPAA * Services Windward based agencies from Waimanalo to Laie	

BUILDING AND ELECTRICAL MAINTENANCE Baseyards
C1 PUBLIC BUILDING and ELECTRICAL MAINTENANCE (R&M) C2 TRAFFIC and ELECTRICAL MAINTENANCE SERVICES (TEMS) C3 CUSTODIAL and UTILITY SERVICES (CUS) C4 SECURITY and EMPLOYEE PARKING OPERATIONS (SEOP)

Department of Facility Maintenance

Roles and Responsibilities

The Department of Facility Maintenance (DFM) plans and administers the City's repair, renovation, and maintenance programs for roads, bridges, streams, flood control systems, sidewalks, road medians and traffic islands, city public buildings, city vehicles and construction equipment (except for vehicles/equipment belonging to the Board of Water Supply, Police and Fire Departments, and the Honolulu Authority for Rapid Transportation), and for mechanical, electrical and electronic equipment and facilities, including those for parks, street lighting and communication sites. It also plans, directs, operates, and administers the City's storm water permit programs. Additionally, DFM provides property management, heavy vehicle and equipment training, interdepartmental mail service, and enforces the City's Stored Property and Sidewalk Nuisance Ordinances (SPO/SNO).

Spending to Make a Difference

- Public Safety. Concentrate resources to improve public safety and quality of life by performing road reconstruction/repaving, sidewalk repairs, pothole patching, flood control maintenance, street lighting repairs/installations, road median and traffic island maintenance to minimize traffic hazards, and by removing improperly stored personal property from city property (which may result in impounding such property) in accordance with SPO/SNO.
- Building Maintenance and Operations. Continue implementation of plans for improved maintenance and timely repair of building systems to ensure proper operation and efficiency as designed with minimized replacement costs and downtime. Move forward with additional energy-efficient lighting retrofit projects in public buildings and parks.
- Road Maintenance. Implement the Asset Management System that coordinates the Pavement Management System with the Work Order System to improve staff efficiency and provide cost effective solutions to prolong pavement life and minimize pavement deterioration that requires expensive reconstruction work to restore pavements to good condition. The Work Order System will also be utilized in scheduling preventative stream maintenance work, drainage system inspection and maintenance, sidewalk repairs and other maintenance work to assess crew performance and make appropriate changes to improve crew efficiency. Continue to work with DTS on implementing complete street improvements such as bike routes, bike lanes, and protected bikeways when performing road maintenance and repair work. Continue to build Malama O Ka Aina community volunteer program that utilizes organizations such as the Lions Club, Rotary Club, Hawaii Government Employees Association, and American Public Works Association to improve maintenance of City facilities and build pride in the community. .
- Vehicle Maintenance. Advance effectiveness of services provided by the Division of Automotive Equipment Service using available technology to implement fleet modernization practices that reduce the overall cost of vehicle ownership and improve vehicle safety and efficiency.
- Storm Water Quality Requirements. Incorporate advanced technology into the daily operations through the development of a web-based compliance management database system that will streamline and reduce costs of its reporting efforts, as well as efficiently allocate its limited resources towards higher priority locations to meet its storm water permit obligations. Utilize tablets by field inspectors to input data directly into the program's centralized database programs to streamline data gathering and tracking. Continue expansion of resources (personnel and equipment) to comply with an EPA (Environmental Protection Agency) audit report and NPDES (National Pollutant Discharge Elimination System) permit requirements to minimize pollutants reaching State waters and the City's mandated storm water permit requirements. Adopt the new Water Quality Rules (administered by the Department of Planning and Permitting) that affects all new public and private construction development to prevent polluted runoff from entering the City's storm drains, streams, and oceans.

Budget Highlights

- Increase over FY 2017 salaries primarily due to implementation of mandated collective bargaining contract terms.
- Addition of thirty three (33) new positions to provide additional landscaping (grounds keeping and sprinkler) maintenance for road medians, traffic islands, and other remnant properties; SNO/SPO enforcement; building maintenance and custodial services at the Joint Traffic Management Center (JTMC); vehicle acquisition and disposal management; and NPDES and MS4 administration.
- 116 positions remain deactivated.
- Increase over FY2017 in current expenses due to additional costs for consultant expenses related to new permit requirements for water quality pollutant standards, guard and security services, other professional services, and other fixed charges.
- Increased salary expenses for a parking and security attendant for Kapalama Hale.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	725.72	737.00	750.00	33.00	783.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	12.75	12.00	5.00	1.00	6.00
Total	**738.47**	**749.00**	**755.00**	**34.00**	**789.00**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 7,969,014	$ 11,699,102	$ 10,715,518	$ 1,307,312	$ 12,022,830
Public Building and Electrical Maintenance	26,274,965	32,891,715	33,325,360	314,060	33,639,420
Automotive Equipment Services	17,963,087	17,509,138	17,012,098	84,996	17,097,094
Road Maintenance	25,314,873	23,748,765	22,963,525	1,812,319	24,775,844
Total	**$ 77,521,939**	**$ 85,848,720**	**$ 84,016,501**	**$ 3,518,687**	**$ 87,535,188**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 30,177,148	$ 30,438,828	$ 30,142,921	$ 1,508,580	$ 31,651,501
Current Expenses	44,145,466	55,384,892	53,646,580	2,010,107	55,656,687
Equipment	3,199,325	25,000	227,000	0	227,000
Total	**$ 77,521,939**	**$ 85,848,720**	**$ 84,016,501**	**$ 3,518,687**	**$ 87,535,188**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 28,585,038	$ 37,962,288	$ 38,027,163	$ 1,706,368	$ 39,733,531
Highway Fund	36,127,523	36,151,473	34,039,188	973,831	35,013,019
Highway Beautification Fund	792,467	823,751	1,234,455	838,488	2,072,943
Bikeway Fund	18,816	35,316	35,316	0	35,316
Sewer Fund	1,965,544	1,443,914	1,508,601	0	1,508,601
Bus Transportation Fund	0	133,415	133,415	0	133,415
Refuse Genl Operating Acct -SWSF	5,068,959	4,549,277	4,630,936	0	4,630,936
Recycling Account - SWSF	4,867,431	4,549,286	4,207,427	0	4,207,427
Housing Development Special Fund	96,161	200,000	200,000	0	200,000
Total	**$ 77,521,939**	**$ 85,848,720**	**$ 84,016,501**	**$ 3,518,687**	**$ 87,535,188**

Administration

Program Description

The Administration program plans, directs, administers, and coordinates line and staff activities relating to facility maintenance functions and programs involving the maintenance of public roads, streets, bridges, streams, drainage and flood control systems, sidewalks, road medians and traffic islands, traffic signs and markings; street lighting and electrical systems of parks and other facilities; city public buildings; city vehicles and equipment except for Board of Water Supply, Honolulu Fire Department, Honolulu Police Department, and the Honolulu Authority for Rapid Transportation; and the enforcement of the City's Stored Property and Sidewalk Nuisances Ordinances. The program also administers the City's storm water permit programs, property management activities and provides interdepartmental mail services.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	44.00	52.00	52.00	3.00	55.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.75	7.00	0.00	0.00	0.00
Total	**44.75**	**59.00**	**52.00**	**3.00**	**55.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 2,385,454	$ 2,984,525	$ 2,068,949	$ 117,312	$ 2,186,261
Current Expenses	5,493,780	8,714,577	8,646,569	1,190,000	9,836,569
Equipment	89,780	0	0	0	0
Total	**$ 7,969,014**	**$ 11,699,102**	**$ 10,715,518**	**$ 1,307,312**	**$ 12,022,830**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 6,791,403	$ 10,345,619	$ 9,509,340	$ 1,307,312	$ 10,816,652
Highway Fund	1,081,450	1,153,483	1,006,178	0	1,006,178
Housing Development Special Fund	96,161	200,000	200,000	0	200,000
Total	**$ 7,969,014**	**$ 11,699,102**	**$ 10,715,518**	**$ 1,307,312**	**$ 12,022,830**

Public Building and Electrical Maintenance

Program Description

The Public Building and Electrical Maintenance program plans, directs, coordinates, and administers the repair, maintenance, and renovation programs for public buildings and appurtenant structures; custodial and utility services programs; and repair and maintenance programs for street, park, mall, outdoor and other City lighting, electrical facilities, and communication facilities under the jurisdiction of the Department of Facility Maintenance. The program also administers activities including City employees' parking; motor pool; and security for City Hall, Kapolei Hale, the Frank F. Fasi Municipal Building and certain other facilities.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	172.00	175.00	178.00	5.00	183.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	9.00	5.00	5.00	1.00	6.00
Total	**181.00**	**180.00**	**183.00**	**6.00**	**189.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 6,570,212	$ 6,804,022	$ 6,980,098	$ 246,540	$ 7,226,638
Current Expenses	19,670,207	26,087,693	26,345,262	67,520	26,412,782
Equipment	34,546	0	0	0	0
Total	**$ 26,274,965**	**$ 32,891,715**	**$ 33,325,360**	**$ 314,060**	**$ 33,639,420**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 16,780,767	$ 20,659,860	$ 22,526,613	$ 314,060	$ 22,840,673
Highway Fund	9,475,382	12,079,624	10,646,516	0	10,646,516
Bikeway Fund	18,816	18,816	18,816	0	18,816
Bus Transportation Fund	0	133,415	133,415	0	133,415
Total	**$ 26,274,965**	**$ 32,891,715**	**$ 33,325,360**	**$ 314,060**	**$ 33,639,420**

Automotive Equipment Services

Program Description

The Automotive Equipment Service (AES) program plans, directs, coordinates, and administers the vehicle and equipment acquisition, disposal, repair, maintenance and operator training programs for the City with the exception of programs under the Board of Water Supply, Honolulu Police Department, Honolulu Fire Department, and Honolulu Authority for Rapid Transportation.

PROGRAM POSITIONS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	124.00	123.00	123.00	1.00	124.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**124.00**	**123.00**	**123.00**	**1.00**	**124.00**

CHARACTER OF EXPENDITURES	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 6,504,166	$ 6,311,010	$ 6,576,037	$ 84,996	$ 6,661,033
Current Expenses	11,458,921	11,180,128	10,406,061	0	10,406,061
Equipment	0	18,000	30,000	0	30,000
Total	**$ 17,963,087**	**$ 17,509,138**	**$ 17,012,098**	**$ 84,996**	**$ 17,097,094**

SOURCE OF FUNDS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,552,021	$ 4,188,282	$ 3,565,686	$ 84,996	$ 3,650,682
Highway Fund	3,509,132	2,778,379	3,099,448	0	3,099,448
Sewer Fund	1,965,544	1,443,914	1,508,601	0	1,508,601
Refuse Genl Operating Acct -SWSF	5,068,959	4,549,277	4,630,936	0	4,630,936
Recycling Account - SWSF	4,867,431	4,549,286	4,207,427	0	4,207,427
Total	**$ 17,963,087**	**$ 17,509,138**	**$ 17,012,098**	**$ 84,996**	**$ 17,097,094**

Road Maintenance

Program Description

The Road Maintenance program maintains city roadways, sidewalks, storm drains, bridges, striping, signs and markings, outdoor municipal parking lots, bike paths, bus stops/shelters, road medians and traffic islands, and remnant properties. It renders pavement maintenance to private roadways open to public use, pursuant to city ordinance. The division also has the responsibility of maintaining City-owned streams, channels, ditches and other flood control facilities as well as enforcing the maintenance of privately-owned streams. It also maintains litter containers at bus stops, some pedestrian mall areas in Waikiki, removes graffiti within City roadway and drainage facilities, and enforces Stored Property/Sidewalk Nuisance Ordinances. In the rural districts, it provides dead animal pickup and oversees refuse collection services at Wahiawa, Laie, and Waialua for the Department of Environmental Services.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	385.72	387.00	397.00	24.00	421.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	0.00	0.00	0.00	0.00
Total	**388.72**	**387.00**	**397.00**	**24.00**	**421.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 14,717,316	$ 14,339,271	$ 14,517,837	$ 1,059,732	$ 15,577,569
Current Expenses	7,522,558	9,402,494	8,248,688	752,587	9,001,275
Equipment	3,074,999	7,000	197,000	0	197,000
Total	**$ 25,314,873**	**$ 23,748,765**	**$ 22,963,525**	**$ 1,812,319**	**$ 24,775,844**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,460,847	$ 2,768,527	$ 2,425,524	$ 0	$ 2,425,524
Highway Fund	22,061,559	20,139,987	19,287,046	973,831	20,260,877
Highway Beautification Fund	792,467	823,751	1,234,455	838,488	2,072,943
Bikeway Fund	0	16,500	16,500	0	16,500
Total	**$ 25,314,873**	**$ 23,748,765**	**$ 22,963,525**	**$ 1,812,319**	**$ 24,775,844**

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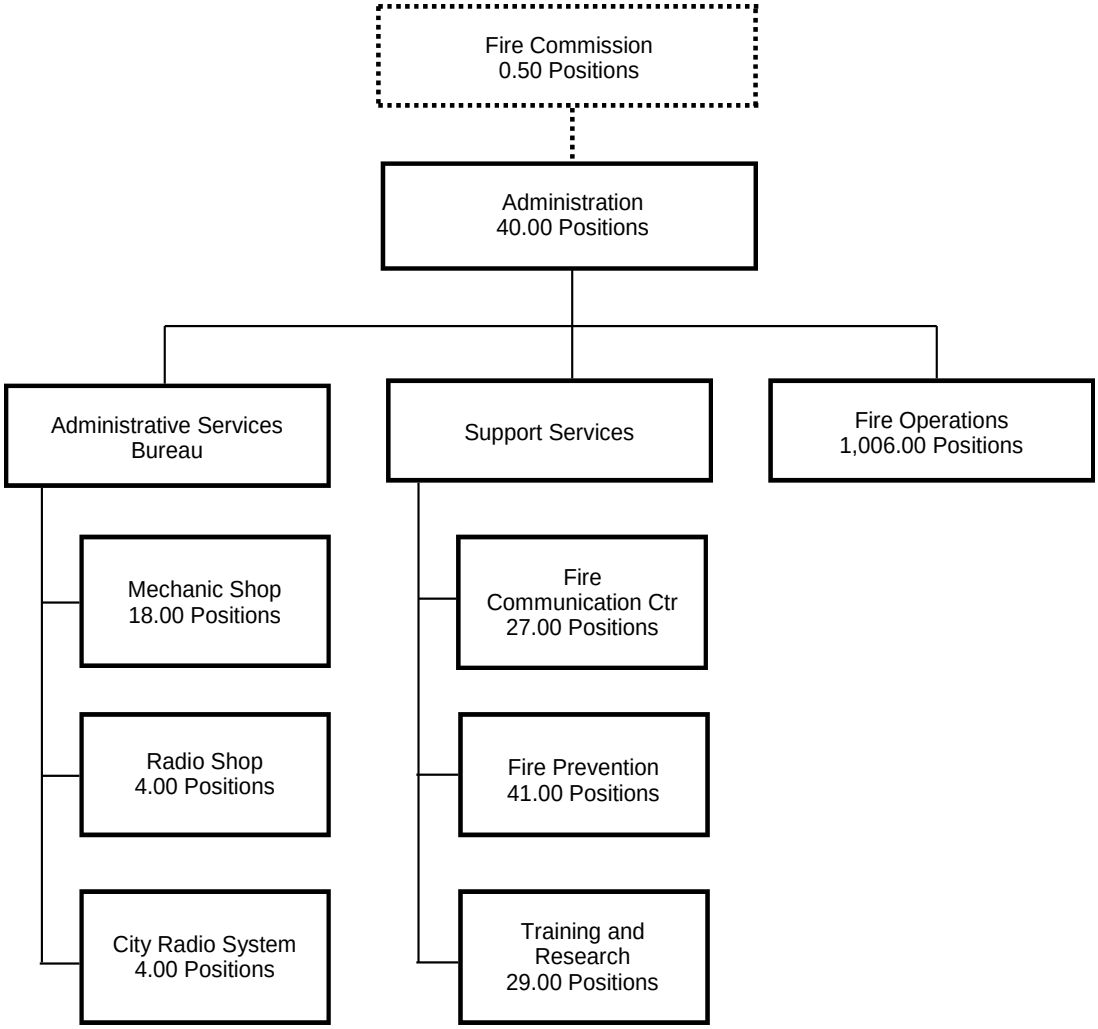
Honolulu Fire Department

HONOLULU FIRE DEPARTMENT (HFD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



HONOLULU FIRE DEPARTMENT
(HFD)

Station	Name	Companies	Station	Name	Companies
1	Central	BN1, E1	23	Wailupe	E23
2	Pawaa	E2, L2, R1	24	Ewa Beach	E24
3	Makiki	E3	25	Nuuanu	E25
4	Kuakini	E4, L4	26	Waianae	E26, Q26, T26
5	Kaimuki	E5, L5	27	Waimanalo	E27
6	Kalihi	E6	28	Nanakuli	E28, T28
7	Waikiki	Bn2, E7, L7	29	McCully	E29, L29
8	Mokulele	E8	30	Moanalua	E30, Q30, T30
9	Kakaako	E9, TW9	31	Kalihi Kai	E31, Q31
10	Aiea	E10	32	Kalihi Uka	E32, HM1
11	Sunset	E11	33	Palolo	E33
12	Waipahu	E12, Q12, T12	34	Hawaii Kai	E34, Q34
13	Kahuku	E13	35	Makakilo	E35
14	Waialua	E14	36	Mililani	E36
15	Hauula	E15, T15	37	Kahaluu	E37
16	Wahiawa	E16, T16	38	Waiau	E38, Q38
17	Kaneohe	Bn3, E17, Q17	39	Olomana	E39
18	Kailua	E18, Q18	40	Kapolei	Bn4, E40, TW40, HM2
19	Aikahi	E19	41	Mililani Mauka	Bn5, E41, R2
20	Pearl City	E20	41	Waikele	E42
21	Kaaawa	E21	43	E Kapolei	E43, Q43
22	Manoa	E22	A1	Aircraft	Air1

Honolulu Fire Department

Roles and Responsibilities

The HFD provides for a safer community through prevention, preparation, and effective emergency response. The Department maintains a modern and technologically advanced force of fire fighting and rescue personnel and equipment through its various activities, which are administered by qualified professional leadership.

The Department provides for community risk reduction through fire code adoption, plans review, fire code inspections, fire investigations, enforcement of fire regulations, a fire and life safety education program, public communication, and preemergency planning.

The HFD continues to conduct and improve its various programs, such as training and education of fire fighters; reliable and efficient communication systems; fire apparatus maintenance and repair; research and evaluation of fire service best practices, procedures, and equipment; and coordination of the City Radio System.

The Department provides fire fighting, search and rescue, emergency medical, and hazardous materials (HM) response for the City and County of Honolulu (City). These duties are performed on a wide variety of terrain that includes steep mountain ranges, wildlands, and agricultural fields; structures, which comprise a modern metropolitan city, including industrial complexes, business centers, government complexes, high-rise resorts, condominiums, and high-density urban residential dwellings; and the surrounding ocean.

Spending to Make a Difference

- The HFD is in the process of refurbishing its second 1995 MD520N helicopter, which has over 8,500 hours of flight time. Refurbishment is an economical alternative to replacement and would be approximately one-third the cost of a new helicopter. Refurbishment will also extend the lifespan of the helicopter to ensure continued emergency response services are provided to the community.
- The HFD is in the process of upgrading the mobile data terminals on its apparatuses. These new computers will enhance reliability and increase data transfer, thus providing quicker access to building floor plans, topographical maps, and maritime navigational maps necessary to mitigate dynamic emergency situations. The technical upgrades, including 4G LTE technology, will increase data transfer by approximately five times and provide the support to receive information, graphics, and other media formats to maintain the expected level of service to the community.
- The HFD is working to expand its inventory of thermal imaging cameras (TIC). Currently, 50% of our crews have this valuable piece of equipment. An additional 39 units must be purchased to ensure that all companies have a TIC. TICs allow our personnel to see through smoke, detect hidden fires, and search for victims.

Budget Highlights

- The nonholiday overtime budget increase is required to deliver requisite training programs, i.e., Emergency Medical Technician recertification, Pumping Apparatus Driver Operator, Rapid Intervention Team, automobile extrication, communications vehicle operator, All-Hazards Incident Management Team, Relief Aircraft Pilot Program, miscellaneous fire ground training.
- The HFD will also progressively advance its equipment by:

  Upgrading corded incandescent mobile lighting to battery-operated light emitting diode lights.

  Upgrading gas-powered hydraulic rescue tools (i.e., Jaws of Life) to battery-operated units.
- In fiscal year 2018, the Fire Communication Center will receive funding to upgrade its computer-aided dispatch system workstations in preparation to migrate to the Joint Traffic Management Center. The Radio over Internet Protocol infrastructure will also be upgraded in preparation to migrate from the existing enhanced digital access communication public radio system to the Motorola Project 25 radio system.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	1,154.00	1,167.00	1,167.00	0.00	1,167.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	1.50	1.50	1.50	0.00	1.50
Total	**1,156.50**	**1,169.50**	**1,169.50**	**0.00**	**1,169.50**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 3,252,423	$ 3,997,895	$ 4,129,153	$ 0	$ 4,129,153
Fire Communication Center	2,758,206	3,305,894	3,371,630	0	3,371,630
Fire Prevention	4,538,195	5,060,341	5,153,824	0	5,153,824
Training and Research	2,979,079	3,498,554	3,597,980	0	3,597,980
Radio Shop	308,726	357,518	363,265	0	363,265
Fire Operations	95,620,233	108,835,471	107,364,423	0	107,364,423
Fire Commission	5,140	19,020	19,146	0	19,146
City Radio System	255,001	293,426	236,394	0	236,394
Mechanic Shop	2,535,935	2,429,782	2,550,957	0	2,550,957
HFD Grants	578,009	0	0	0	0
Total	**$ 112,830,947**	**$ 127,797,901**	**$ 126,786,772**	**$ 0**	**$ 126,786,772**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 99,344,407	$ 113,410,371	$ 113,854,302	$ 0	$ 113,854,302
Current Expenses	12,240,758	14,103,530	12,673,470	0	12,673,470
Equipment	1,245,782	284,000	259,000	0	259,000
Total	**$ 112,830,947**	**$ 127,797,901**	**$ 126,786,772**	**$ 0**	**$ 126,786,772**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 112,025,719	$ 127,797,901	$ 126,786,772	$ 0	$ 126,786,772
Special Projects Fund	462,218	0	0	0	0
Federal Grants Fund	343,010	0	0	0	0
Total	**$ 112,830,947**	**$ 127,797,901**	**$ 126,786,772**	**$ 0**	**$ 126,786,772**

Administration

Program Description

This program plans, directs, and coordinates fiscal resources; administers personnel services and record keeping; ensures the appropriate purchase of goods and services for the Department to protect life and property by preventing and mitigating fires and emergencies; and coordinates fire fighting, first responder assistance, and rescue services with other agencies and organizations. Administration provides the Department with administrative support to include Operating and Capital Improvement Program budget preparations; personnel and records management; administrative reports; Capital Improvement Program project coordination; and coordination of the maintenance, renovation, and repair of 51 fire stations and worksites. Administration also evaluates and purchases equipment and apparatuses needed by the Department; implements personnel functions; manages the activities of the Waipahu Maintenance Facility; plans, administers, and evaluates the analysis of data collection to develop programs; investigates and implements safety practices through the Occupational Safety and Health Office; and identifies national trends in order to recommend program direction.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	39.00	39.00	39.00	0.00	39.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**40.00**	**40.00**	**40.00**	**0.00**	**40.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 2,531,820	$ 3,053,434	$ 3,184,667	$ 0	$ 3,184,667
Current Expenses	720,603	934,461	944,486	0	944,486
Equipment	0	10,000	0	0	0
Total	**$ 3,252,423**	**$ 3,997,895**	**$ 4,129,153**	**$ 0**	**$ 4,129,153**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 3,252,423	$ 3,997,895	$ 4,129,153	$ 0	$ 4,129,153
Total	**$ 3,252,423**	**$ 3,997,895**	**$ 4,129,153**	**$ 0**	**$ 4,129,153**

Fire Communication Center

Program Description

The Fire Communication Center operates a central communication center and is a secondary Public-Safety Answering Point. 911 calls are initially received by Oahu's primary Public-Safety Answering Point, which is located at the Honolulu Police Department Headquarters. Each call is then transferred to either the Honolulu Fire Department, the Honolulu Emergency Services Department, or the Honolulu Police Department dispatch centers.

The Fire Communication Center processes emergency response calls through specific call-processing equipment. The appropriate type and number of resources are dispatched via the TriTech computer-aided dispatch system and a 800 megahertz radio system. Incident information, which is stored in the computer-aided dispatch system, is available to first responders through mobile data terminals. Text messages containing essential information related to emergency incidents are also facilitated through the computer-aided dispatch system to mobile cellular phones.

The Fire Communication Center operates a Catalyst Radio over Internet Protocol backup radio system; monitors and coordinates communications with other City, state, and federal agencies through interoperable communications; and maintains street maps, files, and other pertinent information for rapid and accurate dispatching of companies. The Fire Communication Center also receives telephone calls regarding community concerns, alarm system testing, cooking fire notifications, and school fire drills.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	27.00	27.00	27.00	0.00	27.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**27.00**	**27.00**	**27.00**	**0.00**	**27.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 2,596,948	$ 2,972,543	$ 3,082,180	$ 0	$ 3,082,180
Current Expenses	161,258	333,351	289,450	0	289,450
Equipment	0	0	0	0	0
Total	**$ 2,758,206**	**$ 3,305,894**	**$ 3,371,630**	**$ 0**	**$ 3,371,630**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,758,206	$ 3,305,894	$ 3,371,630	$ 0	$ 3,371,630
Total	**$ 2,758,206**	**$ 3,305,894**	**$ 3,371,630**	**$ 0**	**$ 3,371,630**

Fire Prevention

Program Description

The Fire Prevention Bureau effectively promotes fire and life safety programs that assist the Department in accomplishing its mission of mitigating loss of life, property, and damage to the environment. Responsibilities include reviewing and adopting fire codes, rules, and laws; conducting fire code compliance inspections; reviewing building construction plans; investigating fires to determine origin and cause; and providing fire and life safety education to the community.

The Fireworks License and Permits Program works to control the import, storage, wholesale, and retail of fireworks in the City and County of Honolulu. Collection of licenses and permits related to fireworks sales and use are managed by this office. By ordinance, this function is supported by the fees collected from these permits and licenses.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**41.00**	**41.00**	**41.00**	**0.00**	**41.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 3,971,506	$ 4,671,276	$ 4,763,559	$ 0	$ 4,763,559
Current Expenses	560,380	389,065	390,265	0	390,265
Equipment	6,309	0	0	0	0
Total	**$ 4,538,195**	**$ 5,060,341**	**$ 5,153,824**	**$ 0**	**$ 5,153,824**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 4,310,976	$ 5,060,341	$ 5,153,824	$ 0	$ 5,153,824
Special Projects Fund	227,219	0	0	0	0
Total	**$ 4,538,195**	**$ 5,060,341**	**$ 5,153,824**	**$ 0**	**$ 5,153,824**

Training and Research

Program Description

The Training and Research program develops, schedules, evaluates, trains, and researches programs such as fire apparatus operations, certification and career development, emergency medical instruction, hazardous materials response, recruit training, special operations/rescue, and fire suppression techniques. It also evaluates fire apparatuses and power equipment specifications and current educational training programs for all Department members.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	29.00	29.00	29.00	0.00	29.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**29.00**	**29.00**	**29.00**	**0.00**	**29.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 2,746,651	$ 3,217,004	$ 3,324,225	$ 0	$ 3,324,225
Current Expenses	232,428	281,550	273,755	0	273,755
Equipment	0	0	0	0	0
Total	**$ 2,979,079**	**$ 3,498,554**	**$ 3,597,980**	**$ 0**	**$ 3,597,980**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,979,079	$ 3,498,554	$ 3,597,980	$ 0	$ 3,597,980
Total	**$ 2,979,079**	**$ 3,498,554**	**$ 3,597,980**	**$ 0**	**$ 3,597,980**

Radio Shop

Program Description

The Radio Shop supports islandwide radio communications for dispatching and coordinating units responding to fire, medical, hazardous materials, and rescue incidents. Fire fighters work in conjunction with other agencies, such as the Department of Emergency Management, the Honolulu Emergency Services Department's Ocean Safety and Lifeguard Services Division, the State Department of Land and Natural Resources, Division of Conservation and Resources Enforcement, and the U.S. Coast Guard.

This activity plans and designs systems; identifies equipment specifications; performs installations, adjustments, testing, and upgrades; and maintains the Honolulu Fire Department's main and alternate dispatch centers, public address systems, base radios, sirens, light bars, and Opticom® (traffic signal control) equipment. The Radio Shop is directly responsible for radio software development, programming, and updates for the Department and investigating emerging technologies as they apply to fire fighting missions.

The Radio Shop also assists the Department of Information Technology by supporting mobile data terminals, which are located in fire suppression apparatuses, performing various maintenance tasks at remote radio sites, and developing individual radio personalities utilized by the City's emergency support responders, who support the first responders' mission by providing manpower, equipment, and facilities during major disasters.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	4.00	4.00	4.00	0.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**4.00**	**4.00**	**4.00**	**0.00**	**4.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 218,778	$ 230,711	$ 239,759	$ 0	$ 239,759
Current Expenses	89,948	126,807	123,506	0	123,506
Equipment	0	0	0	0	0
Total	**$ 308,726**	**$ 357,518**	**$ 363,265**	**$ 0**	**$ 363,265**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 308,726	$ 357,518	$ 363,265	$ 0	$ 363,265
Total	**$ 308,726**	**$ 357,518**	**$ 363,265**	**$ 0**	**$ 363,265**

Fire Operations

Program Description

Fire Operations provides fire suppression; responds to search and rescue, hazardous materials, and medical emergency incidents; conducts dwelling and commercial building inspections; and provides commercial and industrial prefire planning for the island of Oahu, which is approximately 604 square miles.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	993.00	1,006.00	1,006.00	0.00	1,006.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**993.00**	**1,006.00**	**1,006.00**	**0.00**	**1,006.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 85,848,174	$ 97,963,125	$ 97,840,929	$ 0	$ 97,840,929
Current Expenses	8,716,857	10,613,346	9,264,494	0	9,264,494
Equipment	1,055,202	259,000	259,000	0	259,000
Total	**$ 95,620,233**	**$ 108,835,471**	**$ 107,364,423**	**$ 0**	**$ 107,364,423**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 95,620,233	$ 108,835,471	$ 107,364,423	$ 0	$ 107,364,423
Total	**$ 95,620,233**	**$ 108,835,471**	**$ 107,364,423**	**$ 0**	**$ 107,364,423**

Fire Commission

Program Description

The Honolulu Fire Commission acts as a liaison between the Honolulu Fire Department and the citizens of the City and County of Honolulu. It handles all complaints against the Department and assists the Honolulu Fire Department with obtaining sufficient resources from the City administration to complete its mission.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.50	0.50	0.50	0.00	0.50
Total	**0.50**	**0.50**	**0.50**	**0.00**	**0.50**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 3,393	$ 15,750	$ 15,876	$ 0	$ 15,876
Current Expenses	1,747	3,270	3,270	0	3,270
Equipment	0	0	0	0	0
Total	**$ 5,140**	**$ 19,020**	**$ 19,146**	**$ 0**	**$ 19,146**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 5,140	$ 19,020	$ 19,146	$ 0	$ 19,146
Total	**$ 5,140**	**$ 19,020**	**$ 19,146**	**$ 0**	**$ 19,146**

City Radio System

Program Description

The Honolulu Fire Department's Radio Shop administers and maintains communications for City departments and divisions under its City Radio System program. This activity supports all local government radio users on the 800 megahertz trunking system, including coordinating and supervising radio installations; developing software and individual radio programming; and assisting the Department of Emergency Management by training and developing training materials as needed. Support will continue to be focused on equipping and training divisions from the Department of Design and Construction, the Department of Enterprise Services, the Department of Environmental Services, the Department of Facility Maintenance, and the Department of Parks and Recreation, as they have been identified as emergency support responders and play a support role to first responders during emergencies. A 2012 Federal Communications Commission mandate required very high frequency wideband radio users to vacate those channels. That directive affected City radio users. Since then, the Radio Shop has been working to move everyone to the 800 megahertz trunking system. Radio equipment is being provided to City users free of charge from the Honolulu Police Department as they upgraded to newer radios.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	4.00	4.00	4.00	0.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**4.00**	**4.00**	**4.00**	**0.00**	**4.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 225,168	$ 245,429	$ 193,004	$ 0	$ 193,004
Current Expenses	29,833	47,997	43,390	0	43,390
Equipment	0	0	0	0	0
Total	**$ 255,001**	**$ 293,426**	**$ 236,394**	**$ 0**	**$ 236,394**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 255,001	$ 293,426	$ 236,394	$ 0	$ 236,394
Total	**$ 255,001**	**$ 293,426**	**$ 236,394**	**$ 0**	**$ 236,394**

Mechanic Shop

Program Description

The Mechanic Shop repairs and maintains the Honolulu Fire Department's fleet of 43 engines, 5 aerial ladders, 9 quints, 2 aerial towers, 2 rescue apparatuses, 4 hazardous materials response apparatuses, 7 tankers, 21 relief apparatuses, 1 tractor, 1 command vehicle, 1 communication vehicle, approximately 78 auxiliary vehicles, 36 trailers, and 15 auxiliary support equipment. Included for water rescues are 3 rescue boats, 2 ambulances, 21 jet skis/watercrafts, and 19 miscellaneous equipment. Other responsibilities include maintaining and repairing approximately 30,000 pieces of small equipment, fire fighting equipment, lawn tools, office furniture, and rescue power tools.

The Mechanic Shop also repairs and maintains the Honolulu Police Department's fleet of heavy equipment diesel vehicles above 10,000 pounds gross vehicle weight. This group consists of two special weapons vehicles, one bomb truck, two tactical trucks, two tractor and trailer equipment trucks, two heavy mobile communication trailers, two emergency management command trucks, three equipment trailers, and one auxiliary truck.

The Mechanic Shop maintains all fire fighting equipment to meet National Fire Protection Association, state, and federal motor vehicle carrier standards, which include annual fire pump, compressed air foam systems, and aerial and ground ladder testing and safety inspections.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	18.00	18.00	18.00	0.00	18.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**18.00**	**18.00**	**18.00**	**0.00**	**18.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,085,418	$ 1,041,099	$ 1,210,103	$ 0	$ 1,210,103
Current Expenses	1,329,749	1,373,683	1,340,854	0	1,340,854
Equipment	120,768	15,000	0	0	0
Total	**$ 2,535,935**	**$ 2,429,782**	**$ 2,550,957**	**$ 0**	**$ 2,550,957**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,535,935	$ 2,429,782	$ 2,550,957	$ 0	$ 2,550,957
Total	**$ 2,535,935**	**$ 2,429,782**	**$ 2,550,957**	**$ 0**	**$ 2,550,957**

HFD Grants

Program Description

This activity provides an accounting for all federal and state grants received and expended by the Department to supplement City funds to accomplish the Department's mission.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 116,551	$ 0	$ 0	$ 0	$ 0
Current Expenses	397,955	0	0	0	0
Equipment	63,503	0	0	0	0
Total	**$ 578,009**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Special Projects Fund	$ 234,999	$ 0	$ 0	$ 0	$ 0
Federal Grants Fund	343,010	0	0	0	0
Total	**$ 578,009**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

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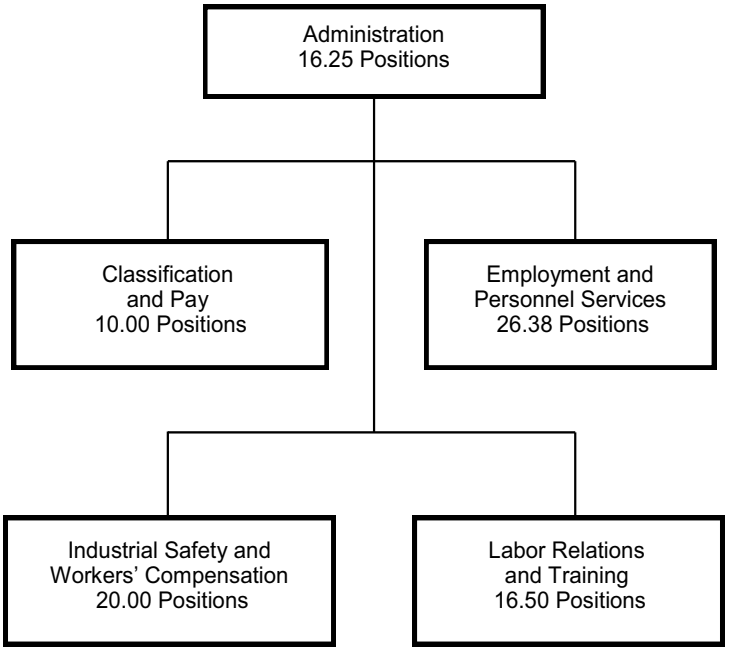
Department of Human Resources

DEPARTMENT OF HUMAN RESOURCES (DHR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



Department of Human Resources

Roles and Responsibilities

The Department of Human Resources is the central personnel staff agency for the City. The department's primary purpose, as reflected in the City Charter, is to establish a comprehensive personnel management program based on merit principles and generally accepted methods governing the classification of positions and the employment, conduct, movement and separation of public employees. The department is charged with building a career service designed to attract, select and retain, on a merit basis, the best qualified civil servants. The department negotiates and administers nine collective bargaining agreements covering city employees. The department also administers programs in training, safety, workers' compensation, equal employment issues, and incentives and awards.

Spending to Make a Difference

- With a focus on succession planning and customer service, the department continues to expand employee training and development opportunities to improve the delivery of services to the public.

Budget Highlights

- Department's budget remains relatively flat over FY 2017 due to a continued focus on core services. Salary and benefit increases are due to mandated collective bargaining contract terms.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	81.00	82.00	82.00	0.00	82.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	7.63	7.13	7.13	0.00	7.13
Total	**88.63**	**89.13**	**89.13**	**0.00**	**89.13**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 1,143,911	$ 1,325,820	$ 1,242,403	$ 0	$ 1,242,403
Employment and Personnel Services	1,783,291	1,967,051	1,974,041	0	1,974,041
Classification and Pay	611,981	661,958	704,066	0	704,066
Industrial Safety and Workers' Compensation	1,251,146	1,265,116	1,266,294	0	1,266,294
Labor Relations and Training	1,122,246	1,346,956	1,392,311	0	1,392,311
Total	**$ 5,912,575**	**$ 6,566,901**	**$ 6,579,115**	**$ 0**	**$ 6,579,115**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 5,372,999	$ 5,879,995	$ 5,947,885	$ 0	$ 5,947,885
Current Expenses	539,576	686,906	631,230	0	631,230
Equipment	0	0	0	0	0
Total	**$ 5,912,575**	**$ 6,566,901**	**$ 6,579,115**	**$ 0**	**$ 6,579,115**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 5,912,575	$ 6,566,901	$ 6,579,115	$ 0	$ 6,579,115
Total	**$ 5,912,575**	**$ 6,566,901**	**$ 6,579,115**	**$ 0**	**$ 6,579,115**

Administration

Program Description

The Administration program provides department-wide leadership and coordination. Included in the Administration budget for the Department of Human Resources is the City's Equal Opportunity (EO) Program. The EO Program serves as a resource to the executive and legislative leadership of the City and County of Honolulu. While the EO Officer and staff positions are administratively assigned to the Department of Human Resources, the program operates independently across all organizational levels, activities and functions within the City. The EO Program responsibilities include monitoring compliance with federal, state and city laws dealing with employment discrimination as well as those addressing discrimination in the delivery of programs and services of the City. In addition to the EO Program, the Administration program includes the Enterprise Resource Planning (ERP) Branch that manages and executes the Human Resources functions of the City's ERP Project.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	12.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	4.25	3.25	3.25	0.00	3.25
Total	**16.25**	**16.25**	**16.25**	**0.00**	**16.25**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 980,914	$ 1,172,365	$ 1,158,662	$ 0	$ 1,158,662
Current Expenses	162,997	153,455	83,741	0	83,741
Equipment	0	0	0	0	0
Total	**$ 1,143,911**	**$ 1,325,820**	**$ 1,242,403**	**$ 0**	**$ 1,242,403**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,143,911	$ 1,325,820	$ 1,242,403	$ 0	$ 1,242,403
Total	**$ 1,143,911**	**$ 1,325,820**	**$ 1,242,403**	**$ 0**	**$ 1,242,403**

Employment and Personnel Services

Program Description

This program plans, develops and administers the City's recruitment, examination and employment services programs; recruits personnel for City jobs; evaluates candidates' qualifications and suitability for public employment; develops and administers examinations to establish eligible lists; refers names of qualified candidates to fill departmental personnel functions; researches and develops new personnel programs; supports, coordinates, and oversees compliance with the City's drug and alcohol testing programs; oversees compliance efforts related to Fair Labor Standards and information privacy; administers the City's employee recognition programs; administers audit and employee records management activities; coordinates the promulgation of personnel rules; and assists departments in resolving problems in recruitment, examinations, selection, placement, personnel transactions, benefits and related matters.

PROGRAM POSITIONS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	26.00	26.00	26.00	0.00	26.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.38	0.38	0.38	0.00	0.38
Total	**26.38**	**26.38**	**26.38**	**0.00**	**26.38**

CHARACTER OF EXPENDITURES	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,635,124	$ 1,770,730	$ 1,773,717	$ 0	$ 1,773,717
Current Expenses	148,167	196,321	200,324	0	200,324
Equipment	0	0	0	0	0
Total	**$ 1,783,291**	**$ 1,967,051**	**$ 1,974,041**	**$ 0**	**$ 1,974,041**

SOURCE OF FUNDS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,783,291	$ 1,967,051	$ 1,974,041	$ 0	$ 1,974,041
Total	**$ 1,783,291**	**$ 1,967,051**	**$ 1,974,041**	**$ 0**	**$ 1,974,041**

Classification and Pay

Program Description

This program plans, develops and administers classification and pay plans; conducts classification reviews and prepares and revises class specifications; recommends pricing for newly established classes; researches and recommends classification and pay practices; participates in state-wide meetings on repricing review activities and surveys, and in collective bargaining pay and repricing negotiations; develops salary and benefit adjustment recommendations for excluded managerial employees; and advises departments on personnel implications of reorganizations, reassignment of work, creation of new classes, and related matters.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	10.00	10.00	10.00	0.00	10.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**10.00**	**10.00**	**10.00**	**0.00**	**10.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 603,938	$ 650,873	$ 693,096	$ 0	$ 693,096
Current Expenses	8,043	11,085	10,970	0	10,970
Equipment	0	0	0	0	0
Total	**$ 611,981**	**$ 661,958**	**$ 704,066**	**$ 0**	**$ 704,066**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 611,981	$ 661,958	$ 704,066	$ 0	$ 704,066
Total	**$ 611,981**	**$ 661,958**	**$ 704,066**	**$ 0**	**$ 704,066**

Industrial Safety and Workers' Compensation

Program Description

This program is responsible for the administration of a City-wide safety and accident prevention program to comply with the Hawaii Occupational Safety and Health Law and the City's self-insured workers' compensation program which is managed in accordance with the Hawaii Workers' Compensation Law.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	20.00	20.00	20.00	0.00	20.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**20.00**	**20.00**	**20.00**	**0.00**	**20.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,215,148	$ 1,244,416	$ 1,244,894	$ 0	$ 1,244,894
Current Expenses	35,998	20,700	21,400	0	21,400
Equipment	0	0	0	0	0
Total	**$ 1,251,146**	**$ 1,265,116**	**$ 1,266,294**	**$ 0**	**$ 1,266,294**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,251,146	$ 1,265,116	$ 1,266,294	$ 0	$ 1,266,294
Total	**$ 1,251,146**	**$ 1,265,116**	**$ 1,266,294**	**$ 0**	**$ 1,266,294**

Labor Relations and Training

Program Description

This program plans, develops and administers the City's labor relations, personnel development and training programs; administers collective bargaining agreements; participates in collective bargaining negotiations; conducts Steps 2 and 3 grievance hearings; advocates arbitration cases; and assists departments with personnel management, contract administration, performance, discipline, and training issues.

PROGRAM POSITIONS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	3.50	3.50	0.00	3.50
Total	**16.00**	**16.50**	**16.50**	**0.00**	**16.50**

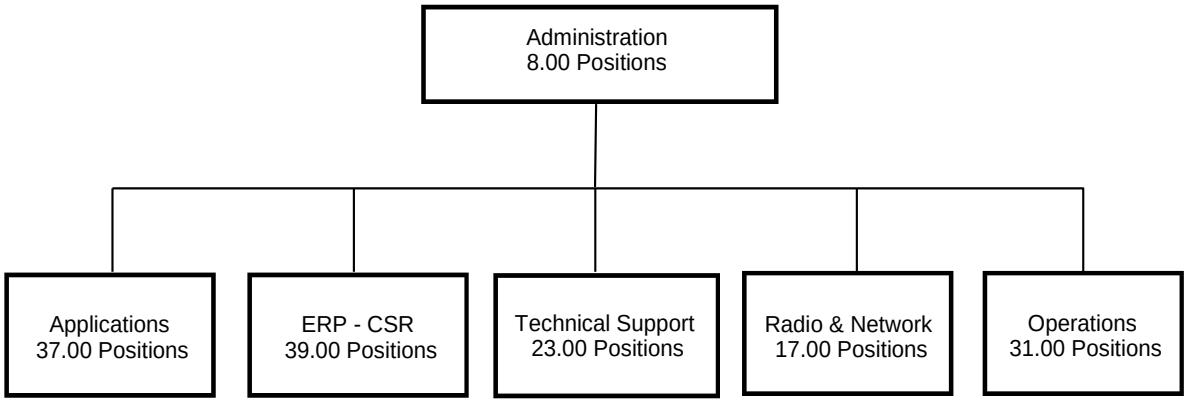
CHARACTER OF EXPENDITURES	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 937,875	$ 1,041,611	$ 1,077,516	$ 0	$ 1,077,516
Current Expenses	184,371	305,345	314,795	0	314,795
Equipment	0	0	0	0	0
Total	**$ 1,122,246**	**$ 1,346,956**	**$ 1,392,311**	**$ 0**	**$ 1,392,311**

SOURCE OF FUNDS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,122,246	$ 1,346,956	$ 1,392,311	$ 0	$ 1,392,311
Total	**$ 1,122,246**	**$ 1,346,956**	**$ 1,392,311**	**$ 0**	**$ 1,392,311**

Department of Information Technology

DEPARTMENT OF INFORMATION TECHNOLOGY (DIT) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



Department of Information Technology

Roles and Responsibilities

The Department of Information Technology (DIT) plans, directs and coordinates the implementation of the City's information technology program, excluding those systems maintained by semi-autonomous agencies created by ordinance. DIT sets and enforces citywide technology and data security standards and policies. In addition, the department provides technical expertise in computer and communications technologies to all branches of city government and assists the Mayor with promoting a technology industry in the City and County of Honolulu.

Spending to Make a Difference

- Continued the deployment of a centralized Intelligent Operations Center (IOC) which will provide collection, monitoring, correlation, visualization and analysis of Big Data from City Systems and external information sources. This system will improve Cyber Security, Planning and Transportation analysis and response for emergency operations as well as for situational awareness on a continual basis.
- Deploy New P-25 Radio System to increase reliability, performance, and resiliency to the City's Radio system while cutting cost to operate dual radio systems.
- Deploy My Honolulu Citizens Concerns systems (311) to replace Dart and Riser systems. This will automate public facing site to internal workflow within the City for greater citizen concerns tracking.
- Deploy new Time and Attendance system to replace outdated system for better accuracy and documentation.
- Develop more online and Kiosk based Credit Card payment transactions for better customer service and convenience.
- Joint Traffic Management Center (JTMC) equipment operations. This includes network phone and server for a third Data Center for redundancy and backup capabilities.

Budget Highlights

- Department's current services budget for FY18 reflects a modest decrease as compared to FY17. However, the overall budget shows an increase due to audit concerns regarding our security area. The FY18 budget also proposes additional funding for continued department efforts to develop Open Source Applications. Salary and benefit increases primarily due to mandated collective bargaining contract terms, and increased staffing to meet Open-Source Application development needs.
- Two deactivated positions are proposed for reactivation in FY18. As in past years, positions from the contract totals shall be reduced.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	147.00	150.00	152.00	0.00	152.00
Temporary FTE	1.00	0.00	0.00	0.00	0.00
Contract FTE	5.00	5.00	2.00	0.00	2.00
Total	**153.00**	**155.00**	**154.00**	**0.00**	**154.00**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 11,548,872	$ 12,102,077	$ 10,096,431	$ 1,300,337	$ 11,396,768
Applications	2,391,405	2,259,615	2,175,670	0	2,175,670
Operations	1,275,129	1,387,804	1,328,795	0	1,328,795
Technical Support	1,489,182	1,542,596	1,358,828	0	1,358,828
ERP-CSR	2,397,646	2,499,666	2,470,321	0	2,470,321
Communications and Network	966,155	834,865	1,145,835	0	1,145,835
Total	**$ 20,068,389**	**$ 20,626,623**	**$ 18,575,880**	**$ 1,300,337**	**$ 19,876,217**

Department of Information Technology

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 9,095,258	$ 9,047,060	$ 9,062,509	$ 0	$ 9,062,509
Current Expenses	10,391,272	10,394,563	8,813,371	875,337	9,688,708
Equipment	581,859	1,185,000	700,000	425,000	1,125,000
Total	**$ 20,068,389**	**$ 20,626,623**	**$ 18,575,880**	**$ 1,300,337**	**$ 19,876,217**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 18,688,210	$ 20,182,358	$ 18,115,710	$ 1,300,337	$ 19,416,047
Sewer Fund	256,124	275,043	286,228	0	286,228
Liquor Commission Fund	60,960	63,012	64,466	0	64,466
Refuse Genl Operating Acct -SWSF	52,200	55,312	57,168	0	57,168
Special Projects Fund	1,010,895	0	0	0	0
Federal Grants Fund	0	50,898	52,308	0	52,308
Total	**$ 20,068,389**	**$ 20,626,623**	**$ 18,575,880**	**$ 1,300,337**	**$ 19,876,217**

Administration

Program Description

The Administration program manages and directs the department's administrative policies, procedures and plans. The activity is responsible for managing and ensuring compliance with all policies in the acquisition of equipment, software and supplies; developing and monitoring contracts for purchases and the maintenance of computer equipment and software; coordinating the annual budget preparation and administration of approved budgets; billing for data processing services; vendor contract agreements; accounts payable; transacting all departmental personnel matters; and providing centralized clerical services for all divisions within the department; and other administrative matters.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**8.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 575,741	$ 538,018	$ 599,692	$ 0	$ 599,692
Current Expenses	10,391,272	10,379,059	8,796,739	875,337	9,672,076
Equipment	581,859	1,185,000	700,000	425,000	1,125,000
Total	**$ 11,548,872**	**$ 12,102,077**	**$ 10,096,431**	**$ 1,300,337**	**$ 11,396,768**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 10,537,977	$ 12,102,077	$ 10,096,431	$ 1,300,337	$ 11,396,768
Special Projects Fund	1,010,895	0	0	0	0
Total	**$ 11,548,872**	**$ 12,102,077**	**$ 10,096,431**	**$ 1,300,337**	**$ 11,396,768**

Applications

Program Description

The Applications program performs computer systems applications development and support, and coordinates the efforts between the department and user agencies as it relates to applications development, database administration, enterprise software license administration and contract negotiation, internet/intranet web content management, mobile computing, cloud computing, application quality and information services.

This activity conducts feasibility studies; performs system analysis, design and development; performs systems testing, user training and detailed documentation of the developed applications; maintains implemented systems; provides file conversion support; provides database administration; and assistance to city departments in the procurement and implementation of vendor application software; negotiates enterprise GIS software license contract; provide GIS server administration support and performs project management functions for information technology project integration and implementation.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	33.00	35.00	35.00	0.00	35.00
Temporary FTE	1.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	2.00	0.00	0.00	0.00
Total	**36.00**	**37.00**	**35.00**	**0.00**	**35.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 2,391,405	$ 2,259,615	$ 2,175,670	$ 0	$ 2,175,670
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 2,391,405**	**$ 2,259,615**	**$ 2,175,670**	**$ 0**	**$ 2,175,670**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,391,405	$ 2,259,615	$ 2,175,670	$ 0	$ 2,175,670
Total	**$ 2,391,405**	**$ 2,259,615**	**$ 2,175,670**	**$ 0**	**$ 2,175,670**

Operations

Program Description

The Operations program plans, administers, coordinates and executes the central and remote computer system operations of the City's computer facilities located islandwide. This is a 24 hour per day x 365 day per year operation.

This activity performs enterprise scanning and shredding; develops and maintains document controls to assure accuracy of data processed; develops computer schedules of production data processing tasks; routes documents and reports to and from users; coordinates software and hardware changes via a change management system; maintains offsite storage of all production datasets; develops and maintains disaster recovery planning for computer systems; manages a centralized help desk call center; coordinates the activities of support technicians; and operates, controls and maintains the computer equipment and network at the City's data centers.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	30.00	31.00	31.00	0.00	31.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	0.00	0.00	0.00	0.00
Total	**31.00**	**31.00**	**31.00**	**0.00**	**31.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,275,129	$ 1,372,300	$ 1,312,163	$ 0	$ 1,312,163
Current Expenses	0	15,504	16,632	0	16,632
Equipment	0	0	0	0	0
Total	**$ 1,275,129**	**$ 1,387,804**	**$ 1,328,795**	**$ 0**	**$ 1,328,795**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,275,129	$ 1,336,906	$ 1,276,487	$ 0	$ 1,276,487
Federal Grants Fund	0	50,898	52,308	0	52,308
Total	**$ 1,275,129**	**$ 1,387,804**	**$ 1,328,795**	**$ 0**	**$ 1,328,795**

Technical Support

Program Description

The Technical Support program serves as the technical advisor internal to the Department of Information Technology and external to all City's departments and agencies. It provides technical support for the planning, installation and operations of citywide computer services, storage devices, electronic mail, internet and intranet activities/transactions, access control and alarm monitoring systems (ACAMS).

The Technical Support program also plans, installs, administers, supports and maintains systems hardware and software for the mainframe, midrange systems, x86 servers and storage area networks; monitors capacity and manages upgrades; trains applications and operations staffs in the use of systems software; and prepares reports on systems usage and capacity requirements.

The Technical Support program is responsible to ensure the protection, security and integrity of the City's valuable information resources. To that end, the program formulates, implements, and enforces policies and procedures in the monitoring and prevention of intended and unintended attack of the City's information systems.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	22.00	22.00	19.00	0.00	19.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	1.00	0.00	0.00	0.00
Total	**22.00**	**23.00**	**19.00**	**0.00**	**19.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,489,182	$ 1,542,596	$ 1,358,828	$ 0	$ 1,358,828
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 1,489,182**	**$ 1,542,596**	**$ 1,358,828**	**$ 0**	**$ 1,358,828**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,489,182	$ 1,542,596	$ 1,358,828	$ 0	$ 1,358,828
Total	**$ 1,489,182**	**$ 1,542,596**	**$ 1,358,828**	**$ 0**	**$ 1,358,828**

ERP-CSR

Program Description

The Enterprise Resource Planning – Computer Service Representative (ERP-CSR) program performs computer systems ERP design and support, and coordinates the efforts between the department and user agencies as it relates to ERP design, Financial, Budget, Human Resource, Timekeeping and Payroll technology information services, City desktop computing support and management.

This activity conducts feasibility studies; performs system analysis, design and configuration; performs systems testing, user training and detailed documentation of the designed ERP applications; maintains implemented systems; provides interfaces and reports; provides assistance to city departments in the technical implementation of Budget, Financial, Human Resource, Timekeeping and Payroll application software; and performs project management functions for ERP IT project integration and implementation. This program also handles the City's desktop computer hardware and software deployment; assists the user agencies to plan and coordinate their data processing goals; develop forms and workflows for internal processing; and provides Computer Services Representative support services.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	37.00	37.00	37.00	0.00	37.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	2.00	2.00	0.00	2.00
Total	**39.00**	**39.00**	**39.00**	**0.00**	**39.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 2,397,646	$ 2,499,666	$ 2,470,321	$ 0	$ 2,470,321
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 2,397,646**	**$ 2,499,666**	**$ 2,470,321**	**$ 0**	**$ 2,470,321**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,028,362	$ 2,106,299	$ 2,062,459	$ 0	$ 2,062,459
Sewer Fund	256,124	275,043	286,228	0	286,228
Liquor Commission Fund	60,960	63,012	64,466	0	64,466
Refuse Genl Operating Acct -SWSF	52,200	55,312	57,168	0	57,168
Total	**$ 2,397,646**	**$ 2,499,666**	**$ 2,470,321**	**$ 0**	**$ 2,470,321**

Communications and Network

Program Description

Serves as the infrastructure support division for first responder communications including the City & County of Honolulu Networks (wired and wireless), telephone systems, 700 MHz and 800 MHz radio, microwave, and related systems; responsible for the management of related technology and facilities, including buildings and towers; oversees all security access both physical and electronic to the various technology systems supported by DIT. Participates in strategic and tactical planning for the efficient and effective use of information resources in overall City operations. Evaluates plans and proposals from other governmental agencies (e.g. Federal, State and County) and public or quasi-public organizations for compatibility with City network systems.

Provides project management and directs project support staff of consultants and vendors who provide ongoing support to the 700 MHz, 800 MHz, Microwave, wireless, City-wide fiber network infrastructure and wireless systems. Functions include contract preparation and management to ensure compliance with the documented specific needs of the City related to networks, voice, servers and electronic storage components and systems.

Manages tower construction, fiber construction and wireless construction projects. Functions as technical advisor for fiber network infrastructure for the City's new construction projects.

Provides technical support and guidance to the City's public safety agencies in various operations and missions, such as Wireless Emergency 911.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	17.00	17.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**17.00**	**17.00**	**22.00**	**0.00**	**22.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 966,155	$ 834,865	$ 1,145,835	$ 0	$ 1,145,835
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 966,155**	**$ 834,865**	**$ 1,145,835**	**$ 0**	**$ 1,145,835**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 966,155	$ 834,865	$ 1,145,835	$ 0	$ 1,145,835
Total	**$ 966,155**	**$ 834,865**	**$ 1,145,835**	**$ 0**	**$ 1,145,835**

Department of Land Management

Department of Land Management

Roles and Responsibilities

The Department of Land Management (DLM) is responsible for protecting, developing, and managing city real property interests (except those under the jurisdiction of the Department of Parks and Recreation). These responsibilities include maintaining a perpetual inventory of all city real property interests, including all lands owned, leased, rented or controlled by the city. For property under the jurisdiction of other executive agencies, DLM acts in an advisory role to ensure best practices in land management are adhered to. For property not under the jurisdiction of other executive agencies, DLM will develop and implement land management plans, property management plans and conservation and stewardship plans. Most notably, DLM negotiates and reviews all real property transactions that would affect the city's inventory. This includes public-private partnership agreements, development agreements, purchase/sale agreements, leases, licenses, concessions and acquisitions funded by the Clean Water and Natural lands fund.

Spending to Make a Difference

- Creation of the Department of Land Management and Rulemaking. Since the results of the 2016 General Election were certified, the City Administration has worked on the creation of the Department of Land Management to address the new responsibilities added by Chapter 18 of the Revised Charter of the City and County of Honolulu. Budget Fiscal Year 2018 (BFY18) represents the first year of funding and position allocations to address these needs. Under the direction of the Director of the Department of Land Management, BFY18 will serve as the inception of this department and the start of the rulemaking processes needed to effectuate Chapter 18, Revised Charter of the City and County of Honolulu.

Budget Highlights

- This is the first year of funding for the Department of Land Management.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	0.00	0.00	0.00	22.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**22.00**	**22.00**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 0	$ 0	$ 0	$ 730,612	$ 730,612
Total	**$ 0**	**$ 0**	**$ 0**	**$ 730,612**	**$ 730,612**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 0	$ 0	$ 0	$ 722,832	$ 722,832
Current Expenses	0	0	0	7,780	7,780
Equipment	0	0	0	0	0
Total	**$ 0**	**$ 0**	**$ 0**	**$ 730,612**	**$ 730,612**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 0	$ 0	$ 0	$ 730,612	$ 730,612
Total	**$ 0**	**$ 0**	**$ 0**	**$ 730,612**	**$ 730,612**

Administration

Program Description

The Department of Land Management was created when the electorate of Honolulu voted to pass Charter Amendment 8 during the 2016 General Election. This charter amendment established a department to manage all of the City and County of Honolulu's real estate interests and to negotiate real property transactions for the city. The Administration activity oversees, manages and provides administrative support to the Department of Land Management.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	0.00	0.00	0.00	22.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**22.00**	**22.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 0	$ 0	$ 0	$ 722,832	$ 722,832
Current Expenses	0	0	0	7,780	7,780
Equipment	0	0	0	0	0
Total	**$ 0**	**$ 0**	**$ 0**	**$ 730,612**	**$ 730,612**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 0	$ 0	$ 0	$ 730,612	$ 730,612
Total	**$ 0**	**$ 0**	**$ 0**	**$ 730,612**	**$ 730,612**

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Office of the Mayor

Office of the Mayor

Roles and Responsibilities

As the Chief Executive Officer of the City and County of Honolulu, the Mayor coordinates all administrative activities. The Mayor faithfully enforces the provisions of the Revised Charter of the City and County of Honolulu and all applicable laws and statutes; and provides leadership, vision and direction for City Administration.

Spending to Make a Difference

- Affordable Housing. The Mayor's Affordable Housing Strategy addresses Honolulu's housing crisis with new and revised policies, incentives, regulations, and investments in partnership with developers, builders, and other stakeholders. A sustained focus on projects, partnerships, funding, and use of City lands is needed to accelerate affordable housing production. Ongoing infrastructure investment in transit-oriented development (TOD) areas is critical to support affordable housing on city and state lands. Additional housing units in the dense urban core will allow the City to avoid urban sprawl and unnecessary development in the country.
- Transit Oriented Development (TOD). The rail system provides an opportunity to create new housing inventory for a mix of incomes and household sizes, while preserving and improving existing affordable housing. The TOD Strategic Action Plan aims to reduce total housing and transport costs. Implementation of the vision requires working collaboratively with public and private sector entities who are also committed to the production, preservation and maintenance of affordable housing on Oahu.
- Infrastructure. Investing in and maintaining our City resources by committing to repaving roads, improving our sewer system and caring for our parks. So far the City has repaved 1,309 lane miles since January 2013 and the Mayor has committed to releasing a quarterly status report on the roads repaving project to help the public track the roadwork. The City continues to work toward compliance with Honolulu's Consent Decree with the Environmental Protection Agency; as of June 30, 2016, 381 of the 484 projects have been completed. Critical infrastructure projects like the Kane'ohe-Kailua gravity sewer tunnel will ensure public and environmental health and safety for generations to come.
- Increased Transparency & Customer Service. Increasing transparency and citizen engagement through town hall meetings, community outreach, press conferences and timely information releases. Serving the citizens better by investing in technology resources, such as AlohaQ (a push-notification queuing system in use at certain satellite city halls), to provide additional options and enhance their experience with City services.

Budget Highlights

- Slight decrease from FY 2017 with continued focus on core services, with no significant changes in services or personnel.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 662,626	$ 680,555	$ 676,722	$ 0	$ 676,722
Contingency Fund	13,376	24,741	18,000	0	18,000
Total	**$ 676,002**	**$ 705,296**	**$ 694,722**	**$ 0**	**$ 694,722**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 600,929	$ 600,348	$ 621,060	$ 0	$ 621,060
Current Expenses	75,073	104,948	73,662	0	73,662
Equipment	0	0	0	0	0
Total	**$ 676,002**	**$ 705,296**	**$ 694,722**	**$ 0**	**$ 694,722**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 676,002	$ 705,296	$ 694,722	$ 0	$ 694,722
Total	**$ 676,002**	**$ 705,296**	**$ 694,722**	**$ 0**	**$ 694,722**

Administration

Program Description
This activity oversees city agencies, establishes policies and provides management direction for all executive departments.

PROGRAM POSITIONS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

CHARACTER OF EXPENDITURES	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 600,929	$ 600,348	$ 621,060	$ 0	$ 621,060
Current Expenses	61,697	80,207	55,662	0	55,662
Equipment	0	0	0	0	0
Total	**$ 662,626**	**$ 680,555**	**$ 676,722**	**$ 0**	**$ 676,722**

SOURCE OF FUNDS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 662,626	$ 680,555	$ 676,722	$ 0	$ 676,722
Total	**$ 662,626**	**$ 680,555**	**$ 676,722**	**$ 0**	**$ 676,722**

Contingency Fund

Program Description

This activity, as established by Section 5-105 of the Revised Charter of the City and County of Honolulu 1973 (2000 ed.), provides a contingency fund to be expended for such public purposes as the Mayor deems proper.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 0	$ 0	$ 0	$ 0	$ 0
Current Expenses	13,376	24,741	18,000	0	18,000
Equipment	0	0	0	0	0
Total	**$ 13,376**	**$ 24,741**	**$ 18,000**	**$ 0**	**$ 18,000**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 13,376	$ 24,741	$ 18,000	$ 0	$ 18,000
Total	**$ 13,376**	**$ 24,741**	**$ 18,000**	**$ 0**	**$ 18,000**

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Office of the Managing Director

Office of the Managing Director

Roles and Responsibilities

As the primary manager for the Mayor, the Managing Director oversees and evaluates the management and performance of all executive departments and agencies and prescribes the standards of administrative practices to be followed.

The Managing Director performs all the duties and functions required by the City Charter and provides guidance to departments in an effort to maintain a safe and vibrant community.

Spending to Make a Difference

- Under the Mayor's leadership, the Office of the Managing Director (MDO) will continue its primary objectives to respond to and address community issues, work effectively and responsively with the City Council and its staff, create economic development opportunities and cultural activities, engage in and monitor community feedback at neighborhood board meetings, manage the executive agencies to ensure collaboration, fiscal responsibility and efficient operations, with an emphasis in providing excellent customer service.
- The MDO will oversee the orderly implementation of the sixteen charter amendments that passed in the November 8, 2016 General Election. The Charter Amendments include the creation of the Office of Climate Change, Sustainability and Resiliency and the Department of Land Management. Additionally Charter Amendment 4 mandates a multi-modal transportation system by forming a Rate Commission and placing the operations and maintenance responsibilities for bus, paratransit and rail solely in the Department of Transportation.
- The Administration, with input from City employees, identified five City processes that could be streamlined and improved. The five, cross-departmental teams, led by their Champions, will continue to pursue efficiencies and attempt to break down any work silos that exist in the City. The MDO will monitor the progress of these teams and provide status updates to the Senior Managers of the City and County of Honolulu during their newly established quarterly meetings.

Budget Highlights

- Slight decrease over FY 17 due to the implementation of two Charter Amendments. The increase to enact Charter Amendment #7, which creates the Office of Climate Change, Sustainability and Resiliency is offset by a decrease to implement Charter Amendment #13; which identifies the Grants in Aid fund as the sole source of funding for City grant programs. This Charter Amendment removes previously budgeted General Funded grant programs in two programs within MDO.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	29.50	29.50	29.50	7.00	36.50
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	1.00	0.00	0.00	0.00	0.00
Total	**31.50**	**30.50**	**30.50**	**7.00**	**37.50**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
City Management	$ 2,412,916	$ 1,991,983	$ 1,905,102	$ 0	$ 1,905,102
Culture and the Arts	579,872	751,783	478,114	0	478,114
Office of Housing	142,954	563,380	161,242	0	161,242
Office of Climate Change, Sustainability and Resiliency	0	0	0	467,388	467,388
Total	**$ 3,135,742**	**$ 3,307,146**	**$ 2,544,458**	**$ 467,388**	**$ 3,011,846**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,901,862	$ 1,942,500	$ 2,090,992	$ 404,388	$ 2,495,380
Current Expenses	1,223,880	1,364,646	453,466	63,000	516,466
Equipment	10,000	0	0	0	0
Total	**$ 3,135,742**	**$ 3,307,146**	**$ 2,544,458**	**$ 467,388**	**$ 3,011,846**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,659,839	$ 3,307,146	$ 2,544,458	$ 269,388	$ 2,813,846
Special Projects Fund	245,026	0	0	198,000	198,000
Federal Grants Fund	230,877	0	0	0	0
Total	**$ 3,135,742**	**$ 3,307,146**	**$ 2,544,458**	**$ 467,388**	**$ 3,011,846**

City Management

Program Description

Provides funds for the Office of the Managing Director. Management and coordination of the executive agencies and the Office of Economic Development are funded through this program.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	21.50	21.50	21.50	0.00	21.50
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**22.50**	**22.50**	**22.50**	**0.00**	**22.50**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,516,205	$ 1,531,002	$ 1,687,176	$ 0	$ 1,687,176
Current Expenses	896,711	460,981	217,926	0	217,926
Equipment	0	0	0	0	0
Total	**$ 2,412,916**	**$ 1,991,983**	**$ 1,905,102**	**$ 0**	**$ 1,905,102**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,937,013	$ 1,991,983	$ 1,905,102	$ 0	$ 1,905,102
Special Projects Fund	245,026	0	0	0	0
Federal Grants Fund	230,877	0	0	0	0
Total	**$ 2,412,916**	**$ 1,991,983**	**$ 1,905,102**	**$ 0**	**$ 1,905,102**

Culture and the Arts

Program Description

The Mayor's Office of Culture and the Arts (MOCA) was created in 1971 after the passage of the Percent for Art law in 1967 that established the Art in City Buildings Program. MOCA promotes and increases awareness of the importance of arts and cultural heritages for the benefit of the people in the City and County of Honolulu. Through Culture and Arts Programs and a Collaborative Arts Program, MOCA provides opportunities for the development and exposure to culture and arts in all forms.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	0.00	0.00	0.00	0.00
Total	**7.00**	**6.00**	**6.00**	**0.00**	**6.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 281,188	$ 290,618	$ 282,724	$ 0	$ 282,724
Current Expenses	288,684	461,165	195,390	0	195,390
Equipment	10,000	0	0	0	0
Total	**$ 579,872**	**$ 751,783**	**$ 478,114**	**$ 0**	**$ 478,114**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 579,872	$ 751,783	$ 478,114	$ 0	$ 478,114
Total	**$ 579,872**	**$ 751,783**	**$ 478,114**	**$ 0**	**$ 478,114**

Office of Housing

Program Description

Established by the Council to ensure that agencies of the state and federal governments, private organizations, nonprofit groups, community organizations, and individuals will work in partnership to address issues regarding affordable housing, senior housing, special needs housing and homelessness.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	2.00	2.00	2.00	0.00	2.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**2.00**	**2.00**	**2.00**	**0.00**	**2.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 104,469	$ 120,880	$ 121,092	$ 0	$ 121,092
Current Expenses	38,485	442,500	40,150	0	40,150
Equipment	0	0	0	0	0
Total	**$ 142,954**	**$ 563,380**	**$ 161,242**	**$ 0**	**$ 161,242**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 142,954	$ 563,380	$ 161,242	$ 0	$ 161,242
Total	**$ 142,954**	**$ 563,380**	**$ 161,242**	**$ 0**	**$ 161,242**

Office of Climate Change, Sustainability and Resiliency

Program Description

The Office of Climate Change, Sustainability and Resiliency was created when the electorate of Honolulu voted to pass Charter Amendment 7 during the 2016 General Election. This charter amendment established an office whose purpose is to be the central point for gathering information and working with internal and external stakeholders on issues related to climate change, resiliency and sustainability. The office also serves the newly created, five member, Climate Change Commission.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	0.00	0.00	0.00	7.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**7.00**	**7.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 0	$ 0	$ 0	$ 404,388	$ 404,388
Current Expenses	0	0	0	63,000	63,000
Equipment	0	0	0	0	0
Total	**$ 0**	**$ 0**	**$ 0**	**$ 467,388**	**$ 467,388**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 0	$ 0	$ 0	$ 269,388	$ 269,388
Special Projects Fund	0	0	0	198,000	198,000
Total	**$ 0**	**$ 0**	**$ 0**	**$ 467,388**	**$ 467,388**

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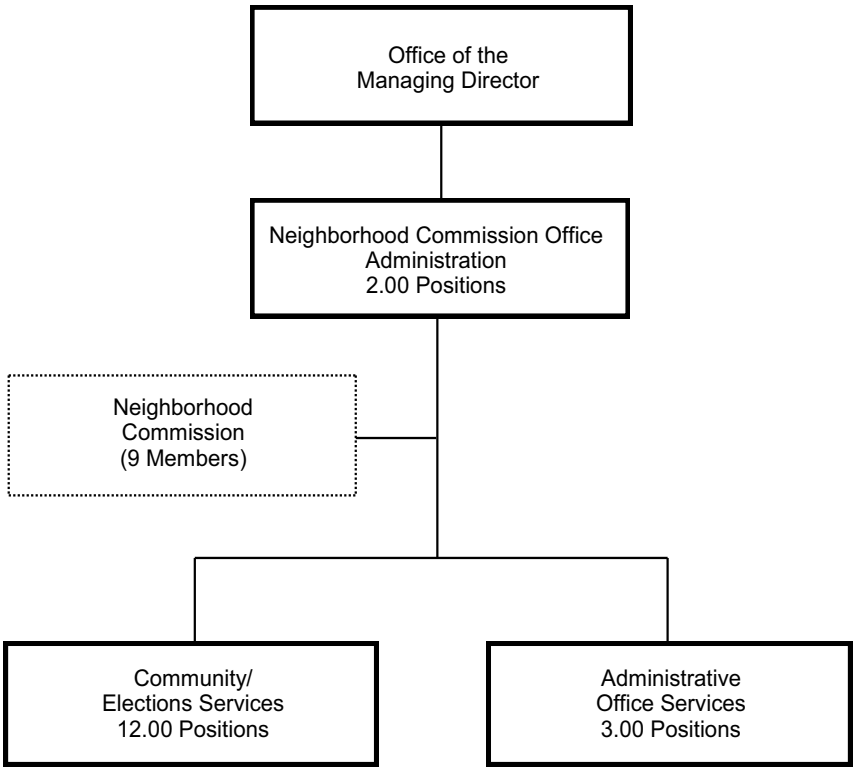
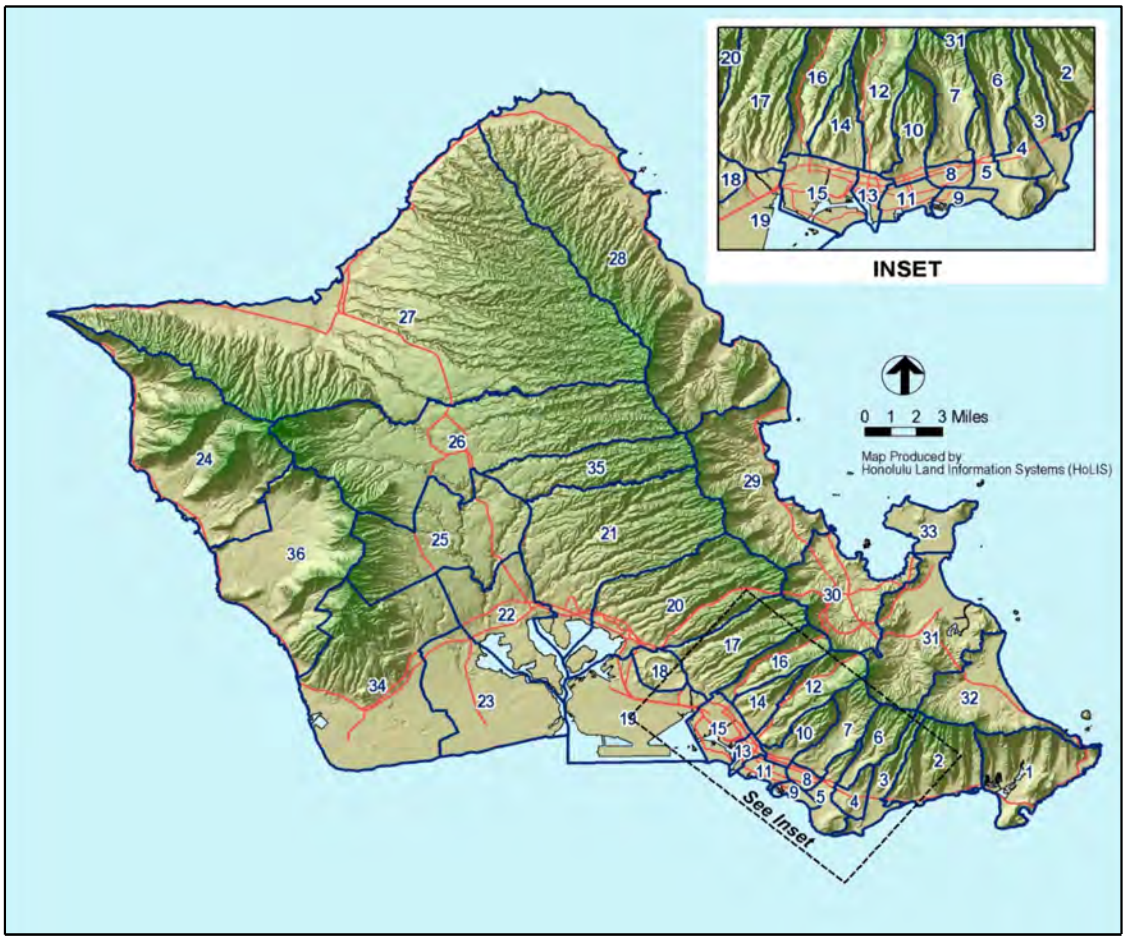
Neighborhood Commission

NEIGHBORHOOD COMMISSION OFFICE (NCO) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



NEIGHBORHOOD COMMISSION OFFICE (NCO) NEIGHBORHOOD BOARDS BOUNDARIES



No.	NEIGHBORHOOD BOARD	No.	NEIGHBORHOOD BOARD	No.	NEIGHBORHOOD BOARD
1	HAWAII KAI	13	DOWNTOWN	25	MILILANI/WAIPIO/ MELEMANU
2	KULIOUOU-KALANI IKI	14	LILIHA/ALEWA/PUUNUI KAMEHAMEHA HEIGHTS	26	WAHIAWA-WHITMORE VILLAGE
3	WAIALAE-KAHALA	15	KALIHI-PALAMA	27	NORTH SHORE
4	KAIMUKI	16	KALIHI VALLEY	28	KOOLAULOA
5	DIAMOND HEAD/KAPAHULU/ ST. LOUIS HEIGHTS	17	MOANALUA (Not Formed)	29	KAHALUU
6	PALOLO	18	ALIAMANU/SALT LAKE/ FOSTER VILLAGE	30	KANEOHE
7	MANOA	19	AIRPORT (Not Formed)	31	KAILUA
8	MCCULLY/MOILIILI	20	AIEA	32	WAIMANALO
9	WAIKIKI	21	PEARL CITY	33	MOKAPU (Not Formed)
10	MAKIKI/LOWER PUNCHBOWL/ TANTALUS	22	WAIPAHU	34	MAKAKILO/KAPOLEI/ HONOKAI HALE
11	ALA MOANA/KAKAAKO	23	EWA	35	MILILANI MAUKA/ LAULANI VALLEY
12	NUUANU/PUNCHBOWL	24	WAIANAE COAST	36	NANAKULI-MAILI

Neighborhood Commission

Roles and Responsibilities

The Neighborhood Commission (the Commission), with assistance from the Neighborhood Commission Office (NCO), is responsible for the mandated ten-year review of the Neighborhood Plan. The Neighborhood Plan serves as the legal framework for the Neighborhood Board System. The mission of the Neighborhood Commission is to increase and assure effective citizen participation in government through the Neighborhood Board System.

The NCO provides staff support to the nine-member Neighborhood Commission and the Neighborhood Board System comprised of 33 neighborhood boards. NCO staff attends regular monthly meetings, produces meeting minutes, and provides proper public notice of all meetings of the Commission and the neighborhood boards.

Spending to Make a Difference

- Technology. Continually update and add to the Neighborhood Commission Office website to modernize digital interaction with citizens. The NCO website provides resources and info-graphics about the Neighborhood Board System as well as training resources for those interested in Sunshine Law and how meetings are run. The NCO will continue to improve communication and transparency by using social media tools.
- Community Outreach. Visit businesses, clubs and community groups to publicize the Neighborhood Board System with the goal of increasing citizen engagement. Host various community events to disseminate information, gain public input about the Neighborhood Board System, and to engage potential new board members. The NCO will also continue to participate at various community events island-wide to engage residents and other members of the public.
- Training. Develop training tools and informative memos for distribution to board members and make available to the public at-large. The NCO will continue to increase training & certification for staff in parliamentary procedure to improve the services provided to the boards. In Fiscal Year 2016, all neighborhood assistants have been admitted as a member to the National Association of Parliamentarians.

Budget Highlights

- Substantial decrease from FY2017 due to Neighborhood Board Elections being held biennially in odd numbered years.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	16.00	16.00	16.00	0.00	16.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	1.00	0.00	0.00	0.00
Total	**16.00**	**17.00**	**16.00**	**0.00**	**16.00**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Neighborhood Commission	$ 689,000	$ 1,101,322	$ 721,428	$ 0	$ 721,428
Total	**$ 689,000**	**$ 1,101,322**	**$ 721,428**	**$ 0**	**$ 721,428**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 575,895	$ 657,212	$ 575,128	$ 0	$ 575,128
Current Expenses	113,105	444,110	146,300	0	146,300
Equipment	0	0	0	0	0
Total	**$ 689,000**	**$ 1,101,322**	**$ 721,428**	**$ 0**	**$ 721,428**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 689,000	$ 1,101,322	$ 721,428	$ 0	$ 721,428
Total	**$ 689,000**	**$ 1,101,322**	**$ 721,428**	**$ 0**	**$ 721,428**

Neighborhood Commission

Program Description

The Neighborhood Commission Office (NCO) provides administrative and technical support services to the Neighborhood Commission, 33 neighborhood boards, and the city administration.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	16.00	16.00	16.00	0.00	16.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	1.00	0.00	0.00	0.00
Total	**16.00**	**17.00**	**16.00**	**0.00**	**16.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
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Current Expenses	113,105	444,110	146,300	0	146,300
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Total	**$ 689,000**	**$ 1,101,322**	**$ 721,428**	**$ 0**	**$ 721,428**

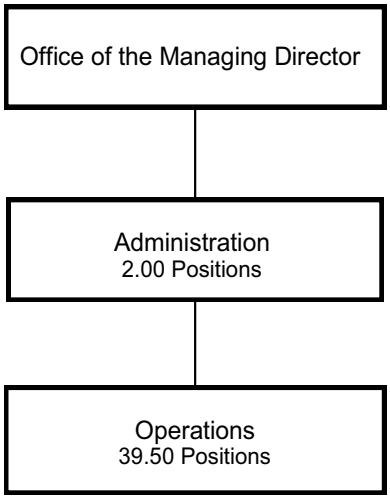
SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 689,000	$ 1,101,322	$ 721,428	$ 0	$ 721,428
Total	**$ 689,000**	**$ 1,101,322**	**$ 721,428**	**$ 0**	**$ 721,428**

Royal Hawaiian Band

ROYAL HAWAIIAN BAND (RHB) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



Royal Hawaiian Band

Departmental Role and Responsibilities

The Royal Hawaiian Band represents the City at public events, including regular concerts, official ceremonies, special programs and parades with the music and dance of Hawaii.

Spending to Make a Difference

Maintain a high standard of musical performance and efficiently manage the resources of the band.

- Provide expanded musical services to different segments of the community through a variety of programs.
- Promote the City and County of Honolulu through concerts, tours and recordings, which feature the music and dance of Hawaii.
- Expanded performances for the elderly at hospitals, nursing homes, adult day care facilities, retirement facilities and community senior programs.
- Promote and perpetuate the Hawaiian culture through the performance of traditional Hawaiian music and dance.
- Continuation of an annual Holiday season show production featuring guest artists and dancers.

Budget Highlights

- Increase over FY17 due to the modest expansion of core services (continuation of annual large venue show production).
- Substantial salary increase due to the bargaining unit (BU) change from BU 3 and 4 to BU 13. The reclassification places employees in the professional and scientific employee unit.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.50	1.50	1.50	0.00	1.50
Total	**41.50**	**41.50**	**41.50**	**0.00**	**41.50**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Royal Hawaiian Band	$ 2,159,429	$ 2,210,970	$ 2,248,503	$ 0	$ 2,248,503
Total	**$ 2,159,429**	**$ 2,210,970**	**$ 2,248,503**	**$ 0**	**$ 2,248,503**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 2,010,611	$ 2,057,970	$ 2,094,803	$ 0	$ 2,094,803
Current Expenses	135,677	145,500	145,200	0	145,200
Equipment	13,141	7,500	8,500	0	8,500
Total	**$ 2,159,429**	**$ 2,210,970**	**$ 2,248,503**	**$ 0**	**$ 2,248,503**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,158,931	$ 2,210,970	$ 2,248,503	$ 0	$ 2,248,503
Special Projects Fund	498	0	0	0	0
Total	**$ 2,159,429**	**$ 2,210,970**	**$ 2,248,503**	**$ 0**	**$ 2,248,503**

Royal Hawaiian Band

Program Description

This activity provides music in concerts and parades for official governmental functions and at public venues for residents and visitors.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.50	1.50	1.50	0.00	1.50
Total	**41.50**	**41.50**	**41.50**	**0.00**	**41.50**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 2,010,611	$ 2,057,970	$ 2,094,803	$ 0	$ 2,094,803
Current Expenses	135,677	145,500	145,200	0	145,200
Equipment	13,141	7,500	8,500	0	8,500
Total	**$ 2,159,429**	**$ 2,210,970**	**$ 2,248,503**	**$ 0**	**$ 2,248,503**

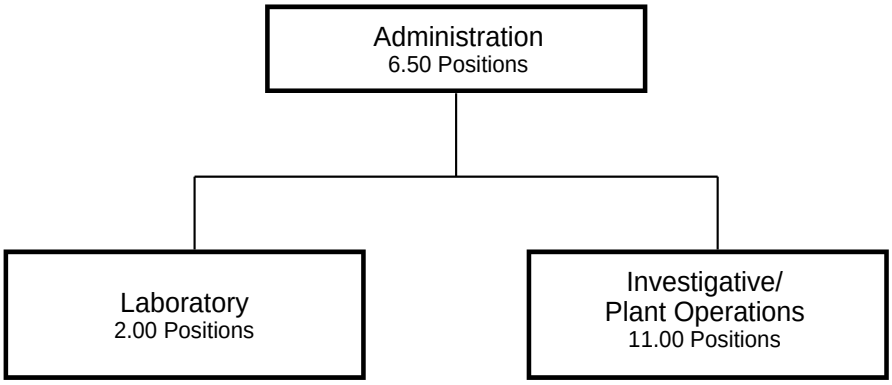
SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,158,931	$ 2,210,970	$ 2,248,503	$ 0	$ 2,248,503
Special Projects Fund	498	0	0	0	0
Total	**$ 2,159,429**	**$ 2,210,970**	**$ 2,248,503**	**$ 0**	**$ 2,248,503**

Department of the Medical Examiner

DEPARTMENT OF THE MEDICAL EXAMINER (MED) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



Department of the Medical Examiner

Roles and Responsibilities

The Department of the Medical Examiner is responsible for investigating any death occurring on O'ahu by violence, accident or suicide, or suddenly when the decedent was in apparent good health or had not recently been treated by a physician, while in custody, within twenty-four hours of admission to a hospital, or in any suspicious or unusual manner. The purpose of such investigations is to discover, document and preserve the medical, anatomic and/or evidentiary findings that will allow the Department to determine the cause and manner of death, identify the deceased, help adjudicate an individual's guilt or innocence in courts of law, determine or exclude contributory or causative factors to the death, and provide expert testimony in criminal and civil litigation. The Department of the Medical Examiner also provides education and research assistance to local and national medical, legal, academic and law enforcement organizations and communities.

Spending to Make a Difference

- New Initiatives.
- The Department is partnering with the Hawai'i Department of Health and the U.S. Centers for Disease Control and Prevention in the National Violent Death Reporting System (NVDRS), which provides states and communities with a clearer understanding of violent deaths to guide local and national decisions about efforts to prevent violence and track progress over time.
- The Hawai'i Department of Health and the Department of the Medical Examiner have launched a new system to provide more precise information to the Bureau of Vital Statistics that will enable healthcare and law enforcement organizations to perform more precise research into mortality on O'ahu.
- New Investment in Technology.
- The Department will significantly advance the efficiency and safety of its core services by replacing an obsolete x-ray machine with a digital imager. The Lodox Statscan® will capture head-to-toe radiographic images in a single 15-second scan with only a small fraction of the radiation emission of traditional x-ray machines, thus protecting morgue personnel.

Budget Highlights

- Salary and benefit increases for a new Forensic Pathologist is being proposed.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	19.00	19.00	19.00	1.00	20.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	0.50	1.00	0.00	1.00
Total	**20.00**	**19.50**	**20.00**	**1.00**	**21.00**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Investigation of Deaths	$ 2,020,141	$ 2,094,999	$ 1,996,361	$ 180,000	$ 2,176,361
Total	**$ 2,020,141**	**$ 2,094,999**	**$ 1,996,361**	**$ 180,000**	**$ 2,176,361**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,567,020	$ 1,600,277	$ 1,550,276	$ 180,000	$ 1,730,276
Current Expenses	417,537	456,702	446,085	0	446,085
Equipment	35,584	38,020	0	0	0
Total	**$ 2,020,141**	**$ 2,094,999**	**$ 1,996,361**	**$ 180,000**	**$ 2,176,361**

Department of the Medical Examiner

SOURCE OF FUNDS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,020,141	$ 2,094,999	$ 1,996,361	$ 180,000	$ 2,176,361
Total	**$ 2,020,141**	**$ 2,094,999**	**$ 1,996,361**	**$ 180,000**	**$ 2,176,361**

Investigation of Deaths

Program Description

This activity brings expert and independent medical evaluation to deaths that are of concern to the health, safety and welfare of the community as a whole by investigating the circumstances of any death within the jurisdiction of the Department. Jurisdictional deaths are those occurring by violence, accident or suicide, or suddenly when in apparent good health, or when not recently treated by a physician, while in custody, within twenty-four hours of admission to a hospital, or in any suspicious or unusual manner. This activity includes interview of witnesses, examination and documentation of the death scene, researching information in the field and in an office setting, and conducting postmortem and laboratory examinations that culminate in the issuance of a report setting forth the cause and manner of death.

Expert medicolegal testimony is provided in depositions, preliminary hearings, grand jury inquiries and at trial.

Identification of human remains and differentiation from non-human remains is also performed.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	19.00	19.00	19.00	1.00	20.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	0.50	1.00	0.00	1.00
Total	**20.00**	**19.50**	**20.00**	**1.00**	**21.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,567,020	$ 1,600,277	$ 1,550,276	$ 180,000	$ 1,730,276
Current Expenses	417,537	456,702	446,085	0	446,085
Equipment	35,584	38,020	0	0	0
Total	**$ 2,020,141**	**$ 2,094,999**	**$ 1,996,361**	**$ 180,000**	**$ 2,176,361**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,020,141	$ 2,094,999	$ 1,996,361	$ 180,000	$ 2,176,361
Total	**$ 2,020,141**	**$ 2,094,999**	**$ 1,996,361**	**$ 180,000**	**$ 2,176,361**

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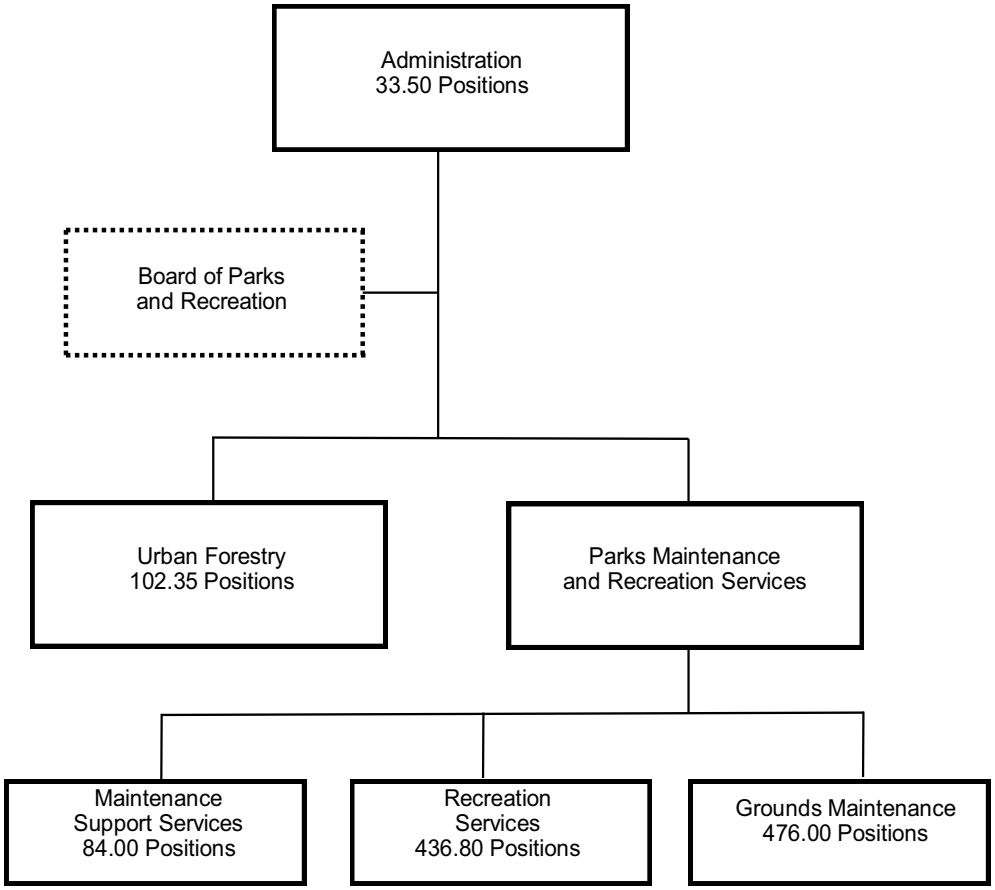
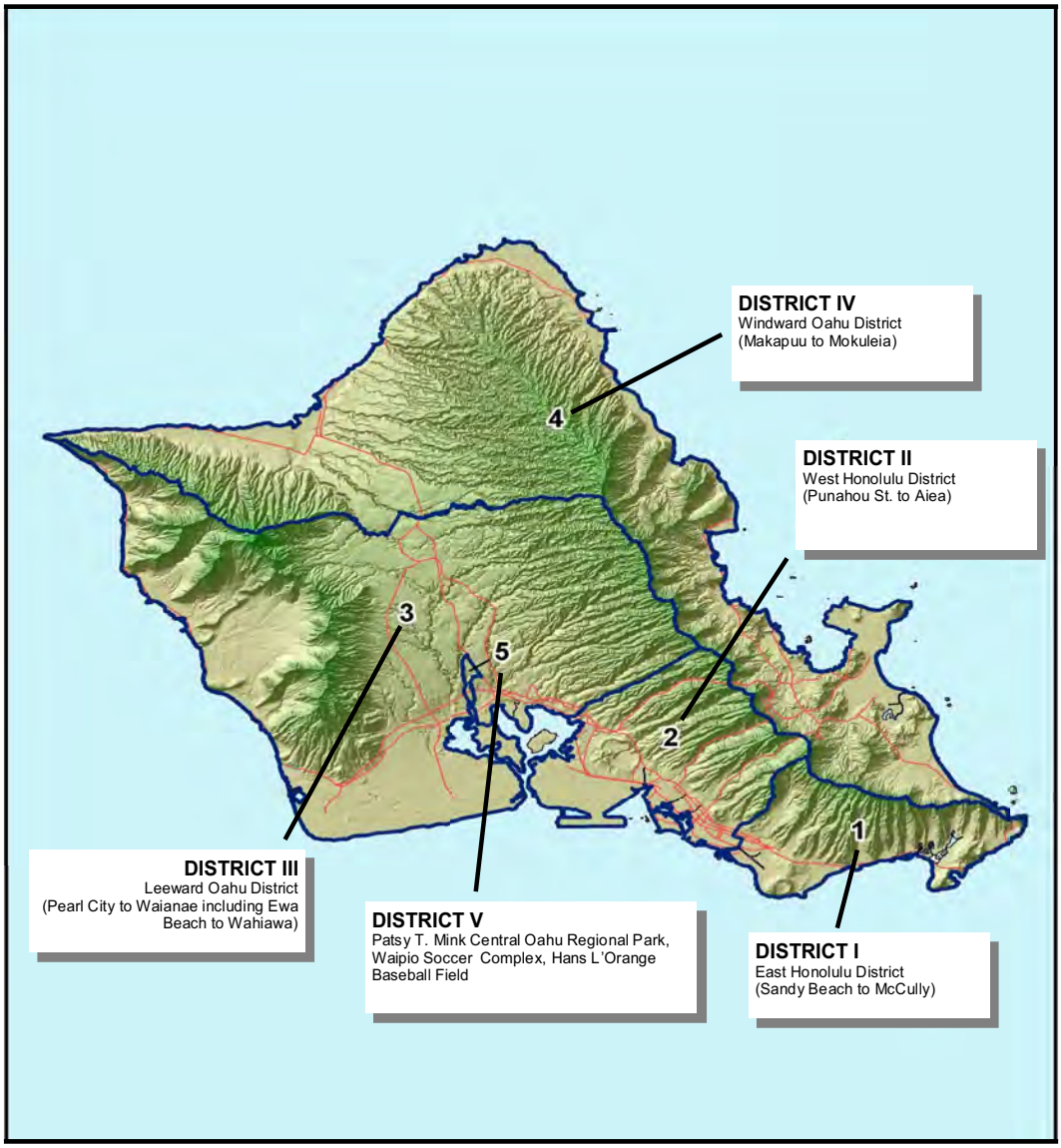
Department of Parks and Recreation

DEPARTMENT OF PARKS AND RECREATION (DPR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



DEPARTMENT OF PARKS AND RECREATION
(DPR)
ISLANDWIDE PARK SYSTEM



TOTAL NUMBER OF PARKS AND RECREATION AREAS: 394

Including:	36	Regional Parks and District Parks
	59	Beach Parks
	184	Mini, Urban, Neighborhood, Community, and Miscellaneous Parks
	2	Nature Parks and Preserves
	5	Botanical Gardens
	11	Community Gardens (1,265 plots)
	90	Beach Access Right-of-Ways
	7	Malls

Department of Parks and Recreation

Roles and Responsibilities

The Department of Parks and Recreation (DPR) maintains and operates parks and recreational facilities under city jurisdiction; develops and implements programs for cultural, recreational and other leisure-time activities; beautifies city streets, parks and recreational facilities, including planting, trimming and maintaining of shade trees, and hedges; and maintains and operates the City's botanical and community gardens.

The department also provides a wide range of recreational facilities and services that are readily available to all ages, and promotes the history and the multi-ethnic culture of Hawaii; protects historic, cultural and archaeological resources on our properties; and fosters the visual and performing arts.

Spending to Make a Difference

- Continue with the high impact maintenance projects to extend renovation of comfort stations, re-surfacing of sports courts, and refurbishment of play apparatus systems.
- Complete and implement short and long range park and recreational program strategic plan based on completion of the 2016 park needs assessment survey.
- Develop and implement projects to support Honolulu's Age Friendly City Initiative, including the improvement of overall park condition and improve access to beach parks. Upgrade to LED lighting and maintain the infrastructure of parks throughout the island.

Budget Highlights

- Modest increase over FY 2017 due to expansion of core services to meet the demands of improving and maintaining park facilities. Salary and benefit increases primarily due to mandated collective bargaining contract terms, and activating twenty (20) groundskeeping positions for island-wide maintenance of comfort stations and grass trimming.
- 59.8 FTE positions have been deactivated to reflect a more accurate picture of the number of positions required by the department to deliver services.
- The addition of four (4) positions to maintain and repair irrigation systems island-wide.
- The addition of one (1) position to advise on and assess the future recreational demands and to develop a long range plan for the park system's future growth to meet demographic needs.
- The addition of one (1) position to service building repairs and maintenance at Hanauma Bay.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	867.10	897.10	909.70	6.00	915.70
Temporary FTE	4.15	4.15	3.65	0.00	3.65
Contract FTE	228.40	231.40	229.80	0.00	229.80
Total	**1,099.65**	**1,132.65**	**1,143.15**	**6.00**	**1,149.15**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 4,071,482	$ 2,180,607	$ 1,983,923	$ 556,739	$ 2,540,662
Urban Forestry Program	9,789,508	10,775,456	11,032,207	0	11,032,207
Maintenance Support Services	6,457,397	7,347,789	7,463,971	265,160	7,729,131
Recreation Services	21,209,170	24,639,873	22,296,697	60,000	22,356,697
Grounds Maintenance	29,855,854	31,598,595	32,841,011	109,788	32,950,799
Total	**$ 71,383,411**	**$ 76,542,320**	**$ 75,617,809**	**$ 991,687**	**$ 76,609,496**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 41,929,164	$ 44,691,453	$ 44,589,868	$ 341,952	$ 44,931,820
Current Expenses	26,491,398	31,339,867	30,706,941	649,735	31,356,676
Equipment	2,962,849	511,000	321,000	0	321,000
Total	**$ 71,383,411**	**$ 76,542,320**	**$ 75,617,809**	**$ 991,687**	**$ 76,609,496**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 68,043,887	$ 71,937,632	$ 71,149,187	$ 956,899	$ 72,106,086
Highway Beautification Fund	606,000	610,000	610,000	0	610,000
Hanauma Bay Nature Preserve Fund	2,495,103	3,567,568	3,254,222	34,788	3,289,010
Patsy T. Mink Central Oahu Regional Park Fund	0	173,420	209,800	0	209,800
Waipio Peninsula Soccer Park Fund	0	85,800	87,100	0	87,100
Special Projects Fund	98,153	0	0	0	0
Federal Grants Fund	140,268	167,900	307,500	0	307,500
Total	**$ 71,383,411**	**$ 76,542,320**	**$ 75,617,809**	**$ 991,687**	**$ 76,609,496**

Administration

Program Description

The Administration directs the overall management, maintenance and operations of the City's park system and respective Division programs and services. It provides staff and clerical services in personnel, professional development, safety, planning, purchasing, budgetary and organizational management; conducts research relating to resolving management issues; administers the agency's property control, supply and equipment inventory; coordinates administrative reporting activities; monitors and submits correspondence to City Council and State Legislature on behalf of the Department, maintains the updates of Park Rules and Regulations as necessary and administers the issuance of permits for use of parks and recreational facilities and in coordination with the Honolulu Police Department enforces park rules and regulations.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	30.00	31.00	31.00	1.00	32.00
Temporary FTE	0.50	0.50	0.50	0.00	0.50
Contract FTE	1.00	2.00	0.00	0.00	0.00
Total	**31.50**	**33.50**	**31.50**	**1.00**	**32.50**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,874,941	$ 1,918,257	$ 1,814,738	$ 92,004	$ 1,906,742
Current Expenses	2,165,308	262,350	169,185	464,735	633,920
Equipment	31,233	0	0	0	0
Total	**$ 4,071,482**	**$ 2,180,607**	**$ 1,983,923**	**$ 556,739**	**$ 2,540,662**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 4,036,226	$ 2,180,607	$ 1,983,923	$ 556,739	$ 2,540,662
Special Projects Fund	35,256	0	0	0	0
Total	**$ 4,071,482**	**$ 2,180,607**	**$ 1,983,923**	**$ 556,739**	**$ 2,540,662**

Urban Forestry Program

Program Description

The Urban Forestry activity manages the botanical garden and horticulture programs. The Honolulu Botanical Gardens encompass 650 acres including the Foster, Lili`uokalani, Koko Crater, Ho`omaluhia, and Wahiawa Botanical Gardens. The Community Recreational Gardening Program and other gardening-related recreational, environmental, and cultural public programs are also part of this unit. The horticulture programs plant, prune, trim, water, and maintain shade trees, palms, and other plants along public roadways, parks and malls; keep street lights, power lines, traffic control devices, and rights-of-way free of imposing branches; grow plants for beautification projects and public gardens; grow and maintain ornamental plants for use in government offices and at city-sponsored events; and conduct a developmental and testing program for plant materials useful for the programs. The Exceptional Trees Program is also part of this unit.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	99.00	99.00	99.00	0.00	99.00
Temporary FTE	1.85	1.85	1.85	0.00	1.85
Contract FTE	1.50	1.50	1.50	0.00	1.50
Total	**102.35**	**102.35**	**102.35**	**0.00**	**102.35**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 4,218,124	$ 4,474,556	$ 4,486,637	$ 0	$ 4,486,637
Current Expenses	4,554,978	6,254,900	6,224,570	0	6,224,570
Equipment	1,016,406	46,000	321,000	0	321,000
Total	**$ 9,789,508**	**$ 10,775,456**	**$ 11,032,207**	**$ 0**	**$ 11,032,207**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 9,168,164	$ 10,145,256	$ 10,402,207	$ 0	$ 10,402,207
Highway Beautification Fund	606,000	610,000	610,000	0	610,000
Hanauma Bay Nature Preserve Fund	15,344	20,200	20,000	0	20,000
Total	**$ 9,789,508**	**$ 10,775,456**	**$ 11,032,207**	**$ 0**	**$ 11,032,207**

Maintenance Support Services

Program Description

The Maintenance Support Services (MSS) Program is responsible for providing minor repair and/or replacement services to department's park buildings, ground facilities and equipment island-wide. The trades program, the mainstay in maintaining and repairing an aging inventory of facilities, diligently works to maintain buildings to an acceptable level. The work program, which contracts out work projects, is an integral part of the maintenance program. MSS provides heavy construction equipment support, utility crew support and a chemical unit that provides fertilizing, herbicide, and vector control to all parks. MSS also responds to emergency repair calls on park properties (plumbing, carpentry).

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	80.00	84.00	84.00	4.00	88.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**80.00**	**84.00**	**84.00**	**4.00**	**88.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 3,578,283	$ 3,733,082	$ 3,780,474	$ 215,160	$ 3,995,634
Current Expenses	2,551,295	3,609,707	3,683,497	50,000	3,733,497
Equipment	327,819	5,000	0	0	0
Total	**$ 6,457,397**	**$ 7,347,789**	**$ 7,463,971**	**$ 265,160**	**$ 7,729,131**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 6,425,397	$ 7,237,789	$ 7,353,971	$ 265,160	$ 7,619,131
Hanauma Bay Nature Preserve Fund	32,000	110,000	110,000	0	110,000
Total	**$ 6,457,397**	**$ 7,347,789**	**$ 7,463,971**	**$ 265,160**	**$ 7,729,131**

Recreation Services

Program Description

The Recreation Services activity plans, organizes, conducts, provides and promotes recreational and community services for all segments of the population on Oahu. This unit provides direct recreational services to the public through citywide, district and community programs involving cultural, recreational and other leisure time activities and special events.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	204.90	210.90	212.50	0.00	212.50
Temporary FTE	1.00	1.00	0.50	0.00	0.50
Contract FTE	223.90	224.90	225.30	0.00	225.30
Total	**429.80**	**436.80**	**438.30**	**0.00**	**438.30**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 14,636,929	$ 15,775,716	$ 15,366,583	$ 0	$ 15,366,583
Current Expenses	6,320,842	8,748,157	6,930,114	60,000	6,990,114
Equipment	251,399	116,000	0	0	0
Total	**$ 21,209,170**	**$ 24,639,873**	**$ 22,296,697**	**$ 60,000**	**$ 22,356,697**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 19,061,980	$ 22,021,809	$ 19,768,400	$ 60,000	$ 19,828,400
Hanauma Bay Nature Preserve Fund	1,944,025	2,450,164	2,220,797	0	2,220,797
Special Projects Fund	62,897	0	0	0	0
Federal Grants Fund	140,268	167,900	307,500	0	307,500
Total	**$ 21,209,170**	**$ 24,639,873**	**$ 22,296,697**	**$ 60,000**	**$ 22,356,697**

Grounds Maintenance

Program Description

The Grounds Maintenance activity provides grounds keeping, custodial and maintenance services to all parks and recreation facilities on the island of Oahu.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	453.20	472.20	483.20	1.00	484.20
Temporary FTE	0.80	0.80	0.80	0.00	0.80
Contract FTE	2.00	3.00	3.00	0.00	3.00
Total	**456.00**	**476.00**	**487.00**	**1.00**	**488.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 17,620,887	$ 18,789,842	$ 19,141,436	$ 34,788	$ 19,176,224
Current Expenses	10,898,975	12,464,753	13,699,575	75,000	13,774,575
Equipment	1,335,992	344,000	0	0	0
Total	**$ 29,855,854**	**$ 31,598,595**	**$ 32,841,011**	**$ 109,788**	**$ 32,950,799**

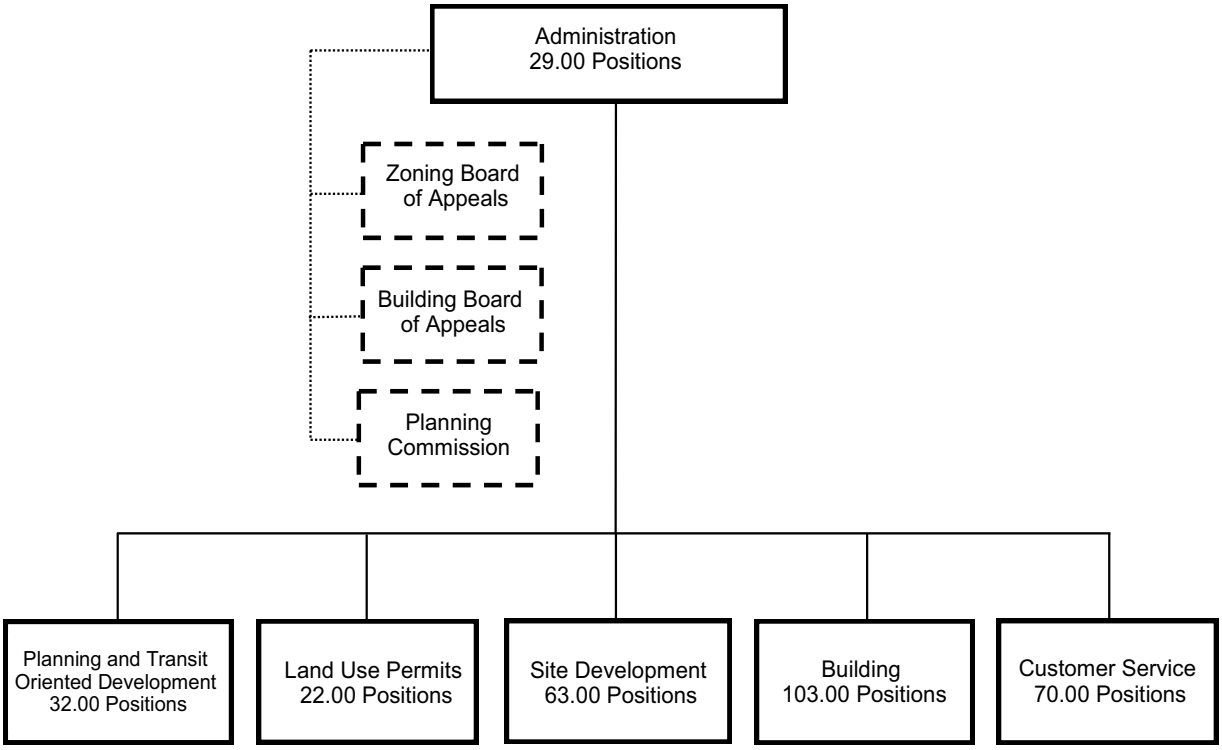
SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 29,352,120	$ 30,352,171	$ 31,640,686	$ 75,000	$ 31,715,686
Hanauma Bay Nature Preserve Fund	503,734	987,204	903,425	34,788	938,213
Patsy T. Mink Central Oahu Regional Park Fund	0	173,420	209,800	0	209,800
Waipio Peninsula Soccer Park Fund	0	85,800	87,100	0	87,100
Total	**$ 29,855,854**	**$ 31,598,595**	**$ 32,841,011**	**$ 109,788**	**$ 32,950,799**

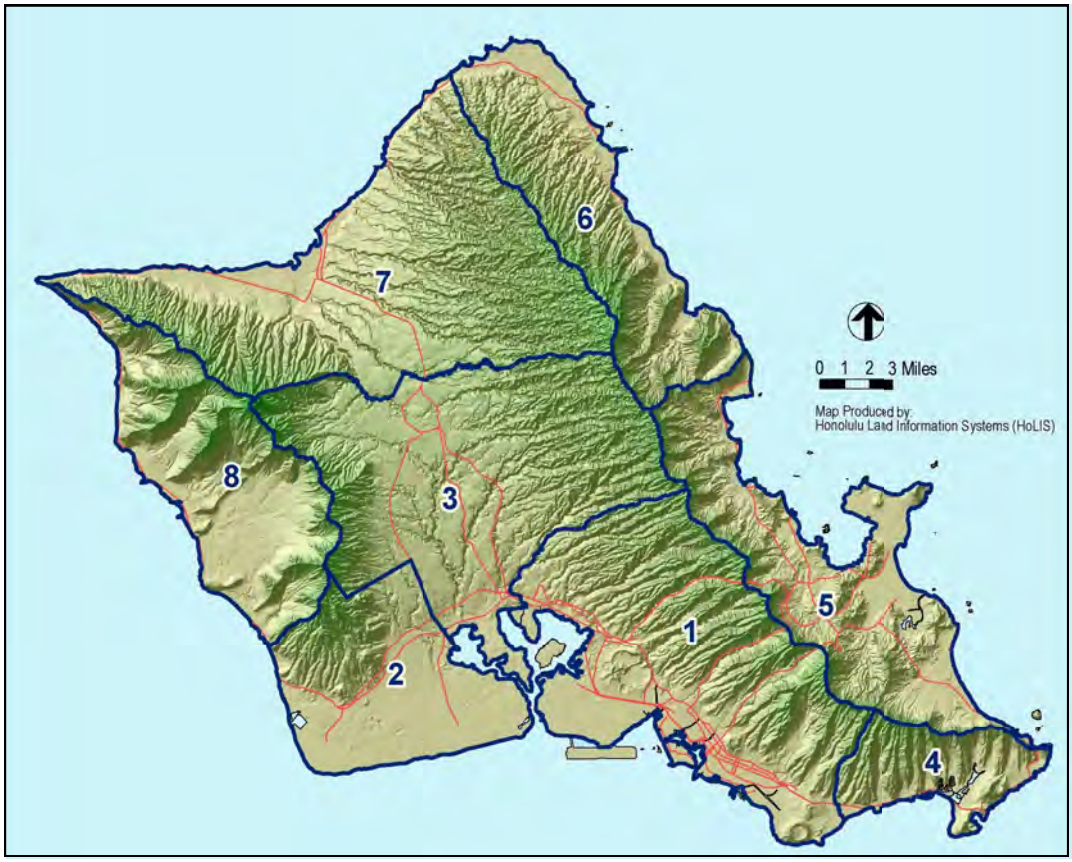
Department of Planning and Permitting

DEPARTMENT OF PLANNING AND PERMITTING (DPP) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



DEPARTMENT OF PLANNING AND PERMITTING
(DPP)
DEVELOPMENT PLAN AREAS



1 PRIMARY URBAN CENTER

2 EWA

3 CENTRAL OAHU

4 EAST HONOLULU

5 KOOLAUPOKO

6 KOOLAULOA

7 NORTH SHORE

8 WAIANAE

Department of Planning and Permitting

Role and Responsibilities

The Department of Planning and Permitting is responsible for the City's long-range and community planning efforts and for the administration and enforcement of various permits required for the development and use of land. It is also responsible for the administration and enforcement of various codes pertaining to the construction of buildings and for the administration and enforcement of various city standards and regulations pertaining to infrastructure requirements.

Spending to Make a Difference

- Transit Oriented Development – Public and private investment in TOD will result in increased private sector development throughout the rail corridor, increasing the affordable and workforce housing supply and property tax revenues. On-going tasks include business and community outreach; finalizing and adopting Neighborhood TOD Plans; leading catalytic project implementation; creating a TOD financial toolkit; coordinating targeted infrastructure investments; assisting in implementing the island-wide affordable housing strategy; collaborating with state and federal agencies; and developing TOD supportive policies and projects.
- Planning – Development of Important Agricultural Lands (IAL) Maps for submittal to City Council and State Land Use Commission for adoption, as required by State Law. Also, the adoption of General Plan Updates and Finalizing Year 2040 population, housing and employment projections.
- Land Use Permits – Updating the Land Use Ordinance to create a new TOD Special District and islandwide requirements for bicycle storage. Revising the Interim Planned Development-Permit to support creative, catalytic redevelopment along the rail corridor. The focus will be on adopting clear and effective regulations that provide robust TOD development.
- Building – Updating the Building Code for building, electrical, plumbing, housing, and energy codes that are required to be updated in this cycle. Staffing is being added to review and inspect building permits for requirements mandated by the City's National Pollutant Discharge Elimination System (NPDES) Permit.
- Customer Service – Develop residential permit procedures within our Permit Issuance branch regarding permit reviews, issuance of Accessory Dwelling Units, along with the implementation of One Time Reviews. Increase the types of permits that can be issued online. Updating and improving e-plan service to applicants.
- Site Development Division – Improving the subdivision dedication process. Also adding staffing to review and inspect trenching and grubbing permits for requirements mandated by the City's National Pollutant Discharge Elimination System (NPDES) Permit.

Budget Highlights

- Slight decrease over FY 2017 due to fewer consultant projects in Planning. Salary and benefit increases primarily due to mandated collective bargaining contract.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	304.00	315.00	321.00	13.00	334.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	4.00	4.00	4.00	0.00	4.00
Total	**308.00**	**319.00**	**325.00**	**13.00**	**338.00**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 3,578,572	$ 4,661,268	$ 5,218,433	$ 176,833	$ 5,395,266
Site Development	3,743,003	3,952,746	3,898,029	34,378	3,932,407
Land Use Permits	1,159,129	1,143,338	1,457,889	0	1,457,889
Planning	2,176,955	4,095,491	2,781,774	0	2,781,774
Customer Service	3,171,073	3,176,252	3,203,617	0	3,203,617
Building	5,594,482	5,695,817	5,481,065	364,768	5,845,833
Total	**$ 19,423,214**	**$ 22,724,912**	**$ 22,040,807**	**$ 575,979**	**$ 22,616,786**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 16,751,165	$ 17,100,472	$ 16,857,067	$ 328,860	$ 17,185,927
Current Expenses	2,672,049	5,624,440	5,183,740	247,119	5,430,859
Equipment	0	0	0	0	0
Total	**$ 19,423,214**	**$ 22,724,912**	**$ 22,040,807**	**$ 575,979**	**$ 22,616,786**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 15,909,581	$ 18,907,571	$ 18,352,823	$ 541,601	$ 18,894,424
Highway Fund	2,510,317	2,590,114	2,632,952	34,378	2,667,330
Sewer Fund	980,597	1,227,227	1,055,032	0	1,055,032
Federal Grants Fund	22,719	0	0	0	0
Total	**$ 19,423,214**	**$ 22,724,912**	**$ 22,040,807**	**$ 575,979**	**$ 22,616,786**

Administration

Program Description

This program plans, directs, and coordinates the activities of the Department of Planning and Permitting (DPP). It provides administrative service activities for the department, including personnel management, budget preparation, and fiscal management. The Honolulu Land Information System (HoLIS), which is part of the administration program, is responsible for the management of the City's Geographic Information System (GIS) and the associated tabular data bases. It oversees the operations that maintain, protect, store and utilize geospatial data in support of citywide programs and projects. HoLIS maintains, edits, and updates the City's multipurpose cadastre and land records base maps. It produces maps and other geo-spatial data products for city departments and programs. HoLIS provides coordination and technical support in the development and design of GIS applications and software programs. It also coordinates GIS data distribution and public access programs.

HoLIS is also responsible for managing and supporting the technical operations of the department's Automated Permit Tracking and Management System (AutoPermits). The AutoPermits program, commonly referred to as POSSE, enhances methods for processing development permits, and effectively identifies the status of permit applications in the review process. This includes services to modify and update permit tracking work flows, to modify application information content, and to generate permit production reports. Integration of scanned documents and the development of the department's internet customer services are also being managed by HoLIS. This past year, the department introduced the new ePlans program to replace or minimize the submittal of paper plans with the permit applications that will allow for the review and approval of the plans electronically. The program has been moving forward and training for staff and users are continuing.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	29.00	29.00	29.00	1.00	30.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**29.00**	**29.00**	**29.00**	**1.00**	**30.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,815,102	$ 1,829,251	$ 1,735,916	$ 23,472	$ 1,759,388
Current Expenses	1,763,470	2,832,017	3,482,517	153,361	3,635,878
Equipment	0	0	0	0	0
Total	**$ 3,578,572**	**$ 4,661,268**	**$ 5,218,433**	**$ 176,833**	**$ 5,395,266**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 3,470,428	$ 4,410,813	$ 5,026,833	$ 176,833	$ 5,203,666
Sewer Fund	108,144	250,455	191,600	0	191,600
Total	**$ 3,578,572**	**$ 4,661,268**	**$ 5,218,433**	**$ 176,833**	**$ 5,395,266**

Site Development

Program Description

The Site Development Division administers and enforces subdivision and grading ordinances, drainage regulations, and the National Flood Insurance Program on Oahu, and sets standards and regulates infrastructure requirements for site development. It also processes applications for subdivisions, reviews construction plans for subdivisions and improvements by private developers within City right-of-ways and easements, and conducts site inspections to ensure compliance with approved plans and City standards. The Division's responsibilities extend to new development of roads, drainage and sewer systems, street lights and signs, traffic signals, and pavement markings. The Division also processes and issues permits for both public and private projects for grading, excavation in City streets, and sewer and storm drain connections, and reviews various land development and building permit applications for adequacy of infrastructure. The Division is tasked with a portion of the City's National Pollutant Discharge Elimination System (NPDES) permit responsibilities.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	59.00	63.00	69.00	0.00	69.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**59.00**	**63.00**	**69.00**	**0.00**	**69.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 3,539,560	$ 3,713,146	$ 3,658,429	$ 0	$ 3,658,429
Current Expenses	203,443	239,600	239,600	34,378	273,978
Equipment	0	0	0	0	0
Total	**$ 3,743,003**	**$ 3,952,746**	**$ 3,898,029**	**$ 34,378**	**$ 3,932,407**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 360,233	$ 385,860	$ 401,645	$ 0	$ 401,645
Highway Fund	2,510,317	2,590,114	2,632,952	34,378	2,667,330
Sewer Fund	872,453	976,772	863,432	0	863,432
Total	**$ 3,743,003**	**$ 3,952,746**	**$ 3,898,029**	**$ 34,378**	**$ 3,932,407**

Land Use Permits

Program Description

The Land Use Permits Division (LUPD) administers the Land Use Ordinance (LUO) and all regulations pertaining to land use within the City and County of Honolulu. It reviews and prepares amendments to the LUO as required, coordinates interpretations of the LUO, and reviews and processes all LUO regulated land use permits. In addition, the division administers the Special Management Area (SMA) and Shoreline Setback Ordinances for the City, and processes all required SMA Permits, shoreline setback variances and permits for minor shoreline structures. It also processes requests for affordable housing exemptions under HRS Chapter 201H-38.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	21.00	21.00	21.00	0.00	21.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**22.00**	**22.00**	**22.00**	**0.00**	**22.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,159,099	$ 1,135,138	$ 1,342,689	$ 0	$ 1,342,689
Current Expenses	30	8,200	115,200	0	115,200
Equipment	0	0	0	0	0
Total	**$ 1,159,129**	**$ 1,143,338**	**$ 1,457,889**	**$ 0**	**$ 1,457,889**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 1,159,129	$ 1,143,338	$ 1,457,889	$ 0	$ 1,457,889
Total	**$ 1,159,129**	**$ 1,143,338**	**$ 1,457,889**	**$ 0**	**$ 1,457,889**

Planning

Program Description

The Planning Division is responsible for the preparation, evaluation and revision of the Oahu General Plan and long-range regional development plans. It processes applications for State land use boundary amendments for parcels equal to or less than 15 acres, and represents the City before the Land Use Commission for amendments larger than 15 acres. It also processes applications for Public Infrastructure Map amendments, zone changes, zoning district boundary amendments, and State Special Use Permits. The division monitors compliance with unilateral agreement conditions associated with zone changes, including affordable housing requirements. In addition, it develops community-based special area plans, prepares an annual report on current status of land use; and provides projections of population, housing, visitor units and employment for City and State land use and infrastructure planning. It provides land use and population planning assistance to the Oahu Metropolitan Planning Organization (OMPO). The division partners with the Census Bureau in revising Census geography for the county and in improving data coverage for national census purposes. The division provides special tabulations of the decennial census data as well as data from the annual American Community Survey to assist with local planning and grant application purposes. It assists infrastructure agencies in the preparation of functional plans consistent with land use plans and adopted population growth benchmark figures.

The Transit Oriented Development (TOD) Division is responsible for guiding the development around the City's proposed rail stations and route that is being built by the Honolulu Authority for Rapid Transportation (HART). TOD is also responsible for working with the City's legacy communities to promote their development consistent with their historical foundation.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	29.00	31.00	31.00	0.00	31.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**30.00**	**32.00**	**32.00**	**0.00**	**32.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,946,587	$ 2,092,806	$ 1,979,089	$ 0	$ 1,979,089
Current Expenses	230,368	2,002,685	802,685	0	802,685
Equipment	0	0	0	0	0
Total	**$ 2,176,955**	**$ 4,095,491**	**$ 2,781,774**	**$ 0**	**$ 2,781,774**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 2,154,236	$ 4,095,491	$ 2,781,774	$ 0	$ 2,781,774
Federal Grants Fund	22,719	0	0	0	0
Total	**$ 2,176,955**	**$ 4,095,491**	**$ 2,781,774**	**$ 0**	**$ 2,781,774**

Customer Service

Program Description

The Customer Service division is responsible for various services and functions that involve "front line" interaction with the public. It operates the consolidated permit counter which is responsible for handling customer inquiries, processing minor permits over the counter, receiving permit applications for review and collecting permit fees. It also operates a consolidated permit records center which maintains the department's various historical and current property and permit records. The Customer Service Division receives and processes all complaints, and inspects to ensure the compliance of existing buildings, structures, vacant lots, and sidewalks for the purpose of eliminating unsafe and substandard conditions, and to administer the civil fine program.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	65.00	68.00	68.00	0.00	68.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	2.00	2.00	0.00	2.00
Total	**67.00**	**70.00**	**70.00**	**0.00**	**70.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 3,043,813	$ 2,989,834	$ 3,017,199	$ 0	$ 3,017,199
Current Expenses	127,260	186,418	186,418	0	186,418
Equipment	0	0	0	0	0
Total	**$ 3,171,073**	**$ 3,176,252**	**$ 3,203,617**	**$ 0**	**$ 3,203,617**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 3,171,073	$ 3,176,252	$ 3,203,617	$ 0	$ 3,203,617
Total	**$ 3,171,073**	**$ 3,176,252**	**$ 3,203,617**	**$ 0**	**$ 3,203,617**

Building

Program Description

The Building Program is responsible for the administration and enforcement of the building, electrical, plumbing, building energy efficiency and housing codes. It reviews permit applications, plans, specifications, and calculations in conjunction with the issuance of building, relocation, and sign permits. The division inspects buildings, structures, sidewalks, and driveways under construction for compliance with approved plans and pertinent codes.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	101.00	103.00	103.00	12.00	115.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**101.00**	**103.00**	**103.00**	**12.00**	**115.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 5,247,004	$ 5,340,297	$ 5,123,745	$ 305,388	$ 5,429,133
Current Expenses	347,478	355,520	357,320	59,380	416,700
Equipment	0	0	0	0	0
Total	**$ 5,594,482**	**$ 5,695,817**	**$ 5,481,065**	**$ 364,768**	**$ 5,845,833**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 5,594,482	$ 5,695,817	$ 5,481,065	$ 364,768	$ 5,845,833
Total	**$ 5,594,482**	**$ 5,695,817**	**$ 5,481,065**	**$ 364,768**	**$ 5,845,833**

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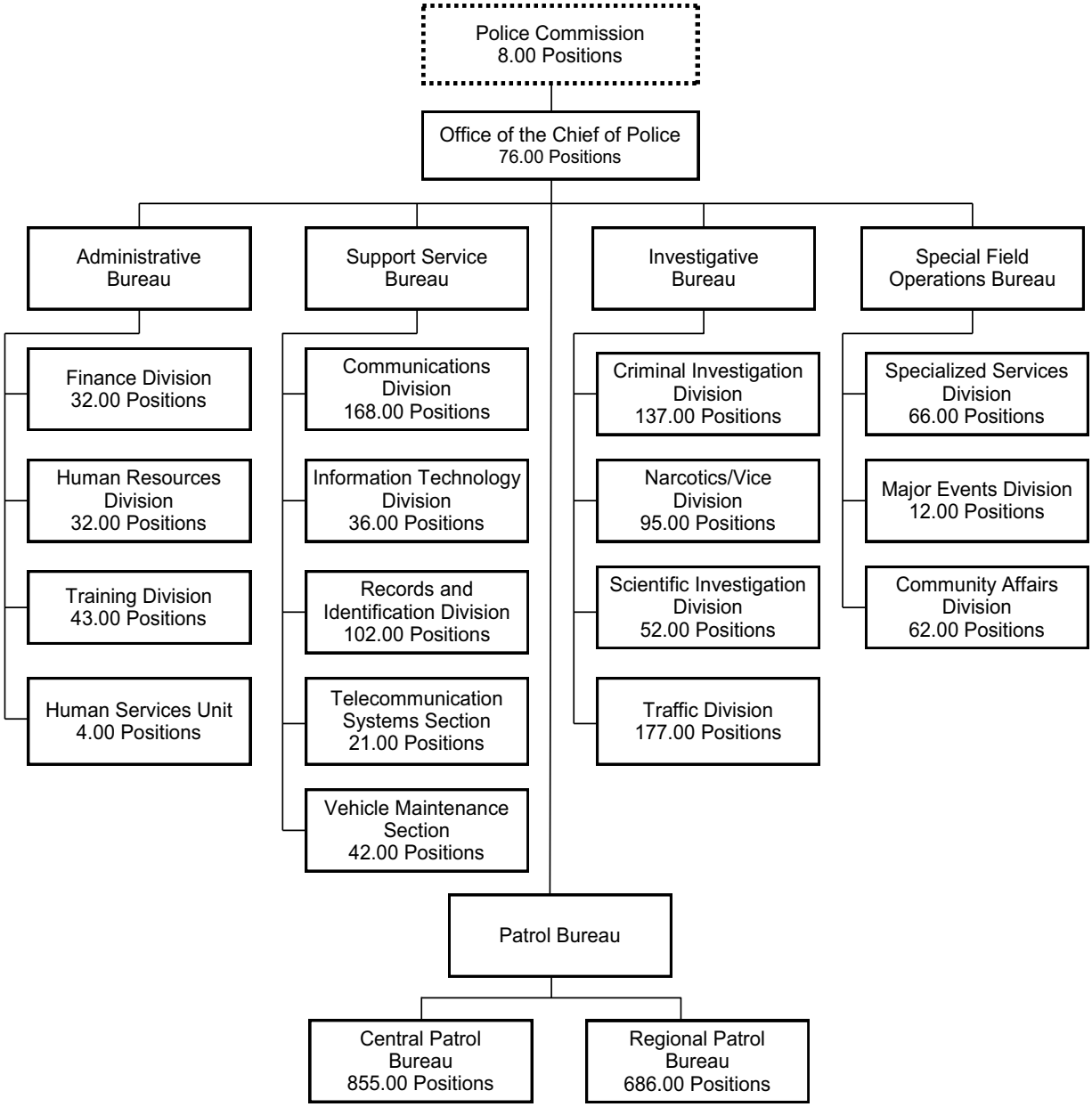
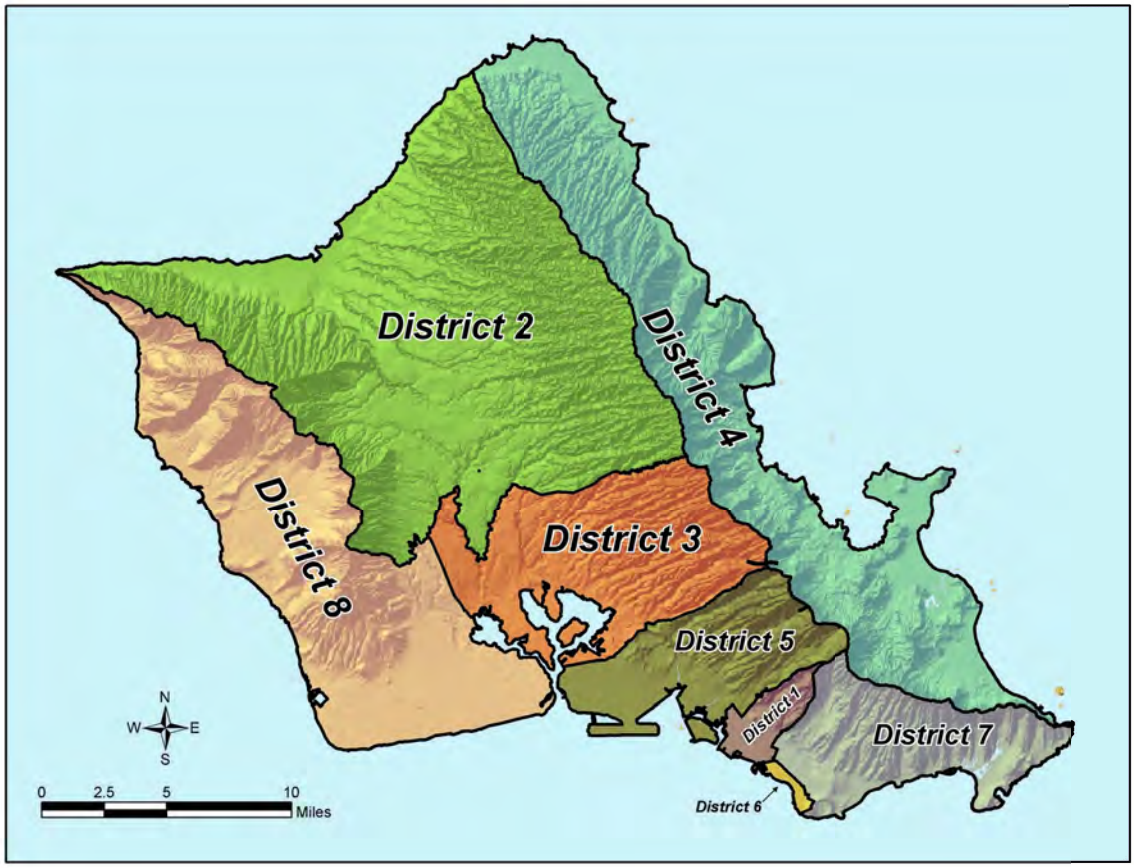
Honolulu Police Department

HONOLULU POLICE DEPARTMENT (HPD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



HONOLULU POLICE DEPARTMENT
(HPD)
PATROL DISTRICTS



	DISTRICT	POPULATION	% OF TOTAL	SQ. MILES	OFFICERS AUTHORIZED	BEATS
1	CENTRAL HONOLULU	84,200	8%	7.6	245	24
2	WAHIAWA	118,700	12%	204	129	13
3	PEARL CITY	169,400	17%	64.8	151	17
4	KANEOHE	138,200	14%	126.9	188	22
5	KALIHI	143,200	14%	39.7	200	23
6	WAIKIKI	26,600	3%	1.3	165	13
7	EAST HONOLULU	161,100	16%	40.4	151	26
8	WAIANAE/KAPOLEI	157,300	16%	114.7	225	20

Honolulu Police Department

Roles and Responsibilities

The Honolulu Police Department is responsible for the preservation of the public peace, prevention of crime, detection and apprehension of law offenders, protection of the rights of persons and property, and enforcement of federal and state laws and city ordinances and regulations.

Spending to Make a Difference

The Honolulu Police Department has identified specific strategic outcomes for the Fiscal Year (FY) 2018. The department's goals are commensurate with Mayor Kirk Caldwell's vision of providing a higher level of customer service to the public. The areas of focus include, but are not limited to:

- Focus on the Reduction of Property Crimes. To enhance the partnership between detectives, crime reduction units, and patrol officers through the active investigation of property crimes. This will include follow-up contact with the victims to possibly obtain additional leads on the case and improve customer service by assuring victims that their case is being investigated. The Crime Analysis Unit of the Criminal Investigation Division (CID) will provide intelligence reports regarding burglary, unauthorized entry into a motor vehicle, and theft incidents. Emphasis will be placed on Burglary in the first degree offenses due to the invasive nature of these cases.
- Traffic Safety Initiatives. Each patrol district and the Traffic Division will participate in the "Take 30 for Traffic" program, concentrating on impaired driving, speeding, hazardous movements, mobile electronic device, motorcycle and moped, seat belt, and pedestrian violations. All employees will participate in the "Arrive Alive!" campaign. Road closure times when investigating fatal motor vehicle collisions will be reduced.
- Executive Management Training and Review. Train upper management on administrative responsibilities and duties, leadership and management principles, and current law enforcement issues. In-service presentations will be given during the Commanders' Meetings.
- Fiscally Responsible Use of Overtime. Commanders will evaluate current practices on how overtime hours are being expended. The categories with the highest percentages of overtime usage will be recognized, and changes to the current practices will be implemented to show a significant reduction. The recording and reporting of overtime will be done regularly to identify focus areas.
- Develop and Implement Projects to Support Honolulu's Age-Friendly City Initiative. This includes Aloha No Na Kupuna, which promotes senior safety and celebrates the spirit of giving in the lives of seniors who have been affected by or are at risk of abuse, neglect, or financial hardship. The program is designed to bring together valuable resources from throughout the community and provide our senior citizens with safety and crime prevention information. Aloha No Na Kupuna reflects the generous spirit of all those who contribute to this event as well as the gentle, caring spirit of those we serve and protect with Aloha.
- "Coffee with a Cop". "Coffee with a Cop" is a national initiative supported by the U.S. Department of Justice's Office of Community Oriented Policing Services. The HPD hosted its first event in 2016. Coffee with a Cop brings police officers and the community members together (over a cup of coffee) to discuss potential issues and problem areas, learn more about law enforcement initiatives, and view the public's perception of the department. During theses events, citizens are encouraged to bring up their concerns and converse with officers in an open and informal setting.

Budget Highlights

- The FY 2018 budget reflects a substantial increase over FY 2017 due to mandated collective bargaining contract terms and the projected implementation of the body worn camera project.
- Salary expenses for three (3) Criminalist I, SR-20, positions to meet requirements from Act 207, Relating to Sexual Assault that require the processing of all sexual assault DNA kits.
- Salary expenses for two (2) Police Documents Clerk, SR-11, positions were requested to process increased request due to Uniform Information Practices Act.
- Two (2) Research Analyst I, SR-20, positions were added to expand their duties to include applying criminal analysis techniques to prepare, generate, and update analytical reports.
- One (1) Metropolitan Police Officer II was reactivated to assist the Department of Facility Maintenance enforce the City's Stored Property and Sidewalk Nuisance Ordinance.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	2,630.00	2,642.00	2,643.00	7.00	2,650.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	64.00	64.00	59.00	0.00	59.00
Total	**2,694.00**	**2,706.00**	**2,702.00**	**7.00**	**2,709.00**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Police Commission	$ 511,597	$ 576,418	$ 588,918	$ 0	$ 588,918
Office of the Chief of Police	7,365,201	7,553,439	7,909,707	60,936	7,970,643
Patrol	143,114,950	150,785,146	156,055,383	0	156,055,383
Special Field Operations	13,631,329	14,066,418	14,683,453	0	14,683,453
Investigations	38,318,486	42,174,188	41,475,664	140,796	41,616,460
Support Services	29,615,632	35,235,701	32,966,825	1,000,000	33,966,825
Administrative Services	23,009,468	25,091,089	26,518,296	0	26,518,296
HPD Grants	6,752,904	0	0	0	0
Total	**$ 262,319,567**	**$ 275,482,399**	**$ 280,198,246**	**$ 1,201,732**	**$ 281,399,978**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 224,143,375	$ 235,137,321	$ 242,027,819	$ 201,732	$ 242,229,551
Current Expenses	37,094,112	40,325,078	37,820,427	1,000,000	38,820,427
Equipment	1,082,080	20,000	350,000	0	350,000
Total	**$ 262,319,567**	**$ 275,482,399**	**$ 280,198,246**	**$ 1,201,732**	**$ 281,399,978**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 227,201,510	$ 244,122,523	$ 253,373,619	$ 1,201,732	$ 254,575,351
Highway Fund	28,365,153	31,359,876	26,824,627	0	26,824,627
Special Projects Fund	1,529,361	0	0	0	0
Federal Grants Fund	5,223,543	0	0	0	0
Total	**$ 262,319,567**	**$ 275,482,399**	**$ 280,198,246**	**$ 1,201,732**	**$ 281,399,978**

Police Commission

Program Description

The Honolulu Police Commission appoints and may remove the Chief of Police; reviews the departmental budget and makes recommendations to the Mayor; submits an annual report to the Mayor and the City Council; receives, considers, and investigates charges brought by the public against the department or any of its members, and reports its findings to the Chief of Police; and reviews requests for legal counsel for police officers.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**8.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 403,215	$ 444,868	$ 458,213	$ 0	$ 458,213
Current Expenses	108,382	131,550	130,705	0	130,705
Equipment	0	0	0	0	0
Total	**$ 511,597**	**$ 576,418**	**$ 588,918**	**$ 0**	**$ 588,918**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 511,597	$ 576,418	$ 588,918	$ 0	$ 588,918
Total	**$ 511,597**	**$ 576,418**	**$ 588,918**	**$ 0**	**$ 588,918**

Office of the Chief of Police

Program Description

The Office of the Chief of Police provides the overall administration of the Honolulu Police Department. It is responsible for the control, management and direction of its officers and civilian employees. It ensures that the department's operations are directed toward the preservation of the public peace, prevention of crime, detection and arrest of offenders of the law, protection of the rights of persons and property, and the enforcement of all state laws and city ordinances.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	76.00	76.00	76.00	2.00	78.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**76.00**	**76.00**	**76.00**	**2.00**	**78.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 6,833,961	$ 6,993,589	$ 7,291,128	$ 60,936	$ 7,352,064
Current Expenses	531,240	559,850	618,579	0	618,579
Equipment	0	0	0	0	0
Total	**$ 7,365,201**	**$ 7,553,439**	**$ 7,909,707**	**$ 60,936**	**$ 7,970,643**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 7,365,201	$ 7,553,439	$ 7,909,707	$ 60,936	$ 7,970,643
Total	**$ 7,365,201**	**$ 7,553,439**	**$ 7,909,707**	**$ 60,936**	**$ 7,970,643**

Patrol

Program Description

The Patrol Bureau plans, directs and coordinates the operations of all field uniformed police units. The Patrol Bureau is responsible for all operations related to the prevention of crime, enforcement of the laws of the State of Hawaii and City and County of Honolulu, and the apprehension and custody of violators.

The Central Receiving Division (CRD) provides support for the patrol and investigative units through efficient processing, custodial care, and security for all persons arrested in Central and East Honolulu. The division also provides custodial care and processing for those arrestees from the regional patrol divisions who are under investigation or unable to make bail. The CRD provides for the transportation of custodial arrestees to the Honolulu District Court, Circuit Court, Family Court and the various detention facilities in Honolulu.

The CRD is also responsible for the security of the Alapai police headquarters building. This includes monitoring of all closed circuit cameras and responding to all alarms within the building, as well as screening all building visitors and coordinating their visits.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	1,512.00	1,518.00	1,519.00	0.00	1,519.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	23.00	23.00	23.00	0.00	23.00
Total	**1,535.00**	**1,541.00**	**1,542.00**	**0.00**	**1,542.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 133,169,542	$ 140,147,822	$ 145,357,625	$ 0	$ 145,357,625
Current Expenses	9,615,388	10,637,324	10,667,758	0	10,667,758
Equipment	330,020	0	30,000	0	30,000
Total	**$ 143,114,950**	**$ 150,785,146**	**$ 156,055,383**	**$ 0**	**$ 156,055,383**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 126,020,186	$ 132,071,382	$ 141,604,853	$ 0	$ 141,604,853
Highway Fund	17,094,764	18,713,764	14,450,530	0	14,450,530
Total	**$ 143,114,950**	**$ 150,785,146**	**$ 156,055,383**	**$ 0**	**$ 156,055,383**

Special Field Operations

Program Description

The Special Field Operations Bureau is comprised of the Specialized Services, Community Affairs, and Major Events Divisions and the Legislative Liaison Office.

The Specialized Services Division (SSD) is responsible for providing a coordinated tactical response to exceptionally hazardous situations such as barricaded suspects, hostage taking, and active-shooter incidents. Additional duties include dignitary and witness protection, high-risk warrant and restraining order service, fugitive searches, violent offender apprehension, operating the bomb detail, and helicopter and canine services.

The mission of the Community Affairs Division (CAD) is to reduce unlawful activities by juvenile offenders through prevention, intervention and education programs. It is the liaison between HPD, Hawaii State Judiciary's Family Court, the State Department of Health's Alcohol and Drug Abuse Division, the City's Department of Community Services' Oahu Workforce Investment Board Youth Council, and the Coalition for a Tobacco Free Hawaii. This Division also runs the Drug Abuse Resistance Education (DARE) and the Police Activities League (PAL) programs.

The Major Events Division (MED) is responsible for preparing the department to prevent, respond to, and recover from acts or potential acts of terrorism or other hazardous events. Other duties include command or support at major events; interagency communications; coordination of threat assessments to critical infrastructure sites; and intelligence gathering, evaluation, and dissemination as appropriate.

The Legislative Liaison Office (LLO) is concerned with legislative matters at all levels of government, in particular, matters concerning the Hawaii State Legislature and Honolulu City Council. The LLO reviews and determines if there is a departmental interest in proposed legislation and resolutions that are introduced in the legislature and council. If the proposed legislation and resolutions are deemed viable, it is referred to the appropriate element concerned for information and action.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	137.00	140.00	139.00	0.00	139.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**137.00**	**140.00**	**139.00**	**0.00**	**139.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 12,096,045	$ 12,314,131	$ 12,969,767	$ 0	$ 12,969,767
Current Expenses	1,535,284	1,732,287	1,713,686	0	1,713,686
Equipment	0	20,000	0	0	0
Total	**$ 13,631,329**	**$ 14,066,418**	**$ 14,683,453**	**$ 0**	**$ 14,683,453**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 13,631,329	$ 14,066,418	$ 14,683,453	$ 0	$ 14,683,453
Total	**$ 13,631,329**	**$ 14,066,418**	**$ 14,683,453**	**$ 0**	**$ 14,683,453**

Investigations

Program Description

The Investigative Bureau includes the Criminal Investigation, Narcotics/Vice, and Traffic Divisions and the Scientific Investigation Section.

The Criminal Investigation Division (CID) investigates cases involving murder, robbery, sexual assault, assault, domestic violence and child abuse, financial fraud and forgery, auto theft, and white collar crimes. The division increases community involvement through programs such as CrimeStoppers and the Business Police Academy, and fosters partnerships with other law enforcement agencies.

The Narcotics/Vice Division (NVD) enforces the laws relating to gambling, prostitution, pornography, intoxicants, and narcotics. Programs include marijuana eradication, seizure of the assets of major drug dealers, efforts to close and disrupt illegal gambling operations, addressing complaints of prostitution and narcotics violations, and investigating money laundering schemes and computer crimes against children.

The Scientific Investigation Section (SIS) operates the only full-service forensic laboratory in the State of Hawaii and provides services to Maui, Kauai and Hawaii and other city, state, federal and external jurisdictional law enforcement agencies. The SIS includes units in forensic biology, drug analysis, trace evidence, firearms and toolmark identification, questioned documents, crime scene response, facial reconstruction, composite drawings, and digital image processing. Accreditation has become nationally recognized as the standard for all forensic laboratories. To date, the Forensic Biology, Drug Analysis, Firearm and Toolmark, Questioned Documents and Trace Evidence Units in SIS have been accredited.

The Traffic Division is responsible for promoting the safe and efficient movement of traffic on the public roadways through educational programs, traffic management, and enforcement of traffic laws; investigating death and critical injury collisions and felony traffic crimes; and overseeing the investigation and completion of Category A traffic collision cases. The Traffic Division provides highway traffic management through visible presence to deter traffic violations and prompt response to address traffic problems as they occur.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	418.00	421.00	421.00	5.00	426.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	40.00	40.00	35.00	0.00	35.00
Total	**458.00**	**461.00**	**456.00**	**5.00**	**461.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 35,083,425	$ 38,169,498	$ 37,741,717	$ 140,796	$ 37,882,513
Current Expenses	3,235,061	4,004,690	3,713,947	0	3,713,947
Equipment	0	0	20,000	0	20,000
Total	**$ 38,318,486**	**$ 42,174,188**	**$ 41,475,664**	**$ 140,796**	**$ 41,616,460**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 27,048,097	$ 29,528,076	$ 29,101,567	$ 140,796	$ 29,242,363
Highway Fund	11,270,389	12,646,112	12,374,097	0	12,374,097
Total	**$ 38,318,486**	**$ 42,174,188**	**$ 41,475,664**	**$ 140,796**	**$ 41,616,460**

Support Services

Program Description

The Support Services Bureau is responsible for functions that support the HPD's overall operations and assist with the daily functions of the department. The bureau consists of the Communications, Records and Identification, and Information Technology Divisions, and Telecommunications Systems and Vehicle Maintenance Sections.

The Communications Division is the largest Public Safety Answering Point (PSAP) in the State of Hawaii and serves as the PSAP for all 9-1-1 calls placed in the City and County of Honolulu. The division also serves as the Oahu Warning Point and the alternate Hawaii State Warning Point for civil defense emergencies.

The Records and Identification Division provides a variety of functions that include centralized recordkeeping, fingerprint identification and comparisons, criminal history checks, evidence storage and disposal, firearms permit applications and registrations, legislative testimony, control and service of legal documents, sex offender registration, alarm registration, and tracking and billing of false alarms.

The Information Technology Division (ITD) provides primary information technology and research and statistical services for the department and other law enforcement agencies and supports all police operations during times of emergency and disaster.

The Telecommunications Systems Section (TSS) is responsible for the support for the City's public safety digital voice and digital microwave communication systems infrastructure. The TSS is also responsible for the maintenance of the police mobile and portable radios, emergency blue lights, and electronic sirens in the officers' subsidized and departmental fleet vehicles.

The Vehicle Maintenance Section (VMS) is responsible for the repair and maintenance of the department's fleet of police vehicles as well as motorcycles, support vehicles, trailers, and off-road gear. The section also includes a dispatch section and a service station that runs 24 hours a day, 7 days a week. The VMS has repair facilities located at the Alapai headquarters and the Police Training Academy in Waipahu.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	369.00	369.00	370.00	0.00	370.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**369.00**	**369.00**	**370.00**	**0.00**	**370.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 19,344,746	$ 20,146,560	$ 20,375,492	$ 0	$ 20,375,492
Current Expenses	10,113,601	15,089,141	12,291,333	1,000,000	13,291,333
Equipment	157,285	0	300,000	0	300,000
Total	**$ 29,615,632**	**$ 35,235,701**	**$ 32,966,825**	**$ 1,000,000**	**$ 33,966,825**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 29,615,632	$ 35,235,701	$ 32,966,825	$ 1,000,000	$ 33,966,825
Total	**$ 29,615,632**	**$ 35,235,701**	**$ 32,966,825**	**$ 1,000,000**	**$ 33,966,825**

Administrative Services

Program Description

The Administrative Bureau consists of the Finance, Human Resources, and Training Divisions, and the Human Services Unit.

The Finance Division is responsible for the overall management and administration of the department's fiscal program. Primary responsibilities include the processing of all cash receipts and disbursements, budget and special project funds, and payroll and deductions. The division also administers, coordinates, develops, manages, and monitors approximately 38 federal and state grant awards totaling $12 million. The grants focus on reducing crime, drug and gambling enforcement, predictive policing, traffic safety, domestic violence, community policing strategies, and forensic laboratory enhancement.

The Human Resources Division is responsible for the administration of all personnel matters within the Honolulu Police Department, working in conjunction with the city's Department of Human Resources. The staff is responsible for the entire employee hiring process, personnel transfers and promotions, labor relations and Equal Employment Opportunity related issues, the coordination of the drug screening program, and the maintenance of the department's official personnel records.

The Training Division maintains and conducts a full-scale training program with modern police methods and practices. It focuses on three main areas: recruit training, annual recall training, and specialized training for officers in units requiring specific skills, and serves as one of the primary training centers for law enforcement in the State of Hawaii. The division also maintains a training academy with multi-purpose classroom facilities, a gymnasium, outdoor training areas, buildings for training and simulations, driving and shooting simulators, and a canine facility.

The Human Services Unit (HSU) provides assessment, intervention, operational support and consultative services to the department and its employees. The HSU's major function is to conduct pre-conditional offer of employment screenings, non-medical suitability screenings and post offer psychological evaluations of all applicants considered for employment as a metropolitan police officer recruit or dispatchers.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	110.00	110.00	110.00	0.00	110.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**111.00**	**111.00**	**111.00**	**0.00**	**111.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 15,338,896	$ 16,920,853	$ 17,833,877	$ 0	$ 17,833,877
Current Expenses	7,525,058	8,170,236	8,684,419	0	8,684,419
Equipment	145,514	0	0	0	0
Total	**$ 23,009,468**	**$ 25,091,089**	**$ 26,518,296**	**$ 0**	**$ 26,518,296**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 23,009,468	$ 25,091,089	$ 26,518,296	$ 0	$ 26,518,296
Total	**$ 23,009,468**	**$ 25,091,089**	**$ 26,518,296**	**$ 0**	**$ 26,518,296**

HPD Grants

Program Description

This activity provides an accounting for all federal and state grants received and expended by the department to supplement city funds in the accomplishment of the department's mission.

It administers, coordinates, develops, manages, and monitors approximately 38 federal and state grant awards totaling $12 million. The grants focus on reducing crime, drug and gambling enforcement, predictive policing, traffic safety, domestic violence, community policing strategies, and forensic laboratory enhancement.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,873,545	$ 0	$ 0	$ 0	$ 0
Current Expenses	4,430,098	0	0	0	0
Equipment	449,261	0	0	0	0
Total	**$ 6,752,904**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Special Projects Fund	$ 1,529,361	$ 0	$ 0	$ 0	$ 0
Federal Grants Fund	5,223,543	0	0	0	0
Total	**$ 6,752,904**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

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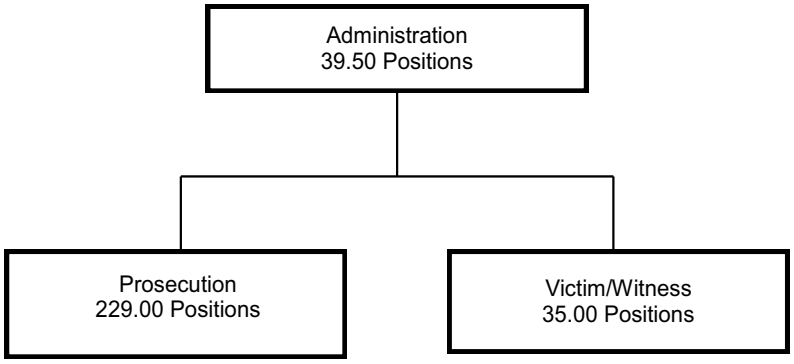
Department of the Prosecuting Attorney

DEPARTMENT OF THE PROSECUTING ATTORNEY (PAT) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



Department of the Prosecuting Attorney

Roles and Responsibilities

Represents the people in criminal proceedings in district, family and circuit courts. Handles appeals and other matters heard by the Hawaii Intermediate Court of Appeals and Hawaii Supreme Court. Presents cases to the Oahu grand jury. To promote and ensure public safety and order through effective, efficient and just prosecution.

Spending to Make a Difference

- Honolulu Family Justice Center. Provides comprehensive services and long-term transitional housing for victims of domestic violence and sex assault. The housing component – the first of its kind in the state – will help victims break away from abusers, halt the cycle of violence and regain independence.
- Prosecutor by Karpel (PbK). Browser-based case management stores all events in a single database and can cross-reference a defendant's entire criminal history in a single search. PbK also allows deputy prosecutors to review their cases from laptops in court via the internet rather than having to transport bulky paper files.

Budget Highlights

- Moderate salary increase over FY 17 primarily due to mandated collective bargaining contract terms and Deputy Prosecuting Attorney merit raise increases.
- The FY18 salary budget includes an additional $326,545 in funding for Deputy Prosecuting Attorney merit raises, to allow the agency to recruit and retain highly-skilled and experienced attorneys.
- Significant current expense decrease from FY17 primarily due to the elimination of non-recurring costs budgeted in FY17.
- The current expense budget includes funding for the PbK Case Management System multi-year contract to cover installation, annual support services and software license costs.
- The departmental budget also include funding to operate and maintain the Honolulu Family Justice Center.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	260.00	261.00	260.00	0.00	260.00
Temporary FTE	29.00	29.00	29.00	0.00	29.00
Contract FTE	14.00	13.50	14.50	0.00	14.50
Total	**303.00**	**303.50**	**303.50**	**0.00**	**303.50**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 6,078,032	$ 7,174,541	$ 6,423,098	$ 0	$ 6,423,098
Prosecution	13,011,777	14,865,468	14,526,242	0	14,526,242
Victim/Witness Assistance	2,508,761	2,267,394	2,095,204	0	2,095,204
Total	**$ 21,598,570**	**$ 24,307,403**	**$ 23,044,544**	**$ 0**	**$ 23,044,544**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 16,315,512	$ 18,116,274	$ 17,900,816	$ 0	$ 17,900,816
Current Expenses	5,078,111	6,191,129	5,143,728	0	5,143,728
Equipment	204,947	0	0	0	0
Total	**$ 21,598,570**	**$ 24,307,403**	**$ 23,044,544**	**$ 0**	**$ 23,044,544**

Department of the Prosecuting Attorney

SOURCE OF FUNDS	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 19,230,796	$ 20,556,033	$ 19,981,743	$ 0	$ 19,981,743
Special Projects Fund	1,017,574	2,802,368	2,263,691	0	2,263,691
Federal Grants Fund	1,350,200	949,002	799,110	0	799,110
Total	**$ 21,598,570**	**$ 24,307,403**	**$ 23,044,544**	**$ 0**	**$ 23,044,544**

Administration

Program Description

Directs all criminal prosecution and operations of the department. Establishes policies and priority programs aimed at enhancing public safety. Champions victims' rights. Engages and informs community about initiatives.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	22.00	23.00	22.00	0.00	22.00
Temporary FTE	3.00	3.00	3.00	0.00	3.00
Contract FTE	12.00	13.50	14.50	0.00	14.50
Total	**37.00**	**39.50**	**39.50**	**0.00**	**39.50**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,944,351	$ 2,126,609	$ 2,253,785	$ 0	$ 2,253,785
Current Expenses	3,928,734	5,047,932	4,169,313	0	4,169,313
Equipment	204,947	0	0	0	0
Total	**$ 6,078,032**	**$ 7,174,541**	**$ 6,423,098**	**$ 0**	**$ 6,423,098**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 6,078,032	$ 7,174,541	$ 6,423,098	$ 0	$ 6,423,098
Total	**$ 6,078,032**	**$ 7,174,541**	**$ 6,423,098**	**$ 0**	**$ 6,423,098**

Prosecution

Program Description
Investigates and prosecutes violations of statutes, ordinances, and regulations within the City and County of Honolulu for which there are criminal sanctions.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	209.00	209.00	209.00	0.00	209.00
Temporary FTE	15.00	20.00	20.00	0.00	20.00
Contract FTE	1.00	0.00	0.00	0.00	0.00
Total	**225.00**	**229.00**	**229.00**	**0.00**	**229.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 12,639,287	$ 14,107,095	$ 13,931,434	$ 0	$ 13,931,434
Current Expenses	372,490	758,373	594,808	0	594,808
Equipment	0	0	0	0	0
Total	**$ 13,011,777**	**$ 14,865,468**	**$ 14,526,242**	**$ 0**	**$ 14,526,242**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 12,161,926	$ 12,376,980	$ 12,656,608	$ 0	$ 12,656,608
Special Projects Fund	588,024	1,931,814	1,473,250	0	1,473,250
Federal Grants Fund	261,827	556,674	396,384	0	396,384
Total	**$ 13,011,777**	**$ 14,865,468**	**$ 14,526,242**	**$ 0**	**$ 14,526,242**

Victim/Witness Assistance

Program Description

Provides support services for crime victims and witnesses, with emphasis on victims of violent crimes. Counselors assist victims and witnesses in obtaining help from social service agencies, help guide them through the criminal justice system, and serve as liaisons with deputy prosecutors.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	29.00	29.00	29.00	0.00	29.00
Temporary FTE	11.00	6.00	6.00	0.00	6.00
Contract FTE	1.00	0.00	0.00	0.00	0.00
Total	**41.00**	**35.00**	**35.00**	**0.00**	**35.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,731,874	$ 1,882,570	$ 1,715,597	$ 0	$ 1,715,597
Current Expenses	776,887	384,824	379,607	0	379,607
Equipment	0	0	0	0	0
Total	**$ 2,508,761**	**$ 2,267,394**	**$ 2,095,204**	**$ 0**	**$ 2,095,204**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 990,838	$ 1,004,512	$ 902,037	$ 0	$ 902,037
Special Projects Fund	429,550	870,554	790,441	0	790,441
Federal Grants Fund	1,088,373	392,328	402,726	0	402,726
Total	**$ 2,508,761**	**$ 2,267,394**	**$ 2,095,204**	**$ 0**	**$ 2,095,204**

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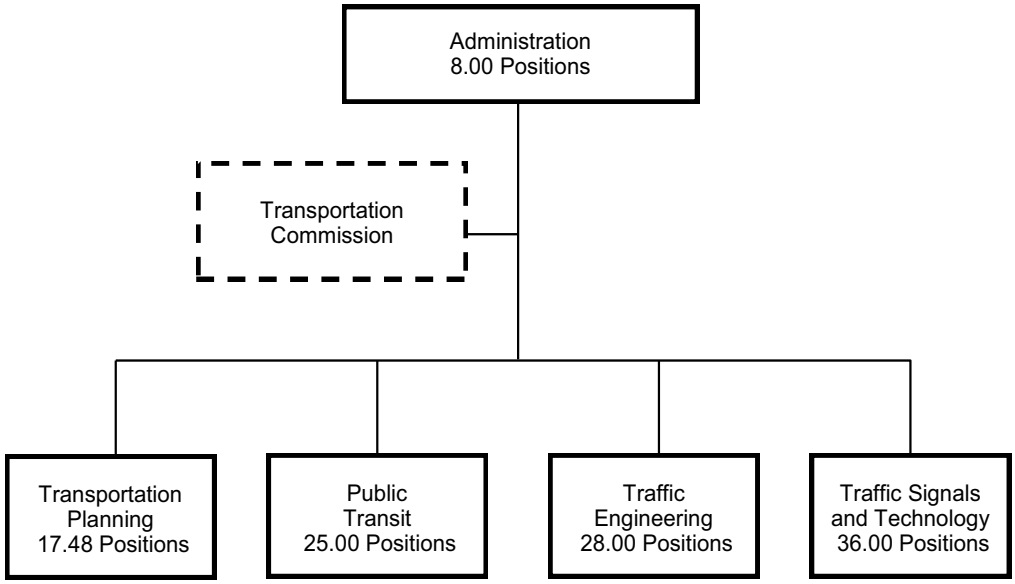
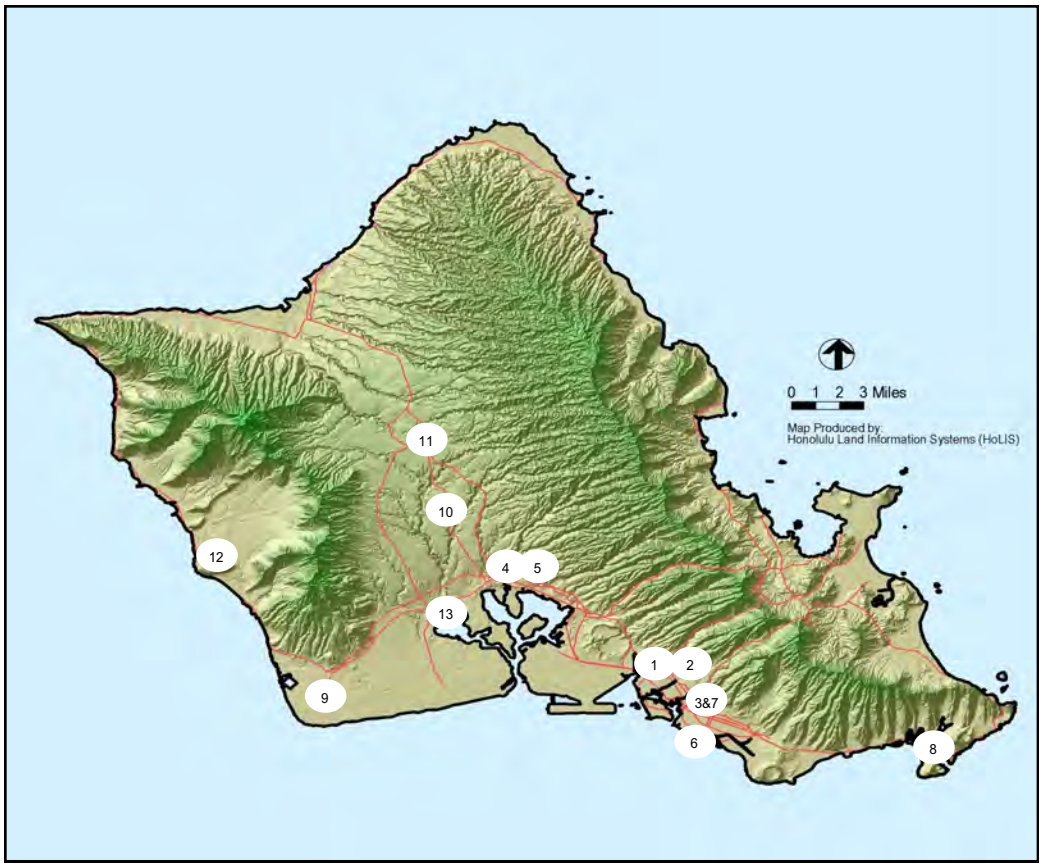
Department of Transportation Services

DEPARTMENT OF TRANSPORTATION SERVICES (DTS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2017.



DEPARTMENT OF TRANSPORTATION SERVICES
(DTS)
MAJOR TRANSPORTATION FACILITIES



1 MIDDLE STREET TRANSIT CENTER AND KALIHI-PALAMA BUS FACILITY
2 TRAFFIC CONTROL CENTER
3 JOINT TRAFFIC MANAGEMENT CENTER PARKING GARAGE
4 TRAFFIC SIGNAL FIELD OPERATION BRANCH
5 PEARL CITY BUS FACILITY
6 ALA MOANA CENTER BUS STOPS
7 ALAPAI TRANSIT CENTER
8 HAWAII KAI TRANSIT CENTER
9 KAPOLEI TRANSIT CENTER
10 MILILANI TRANSIT CENTER
11 WAHIAWA TRANSIT CENTER
12 WAIANAE TRANSIT CENTER
13 WAIPAHU TRANSIT CENTER

Department of Transportation Services

Roles and Responsibilities

The Department of Transportation Services (DTS) plans, operates and maintains the City and County of Honolulu multi-modal transportation systems including, but not limited to: transit, roadway and bikeway systems. DTS facilitates the movement of people and goods within the City and County of Honolulu, and responsibilities concern not only roadways, but public transit systems, inter-modal/multi-modal connections with rail, bicycle and pedestrian systems, traffic control facilities and systems, traffic signals, parking meters, traffic engineering of roadways and intersections, rules and regulations of City-owned streets, design of Complete Streets and the design and construction of transportation and transit facilities. The department prioritizes the safe and efficient movement of vehicles, bicycles, pedestrians and other modes of transportation through the City's transportation infrastructure. It oversees the provision of public transit on Oahu through its contract with the Oahu Transit Service (OTS), the operator of TheBus and TheHandi-Van. DTS also coordinates with the Honolulu Authority for Rapid Transportation (HART) and Department of Planning and Permitting in the implementation of the fixed rail system, transit-oriented development (TOD) and multi-modal connections with rail. DTS provides a venue for interaction between other governmental agencies and the public on transportation and transit issues concerning the City and County of Honolulu. Additionally, the department anticipates and plans for the future integrated bus, rail, and paratransit transportation and transit needs of the City and County of Honolulu as indicated by Charter Proposal #4.

Spending to Make a Difference

- Bus-Rail Integration and TOD. Continue planning and implementation of access-related and TOD-supportive projects to create a seamless multi-modal transportation system that supports vibrant neighborhoods, expands housing options, and boosts economic development near transit.
- Electronic Multimodal Fare Collection System. Plan and coordinate proposal for electronic transit fare collection system for TheBus to support intermodal connection with rail and other modes such as parking and bike share.
- Bicycle Infrastructure. Install sharrows, bike lanes and protected bike lanes on City streets, as stand-alone contracted projects or in conjunction with the City's road repaving program.
- Bike Share. Partner with the State of Hawaii and private interests to implement Bikeshare Hawaii as a short-trip transportation alternative for Oahu residents and tourists and as a first mile, last mile for rail.
- Complete Streets. Continue to implement the City's Complete Streets Ordinance as it relates to DTS by updating plans, policies and programs, and by designing and installing certain projects in accordance with said ordinance. Establish a Complete Streets Administrator to coordinate efforts between DDC, DTS, DFM, and DPP to install pedestrian, bicycle and traffic calming improvements with pavement rehabilitation or resurfacing projects. Initiate an update to the 2012 O`ahu Bike Plans to be used by the Complete Streets Team, with the goal of creating a robust bike network while adding protected bike lanes, a new type of bike facility.
- Joint Traffic Management Center. Construct the Joint Traffic Management Center, a facility that will provide comprehensive and coordinated transportation management by co-locating City transportation functions (active traffic management), transit monitoring systems (rail and TheBus), emergency response agencies (police, fire and emergency services) and state transportation elements Hawaii Department of Transportation (HDOT).
- Traffic Cameras. Continue to expand the City's traffic camera program geographically with the goal of achieving island-wide coverage thereby increasing the effectiveness of the existing DTS Traffic Management Center.
- Congestion Management. Contractor to provide proof of concept for an adaptive traffic signal system for a selective corridor. Duties will include traffic management, coordination and planning, training on programming of controller, and to optimize traffic signal timing to reduce traffic congestion, volume and pollution island wide. As the rail transit system construction moves toward the City Center, effects on traffic congestion will become acute for the Honolulu business district.
- Vanpool Program. The program will involve monetary subsidies intended to significantly grow vanpool ridership as a viable public transportation mode. The program will be funded by a State grant. The program is targeted to create 150 vanpools and provide subsidy support for approximately 1,100 - 2,250 customers.
- Age-Friendly City Initiative. Develop and implement projects to support Honolulu's Age-Friendly City Initiative.

Budget Highlights

- Flat over FY17 due to continued focus on core services. Department will continue to focus on filling vacancies to meet staffing needs in FY18.
- The DTS Administration budget includes funding for a consultant to assist with accessing and monitoring federal funding sources and meeting grant compliance requirements of the funding agency.
- The DTS Administration budget also includes $340,000 in general funds for National Pollutant Discharge Elimination System (NPDES) for third party construction Best Management Practice inspections.
- The Transportation Planning Program budget includes approximately $350,000 to address deferred maintenance of some of the City's aging parking structures and off street lots and to cover emergency safety repairs to off street parking lots.

- The proposed budget reflects the activation of one (1) permanent position to provide an Administrator position to address the Complete Streets projects and other priority DTS projects.
- The Public Transit program budget includes $254.6 million in funding for contractual services for the operation of the City's bus and paratransit services. Budget issues of $5.45 million is included in the budget for the restorations of bus services hours, Route 55 service improvements and the Fare Collection System upgrades. Existing bus routes were improved while three new routes were added in FY16 and FY17.

DEPARTMENT POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	107.00	110.00	111.00	0.00	111.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	4.00	4.48	3.48	0.00	3.48
Total	**111.00**	**114.48**	**114.48**	**0.00**	**114.48**

EXPENDITURES BY PROGRAM

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Administration	$ 2,815,949	$ 1,680,406	$ 993,960	$ 0	$ 993,960
Traffic Engineering	3,156,290	2,770,160	2,438,211	0	2,438,211
Transportation Planning	2,049,062	1,947,527	2,372,243	0	2,372,243
Traffic Signals and Technology	4,709,751	5,317,501	4,466,089	22,000	4,488,089
Public Transit	238,001,255	257,350,472	255,510,017	5,457,558	260,967,575
Total	**$ 250,732,307**	**$ 269,066,066**	**$ 265,780,520**	**$ 5,479,558**	**$ 271,260,078**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 131,725,743	$ 140,560,148	$ 140,668,701	$ 0	$ 140,668,701
Current Expenses	117,651,952	128,505,918	124,632,319	5,479,558	130,111,877
Equipment	1,354,612	0	479,500	0	479,500
Total	**$ 250,732,307**	**$ 269,066,066**	**$ 265,780,520**	**$ 5,479,558**	**$ 271,260,078**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 100,000	$ 900,600	$ 340,000	$ 0	$ 340,000
Highway Fund	10,399,868	9,316,549	8,433,268	22,000	8,455,268
Bikeway Fund	578,051	666,861	645,858	0	645,858
Bus Transportation Fund	216,210,573	235,511,337	234,510,017	5,457,558	239,967,575
Special Projects Fund	1,500,000	625,000	625,000	0	625,000
Federal Grants Fund	21,943,815	22,045,719	21,226,377	0	21,226,377
Total	**$ 250,732,307**	**$ 269,066,066**	**$ 265,780,520**	**$ 5,479,558**	**$ 271,260,078**

Administration

Program Description

This program plans, directs, and coordinates the activities of the Department of Transportation Services in accordance with the provisions of the City Charter and the guidance of the Mayor and Managing Director. It provides administrative service activities for the department, including personnel management, budget preparation, and fiscal management.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**8.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 545,996	$ 549,691	$ 572,800	$ 0	$ 572,800
Current Expenses	2,269,953	1,130,715	421,160	0	421,160
Equipment	0	0	0	0	0
Total	**$ 2,815,949**	**$ 1,680,406**	**$ 993,960**	**$ 0**	**$ 993,960**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 0	$ 900,600	$ 340,000	$ 0	$ 340,000
Highway Fund	2,815,949	779,806	653,960	0	653,960
Total	**$ 2,815,949**	**$ 1,680,406**	**$ 993,960**	**$ 0**	**$ 993,960**

Traffic Engineering

Program Description

This program has oversight over two main aspects concerning the roads and streets of the City and County of Honolulu. The first is to provide for the safe and efficient operations of all the City's roads and streets as it relates to the movement of people and freight via both public and private vehicles, bicycles and walking. In concert with this, the division is responsible to maintain striping and signing plans; recommend and implement standards for signs, pavement markings and warning devices; receive, investigate, analyze and resolve queries from the public and government agencies regarding the operation of vehicular, pedestrian and bicycle traffic; maintain, review and revise the City's Traffic Code Ordinance; analyze and determine warrants for traffic signals; maintain worksheets of traffic control devices; and administer the School Traffic Safety Committee. This division also oversees implementation of the City's Complete Streets ordinance for the department in coordination with other City, State and Federal agencies.

The second main aspect of the division is to provide, administer, promote and implement various traffic improvement, safety and bikeway programs via the CIP program by working with consultants, community organizations, contractors and government officials. In addition, the division administers various educational promotions related to traffic and pedestrian safety (such as the Walk Wise Hawaii, Be Safe Be Seen, Ped Man, Safe Routes to School, and the production of public service media announcements); and participates in the Oahu Fleet Safety Organization.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	28.00	28.00	28.00	0.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**28.00**	**28.00**	**28.00**	**0.00**	**28.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,657,961	$ 1,775,305	$ 1,810,061	$ 0	$ 1,810,061
Current Expenses	1,498,329	994,855	628,150	0	628,150
Equipment	0	0	0	0	0
Total	**$ 3,156,290**	**$ 2,770,160**	**$ 2,438,211**	**$ 0**	**$ 2,438,211**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Highway Fund	1,465,106	1,893,299	1,627,353	0	1,627,353
Bikeway Fund	578,051	666,861	645,858	0	645,858
Special Projects Fund	1,000,000	125,000	125,000	0	125,000
Federal Grants Fund	113,133	85,000	40,000	0	40,000
Total	**$ 3,156,290**	**$ 2,770,160**	**$ 2,438,211**	**$ 0**	**$ 2,438,211**

Transportation Planning

Program Description

The Transportation Planning Division coordinates the department's transportation planning concepts and initiatives; represents the City and coordinates with the Oahu Metropolitan Planning Organization regarding the Oahu Regional Transportation Plan, Transportation Improvement Program, and Overall Work Program; serves as the department's clearinghouse for the review of environmental assessment and impact submittals; administers, programs, and manages the City's federal-aid transportation funding for multi-modal and complete-street initiatives including roadway, intersection, pedestrian, bikeway, and transit improvements; monitors, oversees, and regulates mandatory State and Federal funding certifications and assurances to insure and maintain compliance as a grant recipient; regulates federal-aid compliance of the Disadvantaged Business Enterprise and Equal Employment Opportunity Programs for the City; coordinates, budgets, and programs the department's Capital Improvement Program and incorporates Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) federal funding; conducts, analyzes, and organizes transportation data necessary for transportation planning and traffic engineering functions; and coordinates and implements short- and long-range parking master plans, financials, and technology to improve operations, utilization, and asset resources.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	17.00	17.00	18.00	0.00	18.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.48	0.48	0.00	0.48
Total	**17.00**	**17.48**	**18.48**	**0.00**	**18.48**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,098,997	$ 1,058,787	$ 1,149,919	$ 0	$ 1,149,919
Current Expenses	950,065	888,740	1,222,324	0	1,222,324
Equipment	0	0	0	0	0
Total	**$ 2,049,062**	**$ 1,947,527**	**$ 2,372,243**	**$ 0**	**$ 2,372,243**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
General Fund	$ 100,000	$ 0	$ 0	$ 0	$ 0
Highway Fund	1,409,062	1,447,527	1,872,243	0	1,872,243
Special Projects Fund	500,000	500,000	500,000	0	500,000
Federal Grants Fund	40,000	0	0	0	0
Total	**$ 2,049,062**	**$ 1,947,527**	**$ 2,372,243**	**$ 0**	**$ 2,372,243**

Traffic Signals and Technology

Program Description

This program's goals are to effectively and efficiently manage, operate, develop, and implement Honolulu's traffic signal systems operations, Traffic Management Center activities and expansion, traffic camera coverage, traveler information program, Intelligent Transportation Systems (ITS) projects and transit applications, and management of street use permits and its related traffic management. The division is developing and establishing the next generation of smart traffic technology and ITS projects. The division optimizes the existing traffic signal operation for maximum throughput volumes with minimum delays while addressing safety, maintenance, and operational considerations. The division provides and researches real time traveler information to drivers, commuters, transit vehicles, and news media on current traffic conditions. The information is networked to the internet, Police, Civil Defense, Fire, local television and radio stations, and other transportation-related agencies.

The division includes the Street Usage Section, which reviews and issues traffic control permits for parades, special events, construction and other street usage. The section monitors the permits issued. It also coordinates and utilizes the Traffic Management Center functions and special duty police, signs, barricades, cones and changeable-message displays to reroute or warn commuters and to maintain a safe construction, special event, or parade travel area.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	32.00	35.00	35.00	0.00	35.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**33.00**	**36.00**	**36.00**	**0.00**	**36.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 1,778,075	$ 2,024,022	$ 2,346,821	$ 0	$ 2,346,821
Current Expenses	2,744,077	3,293,479	2,107,268	22,000	2,129,268
Equipment	187,599	0	12,000	0	12,000
Total	**$ 4,709,751**	**$ 5,317,501**	**$ 4,466,089**	**$ 22,000**	**$ 4,488,089**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Highway Fund	4,709,751	5,195,917	4,279,712	22,000	4,301,712
Federal Grants Fund	0	121,584	186,377	0	186,377
Total	**$ 4,709,751**	**$ 5,317,501**	**$ 4,466,089**	**$ 22,000**	**$ 4,488,089**

Public Transit

Program Description

This program is responsible for planning and directing the city island wide public transit system, including establishing policies for the operation of the fixed route and paratransit services; conducting appropriate reviews of established routes and determining adjustments required; providing equipment; procuring new buses and paratransit vans; overseeing the planning, design, construction and maintenance of transit centers, installing and maintaining bus shelters and bus stops; and reviewing and overseeing the contractor conducting the in-person functional assessments used for determining eligibility for paratransit services in accordance with the Americans with Disabilities Act of 1990. This division oversees the contractor operating the City's public transit system and responds to recommendations, complaints and questions received from the community and public officials.

PROGRAM POSITIONS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Permanent FTE	22.00	22.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	3.00	2.00	0.00	2.00
Total	**25.00**	**25.00**	**24.00**	**0.00**	**24.00**

CHARACTER OF EXPENDITURES

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Salaries	$ 126,644,714	$ 135,152,343	$ 134,789,100	$ 0	$ 134,789,100
Current Expenses	110,189,528	122,198,129	120,253,417	5,457,558	125,710,975
Equipment	1,167,013	0	467,500	0	467,500
Total	**$ 238,001,255**	**$ 257,350,472**	**$ 255,510,017**	**$ 5,457,558**	**$ 260,967,575**

SOURCE OF FUNDS

	FY 2016 Actual	FY 2017 Appropriated	Current Svcs	Budget Issues	FY 2018 Total Budget
Bus Transportation Fund	216,210,573	235,511,337	234,510,017	5,457,558	239,967,575
Federal Grants Fund	21,790,682	21,839,135	21,000,000	0	21,000,000
Total	**$ 238,001,255**	**$ 257,350,472**	**$ 255,510,017**	**$ 5,457,558**	**$ 260,967,575**

Revenues

Detailed Statement of Revenues and Surplus

Budget Basis

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which the resources are to be spent and the means by which spending activities are controlled.

The City's accounting records for the governmental funds and expendable trust and agency funds are maintained on a modified accrual basis.

Budgeted Revenues

Budgeted revenues are based on estimates of the financial resources used for financing operations and development of new facilities. Tax revenues are relatively stable and predictable. Fee schedules, historical trends, and economic and demographic patterns largely determine levels of other revenues.

The comparative revenue schedules that follow generally reflect prior years' trends even though some may be irregular. In large part, revenue projections are a continuation of these trends.

Detailed Statement of Revenues and Surplus

General Fund (110)

This fund accounts for all financial resources except those required to be accounted for in another fund. The major revenue source in the General Fund is the real property tax.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Taxes			
Real Property Taxes - Current Year	$ 293,373,558	$1,083,918,000	$1,172,683,000
Real Property Taxes - Prior Year	9,605,138	3,000,000	3,000,000
R P T - Lock Box	334,258,880	0	0
R P T Mortgage Company	367,025,319	0	0
RPT - Epay	11,947,447	0	0
Public Svc Company Tax	48,272,874	29,000,000	30,000,000
Total — Taxes	**$1,064,483,216**	**$1,115,918,000**	**$1,205,683,000**
Licenses and Permits			
Auctioneer & Pawn Broker	$ 6,375	$ 6,380	$ 6,380
Firearms	2,180	1,860	1,850
Second-Hand & Junk Dealer	17,258	18,040	14,860
Used Mtr Veh Part Dealer	812	762	720
Wreck Salv Rebld Mtr Veh	596	562	530
Peddler/Itinerant Vendor	2,094	1,625	1,900
Tear Gas/Othr Noxious Sub	125	50	130
Scrap Dealers	2,525	2,500	2,330
Pedicab License Fees	230	86	150
HPD Alarm Permits	240,215	235,000	236,000
Regis-Third Party Reviewr	1,800	3,000	3,000
Building Permits	20,144,825	21,000,000	21,000,000
Non-Storm Wtr Dischg Pmt	0	4,000	4,000
NPDES fee	0	0	1,500,000
Signs	30,550	35,000	35,000
Motor Vehicle Plate Fees	620,282	632,982	639,786
Mtr Veh Spc No Plate Fee	814,622	818,550	818,550
Motor Vehicle Tag Fees	378,732	394,350	394,350
Motor Veh Trfr Fee & Pen	2,709,138	2,708,400	2,708,400
Dupl Regis/Ownership Cert	210,210	210,700	210,700
Tax Liens	0	50	50
Correction Fees	9,150	6,000	6,000
Mvr-Annual Fee	14,516,388	14,717,600	14,717,600
Reconstr Inspec Fees	46,380	59,280	46,820
Moped Annual License Fee	0	406,250	791,250
Passenger & Frt Veh Lic	98,611	128,350	113,350
Nonresident Vehicle Prmt	25,500	29,300	29,300
Motor Vehicle Drivers Lic	2,237,472	3,067,170	5,979,100

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Dog Licenses	182,335	194,810	194,810
Dog Tag Fees	7,527	7,750	7,750
Easement Grants	79,354	80,000	146,550
Newsstands	12,613	12,610	12,610
Telephone Enclosures	251	100	100
Dispensing Rack	153,632	201,130	201,130
Fire Code Permit & Lic	610,958	536,180	584,709
Fireworks License Fees	63,500	48,000	32,000
Camping Permits	332,671	308,400	311,500
Total — Licenses and Permits	**$ 43,558,911**	**$ 45,876,827**	**$ 50,753,265**
Intergovernmental Revenue			
EPA Grant Projects	$ 397	$ 0	$ 0
Transient Accomdtn Tax	45,350,235	45,423,000	41,013,000
Fish and Wildlife Svcs	62,369	57,000	57,000
Total — Intergovernmental Revenue	**$ 45,413,001**	**$ 45,480,000**	**$ 41,070,000**
Charges for Services			
Duplication-Master Tapes	$ 59,871	$ 47,000	$ 47,000
Data Proc Svc-State	1,012,308	730,000	730,000
Data Proc Svc-US Govt	886	1,000	1,000
Data Proc Svc-Othr County	399,412	400,000	400,000
Legal Services (BWS)	30,000	160,000	165,000
Svc Fee-Dishonored Checks	18,623	17,920	17,620
Service Fee for Card Payment	8,553	0	0
Band Collection	1,200	0	0
Sale of Gasoline and Oil	106,986	90,000	88,053
Subdivision Fees	145,600	95,000	95,000
Zoning Reg Applcn Fees	251,245	250,000	250,000
Nomination Fees	3,925	0	0
Witness Fees	209	0	0
Nonconform Certi Renewal	60,000	265,000	60,000
Plan Review Fee	1,528,962	1,500,000	1,500,000
Adm Fee-Mult-Fam Hsg Prgm	25,407	25,000	25,000
Exam Fees-Spec Inspectors	900	500	500
Reg Fees-Spec Inspectors	81	200	200
Military Hsg Fee-Lieu Rpt	986,687	965,000	965,000
Zoning/Flood Clear Fee	79,750	90,000	90,000
Duplicate Copy-Any Record	168,648	145,225	145,225
Abstract of Information	1,295	1,600	1,600
Copy-Map, Plan, Diagram	2,249	1,600	1,600
Cert Voter Registration	431	0	0
Voter Registration Lists	6,003	0	0
Medical Examiner's Report	2,854	3,000	3,000

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Cert-Correctness of Info	54	25	25
Prop Tax Record Search	3,637	5,500	5,500
HPD Alarm Service Charges	131,293	110,000	119,000
Custodial Services	154	0	0
Attendant Services	456,334	417,200	421,400
Spay-Neuter Service	284,825	314,950	314,950
Kitchen & Facility Usage	12,150	9,800	9,900
Taxi/Pedicab Drivers Cert	37,415	26,770	26,770
HPD Special Duty Fees	294,391	330,000	306,000
Electrical Inspection	0	200	200
Bldg Code Variance/Appeal	200	100	100
Sidewalk Nuisance Fee	800	0	0
City Employees Parking	712,666	713,000	786,000
Kapalama Hale Parking Facility	0	0	68,250
HPD Parking Lot	123,349	120,000	120,000
Scuba and Snorkeling	25,910	27,300	27,600
Commercial Filming	57,135	50,100	50,600
Summer Fun Program	238,325	203,000	205,000
Fall and Spring Programs	3,000	0	0
Parks District V Fees	1,455	0	0
Foster Botanic Garden	131,721	133,000	134,300
Fees for Community Garden	46,090	45,000	45,000
Total — Charges for Services	**$ 7,462,989**	**$ 7,293,990**	**$ 7,226,393**
Fines and Forfeits			
HPD Alarm Fines	$ 244,359	$ 160,000	$ 200,000
Fines-Storm Water	0	2,000	2,000
Fines-Viol Bldg Elec Etc	418,726	550,000	550,000
Liquidated Contr Damages	43,200	0	0
Forfeiture of Seized Prop	171,736	30,000	30,000
Total — Fines and Forfeits	**$ 878,021**	**$ 742,000**	**$ 782,000**
Miscellaneous Revenues			
Investments	$ 528,192	$ 0	$ 0
Investments-Pool	1,362,211	1,836,000	3,178,000
Other Sources-Interest Earnings	3,051	0	0
Rental Units (City Prop)	210,651	110,484	220,968
Rental Units (Hcd Prop)	221,214	205,613	205,613
Rental-Amb Facil-Fire Stn	53,250	63,900	63,900
Other Rents Recreat Facil	2,360	2,900	2,950
Perquisite Housing	18,240	18,867	29,500
Rental of Equipment	4,751	18,000	16,000
Rental for Use of Land	477,527	571,350	1,222,080
Public Pay Phone Conces	96	650	650

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Land	345,000	345,000	903,900
Other Escheats	195,587	100,000	100,000
Police Department	20,450	15,000	19,000
Develop Prem-Royal Kunia	42,249	0	0
Recov of Utility Charges	8,470	9,157	9,750
Recov-Workers' Comp Paymt	383,434	738,470	550,000
Recov-Crt Odr Restitution	11,446	6,200	6,200
Misc Recov,Collect,Etc	180	0	0
Recov State-Emerg Amb Svc	34,884,828	47,180,290	47,180,290
Recov State-Hawaii State ID	563,440	717,787	717,790
Recov State-Motor Vehicle	855,321	985,283	985,280
Recov Work Comp-3Rd Party	305,358	100,000	125,000
Recov-Off Hwy Veh Fuel Tx	7,569	0	0
Recov-State-Comml Drv Lic	502,546	605,845	605,840
Recovery-Interest-Federal Subsidy	1,237,586	1,305,000	1,277,000
Recov-Direct Costs HART	588,600	1,052,700	1,025,855
Recoveries - Others	7,080	0	0
Reimb State-HPD Civil Def	29,200	29,000	29,000
Reimb State-MV Insp Prgm	581,563	736,246	736,250
Reimb of Admin Cost-Ewa	9,275	10,000	10,000
Reimb State - DPP Placard	149,832	149,930	149,930
Reimb From Org. Plates	14,820	20,350	17,900
Towing Service Premiums	130,000	120,000	120,000
Disposal of Derelict Vehicles	99,359	0	0
Other Sundry Realization	2,434	0	0
Sund Refunds-Prior Expend	2,247,916	445,008	370,536
Sund Refunds-Curr Exp	229,049	90,000	125,000
Sundry Ref-Pcard Rebate	388,768	460,907	483,952
Vacation Accum Deposits	244,687	32,900	37,900
Misc Rev/Cash Over/Short	199	0	0
Misc Deposit Adjustments	4,678	0	0
Auction Sale-Impound Veh	324,524	324,520	324,520
Auction Sale-Unclaim Prop	30,220	35,000	33,000
Sale-Other Mtls & Suppl	456,299	400,470	800,470
Sale of Scrap Materials	78,522	100,000	200,000
Total — Miscellaneous Revenues	**$ 47,862,032**	**$ 58,942,827**	**$ 61,884,024**
Revolving Fund Revenues			
Late Charge	$ 25,115	$ 15,800	$ 15,800
Repay Dchd Loans-Others	8,174	0	0
Total — Revolving Fund Revenues	**$ 33,289**	**$ 15,800**	**$ 15,800**

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Utilities or Other Enterprises			
Interest Earnings-Others	$ 622	$ 0	$ 0
Total — Utilities or Other Enterprises	**$ 622**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Recov-Debt Svc Wf/Refuse	$ 14,722,634	$ 14,204,481	$ 14,546,911
Recov Debt Sv-Swdf Sp Fd	34,001,816	32,390,041	26,596,069
Recov Debt Svc-Hsg Sp Fd	3,780,112	4,710,360	5,433,455
Recov Debt Svc-Swr Fund	2,444,539	2,470,047	2,115,209
Recov Debt Svc-HART	0	1,889,000	12,000,000
Recov Swr Fd(Wwm Radio)	35,000	35,000	35,000
Recov-Debt Svc Golf Fd	1,169,000	378,475	1,848,132
Recov D/S-Spec Events Fd	4,740,000	1,564,618	2,451,332
Recov D/S-Hanauma Bay Fd	1,451,071	1,487,167	1,673,496
Recov Debt Svc-Zoo Fund	0	0	3,284,515
Recov Debt Svc-Hwy Fund	95,002,410	97,058,851	107,728,750
Recov Case - Zoo Fund	0	0	690,300
Recov CASE-Spec Events Fd	1,177,600	1,378,000	659,900
Recov CASE-Hanauma Bay Fd	423,300	414,400	378,300
Recov CASE - Hwy Beaut Fd	277,100	264,000	355,700
Recov CASE - Sw Sp Fd	13,229,000	12,326,100	11,944,200
Recov CASE-Golf Fund	760,000	807,400	836,000
Recov CASE-Hwy Fund	13,204,300	12,462,100	12,655,800
Recov CASE-Sewer Fund	12,918,800	15,692,300	17,663,100
Recov CASE-Liquor Comm Fd	295,400	299,000	317,500
Recov CASE-Patsy T Mink Central Oahu Reg Pk Fd	0	8,700	10,500
Recov CASE - Bikeway Fd	35,700	39,900	86,100
Recov CASE-Waipio Peninsula Soccer Park Fund	0	4,300	4,400
Recov CASE-Hsg Dev Sp Fd	0	246,000	282,200
Recovery CASE-BWS	3,300,000	3,300,000	3,300,000
Recov CASE-HART	851,286	1,018,100	1,092,100
Trans Fr Ref Gnl Ac-Rent	263,500	263,500	263,500
Trf-Sewer Fund for Rent	472,500	472,500	472,500
Real Prop Tax Trust Rcpts	(900)	0	0
Total — Non-Revenue Receipts	**$ 204,554,168**	**$ 205,184,340**	**$ 228,724,969**
Unreserved Fund Balance	**$ 170,023,835**	**$ 140,021,754**	**$ 87,182,960**
Interfund Transfer	**$(303,998,403)**	**$(292,540,897)**	**$(283,525,946)**
Total — General Fund	**$1,280,271,681**	**$1,326,934,641**	**$1,399,796,465**

Detailed Statement of Revenues and Surplus

Highway Fund (120)

This fund accounts for the disposition of proceeds from special revenues earmarked by law for highway and related activities. Major revenue sources include the City fuel tax, vehicle weight tax, and public utility franchise tax.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Taxes			
Franchise Tax - HECO	$ 42,323,710	$ 39,500,000	$ 40,000,000
Franchise Tax - GASCO	2,450,009	2,525,000	2,525,000
Fuel Tax - Current Year	52,764,671	51,015,000	51,270,000
Total — Taxes	**$ 97,538,390**	**$ 93,040,000**	**$ 93,795,000**
Licenses and Permits			
Storm Drain Conn Fee	$ 28,200	$ 30,000	$ 30,000
Non-Storm Wtr Dischg Pmt	2,400	0	0
NPDES fee	0	0	438,000
Grading Excavation & Fill	266,632	270,000	270,000
Motor Vehicle Weight Tax	126,573,365	124,654,740	124,654,740
Dlnqt Mtr Veh Wt Tax Pen	1,098,540	1,099,040	1,099,040
Other Vehicle Weight Tax	4,195,842	4,122,140	4,122,140
Dlnqt Othr Veh Wt Tax Pen	54,600	54,780	54,780
Taxi Stand Permit Fee	24,393	23,650	23,650
Taxi Stand Decals	257	250	250
Frt Curb Load Zone-Permit	238,738	238,440	238,440
Frt Curb Load Zone-Decals	10,687	10,640	10,640
Pass Loading Zone-Permit	18,423	18,460	18,460
Pass Loading Zone-Decals	796	800	800
Excav/Rep-St & Sidewalk	277,382	280,000	280,000
Total — Licenses and Permits	**$ 132,790,255**	**$ 130,802,940**	**$ 131,240,940**
Charges for Services			
Witness Fees	$ 47	$ 30	$ 30
Sidewalk Specs File Fee	23,200	23,000	23,000
Driveway Specs File Fee	4,600	4,600	4,600
Duplicate Copy-Any Record	134	0	0
Sidewalk Area Cleaning	0	4,000	4,000
Sidewalk Repair	81,749	70,000	70,000
Parking Placards	7,700	7,700	8,000
Street Parking Meter	3,447,613	4,209,000	4,209,000
Frm Damaged Parking Meter	825	2,000	2,500
Kaimuki Parking Lot #2	232,262	240,000	230,000

Detailed Statement of Revenues and Surplus

Highway Fund (120)

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Kailua Parking Lot	226,633	210,000	230,000
Kalakaua Parking Lot	221,350	220,000	220,000
Civic Center Parking Lot	58,747	62,000	62,000
Parking Chgs - Salt Lake-	48,563	43,000	45,000
Parking Charges-Palace Sq	65,321	66,000	66,000
HPD Parking Lot	17,359	17,000	17,000
Kailua Elderly Hsg P/Lot	130,185	123,000	125,000
Kaimuki Parking Lot Concession	540,012	540,000	540,000
Lamppost Banner Display	50,570	53,000	50,000
Total — Charges for Services	**$ 5,156,870**	**$ 5,894,330**	**$ 5,906,130**
Fines and Forfeits			
Fines-Storm Water	$ 900	$ 0	$ 0
Total — Fines and Forfeits	**$ 900**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Kekaulike Dia Hd Blk Pkg	$ 2,655	$ 0	$ 0
Marin Tower Pkg Garage	222,788	222,700	222,700
Harbor Court Garage	507,706	507,700	507,700
Rental for Use of Land	237,800	104,380	104,380
Kukui Plaza Garage	301,200	301,200	301,200
Smith-Beretania Parking	324,000	324,000	324,000
Recov-Damaged St Lights	5,427	12,000	25,000
Recov-Damaged Traf Signal	130,883	130,000	130,000
Recovery of Traffic Signs	22,550	24,000	24,000
Other Comp-Loss of Fixed Asset	54,750	30,000	30,000
Recov-Overhead Charges	7,515	8,000	8,000
Recov-Overtime Inspection	0	100	100
Recovery-Interest-Federal Subsidy	2,293,639	2,418,000	2,369,000
Reimb State-Traf Sig Main	459,998	480,000	500,000
Sund Refunds-Prior Expend	224,199	225,000	225,000
Vacation Accum Deposits	45,887	9,500	9,500
Misc Rev/Cash Over/Short	(2,001)	0	0
Sale-Other Mtls & Suppl	6,012	0	0
Sale of Scrap Materials	0	1,500	1,500
Total — Miscellaneous Revenues	**$ 4,845,008**	**$ 4,798,080**	**$ 4,782,080**
Unreserved Fund Balance	**$ 53,280,493**	**$ 42,677,812**	**$ 30,046,742**
Interfund Transfer	**$(141,893,107)**	**$(136,147,472)**	**$(142,379,179)**
Total — Highway Fund	**$ 151,718,809**	**$ 141,065,690**	**$ 123,391,713**

Detailed Statement of Revenues and Surplus

Highway Beautification Fund (130)

The Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund accounts for receipts ($7.00 per vehicle) collected for each certificate of registration. These monies are expended primarily for the beautification of highways under the jurisdiction of the City and the disposition of abandoned vehicles.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Hwy Beautification Fees	$ 4,539,233	$ 4,635,910	$ 4,635,910
Total — Charges for Services	**$ 4,539,233**	**$ 4,635,910**	**$ 4,635,910**
Miscellaneous Revenues			
Vacation Accum Deposits	$ 23,490	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 23,490**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 9,865,201**	**$ 9,896,560**	**$ 9,119,720**
Interfund Transfer	**$ (277,100)**	**$ (264,000)**	**$ (355,700)**
Total — Highway Beautification Fund	**$ 14,150,824**	**$ 14,268,470**	**$ 13,399,930**

Detailed Statement of Revenues and Surplus

Bikeway Fund (140)

This fund accounts for receipts from bicycle and moped registration fees, which are earmarked for operating costs and acquisition, design, construction, improvement, repair and maintenance costs related to bikeways, including the installation and repair of storm drains and bridges.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Bicycle Licenses	$ 464,702	$ 456,000	$ 461,070
Moped Annual License Fee	0	48,750	97,500
Total — Licenses and Permits	**$ 464,702**	**$ 504,750**	**$ 558,570**
Miscellaneous Revenues			
Sund Refunds-Prior Expend	$ 2,374	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 2,374**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 43,958	$ 106,200	$ 1,168,864
Total — Non-Revenue Receipts	**$ 43,958**	**$ 106,200**	**$ 1,168,864**
Unreserved Fund Balance	**$ 447,334**	**$ 285,800**	**$ 79,738**
Interfund Transfer	**$ (35,700)**	**$ (39,900)**	**$ (86,100)**
Total — Bikeway Fund	**$ 922,668**	**$ 856,850**	**$ 1,721,072**

Detailed Statement of Revenues and Surplus

Parks and Playgrounds Fund (150)

This fund accounts for all monies received in lieu of providing land in perpetuity or dedicating land, together with facilities for park and playground purposes. These monies must be expended for the purchase of land for parks and playgrounds, purchase of park and playground equipment, and/or other improvement of existing parks and playgrounds.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Subdividers-Park/Playgrnd	$ 514,503	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 514,503**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 5,203,640**	**$ 3,162,333**	**$ 1,685,109**
Total — Parks and Playgrounds Fund	**$ 5,718,143**	**$ 3,162,333**	**$ 1,685,109**

Detailed Statement of Revenues and Surplus

Sewer Fund (170)

This fund accounts for all monies received pursuant to the provisions of the Federal Water Pollution Control Act amendments of 1972 and the Hawaii Revised Statutes and expended for the purposes authorized.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 212	$ 0	$ 0
Sewer Lateral Instal	210,948	222,206	223,428
Sewer Service Charges	409,499,046	485,278,531	486,574,132
Other Sewer Chgs	2,650,530	166,913	166,913
Wstwtr Sys Facil Chgs	8,657,846	10,585,600	10,902,400
Total — Charges for Services	**$ 421,018,582**	**$ 496,253,250**	**$ 497,866,873**
Fines and Forfeits			
Fines-Indust Ww Discharge	$ 2,000	$ 30,900	$ 20,000
Total — Fines and Forfeits	**$ 2,000**	**$ 30,900**	**$ 20,000**
Miscellaneous Revenues			
Investments	$ 914,054	$ 0	$ 0
Investments-Pool	1,520,866	2,414,000	4,178,000
Rental for Use of Land	99,162	0	0
Recov-Overtime Inspection	181,658	0	0
Recovery-Interest-Federal Subsidy	5,002,158	5,367,100	5,367,100
Other Sundry Realization	300	0	0
Sund Refunds-Prior Expend	60,242	0	0
Vacation Accum Deposits	76,198	0	0
Sale of Scrap Materials	261	0	0
Total — Miscellaneous Revenues	**$ 7,854,899**	**$ 7,781,100**	**$ 9,545,100**
Unreserved Fund Balance	**$ 539,196,180**	**$ 660,272,922**	**$ 649,366,044**
Interfund Transfer	**$ (15,870,839)**	**$ (18,670,800)**	**$ (20,285,809)**
Total — Sewer Fund	**$ 952,200,822**	**$1,145,667,372**	**$1,136,512,208**

Detailed Statement of Revenues and Surplus

Bus Transportation Fund (180)

This fund was created for the management, operation, and maintenance of the bus transportation system. All revenues generated or received for these purposes, including City appropriations, are deposited in this fund and expended for such purposes.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Witness Fees	$ 881	$ 0	$ 0
JTMC Parking	195,743	150,000	150,000
Spc Handicap Transp Fares	1,717,994	1,714,000	2,210,000
Total — Charges for Services	**$ 1,914,618**	**$ 1,864,000**	**$ 2,360,000**
Miscellaneous Revenues			
Rental Units (City Prop)	$ 21,300	$ 21,300	$ 21,300
Sund Refunds-Prior Expend	34,860	0	0
Vacation Accum Deposits	4,713	0	0
Total — Miscellaneous Revenues	**$ 60,873**	**$ 21,300**	**$ 21,300**
Utilities or Other Enterprises			
Bus Fare	$ 50,691,822	$ 50,700,000	$ 52,982,000
U-Pass	2,742,380	2,740,000	2,894,000
Recovery of Damages	210,019	0	0
Bus Advertising	134,552	135,000	135,000
Ots-Emplee Parking Chge	154,528	150,000	150,000
Bus Royalty Income	591	0	0
Other Bus Transportation	30,790	0	0
Total — Utilities or Other Enterprises	**$ 53,964,682**	**$ 53,725,000**	**$ 56,161,000**
Non-Revenue Receipts			
Bus Subsidy-General Fund	$ 127,916,202	$ 151,056,410	$ 145,416,640
Bus Subsidy-Highway Fund	33,686,397	24,906,372	21,994,630
Total — Non-Revenue Receipts	**$ 161,602,599**	**$ 175,962,782**	**$ 167,411,270**
Unreserved Fund Balance	**$ 12,793,363**	**$ 14,135,328**	**$ 16,167,363**
Total — Bus Transportation Fund	**$ 230,336,135**	**$ 245,708,410**	**$ 242,120,933**

Detailed Statement of Revenues and Surplus

Liquor Commission Fund (190)

This fund accounts for all monies collected by as well as received on behalf of the Liquor Commission and used for the operational and administrative costs of the Liquor Commission.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Direct Wine Shipper	$ 50,910	$ 45,000	$ 45,000
Personal Shipment Permit	744	1,000	1,000
Basic Liquor Lic(New Lic)	135,924	100,000	100,000
Liquor Applcn Filing Fee	3,775	5,000	5,000
Addtl Liqr Lic (Gr Sale)	2,816,291	2,800,000	3,000,000
Renewal Liquor License	1,874,520	1,875,000	1,900,000
Total — Licenses and Permits	**$ 4,882,164**	**$ 4,826,000**	**$ 5,051,000**
Charges for Services			
Liqr Licensee Change Name	$ 2,340	$ 3,000	$ 3,000
Charge for Photo Id	114,170	118,000	118,000
Charges for Publications	3,413	3,000	3,000
Duplicate Copy-Any Record	2,963	3,000	3,000
Total — Charges for Services	**$ 122,886**	**$ 127,000**	**$ 127,000**
Fines and Forfeits			
Fines-Liquor Commission	$ 91,585	$ 100,000	$ 100,000
Total — Fines and Forfeits	**$ 91,585**	**$ 100,000**	**$ 100,000**
Miscellaneous Revenues			
Sund Refunds-Prior Expend	$ 234	$ 0	$ 0
Vacation Accum Deposits	6,176	0	0
Misc Rev/Cash Over/Short	10	0	0
Total — Miscellaneous Revenues	**$ 6,420**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 1,960,471**	**$ 2,066,732**	**$ 1,390,111**
Interfund Transfer	**$ (295,400)**	**$ (299,000)**	**$ (317,500)**
Total — Liquor Commission Fund	**$ 6,768,126**	**$ 6,820,732**	**$ 6,350,611**

Detailed Statement of Revenues and Surplus

Rental Assistance Fund (203)

This fund accounts for all net receipts from the Hale Pauahi parking structure which are expended for monthly rental assistance payments to landlords on behalf of an eligible applicant.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Parking Stalls	$ 233,592	$ 233,000	$ 233,000
Recov-Embezzlement Loss	59	0	0
Total — Miscellaneous Revenues	**$ 233,651**	**$ 233,000**	**$ 233,000**
Unreserved Fund Balance	**$ 1,445,920**	**$ 1,557,566**	**$ 1,564,556**
Total — Rental Assistance Fund	**$ 1,679,571**	**$ 1,790,566**	**$ 1,797,556**

Detailed Statement of Revenues and Surplus

Zoo Animal Purchase Fund (207)

This fund accounts for the proceeds from the sale of surplus animals from the Honolulu Zoo and all donations made specifically for the purchase of animals. Funds in this account shall be expended for the acquisition on zoo animals to include shipping, insurance, travel, and other related costs.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Unreserved Fund Balance	$ 2,304	$ 2,305	$ 2,305
Interfund Transfer	$ 0	$ 0	$ (2,305)
Total — Zoo Animal Purchase Fund	$ 2,304	$ 2,305	$ 0

Detailed Statement of Revenues and Surplus

Grants in Aid Fund (220)

This fund shall be used by the City to award grants in aid to federal income tax exempt non-profit organizations that provide services to economically and/or socially disadvantaged populations or provide services for public benefit in the areas of the arts, culture, economic development or the environment.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Investments-Pool	$ 4,724	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 4,724**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 6,033,558	$ 6,371,373	$ 6,837,072
Total — Non-Revenue Receipts	**$ 6,033,558**	**$ 6,371,373**	**$ 6,837,072**
Unreserved Fund Balance	**$ 381,228**	**$ 557,041**	**$ 559,230**
Total — Grants in Aid Fund	**$ 6,419,510**	**$ 6,928,414**	**$ 7,396,302**

Detailed Statement of Revenues and Surplus

Hanauma Bay Nature Preserve Fund (230)

This fund accounts for receipts from the entrance and vehicle admission fees to Hanauma Bay Nature Preserve and is earmarked primarily for the operation, maintenance, and improvement of the Nature Preserve.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Hanauma Bay Parking	$ 195,115	$ 191,800	$ 193,700
Hanauma Bay-Admission	4,545,951	4,304,600	4,347,600
Total — Charges for Services	**$ 4,741,066**	**$ 4,496,400**	**$ 4,541,300**
Miscellaneous Revenues			
Investments-Pool	$ 10,749	$ 16,000	$ 28,000
Perquisite Housing	5,924	7,020	7,020
Hanauma Beach Park Conces	296,561	250,000	250,000
Hanauma Shuttle Bus Svc	73,800	73,800	73,800
Hanauma Snorkling Rental	1,881,000	1,881,000	1,872,000
Hanauma Gift Shop Concess	230,857	224,000	230,000
Automatic Teller Machines	225	0	0
Sund Refunds-Prior Expend	500	0	0
Misc Rev/Cash Over/Short	(153)	0	0
Total — Miscellaneous Revenues	**$ 2,499,463**	**$ 2,451,820**	**$ 2,460,820**
Unreserved Fund Balance	**$ 4,251,319**	**$ 4,200,891**	**$ 941,919**
Interfund Transfer	**$ (1,874,371)**	**$ (1,904,400)**	**$ (2,051,797)**
Total — Hanauma Bay Nature Preserve Fund	**$ 9,617,477**	**$ 9,244,711**	**$ 5,892,242**

Detailed Statement of Revenues and Surplus

Reserve for Fiscal Stability Fund (240)

This fund is designated as a reserve for economic and revenue downturns and emergency situations.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Easement Grants	$ 0	$ 66,550	$ 66,550
Total — Licenses and Permits	**$ 0**	**$ 66,550**	**$ 66,550**
Miscellaneous Revenues			
Investments-Pool	$ 148,550	$ 254,000	$ 440,000
Land	413,640	213,900	213,900
Total — Miscellaneous Revenues	**$ 562,190**	**$ 467,900**	**$ 653,900**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 30,000,000	$ 0	$ 7,000,000
Total — Non-Revenue Receipts	**$ 30,000,000**	**$ 0**	**$ 7,000,000**
Unreserved Fund Balance	**$ 71,991,269**	**$ 102,553,458**	**$ 103,087,908**
Total — Reserve for Fiscal Stability Fund	**$ 102,553,459**	**$ 103,087,908**	**$ 110,808,358**

Detailed Statement of Revenues and Surplus

Solid Waste Special Fund (250)

This fund accounts for all revenues derived from the operation of the City's Refuse Division, solid waste disposal programs, glass recycling program, and other recycling programs. All monies placed in this fund are maintained in separate accounts identified with, and expended for, the intended purpose.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Refuse Collector-Lic	$ 11,000	$ 7,500	$ 7,500
Refuse Collector-Decal	948	900	900
Glass Recycler	100	200	100
Total — Licenses and Permits	**$ 12,048**	**$ 8,600**	**$ 8,500**
Intergovernmental Revenue			
Pymt Fr St-Glass Disp Fee	$ 412,546	$ 489,100	$ 500,000
Total — Intergovernmental Revenue	**$ 412,546**	**$ 489,100**	**$ 500,000**
Charges for Services			
Disp Chgs Surcharge-Other	$ 4,596,760	$ 3,900,000	$ 3,900,000
Residential Refuse Collection Fee	0	0	10,800,000
Business Premises	474,113	460,000	450,000
Disp Chgs Surcharge - C&C	1,703,220	2,400,000	2,400,000
Disposal Charges	5,421,442	3,000,000	2,300,000
Pre-Paid Coll/Disp Chgs	78,111	0	0
Total — Charges for Services	**$ 12,273,646**	**$ 9,760,000**	**$ 19,850,000**
Fines and Forfeits			
Fines-Unpaid Civil	$ 11,500	$ 0	$ 0
Total — Fines and Forfeits	**$ 11,500**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Vacation Accum Deposits	$ 83,366	$ 0	$ 0
Investments-Pool	161,332	250,000	432,000
Recovery-Damaged Refuse Carts	375	0	0
Sale-Other Mtls & Suppl	8,472	0	0
Recovery-Recycled Materials	0	600,000	0
Investments	104,079	0	0
Sund Refunds-Curr Exp	332	0	0
Sund Refunds-Prior Expend	744,789	0	0
Total — Miscellaneous Revenues	**$ 1,102,745**	**$ 850,000**	**$ 432,000**
Utilities or Other Enterprises			
Electrical Energy Revenue	$ 66,722,141	$ 68,000,000	$ 68,400,000
Easement-AES Barbers Pt	37,330	36,000	36,000
Tip Fees-Private Direct	27,730,534	37,748,000	37,748,000
Tip Fees-Other	16,264,486	25,362,000	25,362,000
Total — Utilities or Other Enterprises	**$ 110,754,491**	**$ 131,146,000**	**$ 131,546,000**

Detailed Statement of Revenues and Surplus

Solid Waste Special Fund (250)

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Non-Revenue Receipts			
Transfer Fr General Fd	$ 110,348,052	$ 101,899,099	$ 91,002,835
RECO Unposted	(1,674)	0	0
Total — Non-Revenue Receipts	**$ 110,346,378**	**$ 101,899,099**	**$ 91,002,835**
Unreserved Fund Balance	**$ 38,685,647**	**$ 42,454,557**	**$ 25,441,664**
Interfund Transfer	**$ (61,275,133)**	**$ (62,101,600)**	**$ (53,350,680)**
Total — Solid Waste Special Fund (250)	**$ 212,323,868**	**$ 224,505,756**	**$ 215,430,319**

Detailed Statement of Revenues and Surplus

Land Conservation Fund (260)

The fund accounts for all gifts, voluntary contributions to the city, and all revenues designated by ordinance or resolution for deposit into the fund. All monies deposited into this fund shall be used to purchase or otherwise acquire lands or property entitlements for natural resource land conservation purposes of the city.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Unreserved Fund Balance	$ 220	$ 220	$ 220
Total — Land Conservation Fund	$ 220	$ 220	$ 220

Detailed Statement of Revenues and Surplus

Clean Water and Natural Lands Fund (270)

This fund accounts for monies transferred from real property tax revenues to be used to purchase or otherwise acquire real estate or any interest therein for land conservation in the city. The monies may be used for the purposes of: protection of watershed lands to preserve water quality and water supply; preservation of forests, beaches, coastal areas and agricultural lands; public outdoor recreation and education, including access to beaches and mountains; preservation of historic or cultural important land areas and sites; protection of significant habitats or ecosystems, including buffer zones; conservation of land in order to reduce erosion, floods, landslides, and runoff; and acquisition of public access to public land and open spaces.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Investments-Pool	$ 47,239	$ 72,000	$ 125,000
Total — Miscellaneous Revenues	**$ 47,239**	**$ 72,000**	**$ 125,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 5,027,355	$ 5,420,085	$ 5,863,415
Total — Non-Revenue Receipts	**$ 5,027,355**	**$ 5,420,085**	**$ 5,863,415**
Unreserved Fund Balance	**$ 22,541,242**	**$ 21,765,086**	**$ 6,624,171**
Total — Clean Water and Natural Lands Fund	**$ 27,615,836**	**$ 27,257,171**	**$ 12,612,586**

Detailed Statement of Revenues and Surplus

Affordable Housing Fund (280)

This fund accounts for monies transferred from real property tax revenues to provide for and maintain affordable housing for persons earning less than fifty percent of the median household income in the city. Monies may be used for: the provision and expansion of affordable housing and suitable living environments principally for persons of low and moderate income through land acquisition, development, construction, and maintance of affordable housing for sale or for rental, provided that the housing remains affordable in perpetuity.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Investments-Pool	$ 55,881	$ 90,000	$ 156,000
Total — Miscellaneous Revenues	**$ 55,881**	**$ 90,000**	**$ 156,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 5,027,355	$ 5,420,085	$ 5,863,415
Total — Non-Revenue Receipts	**$ 5,027,355**	**$ 5,420,085**	**$ 5,863,415**
Unreserved Fund Balance	**$ 29,624,247**	**$ 26,451,483**	**$ 13,025,646**
Total — Affordable Housing Fund	**$ 34,707,483**	**$ 31,961,568**	**$ 19,045,061**

Detailed Statement of Revenues and Surplus

Transit Fund (290)

This fund accounts for all monies transferred from the general fund for the county surcharge on state tax and all revenues generated by or received for the transit project. All funds are expended for the operating or capital costs of the transit project.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Intergovernmental Revenue			
Excise Surcharge-Transit	$ 229,344,241	$ 0	$ 0
Total — Intergovernmental Revenue	**$ 229,344,241**	**$ 0**	**$ 0**
Charges for Services			
Duplicate Copy-Any Record	$ 373	$ 0	$ 0
Total — Charges for Services	**$ 373**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Vacation Accum Deposits	$ 22,582	$ 0	$ 0
Investments-Pool	314,411	341,000	590,000
Investments	47,562	0	0
Sund Refunds-Prior Expend	207,461,905	0	0
Total — Miscellaneous Revenues	**$ 207,846,460**	**$ 341,000**	**$ 590,000**
Utilities or Other Enterprises			
Total — Utilities or Other Enterprises	**$ 0**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Transit Authority-Trust Receipts	$ 182,033	$ 0	$ 0
Total — Non-Revenue Receipts	**$ 182,033**	**$ 0**	**$ 0**
Total — Transit Fund (290)	**$ 437,373,107**	**$ 341,000**	**$ 590,000**

Detailed Statement of Revenues and Surplus

Community Development Fund (310)

This fund accounts for monies provided by the Federal government under the Housing and Community Development Act of 1974, as amended; the National Affordable Housing Act of 1990, as amended; monies generated as program income; and monies carried over from prior years. Funds are expended to carry out the objectives of the Acts. Funds under the HOME program are funded under the Federal Grants Projects Fund beginning in fiscal year 1977.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Intergovernmental Revenue			
CDBG, PI-93-383	$ 0	$ 7,285,838	$ 7,285,838
CDBG-Program Income	188,974	3,517,025	525,000
US Dept of Housing and Urban Development	983,315	0	0
Total — Intergovernmental Revenue	**$ 1,172,289**	**$ 10,802,863**	**$ 7,810,838**
Total — Community Development Fund	**$ 1,172,289**	**$ 10,802,863**	**$ 7,810,838**

Detailed Statement of Revenues and Surplus

Patsy T. Mink Central Oahu Regional Park Fund (321)

This fund accounts for monies generated from the Patsy T. Mink Central Oahu Regional Park. Funds are expended for the improvement, maintenance and repair of the Park. All appropriations from this fund must be used to supplement, and not supplant, other city fund appropriations for the Patsy T. Mink Central Oahu Regional Park.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Custodial Services	$ 19,155	$ 20,000	$ 20,200
Parks District V Fees	177,756	173,500	175,200
Total — Charges for Services	**$ 196,911**	**$ 193,500**	**$ 195,400**
Miscellaneous Revenues			
Aquatics Ctr Food Concess	$ 4,800	$ 14,400	$ 14,400
Total — Miscellaneous Revenues	**$ 4,800**	**$ 14,400**	**$ 14,400**
Unreserved Fund Balance	**$ 25,075**	**$ 226,785**	**$ 252,565**
Interfund Transfer	**$ 0**	**$ (8,700)**	**$ (10,500)**
Total — Patsy T. Mink Central Oahu Regional Park Fund	**$ 226,786**	**$ 425,985**	**$ 451,865**

Detailed Statement of Revenues and Surplus

Waipio Peninsula Soccer Park Fund (322)

This fund accounts for monies generated from the Waipio Peninsula Soccer Park. Funds are expended for the improvement, maintenance and repair of the Park. All appropriations from this fund must be used to supplement, and not supplant, other city fund appropriations for the Waipio Peninsula Soccer Park.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Parks District V Fees	$ 92,043	$ 87,100	$ 87,100
Total — Charges for Services	**$ 92,043**	**$ 87,100**	**$ 87,100**
Unreserved Fund Balance	**$ 0**	**$ 92,043**	**$ 89,043**
Interfund Transfer	**$ 0**	**$ (4,300)**	**$ (4,400)**
Total — Waipio Peninsula Soccer Park Fund	**$ 92,043**	**$ 174,843**	**$ 171,743**

Detailed Statement of Revenues and Surplus

Honolulu Zoo Fund (323)

This fund accounts for monies generated by operations of the Honolulu Zoo and monies transferred from real property tax revenues. The monies may be used for the operations, repair, maintenance, and improvement of the Honolulu Zoo, salaries of persons employed at the Zoo and related expenses, acquisition of zoo animals, and debt service for capital improvements at the Zoo.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Zoo Parking Lot	$ 0	$ 785,000	$ 785,000
Honolulu Zoo	0	3,763,800	4,301,180
Total — Charges for Services	**$ 0**	**$ 4,548,800**	**$ 5,086,180**
Miscellaneous Revenues			
Honolulu Zoo Food Conces	$ 0	$ 250,000	$ 250,000
Total — Miscellaneous Revenues	**$ 0**	**$ 250,000**	**$ 250,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 0	$ 0	$ 5,863,415
Transfer from Other Fund	0	0	2,305
Total — Non-Revenue Receipts	**$ 0**	**$ 0**	**$ 5,865,720**
Unreserved Fund Balance	**$ 0**	**$ 0**	**$ 4,798,800**
Interfund Transfer	**$ 0**	**$ 0**	**$ (3,974,815)**
Total — Honolulu Zoo Fund	**$ 0**	**$ 4,798,800**	**$ 12,025,885**

Detailed Statement of Revenues and Surplus

Golf Fund (350)

This fund accounts for all receipts derived from the operation of the City's golf facilities. All funds are expended for the management, operation and maintenance of the municipal golf courses.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Golf Course Fees	$ 6,216,059	$ 6,251,886	$ 6,849,801
Total — Charges for Services	**$ 6,216,059**	**$ 6,251,886**	**$ 6,849,801**
Miscellaneous Revenues			
Golf Course Cart Rentals	$ 2,071,277	$ 2,182,604	$ 2,069,533
Rental for Use of Land	6,000	0	0
Golf Course-Pro Shops	6,400	14,400	15,600
Golf Course Food Conces	131,646	99,800	124,600
Golf Course Driving Range	172,485	325,000	450,000
Sund Refunds-Prior Expend	1,009	0	0
Sund Refunds-Curr Exp	256	0	0
Vacation Accum Deposits	1,589	0	0
Misc Rev/Cash Over/Short	(170)	0	0
Misc Deposit Adjustments	4	0	0
Total — Miscellaneous Revenues	**$ 2,390,496**	**$ 2,621,804**	**$ 2,659,733**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 6,514,091	$ 6,472,055	$ 6,760,514
Total — Non-Revenue Receipts	**$ 6,514,091**	**$ 6,472,055**	**$ 6,760,514**
Unreserved Fund Balance	**$ 544,668**	**$ 750,190**	**$ 1,285,472**
Interfund Transfer	**$ (1,929,000)**	**$ (2,802,400)**	**$ (2,684,132)**
Total — Golf Fund	**$ 13,736,314**	**$ 13,293,535**	**$ 14,871,388**

Detailed Statement of Revenues and Surplus

Special Events Fund (360)

This fund accounts for all revenues derived from the operation of the City's auditorium facilities, Waikiki Shell and Honolulu Zoo. All funds are expended for the operation of the Department of Enterprise Services.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Surcharge On Tickets	$ 81,390	$ 80,000	$ 80,000
Duplicate Copy-Any Record	55	0	0
Other Misc Services	973	8,400	8,400
Zoo Parking Lot	800,935	0	0
Honolulu Zoo	3,704,862	0	0
Total — Charges for Services	**$ 4,588,215**	**$ 88,400**	**$ 88,400**
Miscellaneous Revenues			
Investments-Pool	$ 5,683	$ 12,000	$ 21,000
Rental for Use of Land	21,695	20,000	20,000
Arena	670,914	600,000	600,000
Assembly Hall (Pikake Room)	62,401	75,000	80,000
Meeting Room	191,926	175,000	180,000
Exhibition Pavilion	530,546	515,000	520,000
Theater-Concert Hall	473,058	475,000	400,000
Waikiki Shell	126,215	175,000	385,000
Galleria (Other Area)	19,681	25,000	15,000
Riser and Chair Setup	4,650	10,000	10,000
Chair and Table Setup	159,254	155,000	155,000
Stage Setup	92,111	90,000	100,000
Moving Equipment	2,900	1,500	1,500
Ushering Service	225,133	225,000	235,000
Spotlight and Sound Setup	150,388	150,000	160,000
Excessive Cleanup	17,341	15,000	18,000
Piano	15,360	12,000	12,500
Box Office Service	589,390	500,000	400,000
Other Personal Services	142,184	135,000	140,000
Food Conces-Auditoriums	862,529	700,000	700,000
Parking-Auditoriums	2,225,287	2,000,000	2,250,000
Other-Auditoriums	1,980	2,000	2,000
Novelty Sales Concess-Aud	60,761	65,000	65,000
Ala Moana Conces-Waikiki	36,891	45,000	50,000
Honolulu Zoo Food Conces	273,887	0	0
Kapiolani Beach Conces	102,982	90,000	60,000
Waikiki Beach Food Conces	90,719	85,000	85,000
Sandy Beach Mob Fd Conces	1,505	2,400	4,800
Waikiki Surfbd Lockr Conc	169,950	170,000	170,000

Detailed Statement of Revenues and Surplus

Special Events Fund (360)

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Pouring Rts-Vending Mach	68,734	60,000	57,500
Koko Head Stables Conces	21,000	8,800	10,000
Waikiki Beach Conces-Othr	750,036	730,012	820,000
Aquatics Ctr Food Concess	3,216	14,400	14,400
Veh-Mounted Food Conces	0	4,800	9,600
Automatic Teller Machines	36,334	31,800	31,800
Sund Refunds-Prior Expend	440	0	0
Vacation Accum Deposits	18,596	0	0
Misc Rev/Cash Over/Short	(62)	0	0
Total — Miscellaneous Revenues	**$ 8,225,615**	**$ 7,374,712**	**$ 7,783,100**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 12,387,832	$ 15,795,590	$ 3,167,897
Total — Non-Revenue Receipts	**$ 12,387,832**	**$ 15,795,590**	**$ 3,167,897**
Unreserved Fund Balance	**$ 220,222**	**$ 2,814,077**	**$ 2,819,191**
Interfund Transfer	**$ (5,917,600)**	**$ (7,942,000)**	**$ (3,111,232)**
Total — Special Events Fund	**$ 19,504,284**	**$ 18,130,779**	**$ 10,747,356**

Detailed Statement of Revenues and Surplus

Special Projects Fund (380)

This fund accounts for all monies received under special contracts entered into, by and between the City and the State. Monies received from various sources for operating and capital improvement expenditures for which no financing has been provided in other funds, such as contributions from property owners exclusive of improvement district assessment collections, are also accounted for in this fund.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Intergovernmental Revenue			
Case Management Services	$ 0	$ 0	$ 478,032
Mayor's Lei Day Program	19,000	0	0
Voc Rehab Svs for Blind	0	23,022	23,022
HTA-Cnty Product Enrich	234,000	0	0
Community Programming	0	0	46,960
Lifeguard Svcs At St Park	438,162	584,216	610,801
Program On Aging-State Sh	0	7,089,495	5,084,097
LEPC Emergency Planning	32,789	0	32,000
Wireless Enhanced 911	2,399,255	0	0
AFC Admin Assist's Pay	200,700	100,700	100,700
State Department of Transportation	500,000	125,000	625,000
Public Health Prepardness	4,242,431	0	0
State Department of Human Svcs	1,681,791	0	0
State Dept of Land and Natural Resources	146,054	0	0
State Department of the Attorney General	1,017,573	0	0
HI Career Crim Prosecutn	0	1,095,692	1,473,250
Victim/Witness Kokua Prgm	0	353,135	790,441
Total — Intergovernmental Revenue	**$ 10,911,755**	**$ 9,371,260**	**$ 9,264,303**
Charges for Services			
Plan Review Fee	$ 422,004	$ 400,000	$ 400,000
Total — Charges for Services	**$ 422,004**	**$ 400,000**	**$ 400,000**
Miscellaneous Revenues			
For Community Programming	$ 39,340	$ 0	$ 0
Contributions to The City	283,687	0	0
Private Grants to The City	73,700	0	0
Recov-Crt Odr Restitution	1,700	0	0
Sund Refunds-Prior Expend	4,285	0	0
Total — Miscellaneous Revenues	**$ 402,712**	**$ 0**	**$ 0**
Non-Revenue Receipts			
State Grants	$ 0	$ 575,781	$ 627,842
Total — Non-Revenue Receipts	**$ 0**	**$ 575,781**	**$ 627,842**
Total — Special Projects Fund	**$ 11,736,471**	**$ 10,347,041**	**$ 10,292,145**

Detailed Statement of Revenues and Surplus

Federal Grants Fund (390)

This fund accounts for all monies received from the Federal government as grants for specific projects as well as supporting monies from other sources, where such monies are not accountable in any other fund. All monies placed in this fund are maintained in separate accounts identified with, and expended for, the intended purpose.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Federal Grants Fund - Operating			
Intergovernmental Revenue			
HOME Grant	$ 81,071	$ 1,729,915	$ 1,735,238
HUD-Youthbuild Prgm	0	586,481	586,481
Workforce Investment Act	0	6,868,712	6,798,975
Housing Opportunity-HOPWA	0	13,193	13,193
First to Work Program	0	2,918,275	3,918,275
Program On Aging	0	4,805,572	3,756,315
EPA Grant Projects	2,340	0	0
HOME Grant-Program Income	43,836	0	0
Traffic Safety Ed Prg	0	69,055	40,000
FTA-49 USC Chapter 53	21,000,000	21,000,000	21,000,000
FHWA Traffic Ctrl Ctr Ops	0	61,000	122,000
FHWA-Bridge Inspections	0	0	720,000
Summer Food Service Prgm	125,349	304,500	307,500
Crime Victim Assist Grant	0	1,051,968	402,726
Emerg Shelter Grants Prgm	0	45,912	45,912
Justice Assistance Grant	371,872	161,787	210,672
Community Prosecution	94,455	0	0
Adolecent Wellness Center	38,504	0	0
US Dept of Commerce	8,450	0	0
Drug Recognition Expert	1,347,345	0	0
US Dept of Justice Crime	1,675,105	0	0
Local Law Enforcement Block Grant-Year 5	3,520,950	0	0
Local Law Enf Blk Gr-Yr 6	1,730,646	0	0
DARE Program	648,383	0	0
Dea Marijuana Grant	107,000	0	0
US Dept of Housing and Urban Development	981,997	1,032,764	5,416,975
Forensic DNA Test Pgm	36,375	0	0
Statewide Telecommunications - FY99	6,880	0	0
Domestic Violence/VAWA 99	0	182,136	185,712
Cops Grant	23,119	0	0
HIDTA Program	2,081,225	0	0
Juvenile Accountability	0	69,884	69,884
Homeland Security Grants	1,539,028	0	128,532
Total — Intergovernmental Revenue	**$ 35,463,930**	**$ 40,901,154**	**$ 45,458,390**

Detailed Statement of Revenues and Surplus

Federal Grants Fund (390)

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Investments	$ 448	$ 0	$ 0
Sund Refunds-Prior Expend	22,812	0	0
Total — Miscellaneous Revenues	**$ 23,260**	**$ 0**	**$ 0**
Revolving Fund Revenues			
Principal	$ 0	$ 500,000	$ 500,000
Total — Revolving Fund Revenues	**$ 0**	**$ 500,000**	**$ 500,000**
Non-Revenue Receipts			
Federal Grants	$ 0	$ 0	$ 74,460
Total — Non-Revenue Receipts	**$ 0**	**$ 0**	**$ 74,460**
Total — Federal Grants Fund - Operating	**$ 35,487,190**	**$ 41,401,154**	**$ 46,032,850**

Federal Grants Fund - CIP

Intergovernmental Revenue			
HOME Grant	$ 538,176	$ 572,464	$ 567,141
CDBG-Program Income	7,201	0	0
Housing Opportunity-HOPWA	138,548	427,601	426,568
HOME Grant-Program Income	392,975	1,084,187	3,050,000
FTA-49 USC Chapter 53	0	37,303,000	16,836,000
USDOT - FHWA	246,990	0	0
Federal Highway Admin	0	4,718,000	17,998,000
Emerg Shelter Grants Prgm	24,627	609,980	609,980
US Dept of Housing and Urban Development	328,038	0	1,350,000
Total — Intergovernmental Revenue	**$ 1,676,555**	**$ 44,715,232**	**$ 40,837,689**
Total — Federal Grants Fund - CIP	**$ 1,676,555**	**$ 44,715,232**	**$ 40,837,689**
Total — Federal Grants Fund (390)	**$ 37,163,745**	**$ 86,116,386**	**$ 86,870,539**

Detailed Statement of Revenues and Surplus

Housing & Comm Dev Rehab Fund (410)

This fund makes loan monies available-primarily to low and moderate income applicants unable to secure or qualify for funds-under the Rehabilitation Loan Program sponsored by the Federal government.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Investments	$ 6,385	$ 0	$ 0
Other Sources-Interest Earnings	302	0	0
Other Escheats	1,035	0	0
Total — Miscellaneous Revenues	**$ 7,722**	**$ 0**	**$ 0**
Revolving Fund Revenues			
Principal	$ 1,079,467	$ 3,000,000	$ 3,000,000
Interest	27,913	0	0
Late Charge	1,210	0	0
Total — Revolving Fund Revenues	**$ 1,108,590**	**$ 3,000,000**	**$ 3,000,000**
Total — Housing & Comm Dev Rehab Fund	**$ 1,116,312**	**$ 3,000,000**	**$ 3,000,000**

Detailed Statement of Revenues and Surplus

Pauahi Project Expend, HI R-15 Fund (430)

This fund was created to facilitate financing of the Pauahi Project redevelopment plan providing for the acquisition, clearance, construction of site improvements, and sale or lease of home, apartment, and commercial sites to private parties for development in accordance with said plans.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Investments	$ 862	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 862**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 960,331**	**$ 961,192**	**$ 961,192**
Total — Pauahi Project Expend, HI R-15 Fund	**$ 961,193**	**$ 961,192**	**$ 961,192**

Detailed Statement of Revenues and Surplus

Housing & Comm Dev Sec 8 Fund (470)

This fund accounts for all monies received from the Federal government under the Housing and Community Development Act of 1974 for the purpose set forth under Title II of the Act.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	$ 1,513,671	$ 1,196,841	$ 1,196,841
Sec 8 Mod Rehab (001)	208,977	190,944	190,944
Sec 8 Exstg Hsg Vou Prgm	51,093,285	52,519,830	52,672,191
US Dept of Housing and Urban Development	170,000	0	0
Total — Intergovernmental Revenue	**$ 52,985,933**	**$ 53,907,615**	**$ 54,059,976**
Miscellaneous Revenues			
Investments	$ 4,888	$ 0	$ 0
Other Sources-Interest Earnings	65,764	0	0
Other Escheats	16,793	0	0
Vacation Accum Deposits	19,352	0	0
Total — Miscellaneous Revenues	**$ 106,797**	**$ 0**	**$ 0**
Total — Housing & Comm Dev Sec 8 Fund	**$ 53,092,730**	**$ 53,907,615**	**$ 54,059,976**

Detailed Statement of Revenues and Surplus

Leasehold Conversion Fund (490)

This fund accounts for all monies to assist lessees of land upon which are situated either residential condominium, cooperative housing, or residential planned development to purchase those lands at fair and reasonable prices.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Investments	$ 167	$ 0	$ 0
Other Sources-Interest Earnings	311	0	0
Total — Miscellaneous Revenues	**$ 478**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 182,607**	**$ 170,515**	**$ 170,515**
Total — Leasehold Conversion Fund	**$ 183,085**	**$ 170,515**	**$ 170,515**

Detailed Statement of Revenues and Surplus

General Improvement Bond Fund (610)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for public improvements specified to be expended from this fund.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Investments	$ 67	$ 0	$ 0
Sund Refunds-Prior Expend	14,040	0	0
Total — Miscellaneous Revenues	**$ 14,107**	**$ 0**	**$ 0**
Non-Revenue Receipts			
General Obligation Bonds	$ 0	$ 178,532,237	$ 144,539,145
Total — Non-Revenue Receipts	**$ 0**	**$ 178,532,237**	**$ 144,539,145**
Total — General Improvement Bond Fund	**$ 14,107**	**$ 178,532,237**	**$ 144,539,145**

Detailed Statement of Revenues and Surplus

Highway Improvement Bond Fund (620)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for highway and related public improvements specified to be expended from this fund.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Investments	$ 68	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 68**	**$ 0**	**$ 0**
Non-Revenue Receipts			
General Obligation Bonds	$ 0	$ 183,965,000	$ 74,695,000
Total — Non-Revenue Receipts	**$ 0**	**$ 183,965,000**	**$ 74,695,000**
Total — Highway Improvement Bond Fund	**$ 68**	**$ 183,965,000**	**$ 74,695,000**

Detailed Statement of Revenues and Surplus

Capital Projects Fund (640)

This fund accounts for monies received from sources other than the federal government, in form of grants, entitlements, shared revenues or payments in lieu of taxes, to fund capital projects, and city monies appropriated for capital projects.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Othr Share of Constr Cost	$ 0	$ 100,000	$ 100,000
Total — Miscellaneous Revenues	**$ 0**	**$ 100,000**	**$ 100,000**
Non-Revenue Receipts			
Id B&I Rdmptn Fund	$ 4,717	$ 0	$ 0
Total — Non-Revenue Receipts	**$ 4,717**	**$ 0**	**$ 0**
Total — Capital Projects Fund	**$ 4,717**	**$ 100,000**	**$ 100,000**

Detailed Statement of Revenues and Surplus

Housing Development Special Fund (655)

This fund accounts for the proceeds of general obligation bonds and bond anticipation notes authorized and issued for the purpose of developing housing for sale or for rental and for the proceeds from the sale or rental of housing.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Easement Grants	$ 66,281	$ 50,000	$ 50,000
Total — Licenses and Permits	**$ 66,281**	**$ 50,000**	**$ 50,000**
Charges for Services			
Chinatown Gateway-Parking	$ 367,653	$ 324,000	$ 324,000
River-Nimitz-Parking	85,537	90,000	90,000
Total — Charges for Services	**$ 453,190**	**$ 414,000**	**$ 414,000**
Miscellaneous Revenues			
Other Sources-Interest Earnings	$ 10,542	$ 0	$ 0
Rental Units (Hcd Prop)	1,723	0	0
Manoa Elderly-Res	206,093	175,000	193,392
Sund Refunds-Prior Expend	27,145	0	0
Hsg Buyback-Shared Equity	2,172,555	1,000,000	1,000,000
Total — Miscellaneous Revenues	**$ 2,418,058**	**$ 1,175,000**	**$ 1,193,392**
Revolving Fund Revenues			
Repay Dchd Loans-Others	$ 37,252	$ 0	$ 0
Total — Revolving Fund Revenues	**$ 37,252**	**$ 0**	**$ 0**
Utilities or Other Enterprises			
Interest Earnings-Others	$ 62,993	$ 0	$ 0
Total — Utilities or Other Enterprises	**$ 62,993**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 700,000	$ 0	$ 4,581,879
Total — Non-Revenue Receipts	**$ 700,000**	**$ 0**	**$ 4,581,879**
Unreserved Fund Balance	**$ 3,248,177**	**$ 3,207,144**	**$ (313,816)**
Interfund Transfer	**$ (3,780,112)**	**$ (4,957,000)**	**$ (5,715,655)**
Total — Housing Development Special Fund	**$ 3,205,839**	**$ (110,856)**	**$ 209,800**

Detailed Statement of Revenues and Surplus

Sewer Revenue Bond (670)

This fund accounts for proceeds of revenue bonds issued to pay all or part of those appropriations for improvements, repairs, and maintenance of the wastewater system.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Investments	$ 764,480	$ 0	$ 0
Investments-Pool	232,341	0	0
Total — Miscellaneous Revenues	**$ 996,821**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Sale of Sewer Rev Bonds	$ 210,007,215	$ 372,824,000	$ 494,372,000
State Revolving Fund	27,766,490	0	0
Total — Non-Revenue Receipts	**$ 237,773,705**	**$ 372,824,000**	**$ 494,372,000**
Total — Sewer Revenue Bond	**$ 238,770,526**	**$ 372,824,000**	**$ 494,372,000**

Detailed Statement of Revenues and Surplus

Sld Wst Improvement Bond Fund (680)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for solid waste disposal and related public improvements specified to be expended from this fund.

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Investments	$ 4	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 4**	**$ 0**	**$ 0**
Non-Revenue Receipts			
General Obligation Bonds	$ 0	$ 23,189,600	$ 30,582,228
Total — Non-Revenue Receipts	**$ 0**	**$ 23,189,600**	**$ 30,582,228**
Total — Sld Wst Improvement Bond Fund	**$ 4**	**$ 23,189,600**	**$ 30,582,228**

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Taxes			
Real Property Taxes - Current Year	$ 293,373,558	$1,083,918,000	$1,172,683,000
Real Property Taxes - Prior Year	9,605,138	3,000,000	3,000,000
R P T - Lock Box	334,258,880	0	0
R P T Mortgage Company	367,025,319	0	0
RPT - Epay	11,947,447	0	0
Public Svc Company Tax	48,272,874	29,000,000	30,000,000
Franchise Tax - HECO	42,323,710	39,500,000	40,000,000
Franchise Tax - GASCO	2,450,009	2,525,000	2,525,000
Fuel Tax - Current Year	52,764,671	51,015,000	51,270,000
Total — Taxes	**$1,162,021,606**	**$1,208,958,000**	**$1,299,478,000**
Licenses and Permits			
Direct Wine Shipper	$ 50,910	$ 45,000	$ 45,000
Personal Shipment Permit	744	1,000	1,000
Basic Liquor Lic(New Lic)	135,924	100,000	100,000
Liquor Applcn Filing Fee	3,775	5,000	5,000
Addtl Liqr Lic (Gr Sale)	2,816,291	2,800,000	3,000,000
Renewal Liquor License	1,874,520	1,875,000	1,900,000
Easement Grants	0	66,550	133,100
Telephone Enclosures	251	100	100
Total — Licenses and Permits	**$ 4,882,415**	**$ 4,892,650**	**$ 5,184,200**
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	$ 3,365	$ 0	$ 0
Sec 8 Mod Rehab (001)	988	0	0
HOME Grant	53,370	2,302,379	2,302,379
CDBG, Pl-93-383	0	7,285,838	7,285,838
Workforce Investment Act	0	0	391,385
Sec 8 Exstg Hsg Vou Prgm	99,703	0	153,361
CDBG-Program Income	12,593	3,517,025	525,000
Housing Opportunity-HOPWA	0	440,794	439,761
HOME Grant-Program Income	0	1,084,187	3,050,000
FTA-49 USC Chapter 53	0	16,919,000	16,836,000
Emerg Shelter Grants Prgm	0	655,892	655,892
US Dept of Housing and Urban Development	483,167	0	18,750
Transient Accomdtn Tax	45,350,235	45,423,000	41,013,000
Fish and Wildlife Svcs	62,369	57,000	57,000
Total — Intergovernmental Revenue	**$ 46,065,790**	**$ 77,685,115**	**$ 72,728,366**

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Duplication-Master Tapes	$ 46,871	$ 34,000	$ 34,000
Svc Fee-Dishonored Checks	570	600	600
Service Fee for Card Payment	1,349	0	0
Liqr Licensee Change Name	2,340	3,000	3,000
Charge for Photo Id	114,170	118,000	118,000
Adm Fee-Mult-Fam Hsg Prgm	0	25,000	25,000
Military Hsg Fee-Lieu Rpt	986,687	965,000	965,000
Charges for Publications	3,413	3,000	3,000
Duplicate Copy-Any Record	15,306	10,300	10,300
Copy-Map, Plan, Diagram	1,205	1,300	1,300
Cert-Correctness of Info	21	25	25
Prop Tax Record Search	3,637	5,500	5,500
Pre-Paid Coll/Disp Chgs	78,111	0	0
Total — Charges for Services	**$ 1,253,680**	**$ 1,165,725**	**$ 1,165,725**
Fines and Forfeits			
Fines-Liquor Commission	$ 91,585	$ 100,000	$ 100,000
Total — Fines and Forfeits	**$ 91,585**	**$ 100,000**	**$ 100,000**
Miscellaneous Revenues			
Investments	$ 2,309,714	$ 0	$ 0
Investments-Pool	3,863,987	5,285,000	9,148,000
Rental Units (City Prop)	85,549	110,484	220,968
Rental Units (Hcd Prop)	205,613	205,613	205,613
Rental for Use of Land	658,798	650,730	1,301,460
Public Pay Phone Conces	96	350	350
Land	758,640	558,900	1,117,800
Other Escheats	195,587	100,000	100,000
Othr Share of Constr Cost	0	100,000	100,000
Subdividers-Park/Playgrnd	514,503	0	0
Recovery-Interest-Federal Subsidy	8,533,383	9,090,100	9,013,100
Recov-Direct Costs HART	588,600	1,052,700	1,025,855
Sund Refunds-Prior Expend	37,854	0	0
Sundry Ref-Pcard Rebate	388,768	460,907	483,952
Vacation Accum Deposits	43,727	2,900	2,900
Misc Rev/Cash Over/Short	(90)	0	0
Misc Deposit Adjustments	3,832	0	0
Sale-Other Mtls & Suppl	455,834	400,000	800,000
Sale of Scrap Materials	78,446	100,000	200,000
Total — Miscellaneous Revenues	**$ 18,722,841**	**$ 18,117,684**	**$ 23,719,998**

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Non-Revenue Receipts			
Recov-Debt Svc Wf/Refuse	$ 14,722,634	$ 14,204,481	$ 14,546,911
Recov Debt Sv-Swdf Sp Fd	34,001,816	32,390,041	26,596,069
Recov Debt Svc-Hsg Sp Fd	3,780,112	4,710,360	5,433,455
Recov Debt Svc-Swr Fund	2,444,539	2,470,047	2,115,209
Recov Debt Svc-HART	0	1,889,000	12,000,000
Recov Swr Fd(Wwm Radio)	35,000	35,000	35,000
Recov-Debt Svc Golf Fd	1,169,000	378,475	1,848,132
Recov D/S-Spec Events Fd	4,740,000	1,564,618	2,451,332
Recov D/S-Hanauma Bay Fd	1,451,071	1,487,167	1,673,496
Recov Debt Svc-Zoo Fund	0	0	3,284,515
Recov Debt Svc-Hwy Fund	95,002,410	97,058,851	107,728,750
Recov Case - Zoo Fund	0	0	690,300
Recov CASE-Spec Events Fd	1,177,600	1,378,000	659,900
Recov CASE-Hanauma Bay Fd	423,300	414,400	378,300
Recov CASE - Hwy Beaut Fd	277,100	264,000	355,700
Recov CASE - Sw Sp Fd	13,229,000	12,326,100	11,944,200
Recov CASE-Golf Fund	760,000	807,400	836,000
Recov CASE-Hwy Fund	13,204,300	12,462,100	12,655,800
Recov CASE-Sewer Fund	12,918,800	15,692,300	17,663,100
Recov CASE-Liquor Comm Fd	295,400	299,000	317,500
Recov CASE-Patsy T Mink Central Oahu Reg Pk Fd	0	8,700	10,500
Recov CASE - Bikeway Fd	35,700	39,900	86,100
Recov CASE-Waipio Peninsula Soccer Park Fund	0	4,300	4,400
Recov CASE-Hsg Dev Sp Fd	0	246,000	282,200
Recovery CASE-BWS	3,300,000	3,300,000	3,300,000
Recov CASE-HART	851,286	1,018,100	1,092,100
Transfer Fr General Fd	176,082,201	141,484,487	138,109,306
Bus Subsidy-General Fund	127,916,202	151,056,410	145,416,640
Bus Subsidy-Highway Fund	33,686,397	24,906,372	21,994,630
Trans Fr Ref Gnl Ac-Rent	263,500	263,500	263,500
Id B&I Rdmptn Fund	4,717	0	0
Trf-Sewer Fund for Rent	472,500	472,500	472,500
Transfer from Other Fund	0	0	2,305
General Obligation Bonds	0	385,686,837	249,816,373
Sale of Sewer Rev Bonds	210,007,215	372,824,000	494,372,000
RECO Unposted	(1,674)	0	0
Real Prop Tax Trust Rcpts	(900)	0	0
Total — Non-Revenue Receipts	**$ 752,249,226**	**$1,281,142,446**	**$1,278,436,223**
Total — Department of Budget and Fiscal Services	**$1,985,287,143**	**$2,592,061,620**	**$2,680,812,512**

Departmental Revenue Summary

Department of Community Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	$ 1,510,306	$ 1,196,841	$ 1,196,841
Sec 8 Mod Rehab (001)	207,989	190,944	190,944
HOME Grant	565,877	0	0
HUD-Youthbuild Prgm	0	586,481	586,481
Workforce Investment Act	0	6,868,712	6,355,282
Sec 8 Exstg Hsg Vou Prgm	50,993,582	52,519,830	52,518,830
CDBG-Program Income	183,582	0	0
Housing Opportunity-HOPWA	138,548	0	0
First to Work Program	0	2,918,275	3,918,275
Case Management Services	0	0	478,032
Program On Aging	0	4,805,572	3,756,315
HOME Grant-Program Income	436,811	0	0
Emerg Shelter Grants Prgm	24,627	0	0
Community Prosecution	94,455	0	0
Adolecent Wellness Center	22,112	0	0
Drug Recognition Expert	799,645	0	0
US Dept of Justice Crime	74,257	0	0
Local Law Enforcement Block Grant-Year 5	3,515,407	0	0
DARE Program	648,383	0	0
US Dept of Housing and Urban Development	1,980,183	1,032,764	6,748,225
Juvenile Accountability	0	69,884	69,884
Voc Rehab Svs for Blind	0	23,022	23,022
Program On Aging-State Sh	0	7,089,495	5,084,097
Public Health Prepardness	4,096,734	0	0
State Department of Human Svcs	1,664,092	0	0
Total — Intergovernmental Revenue	**$ 66,956,590**	**$ 77,301,820**	**$ 80,926,228**
Charges for Services			
Adm Fee-Mult-Fam Hsg Prgm	$ 25,407	$ 0	$ 0
Duplicate Copy-Any Record	14	0	0
Chinatown Gateway-Parking	43,653	0	0
Total — Charges for Services	**$ 69,074**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Investments	$ 12,504	$ 0	$ 0
Other Sources-Interest Earnings	79,760	0	0
Rental Units (City Prop)	124,765	0	0
Rental Units (Hcd Prop)	17,324	0	0

Departmental Revenue Summary

Department of Community Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Rental for Use of Land	2,100	0	0
Parking Stalls	233,592	233,000	233,000
Other Escheats	17,828	0	0
Private Grants to The City	47,500	0	0
Recov-Embezzlement Loss	59	0	0
Recoveries - Others	7,080	0	0
Sund Refunds-Prior Expend	79,464	0	0
Vacation Accum Deposits	19,352	0	0
Hsg Buyback-Shared Equity	2,172,555	1,000,000	1,000,000
Total — Miscellaneous Revenues	**$ 2,813,883**	**$ 1,233,000**	**$ 1,233,000**
Revolving Fund Revenues			
Principal	$ 1,079,467	$ 3,500,000	$ 3,500,000
Interest	27,913	0	0
Late Charge	1,210	0	0
Repay Dchd Loans-Others	45,426	0	0
Total — Revolving Fund Revenues	**$ 1,154,016**	**$ 3,500,000**	**$ 3,500,000**
Utilities or Other Enterprises			
Interest Earnings-Others	$ 62,993	$ 0	$ 0
Total — Utilities or Other Enterprises	**$ 62,993**	**$ 0**	**$ 0**
Non-Revenue Receipts			
State Grants	$ 0	$ 575,781	$ 627,842
Federal Grants	0	0	74,460
Total — Non-Revenue Receipts	**$ 0**	**$ 575,781**	**$ 702,302**
Total — Department of Community Services	**$ 71,056,556**	**$ 82,610,601**	**$ 86,361,530**

Departmental Revenue Summary

Department of the Corporation Counsel

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Legal Services (BWS)	$ 30,000	$ 160,000	$ 165,000
Duplicate Copy-Any Record	1,771	1,000	1,000
Total — Charges for Services	**$ 31,771**	**$ 161,000**	**$ 166,000**
Miscellaneous Revenues			
Recov-Crt Odr Restitution	$ 10,276	$ 0	$ 0
Vacation Accum Deposits	18,423	0	0
Total — Miscellaneous Revenues	**$ 28,699**	**$ 0**	**$ 0**
Total — Department of the Corporation Counsel	**$ 60,470**	**$ 161,000**	**$ 166,000**

Departmental Revenue Summary

Department of Customer Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Auctioneer & Pawn Broker	$ 6,375	$ 6,380	$ 6,380
Firearms	400	360	350
Second-Hand & Junk Dealer	17,258	18,040	14,860
Used Mtr Veh Part Dealer	812	762	720
Wreck Salv Rebld Mtr Veh	596	562	530
Peddler/Itinerant Vendor	2,094	1,625	1,900
Tear Gas/Othr Noxious Sub	125	50	130
Scrap Dealers	2,525	2,500	2,330
Pedicab License Fees	230	86	150
Refuse Collector-Lic	11,000	7,500	7,500
Glass Recycler	100	200	100
Motor Vehicle Weight Tax	126,573,365	124,654,740	124,654,740
Motor Vehicle Plate Fees	620,282	632,982	639,786
Mtr Veh Spc No Plate Fee	814,622	818,550	818,550
Motor Vehicle Tag Fees	378,732	394,350	394,350
Motor Veh Trfr Fee & Pen	2,709,138	2,708,400	2,708,400
Dupl Regis/Ownership Cert	210,210	210,700	210,700
Dlnqt Mtr Veh Wt Tax Pen	1,098,540	1,099,040	1,099,040
Tax Liens	0	50	50
Correction Fees	9,150	6,000	6,000
Mvr-Annual Fee	14,516,388	14,717,600	14,717,600
Reconstr Inspec Fees	46,380	59,280	46,820
Other Vehicle Weight Tax	4,195,842	4,122,140	4,122,140
Dlnqt Othr Veh Wt Tax Pen	54,600	54,780	54,780
Bicycle Licenses	464,702	456,000	461,070
Moped Annual License Fee	0	455,000	888,750
Passenger & Frt Veh Lic	98,611	128,350	113,350
Nonresident Vehicle Prmt	25,500	29,300	29,300
Motor Vehicle Drivers Lic	2,237,472	3,067,170	5,979,100
Dog Licenses	182,335	194,810	194,810
Dog Tag Fees	7,527	7,750	7,750
Newsstands	12,613	12,610	12,610
Taxi Stand Permit Fee	24,393	23,650	23,650
Taxi Stand Decals	257	250	250
Dispensing Rack	153,632	201,130	201,130
Frt Curb Load Zone-Permit	238,738	238,440	238,440
Frt Curb Load Zone-Decals	10,687	10,640	10,640
Pass Loading Zone-Permit	18,423	18,460	18,460
Pass Loading Zone-Decals	796	800	800
Total — Licenses and Permits	**$ 154,744,450**	**$ 154,361,037**	**$ 157,688,016**

Departmental Revenue Summary

Department of Customer Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Intergovernmental Revenue			
Community Programming	$ 0	$ 0	$ 46,960
Total — Intergovernmental Revenue	**$ 0**	**$ 0**	**$ 46,960**
Charges for Services			
Svc Fee-Dishonored Checks	$ 16,428	$ 16,720	$ 16,720
Service Fee for Card Payment	7,204	0	0
Witness Fees	5	0	0
Duplicate Copy-Any Record	103	100	100
Spay-Neuter Service	284,825	314,950	314,950
Taxi/Pedicab Drivers Cert	37,415	26,770	26,770
Hwy Beautification Fees	4,539,233	4,635,910	4,635,910
Total — Charges for Services	**$ 4,885,213**	**$ 4,994,450**	**$ 4,994,450**
Miscellaneous Revenues			
For Community Programming	$ 39,340	$ 0	$ 0
Recov of Utility Charges	8,470	9,157	9,750
Recov-Crt Odr Restitution	120	0	0
Recov State-Hawaii State ID	563,440	717,787	717,790
Recov State-Motor Vehicle	855,321	985,283	985,280
Recov-State-Comml Drv Lic	502,546	605,845	605,840
Reimb State-MV Insp Prgm	581,563	736,246	736,250
Reimb State - DPP Placard	149,832	149,930	149,930
Reimb From Org. Plates	14,820	20,350	17,900
Towing Service Premiums	130,000	120,000	120,000
Disposal of Derelict Vehicles	99,359	0	0
Other Sundry Realization	50	0	0
Sund Refunds-Prior Expend	226,819	0	0
Vacation Accum Deposits	21,452	0	0
Misc Rev/Cash Over/Short	(1,776)	0	0
Misc Deposit Adjustments	(875)	0	0
Auction Sale-Impound Veh	324,524	324,520	324,520
Sale-Other Mtls & Suppl	465	470	470
Total — Miscellaneous Revenues	**$ 3,515,470**	**$ 3,669,588**	**$ 3,667,730**
Total — Department of Customer Services	**$ 163,145,133**	**$ 163,025,075**	**$ 166,397,156**

Departmental Revenue Summary

Department of Design and Construction

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Intergovernmental Revenue			
FHWA-Bridge Inspections	$ 0	$ 0	$ 720,000
Total — Intergovernmental Revenue	**$ 0**	**$ 0**	**$ 720,000**
Charges for Services			
Witness Fees	$ 4	$ 0	$ 0
Duplicate Copy-Any Record	1,583	0	0
Total — Charges for Services	**$ 1,587**	**$ 0**	**$ 0**
Fines and Forfeits			
Liquidated Contr Damages	$ 43,200	$ 0	$ 0
Total — Fines and Forfeits	**$ 43,200**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Rental Units (City Prop)	$ 337	$ 0	$ 0
Recov-Overtime Inspection	181,658	0	0
Sund Refunds-Prior Expend	12	0	0
Vacation Accum Deposits	95,066	0	0
Total — Miscellaneous Revenues	**$ 277,073**	**$ 0**	**$ 0**
Total — Department of Design and Construction	**$ 321,860**	**$ 0**	**$ 720,000**

Departmental Revenue Summary

Department of Emergency Management

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Intergovernmental Revenue			
US Dept of Commerce	$ 8,450	$ 0	$ 0
Homeland Security Grants	1,245,008	0	128,532
LEPC Emergency Planning	32,789	0	32,000
Total — Intergovernmental Revenue	**$ 1,286,247**	**$ 0**	**$ 160,532**
Miscellaneous Revenues			
Reimb State-HPD Civil Def	$ 29,200	$ 29,000	$ 29,000
Sund Refunds-Prior Expend	278,074	0	0
Sund Refunds-Curr Exp	10,396	0	0
Total — Miscellaneous Revenues	**$ 317,670**	**$ 29,000**	**$ 29,000**
Total — Department of Emergency Management	**$ 1,603,917**	**$ 29,000**	**$ 189,532**

Departmental Revenue Summary

Department of Emergency Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Intergovernmental Revenue			
Lifeguard Svcs At St Park	$ 438,162	$ 584,216	$ 610,801
State Dept of Land and Natural Resources	146,054	0	0
Total — Intergovernmental Revenue	**$ 584,216**	**$ 584,216**	**$ 610,801**
Charges for Services			
Abstract of Information	$ 1,295	$ 1,600	$ 1,600
Total — Charges for Services	**$ 1,295**	**$ 1,600**	**$ 1,600**
Miscellaneous Revenues			
Contributions to The City	$ 50,000	$ 0	$ 0
Recov State-Emerg Amb Svc	34,884,828	47,180,290	47,180,290
Sund Refunds-Prior Expend	14,496	0	0
Sund Refunds-Curr Exp	37,707	0	0
Vacation Accum Deposits	9,386	0	0
Total — Miscellaneous Revenues	**$ 34,996,417**	**$ 47,180,290**	**$ 47,180,290**
Total — Department of Emergency Services	**$ 35,581,928**	**$ 47,766,106**	**$ 47,792,691**

Departmental Revenue Summary

Department of Enterprise Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Svc Fee-Dishonored Checks	$ 100	$ 0	$ 0
Surcharge On Tickets	81,390	80,000	80,000
Duplicate Copy-Any Record	55	0	0
Other Misc Services	973	8,400	8,400
Zoo Parking Lot	800,935	785,000	785,000
Golf Course Fees	6,216,059	6,251,886	6,849,801
Honolulu Zoo	3,704,862	3,763,800	4,301,180
Total — Charges for Services	**$ 10,804,374**	**$ 10,889,086**	**$ 12,024,381**
Miscellaneous Revenues			
Golf Course Cart Rentals	$ 2,071,277	$ 2,182,604	$ 2,069,533
Rental for Use of Land	27,695	20,000	20,000
Arena	670,914	600,000	600,000
Assembly Hall (Pikake Room)	62,401	75,000	80,000
Meeting Room	191,926	175,000	180,000
Exhibition Pavilion	530,546	515,000	520,000
Theater-Concert Hall	473,058	475,000	400,000
Waikiki Shell	126,215	175,000	385,000
Galleria (Other Area)	19,681	25,000	15,000
Riser and Chair Setup	4,650	10,000	10,000
Chair and Table Setup	159,254	155,000	155,000
Stage Setup	92,111	90,000	100,000
Moving Equipment	2,900	1,500	1,500
Ushering Service	225,133	225,000	235,000
Spotlight and Sound Setup	150,388	150,000	160,000
Excessive Cleanup	17,341	15,000	18,000
Piano	15,360	12,000	12,500
Box Office Service	589,390	500,000	400,000
Other Personal Services	142,184	135,000	140,000
Food Conces-Auditoriums	862,529	700,000	700,000
Golf Course-Pro Shops	6,400	14,400	15,600
Parking-Auditoriums	2,225,287	2,000,000	2,250,000
Other-Auditoriums	1,980	2,000	2,000
Novelty Sales Concess-Aud	60,761	65,000	65,000
Ala Moana Conces-Waikiki	36,891	45,000	50,000
Hanauma Beach Park Conces	296,561	250,000	250,000
Honolulu Zoo Food Conces	273,887	250,000	250,000
Kapiolani Beach Conces	102,982	90,000	60,000
Waikiki Beach Food Conces	90,719	85,000	85,000
Sandy Beach Mob Fd Conces	1,505	2,400	4,800
Waikiki Surfbd Lockr Conc	169,950	170,000	170,000
Pouring Rts-Vending Mach	68,734	60,000	57,500
Hanauma Shuttle Bus Svc	73,800	73,800	73,800

Departmental Revenue Summary

Department of Enterprise Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Koko Head Stables Conces	21,000	8,800	10,000
Hanauma Snorkling Rental	1,881,000	1,881,000	1,872,000
Waikiki Beach Conces-Othr	750,036	730,012	820,000
Hanauma Gift Shop Concess	230,857	224,000	230,000
Golf Course Food Conces	131,646	99,800	124,600
Golf Course Driving Range	172,485	325,000	450,000
Aquatics Ctr Food Concess	3,216	14,400	14,400
Public Pay Phone Conces	0	300	300
Veh-Mounted Food Conces	0	4,800	9,600
Automatic Teller Machines	36,334	31,800	31,800
Contributions to The City	21,353	0	0
Develop Prem-Royal Kunia	42,249	0	0
Sund Refunds-Prior Expend	1,449	0	0
Sund Refunds-Curr Exp	256	0	0
Vacation Accum Deposits	20,185	0	0
Misc Rev/Cash Over/Short	(232)	0	0
Misc Deposit Adjustments	4	0	0
Total — Miscellaneous Revenues	**$ 13,156,248**	**$ 12,663,616**	**$ 13,097,933**
Total — Department of Enterprise Services	**$ 23,960,622**	**$ 23,552,702**	**$ 25,122,314**

Departmental Revenue Summary

Department of Environmental Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Refuse Collector-Decal	$ 948	$ 900	$ 900
Total — Licenses and Permits	**$ 948**	**$ 900**	**$ 900**
Intergovernmental Revenue			
Pymt Fr St-Glass Disp Fee	$ 412,546	$ 489,100	$ 500,000
Total — Intergovernmental Revenue	**$ 412,546**	**$ 489,100**	**$ 500,000**
Charges for Services			
Duplicate Copy-Any Record	$ 212	$ 0	$ 0
Sewer Lateral Instal	210,948	222,206	223,428
Sewer Service Charges	409,499,046	485,278,531	486,574,132
Other Sewer Chgs	2,650,530	166,913	166,913
Wstwtr Sys Facil Chgs	8,657,846	10,585,600	10,902,400
Business Premises	474,113	460,000	450,000
Residential Refuse Collection Fee	0	0	10,800,000
Disposal Charges	5,421,442	3,000,000	2,300,000
Disp Chgs Surcharge-Other	4,596,760	3,900,000	3,900,000
Disp Chgs Surcharge - C&C	1,703,220	2,400,000	2,400,000
Total — Charges for Services	**$ 433,214,117**	**$ 506,013,250**	**$ 517,716,873**
Fines and Forfeits			
Fines-Unpaid Civil	$ 11,500	$ 0	$ 0
Fines-Indust Ww Discharge	2,000	30,900	20,000
Total — Fines and Forfeits	**$ 13,500**	**$ 30,900**	**$ 20,000**
Miscellaneous Revenues			
Investments	$ 48,792	$ 0	$ 0
Other Sources-Interest Earnings	181	0	0
Rental for Use of Land	99,162	0	0
Recovery-Recycled Materials	0	600,000	0
Recovery-Damaged Refuse Carts	375	0	0
Other Sundry Realization	300	0	0
Sund Refunds-Prior Expend	805,031	0	0
Vacation Accum Deposits	99,032	0	0
Sale-Other Mtls & Suppl	8,472	0	0
Sale of Scrap Materials	261	0	0
Total — Miscellaneous Revenues	**$ 1,061,606**	**$ 600,000**	**$ 0**
Utilities or Other Enterprises			
Tip Fees-Private Direct	$ 27,730,534	$ 37,748,000	$ 37,748,000
Electrical Energy Revenue	66,722,141	68,000,000	68,400,000
Tip Fees-Other	16,264,486	25,362,000	25,362,000
Easement-AES Barbers Pt	37,330	36,000	36,000
Total — Utilities or Other Enterprises	**$ 110,754,491**	**$ 131,146,000**	**$ 131,546,000**

Departmental Revenue Summary

Department of Environmental Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Non-Revenue Receipts			
State Revolving Fund	$ 27,766,490	$ 0	$ 0
Total — Non-Revenue Receipts	**$ 27,766,490**	**$ 0**	**$ 0**
Total — Department of Environmental Services	**$ 573,223,698**	**$ 638,280,150**	**$ 649,783,773**

Departmental Revenue Summary

Department of Facility Maintenance

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Non-Storm Wtr Dischg Pmt	$ 2,400	$ 4,000	$ 4,000
Total — Licenses and Permits	**$ 2,400**	**$ 4,000**	**$ 4,000**
Charges for Services			
Sale of Gasoline and Oil	$ 106,986	$ 90,000	$ 88,053
Duplicate Copy-Any Record	239	0	0
Sidewalk Area Cleaning	0	4,000	4,000
Sidewalk Repair	81,749	70,000	70,000
Sidewalk Nuisance Fee	800	0	0
City Employees Parking	712,666	713,000	786,000
JTMC Parking	0	150,000	150,000
Kapalama Hale Parking Facility	0	0	68,250
Chinatown Gateway-Parking	27,000	0	0
Lamppost Banner Display	50,570	53,000	50,000
Total — Charges for Services	**$ 980,010**	**$ 1,080,000**	**$ 1,216,303**
Fines and Forfeits			
Fines-Storm Water	$ 900	$ 2,000	$ 2,000
Total — Fines and Forfeits	**$ 900**	**$ 2,000**	**$ 2,000**
Miscellaneous Revenues			
Kekaulike Dia Hd Blk Pkg	$ 2,655	$ 0	$ 0
Marin Tower Pkg Garage	222,788	0	0
Harbor Court Garage	507,706	0	0
Manoa Elderly-Res	206,093	175,000	193,392
Perquisite Housing	7,692	13,467	24,100
Kukui Plaza Garage	25,100	0	0
Smith-Beretania Parking	27,000	0	0
Recov-Damaged St Lights	5,427	12,000	25,000
Recovery of Traffic Signs	22,550	24,000	24,000
Other Comp-Loss of Fixed Asset	54,750	30,000	30,000
Recov-Overhead Charges	7,515	8,000	8,000
Recov-Crt Odr Restitution	400	5,000	5,000
Recov-Off Hwy Veh Fuel Tx	7,569	0	0
Other Sundry Realization	2,384	0	0
Sund Refunds-Prior Expend	25,413	1,000	1,000
Sund Refunds-Curr Exp	838	0	0
Vacation Accum Deposits	13,648	9,500	9,500
Sale-Other Mtls & Suppl	6,012	0	0
Sale of Scrap Materials	0	1,500	1,500
Total — Miscellaneous Revenues	**$ 1,145,540**	**$ 279,467**	**$ 321,492**
Total — Department of Facility Maintenance	**$ 2,128,850**	**$ 1,365,467**	**$ 1,543,795**

Departmental Revenue Summary

Honolulu Fire Department

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Fire Code Permit & Lic	$ 610,958	$ 536,180	$ 584,709
Fireworks License Fees	63,500	48,000	32,000
Total — Licenses and Permits	**$ 674,458**	**$ 584,180**	**$ 616,709**
Intergovernmental Revenue			
Adolecent Wellness Center	$ 16,392	$ 0	$ 0
Local Law Enf Blk Gr-Yr 6	32,598	0	0
Homeland Security Grants	294,020	0	0
AFC Admin Assist's Pay	200,700	100,700	100,700
Total — Intergovernmental Revenue	**$ 543,710**	**$ 100,700**	**$ 100,700**
Charges for Services			
Svc Fee-Dishonored Checks	$ 25	$ 0	$ 0
Plan Review Fee	422,004	400,000	400,000
Duplicate Copy-Any Record	1,074	950	950
Total — Charges for Services	**$ 423,103**	**$ 400,950**	**$ 400,950**
Miscellaneous Revenues			
Rental-Amb Facil-Fire Stn	$ 53,250	$ 63,900	$ 63,900
Rental of Equipment	0	10,000	10,000
Contributions to The City	34,771	0	0
Recov-Crt Odr Restitution	1,700	0	0
Misc Recov,Collect,Etc	180	0	0
Sund Refunds-Prior Expend	138,564	0	0
Total — Miscellaneous Revenues	**$ 228,465**	**$ 73,900**	**$ 73,900**
Total — Honolulu Fire Department	**$ 1,869,736**	**$ 1,159,730**	**$ 1,192,259**

Departmental Revenue Summary

Department of Human Resources

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 306	$ 75	$ 75
Total — Charges for Services	**$ 306**	**$ 75**	**$ 75**
Miscellaneous Revenues			
Recov-Workers' Comp Paymt	$ 383,434	$ 738,470	$ 550,000
Recov Work Comp-3Rd Party	305,358	100,000	125,000
Sund Refunds-Prior Expend	132,878	142,472	0
Vacation Accum Deposits	327	0	0
Total — Miscellaneous Revenues	**$ 821,997**	**$ 980,942**	**$ 675,000**
Total — Department of Human Resources	**$ 822,303**	**$ 981,017**	**$ 675,075**

Departmental Revenue Summary

Department of Information Technology

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Easement Grants	$ 145,635	$ 130,000	$ 130,000
Total — Licenses and Permits	**$ 145,635**	**$ 130,000**	**$ 130,000**
Intergovernmental Revenue			
Workforce Investment Act	$ 0	$ 0	$ 52,308
Wireless Enhanced 911	1,010,895	0	0
Total — Intergovernmental Revenue	**$ 1,010,895**	**$ 0**	**$ 52,308**
Charges for Services			
Duplication-Master Tapes	$ 13,000	$ 13,000	$ 13,000
Data Proc Svc-State	1,012,308	730,000	730,000
Data Proc Svc-US Govt	886	1,000	1,000
Data Proc Svc-Othr County	399,412	400,000	400,000
Total — Charges for Services	**$ 1,425,606**	**$ 1,144,000**	**$ 1,144,000**
Miscellaneous Revenues			
Rental for Use of Land	$ 54,429	$ 25,000	$ 25,000
Sund Refunds-Prior Expend	14,489	0	0
Total — Miscellaneous Revenues	**$ 68,918**	**$ 25,000**	**$ 25,000**
Total — Department of Information Technology	**$ 2,651,054**	**$ 1,299,000**	**$ 1,351,308**

Departmental Revenue Summary

Department of Land Management

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Total — Department of Land Management	$ 0	$ 0	$ 0

Departmental Revenue Summary

Office of the Mayor

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 86	$ 0	$ 0
Total — Charges for Services	**$ 86**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Contributions to The City	$ 10,000	$ 0	$ 0
Vacation Accum Deposits	7,237	0	0
Misc Rev/Cash Over/Short	84	0	0
Total — Miscellaneous Revenues	**$ 17,321**	**$ 0**	**$ 0**
Total — Office of the Mayor	**$ 17,407**	**$ 0**	**$ 0**

Departmental Revenue Summary

Office of the Managing Director

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Intergovernmental Revenue			
Local Law Enforcement Block Grant-Year 5	$ 5,543	$ 0	$ 0
Statewide Telecommunications - FY99	6,880	0	0
HTA-Cnty Product Enrich	234,000	0	0
Total — Intergovernmental Revenue	**$ 246,423**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Contributions to The City	$ 2,950	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 2,950**	**$ 0**	**$ 0**
Total — Office of the Managing Director	**$ 249,373**	**$ 0**	**$ 0**

Departmental Revenue Summary

Royal Hawaiian Band

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Band Collection	$ 1,200	$ 0	$ 0
Total — Charges for Services	**$ 1,200**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Contributions to The City	$ 2,700	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 2,700**	**$ 0**	**$ 0**
Total — Royal Hawaiian Band	**$ 3,900**	**$ 0**	**$ 0**

Departmental Revenue Summary

Department of the Medical Examiner

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Medical Examiner's Report	$ 2,854	$ 3,000	$ 3,000
Total — Charges for Services	**$ 2,854**	**$ 3,000**	**$ 3,000**
Total — Department of the Medical Examiner	**$ 2,854**	**$ 3,000**	**$ 3,000**

Departmental Revenue Summary

Department of Parks and Recreation

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Camping Permits	$ 332,671	$ 308,400	$ 311,500
Total — Licenses and Permits	**$ 332,671**	**$ 308,400**	**$ 311,500**
Intergovernmental Revenue			
Summer Food Service Prgm	$ 125,349	$ 304,500	$ 307,500
Drug Recognition Expert	14,919	0	0
Mayor's Lei Day Program	19,000	0	0
State Department of Human Svcs	17,699	0	0
Total — Intergovernmental Revenue	**$ 176,967**	**$ 304,500**	**$ 307,500**
Charges for Services			
Svc Fee-Dishonored Checks	$ 1,200	$ 0	$ 0
Duplicate Copy-Any Record	24	0	0
Custodial Services	19,309	20,000	20,200
Attendant Services	456,334	417,200	421,400
Kitchen & Facility Usage	12,150	9,800	9,900
Hanauma Bay Parking	195,115	191,800	193,700
Scuba and Snorkeling	25,910	27,300	27,600
Commercial Filming	57,135	50,100	50,600
Summer Fun Program	238,325	203,000	205,000
Fall and Spring Programs	3,000	0	0
Parks District V Fees	271,254	260,600	262,300
Foster Botanic Garden	131,721	133,000	134,300
Hanauma Bay-Admission	4,545,951	4,304,600	4,347,600
Fees for Community Garden	46,090	45,000	45,000
Total — Charges for Services	**$ 6,003,518**	**$ 5,662,400**	**$ 5,717,600**
Miscellaneous Revenues			
Other Rents Recreat Facil	$ 2,360	$ 2,900	$ 2,950
Perquisite Housing	16,472	12,420	12,420
Aquatics Ctr Food Concess	4,800	14,400	14,400
Automatic Teller Machines	225	0	0
Contributions to The City	61,913	0	0
Private Grants to The City	26,200	0	0
Sund Refunds-Prior Expend	103,545	0	0
Sund Refunds-Curr Exp	11	0	0
Vacation Accum Deposits	16,437	0	0
Misc Rev/Cash Over/Short	(163)	0	0
Misc Deposit Adjustments	1,721	0	0
Sale of Scrap Materials	76	0	0
Total — Miscellaneous Revenues	**$ 233,597**	**$ 29,720**	**$ 29,770**
Total — Department of Parks and Recreation	**$ 6,746,753**	**$ 6,305,020**	**$ 6,366,370**

Departmental Revenue Summary

Department of Planning and Permitting

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Regis-Third Party Reviewr	$ 1,800	$ 3,000	$ 3,000
Building Permits	20,144,825	21,000,000	21,000,000
Storm Drain Conn Fee	28,200	30,000	30,000
NPDES fee	0	0	1,938,000
Signs	30,550	35,000	35,000
Grading Excavation & Fill	266,632	270,000	270,000
Excav/Rep-St & Sidewalk	277,382	280,000	280,000
Total — Licenses and Permits	**$ 20,749,389**	**$ 21,618,000**	**$ 23,556,000**
Intergovernmental Revenue			
EPA Grant Projects	$ 2,737	$ 0	$ 0
Total — Intergovernmental Revenue	**$ 2,737**	**$ 0**	**$ 0**
Charges for Services			
Svc Fee-Dishonored Checks	$ 100	$ 100	$ 100
Subdivision Fees	145,600	95,000	95,000
Zoning Reg Applcn Fees	251,245	250,000	250,000
Witness Fees	200	0	0
Nonconform Certi Renewal	60,000	265,000	60,000
Plan Review Fee	1,528,962	1,500,000	1,500,000
Exam Fees-Spec Inspectors	900	500	500
Reg Fees-Spec Inspectors	81	200	200
Zoning/Flood Clear Fee	79,750	90,000	90,000
Sidewalk Specs File Fee	23,200	23,000	23,000
Driveway Specs File Fee	4,600	4,600	4,600
Duplicate Copy-Any Record	56,181	55,000	55,000
Copy-Map, Plan, Diagram	334	300	300
Electrical Inspection	0	200	200
Bldg Code Variance/Appeal	200	100	100
Total — Charges for Services	**$ 2,151,353**	**$ 2,284,000**	**$ 2,079,000**
Fines and Forfeits			
Fines-Viol Bldg Elec Etc	$ 418,726	$ 550,000	$ 550,000
Total — Fines and Forfeits	**$ 418,726**	**$ 550,000**	**$ 550,000**
Miscellaneous Revenues			
Reimb of Admin Cost-Ewa	$ 9,275	$ 10,000	$ 10,000
Sund Refunds-Prior Expend	4,361	0	0
Vacation Accum Deposits	17,348	0	0
Total — Miscellaneous Revenues	**$ 30,984**	**$ 10,000**	**$ 10,000**
Total — Department of Planning and Permitting	**$ 23,353,189**	**$ 24,462,000**	**$ 26,195,000**

Departmental Revenue Summary

Honolulu Police Department

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Licenses and Permits			
Firearms	$ 1,780	$ 1,500	$ 1,500
HPD Alarm Permits	240,215	235,000	236,000
Total — Licenses and Permits	**$ 241,995**	**$ 236,500**	**$ 237,500**
Intergovernmental Revenue			
Justice Assistance Grant	$ 247,915	$ 0	$ 0
Drug Recognition Expert	456,281	0	0
US Dept of Justice Crime	515,277	0	0
Local Law Enf Blk Gr-Yr 6	1,667,046	0	0
Dea Marijuana Grant	107,000	0	0
Forensic DNA Test Pgm	36,375	0	0
Cops Grant	23,119	0	0
HIDTA Program	2,081,225	0	0
Wireless Enhanced 911	1,388,360	0	0
Public Health Prepardness	41,000	0	0
Total — Intergovernmental Revenue	**$ 6,563,598**	**$ 0**	**$ 0**
Charges for Services			
Svc Fee-Dishonored Checks	$ 100	$ 500	$ 200
Duplicate Copy-Any Record	75,899	70,000	70,000
HPD Alarm Service Charges	131,293	110,000	119,000
HPD Special Duty Fees	294,391	330,000	306,000
Street Parking Meter	3,266,854	2,955,000	2,955,000
Frm Damaged Parking Meter	825	2,000	2,500
Kaimuki Parking Lot #2	232,262	240,000	230,000
Kailua Parking Lot	226,633	210,000	230,000
Kalakaua Parking Lot	221,350	220,000	220,000
Civic Center Parking Lot	58,747	62,000	62,000
River-Nimitz-Parking	85,537	90,000	90,000
Parking Chgs - Salt Lake-	48,563	43,000	45,000
Parking Charges-Palace Sq	65,321	66,000	66,000
HPD Parking Lot	140,708	137,000	137,000
Kailua Elderly Hsg P/Lot	130,185	123,000	125,000
Total — Charges for Services	**$ 4,978,668**	**$ 4,658,500**	**$ 4,657,700**
Fines and Forfeits			
HPD Alarm Fines	$ 244,359	$ 160,000	$ 200,000
Forfeiture of Seized Prop	171,736	30,000	30,000
Total — Fines and Forfeits	**$ 416,095**	**$ 190,000**	**$ 230,000**

Departmental Revenue Summary

Honolulu Police Department

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Miscellaneous Revenues			
Investments	$ 295	$ 0	$ 0
Rental of Equipment	4,751	8,000	6,000
Contributions to The City	100,000	0	0
Police Department	20,450	15,000	19,000
Sund Refunds-Prior Expend	921,605	525,000	593,000
Sund Refunds-Curr Exp	143,762	90,000	125,000
Vacation Accum Deposits	43,255	30,000	35,000
Auction Sale-Unclaim Prop	30,220	35,000	33,000
Total — Miscellaneous Revenues	**$ 1,264,338**	**$ 703,000**	**$ 811,000**
Revolving Fund Revenues			
Late Charge	$ 25,115	$ 15,800	$ 15,800
Total — Revolving Fund Revenues	**$ 25,115**	**$ 15,800**	**$ 15,800**
Utilities or Other Enterprises			
Interest Earnings-Others	$ 622	$ 0	$ 0
Total — Utilities or Other Enterprises	**$ 622**	**$ 0**	**$ 0**
Total — Honolulu Police Department	**$ 13,490,431**	**$ 5,803,800**	**$ 5,952,000**

Departmental Revenue Summary

Department of the Prosecuting Attorney

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Intergovernmental Revenue			
Crime Victim Assist Grant	$ 0	$ 1,051,968	$ 402,726
Justice Assistance Grant	123,957	161,787	210,672
US Dept of Justice Crime	1,085,571	0	0
Domestic Violence/VAWA 99	0	182,136	185,712
State Department of the Attorney General	1,017,573	0	0
HI Career Crim Prosecutn	0	1,095,692	1,473,250
Victim/Witness Kokua Prgm	0	353,135	790,441
Total — Intergovernmental Revenue	**$ 2,227,101**	**$ 2,844,718**	**$ 3,062,801**
Charges for Services			
Duplicate Copy-Any Record	$ 18,215	$ 10,800	$ 10,800
Total — Charges for Services	**$ 18,215**	**$ 10,800**	**$ 10,800**
Miscellaneous Revenues			
Investments	$ 153	$ 0	$ 0
Recov-Crt Odr Restitution	650	1,200	1,200
Sund Refunds-Prior Expend	33,761	1,536	1,536
Sund Refunds-Curr Exp	36,667	0	0
Vacation Accum Deposits	49,892	0	0
Total — Miscellaneous Revenues	**$ 121,123**	**$ 2,736**	**$ 2,736**
Total — Department of the Prosecuting Attorney	**$ 2,366,439**	**$ 2,858,254**	**$ 3,076,337**

Departmental Revenue Summary

Department of Transportation Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Intergovernmental Revenue			
Traffic Safety Ed Prg	$ 0	$ 69,055	$ 40,000
FTA-49 USC Chapter 53	21,000,000	41,384,000	21,000,000
FHWA Traffic Ctrl Ctr Ops	0	61,000	122,000
USDOT - FHWA	246,990	0	0
Federal Highway Admin	0	4,718,000	17,998,000
Drug Recognition Expert	76,500	0	0
Local Law Enf Blk Gr-Yr 6	31,002	0	0
State Department of Transportation	500,000	125,000	625,000
Public Health Prepardness	104,697	0	0
Total — Intergovernmental Revenue	**$ 21,959,189**	**$ 46,357,055**	**$ 39,785,000**
Charges for Services			
Svc Fee-Dishonored Checks	$ 100	$ 0	$ 0
Witness Fees	928	30	30
Duplicate Copy-Any Record	134	0	0
JTMC Parking	195,743	0	0
Parking Placards	7,700	7,700	8,000
Street Parking Meter	180,759	1,254,000	1,254,000
Chinatown Gateway-Parking	297,000	324,000	324,000
Kaimuki Parking Lot Concession	540,012	540,000	540,000
Spc Handicap Transp Fares	1,717,994	1,714,000	2,210,000
Total — Charges for Services	**$ 2,940,370**	**$ 3,839,730**	**$ 4,336,030**
Miscellaneous Revenues			
Marin Tower Pkg Garage	$ 0	$ 222,700	$ 222,700
Harbor Court Garage	0	507,700	507,700
Other Sources-Interest Earnings	29	0	0
Rental Units (City Prop)	21,300	21,300	21,300
Kukui Plaza Garage	276,100	301,200	301,200
Smith-Beretania Parking	297,000	324,000	324,000
Recov-Damaged Traf Signal	130,883	130,000	130,000
Recov-Overtime Inspection	0	100	100
Reimb State-Traf Sig Main	459,998	480,000	500,000
Sund Refunds-Prior Expend	60,162	0	0
Vacation Accum Deposits	38,990	0	0
Total — Miscellaneous Revenues	**$ 1,284,462**	**$ 1,987,000**	**$ 2,007,000**

Departmental Revenue Summary

Department of Transportation Services

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Utilities or Other Enterprises			
Bus Fare	$ 50,691,822	$ 50,700,000	$ 52,982,000
U-Pass	2,742,380	2,740,000	2,894,000
Recovery of Damages	210,019	0	0
Bus Advertising	134,552	135,000	135,000
Ots-Emplee Parking Chge	154,528	150,000	150,000
Bus Royalty Income	591	0	0
Other Bus Transportation	30,790	0	0
Total — Utilities or Other Enterprises	**$ 53,964,682**	**$ 53,725,000**	**$ 56,161,000**
Total — Department of Transportation Services	**$ 80,148,703**	**$ 105,908,785**	**$ 102,289,030**

Departmental Revenue Summary

Legislative

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Nomination Fees	$ 3,925	$ 0	$ 0
Duplicate Copy-Any Record	767	0	0
Copy-Map, Plan, Diagram	710	0	0
Cert Voter Registration	431	0	0
Voter Registration Lists	6,003	0	0
Cert-Correctness of Info	33	0	0
Total — Charges for Services	**$ 11,869**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Sund Refunds-Prior Expend	$ 3,889	$ 0	$ 0
Vacation Accum Deposits	10,297	0	0
Total — Miscellaneous Revenues	**$ 14,186**	**$ 0**	**$ 0**
Total — Legislative	**$ 26,055**	**$ 0**	**$ 0**

Departmental Revenue Summary

Provisional

Source of Receipts	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 43	$ 0	$ 0
Total — Charges for Services	**$ 43**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Sund Refunds-Prior Expend	$ 502,979	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 502,979**	**$ 0**	**$ 0**
Total — Provisional	**$ 503,022**	**$ 0**	**$ 0**

Provisional

Cash Projections for Trust Funds, Debt Service Funds, and Revolving Funds

FUNDS	Cash Balance (incl cash in transit) 6/30/2015	ACTUAL FY 2016 Receipts	ACTUAL FY 2016 Disbursements	Cash Balance 6/30/2016	ESTIMATED FY2017 Receipts	ESTIMATED FY2017 Disbursements	ESTIMATED FY2018 Receipts	ESTIMATED FY2018 Disbursements	Estimated Cash Balance 6/30/2018
TRUST FUNDS									
General Trust Fund	$ 51,576,010	$ 113,713,279	$ 115,975,401	$ 49,313,888	$ 129,974,759	$ 130,011,221	$ 114,596,243	$ 114,198,739	$ 49,674,930
Treasury Trust Fund	4,720,564	19,178,530	21,393,036	2,506,058	25,500,628	19,969,419	19,610,603	17,758,668	9,889,202
Real Property Tax Trust Fund	9,112,478	12,510,479	6,386,656	15,236,301	9,076,037	8,508,535	5,444,848	8,508,534	12,740,117
Total	**$ 65,409,052**	**$ 145,402,288**	**$ 143,755,093**	**$ 67,056,247**	**$ 164,551,424**	**$ 158,489,175**	**$ 139,651,694**	**$ 140,465,941**	**$ 72,304,249**
DEBT SERVICE FUNDS									
General Obligation Bond and Interest Redemption Fund	$ 320,615	$ 270,877,178	$ 270,889,053	$ 308,740	$ 273,333,756	$ 273,333,756	$ 284,897,858	$ 284,897,858	$ 308,740
Improvement District Bond and Interest Redemption Fund	171,489	4,717	4,717	171,489	5,725	-	5,565	3,656	179,123
Total	**$ 492,104**	**$ 270,881,895**	**$ 270,893,770**	**$ 480,229**	**$ 273,339,481**	**$ 273,333,756**	**$ 284,903,423**	**$ 284,901,514**	**$ 487,863**
REVOLVING FUNDS									
Improvement District Revolving Fund	$ 1,962,703	$ -	$ 131	$ 1,962,572	$ -	$ -	$ 44	$ 44	$ 1,962,572
Housing and Community Development Revolving Fund	224,850	202	-	225,052	310	-	309	-	225,671
Total	**$ 2,187,553**	**$ 202**	**$ 131**	**$ 2,187,624**	**$ 310**	**$ -**	**$ 353**	**$ 44**	**$ 2,188,243**

Fund Definitions

General Trust Fund — This fund accounts for monies received by the various agencies of the City for specific purposes, as trustee, donee, escrow agent, beneficiary, custodian or security holder, for which no special trust fund exists. This fund is distinguished from the Treasury Trust Fund in that all disbursements are made through claims vouchers.

Treasury Trust Fund — Monies of the same nature as are accounted for in the General Trust Fund but which require expeditious disbursements are deposited in this fund. In contrast with the General Trust Fund, disbursements are made from this fund through commercial checking accounts authorized by the Director of Budget and Fiscal Services instead of by claims vouchers.

Real Property Tax Trust Fund — This fund is used for the purpose of making refunds and adjustments relating to real property taxes.

General Obligation Bond and Interest Redemption Fund — This fund accounts for the payment of principal and interest on general obligation serial bonds issued by the City.

Improvement District Bond and Interest Redemption Fund — This fund accounts for the redemption of maturing City improvement district assessment bonds and collections of special assessments.

Improvement District Revolving Fund — Monies in this revolving fund are available to cover deficiencies, advance interest due, reimburse the General Fund in the event the payment of assessments are late or insufficient, and pay all expenses in connection with the sale of delinquent lots as bid for and purchased for the City by the Director of Budget and Fiscal Services.

Housing and Community Development Revolving Fund — This fund serves as a working capital fund to facilitate the expenditure of joint costs.

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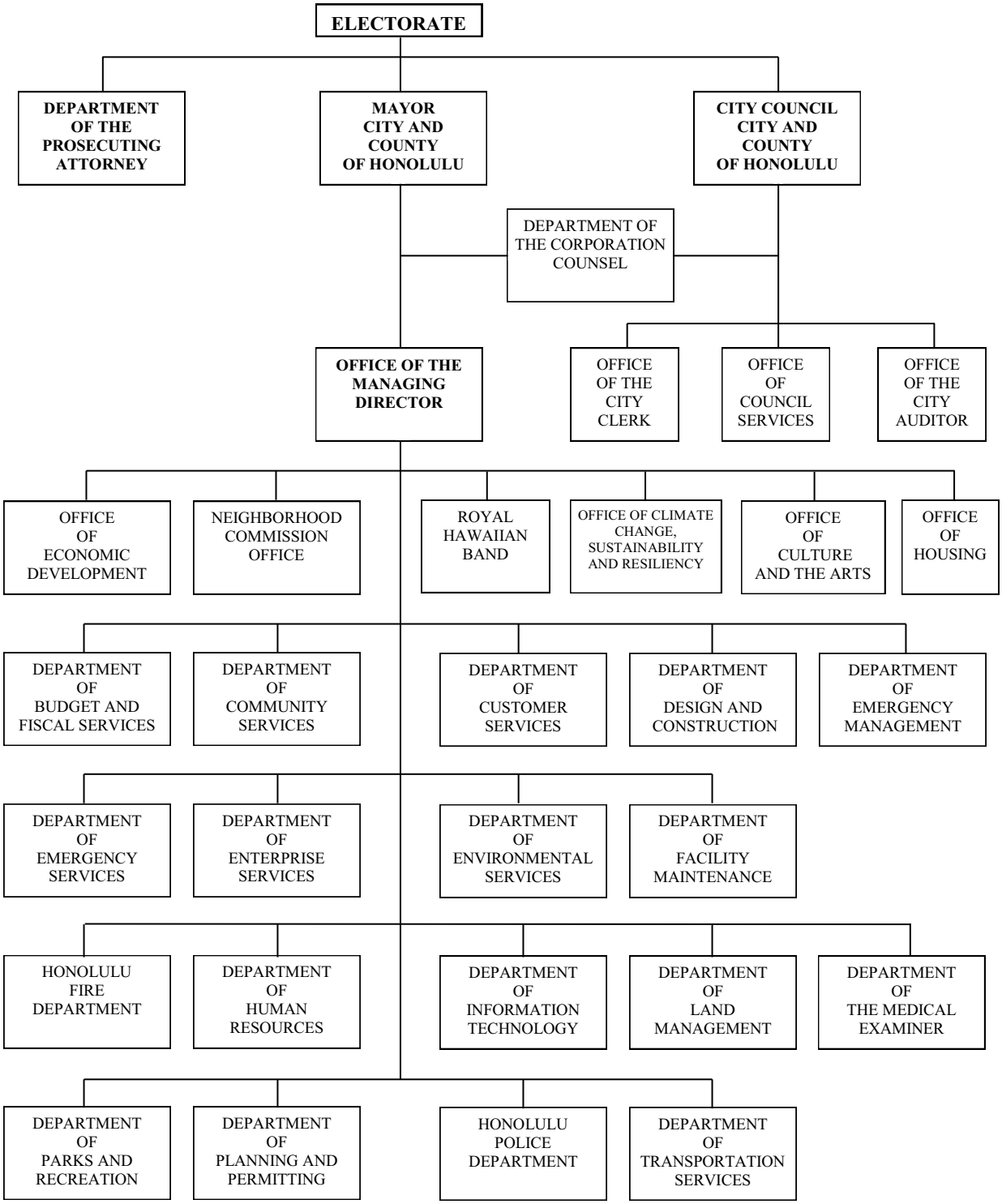
Appendix

CITY AND COUNTY OF HONOLULU
ORGANIZATION CHART



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City & County of Honolulu

Hawaii

For the Fiscal Year Beginning

July 1, 2016

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City and County of Honolulu for its annual budget for the fiscal year beginning July 1, 2016.

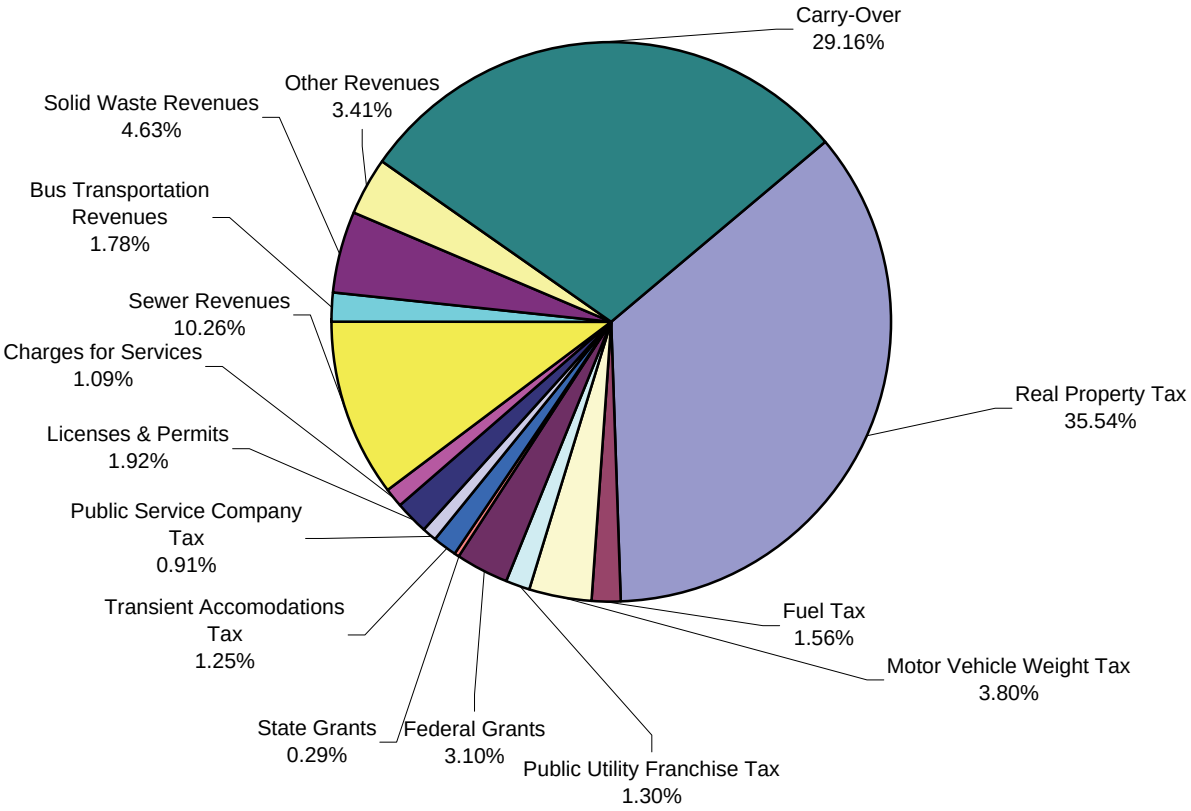
In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Where the City Gets Its Dollars

FY2018 Operating Resources

($3.279 Billion)

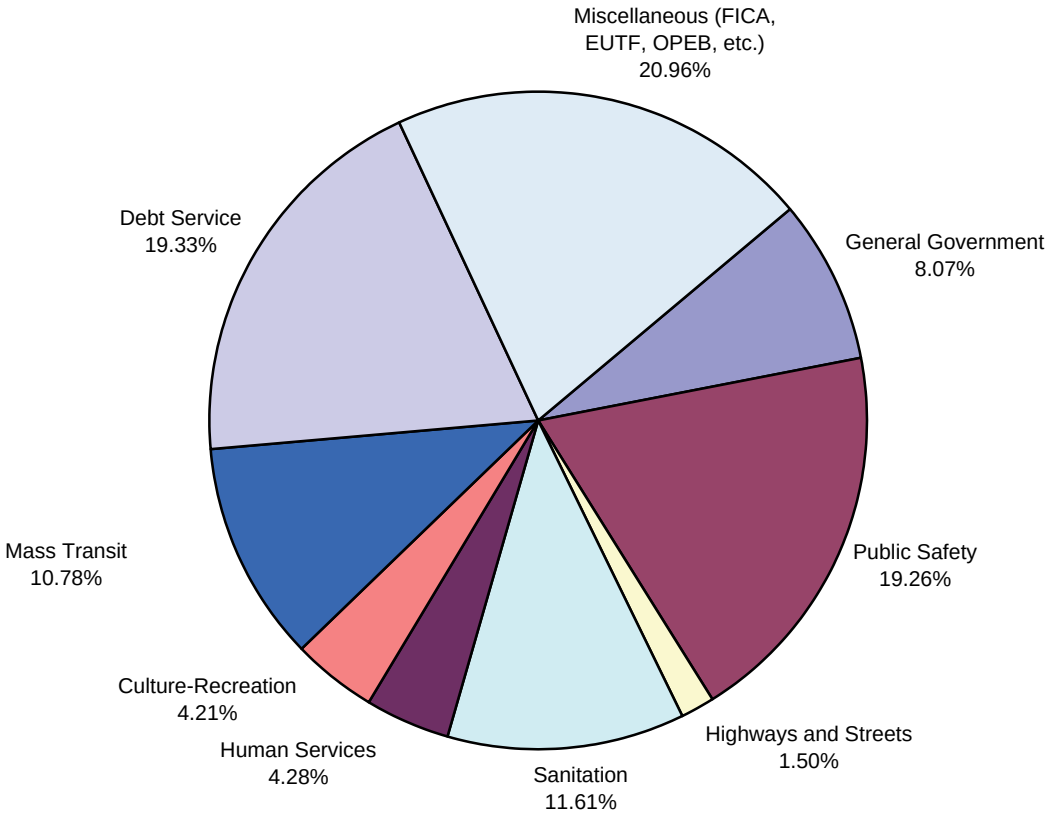


Note: This pie chart shows the different sources of funding for the City's operations. Carryover includes unappropriated and restricted fund balances.

Where the City Spends Its Dollars

FY2018 Operating Expenditures

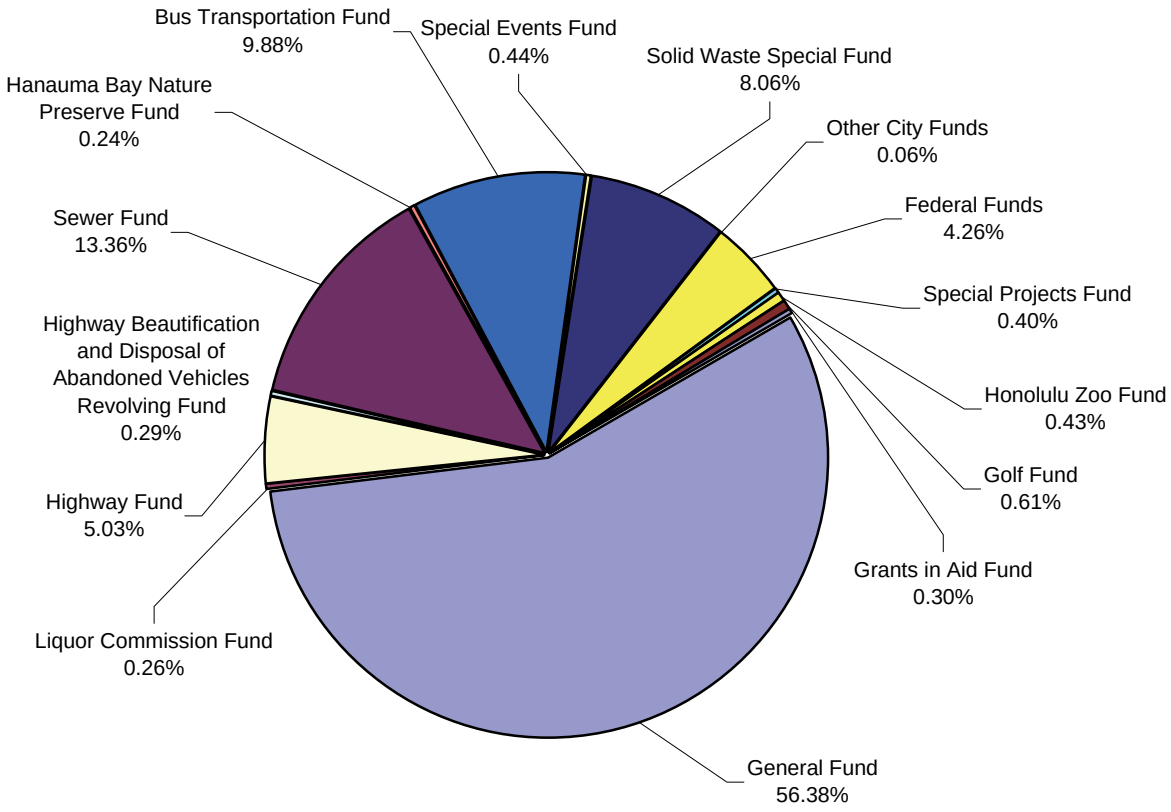
($2.451 Billion)



Note: This pie chart shows the amount spent on different types of City operations.

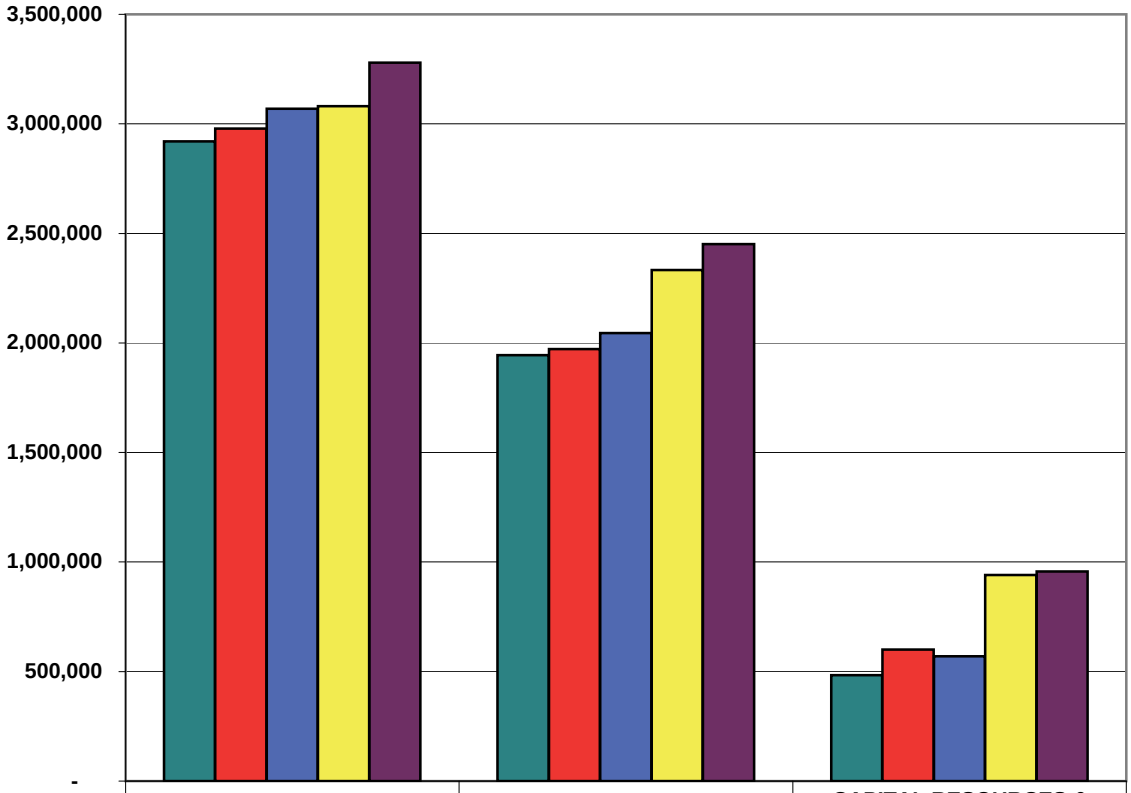
General and Special Funds in the FY 2018 Operating Budget

($2.451 Billion)



Note: This pie chart shows the different sources of funding for the City's operations.

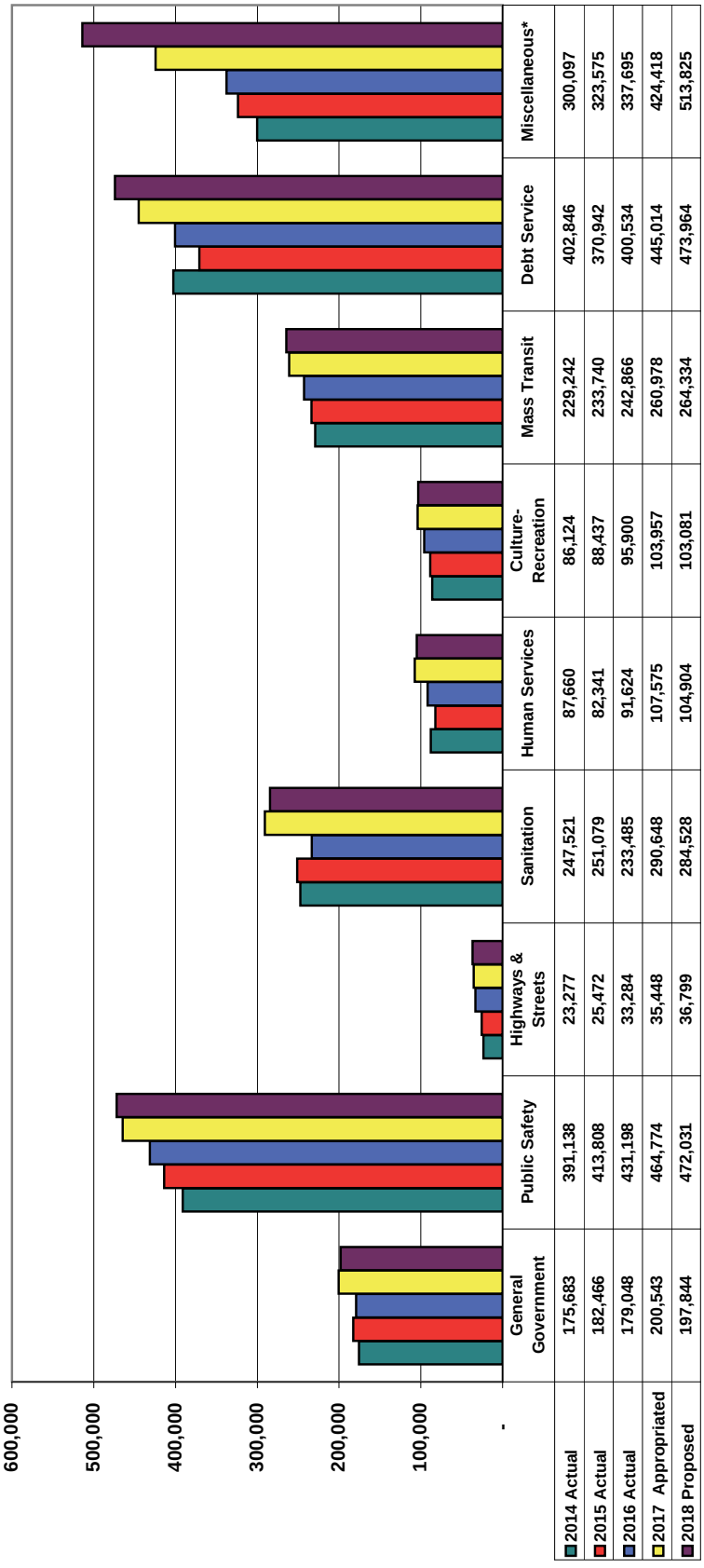
Five Year History of Resources and Expenditures
(Dollars in Thousands)



	OPERATING RESOURCES	OPERATING EXPENDITURES	CAPITAL RESOURCES & EXPENDITURES
2014 Actual	2,920,257	1,943,588	483,956
2015 Actual	2,978,978	1,971,860	600,527
2016 Actual	3,069,081	2,045,635	569,175
2017 Appropriated	3,080,216	2,333,355	940,036
2018 Proposed	3,279,597	2,451,309	956,078

Note: 2016 Capital Resources and Expenditures reflect appropriated amounts. The 2016 Capital Budget begins on July 1, 2015 and ends on June 30, 2017.

Five Year History of Executive Operating Expenditures by Function
(Dollars in Thousands)
ALL FUNDS



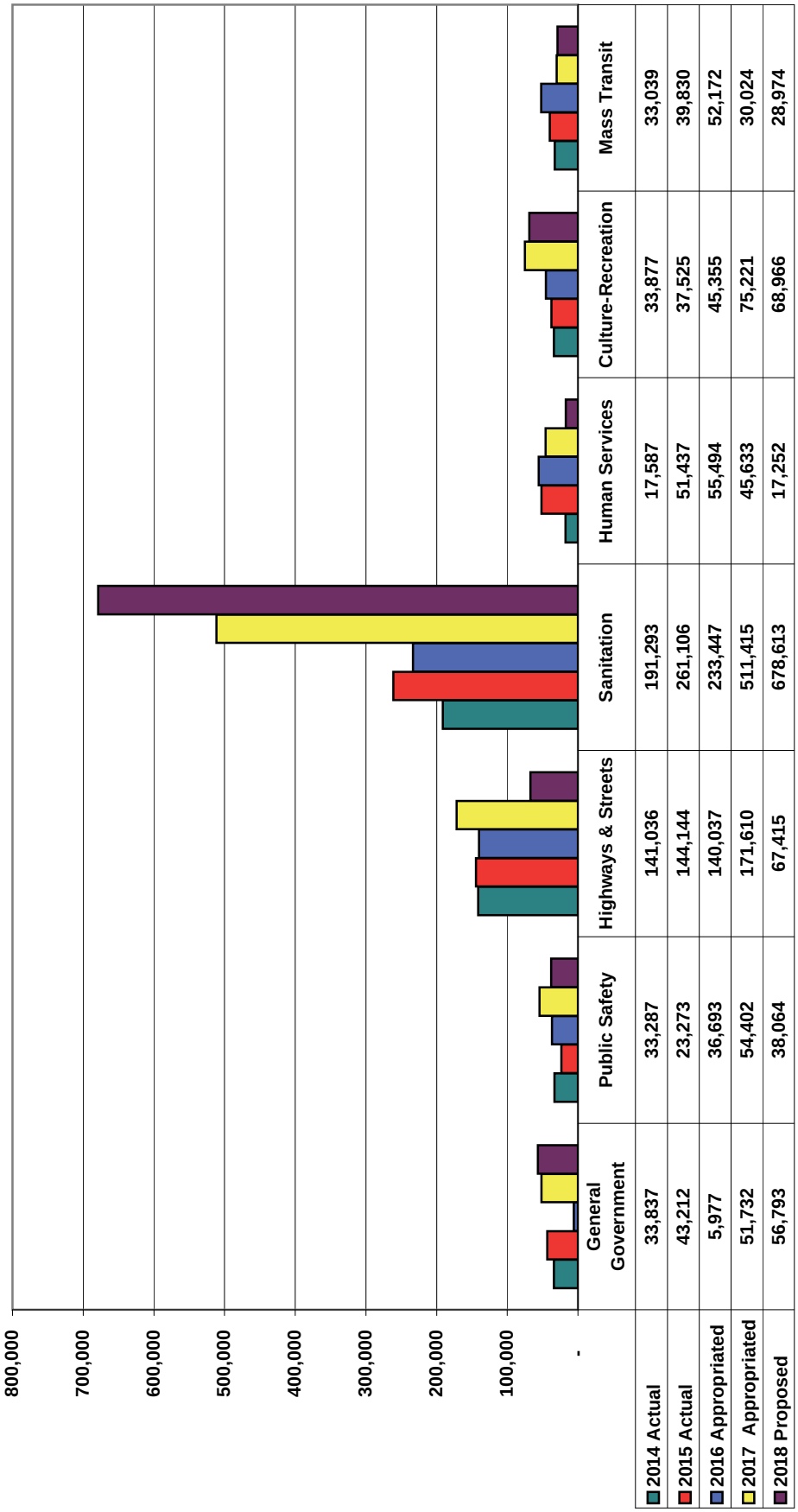
	General Government	Public Safety	Highways & Streets	Sanitation	Human Services	Culture-Recreation	Mass Transit	Debt Service	Miscellaneous*
2014 Actual	175,683	391,138	23,277	247,521	87,660	86,124	229,242	402,846	300,097
2015 Actual	182,466	413,808	25,472	251,079	82,341	88,437	233,740	370,942	323,575
2016 Actual	179,048	431,198	33,284	233,485	91,624	95,900	242,866	400,534	337,695
2017 Appropriated	200,543	464,774	35,448	290,648	107,575	103,957	260,978	445,014	424,418
2018 Proposed	197,844	472,031	36,799	284,528	104,904	103,081	264,334	473,964	513,825

*Miscellaneous function includes 1) Provisional appropriations such as Retirement System Contributions, and 2) Transfers between funds.

Five Year History of Executive Capital Expenditures by Function

(Dollars in Thousands)

ALL FUNDS



	General Government	Public Safety	Highways & Streets	Sanitation	Human Services	Culture-Recreation	Mass Transit
2014 Actual	33,837	33,287	141,036	191,293	17,587	33,877	33,039
2015 Actual	43,212	23,273	144,144	261,106	51,437	37,525	39,830
2016 Appropriated	5,977	36,693	140,037	233,447	55,494	45,355	52,172
2017 Appropriated	51,732	54,402	171,610	511,415	45,633	75,221	30,024
2018 Proposed	56,793	38,064	67,415	678,613	17,252	68,966	28,974

BUDGET AT A GLANCE
OPERATING BUDGET EXPENDITURES BY COST ELEMENT
FISCAL YEAR 2018

DEPARTMENT/AGENCY	SALARIES	CURRENT EXPENSES	EQUIPMENT	TOTAL
Budget & Fiscal Services	$ 19,467,069	$ 3,567,348	$ 450,000	$ 23,484,417
Community Services	12,262,280	92,621,397	20,000	104,903,677
Corporation Counsel	6,882,941	2,458,242	-	9,341,183
Customer Services	12,425,311	11,626,372	-	24,051,683
Design and Construction	11,465,885	6,484,030	39,500	17,989,415
Emergency Management	1,024,845	418,646	-	1,443,491
Emergency Services	37,505,584	7,283,250	3,474,000	48,262,834
Enterprise Services	13,945,066	10,146,289	132,000	24,223,355
Environmental Services	67,181,005	215,897,460	1,450,000	284,528,465
Facility Maintenance	31,651,501	55,656,687	227,000	87,535,188
Fire	113,854,302	12,673,470	259,000	126,786,772
Human Resources	5,947,885	631,230	-	6,579,115
Information Technology	9,062,509	9,688,708	1,125,000	19,876,217
Land Management	722,832	7,780	-	730,612
Mayor	621,060	73,662	-	694,722
Managing Director	2,495,380	516,466	-	3,011,846
Neighborhood Commission	575,128	146,300	-	721,428
Royal Hawaiian Band	2,094,803	145,200	8,500	2,248,503
Medical Examiner	1,730,276	446,085	-	2,176,361
Parks and Recreation	44,931,820	31,356,676	321,000	76,609,496
Planning and Permitting	17,185,927	5,430,859	-	22,616,786
Police	242,229,551	38,820,427	350,000	281,399,978
Prosecuting Attorney	17,900,816	5,143,728	-	23,044,544
Transportation Services	140,668,701	130,111,877	479,500	271,260,078
	$ 813,832,477	**$ 641,352,189**	**$ 8,335,500**	**$ 1,463,520,166**
Debt Service	$ -	$ 473,964,000	$ -	$ 473,964,000
Retirement System Contributions	-	176,547,000	-	176,547,000
FICA and Pension Costs	-	34,641,000	-	34,641,000
Health Benefits Contributions	-	144,188,000	-	144,188,000
Other Post-Employment Benefits	-	68,110,000	-	68,110,000
Provision for Vacant Positions	-	28,702,939	-	28,702,939
Miscellaneous	-	61,635,920	-	61,635,920
	$ -	**$ 987,788,859**	**$ -**	**$ 987,788,859**
TOTAL EXPENDITURES	**$ 813,832,477**	**$ 1,629,141,048**	**$ 8,335,500**	**$ 2,451,309,025**

AT A GLANCE FY 2018
SUMMARY OF OPERATING AND CAPITAL BUDGET
REVENUE, EXPENDITURE AND UNRESERVED FUND BALANCE

	General Fund	Special Revenue Funds	Enterprise Funds	Total Funds
REVENUES				
Operating Revenue	$ 1,383,606,582	$ 389,981,341	$ 558,468,225	$ 2,332,056,148
Capital Revenue	200,000	269,423,616	686,454,168	956,077,784
TOTAL REVENUE	**$ 1,383,806,582**	**$ 659,404,957**	**$ 1,244,922,393**	**$ 3,288,133,932**
EXPENDITURES				
Executive Operating Budget	$ 1,382,166,656	$ 301,871,289	$ 767,271,080	$ 2,451,309,025
Legislative Operating Budget	17,429,809	-	131,000	17,560,809
Executive Capital Budget	200,000	269,423,616	686,454,168	956,077,784
TOTAL EXPENDITURES	**$ 1,399,796,465**	**$ 571,294,905**	**$ 1,453,856,248**	**$ 3,424,947,618**
REVENUE OVER/(UNDER) EXPENDITURES	**$ (15,989,883)**	**$ 88,110,052**	**$ (208,933,855)**	**$ (136,813,686)**
NET INTERFUND TRANSFERS	$ (71,193,077)	$ (112,450,763)	$ 183,643,840	$ -
NET CHANGE IN FUND BALANCE	**$ (87,182,960)**	**$ (24,340,711)**	**$ (25,290,015)**	**$ (136,813,686)**
UNRESERVED FUND BALANCE				
Beginning	$ 87,182,960	$ 178,504,153	$ 690,661,255	$ 956,348,368
Net Change	(87,182,960)	(24,340,711)	(25,290,015)	(136,813,686)
Ending	**$ -**	**$ 154,163,442**	**$ 665,371,240**	**$ 819,534,682**

Strategic Planning Six-Year Projection by Function
(Dollars in Millions)

	ESTIMATED					
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
OPERATING EXPENDITURES						
Executive						
General Government	$ 197.8	$ 202.8	$ 206.5	$ 210.4	$ 214.5	$ 218.7
Public Safety	472.0	495.2	519.5	539.4	560.3	578.8
Highways and Streets	36.8	38.6	45.9	50.8	56.2	57.5
Sanitation	284.5	294.7	302.3	310.2	318.2	326.5
Human Services	104.9	178.8	253.3	328.5	404.4	481.2
Culture-Recreation	103.1	105.8	108.2	110.2	110.2	112.2
Utilities or Other Enterprises (Mass Transit)	264.3	277.9	285.3	328.9	368.8	392.0
Debt Service	462.0	492.7	524.9	535.6	568.0	597.7
Retirement System Contributions	176.5	205.3	235.4	265.6	272.0	278.2
FICA and Pension Costs	34.6	35.8	36.9	37.8	38.7	39.6
Health Benefits Contributions	144.2	152.8	162.0	171.7	182.0	192.9
Other Post-Employment Benefits	68.1	79.8	77.2	75.2	72.4	70.6
Provision for Vacant Positions	28.7	29.3	29.9	30.5	31.1	31.7
Miscellaneous	61.6	62.1	62.6	63.1	63.6	64.1
Legislative						
General Government	17.6	17.8	18.1	18.4	18.6	18.9
TOTAL OPERATING EXPENDITURES	**$ 2,456.7**	**$ 2,669.4**	**$ 2,868.0**	**$ 3,076.3**	**$ 3,279.0**	**$ 3,460.6**
HART Related Debt Service	$ 12.0	$ 35.0	$ 51.0	$ 72.0	$ 107.0	$ 140.0

Strategic Planning Six-Year Projection by Function
(Dollars in Millions)

	ESTIMATED					
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
CAPITAL EXPENDITURES						
General Government	$ 56.8	$ 9.5	$ 13.5	$ 5.1	$ 4.9	$ 29.9
Public Safety	38.0	30.8	32.1	33.2	30.9	61.8
Highways and Streets	67.4	75.1	89.5	117.2	84.2	157.8
Sanitation	678.6	482.2	545.6	728.6	260.7	295.1
Human Services	17.2	13.5	13.5	13.5	13.5	13.5
Culture-Recreation	69.0	125.8	114.8	112.7	150.5	42.6
Utilities or Other Enterprises (Mass Transit)	29.0	22.6	23.0	23.5	24.0	24.0
TOTAL CAPITAL EXPENDITURES	**$ 956.0**	**$ 759.5**	**$ 832.0**	**$ 1,033.8**	**$ 568.7**	**$ 624.7**

Operating Expenditure Assumptions:

*** Annual increase in salaries of 2%**

*** Annual increase in current expense & equipment 1.5%**

*** Debt service projections are based on prior year debt issuances and estimated future year debt issuances in the 6-Year CIP.**

*** HART General Obligation Bond debt service amounts are from the HART**

*** ERS - Proposed rates**

*** Health Benefits - 6% annual increase**

*** OPEB - Based on state law funding requirement**

*** Risk Management & Energy - 1.5% annual increase**

*** Other provisionals - 0% increase**

Six-Year Projection of Resources
(Dollars in Millions)

	ESTIMATED					
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
OPERATING RESOURCES						
Real Property Tax	$ 1,165.7	$ 1,234.3	$ 1,295.9	$ 1,360.5	$ 1,428.4	$ 1,499.7
Fuel Tax	51.3	51.3	51.3	51.3	51.3	51.3
Motor Vehicle Weight Tax	124.7	124.7	124.7	124.7	124.7	124.7
Public Utility Franchise Tax	42.5	42.5	42.5	42.5	42.5	42.5
Federal Grants	101.6	100.2	100.2	100.2	100.2	99.4
State Grants	9.4	8.6	8.2	7.8	7.4	7.0
Transient Accommodations Tax	41.0	41.0	41.0	41.0	41.0	41.0
Public Service Company Tax	30.0	30.0	30.0	30.0	30.0	30.0
Licenses and Permits	63.1	60.7	60.0	59.7	58.1	57.6
Charges for Services	35.7	36.0	35.8	36.0	36.3	35.6
Sewer Revenues	336.4	538.7	561.9	591.5	622.5	655.2
Bus Transportation Revenues	58.4	64.0	69.7	75.3	80.9	86.6
Solid Waste Disposal Revenues	151.9	162.2	162.2	162.2	162.2	162.2
Other Revenues	99.6	98.8	98.6	100.2	103.5	109.5
Subtotal-Operating Resources	2,311.3	2,593.0	2,682.0	2,782.9	2,889.0	3,002.3
Carry-Over	956.3	944.2	860.2	798.1	744.0	682.5
TOTAL OPERATING RESOURCES	**$ 3,267.6**	**$ 3,537.2**	**$ 3,542.2**	**$ 3,581.0**	**$ 3,633.0**	**$ 3,684.8**
HART Reimbursement for Debt Service	$ 12.0	$ 35.0	$ 51.0	$ 72.0	$ 107.0	$ 140.0

Six-Year Projection of Resources
(Dollars in Millions)

	ESTIMATED					
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
CAPITAL RESOURCES						
General Obligation Bonds	$ 249.8	$ 297.3	$ 254.1	$ 245.1	$ 309.0	$ 247.1
General Fund	0.2	-	-	-	-	-
Solid Waste Special Fund	-	-	-	-	-	-
Bikeway Fund	0.9	0.6	0.6	0.6	0.6	0.6
Hanauma Bay Nature Preserve Fund	-	-	-	-	-	-
Parks and Playgrounds Fund	0.9	-	-	-	-	-
Sewer Fund	161.5	64.7	72.4	59.2	58.6	58.6
Sewer Revenue Bond Improvement Fund	494.4	353.5	453.1	668.1	147.3	235.2
Federal Grants Fund	32.0	27.1	35.5	44.5	36.9	66.9
Community Development Fund	6.2	6.2	6.2	6.2	6.2	6.2
State Funds	-	-	-	-	-	-
Utilities' Share	0.1	0.1	0.1	0.1	0.1	0.1
Clean Water and Natural Lands Fund	5.0	5.0	5.0	5.0	5.0	5.0
Affordable Housing Fund	5.0	5.0	5.0	5.0	5.0	5.0
TOTAL CAPITAL RESOURCES	**$ 956.0**	**$ 759.5**	**$ 832.0**	**$ 1,033.8**	**$ 568.7**	**$ 624.7**

Resource Assumptions:

***Real Property Tax annual increases due to increased valuation of 5% per year.**

FY18 Real Property Tax includes $1,166 M. Operating Resources and $10 M. Capital Resources amounting to $1,176 M.

*** The future year projections for the Public Service Company, Franchise and Fuel Taxes are based on the Council of Revenues projections.**

*** The Transient Accommodations Tax for Years 1 to 5 is recorded at the capped amount of 44.1% ($41,013,000) of the $93,000,000 permanently allocated to the four counties by recent state legislation.**

*** All remaining multi-year projections were made by the City agencies based on their historical experience.**

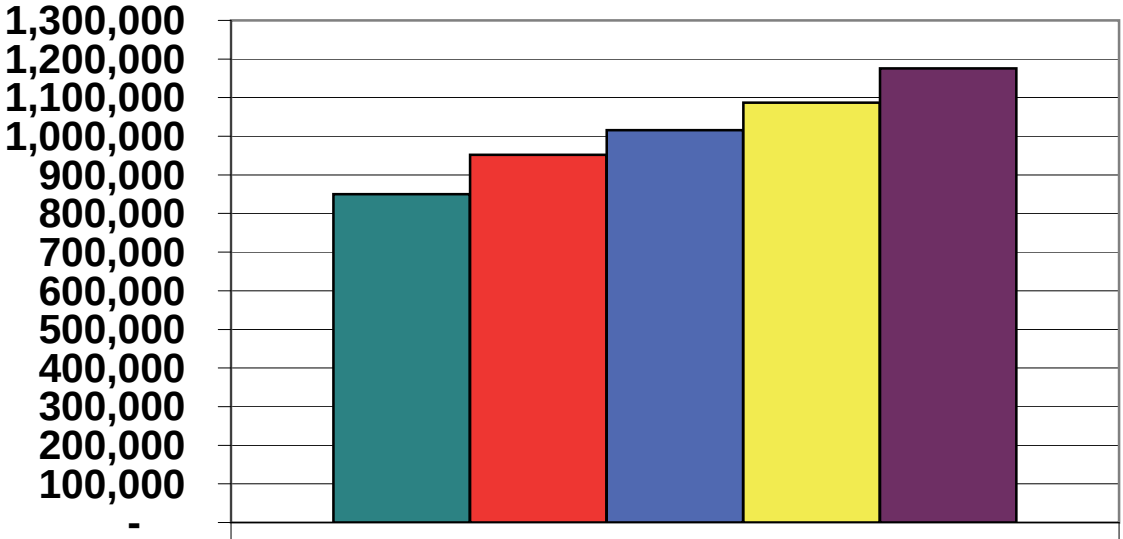
*** Reimbursements from HART for debt service equals the amount of HART debt service for general obligation bonds.**

Summary of Six-Year Projection of Expenditures and Resources (Dollars in Millions)

	ESTIMATED					
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
EXPENDITURES						
OPERATING	$ 2,456.7	$ 2,669.4	$ 2,868.0	$ 3,076.3	$ 3,279.0	$ 3,460.6
CAPITAL	956.0	759.5	832.0	1,033.8	568.7	624.7
TOTAL EXPENDITURES	**$ 3,412.7**	**$ 3,428.9**	**$ 3,700.0**	**$ 4,110.1**	**$ 3,847.7**	**$ 4,085.3**
RESOURCES						
OPERATING	$ 3,267.6	$ 3,537.2	$ 3,542.2	$ 3,581.0	$ 3,633.0	$ 3,684.8
CAPITAL	956.0	759.5	832.0	1,033.8	568.7	624.7
TOTAL RESOURCES	**$ 4,223.6**	**$ 4,296.7**	**$ 4,374.2**	**$ 4,614.8**	**$ 4,201.7**	**$ 4,309.5**
DIFFERENCE	**$ 810.9**	**$ 867.8**	**$ 674.2**	**$ 504.7**	**$ 354.0**	**$ 224.2**
HART Related Debt Service	$ 12.0	$ 35.0	$ 51.0	$ 72.0	$ 107.0	$ 140.0
HART Reimbursement for Debt Service	$ 12.0	$ 35.0	$ 51.0	$ 72.0	$ 107.0	$ 140.0

Real Property Tax

(Dollars in Thousands)



	Real Property Tax
2014 Actual	850,267
2015 Actual	951,784
2016 Actual	1,016,210
2017 Appropriated	1,086,917
2018 Proposed	1,175,683

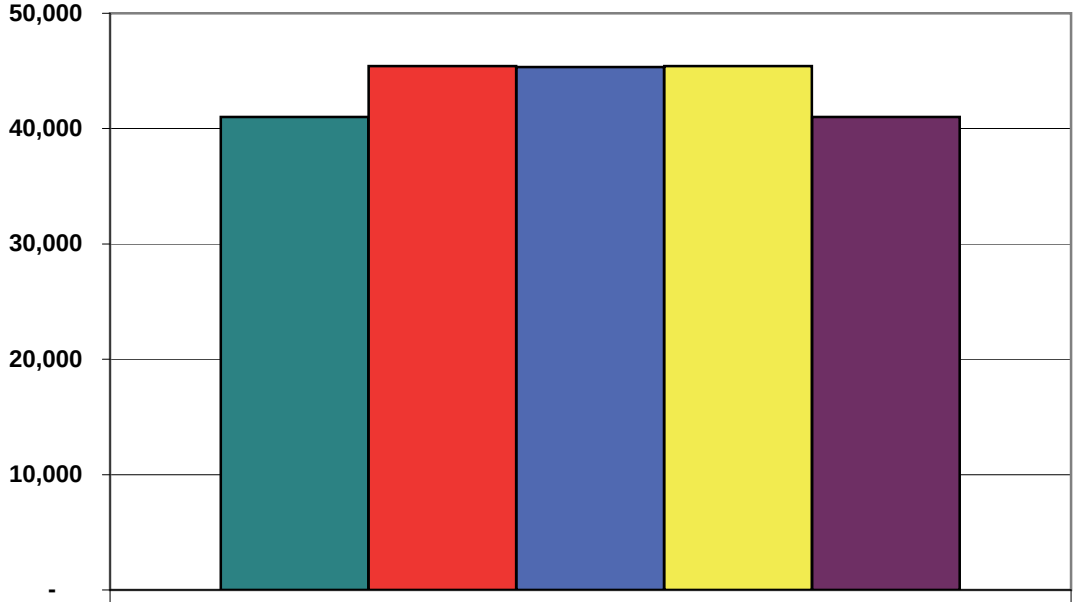
The Real Property Tax is a tax on real property (land and improvements) based on the assessed valuation at 100% of fair market value in its entirety. The exemption for owner-occupied homes is $80,000 with a higher exemption of $120,000 allowed for those 65 years of age and older. Rates are set for various classes of property.

The 2018 proposed revenue is based upon estimates of the assessed values at current rates of real property by the City's Real Property Tax Division, for all classes except Residential A and Hotel/Resort. The proposed FY 2018 rate per $1,000 in assessed valuation is $6.30 for the Residential A class and $13.40 for the Hotel/Resort class.

Revenue from Real Property Tax is reflected in the General Fund.

Transient Accommodations Tax

(Dollars in Thousands)



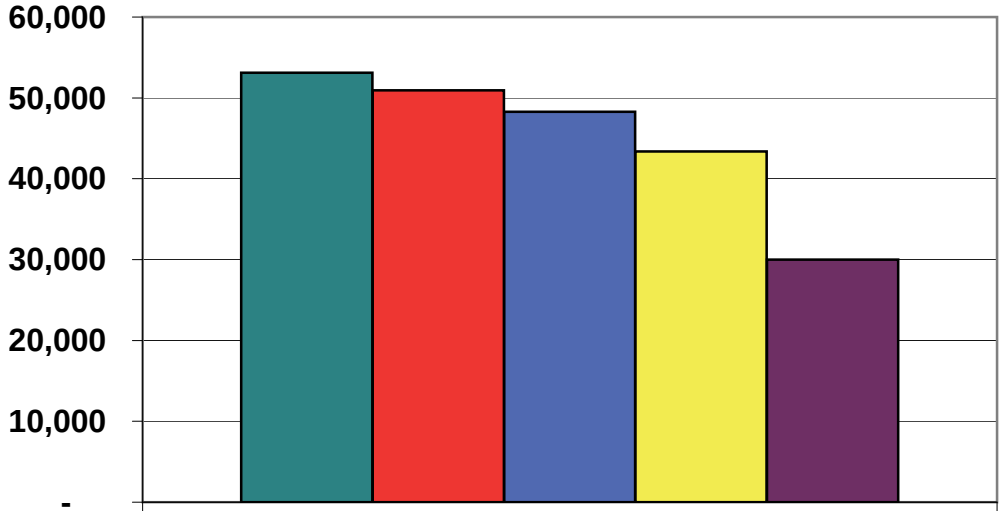
	Transient Accommodations Tax
2014 Actual	41,013
2015 Actual	45,423
2016 Actual	45,350
2017 Appropriated	45,423
2018 Proposed	41,013

The Transient Accommodations Tax rate of 9.25% of gross proceeds received as compensation for the furnishing of transient accommodations was made permanent effective July 1, 2013. A permanent allocation of up to $93 million was also made to the four counties with the City and County of Honolulu receiving 44.1% ($41,013,000) of the Counties' share. The State Legislature temporarily increased this allocation to up to $103 million for fiscal years 2015 to 2017 with the City and County of Honolulu receiving up to $45,423,000 for its 44.1% share.

Revenue from the Transient Accommodations Tax is reflected in the General Fund.

Public Service Company Tax

(Dollars in Thousands)



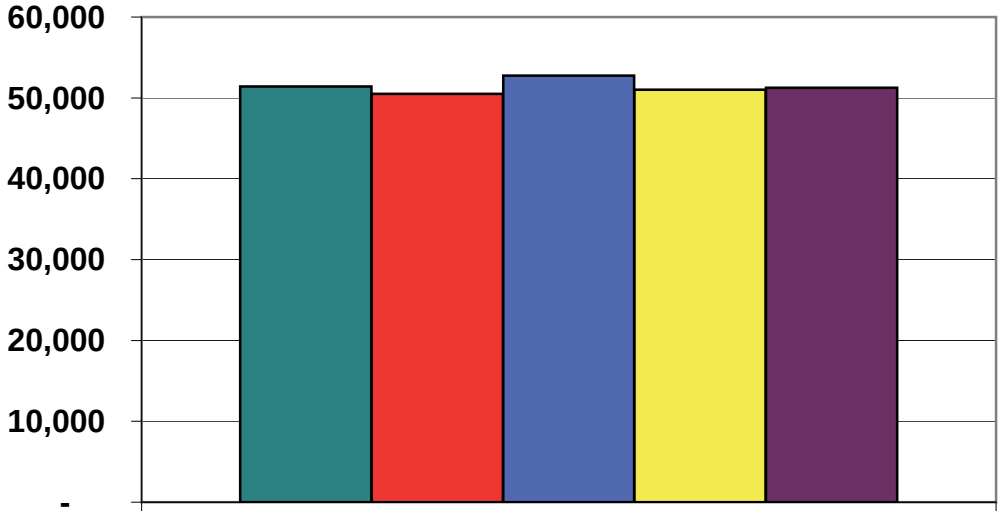
	Public Service Company Tax
2014 Actual	53,108
2015 Actual	50,939
2016 Actual	48,273
2017 Appropriated	43,372
2018 Proposed	30,000

Revenue from the Public Service Company Tax reflects a 1.885 percent tax on the gross income of public service companies, as defined by Chapter 239 of the Hawaii Revised Statutes. The 2018 proposed estimate is based upon estimates provided by these companies.

Public Service Company Tax revenues is reflected in the General Fund.

Fuel Taxes

(Dollars in Thousands)



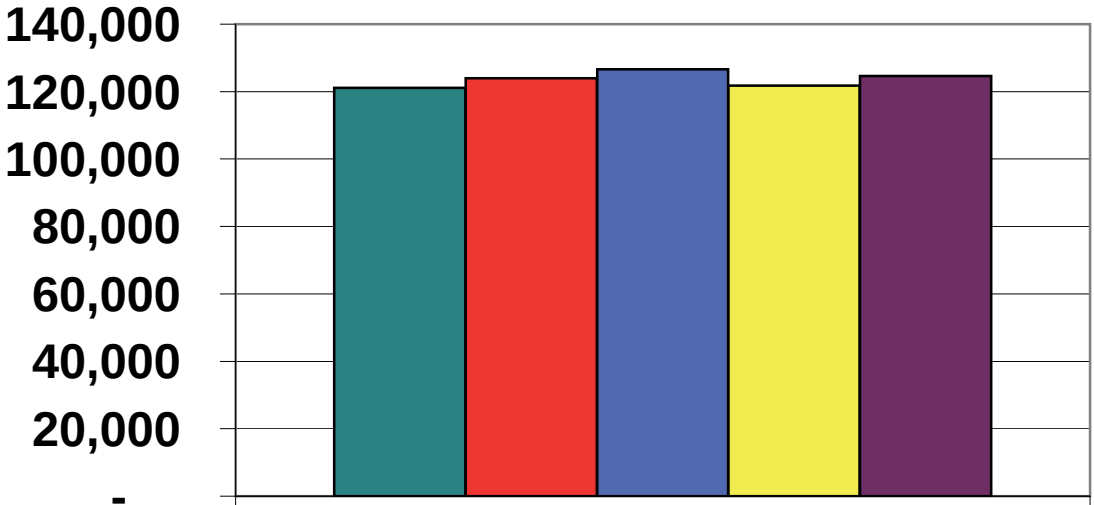
	Fuel Tax
2014 Actual	51,424
2015 Actual	50,503
2016 Actual	52,765
2017 Appropriated	51,015
2018 Proposed	51,270

The Fuel Tax reflects a tax imposed on liquid fuels sold or used within the City's jurisdiction. The tax does not apply to aviation fuel nor diesel fuel used on non-public highways.

Revenue from Fuel Taxes is reflected in the Highway Fund.

Motor Vehicle Weight Tax

(Dollars in Thousands)



	Motor Vehicle Weight Tax
2014 Actual	121,097
2015 Actual	123,912
2016 Actual	126,573
2017 Appropriated	121,781
2018 Proposed	124,655

The Motor Vehicle Weight Tax is a tax imposed on the net weight of all vehicles used on the public highways. The following tax rates have been in effect since January 1, 2011:

Passenger vehicles and noncommercial vehicles not exceeding 6,500 pounds (automobiles, buses and ambulances) - tax rate currently at 5 cents per pound (net weight).

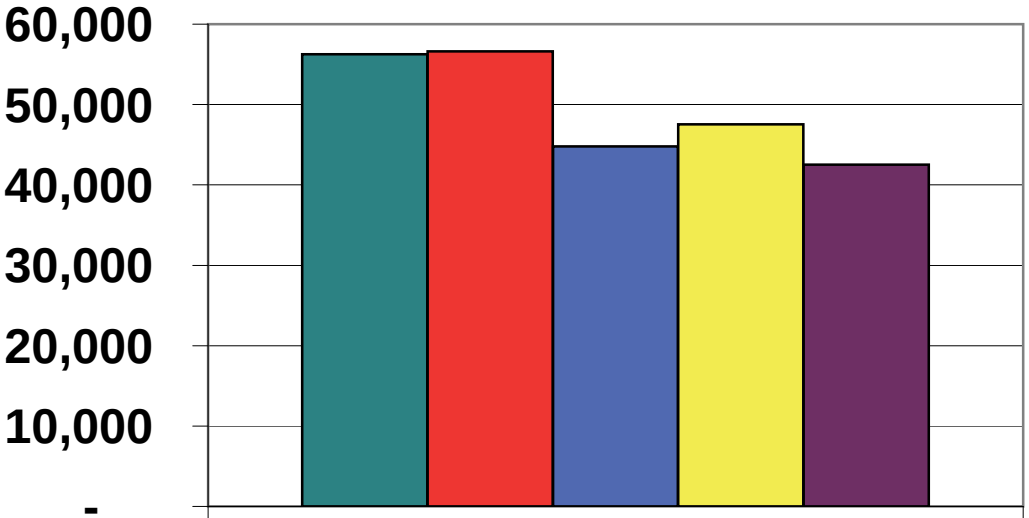
Motor vehicles and other vehicles designed for other than carrying passengers (trucks, truck-tractors, road tractors, trailers and semi-trailers) - tax rate currently at 5.5 cents per pound (net weight).

The 2018 proposed estimate is based upon projections developed by the City's Customer Services Department.

Motor Vehicle Weight Tax revenue is reflected in the Highway Fund.

Public Utility Franchise Tax

(Dollars in Thousands)



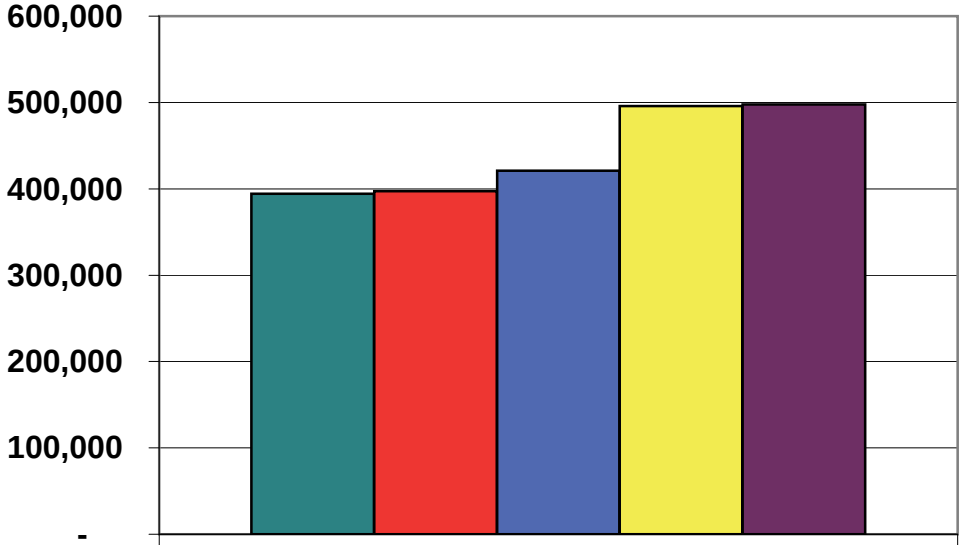
	Public Utility Franchise Tax
2014 Actual	56,273
2015 Actual	56,610
2016 Actual	44,774
2017 Appropriated	47,525
2018 Proposed	42,525

Revenue from the Public Utility Franchise Tax reflects a 2.5% tax on the gross receipts for sales of electric power and gas companies (but not telephone or cable television companies). The 2018 proposed estimate is based primarily upon estimates provided by these companies.

Public Utility Franchise Tax revenues are reflected in the Highway Fund.

Sewer Service Charges

(Dollars in Thousands)



	Sewer Charges
2014 Actual	394,443
2015 Actual	397,197
2016 Actual	421,018
2017 Appropriated	496,031
2018 Proposed	497,867

Sewer Service Charges reflect charges primarily related to the discharge of wastewater from residential dwellings and non-residential facilities. The 2018 proposed estimate is developed by the City's Department of Environmental Services and takes into account historical data, certain additional demand requirements and rate changes.

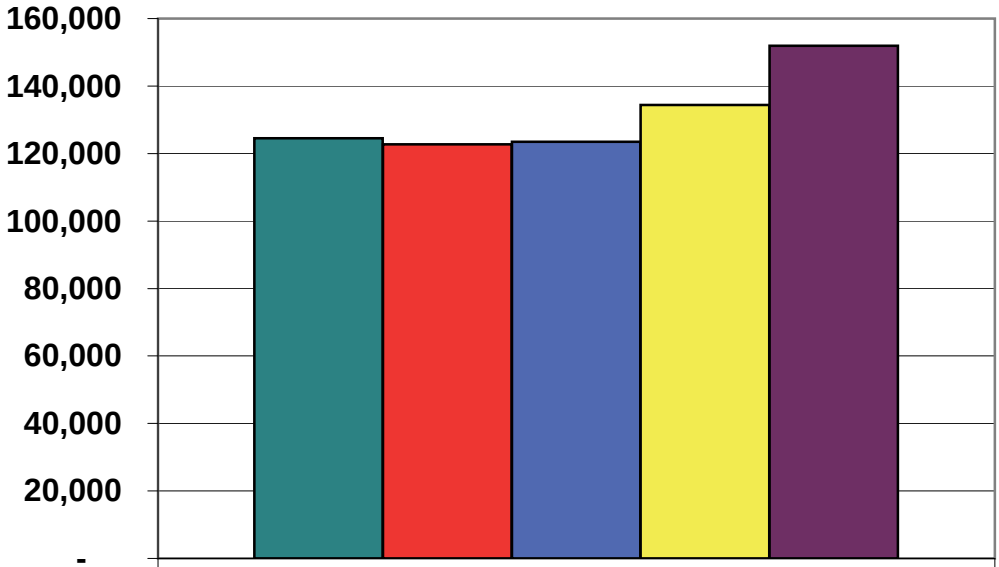
Sewer Service Charges are reflected in the Sewer Fund.

The following are the current basic Sewer Service Charges, effective July 1, 2016

Residential	7/1/2016
Single family & duplex dwellings per dwelling unit per month:	
Monthly base charge	$77.55
Monthly usage charge per 1,000 gallons of metered water consumed	$4.63
Multiple unit dwellings per dwelling unit per month:	
Monthly base charge	$53.32
Monthly usage charge per 1,000 gallons of metered water consumed	$4.63
Non-Residential:	
Various rates based on water usage or wastewater discharge	

Solid Waste Revenues

(Dollars in Thousands)



	Solid Waste Revenues
2014 Actual	124,484
2015 Actual	122,699
2016 Actual	123,442
2017 Appropriated	134,397
2018 Proposed	151,897

Solid Waste revenues are primarily fees charged for the disposal of refuse and other solid wastes delivered to disposal facilities by any business or any federal or state agency. The FY18 budget includes revenues from a proposed residential refuse collection fee of $10 per month per dwelling unit. The 2018 proposed estimate is based upon estimates from the Department of Environmental Services.

The rates below for disposal of refuse delivered to disposal facilities have been in effect since January 1, 2005:

H-Power Facility - $81.00 per ton

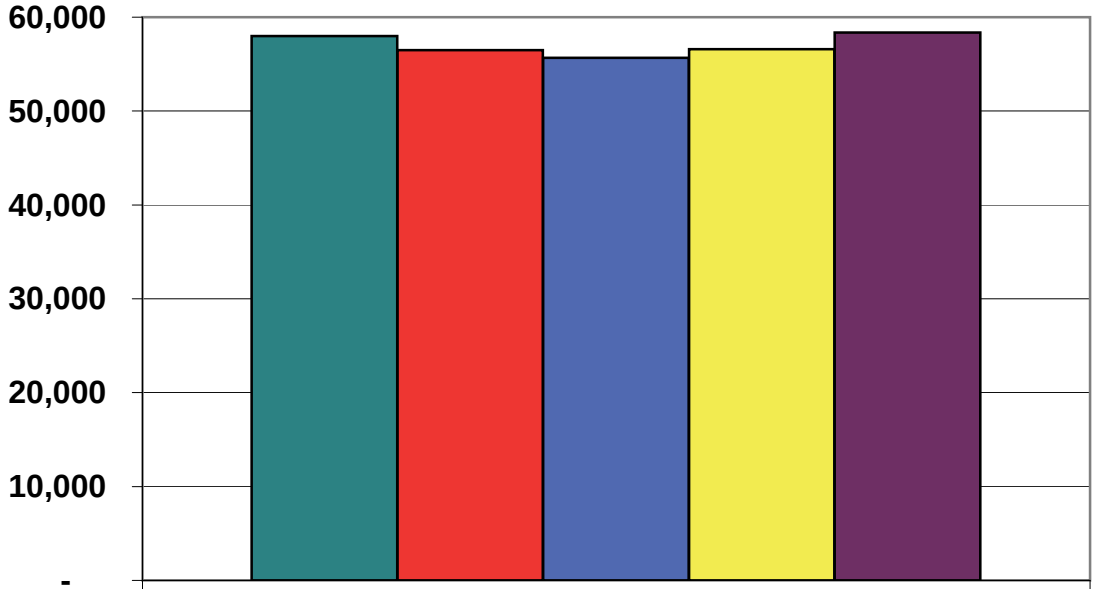
Transfer Stations - $110.60 per ton

Landfills - $81.00 per ton

Solid Waste revenues are reflected in the Solid Waste Special Fund.

Bus Transportation Revenues

(Dollars in Thousands)



	Bus Transportation Revenues
2014 Actual	57,993
2015 Actual	56,496
2016 Actual	55,683
2017 Appropriated	56,607
2018 Proposed	58,371

Bus Transportation Revenues reflect revenues collected primarily from the City's island wide public transit system. The 2018 proposed estimate includes proposed increases in Bus and Handivan fares, and is based upon estimates from the Department of Transportation Services.

Bus Transportation revenues are reflected in the Bus Transportation Fund.

Summarized below are the proposed FY18 faresfor the Bus. Handivan fares are proposed to increase to $2.50 effective January 1, 2018:

Adult cash fare	$2.75
Youth cash fare	1.25
Senior cash fare	1.00
Disabled cash fare	1.00
Adult monthly pass	70.00
Youth monthly pass	35.00
Senior monthly pass	6.00
Disabled monthly pass	6.00
Adult annual pass	770.00
Youth annual pass	385.00
Senior annual pass / biennial pass	35.00 / 70.00
Disabled annual pass / biennial pass	35.00 / 70.00
Senior/Disabled ID Card	10.00

SUMMARY OF RESOURCES BY SOURCE

SOURCE	FY 2016 ACTUAL *	FY 2017 APPROPRIATED	FY 2018 PROPOSED
OPERATING RESOURCES			
Real Property Tax	$ 1,007,144,342	$ 1,076,862,290	$ 1,165,683,000
Fuel Tax	52,764,671	51,015,000	51,270,000
Motor Vehicle Weight Tax	126,573,365	121,780,620	124,654,740
Public Utility Franchise Tax	44,773,719	47,525,000	42,525,000
Federal Grants	82,759,268	97,952,072	101,633,026
State Grants	10,911,755	10,375,227	9,414,113
Transient Accommodations Tax	45,350,235	45,423,000	41,013,000
Public Service Company Tax	48,272,874	43,372,000	30,000,000
Licenses and Permits	55,200,048	55,308,264	63,073,185
Charges for Services	32,441,703	34,083,661	35,707,614
Sewer Charges	350,895,370	378,124,344	336,366,933
Bus Transportation Revenues	55,682,676	56,607,400	58,371,000
Solid Waste Revenues	113,441,631	131,396,900	151,896,900
Other Revenues	83,597,461	92,580,649	111,639,637
Carry-Over	959,272,071	837,809,971	956,348,368
TOTAL OPERATING RESOURCES	**$ 3,069,081,189**	**$ 3,080,216,398**	**$ 3,279,596,516**
CAPITAL RESOURCES			
General Obligation Bonds			
General Obligation Bonds (includes General Improvement, Highway Improvement and Solid Waste Improvement Bonds)	$ 284,009,300	$ 385,686,837	$ 249,816,373
General Fund			
Other Revenues	1,300,000	1,040,000	200,000
Highway Fund			
Other Revenues	-	-	-
Solid Waste Special Fund			
Solid Waste Revenues	10,000,000	3,000,000	-
Bus Transportation Fund			
Bus Transportation Revenues	-	-	-
Special Events Fund			
Other Revenues	-	-	-
Golf Fund			
Other Revenues	-	-	-
Bikeway Fund			
Other Revenues	-	-	920,000
Hanauma Bay Nature Preserve Fund			
Charges for Services	1,746,972	1,200,000	-
Parks and Playgrounds Fund			
Other Revenues	1,027,388	1,335,948	891,112
Sewer Fund			
Sewer Charges	70,123,000	117,906,700	161,499,940
Sewer Revenue Bond Improvement Fund			

SUMMARY OF RESOURCES BY SOURCE

SOURCE	FY 2016 ACTUAL *	FY 2017 APPROPRIATED	FY 2018 PROPOSED
Revenue Bonds	143,497,000	372,824,000	494,372,000
Other Revenues - Investments	-	-	-
Federal Grants Fund			
Federal Grants	33,838,332	26,404,232	32,029,689
Community Development Fund			
Federal Grants	6,863,281	8,838,413	6,248,670
State Funds			
State Grants	-	-	-
Developer	-	-	-
Other Revenues	-	-	-
Housing Development Special Fund			
Other Revenues	-	-	-
Utilities' Share			
Other Revenues	100,000	100,000	100,000
Clean Water and Natural Lands Fund			
Real Property Tax	4,533,000	5,027,355	5,000,000
Carry-Over	-	11,072,645	-
Affordable Housing Fund			
Real Property Tax	4,533,000	5,027,355	5,000,000
Other Revenues	-	14,000	-
Carry-Over	7,602,922	558,645	-
Ewa Highway Impact Fee			
Other Revenues	-	-	-
General Trust Fund			
Other Revenues	-	-	-
TOTAL CAPITAL RESOURCES	**$ 569,174,195**	**$ 940,036,130**	**$ 956,077,784**
TOTAL RESOURCES	**$ 3,638,255,384**	**$ 4,020,252,528**	**$ 4,235,674,300**

***The capital budget for fiscal year 2016 ends on June 30, 2017.**

The actuals reported for Capital Resources reflect the appropriated amounts.

Debt and Financial Policies of the City

The Debt and Financial Policies of the City and County of Honolulu is guided by Resolution No. 06-222, adopted on July 19, 2006. The policies state:

I. OPERATING BUDGET

A. OVERALL

1. The operating budget details a financing and spending program to meet the goals and objectives of the City which have been established by the City administration, the City Council and the public. It contains information and data regarding expected revenues, expected expenditures and expected service and performance outcomes. To the extent feasible, the budget also should include outcome measures which reflect each programs' success in meeting established goals and objectives.

2. Operating expenses are the costs for personnel, materials, equipment required for a government entity to function. Operating expenses are expenditures for day to day operations and exclude expenditures for capital purposes, as defined herein. Operating expenses include the cost of paying salaries and benefits to civil service employees except that salaries for employees funded with cash from the sewer fund may be included in the capital budget.

3. The City administration shall have written policies with respect to the preparation and implementation of the City's operating budget that incorporate the guidelines and definitions contained herein.

4. As a comprehensive business plan, the budget includes the following elements as recommended by the Government Finance Officers Association: public policies, financial plan, operations plan, and communications device.

5. The City's annual budget presentation should display the City's service delivery/performance plan in a public-friendly format.

6. Under the Mayor's direction, the Department Directors have primary responsibility to formulate budget proposals and implement the budgets appropriated by the City Council and allotted by the Mayor.

B. FISCAL INTEGRITY

1. The City will maintain the fiscal integrity of its operating and capital budgets by maximizing its level of public services while minimizing its level of debt.

2. Cash balances in excess of the amount required to maintain a long-term contingency reserve shall be used to fund one-time or non-recurring costs.

C. RESERVE FOR FISCAL STABILITY FUND

1. The City shall maintain the reserve for fiscal stability fund to accommodate economic and revenue downturns and emergency situations.

2. The City shall make every effort to attain a minimal fund balance of five percent and an optimal fund balance of eight percent of annual General Fund and Highway Fund operating expenditures.

3. The City shall make every effort to replenish monies expended from the fund when conditions that necessitated the expenditure cease to exist.

D. REVENUES

1. The City shall make every effort to maintain a very high tax collection rate (over 98.5 percent) to the extent consistent with the marginal costs of collection.

2. The City shall place increased emphasis on user fees to finance municipal services.

3. The City shall seek to diversify its revenue mix to be less dependent on prop-

erty tax revenues and temporary revenues.

4. The City annually shall review all revenue schedules, including taxes, rates, licenses, user fees, and other charges to determine the appropriate level of each revenue source required for the operating and capital costs of the programs they finance. Multi-year rate schedules shall be established whenever feasible.

5. The City shall maintain a sewer fee rate structure which is adequate to insure that the programs the sewer funds finance remain firmly and separately self-supporting, including the costs of operations, maintenance, and debt service; provided that this shall not preclude the use of community facilities districts, benefit districts, unilateral agreements, development agreements, user fees and impact fees to pay for sewer capital improvements.

6. The City shall make every effort to maximize investment income by achieving and maintaining a high level of prudent and legally appropriate cash investments.

7. The City diligently shall seek Federal, State and other revenues to fund its current and new programs. However, the City shall ensure that its long-term financial planning considers the eventual loss of these temporary financing sources.

8. No monies from the sale of any city property shall be budgeted as revenue in the executive operating budget unless the City has an executed contract with a realtor concerning the listing of the property and public notice of the listing of the property has been given.

E. SELF-INSURANCE PROGRAM

1. The City shall continue to set aside funding in the City's risk management account. As the City's mix and level of liabilities increase, the City should implement a cost-effective program to mitigate the expense of commercial insurance.

F. MINIMIZATION OF ADMINISTRATIVE COSTS

1. Administrative costs should reflect an appropriate balance between resources allocated for direct services to the public and resources allocated to ensure sound management, internal controls, and legal compliance.

G. MULTI-YEAR ESTIMATES

1. With every annual budget, the Mayor shall propose a six-year operating and capital expenditure and revenue plan for the City which shall include estimated operating costs for future capital project proposals that are included in the Capital Program. The plan for the operating and capital components shall detail the six-year projections according to the categories of expenditures and revenues shown in tables A and B, made a part hereof, and shall show how future expenditures are to be met by existing or new revenue sources.

2. This budget data shall be presented to elected officials in a form that will facilitate annual budget decisions, based on a multi-year strategic planning perspective.

H. CITIZEN INVOLVEMENT

1. Citizen involvement shall be encouraged in the annual budget decision-making process through public hearings and community meetings. Such involvement shall include assistance in establishing program and budget priorities for the City.

2. Involvement shall also be facilitated through City boards, task forces and commissions, which shall serve in advisory capacities to the City Council and the Mayor.

I. USER FEES

1. Whenever the City charges user fees, those fees shall be phased toward covering 100 percent of the cost of service delivery, including debt service costs,

unless such amount prevents an individual from obtaining an essential service. Fees may be less than 100 percent if certain factors (e.g., market forces, competitive position, etc.) need to be considered.

J. NON-PROFIT ORGANIZATIONS

1. All grants of public funds to private organizations shall be based on standards established in ordinance.

II. CAPITAL BUDGET

A. OVERALL

1. Capital costs funded in the capital budget shall be limited to costs that do not recur annually. These include equipment having a unit cost of $5,000 or more and estimated service life of 5 years or more, except for equipment funded with cash from the sewer fund. Items such as light poles and playground equipment whose individual cost is less than $5,000 may be funded in the capital budget if aggregated and made an integral part of a project costing $25,000 or more and the estimated service life of every major component of the project is 5 years or more, such as a project to replace all of the light poles in neighborhood or a project to replace a park's facilities including playground equipment. To be included, improvement and replacement costs of public infrastructure must substantially expand the capacity or extend the life of the public infrastructure. Eligible capital costs would include the repaving of parking lots but not painting and slurry sealing of parking lots. It would include the installation of a new roofing surface but not spot patching of a roof. Contracts to hire engineering and design professionals under a personal services contract with a definite termination date may also be included. Costs associated with paying the salaries of civil service employees shall not be included except for salaries funded with cash from the sewer fund. Major renovations costing more than $5,000 to existing facilities may qualify as a capital project. Routine maintenance of existing facilities, however, shall not qualify; instead, such costs shall be included in the operating budget. All other necessary costs that do not qualify for funding in the capital budget shall be included in the operating budget and deemed operational costs.

2. The City administration shall have written policies with respect to the preparation and implementation of the City's capital budget that incorporate the guidelines and definitions contained herein.

3. The preparation and adoption of the capital budget shall be coordinated with the operating budget so that the City may ensure that sufficient resources are available to operate and maintain its facilities.

B. FISCAL POLICIES

1. Capital project proposals should include as complete, reliable, and attainable cost estimates as possible. Project cost estimates for the capital budget should be based on a thorough analysis of each project and be as reliable as the level of detail known about the project. Project cost estimates for the six-year Capital Program may vary in reliability depending on when they are to be undertaken during the first through sixth year of the Program.

2. Capital project proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.

3. All proposals for the expenditure of capital funds shall be formulated and presented to the City Council within the framework of the capital budget.

4. Project proposals will include the project's impact on the operating budget,

including, but not limited to, additional personnel requirements and long-term maintenance costs necessary to support the project.

5. At the time of a contract award, each project shall include a reasonable provision for contingencies. The amount set aside for contingencies shall correspond with industry standards and should not exceed ten percent of the estimated project costs.

6. The City administration shall minimize administrative costs of the Capital Program.

7. The annual capital budget shall include those projects which can reasonably be accomplished in the time frame indicated. The capital budget shall include a projected time schedule for each project.

C. CAPITAL PROGRAM POLICIES

1. Citizen participation in the Capital Program formulation is a priority for the City. Among the activities which shall be conducted to address this need are the following:

   a. Community meetings shall be held in a timely manner to receive community input to the Capital Program before it is submitted to the City Council.

   b. Council deliberations on the Capital Program shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.

   c. Prior to the adoption of the Capital Program, the Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed Capital Program.

2. All projects included in the Capital Program shall be consistent with the City's General Plan and Development Plans. The goals and policies for services, facilities, and transportation should serve as guidelines for the development of the Capital Program.

3. Capital projects shall be financed when possible through user fees, impact fees, community facilities districts, benefit districts, unilateral agreements and development agreements.

4. Projects that involve intergovernmental cooperation in planning and funding shall be established by an agreement that sets forth the basic responsibilities of the parties involved.

5. The City annually shall review and establish criteria to evaluate capital project proposals. Factors to be considered for priority-ranking include the following:

   a. Projects required to meet public health and safety needs;

   b. Projects mandated by federal or state law;

   c. Projects which have a positive impact on the operating budget (i.e., reduces expenditures, increases revenues);

   d. Projects which are programmed in the operating budget multi-year estimates;

   e. Projects which can be completed or significantly advanced during the six-year Capital Program; and

   f. Projects which realistically can be initiated during the year they are scheduled.

III. DEBT POLICIES

A. Debt shall not be used to finance ongoing operational costs as defined herein.

B. Whenever possible, the City shall pursue alternative sources of funding in order to minimize the level of debt.

C. When feasible, the City shall use special assessment, revenue, or reimbursable bonds in lieu of general obligation debt.

D. Long-term general obligation debt may be incurred when necessary, based on the

City's ability to pay. This debt shall be limited to those capital projects that cannot be financed from existing revenues and when there is an existing or near-term need for the project. The project also should be integrated with the City's long-term financial plan and Capital Program.

E. The maturity date for any debt shall not exceed the reasonable expected useful life of the project so financed.

F. The City shall encourage and maintain good relations with financial and bond rating agencies and will follow a policy of full and open disclosure on every financial report and bond prospectus. A rating agency presentation/update shall be conducted at least once annually.

G. The City shall establish affordability guidelines in order to preserve credit quality. Guidelines, which may be suspended for emergency purposes or because of unusual circumstances, are as follows:

1. Debt service for general obligation bonds including self-supported bonds as a percentage of the City's total Operating budget, including enterprise and special revenue funds, should not exceed 20 percent.

2. Debt service on direct debt, excluding self-supported bonds, as a percentage of General Fund revenues should not exceed 20 percent.

H. The total outstanding principal of the City's variable rate debt should not exceed 120% of the City's total short-term investments.

I. Variable rate debt should be used only as a source of interim or construction financing, financing of equipment with a useful life of five years, and short-term financing of debt service. In the event variable rate debt is used to finance debt service, the variable rate debt shall be refunded as a part of the next long-term bond issuance.

J. Whenever possible, the City shall seek State funding for financing of qualified wastewater projects.

K. The City continually shall review outstanding City debt and initiate refinancing when feasible.

L. Unless the refunding of bonds is for the purpose of restructuring existing debt service on outstanding bonds or to refund outstanding bonds which bear interest at a rate or rates which shall vary from time to time, the City shall refund callable fixed rate bonds only if the present value savings which shall inure to the City as a result of the refunding shall not be less than 2%.

Fact Sheet on Budget Trends

	Actual FY 2014	Actual FY 2015	Actual FY 2016	Budgeted FY 2017	Budgeted FY 2018
REAL PROPERTY TAX:					
Net Assessed Value [a,b].	$ 159,095,726	$ 174,335,550	$ 187,718,834	$ 199,626,580	$ 211,569,917
Average Rate [c]	5.34	5.46	5.41	5.44	5.56
Collections [a]	$ 850,267	$ 951,784	$ 1,016,210	$ 1,086,917	$ 1,175,683
EXECUTIVE AND LEGISLATIVE					
OPERATING BUDGETS:					
Appropriations [a]	$ 2,177,247	$ 2,159,116	$ 2,285,754	$ 2,352,556	$ 2,468,870
CAPITAL BUDGET:					
Appropriations [a]	$ 635,130	$ 708,832	$ 569,174	$ 940,036	$ 956,078
LONG-TERM DEBT:					
Debt Service Charges [a]	$ 402,846	$ 370,942	$ 400,534	$ 445,014	$ 473,964
NUMBER OF POSITIONS: [d]					
Police	2,794	2,694	2,694	2,706	2,709
Fire	1,193	1,168	1,157	1,170	1,170
Environmental Services	1,172	1,070	1,041	1,041	1,077
Parks and Recreation	1,169	1,097	1,100	1,133	1,149
Prosecuting Attorney	291	295	303	304	304
Other Executive Agencies	3,838	3,574	3,646	3,670	3,791
Total Executive Branch	**10,457**	**9,898**	**9,941**	**10,024**	**10,200**
MOTOR VEHICLE REGISTRATIONS [e,f,g]	**816,738**	**780,909**	**780,909**	**780,909**	**780,909**
RESIDENT POPULATION (July 1st) [f,g]	**992,082**	**998,714**	**1,005,390**	**1,012,111**	**1,018,877**

a) Dollars in thousands

b) Valuation 100% of fair market value

c) Per thousand dollars

d) Rounded; temporary and contract positions included; authorized full-time equivalent positions

e) Calendar year

f) Source: State of Hawaii Data Book 2015

g) 2016 - 2018 based on estimates

City and County Profile

Land Area *	596.7	square miles
Racial composition based on Hawaii State Department of Health survey *		
Mixed (except Hawaiian)	26.1	percent
Hawaiian/part Hawaiian	21.7	percent
Caucasian	14.8	percent
Japanese	21.2	percent
Filipino	9.4	percent
Chinese	4.6	percent
Korean	1.1	percent
Others	1.1	percent
Median Age (2000) *	37.8	years
Age Composition *		
Under 18 years	21.5	percent
18 - 64 years	62.3	percent
65 years and over	16.2	percent
Elections ***		
Registered Voters, Primary Election 2016	483,076	
Votes Cast, Primary Election 2016	169,531	
Registered Voters, General Election 2016	498,590	
Votes Cast, General Election 2016	291,446	
Educational Attainment of Persons 25 Years Old and Over*		
Less than High School Diploma	9.2	percent
High School Graduate or Higher	91.8	percent
Bachelor's Degree or Higher	32.6	percent
Median Household Income **	$73,581	
Number of Housing Units (7/1/2015)*	344,108	
Building Permits Issued (Fiscal 2016) ****		
Number Issued	22,076	
Estimated Value(dollars in thousands)	$2,609,400	
Unemployment Rate (2015) ******	3.4	percent
* 2015 State of Hawaii Data Book		
** U. S. Census Bureau		
*** Office of Elections		
**** Honolulu Department of Planning and Permitting		
***** Hawaii State Department of Labor and Industrial Relations		

The Budget Process

Introduction

At first exposure, the annual budget may appear to be complicated and difficult to understand. This section describes the many facets of the budget process so that it is easier for our readers to use.

Each year, the City adopts three budgets:

- The **Executive Operating Budget** explains where the City gets its money and how it will be spent to pay for day-to-day operations of the executive branch.
- The **Legislative Budget** describes how the City Council and its activities will be funded.
- The **Capital Budget** lists and describes long-lived projects, such as highways, parks and buildings, which the City will undertake during the next six years as well as identifying in what years appropriations will be required. The Capital Budget is commonly referred to as the "CIP" for Capital Improvement Program.

The following sections explains how the budgets are put together and what they contain.

The Annual Budget

The annual budget of the City and County of Honolulu establishes the City's policies and fulfills the legal requirement that a balanced financial plan be adopted to set the spending limits of the City. The budget also estimates the revenues and other financial resources that will be used to pay for the City's operations during the fiscal year. Honolulu's fiscal year begins on the first day of July and ends on the last day of June of the following year.

The Mayor's budget message identifies the City's major goals and objectives and explains how the administration plans to achieve them. The budget ensures that executive and legislative policies will be followed by detailing costs, making historical comparisons, and establishing performance measures against which City agencies can be evaluated throughout the year.

The budget process includes many open meetings and public hearings in order to ensure the public's participation and input. The budget itself is a public information document providing readers with an overview of the City and its workings.

The budget is based on guidelines and restrictions established by the Hawaii Constitution, State statutes, Honolulu's City Charter and City ordinances.

The Revised Charter of the City and County of Honolulu provides for an annual executive budget consisting of an operating budget and a capital budget including a statement of relationships between operating and capital items for the executive branch. Section 9 of the Revised Charter sets forth the contents of the budgets, the officers or agencies responsible for their preparation, and the manner and timetable of the Council's review process. To comply with these requirements, the City administration prepares an Executive Program and Operating Budget (Volume I) and an Executive Program and Capital Budget (Volume II). The budget documents must be submitted to the City Council by March 2, 120 days before the start of the fiscal year, as required by the Charter.

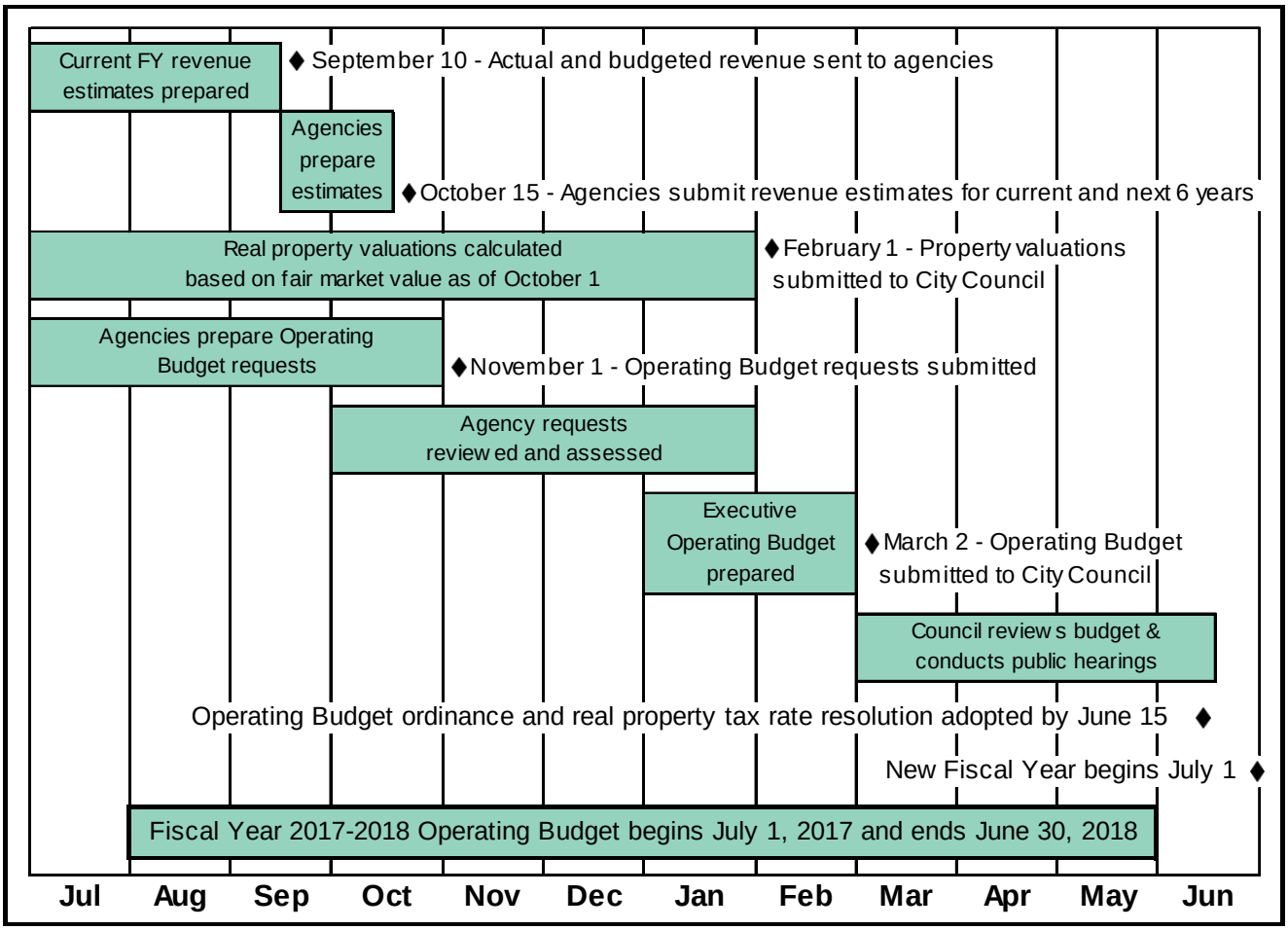
In addition to the two Budget Volumes, the City administration also prepares and submits to the City Council a bill for an Operating Budget ordinance and a bill for a Capital Budget ordinance. These proposed ordinances provide for appropriations to fund the activities of the executive branch. Requirements and presentation details of the budget ordinances are set forth in Articles 17 and 18 of Section 2, Revised Ordinances of Honolulu.

The Revised City Charter can be found on-line at www.honolulu.gov/cor/rch. The Revised Ordinances of Honolulu can be accessed at www.honolulu.gov/ocs/roh. Additional information concerning public hearings, a synopsis of the budget ordinance, City Council actions and the budget ordinances' status can be found at www.honolulu.gov/council. The site is maintained by the Department of Information Technology, City and County of Honolulu. To report problems, contact www.honolulu.gov/form/website-support-form.html?view=form.

The Operating Budget

Appropriations contained in the executive operating budget ordinances are valid only for the fiscal year for which they were made. Any part of the appropriations which is not spent or reserved to pay for expenses lapses after June 30, the end of the fiscal year.

OPERATING BUDGET CALENDAR



Revenue Estimating Process

The revenue estimating process determines how much money will be available to pay for City services during the following fiscal year. The process begins in July with an analysis of current revenue collections, Oahu's economic trends, projections of the State of Hawaii's Council on Revenues and other data. Revenue estimates for the current year are forwarded to the executive agencies in September. Based on their past experience and knowledge of factors which may affect future collections, the agencies respond in October with their estimate of revenues for the next six years.

Real property assessments are calculated throughout the year. For the purpose of determining the following fiscal year's real property tax revenues, valuations are calculated based on the fair market value as of October 1. The valuations are submitted to the City Council by February 1 in accordance with Ordinance 8-11.1(e).

The Operating Budget Preparation Process

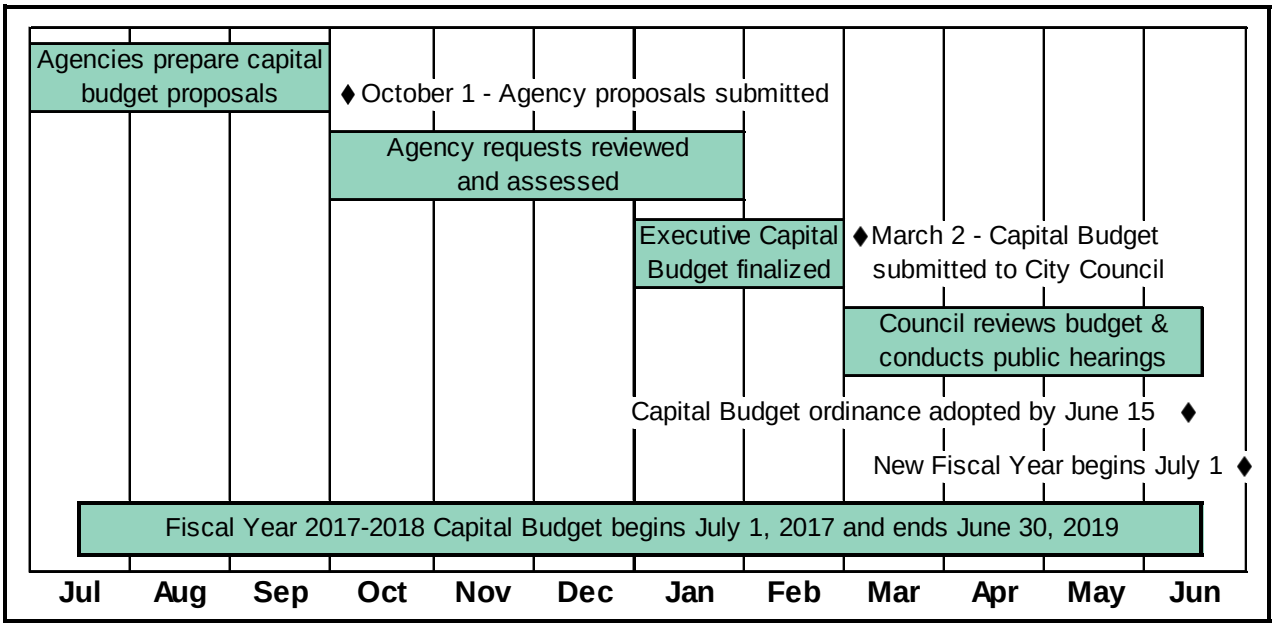
Guidelines for the preparation of the operating budget are forwarded to the executive agencies in September. Agencies respond in November with details of expenditure proposals and their justifications. Agency requests are reviewed, assessed and weighed against anticipated revenues and the requirements of non-agency expenditures such as debt service, employees' health benefit costs and retirement benefit contributions. The Mayor makes

the final program decisions and submits the operating budget proposal to the City Council by March 2 in accordance with City Charter Section 9-102.1.

The Capital Budget

Appropriations in the executive capital budget ordinance are valid only for the fiscal year for which they were made and for 12 months thereafter. Any part of the appropriations not spent or encumbered to pay expenses lapses 12 months after the end of the fiscal year. Capital budget appropriations are available for a 24 month period beginning from the first day of July until the last day of June of the succeeding fiscal year.

CAPITAL BUDGET CALENDAR



The Capital Budget Preparation Process

Budget preparation instructions are forwarded to executive agencies in July. Upon receipt, agencies prepare project proposals and submit them by October 1.

All proposed projects are reviewed and assessed by the Mayor and his staff, with the finalized proposed Capital Budget submitted to the City Council by March 2 in accordance with City Charter Section 9-102.1.

The Legislative Budget

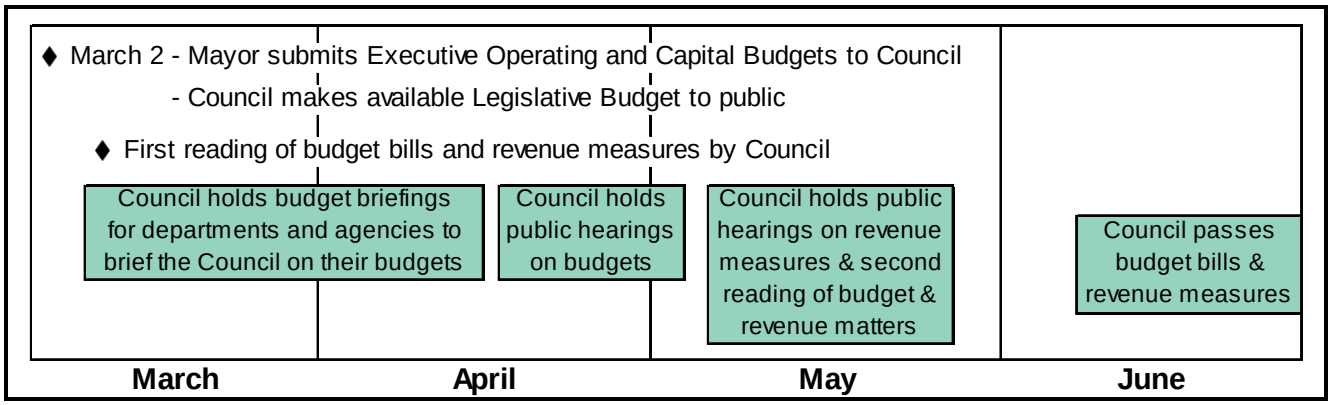
As with the executive operating budget, legislative budget appropriations are valid only for the fiscal year for which they are made. Any part of the appropriation that has not been spent or reserved to pay expenses lapses at the end of the fiscal year. The fiscal year begins on the first day of July and ends on the last day of June of the following year.

The legislative budget must be prepared and available for public review by March 2. The City Council conducts hearings and must pass the legislative budget ordinance by June 15.

Consideration and Adoption by the City Council

Upon receipt of the executive program, annual budget and proposed ordinances from the Mayor, the Council immediately notifies the public of its intention to hold public hearing on the executive submissions and also on the legislative annual budget and ordinance. Upon the conclusion of the hearings, the Council may add new items to, delete or amend any item in the executive and legislative proposals. Like other bills, the Council adopts the executive and legislative programs and budget ordinances by majority vote after three readings on separate days. The Council must pass legislation establishing the real property tax rates and all budget ordinances by June 15. If final action is not taken on or prior to that day, the executive budget ordinances as submitted by the Mayor go into effect

COUNCIL DELIBERATION CALENDAR



The Mayor has 10 working days in which to (1) sign the ordinances, (2) veto the measures or (3) to return the measures unsigned, in which case the measures become law as if he had approved them.

For information about how bills become law or the Council's procedures and schedules, see www.honolulu.gov/status-and-text.

Amendments to the Budget and Other Appropriations

Amendments to the executive budget ordinances and program may be submitted by the Mayor and considered by the Council under the same procedures prescribed for the enactment of the annual executive budget ordinances and program, and amendments to the legislative budget ordinance may be initiated and considered by the Council under the same procedures prescribed for the adoption of the annual legislative budget ordinance, provided that:

(a) No amendment shall increase the aggregate of authorized expenditures to an amount greater than the estimate of available resources for the fiscal year.

(b) Amendments to the capital budget ordinance shall conform to the operating and capital program, as amended.

Appropriations for items not included in the annual executive or legislative budget ordinances may be proposed by the Council or by the Mayor and enacted for the following purposes only:

(a) To meet contingencies which could not be anticipated when the budget ordinances were passed.

(b) To pay the expenses of holding special elections and elections on proposals to amend the charter.

No part of the budget ordinances can be amended, revised or repealed by the Council except by another ordinance.

Budget and Budgetary Accounting

The budgets are on a basis consistent with GAAP (generally accepted accounting practices, see GLOSSARY OF TERMS) except that encum-

brances are treated as budgeted expenditures in the year the commitments are made.

Formal budgetary integration is employed (i.e., annual operating budgets are legally adopted) for the general fund and special revenue funds (except the revolving funds). Effective budgetary control for debt service, trust and agency, and revolving funds is achieved through bond indentures, contractual provisions and legislation. Formal budgetary integration is not employed for capital projects because effective budgetary control is achieved through contractual provisions and project oversight. Flexible budgeting (i.e., the relationship of costs to revenues) is employed for enterprise funds.

The Mayor is authorized to transfer appropriations between activities within a department. To transfer appropriations between departments, the legal level of budgeting, amendment must be made to the enacted budget ordinance. Amendments to the enacted budget ordinance may be proposed only by the Mayor.

Glossary of Terms

Administration — The Executive branch of the City and County of Honolulu headed by an elected Mayor.

Activity — The smallest unit of budgetary accountability and control that encompasses specific and distinguishable lines of work performed by an organizational unit to accomplish a function for which the City is responsible.

Agency — Any department, office, board, commission or other governmental unit of the City.

Allotment — An agency's plan of estimated expenditures, revenues, cash disbursements, and cash receipts for each quarter of the fiscal year.

Appropriation — Authorization granted by the City Council to make expenditures and incur obligations for purposes specified in the appropriation ordinance.

Assessed Valuation — The value of real estate or other property used as a basis for levying real property taxes.

Authorized Positions — The maximum number of positions approved in the adopted operating budget.

Bond — A written instrument to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution or ordinance. The most common types of bonds are general obligation and revenue bonds that are most frequently used for construction of large capital projects such as buildings, streets and sewers.

Bond Funds — Monies derived from the issuance of bonds used to finance authorized capital expenditures.

Budget (Proposed and Adopted) — The Mayor submits to the City Council a proposed budget reflecting the expenditure and revenue level for the coming fiscal year. When the Mayor and City Council have formally endorsed the expenditure and revenue level, the proposed budget becomes the adopted budget, appropriating funds and establishing legal expenditure limits.

Budget Issue — Items that require special management attention, including, but not limited to, proposed new programs or projects, expansion of current services, items to be delineated as an issue such as new equipment, or drastically increased costs for continuation of programs or items as they currently exist.

Budget Message — A document included with the budget through which the Mayor provides the City Council and the public with a general summary of the most important budget issues, changes from recent fiscal years, and recommendations regarding the financial policy for the coming fiscal year(s).

Budget Ordinance — The official enactment by the City Council creating an adopted budget to establish legal authority for City officials to expend and obligate resources.

CAFR — The Comprehensive Annual Financial Report which is an audited and printed copy of the City's financial statement at the end of each fiscal year.

Capital Budget — A plan for capital expenditures to be incurred during the budget year (see “fiscal year”) from funds appropriated for projects scheduled in the capital program for the first year thereof.

Capital Improvement Program (CIP) — A plan for capital expenditures to be incurred each year over a fixed period of years, specifying the full resources estimated to be available to finance the projected expenditures.

Carry-over — See Fund Balance, Unreserved.

Character of Expenditure — A classification identifying the purpose of the expenditures. The operating budget classifies expenditures as salaries, current expenses, and equipment.

City — Refers to the City and County of Honolulu.

City Council — The Legislative branch of the City consisting of nine councilmembers, each elected from one of Oahu's nine separate geographic districts; for a term of two or four years.

Contingency — Funds reserved to cover unforeseen expenditures that occur during the fiscal year.

Collective Bargaining Unit — An organized group of employees represented by a labor union for the purpose of collective decision making with public employers.

Contingency — A budgetary reserve set aside for unforeseen or large, shared expenditures that require flexibility in its allotment.

Cost Elements — See "Character of Expenditure."

Current Expenses — A Character of Expenditure. Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not classified as capitalized assets.

Current Services — The amount of budgetary resources needed to provide the existing level of services based on the current workload.

Deactivated Positions— Positions that are not authorized in the budget and not included in the full-time equivalent position count in the budget ordinance.

Debt Service — The principal and interest payments on an obligation resulting from the issuance of bonds and notes.

Employees' Retirement System (ERS), State of Hawaii — A statewide entity that provides retirement allowances and other benefits to State and County government employees.

Employer-Union Trust Fund (EUTF), Hawaii — A statewide entity that provides health and other benefit plans to State and County government employees and retirees.

Encumbrance — Commitments to incur obligations in the form of purchase orders, contracts, or other commitments that are chargeable to an appropriation and for which part of the appropriation is reserved. They cease to be encumbrances when expended.

Enterprise Fund — A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business (a) where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Funds included are sewer fund, solid waste special fund, housing development special fund and bus transportation fund. User fees are established and revised to ensure that revenues are adequate to meet all necessary expenditures.

Equipment — A Character of Expenditure. Expenditures to acquire new or replacement assets that are less than $5,000 with a useful life of more than five years or more than $5,000 with a useful life of less than five years.

Expenditures — Cost of goods delivered or services rendered, whether paid or unpaid, including expenses and capital outlays. Expenditures are distinguished from encumbrances in that expenditures relate to goods delivered or services rendered, whereas encumbrances represent commitments or obligations for goods to be delivered or services to be rendered in the future and for which no actual liability has yet been incurred.

Federal Aid — Funds received from the Federal Government.

FICA — Federal Insurance Contributions Act, a payroll expenditure representing social security tax.

Fiscal Year — The fiscal year of the City begins on the first day of July and ends on the last day of June of the succeeding year. (Appropriations in the capital budget ordinance are valid for the fiscal year for which they are made and continue for 12 months thereafter.)

Fringe Benefits — Payments made by the City to cover social security, retirement, health insurance, workers' compensation, and other benefits for its employees and retirees.

Full-Time Equivalent Position — A number representing a part-time position converted to the decimal equivalent of a full-time position. Most full-time employees (1.00 FTE) are paid for 2,080 hours in a year . A position budgeted to work half-time for a full year, or full-time for only six months, is 0.50 FTE.

Fund — An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with regulations, restrictions or limitations.

Fund Balance, Unreserved — Actual or estimated unreserved fund balance carried over from

the prior fiscal year and available for appropriation. The estimated fund balance together with the estimated revenues and inter-fund transfers for the upcoming year determine the maximum amount available for appropriation in the proposed year's budget.

General Fund — The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. General Fund revenues include all General Fund resources, excluding non-revenue receipts and unreserved fund balance.

General Obligation Bonds — Bonds for which the full faith and credit of the City are pledged for the payment of debt service.

Generally Accepted Accounting Principles (GAAP) — GAAP are the uniform minimum standards of and guidelines to financial accounting and reporting. GAAP provide a standard by which to measure financial presentations.

Goal — A broad statement of a desired end result.

Grant — A funding source that includes State, Federal and private subsidies received in aid of a public undertaking.

Honolulu, City and County — The consolidated city-county was incorporated in 1907 and consists of the entire island of Oahu. Honolulu is the 10th most populous county in the United States, with a population of over 900,000. The City and County of Honolulu consists of 22 agencies and departments.

Inter-Fund Transfer — Legally authorized transfer from a fund receiving revenues to a fund through which the resources are to be expended.

Lapse — The automatic termination of the authority to expend money or incur obligations granted earlier by an appropriation. Except for continuing or indefinite appropriations, an appropriation is made for a certain period of time. At the end of that period, any unexpended or unencumbered balance thereof lapses unless otherwise provided by law.

Line-item — See “Object Code”.

Means of Financing — The source of funds from which appropriations are made.

Modified Accrual Basis of Accounting — Under this system of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred except for inventories, prepaid insurance, certain employee benefits, and principal and interest.

Multi-Year Financial Outlook — A six-year forecast of expenditures and revenues of both the operating and capital budgets.

Object Code — A numeric code that is used to categorize the expense or revenue type of a transaction.

O'ahu — Known as “The Gathering Place”, O'ahu is the third largest of the Hawaiian Islands and most populous island in the State of Hawaii. The state capital Honolulu is located on the southeast coast. In the greatest dimension, the island is 44 miles long and 30 miles across.

Objective — A statement of the end result, product, or condition desired, for the accomplishment of which a course of action is to be taken.

Operating Budget — A financial plan for the operation of government and the provision of services for the fiscal year. Excluded from the operating budget are funds appropriated in the capital budget.

Operating Costs — The recurring costs of operating, supporting and maintaining authorized programs, including costs for salaries, employee fringe benefits, current expenses (supplies and materials) and equipment (including motor vehicles).

Operating Funds — Resources derived from recurring revenue sources that are used to finance ongoing operating expenditures and pay-as-you-go capital projects and are reflected in the appropriation ordinances.

Ordinance — A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

Other Post-Employment Benefits (OPEB) — The Governmental Accounting Standards Board adopted Statements 43 and 45 which require state and local governments to account for the value of liabilities accrued over an employee's working lifetime and for the values of those benefits to be

reported annually on the CAFR. OPEB includes medical, prescription drug, dental, vision and life insurance benefits.

Positions — The full-time equivalent of salaried personnel. Positions are categorized as Permanent, Temporary, or Contract.

Program — A group of related activities performed by one or more organizational units for the purpose of accomplishing a specific function of the City.

Program Measures — The numerical means (such as the number of persons serviced by a program) of expressing the magnitude of a program or the degree to which the program's objective is attained.

Provisional Accounts — An amount that is budgeted centrally that allows for flexibility in expenditure when an allocation by department is indeterminable. Definitions for the provisional accounts are listed on page D-26.

Proviso — A condition, stipulation, or limitation inserted in a budget ordinance.

Real Property — All land and the improvements upon it including buildings, other structures, fences and any fixtures attached to them that cannot be removed without substantial damage to such land and improvements.

Real Property, Net Taxable Valuation — The fair market value of property less exemptions provided by ordinances.

Real Property Tax Rate — A value, which when used to multiply the net taxable real property valuation, yields real property tax revenues for the City. The tax rate for Honolulu is expressed as dollars per $1,000 of property value and is set by the City Council by adoption of legislation.

Reserve — An account used to earmark a portion of the fund balance as legally segregated for a specific use.

Resolution — A special order of the City Council that requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.

Resources — Amount available for appropriation including estimated revenues, inter-fund transfers and unreserved fund balances.

Revenue Bonds — A debt instrument whereby the debt service is payable solely from the revenues generated by the operations of the facilities being financed by the bonds or by other non-tax sources.

Revolving Fund — A fund used to finance certain goods and services provided by City agencies on a self-supporting basis. It is used to pay for the cost of goods and services and is replenished through charges made for those goods or services or through transfers from other accounts or funds.

Salaries — A Character of Expenditure. The amount budgeted or paid to City employees. The amounts may include regular pay, overtime and other premium pays as required by statute and collective bargaining agreements.

Special Revenue Funds — Resources which are dedicated or set aside by law for a specified object or purpose, but excluding the general fund, enterprise funds and revolving and trust funds.

Special Assessment — A charge made against certain properties to help pay for all or part of the cost of a specific capital improvement project. Also park land or a monetary assessment fee received from new developments.

Subsidized Funds — Funds that have dedicated sources that is to be used for specific purposes or functions, but are not able to cover all operating expenses with only their dedicated sources of revenue. Subsidies from other funds such as the General Fund is required.

Supplemental Budget — An amendment to the original budget ordinance.

Tax Exempt Commercial Paper (TECP) — A short-term promissory note supported by a bank line or letter of credit used as bridge financing for bond financed projects.

Tax Revenues — The amounts collected from compulsory charges, in the form of taxes, levied by the City for the purpose of financing services performed for the public benefit. Sources of City tax revenues are the real property tax, fuel tax, vehicle weight tax, public service company tax, public utility franchise tax and excise surcharge tax-transit.

Transient Accommodations Tax (TAT) — Also known as the “hotel room tax”. The TAT is 9.25% of transient accommodation gross proceeds received as compensation for the furnishing of public improvements and services. Two percent goes to the State of Hawaii and of the remaining 7.25%, the State distributes 44.8%, or up to $93 million, to the

counties, with the City receiving 44.1% of the Counties' share.

Trust Fund — A fund used to account for assets held by the City as a trustee or agent for individuals, private organizations, other governmental units, and/or other funds and which was created or established by a gift, grant, contribution, devise, or bequest that limits the use of the fund to designated objects or purposes.

Unreserved Fund Balance — See “Fund Balance, Unreserved”.

User Fees — Fees for a public service paid by the user of the service.

Valuation — See “Real Property, Net Taxable Valuation”.

Summary of Provisionals

Executive Program

The Miscellaneous Function consists of centralized accounts that cover operational costs attributable to several or all City agencies. These accounts for the FY 2018 budget and their purposes are outlined below.

Account	Purpose
Retirement System Contributions	Funds mandatory employer's share of contributions to the State Employees' Retirement System.
Pension Contributions	Funds mandatory employer's share of pension contributions.
FICA Tax	Funds mandatory employer's share of contributions to the FICA tax.
Workers' Compensation	Funds medical and other payments for employees' work-related injuries and illnesses.
Unemployment Compensation	Funds mandatory employer's contribution to the State Unemployment Compensation Fund.
Health Benefits Contributions	Funds mandatory employer's contribution and certain other post-employment benefit costs to the Hawaii Employer-Union Benefits Trust Fund.
Provision for Salary Adjustments and Accrued Vacation Pay	Funds salary, fringe benefit, and collective bargaining related requirements that have not been budgeted in agencies' accounts; and funds lump-sum payments for accrued vacation requirements for individuals who leave City employment.
Provision for Judgments, Settlements and Losses	Funds the City's legal liability for judgments, settlements and losses not covered by insurance.
Provision for Risk Management	Funds the City's insurance costs including premiums and deductible, and risk management information, claims adjustment, actuarial and other services required for the sound administration of the City's risk financing program.
Provision for Grants, Partnerships and Security	Funds City advances and matching funding requirements of new and/or unanticipated Federal and State grants, City's participation in public-private partnerships and security services and needs for international events.
Provision for Energy Costs	Funds energy costs that exceed amounts appropriated in departmental budgets.
Provision for Other Post-Employment Benefits (OPEB)	Funds a portion of the City's costs to provide health care, life insurance and other post-employment benefits to retirees and their dependents.
Provision for Vacant Positions	Funds expenditures associated with any position vacancy and unbudgeted salary expenses incurred during the fiscal year.

Highlights of FY 2018 Provisionals

Provision for Energy Costs — The City's projected energy budget is increased in FY 2018 due to increases in crude oil prices and in the cost of fuel. National trends indicate steady increases in both oil and fuel in 2017. This account also includes contingency for proposed electricity base rate increases. While we do not intend to tap this provisional account in FY 2018 as long as prices remain relatively stable, it is prudent to maintain this provisional account at this level of funding in FY 2018 to avoid adverse impacts on city operations should prices increase significantly.

Provision for Vacant Positions— Funding of vacant positions funded by the General, Highway, and subsidized funds is transferred to this provisional account. Funding for Special funds, Federal and State grants, State-reimbursed, and uniformed fire and police funded vacancies are provided within the salaries of each agency. The FY 2018 budget proposes an increase to this provisional to provide for increased vacant positions of 769 for FY 2018 in comparison to 696 in FY 2017.

Provision for Salary Adjustments and Accrued Vacation Pay — An increase in funding is proposed for FY 2018 to provide for collective bargaining related costs for bargaining units that are currently under negotiations and have not reached a contract agreement.

Retirement System Contributions— The State Employees' Retirement System proposed increases to the rates used to calculate the employer's share of payments for active members in order to address growing unfunded liabilities. The FY 2018 budget includes phased-in increased rates according to a bill that is moving through the State Legislature.

Executive Budget

			Proposed Budget for Fiscal Year 2018		
	Expended FY 2016	Appropriated FY 2017	Current Services	Budget Issues	Total
Activity					
Retirement System Contributions	$ 135,165,983	$ 149,252,000	$ 176,547,000	$ -	$ 176,547,000
Pension Contributions	8,964	10,000	10,000	-	10,000
FICA Tax	25,920,205	30,853,000	34,631,000	-	34,631,000
Workers' Compensation	14,760,721	16,945,000	18,245,000	-	18,245,000
Unemployment Compensation	466,618	800,000	800,000	-	800,000
Health Benefits Contributions	111,550,167	130,521,000	144,188,000	-	144,188,000
Provision for Salary Adjustments and Accrued Vacation Pay	-	4,950,000	12,890,920	-	12,890,920
Provision for Judgments, Settlements & Losses	7,156,262	12,850,000	14,200,000	-	14,200,000
Provision for Risk Management	8,959,445	8,191,220	10,000,000	-	10,000,000
Provision for Grants, Partnerships and Security	-	1,500,000	1,500,000	-	1,500,000
Provision for Energy Costs	-	3,500,000	4,000,000	-	4,000,000
Provision for Other Post-Employment Benefits	33,706,215	48,624,000	68,110,000	-	68,110,000
Provision for Vacant Positions	-	16,421,865	28,702,939	-	28,702,939
Total	**$ 337,694,580**	**$ 424,418,085**	**$ 513,824,859**	**$ -**	**$ 513,824,859**

Summary of Miscellaneous Function by Fund

	Expended FY 2016	Appropriated FY 2017	Proposed Budget for Fiscal Year 2018 Current Services	Budget Issues	Total
Source of Funds					
General Fund	$ 263,872,661	$ 322,029,125	$ 396,233,925	$ -	$ 396,233,925
Highway Fund	28,941,814	40,127,228	44,861,873	-	44,861,873
Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund	930,125	886,000	1,579,299	-	1,579,299
Bikeway Fund	70,207	96,000	119,898	-	119,898
Sewer Fund	19,826,226	25,052,717	29,937,606	-	29,937,606
Bus Transportation Fund	703,027	1,923,638	1,976,943	-	1,976,943
Liquor Commission Fund	1,434,079	1,779,000	1,845,000	-	1,845,000
Honolulu Zoo Fund	-	-	3,331,299	-	3,331,299
Special Events Fund	4,399,042	6,044,069	3,883,354	-	3,883,354
Hanauma Bay Nature Preserve Fund	999,679	1,055,000	1,431,712	-	1,431,712
Solid Waste Special Fund	13,518,016	21,547,216	23,950,228	-	23,950,228
Golf Fund	2,999,704	3,878,092	4,673,722	-	4,673,722
Total	**$ 337,694,580**	**$ 424,418,085**	**$ 513,824,859**	**$ -**	**$ 513,824,859**

Debt Service

The City issues various types of bonds to finance long term capital projects and improvements. General obligation bonds are issued for projects funded by the General, Highway and certain special funds. The City's full faith and credit is pledged for payment of these bonds. Revenue bonds are issued for wastewater projects, and the repayment for these bonds is paid solely from the Sewer Fund, which collects fees from users of the wastewater system. Clean Water State Revolving Fund loans provide a low-interest rate alternative to bond funding for some wastewater projects. Tax exempt commercial paper is issued for bridge financing for bond financed projects.

Debt service is the payment of principal and interest on the debt issued by the City. The calculation of debt service is based on the actual amortization schedules of outstanding debt as well as projections for future debt issuances. Projected debt service costs beyond fiscal year 2018 relate to the City's six-year Capital Program and Budget and are reflected in the Multi-Year Financial Outlook. Debt service expenses are included in the operating budget.

Executive Program Highlights for the Fiscal Year 2018

One general obligation bond issue totaling $225 million, one sewer revenue bond issue totaling $240 million, and Clean Water State Revolving Fund loans relating to sewer projects totaling $10 million are programmed for fiscal year 2018.

In addition, during fiscal year 2018, the City anticipates issuing approximately $386.5 million in variable rate debt to meet the cash flow requirements of the Honolulu Authority for Rapid Transportation (HART) which functions as a semi-autonomous unit of the City.

Approximately $4.73 billion in general obligation bonds and $647.5 million in sewer revenue bonds are authorized and unissued as of December 31, 2016.

Executive Budget

				Proposed Budget for Fiscal Year 2018		
		Expended FY 2016	Appropriated FY 2017	Current Services	Budget Issues	Total
General Fund						
	Bond Principal and Interest	$ 269,763,848	$ 278,115000	$ 289,737,000	$ -	$ 289,737,000
	HART Related Principal and Interest*		9,199,000	8,100,000	-	8,100,000
	Other Debt Principal and Interest	359,220	0	0	-	0
	Tax Exempt Commercial Paper (TECP)	130,707	563,000	0	-	0
	HART Related TECP*		800,000	3,900,000	-	3,900,000
	Total (General Fund)	$ 270,253,775	$ 288,677,000	$301,737,000	$ -	$301,737,000
Sewer Fund						
	Sewer Revenue Bond Principal and Interest	$ 130,279,777	$ 156,337,000	$ 172,227,000	$ -	$ 172,227,000
	Total Debt Service	$ 400,533,552	$ 445,014,000	$ 473,964,000	$ -	$ 473,964,000

*HART related principal, interest and TECP are from HART projections.

Statement of Legal Debt Margin
December 31, 2016

Gross Assessed Valuation of Real Property, January 28, 2017	**$**	**241,332,136,200**
Less Exempt Valuation		28,759,630,400
Assessor's Net Taxable Valuation	**$**	**212,572,505,800**
Less Valuation on Appeal		2,005,178,000
Taxpayers' Valuation	**$**	**210,567,327,800**
Add 50 percent of Valuations on Appeal		1,002,589,000
Net Assessed Valuation of Taxable Real Property for Rate Purposes	**$**	**211,569,916,800**

Debt Limit -- 15 percent of Net Assessed Valuation of Taxable Real Property	**$**	**31,735,487,520**
Less Net Funded and Other Indebtedness		2,214,495,720

Legal Debt Margin	**$**	**29,520,991,800**
Less Bonds Authorized and Unissued		4,727,044,457
Net Legal Debt Margin	**$**	**24,793,947,343**

The State Constitution limits the City's funded debt to 15 percent of the net assessed valuation of taxable real property. Based on the above figures, the ratio of net funded debt to net assessed valuation is 1.05 percent.

The City's ability to pay its debt is determined by comparing net funded and other debt to net assessed valuation of taxable real property. Funded debt is debt for which the City has pledged its full faith and credit. Net funded debt is debt minus self-supporting debt, such as revenue bonds. Bond rating agencies recommend that net funded and other debt not exceed 5 percent of net assessed valuation. The current ratio is less than 2 percent.

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