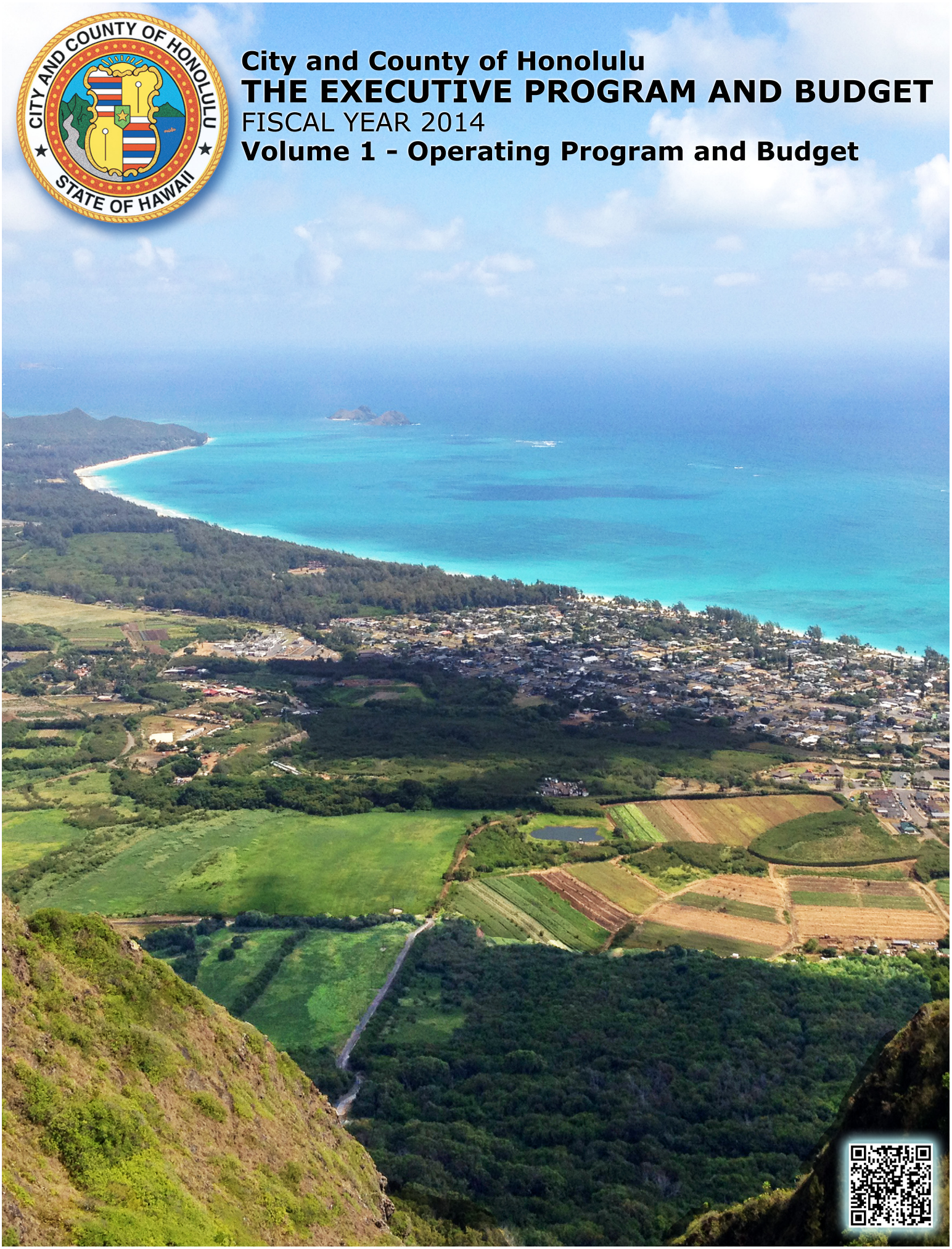
City and County of Honolulu
THE EXECUTIVE PROGRAM AND BUDGET
FISCAL YEAR 2014
Volume 1 - Operating Program and Budget



CITY AND COUNTY OF HONOLULU

KIRK CALDWELL
MAYOR

EMBER LEE SHINN, MANAGING DIRECTOR DESIGNATE

NELSON H. KOYANAGI, JR., ACTING DIRECTOR OF BUDGET AND FISCAL SERVICES

CITY COUNCIL

ERNEST Y. MARTIN, COUNCIL CHAIR
DISTRICT II (MOKULEIA AND MILILANI MAUKA TO KAHALUU)

COUNCILMEMBERS:

KYMBERLY MARCOS PINE	DISTRICT I	(EWA BEACH TO WAIANAE)
IKAIKA ANDERSON, VICE CHAIR	DISTRICT III	(WAIMANALO TO HEEIA)
STANLEY CHANG	DISTRICT IV	(HAWAII KAI TO ALA MOANA BEACH PARK)
ANN H. KOBAYASHI	DISTRICT V	(KAPAHULU TO MAKIKI)
CAROL FUKUNAGA	DISTRICT VI	(MAKIKI TO KALIHI)
JOEY MANAHAN	DISTRICT VII	(KALIHI TO HALAWA VALLEY)
BREENE HARIMOTO	DISTRICT VIII	(FORT SHAFTER TO WAIPIO GENTRY)
RON MENOR	DISTRICT IX	(WAIKELE TO MAKAKILO AND MILILANI TOWN)

OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 300 * HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 * FAX: (808) 768-4242 * INTERNET: www.honolulu.gov

KIRK CALDWELL
MAYOR

EMBER LEE SHINN
MANAGING DIRECTOR DESIGNATE

GEORGETTE T. DEEMER
DEPUTY MANAGING DIRECTOR

March 1, 2013

The Honorable Ernest Y. Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Martin and Councilmembers:

In accordance with section 9-102 of the Revised Charter of the City and County of Honolulu, I am pleased to submit the operating and capital improvements (CIP) budgets for your consideration and adoption for the Fiscal Year (FY) 2014 for the City and County of Honolulu (City).

These budgets are balanced based on information known at the time of today's submission. However, the City faces many challenges to funding its programs and operations for FY 2014 and beyond. Legislation currently moving through the State Legislature could strip the City of revenue from the Transient Accommodations Tax (TAT) and the Public Utility Franchise Tax. While these tax revenues account for less than four percent of the City's total budget, the proposed losses could exceed $50 million which would significantly affect core services. Uncertainty over the effects of federal cut backs due to sequestration also looms over these budgets, although any reductions in federal funds will in all likelihood adversely affect grant recipients more than core City services.

Amidst these funding uncertainties, the City's economy is poised for recovery and the City stands on a solid foundation to finance capital improvement projects that shore up infrastructure, such as roads and sewers, which ensure a better quality of life for all of us in the City. The proposed capital projects will add jobs and dollars to our local economy just in time to soften the blow from any loss of federal funds to Hawaii as a result of sequestration.

We prepared this budget with a view to meet this Administration's five policy initiatives:

- Bus service restoration.
- Road repaving, maintenance and preservation.
- Parks improvements.
- Sewer and infrastructure repair and maintenance.
- Build rail better.

KEY FACTS IN FY 2014 OPERATING BUDGET

MAJOR REVENUE ASSUMPTIONS FOR OPERATING BUDGET[1]

Revenue Source	Projected FY 2014	Increase over FY 2013	Proposed Rate Increase
Real Property Tax	$834.8 million	$23.0 million	None
Fuel Tax	$66.8 million	$15.0 million	5 cents per gallon
Motor Vehicle Weight Tax	$115.6 million	($1.5 million)	None
Franchise Tax	$58.2 million	$4.4 million	State sets rate
TAT	$41.0 million	$0	State sets rate
Licenses, Permits	$56.5 million	$8.5 million	Various rates
Sewer	$299.4 million	$17.6 million	Various rates. Set in prior years.
Solid waste	$106.7 million	($0.5 million)	None
Bus fees	$54.3 million	$3.7 million	None
Public Service Tax	$53.6 million	$0.8 million	None
Housing Sale	$139.0 million	$139.0 million	N/A

The operating budget holds the line on increases to property tax rates and other rates except in two areas.

[1] See budget book for a complete list of revenue and resources.

First, we propose to increase the fuel tax by 5 cents – from 16.5 cents to 21.5 cents per gallon of gas. The last time fuel tax rates were increased was 24 years ago, in 1989. The projected $15 million increase in revenue will pay for the restoration of bus service cuts made in FY 2013 ($3.5 million) and the debt service for the $150 million road repaving and maintenance program (projected to be approximately $11 million). After 24 years with no increase in the fuel tax rate, it is appropriate and fair to adjust the rate upward to offset the costs of improving two of the most needed City services, bus service and roads.

Second, the elimination of permit fee waivers for photovoltaic projects was approved by the City Council and is projected to generate $7 million in FY 2014. We propose to modestly increase other plan review fees that will increase revenue by approximately $3.8 million. These fee increases are necessary to promote efficiency and enhance services in the Department of Planning and Permitting. In addition, the City is at the cusp of a building boom due to low financing rates and an improving economy. Every new development translates into a larger real property tax base and brings more money and jobs into the local economy. At this critical juncture, the City must be prepared to work more efficiently to approve projects while still addressing concerns of planned growth, traffic, infrastructure, open spaces, and building design. These modest increases for plan review services will allow the City to provide more staff to meet the demands of the building industry.

In addition to the tax and fee increases, the FY 2014 operating budget includes additional revenue from real property taxes of approximately $23 million as a result of an increase in the real property values and added inventory. This is a strong indicator of a rebounding local economy. A new source of revenue that is built into the budget is the one-time funds generated by the sale of the City's affordable housing inventory (estimated $139 million net). The proceeds from the sale will provide additional funding for the Rental Assistance Fund, Community Development Block Grant program, the repayment of the Housing Development Fund debt, and an increase the contribution to prefund the City's Other Post Employment Benefits (OPEB) liability.

OPERATING BUDGET EXPENDITURES

The proposed FY 2014 operating budget is $2.089 billion. This represents an increase of 6.4 percent over FY 2013. After several years of fiscal restraint, hiring freezes, and pay reductions, this budget reflects an investment in our work force, an optimism that our capital investment in our local economy will expand our tax base and a policy shift that makes community needs a high priority. We continue to focus on core services – public safety, refuse collection, sewer maintenance, bus services, road maintenance and all other infrastructure. These services account for over 50 percent of the operating budget.

HIGHLIGHTS OF NEW EXPENDITURES

Mayor's Priorities

- Road maintenance and preservation ($3 million).
- Bus service restoration ($3.5 million).

Community Needs Program

- $5.5 million for the Charter-mandated Grants in Aid Fund passed by the voters in November 2012 to award grants to non-profit entities that serve economically and/or socially disadvantaged populations or provide services for public benefit in the areas of arts, culture, economic development or the environment. This Charter-created fund requires a minimum of one-half percent of the General Fund revenues to be dedicated to the Grants in Aid fund.
- $ 5 million for Rental Assistance Fund.

New Technology

- Upgrade radios for Honolulu Police and Fire Departments ($5.1 million).
- Upgrade the Enterprise Resource Planning system ($2.6 million).

Personnel Services

- Restoration of salary rates in place as of June 30, 2009.
- Additional salary funding for Customer Services Department for the Motor Vehicle and State ID programs.
- Additional staff for Department of Budget and Fiscal Services for procurement activities to meet Environmental Protection Agency (EPA) consent decree mandates.
- Additional staff for Department of Design and Construction to manage capital projects, including wastewater environmental mandates and road rehabilitation.
- Additional staff for Department of Planning and Permitting to improve plan review due to increased numbers of large building projects expected over the next four years.

Fiscal Stability

- $62 million to fund OPEB. Prefunding OPEB obligations helps to pay for increases in health care and other non-pension benefits for retired City employees and serves to keep future costs down.

- $20 million added to bring the balance in the Reserve for Fiscal Stability Fund to $66 million. While this still falls short of City's reserves policy of five to eight percent of General Fund revenues, it clearly demonstrates the City's commitment to maintaining fiscal responsibility.

The City still faces uncertainties in several areas including rising energy costs and health benefits, and the impact of collective bargaining negotiated settlements or arbitration awards cannot be determined at this time. We must continue to exercise fiscal discipline, but be ready to invest in opportunities when they arise to enhance the quality of life for our residents and visitors.

FY 2014 CAPITAL IMPROVEMENTS PROGRAM BUDGET

ACCELERATING IMPROVEMENTS TO INFRASTRUCTURE

The FY 2014 Capital Improvements Program (CIP) Budget represents a $623 million investment in our future. The debt service for the General and Sewer Fund remains under the City's 20 percent debt policy limit. We focus on accelerating basic maintenance and repair of existing infrastructure and facilities, which have been neglected for years, to meet the pent up demands of our residents to repair public resources while taking advantage of historically low interest rates. At the same time, we begin to modestly invest in improving our legacy and iconic public facilities based on the assumption that our improving economy will permit revitalization in the coming years.

HIGHLIGHTS OF CAPITAL IMPROVEMENT PROJECTS

Mayor's Priorities for Improvements to Infrastructure and Existing Facilities

- $226.1 million for solid waste and wastewater facility improvements, including $131.2 million for consent decree projects. This investment addresses improvements to our aging sewer system, existing facilities at Honouliuli and Kailua, and construction of the new Kaneohe/Kailua sewer tunnel.

- $150 million for road reconstruction and repairing our worst roads.

- $11.4 million for equipment for sewer maintenance and refuse collection.

Mayor's Priorities for Improvements to Infrastructure and Existing Facilities (cont'd)

- $1.5 million for equipment directly related to road maintenance and repair.
- $1 million for sidewalk repair.
- $11.8 million to repair and improve public facilities at our parks, focused on comfort stations, replacement of aging playground and lighting equipment, and deteriorating recreational facilities.
- $1.3 million for equipment to maintain our parks.
- $24 million for purchase of replacement buses and Handivans.

Mayor's Priorities for Revitalization Projects

- $350,000 for the Blaisdell Center Revitalization Plan, and $700,000 to update and repair its aging infrastructure.
- $500,000 for Waikiki Shell improvements.
- $3 million for Ala Moana Park improvements and revitalization plan.
- $1 million for Thomas Square revitalization.
- $100,000 for feasibility study for multi-modal bike plan.

Public Safety

- $42 million for public safety projects, including Kuakini Fire Station, flood control projects, Kuahea Street stabilization, rock fall and slide mitigation.

Civic Center Improvements

- $2 million for repair and improvements at Honolulu Hale and Frank Fasi Municipal building.
- $100,000 for Kapolei Hale improvements for City Council meetings

Traffic Safety, Streets, Bridges

- $500,000 for traffic safety solutions to address residents' complaints.

- $4 million for various projects to improve traffic congestion, pedestrian safety, and multi-modal transportation system.

- $6.5 million for Waikiki sidewalks, driveways and landscaping improvements.

- $6.6 million for rehabilitation of bridges, including $1.1 million for North School Street bridge over Kalihi Stream.

- $17 million for construction of the Alapai Transportation Management Center.

Community and Economic Development Programs

- $40 million for grants to nonprofit organizations to support affordable housing and homeless housing initiatives and other programs.

- $12 million for Clean Water and Natural Lands Fund.

- $4.6 million for Affordable Housing Fund.

HONOLULU AUTHORITY FOR RAPID TRANSPORTATION

The Honolulu Authority for Rapid Transportation (HART) is a semi autonomous agency and submits its own budget to the City Council as required by the City Charter.

"Build Rail Better" is a policy initiative of my Administration. We will work collaboratively with HART, stakeholders, and governmental agencies to ensure that the rail project complies with all legal requirements, is fiscally responsible, transparent and responsive to community concerns about visual impact, and that the City's infrastructure is ready to meet the demands for transit oriented development around transit centers.

CONCLUSION

For the first time in history, the City's operating budget tops the $2 billion mark. It is not a milestone that we wished to exceed, but it is an indication of the kind of financial pressure we face when opportunities arise to move Honolulu's economy forward, towards a promising future. This budget reflects sound fiscal management, with the understanding that the one-time funds appropriated in this year's budget will not be available in future years. We have used increased revenues to pay down debt, restore salaries to its June 30, 2009 rates, fund future liabilities, and make modest increases in staff levels and operating costs to better serve the public.

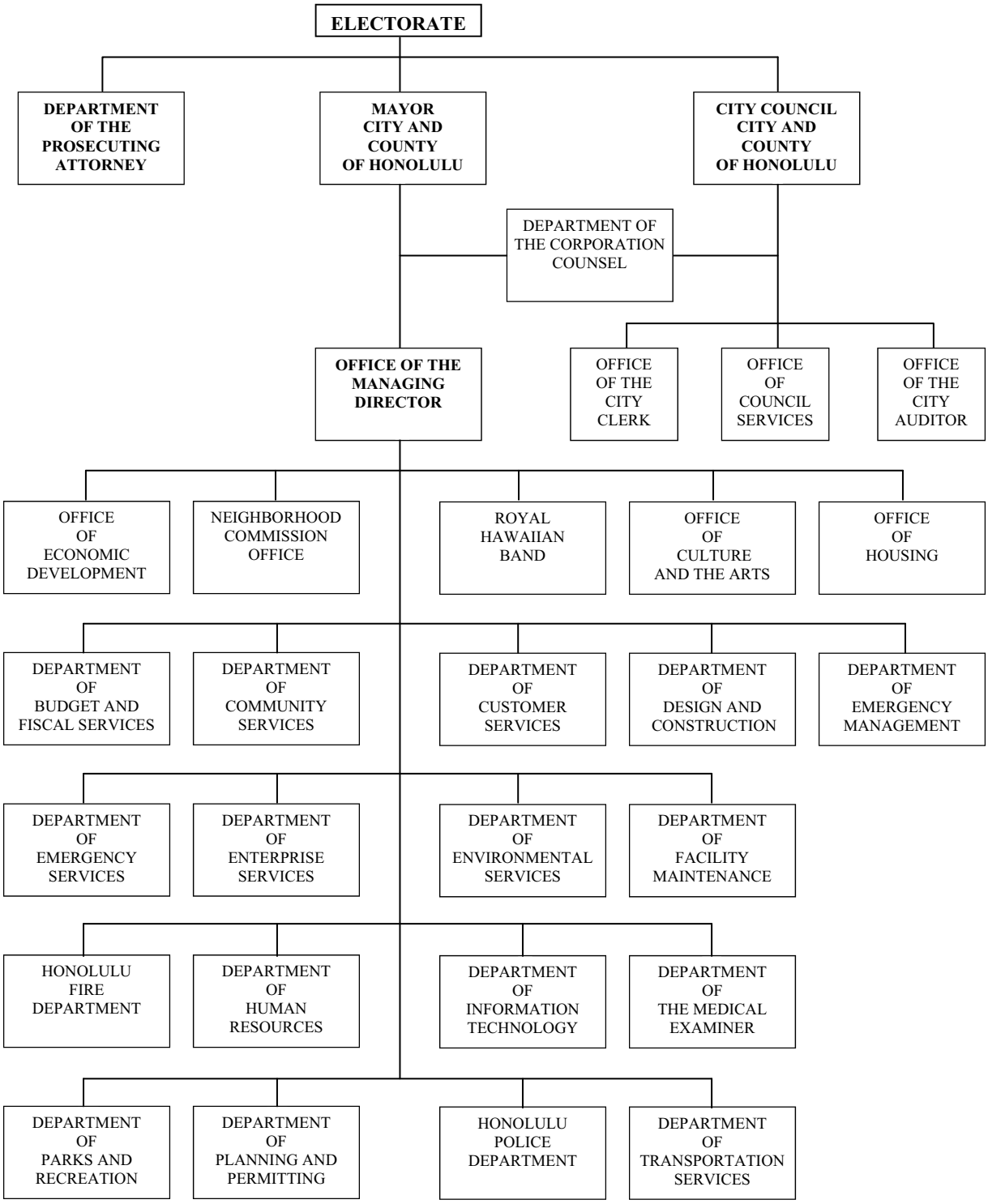
We approached our capital improvement program budget in a more aggressive manner because we believe the additional investment in our local economy will reap greater tax revenue as our economy prospers. More importantly, our residents demand that we repair our aging and deteriorating infrastructure, such as our roads, and public facilities. And finally, as the economy turns around, our City government must revitalize and redevelop our legacy and iconic facilities for future generations.

We look forward to working with the City Council to meet challenges and capitalize on opportunities as we chart the City's pathway to a vibrant and sustainable future.

Sincerely,

Kirk Caldwell
Mayor

CITY AND COUNTY OF HONOLULU
ORGANIZATION CHART



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City & County of Honolulu

Hawaii

For the Fiscal Year Beginning

July 1, 2012

President | Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City and County of Honolulu for its annual budget for the fiscal year beginning July 1, 2012.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

This Page Intentionally Left Blank

Table of Contents

This Page Intentionally Left Blank

Table of Contents

Budget Summaries **A-1**

Summary Graphs and Charts – Resources and Expenditures A-2
Summary Financial Data – Resources and Expenditures A-8
Capital Improvement Program Budget Highlights A-18
Debt and Financial Policies of the City A-19
Multi-Year Financial Outlook A-25
Focus on Investments for the Future A-29
Fact Sheet on Budget Trends A-30
City and County Profile A-31
The Budget Process A-32
Glossary of Terms A-37

Departmental Budgets **B-1**

Department of Budget and Fiscal Services B-3
Department of Community Services B-21
Corporation Counsel B-37
Department of Customer Services B-45
Department of Design and Construction B-55
Department of Emergency Management B-63
Department of Emergency Services B-71
Department of Enterprise Services B-85
Department of Environmental Services B-97
Department of Facility Maintenance B-113
Honolulu Fire Department B-125
Department of Human Resources B-149
Department of Information Technology B-161
Office of the Mayor B-175
Office of the Managing Director B-179
Neighborhood Commission B-185
Royal Hawaiian Band B-193
Department of the Medical Examiner B-199
Department of Parks and Recreation B-205
Department of Planning and Permitting B-221
Honolulu Police Department B-239
Prosecuting Attorney B-263
Department of Transportation Services B-271

Table of Contents

General Purposes **C-1**

Miscellaneous C-2

Debt Service C-5

Statement of Legal Debt Margin C-6

Revenues **D-1**

Detailed Statement of Revenues and Surplus D-2

General Fund D-12

Highway Fund D-18

Highway Beautification Fund D-21

Bikeway Fund D-22

Parks and Playgrounds Fund D-23

Sewer Fund D-24

Bus Transportation Fund D-25

Liquor Commission Fund D-26

Other Post-Employment Benefits Reserve Fund D-27

Rental Assistance Fund D-28

Zoo Animal Purchase Fund D-29

Grants in Aid Fund D-30

Hanauma Bay Nature Preserve Fund D-31

Reserve for Fiscal Stability Fund D-32

Solid Waste Special Fund D-33

Land Conservation Fund D-35

Clean Water and Natural Lands Fund D-36

Affordable Housing Fund D-37

Transit Fund D-38

Community Development Fund D-39

Golf Fund D-40

Special Events Fund D-41

Farmers Home Admin Loan Fund D-43

Special Projects Fund D-44

Federal Grants Fund D-45

Housing & Comm Dev Rehab Fund D-47

Pauahi Project Expend, HI R-15 Fund D-48

Housing & Comm Dev Sec 8 Fund D-49

Leasehold Conversion Fund D-50

General Improvement Bond Fund D-51

Table of Contents

Highway Improvement Bond Fund D-52
Capital Projects Fund D-53
Housing Development Special Fund D-54
Sewer Revenue Bond D-55
Sld Wst Improvement Bond Fund D-56
Departmental Revenue Summaries..... D-57
Cash Projections for Trust Funds, Debt Service Funds, and Revolving Funds D-90

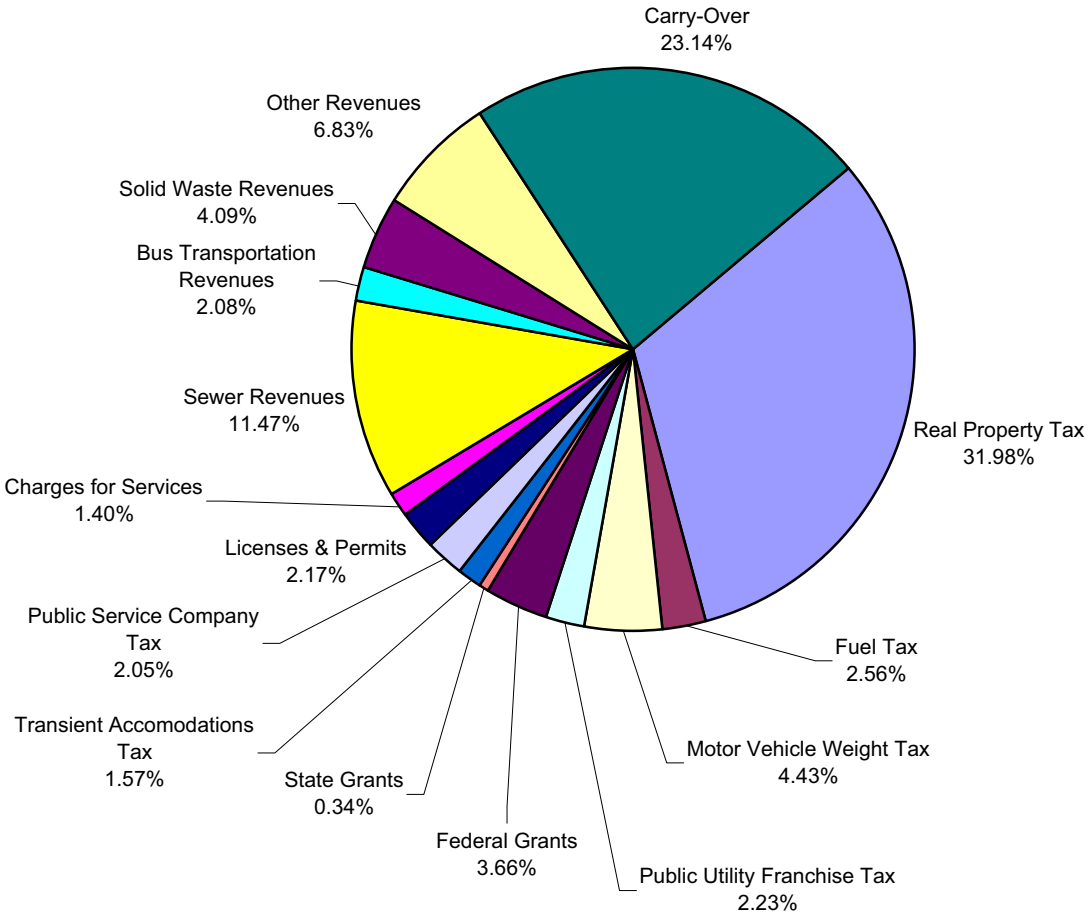
This Page Intentionally Left Blank

Budget Summaries

Where the City Gets Its Dollars

FY2014 Operating Resources

($2.611 Billion)

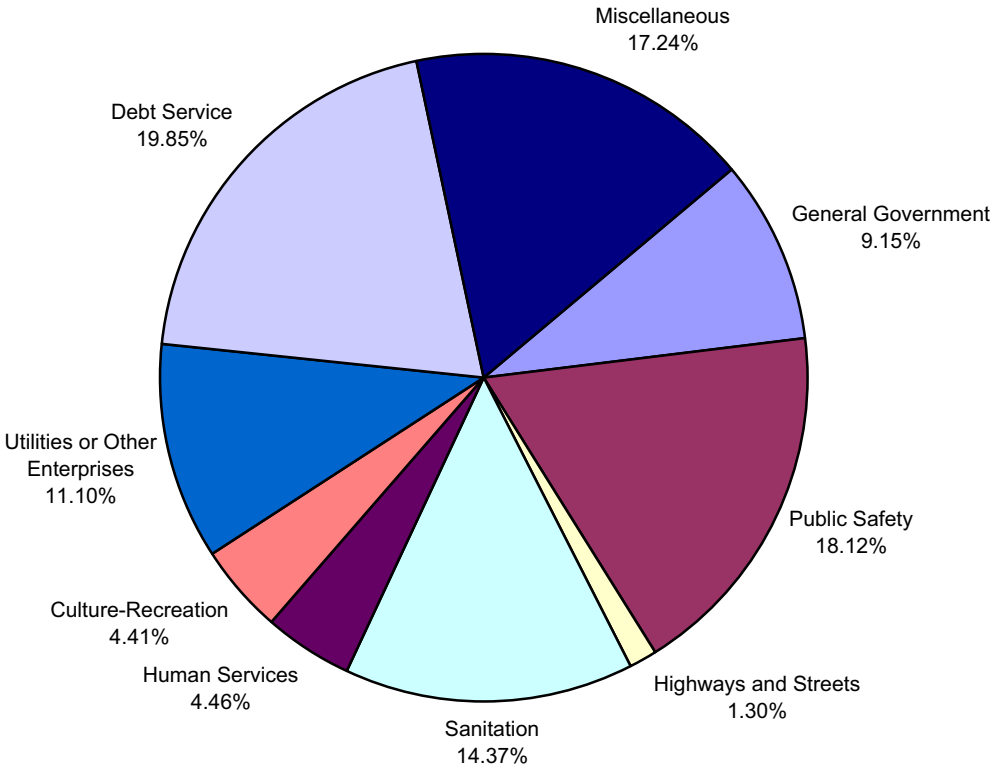


Note: The pie chart shows the composition of resources for the City's various funds for FY 2014. Carry-over includes unappropriated and restricted fund balances.

Where the City Spends Its Dollars

FY2014 Operating Expenditures

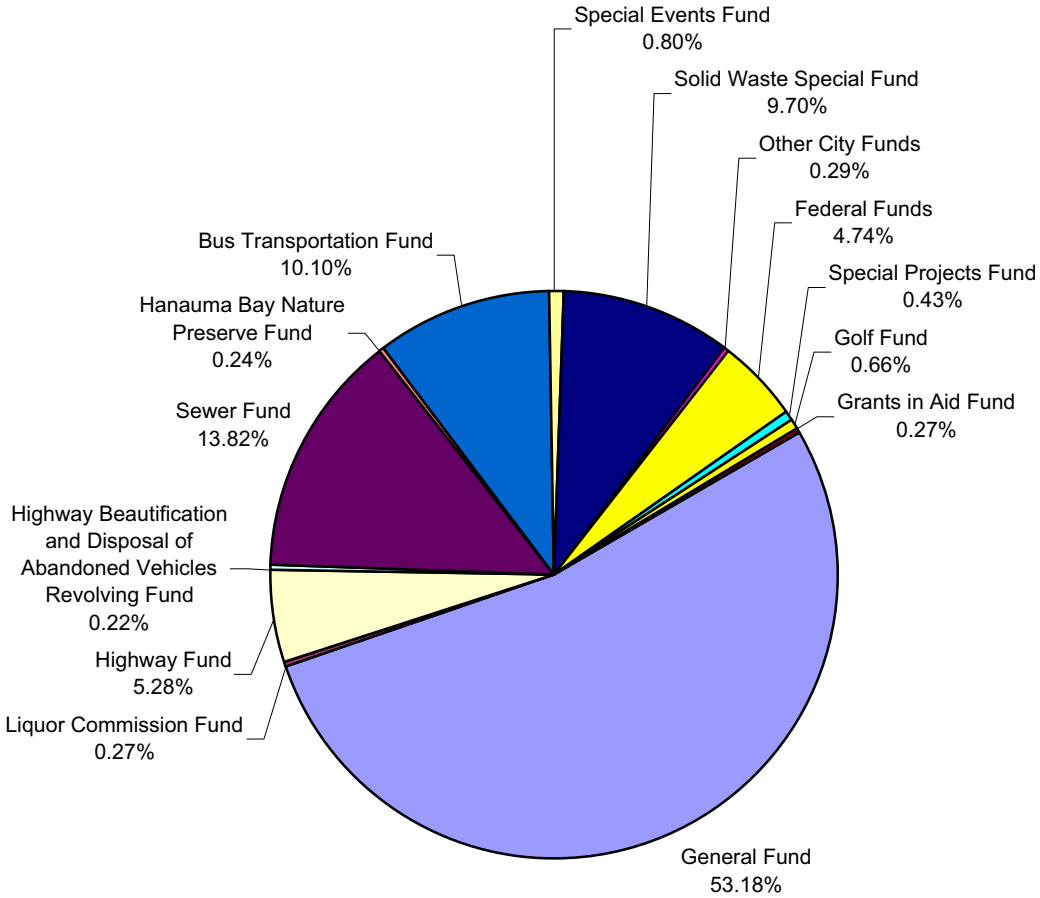
($2.089 Billion)



Note: The pie chart shows the composition of expenditures for the City's various funds for FY 2014.

FY 2014 Operating Resources by Fund

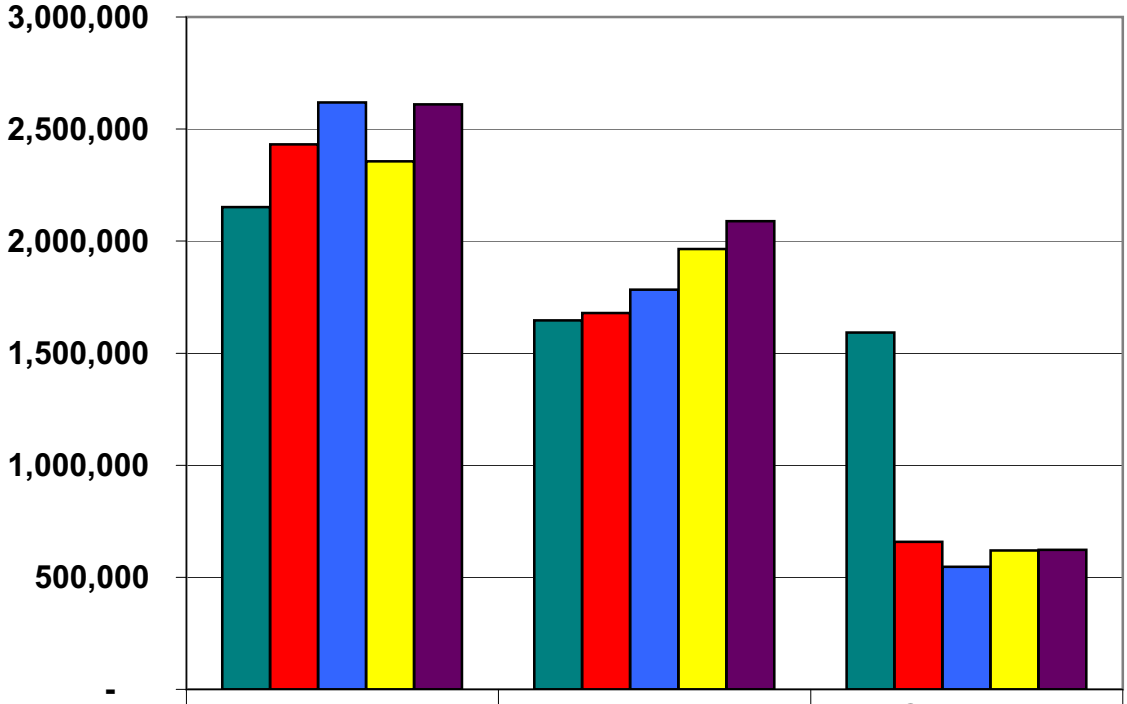
($2.089 Billion)



Note: The pie chart shows the composition of the City's budgeted operating resources by fund for FY 2014.

Operating Resources & Expenditures and Capital Resources & Expenditures

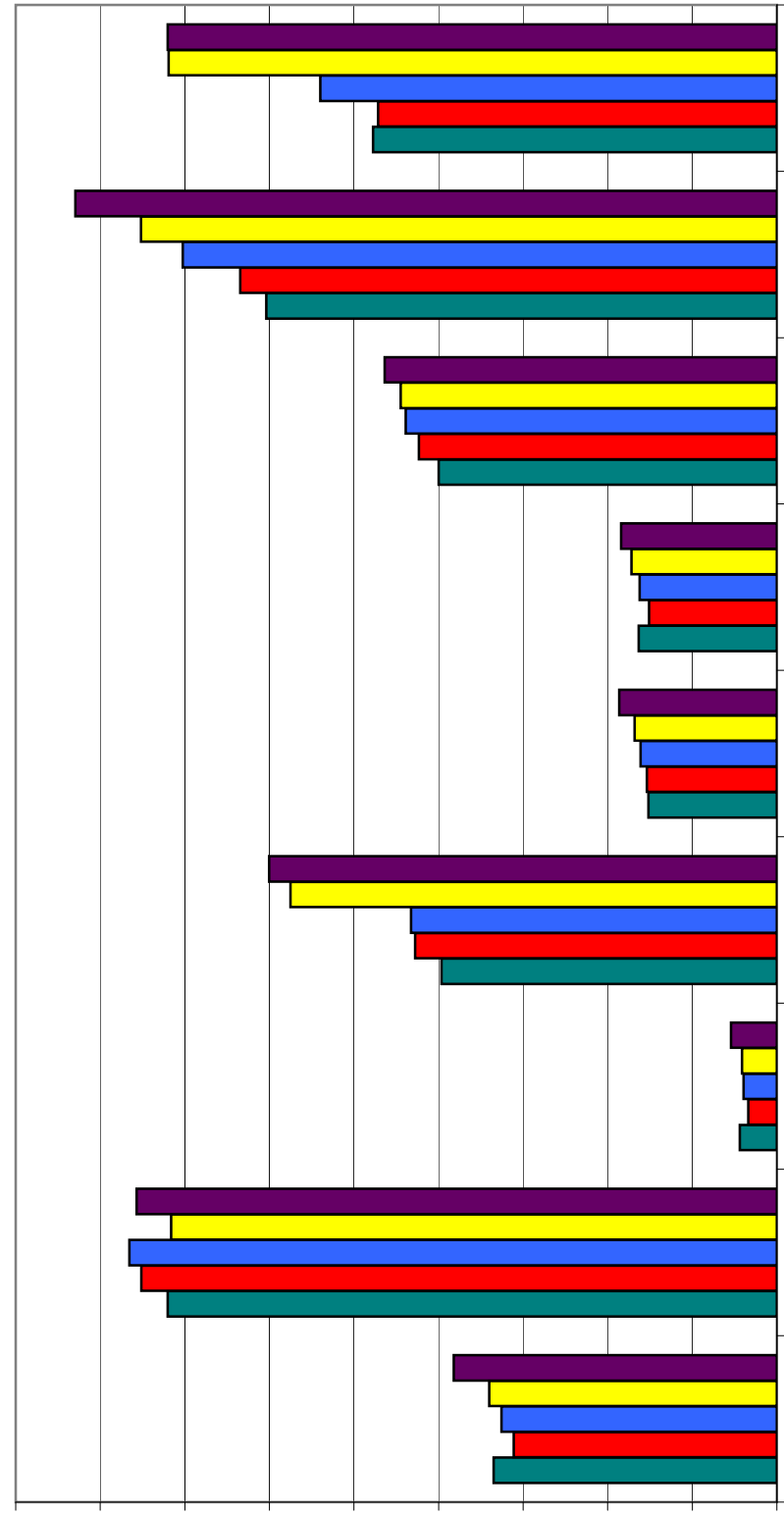
(Dollars in Thousands)



	OPERATING RESOURCES	OPERATING EXPENDITURES	CAPITAL RESOURCES & EXPENDITURES
2010 Actual	2,151,434	1,645,809	1,591,626
2011 Actual	2,431,305	1,679,478	658,218
2012 Actual	2,618,270	1,783,385	547,417
2013 Appropriated	2,355,893	1,964,211	620,092
2014 Proposed	2,610,816	2,088,987	622,633

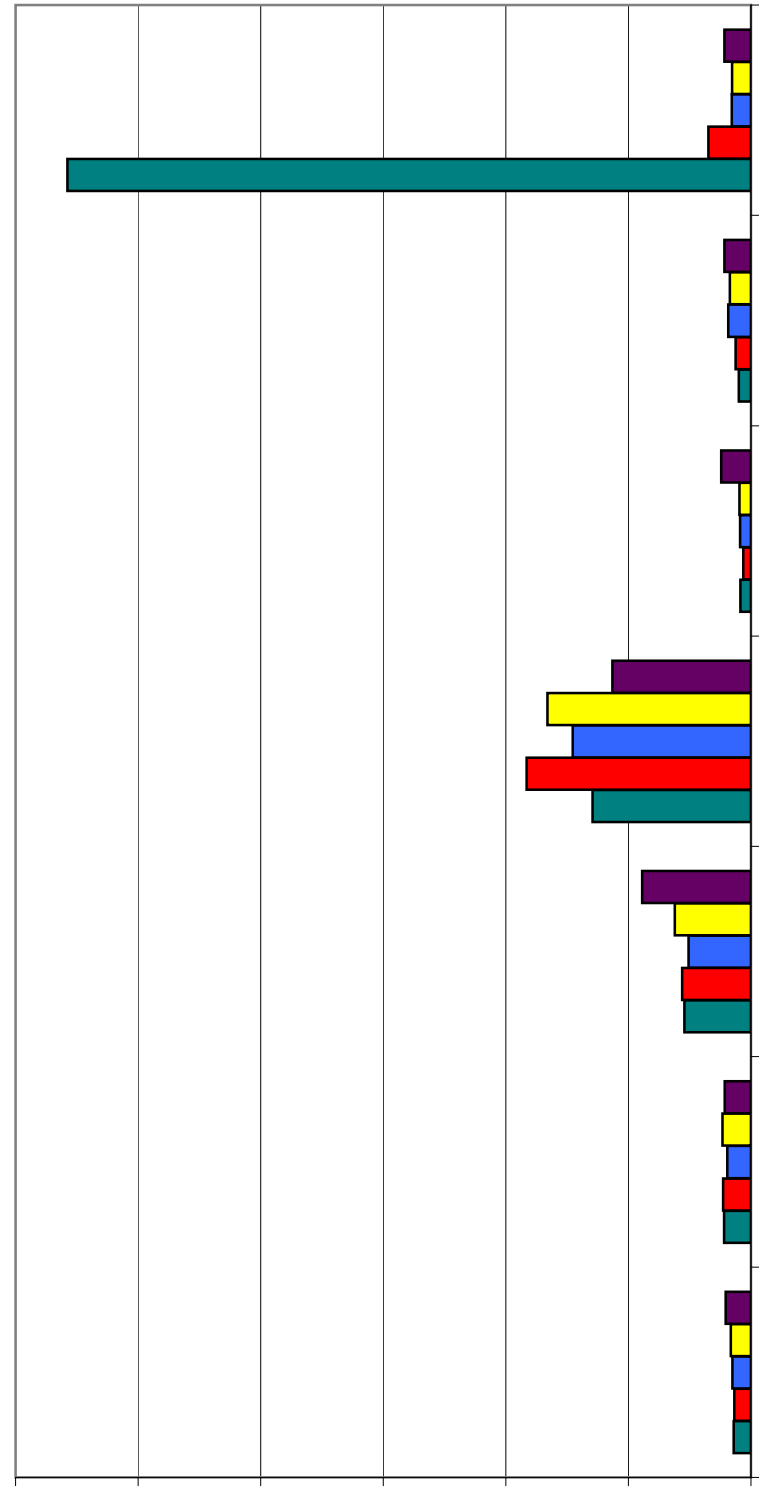
Note: 2012 Capital Resources and Expenditures reflect appropriated amounts. The 2012 Capital Budget begins on July 1, 2011 and ends on June 30, 2013.

Executive Operating Expenditures by Function
(Dollars in Thousands)



	General Government	Public Safety	Highways & Streets	Sanitation	Human Services	Culture-Recreation	Utilities or Other Enterprises	Debt Service	Miscellaneous
2010 Actual	167,385	360,185	21,956	198,225	75,837	81,699	199,994	301,774	238,753
2011 Actual	155,579	375,700	16,947	213,781	76,886	75,491	211,562	317,247	235,744
2012 Actual	162,758	382,713	19,642	216,187	80,480	81,169	219,366	351,218	269,853
2013 Appropriated	170,074	358,050	20,552	287,561	84,092	85,951	222,432	375,902	359,597
2014 Proposed	191,108	378,557	27,058	300,147	93,177	92,144	231,924	414,768	360,104

Executive Capital Expenditures by Function
(Dollars in Thousands)



	General Government	Public Safety	Highways & Streets	Sanitation	Human Services	Culture-Recreation	Utilities or Other Enterprises
2010 Actual	28,127	43,902	108,483	258,254	17,409	19,795	1,115,656
2011 Actual	26,894	45,539	112,158	366,213	12,752	24,996	69,666
2012 Appropriated	30,158	38,589	101,911	290,698	17,845	36,827	31,390
2013 Appropriated	32,678	46,491	124,428	332,012	19,044	34,565	30,874
2014 Proposed	41,368	42,577	177,316	226,150	48,595	43,110	43,516

SUMMARY OF RESOURCES BY SOURCE

SOURCE	FY 2012 ACTUAL *	FY 2013 APPROPRIATED	FY 2014 PROPOSED
OPERATING RESOURCES			
Real Property Tax	$ 813,317,915	$ 811,820,000	$ 834,848,000
Fuel Tax	49,220,074	51,894,000	66,849,000
Motor Vehicle Weight Tax	115,744,201	117,016,610	115,551,100
Public Utility Franchise Tax	53,787,425	53,787,400	58,234,000
Federal Grants	100,463,041	99,170,694	95,797,298
State Grants	12,058,592	5,516,567	8,961,660
Transient Accommodations Tax	44,304,865	41,013,000	41,013,000
Public Service Company Tax	47,841,974	52,884,000	53,639,000
Licenses and Permits	45,822,850	47,936,220	56,483,758
Charges for Services	31,421,235	32,568,759	36,622,280
Sewer Charges	293,562,455	281,736,731	299,350,777
Bus Transportation Revenues	55,803,687	50,618,000	54,309,200
Solid Waste Revenues	112,221,127	107,315,900	106,787,298
Other Revenues	104,073,574	76,153,243	178,173,173
Carry-Over	738,626,519	526,461,737	604,196,717
TOTAL OPERATING RESOURCES	**$ 2,618,269,534**	**$ 2,355,892,861**	**$ 2,610,816,261**
CAPITAL RESOURCES			
General Obligation Bonds			
General Obligation Bonds (includes General Improvement, Highway Improvement and Solid Waste Improvement Bonds)	$ 196,358,100	$ 222,514,000	$ 279,620,000
General Fund			
Other Revenues	-	200,000	4,872,900
Highway Fund			
Other Revenues	610,000	6,684,000	5,369,000
Solid Waste Special Fund			
Solid Waste Revenues	8,000,000	20,000,000	15,403,602
Bus Transportation Fund			
Bus Transportation Revenues	1,045,200	3,042,000	1,065,800
Special Events Fund			
Other Revenues	233,500	195,000	255,000
Golf Fund			
Other Revenues	505,000	505,000	555,000
Bikeway Fund			
Other Revenues	200,000	342,000	334,000
Hanauma Bay Nature Preserve Fund			
Charges for Services	100,000	-	1,087,000
Parks and Playgrounds Fund			
Other Revenues	4,086,000	629,000	1,361,352
Sewer Fund			
Sewer Charges	69,998,764	72,958,069	70,578,942
Sewer Revenue Bond Improvement Fund			

SUMMARY OF RESOURCES BY SOURCE

SOURCE	FY 2012 ACTUAL *	FY 2013 APPROPRIATED	FY 2014 PROPOSED
Revenue Bonds	210,899,000	223,704,000	144,387,000
Other Revenues - Investments	-	-	-
Federal Grants Fund			
Federal Grants	36,589,210	41,471,624	37,853,023
Community Development Fund			
Federal Grants	6,831,326	7,954,097	40,585,154
State Funds			
State Grants	-	4,000,000	2,000,000
Developer	-	-	-
Other Revenues	-	165,000	-
Housing Development Special Fund			
Other Revenues	-	-	605,000
Utilities' Share			
Other Revenues	100,000	100,000	100,000
Clean Water and Natural Lands Fund			
Real Property Tax	-	-	-
Carry-Over	3,825,000	5,828,250	12,000,000
Affordable Housing Fund			
Real Property Tax	-	-	-
Carry-Over	6,500,000	7,600,000	4,600,000
Ewa Highway Impact Fee			
Other Revenues	736,000	2,200,000	-
General Trust Fund			
Other Revenues	800,000	-	-
TOTAL CAPITAL RESOURCES	**$ 547,417,100**	**$ 620,092,040**	**$ 622,632,773**
TOTAL RESOURCES	**$ 3,165,686,634**	**$ 2,975,984,901**	**$ 3,233,449,034**

***The capital budget for fiscal year 2012 ends on June 30, 2013.**

The actuals reported for Capital Resources reflect the appropriated amounts.

OPERATING AND CAPITAL BUDGET EXPENDITURES BY FUNCTION FISCAL YEAR 2012

FUNCTION	APPROPRIATED	ACTUAL*
OPERATING EXPENDITURES		
EXECUTIVE		
General Government	$ 176,746,399	$ 162,757,880
Public Safety	379,669,105	382,713,463
Highways and Streets	24,364,244	19,641,903
Sanitation	250,960,728	216,186,674
Human Services	81,234,681	80,479,935
Culture-Recreation	89,359,377	81,168,874
Utilities or Other Enterprises (Mass Transit)	223,145,083	219,365,918
Subtotal	$ 1,225,479,617	$ 1,162,314,647
Debt Service	$ 383,036,000	$ 351,217,635
Retirement System Contributions	96,852,000	78,740,709
FICA and Pension Costs	26,916,000	21,585,095
Health Benefits Contributions	149,004,173	137,564,060
Miscellaneous	43,629,934	31,962,704
Subtotal	$ 699,438,107	$ 621,070,203
TOTAL EXECUTIVE	**$ 1,924,917,724**	**$ 1,783,384,850**
LEGISLATIVE		
General Government	$ 13,675,051	$ 11,449,791
TOTAL LEGISLATIVE	**$ 13,675,051**	**$ 11,449,791**
TOTAL OPERATING EXPENDITURES	**$ 1,938,592,775**	**$ 1,794,834,641**
CAPITAL EXPENDITURES		
General Government	$ 30,157,900	$ 30,157,900
Public Safety	38,588,500	38,588,500
Highways and Streets	101,910,800	101,910,800
Sanitation	290,697,764	290,697,764
Human Services	17,845,136	17,845,136
Culture-Recreation	36,827,000	36,827,000
Utilities or Other Enterprises (Mass Transit)	31,390,000	31,390,000
TOTAL CAPITAL EXPENDITURES	**$ 547,417,100**	**$ 547,417,100**
TOTAL CITY EXPENDITURES	**$ 2,486,009,875**	**$ 2,342,251,741**

***The capital budget for fiscal year 2012 ends on June 30, 2013.**

The actuals reported for Capital Expenditures reflect the appropriated amounts.

OPERATING AND CAPITAL BUDGET EXPENDITURES BY FUNCTION FISCAL YEAR 2013

FUNCTION	APPROPRIATED
OPERATING EXPENDITURES	
EXECUTIVE	
General Government	$ 170,073,669
Public Safety	358,049,992
Highways and Streets	20,552,487
Sanitation	287,561,082
Human Services	84,092,467
Culture-Recreation	85,951,053
Utilities or Other Enterprises (Mass Transit)	222,431,604
Subtotal	$ 1,228,712,354
Debt Service	$ 375,902,000
Retirement System Contributions	103,316,000
FICA and Pension Costs	27,001,000
Health Benefits Contributions	96,027,000
Other Post-Employment Benefits	43,522,648
Provision for Vacant Positions	31,935,194
Provision for Energy Costs	22,159,716
Miscellaneous	35,635,435
Subtotal	$ 735,498,993
TOTAL EXECUTIVE	**$ 1,964,211,347**
LEGISLATIVE	
General Government	$ 15,137,810
TOTAL LEGISLATIVE	**$ 15,137,810**
TOTAL OPERATING EXPENDITURES	**$ 1,979,349,157**
CAPITAL EXPENDITURES	
General Government	$ 32,678,000
Public Safety	46,491,000
Highways and Streets	124,428,000
Sanitation	332,012,069
Human Services	19,043,721
Culture-Recreation	34,565,250
Utilities or Other Enterprises (Mass Transit)	30,874,000
TOTAL CAPITAL EXPENDITURES	**$ 620,092,040**
TOTAL CITY EXPENDITURES	**$ 2,599,441,197**

OPERATING AND CAPITAL BUDGET EXPENDITURES BY FUNCTION FISCAL YEAR 2014

FUNCTION	PROPOSED
OPERATING EXPENDITURES	
EXECUTIVE	
General Government	$ 191,108,011
Public Safety	378,557,412
Highways and Streets	27,058,265
Sanitation	300,146,978
Human Services	93,177,134
Culture-Recreation	92,143,548
Utilities or Other Enterprises (Mass Transit)	231,923,568
Subtotal	$ 1,314,114,916
Debt Service	$ 414,768,000
Retirement System Contributions	113,053,000
FICA and Pension Costs	26,298,000
Health Benefits Contributions	109,069,000
Other Post-Employment Benefits	62,982,016
Provision for Energy Costs	10,650,000
Miscellaneous	38,052,000
Subtotal	$ 774,872,016
TOTAL EXECUTIVE	**$ 2,088,986,932**
LEGISLATIVE	
General Government	$ 16,580,634
TOTAL LEGISLATIVE	**$ 16,580,634**
TOTAL OPERATING EXPENDITURES	**$ 2,105,567,566**
CAPITAL EXPENDITURES	
General Government	$ 41,368,302
Public Safety	42,577,000
Highways and Streets	177,316,000
Sanitation	226,149,942
Human Services	48,595,177
Culture-Recreation	43,110,352
Utilities or Other Enterprises (Mass Transit)	43,516,000
TOTAL CAPITAL EXPENDITURES	**$ 622,632,773**
TOTAL CITY EXPENDITURES	**$ 2,728,200,339**

OPERATING BUDGET EXPENDITURES BY DEPARTMENT
FISCAL YEAR 2012

DEPARTMENT/AGENCY	APPROPRIATED BUDGET	APPROPRIATED NO. OF POSITIONS*	ACTUAL EXPENDITURES	ACTUAL NO. OF POSITIONS*
Budget and Fiscal Services	$ 20,460,761	389.10	$ 17,651,675	389.10
Community Services	81,234,681	258.80	80,479,935	258.80
Corporation Counsel	9,051,058	84.00	8,059,468	84.00
Customer Services	21,571,938	308.08	18,924,537	308.08
Design and Construction	24,097,451	319.00	20,971,464	319.00
Emergency Management	1,450,308	15.48	11,723,480	15.48
Emergency Services	34,633,703	478.20	33,345,202	478.20
Enterprise Services	22,306,512	339.75	20,235,428	339.75
Environmental Services	250,960,728	1,175.00	216,186,674	1,175.00
Facility Maintenance	66,890,090	795.92	58,962,669	795.92
Fire	99,552,103	1,192.50	95,094,490	1,192.50
Human Resources	5,896,070	95.49	5,315,645	95.49
Information Technology	18,513,914	153.00	19,774,522	153.00
Mayor	533,348	6.00	454,797	6.00
Managing Director	2,704,845	39.00	3,001,703	39.00
Neighborhood Commission	824,631	17.00	695,021	17.00
Royal Hawaiian Band	1,974,482	41.00	1,794,592	41.00
Medical Examiner	1,499,602	19.00	1,358,364	19.00
Parks and Recreation	65,078,383	1,157.65	59,138,854	1,157.65
Planning and Permitting	17,661,654	333.00	16,579,836	333.00
Police	231,698,629	2,794.00	231,252,806	2,794.00
Prosecuting Attorney	17,960,864	289.00	17,001,562	289.00
Transportation Services	228,923,862	117.00	224,311,923	117.00
TOTAL EXPENDITURES	**$ 1,225,479,617**	**10,416.97**	**$ 1,162,314,647**	**10,416.97**

* **Full-time Equivalent**

OPERATING BUDGET EXPENDITURES BY DEPARTMENT
FISCAL YEAR 2013

DEPARTMENT/AGENCY	APPROPRIATED	NO. OF POSITIONS*
Budget and Fiscal Services	$ 20,527,348	386.50
Community Services	84,092,467	248.80
Corporation Counsel	8,261,429	84.00
Customer Services	21,794,802	317.75
Design and Construction	13,992,767	320.00
Emergency Management	1,219,620	15.48
Emergency Services	35,584,163	477.20
Enterprise Services	20,341,680	335.89
Environmental Services	287,561,082	1,168.50
Facility Maintenance	68,151,593	798.05
Fire	93,140,375	1,192.50
Human Resources	5,610,962	95.49
Information Technology	17,268,877	152.00
Mayor	504,156	6.00
Managing Director	2,682,269	32.33
Neighborhood Commission	1,002,032	17.00
Royal Hawaiian Band	1,976,398	41.00
Medical Examiner	1,140,194	20.00
Parks and Recreation	63,632,975	1,168.65
Planning and Permitting	16,123,201	333.00
Police	216,534,861	2,794.00
Prosecuting Attorney	19,712,921	291.00
Transportation Services	227,856,182	117.00
TOTAL EXPENDITURES	**$ 1,228,712,354**	**10,412.14**

* **Full-time Equivalent**

OPERATING BUDGET EXPENDITURES BY DEPARTMENT
FISCAL YEAR 2014

DEPARTMENT/AGENCY	PROPOSED	NO. OF POSITIONS*
Budget and Fiscal Services	$ 23,496,233	390.50
Community Services	93,177,134	248.80
Corporation Counsel	8,373,237	86.00
Customer Services	23,425,509	317.75
Design and Construction	17,231,085	325.00
Emergency Management	1,232,334	15.48
Emergency Services	37,555,330	507.81
Enterprise Services	21,851,274	335.89
Environmental Services	300,146,978	1,167.75
Facility Maintenance	80,439,250	799.55
Fire	97,134,479	1,192.50
Human Resources	5,503,176	89.63
Information Technology	21,067,458	157.00
Mayor	652,868	6.00
Managing Director	2,446,600	33.00
Neighborhood Commission	815,580	17.00
Royal Hawaiian Band	2,069,673	41.00
Medical Examiner	1,591,545	19.50
Parks and Recreation	68,222,601	1,168.65
Planning and Permitting	19,269,093	346.00
Police	229,693,547	2,794.00
Prosecuting Attorney	20,651,426	291.00
Transportation Services	238,068,506	117.00
TOTAL OPERATING EXPENDITURES	**$ 1,314,114,916**	**10,466.81**

*** Full-time Equivalent**

OPERATING BUDGET EXPENDITURES BY COST ELEMENT
FISCAL YEAR 2014

DEPARTMENT/AGENCY	SALARIES	CURRENT EXPENSES	EQUIPMENT	TOTAL
Budget & Fiscal Services	$ 19,186,674	$ 4,059,559	$ 250,000	$ 23,496,233
Community Services	10,902,396	82,217,738	57,000	93,177,134
Corporation Counsel	5,986,128	2,387,109	-	8,373,237
Customer Services	12,826,153	10,599,356	-	23,425,509
Design and Construction	12,074,560	5,156,525	-	17,231,085
Emergency Management	807,477	424,857	-	1,232,334
Emergency Services	29,552,100	6,318,230	1,685,000	37,555,330
Enterprise Services	12,098,699	9,752,575	-	21,851,274
Environmental Services	61,251,527	238,895,451	-	300,146,978
Facility Maintenance	31,329,895	49,109,355	-	80,439,250
Fire	83,554,825	13,381,654	198,000	97,134,479
Human Resources	4,879,645	623,531	-	5,503,176
Information Technology	8,906,432	11,941,394	219,632	21,067,458
Mayor	559,160	93,708	-	652,868
Managing Director	1,710,324	736,276	-	2,446,600
Neighborhood Commission	633,580	182,000	-	815,580
Royal Hawaiian Band	1,926,533	133,340	9,800	2,069,673
Medical Examiner	1,287,596	303,949	-	1,591,545
Parks and Recreation	40,272,695	27,722,906	227,000	68,222,601
Planning and Permitting	16,877,238	2,391,855	-	19,269,093
Police	189,175,365	40,518,182	-	229,693,547
Prosecuting Attorney	16,506,727	4,144,699	-	20,651,426
Transportation Services	122,223,264	115,845,242	-	238,068,506
	$ 684,528,993	**$ 626,939,491**	**$ 2,646,432**	**$ 1,314,114,916**
Debt Service	$ -	$ 414,768,000	$ -	$ 414,768,000
Retirement System Contributions	-	113,053,000	-	113,053,000
FICA and Pension Costs	-	26,298,000	-	26,298,000
Health Benefits Contributions	-	109,069,000	-	109,069,000
Other Post-Employment Benefits	-	62,982,016	-	62,982,016
Provision for Energy Costs	-	10,650,000	-	10,650,000
Miscellaneous	-	38,052,000	-	38,052,000
	$ -	**$ 774,872,016**	**$ -**	**$ 774,872,016**
TOTAL EXPENDITURES	**$ 684,528,993**	**$ 1,401,811,507**	**$ 2,646,432**	**$ 2,088,986,932**

SUMMARY OF OPERATING AND CAPITAL BUDGET REVENUE, EXPENDITURE AND UNRESERVED FUND BALANCE FISCAL YEAR 2014

	General Fund	Special Revenue Funds	Enterprise Funds	Total Funds
REVENUES				
Operating Revenue	$ 1,036,277,323	$ 388,538,806	$ 565,203,415	$ 1,990,019,544
Capital Revenue	4,872,900	379,142,529	238,617,344	622,632,773
TOTAL REVENUE	**$ 1,041,150,223**	**$ 767,681,335**	**$ 803,820,759**	**$ 2,612,652,317**
EXPENDITURES				
Executive Operating Budget	$ 1,110,947,904	$ 275,353,353	$ 702,685,675	$ 2,088,986,932
Legislative Operating Budget	16,441,847	-	138,787	16,580,634
Executive Capital Budget	4,872,900	379,142,529	238,617,344	622,632,773
TOTAL EXPENDITURES	**$ 1,132,262,651**	**$ 654,495,882**	**$ 941,441,806**	**$ 2,728,200,339**
REVENUE OVER/(UNDER) EXPENDITURES	**$ (91,112,428)**	**$ 113,185,453**	**$ (137,621,047)**	**$ (115,548,022)**
NET INTERFUND TRANSFERS	$ (26,717,065)	$ (57,472,776)	$ 156,781,841	$ 72,592,000
NET CHANGE IN FUND BALANCE	**$ (117,829,493)**	**$ 55,712,677**	**$ 19,160,794**	**$ (42,956,022)**
UNRESERVED FUND BALANCE				
Beginning	$ 117,829,493	$ 108,663,960	$ 394,303,264	$ 620,796,717
Net Change	(117,829,493)	55,712,677	19,160,794	(42,956,022)
Ending	**$ -**	**$ 164,376,637**	**$ 413,464,058**	**$ 577,840,695**

Capital Improvement Program Budget Highlights

The FY 2014 capital improvement program (FY14 CIP) budget continues to focus on basic capital programs to maintain and upgrade essential City facilities to improve the quality of life for all our residents. The FY14 CIP budget as submitted totals $623 million, an increase of $3 million from the $620 million FY 2013 CIP.

General Government

The FY14 CIP includes $41.4 million for general government projects which include the Procurement of Major Equipment ($21.5 million), Pearl City Corporation Yard Renovations ($4.3 million), Telecommunications Facilities Upgrade ($7.4 million), Public Building Facilities Improvements ($2.0 million), and Energy Conservation Improvements ($500 thousand).

Public Safety

The FY14 CIP includes $42.6 million for public safety projects which include the Kuakini Fire Station Reconstruction ($3.3 million), Police and Fire Departments equipment acquisitions ($7.2 million), improvements to Police and Fire facilities ($4.0 million), Flood Control Improvements ($2.2 million), Kuahea Street Area stabilization ($5.6 million), Rock Slide Inspection and Mitigation Improvements ($1.4 million), Traffic Improvements at Various Locations ($4.0 million) and other protection projects.

Highways and Streets

The FY14 CIP includes $177.3 million for highway and street improvements, which include Rehabilitation of Streets ($150 million), Waikiki Improvements ($6.5 million), Bridge Rehabilitation at Various Locations ($5.5 million), and other drainage, lighting and bicycle projects.

Sanitation

The FY14 CIP includes $226.1 million for solid waste and wastewater facility improvement projects including Solid Waste to Energy Facility - Rehabilitation ($4.0 million), Honouliuli Wastewater Treatment Plant Energy Improvements ($15.0 million), Kailua Wastewater Treatment Plant Energy Improvements ($10.0 million), Kaneohe/Kailua Sewer Tunnel ($62.0 million), Sewer Mainline and Laterals ($14.3 million), and other improvements to waste and sewage collection, and disposal facilities and projects.

Human Services

The FY14 CIP includes $40.6 million for the Federal Community Development Block Grant (CDBG) Program, $2.2 million for the HOME Investment Partnerships (HOME) Program, $761 thousand for the Emergency Solutions Grants (ESG) Program, $478 thousand for the Housing Opportunities for Persons with AIDS (HOPWA) Program, and $4.6 million for the Housing Partnership Program.

Culture and Recreation

The FY14 CIP includes $43.1 million for projects which focus not only on basic improvements and renovations to recreational facilities ($11.8 million), Ala Moana Regional Park ($3.0 million), Waikiki Shell, Zoo and golf courses improvements, but also on long range planning to establish cultural and recreational centers in the City's iconic landmarks, such as historic Thomas Square and Blaisdell Center.

Utilities and Other Enterprises

The FY14 CIP includes $43.5 million for Utilities or Other Enterprises projects, which include the Bus and Handi-Van Acquisition Program ($24.3 million) and the Alapai Transportation Management Center ($17.1 million).

Debt and Financial Policies of the City

The Debt and Financial Policies of the City and County of Honolulu is guided by Resolution No. 06-222, adopted on July 19, 2006. The policies state:

I. OPERATING BUDGET

A. OVERALL

1. The operating budget details a financing and spending program to meet the goals and objectives of the City which have been established by the City administration, the City Council and the public. It contains information and data regarding expected revenues, expected expenditures and expected service and performance outcomes. To the extent feasible, the budget also should include outcome measures which reflect each programs' success in meeting established goals and objectives.

2. Operating expenses are the costs for personnel, materials, equipment required for a government entity to function. Operating expenses are expenditures for day to day operations and exclude expenditures for capital purposes, as defined herein. Operating expenses include the cost of paying salaries and benefits to civil service employees except that salaries for employees funded with cash from the sewer fund may be included in the capital budget.

3. The City administration shall have written policies with respect to the preparation and implementation of the City's operating budget that incorporate the guidelines and definitions contained herein.

4. As a comprehensive business plan, the budget includes the following elements as recommended by the Government Finance Officers Association: public policies, financial plan, operations plan, and communications device.

5. The City's annual budget presentation should display the City's service delivery/performance plan in a public-friendly format.

6. Under the Mayor's direction, the Department Directors have primary responsibility to formulate budget proposals and implement the budgets appropriated by the City Council and allotted by the Mayor.

B. FISCAL INTEGRITY

1. The City will maintain the fiscal integrity of its operating and capital budgets by maximizing its level of public services while minimizing its level of debt.

2. Cash balances in excess of the amount required to maintain a long-term contingency reserve shall be used to fund one-time or non-recurring costs.

C. RESERVE FOR FISCAL STABILITY FUND

1. The City shall maintain the reserve for fiscal stability fund to accommodate economic and revenue downturns and emergency situations.

2. The City shall make every effort to attain a minimal fund balance of five percent and an optimal fund balance of eight percent of annual General Fund and Highway Fund operating expenditures.

3. The City shall make every effort to replenish monies expended from the fund when conditions that necessitated the expenditure cease to exist.

D. REVENUES

1. The City shall make every effort to maintain a very high tax collection rate (over 98.5 percent) to the extent consistent with the marginal costs of collection.

2. The City shall place increased emphasis on user fees to finance municipal services.

3. The City shall seek to diversify its revenue mix to be less dependent on prop-

erty tax revenues and temporary revenues.

4. The City annually shall review all revenue schedules, including taxes, rates, licenses, user fees, and other charges to determine the appropriate level of each revenue source required for the operating and capital costs of the programs they finance. Multi-year rate schedules shall be established whenever feasible.

5. The City shall maintain a sewer fee rate structure which is adequate to insure that the programs the sewer funds finance remain firmly and separately self-supporting, including the costs of operations, maintenance, and debt service; provided that this shall not preclude the use of community facilities districts, benefit districts, unilateral agreements, development agreements, user fees and impact fees to pay for sewer capital improvements.

6. The City shall make every effort to maximize investment income by achieving and maintaining a high level of prudent and legally appropriate cash investments.

7. The City diligently shall seek Federal, State and other revenues to fund its current and new programs. However, the City shall ensure that its long-term financial planning considers the eventual loss of these temporary financing sources.

8. No monies from the sale of any city property shall be budgeted as revenue in the executive operating budget unless the City has an executed contract with a realtor concerning the listing of the property and public notice of the listing of the property has been given.

E. SELF-INSURANCE PROGRAM

1. The City shall continue to set aside funding in the City's risk management account. As the City's mix and level of liabilities increase, the City should implement a cost-effective program to mitigate the expense of commercial insurance.

F. MINIMIZATION OF ADMINISTRATIVE COSTS

1. Administrative costs should reflect an appropriate balance between resources allocated for direct services to the public and resources allocated to ensure sound management, internal controls, and legal compliance.

G. MULTI-YEAR ESTIMATES

1. With every annual budget, the Mayor shall propose a six-year operating and capital expenditure and revenue plan for the City which shall include estimated operating costs for future capital project proposals that are included in the Capital Program. The plan for the operating and capital components shall detail the six-year projections according to the categories of expenditures and revenues shown in tables A and B, made a part hereof, and shall show how future expenditures are to be met by existing or new revenue sources.

2. This budget data shall be presented to elected officials in a form that will facilitate annual budget decisions, based on a multi-year strategic planning perspective.

H. CITIZEN INVOLVEMENT

1. Citizen involvement shall be encouraged in the annual budget decision-making process through public hearings and community meetings. Such involvement shall include assistance in establishing program and budget priorities for the City.

2. Involvement shall also be facilitated through City boards, task forces and commissions, which shall serve in advisory capacities to the City Council and the Mayor.

I. USER FEES

1. Whenever the City charges user fees, those fees shall be phased toward covering 100 percent of the cost of service delivery, including debt service costs,

unless such amount prevents an individual from obtaining an essential service. Fees may be less than 100 percent if certain factors (e.g., market forces, competitive position, etc.) need to be considered.

J. NON-PROFIT ORGANIZATIONS

1. All grants of public funds to private organizations shall be based on standards established in ordinance.

II. CAPITAL BUDGET

A. OVERALL

1. Capital costs funded in the capital budget shall be limited to costs that do not recur annually. These include equipment having a unit cost of $5,000 or more and estimated service life of 5 years or more, except for equipment funded with cash from the sewer fund. Items such as light poles and playground equipment whose individual cost is less than $5,000 may be funded in the capital budget if aggregated and made an integral part of a project costing $25,000 or more and the estimated service life of every major component of the project is 5 years or more, such as a project to replace all of the light poles in neighborhood or a project to replace a park's facilities including playground equipment. To be included, improvement and replacement costs of public infrastructure must substantially expand the capacity or extend the life of the public infrastructure. Eligible capital costs would include the repaving of parking lots but not painting and slurry sealing of parking lots. It would include the installation of a new roofing surface but not spot patching of a roof. Contracts to hire engineering and design professionals under a personal services contract with a definite termination date may also be included. Costs associated with paying the salaries of civil service employees shall not be included except for salaries funded with cash from the sewer fund. Major renovations costing more than $5,000 to existing facilities may qualify as a capital project. Routine maintenance of existing facilities, however, shall not qualify; instead, such costs shall be included in the operating budget. All other necessary costs that do not qualify for funding in the capital budget shall be included in the operating budget and deemed operational costs.

2. The City administration shall have written policies with respect to the preparation and implementation of the City's capital budget that incorporate the guidelines and definitions contained herein.

3. The preparation and adoption of the capital budget shall be coordinated with the operating budget so that the City may ensure that sufficient resources are available to operate and maintain its facilities.

B. FISCAL POLICIES

1. Capital project proposals should include as complete, reliable, and attainable cost estimates as possible. Project cost estimates for the capital budget should be based on a thorough analysis of each project and be as reliable as the level of detail known about the project. Project cost estimates for the six-year Capital Program may vary in reliability depending on when they are to be undertaken during the first through sixth year of the Program.

2. Capital project proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.

3. All proposals for the expenditure of capital funds shall be formulated and presented to the City Council within the framework of the capital budget.

4. Project proposals will include the project's impact on the operating budget,

including, but not limited to, additional personnel requirements and long-term maintenance costs necessary to support the project.

5. At the time of a contract award, each project shall include a reasonable provision for contingencies. The amount set aside for contingencies shall correspond with industry standards and should not exceed ten percent of the estimated project costs.

6. The City administration shall minimize administrative costs of the Capital Program.

7. The annual capital budget shall include those projects which can reasonably be accomplished in the time frame indicated. The capital budget shall include a projected time schedule for each project.

C. CAPITAL PROGRAM POLICIES

1. Citizen participation in the Capital Program formulation is a priority for the City. Among the activities which shall be conducted to address this need are the following:

   a. Community meetings shall be held in a timely manner to receive community input to the Capital Program before it is submitted to the City Council.

   b. Council deliberations on the Capital Program shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.

   c. Prior to the adoption of the Capital Program, the Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed Capital Program.

2. All projects included in the Capital Program shall be consistent with the City's General Plan and Development Plans. The goals and policies for services, facilities, and transportation should serve as guidelines for the development of the Capital Program.

3. Capital projects shall be financed when possible through user fees, impact fees, community facilities districts, benefit districts, unilateral agreements and development agreements.

4. Projects that involve intergovernmental cooperation in planning and funding shall be established by an agreement that sets forth the basic responsibilities of the parties involved.

5. The City annually shall review and establish criteria to evaluate capital project proposals. Factors to be considered for priority-ranking include the following:

   a. Projects required to meet public health and safety needs;

   b. Projects mandated by federal or state law;

   c. Projects which have a positive impact on the operating budget (i.e., reduces expenditures, increases revenues);

   d. Projects which are programmed in the operating budget multi-year estimates;

   e. Projects which can be completed or significantly advanced during the six-year Capital Program; and

   f. Projects which realistically can be initiated during the year they are scheduled.

III. DEBT POLICIES

A. Debt shall not be used to finance ongoing operational costs as defined herein.

B. Whenever possible, the City shall pursue alternative sources of funding in order to minimize the level of debt.

C. When feasible, the City shall use special assessment, revenue, or reimbursable bonds in lieu of general obligation debt.

D. Long-term general obligation debt may be incurred when necessary, based on the

City's ability to pay. This debt shall be limited to those capital projects that cannot be financed from existing revenues and when there is an existing or near-term need for the project. The project also should be integrated with the City's long-term financial plan and Capital Program.

E. The maturity date for any debt shall not exceed the reasonable expected useful life of the project so financed.

F. The City shall encourage and maintain good relations with financial and bond rating agencies and will follow a policy of full and open disclosure on every financial report and bond prospectus. A rating agency presentation/update shall be conducted at least once annually.

G. The City shall establish affordability guidelines in order to preserve credit quality. Guidelines, which may be suspended for emergency purposes or because of unusual circumstances, are as follows:

1. Debt service for general obligation bonds including self-supported bonds as a percentage of the City's total Operating budget, including enterprise and special revenue funds, should not exceed 20 percent.

2. Debt service on direct debt, excluding self-supported bonds, as a percentage of General Fund revenues should not exceed 20 percent.

H. The total outstanding principal of the City's variable rate debt should not exceed 120% of the City's total short-term investments.

I. Variable rate debt should be used only as a source of interim or construction financing, financing of equipment with a useful life of five years, and short-term financing of debt service. In the event variable rate debt is used to finance debt service, the variable rate debt shall be refunded as a part of the next long-term bond issuance.

J. Whenever possible, the City shall seek State funding for financing of qualified wastewater projects.

K. The City continually shall review outstanding City debt and initiate refinancing when feasible.

L. Unless the refunding of bonds is for the purpose of restructuring existing debt service on outstanding bonds or to refund outstanding bonds which bear interest at a rate or rates which shall vary from time to time, the City shall refund callable fixed rate bonds only if the present value savings which shall inure to the City as a result of the refunding shall not be less than 2%.

Table A: Categories of Expenditures

OPERATING EXPENDITURES

Executive:

- General Government
- Public Safety
- Highways and Streets
- Sanitation
- Health and Human Resources
- Culture-Recreation
- Utilities or Other Enterprises
- Debt Service
- Miscellaneous

Legislative:

- General Government - Legislative

CAPITAL EXPENDITURES

- General Government
- Public Safety
- Highways and Streets
- Sanitation
- Human Services
- Culture-Recreation
- Utilities or Other Enterprises

Table B: Categories of Resources

OPERATING RESOURCES

- Real Property Tax
- Fuel Tax
- Motor Vehicle Weight Tax
- Public Utility Franchise Tax
- Federal Grants
- State Grants
- Transient Accommodations Tax
- Public Service Company Tax
- Licenses and Permits
- Charges for Services
- Sewer Charges
- Bus Transportation Revenues
- Solid Waste Revenues
- Other Revenues
- Carry-Over

CAPITAL RESOURCES

- General Obligation Bonds
- Bikeway Fund
- Parks and Playgrounds Fund
- Sewer Revenue Improvement Bond Fund
- Federal Grants Fund
- Community Development Funds
- State Funds
- Sewer Assessment
- Developer
- Board of Water Supply
- Utilities

Multi-Year Financial Outlook
($ in Millions)

			ESTIMATED			
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
OPERATING EXPENDITURES						
Executive						
General Government	$ 191.1	$ 194.5	$ 198.0	$ 201.5	$ 205.1	$ 208.8
Public Safety	378.6	385.8	393.2	400.7	408.4	416.2
Highways and Streets	27.0	27.5	28.0	28.6	29.1	29.6
Sanitation	300.1	306.2	312.4	318.8	325.3	332.0
Human Services	93.2	94.6	96.1	97.6	99.1	100.7
Culture-Recreation	92.1	93.8	95.5	97.2	98.9	100.7
Utilities or Other Enterprises (Mass Transit)	231.9	236.0	246.1	300.4	315.7	328.0
Debt Service	414.8	470.9	574.1	673.5	759.7	814.0
Retirement System Contributions	113.1	119.9	126.9	129.7	132.5	135.4
FICA and Pension Costs	26.3	26.9	27.5	28.1	28.7	29.3
Health Benefits Contributions	109.1	120.5	132.6	145.9	160.4	176.5
Other Post-Employment Benefits	63.0	46.9	47.8	48.8	49.8	50.8
Provision for Energy Costs	10.7	10.8	11.0	11.1	11.3	11.5
Miscellaneous	38.0	38.1	38.3	38.4	38.5	38.7
Legislative						
General Government	16.6	16.8	17.0	17.3	17.5	17.8
TOTAL OPERATING EXPENDITURES	**$ 2,105.6**	**$ 2,189.2**	**$ 2,344.5**	**$ 2,537.6**	**$ 2,680.0**	**$ 2,790.0**
CAPITAL EXPENDITURES						
General Government	$ 41.4	$ 34.3	$ 42.9	$ 32.3	$ 25.4	$ 29.7
Public Safety	42.6	37.0	39.1	42.6	48.5	48.7
Highways and Streets	177.3	176.5	182.5	174.4	76.9	73.5
Sanitation	226.1	340.0	348.7	528.3	454.7	73.9
Human Services	48.6	15.4	15.4	15.4	15.5	15.4
Culture-Recreation	43.1	21.9	21.8	22.7	29.0	25.1
Utilities or Other Enterprises (Mass Transit)	43.5	49.0	53.4	54.8	55.8	25.1
TOTAL CAPITAL EXPENDITURES	**$ 622.6**	**$ 674.1**	**$ 703.8**	**$ 870.5**	**$ 705.8**	**$ 291.4**

Multi-Year Financial Outlook
($ in Millions)

			ESTIMATED			
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
OPERATING RESOURCES						
Real Property Tax	$ 834.8	$ 860.1	$ 886.1	$ 930.8	$ 977.7	$ 1,026.9
Fuel Tax	66.8	67.2	67.5	67.9	68.2	68.5
Motor Vehicle Weight Tax	115.6	115.6	115.6	115.6	115.6	115.6
Public Utility Franchise Tax	58.2	60.5	62.8	65.2	67.7	70.3
Federal Grants	95.8	90.4	90.4	90.4	90.4	69.4
State Grants	9.0	9.0	8.9	8.9	8.9	8.9
Transient Accommodations Tax	41.0	41.0	60.5	67.5	70.5	73.5
Public Service Company Tax	53.6	55.7	57.8	60.0	62.3	64.7
Licenses and Permits	56.5	50.7	49.5	49.8	52.6	53.0
Charges for Services	36.6	40.4	40.2	40.5	40.2	40.5
Sewer Revenues	299.4	386.0	406.2	438.9	478.3	523.5
Bus Transportation Revenues	54.3	55.4	55.4	55.4	55.4	55.4
Solid Waste Disposal Revenues	106.8	123.2	123.2	123.2	123.2	123.2
Other Revenues	178.2	145.7	196.9	252.1	299.4	339.6
Subtotal-Operating Resources	2,006.6	2,100.9	2,221.0	2,366.2	2,510.4	2,633.0
Carry-Over	604.2	556.0	513.5	463.5	441.5	429.0
TOTAL OPERATING RESOURCES	**$ 2,610.8**	**$ 2,656.9**	**$ 2,734.5**	**$ 2,829.7**	**$ 2,951.9**	**$ 3,062.0**

Multi-Year Financial Outlook
($ in Millions)

				ESTIMATED		
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
CAPITAL RESOURCES						
General Obligation Bonds	$ 279.6	$ 287.9	$ 307.5	$ 276.0	$ 183.8	$ 174.8
General Fund	4.9	5.4	5.4	5.4	5.4	5.4
Highway Fund	5.3	5.2	4.8	4.3	5.3	4.3
Solid Waste Special Fund	15.4	6.0	-	-	-	-
Bus Transportation Fund	1.1	1.1	1.0	1.1	1.1	1.1
Special Events Fund	0.3	0.3	0.3	0.3	0.3	0.3
Golf Fund	0.6	0.5	0.5	0.5	0.5	0.5
Bikeway Fund	0.3	-	-	-	-	-
Hanauma Bay Nature Preserve Fund	1.1	-	-	-	-	-
Parks and Playgrounds Fund	1.4	-	-	-	-	-
Sewer Fund	70.6	66.4	79.1	54.5	53.5	55.5
Sewer Revenue Bond Improvement Fund	144.3	265.3	263.6	472.4	399.9	17.0
Federal Grants Fund	37.8	22.6	28.2	42.5	42.6	19.1
Community Development Fund	40.6	6.3	6.3	6.3	6.3	6.3
State Funds	2.0	-	-	-	-	-
Sewer Assessment	-	-	-	0.1	-	-
Housing Development Special Fund	0.6	-	-	-	-	-
Utilities' Share	0.1	0.1	0.1	0.1	0.1	0.1
Clean Water and Natural Lands Fund	12.0	3.0	3.0	3.0	3.0	3.0
Affordable Housing Fund	4.6	4.0	4.0	4.0	4.0	4.0
TOTAL CAPITAL RESOURCES	**$ 622.6**	**$ 674.1**	**$ 703.8**	**$ 870.5**	**$ 705.8**	**$ 291.4**

Multi-Year Financial Outlook
($ in Millions)

			ESTIMATED			
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
EXPENDITURES						
OPERATING	$ 2,105.6	$ 2,189.2	$ 2,344.5	$ 2,537.6	$ 2,680.0	$ 2,790.0
CAPITAL	622.6	674.1	703.8	870.5	705.8	291.4
TOTAL EXPENDITURES	**$ 2,728.2**	**$ 2,863.3**	**$ 3,048.3**	**$ 3,408.1**	**$ 3,385.8**	**$ 3,081.4**
RESOURCES						
OPERATING	$ 2,610.8	$ 2,656.9	$ 2,734.5	$ 2,829.7	$ 2,951.9	$ 3,062.0
CAPITAL	622.6	674.1	703.8	870.5	705.8	291.4
TOTAL RESOURCES	**$ 3,233.4**	**$ 3,331.0**	**$ 3,438.3**	**$ 3,700.2**	**$ 3,657.7**	**$ 3,353.4**
DIFFERENCE	**$ 505.2**	**$ 467.7**	**$ 390.0**	**$ 292.1**	**$ 271.9**	**$ 272.0**

Focus on Investments for the Future

The proposed FY 2014 budget continues to focus on providing core city services, maintaining infrastructure and facilities, and responsibly meeting mandated requirements while addressing the City's long-term obligations and saving for the future.

Priorities

Repairing roads, restoring bus service, maintaining sewer infrastructure, and improving parks, the "crown jewels" of the city, are the main priorities.

The budget provides major funding for road reconstruction and maintenance using a planned approach, which includes documenting and analyzing the condition of the City's roads, identifying the roads that are most in need of repair, repairing roads quickly and preserving roads for longer life. Honolulu's residents will notice improvements in road conditions from the increased road work. These efforts will be sustained and will eventually improve the overall condition of the City's roads and lower costs.

Additional funding of $3.5 million has been provided to pay for costs of enhancing bus services for Honolulu's residents and visitors.

The City continues to invest significant funds to meet and stay ahead of mandated sewer maintenance and improvement project deadlines. The budget also includes substantial amounts to help the City comply with the National Pollutant Discharge Elimination System (NPDES) requirements.

The Capital Improvement budget includes increased funding to maintain and enhance the City's parks, recreation and cultural facilities so that residents can enjoy and take pride in these public facilities.

Revenues

While the State economy has shown some signs of improvement, projected revenues for the City are only slightly above the FY 2013 amounts. Real property tax revenues increased less than 2% after allocations to the Affordable Housing Fund and the Clean Water and Natural Lands Fund.

To help pay for the road improvements and bus service, the FY 2014 budget includes an increase in the fuel tax. The liquid fuel tax rates were last increased 25 years ago in 1989.

The budget also includes certain plan review fee increases to promote efficiency and enhance services in the Department of Planning and Permitting.

In FY 2013, the City entered into an agreement to sell the leasehold interest in certain city owned affordable housing projects to Honolulu Affordable Housing Partners (HAHP), a private for -profit entity. It is anticipated that the sale will be finalized in FY 2014. The net proceeds from the sale as well as related transactions are reflected in the FY 2014 budget.

Long Term Obligations and Savings

The City is committed to meeting its long-term funding obligations, including Other Post Employment Benefits (OPEB). Prefunding OPEB obligations helps to pay for increases in health care and other non-retirement benefit costs for retired city employees and serves to keep future costs down. In line with the City's goal of annual funding, the FY 2014 budget includes over $62 million for OPEB.

Reserves are necessary to weather severe economic and revenue downturns or unforeseen emergencies. The City's Debt and Financial Policies recommends a balance of at least 5% and optimally 8% of General and Highway Fund operating expenditures. The current balance in the Fiscal Stability Fund is approximately $46 million. The FY 2014 budget adds an additional $20 million to the fund.

Looking Forward

The major source of revenue for the City is real property taxes. After a period of slow economic recovery the forecast is for the real estate market to gradually improve over the next couple of years with anticipated new building inventory leading the way. This outlook provides some optimism that economic growth will expand the tax base and increase associated revenues.

Meanwhile, the City still faces many fiscal challenges and uncertainties. Nondiscretionary costs including debt service, employee retirement and health care costs continue to increase and federal budget cuts, if enacted, could negatively impact the State's economy. Furthermore, collective bargaining is in process for all employee unions and the impact of negotiated settlements cannot be determined at this time. The City must continue to exercise fiscal discipline but be ready to invest in opportunities when they arise to enhance the quality of life for residents and visitors.

Fact Sheet on Budget Trends

	Actual FY 2010	Actual FY 2011	Actual FY 2012	Budgeted FY 2013	Budgeted FY 2014
REAL PROPERTY TAX:					
Net Assessed Value [a,b].	$ 165,782,079	$ 153,109,105	$ 153,592,618	$ 155,333,754	$ 160,076,489
Average Rate [c]	5.14	5.23	5.30	5.23	5.22
Collections [a]	$ 852,294	$ 800,913	$ 813,318	$ 811,820	$ 834,848
EXECUTIVE AND LEGISLATIVE					
OPERATING BUDGETS:					
Appropriations [a]	$ 1,818,560	$ 1,831,369	$ 1,938,593	$ 1,979,349	$ 2,105,568
CAPITAL BUDGET:					
Appropriations [a]	$ 1,698,942	$ 2,121,723	$ 547,417	$ 620,092	$ 622,633
LONG-TERM DEBT:					
Debt Service Charges [a]	$ 301,774	$ 317,247	$ 351,218	$ 375,902	$ 414,768
NUMBER OF POSITIONS: [d]					
Police	2,794	2,794	2,794	2,794	2,794
Fire	1,161	1,191	1,193	1,193	1,193
Environmental Services	1,172	1,175	1,175	1,169	1,168
Parks and Recreation	1,164	1,154	1,158	1,169	1,169
Prosecuting Attorney	289	289	289	291	291
Other Executive Agencies	3,868	3,902	3,808	3,796	3,852
Total Executive Branch	**10,448**	**10,505**	**10,417**	**10,412**	**10,467**
MOTOR VEHICLE REGISTRATIONS [e,f,g]	**720,267**	**755,425**	**792,299**	**830,973**	**871,535**
RESIDENT POPULATION (July 1st) [f,g]	**955,636**	**963,607**	**971,644**	**979,749**	**987,921**

a) Dollars in thousands

b) Valuation 100% of fair market value

c) Per thousand dollars

d) Rounded; temporary and contract positions included; authorized full-time equivalent positions

e) Calendar year

f) Source: State of Hawaii Data Book 2011

g) 2012 - 2014 based on estimates

City and County Profile

Land Area *	596.7	square miles
Racial composition based on Hawaii State Department of Health survey *		
Mixed (except Hawaiian)	23.1	percent
Hawaiian/part Hawaiian	20.0	percent
Caucasian	17.3	percent
Japanese	20.3	percent
Filipino	11.8	percent
Chinese	4.2	percent
Korean	1.2	percent
Others	2.1	percent
Median Age (2000) *	37.5	years
Age Composition *		
Under 18 years	22.0	percent
18 - 64 years	63.2	percent
65 years and over	14.8	percent
Elections ***		
Registered Voters, Primary Election 2012	461,896	
Votes Cast, Primary Election 2012	206,034	
Registered Voters, General Election 2012	474,554	
Votes Cast, General Election 2012	298,339	
Educational Attainment of Persons 25 Years Old and Over*		
Less than High School Diploma	10.1	percent
High School Graduate or Higher	89.9	percent
Bachelor's Degree or Higher	31.9	percent
Median Household Income **	$67,519	
Number of Housing Units (7/1/2011)*	337,522	
Building Permits Issued (Fiscal 2011) ****		
Number Issued	21,947	
Estimated Value(dollars in thousands)	$1,972,600	
Unemployment Rate (2011) ******	5.7	percent
* 2011 State of Hawaii Data Book		
** U. S. Census Bureau		
*** Office of Elections		
**** Honolulu Department of Planning and Permitting		
***** Hawaii State Department of Labor and Industrial Relations		

The Budget Process

Introduction

At first exposure, the annual budget may appear to be complicated and difficult to understand. This section describes the many facets of the budget process so that it is easier for our readers to use.

Each year, the City adopts three budgets:

- The **Executive Operating Budget** explains where the City gets its money and how it will be spent to pay for day-to-day operations of the executive branch.
- The **Legislative Budget** describes how the City Council and its activities will be funded.
- The **Capital Budget** lists and describes long-lived projects, such as highways, parks and buildings, which the City will undertake during the next six years as well as identifying in what years appropriations will be required. The Capital Budget is commonly referred to as the "CIP" for Capital Improvement Program.

The following sections explains how the budgets are put together and what they contain.

The Annual Budget

The annual budget of the City and County of Honolulu establishes the City's policies and fulfills the legal requirement that a balanced financial plan be adopted to set the spending limits of the City. The budget also estimates the revenues and other financial resources that will be used to pay for the City's operations during the fiscal year. Honolulu's fiscal year begins on the first day of July and ends on the last day of June of the following year.

The Mayor's budget message identifies the City's major goals and objectives and explains how the administration plans to achieve them. The budget ensures that executive and legislative policies will be followed by detailing costs, making historical comparisons, and establishing performance measures against which City agencies can be evaluated throughout the year.

The budget process includes many open meetings and public hearings in order to ensure the public's participation and input. The budget itself is a public information document providing readers with an overview of the City and its workings.

The budget is based on guidelines and restrictions established by the Hawaii Constitution, State statutes, Honolulu's City Charter and City ordinances.

The Revised Charter of the City and County of Honolulu provides for an annual executive budget consisting of an operating budget and a capital budget including a statement of relationships between operating and capital items for the executive branch. Section 9 of the Revised Charter sets forth the contents of the budgets, the officers or agencies responsible for their preparation, and the manner and timetable of the Council's review process. To comply with these requirements, the City administration prepares an Executive Program and Operating Budget (Volume I) and an Executive Program and Capital Budget (Volume II). The budget documents must be submitted to the City Council by March 2, 120 days before the start of the fiscal year, as required by the Charter.

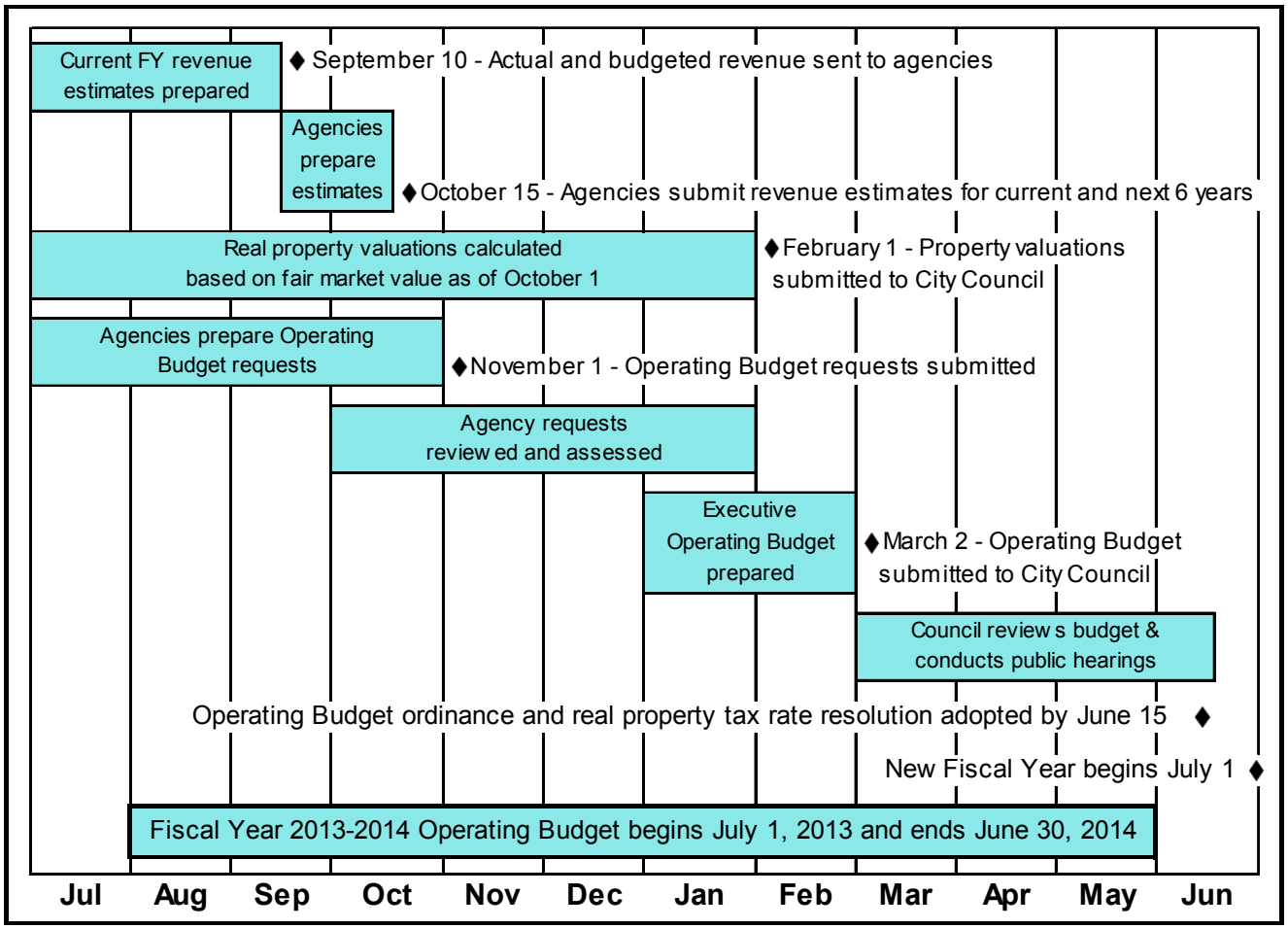
In addition to the two Budget Volumes, the City administration also prepares and submits to the City Council a bill for an Operating Budget ordinance and a bill for a Capital Budget ordinance. These proposed ordinances provide for appropriations to fund the activities of the executive branch. Requirements and presentation details of the budget ordinances are set forth in Articles 17 and 18 of Section 2, Revised Ordinances of Honolulu.

The Revised City Charter can be found on-line at www.honolulu.gov/refs/rch. The Revised Ordinances of Honolulu can be accessed at www.honolulu.gov/refs/roh. Additional information concerning public hearings, a synopsis of the budget ordinance, City Council actions and the budget ordinances' status can be found at www.honolulu.gov/council. The site is maintained by the Department of Information Technology, City and County of Honolulu. To report problems, contact webmaster@honolulu.gov

The Operating Budget

Appropriations contained in the executive operating budget ordinances are valid only for the fiscal year for which they were made. Any part of the appropriations which is not spent or reserved to pay for expenses lapses after June 30, the end of the fiscal year.

OPERATING BUDGET CALENDAR



Revenue Estimating Process

The revenue estimating process determines how much money will be available to pay for City services during the following fiscal year. The process begins in July with an analysis of current revenue collections, Oahu's economic trends, projections of the State of Hawaii's Council on Revenues and other data. Revenue estimates for the current year are forwarded to the executive agencies in September. Based on their past experience and knowledge of factors which may affect future collections, the agencies respond in October with their estimate of revenues for the next six years.

Real property assessments are calculated throughout the year. For the purpose of determining the following fiscal year's real property tax revenues, valuations are calculated based on the fair market value as of October 1. The valuations are submitted to the City Council by February 1 in accordance with Ordinance 8-11.1(e).

The Operating Budget Preparation Process

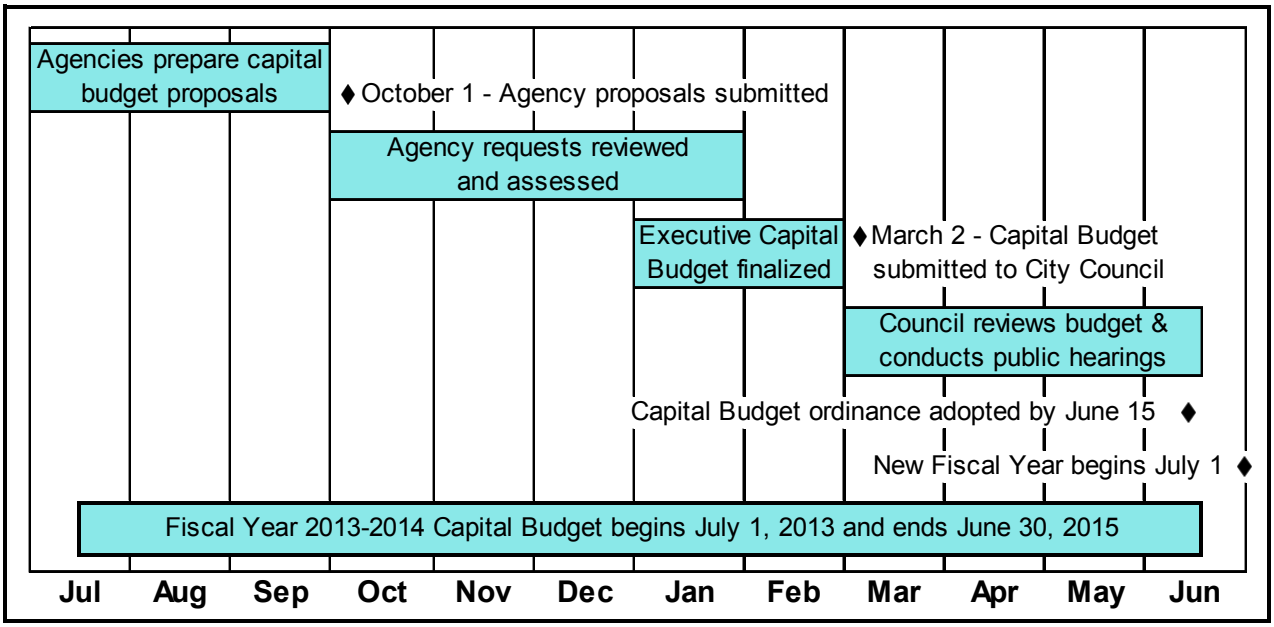
Guidelines for the preparation of the operating budget are forwarded to the executive agencies in September. Agencies respond in November with details of expenditure proposals and their justifications. Agency requests are reviewed, assessed and weighed against anticipated revenues and the requirements of non-agency expenditures such as debt service, employees' health benefit costs and retirement benefit contributions. The Mayor makes

the final program decisions and submits the operating budget proposal to the City Council by March 2 in accordance with City Charter Section 9-102.1.

The Capital Budget

Appropriations in the executive capital budget ordinance are valid only for the fiscal year for which they were made and for 12 months thereafter. Any part of the appropriations not spent or encumbered to pay expenses lapses 12 months after the end of the fiscal year. Capital budget appropriations are available for a 24 month period beginning from the first day of July until the last day of June of the succeeding fiscal year.

CAPITAL BUDGET CALENDAR



The Capital Budget Preparation Process

Budget preparation instructions are forwarded to executive agencies in July. Upon receipt, agencies prepare project proposals and submit them by October 1.

All proposed projects are reviewed and assessed by the Mayor and his staff, with the finalized proposed Capital Budget submitted to the City Council by March 2 in accordance with City Charter Section 9-102.1.

The Legislative Budget

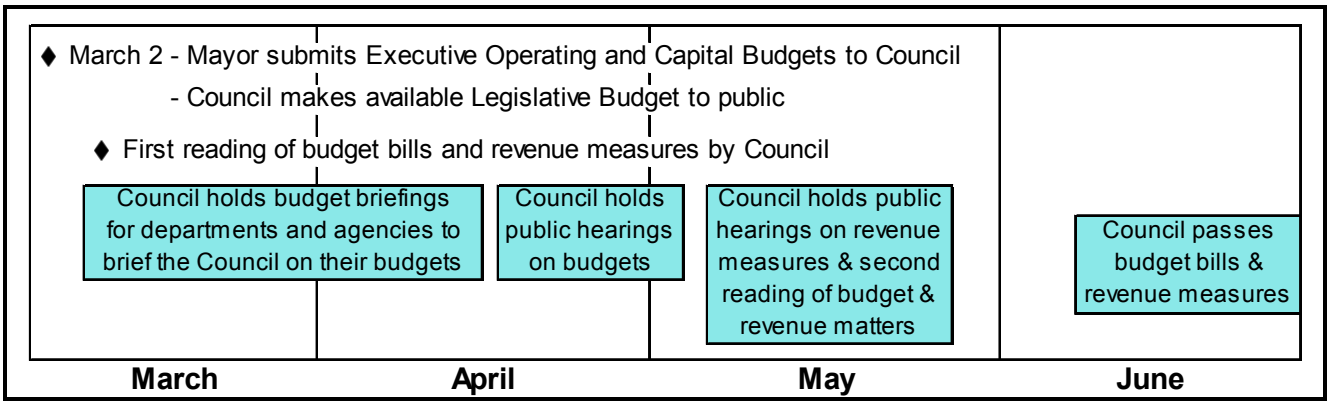
As with the executive operating budget, legislative budget appropriations are valid only for the fiscal year for which they are made. Any part of the appropriation that has not been spent or reserved to pay expenses lapses at the end of the fiscal year. The fiscal year begins on the first day of July and ends on the last day of June of the following year.

The legislative budget must be prepared and available for public review by March 2. The City Council conducts hearings and must pass the legislative budget ordinance by June 15.

Consideration and Adoption by the City Council

Upon receipt of the executive program, annual budget and proposed ordinances from the Mayor, the Council immediately notifies the public of its intention to hold public hearing on the executive submissions and also on the legislative annual budget and ordinance. Upon the conclusion of the hearings, the Council may add new items to, delete or amend any item in the executive and legislative proposals. Like other bills, the Council adopts the executive and legislative programs and budget ordinances by majority vote after three readings on separate days. The Council must pass a resolution establishing the real property tax rates and all budget ordinances by June 15. If final action is not taken on or prior to that day, the executive budget ordinances as submitted by the Mayor go into effect

COUNCIL DELIBERATION CALENDAR



The Mayor has 10 working days in which to (1) sign the ordinances, (2) veto the measures or (3) to return the measures unsigned, in which case the measures become law as if he had approved them.

For information about how bills become law or the Council's procedures and schedules, see www.honolulu.gov/council/ord.htm.

Amendments to the Budget and Other Appropriations

Amendments to the executive budget ordinances and program may be submitted by the Mayor and considered by the Council under the same procedures prescribed for the enactment of the annual executive budget ordinances and program, and amendments to the legislative budget ordinance may be initiated and considered by the Council under the same procedures prescribed for the adoption of the annual legislative budget ordinance, provided that:

(a) No amendment shall increase the aggregate of authorized expenditures to an amount greater than the estimate of available resources for the fiscal year.

(b) Amendments to the capital budget ordinance shall conform to the operating and capital program, as amended.

Appropriations for items not included in the annual executive or legislative budget ordinances may be proposed by the Council or by the Mayor and enacted for the following purposes only:

(a) To meet contingencies which could not be anticipated when the budget ordinances were passed.

(b) To pay the expenses of holding special elections and elections on proposals to amend the charter.

No part of the budget ordinances can be amended, revised or repealed by the Council except by another ordinance.

Budget and Budgetary Accounting

The budgets are on a basis consistent with GAAP (generally accepted accounting practices, see GLOSSARY OF TERMS) except that encum-

brances are treated as budgeted expenditures in the year the commitments are made.

Formal budgetary integration is employed (i.e., annual operating budgets are legally adopted) for the general fund and special revenue funds (except the farmers home administration loan and revolving funds). Effective budgetary control for debt service, trust and agency, and revolving funds is achieved through bond indentures, contractual provisions and legislation. Formal budgetary integration is not employed for capital projects because effective budgetary control is achieved through contractual provisions and project oversight. Flexible budgeting (i.e., the relationship of costs to revenues) is employed for enterprise funds.

The Mayor is authorized to transfer appropriations between activities within a department. To transfer appropriations between departments, the legal level of budgeting, amendment must be made to the enacted budget ordinance. Amendments to the enacted budget ordinance may be proposed only by the Mayor.

Glossary of Terms

Administration — The Executive branch of the City and County of Honolulu headed by an elected Mayor.

Activity — The smallest unit of budgetary accountability and control that encompasses specific and distinguishable lines of work performed by an organizational unit to accomplish a function for which the City is responsible.

Agency — Any department, office, board, commission or other governmental unit of the City.

Allotment — An agency's plan of estimated expenditures, revenues, cash disbursements, and cash receipts for each quarter of the fiscal year.

Appropriation — Authorization granted by the City Council to make expenditures and incur obligations for purposes specified in the appropriation ordinance.

Assessed Valuation — The value of real estate or other property used as a basis for levying real property taxes.

Authorized Positions — The maximum number of positions approved in the adopted operating budget.

Bond — A written instrument to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution or ordinance. The most common types of bonds are general obligation and revenue bonds that are most frequently used for construction of large capital projects such as buildings, streets and sewers.

Bond Funds — Monies derived from the issuance of bonds used to finance authorized capital expenditures.

Budget (Proposed and Adopted) — The Mayor submits to the City Council a proposed budget reflecting the expenditure and revenue level for the coming fiscal year. When the Mayor and City Council have formally endorsed the expenditure and revenue level, the proposed budget becomes the adopted budget, appropriating funds and establishing legal expenditure limits.

Budget Issue — Items that require special management attention, including, but not limited to, proposed new programs or projects, expansion of current services, items to be delineated as an issue such as new equipment, or drastically increased costs for continuation of programs or items as they currently exist.

Budget Message — A document included with the budget through which the Mayor provides the City Council and the public with a general summary of the most important budget issues, changes from recent fiscal years, and recommendations regarding the financial policy for the coming fiscal year(s).

Budget Ordinance — The official enactment by the City Council creating an adopted budget to establish legal authority for City officials to expend and obligate resources.

CAFR — The Comprehensive Annual Financial Report which is an audited and printed copy of the City's financial statement at the end of each fiscal year.

Capital Budget — A plan for capital expenditures to be incurred during the budget year (see “fiscal year”) from funds appropriated for projects scheduled in the capital program for the first year thereof.

Capital Improvement Program (CIP) — A plan for capital expenditures to be incurred each year over a fixed period of years, specifying the full resources estimated to be available to finance the projected expenditures.

Carry-over — See Fund Balance, Unreserved.

Character of Expenditure — A classification identifying the purpose of the expenditures. The operating budget classifies expenditures as salaries, current expenses, and equipment.

City — Refers to the City and County of Honolulu.

City Council — The Legislative branch of the City consisting of nine councilmembers, each elected from one of Oahu's nine separate geographic districts; for a term of two or four years.

Contingency — Funds reserved to cover unforeseen expenditures that occur during the fiscal year.

Collective Bargaining Unit — An organized group of employees represented by a labor union for the purpose of collective decision making with public employers.

Contingency — A budgetary reserve set aside for unforeseen or large, shared expenditures that require flexibility in its allotment.

Cost Elements — See "Character of Expenditure."

Current Expenses — A Character of Expenditure. Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not classified as capitalized assets.

Current Services — The amount of budgetary resources needed to provide the existing level of services based on the current workload.

Debt Service — The principal and interest payments on an obligation resulting from the issuance of bonds and notes.

Employees' Retirement System (ERS), State of Hawaii — A statewide entity that provides retirement allowances and other benefits to State and County government employees.

Employer-Union Trust Fund (EUTF), Hawaii — A statewide entity that provides health and other benefit plans to State and County government employees and retirees.

Encumbrance — Commitments to incur obligations in the form of purchase orders, contracts, or other commitments that are chargeable to an appropriation and for which part of the appropriation is reserved. They cease to be encumbrances when expended.

Enterprise Fund — A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business (a) where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Funds included are sewer fund, solid waste special fund, housing development special fund and bus transportation fund. User fees are established and revised to ensure that revenues are adequate to meet all necessary expenditures.

Equipment — A Character of Expenditure. Expenditures to acquire new or replacement assets that are less than $5,000 with a useful life of more than five years or more than $5,000 with a useful life of less than five years.

Expenditures — Cost of goods delivered or services rendered, whether paid or unpaid, including expenses and capital outlays. Expenditures are distinguished from encumbrances in that expenditures relate to goods delivered or services rendered, whereas encumbrances represent commitments or obligations for goods to be delivered or services to be rendered in the future and for which no actual liability has yet been incurred.

Federal Aid — Funds received from the Federal Government.

FICA — Federal Insurance Contributions Act, a payroll expenditure representing social security tax.

Fiscal Year — The fiscal year of the City begins on the first day of July and ends on the last day of June of the succeeding year. (Appropriations in the capital budget ordinance are valid for the fiscal year for which they are made and continue for 12 months thereafter.)

Fringe Benefits — Payments made by the City to cover social security, retirement, health insurance, workers' compensation, and other benefits for its employees and retirees.

Full-Time Equivalent Position — A number representing a part-time position converted to the decimal equivalent of a full-time position. Most full-time employees (1.00 FTE) are paid for 2,080 hours in a year . A position budgeted to work half-time for a full year, or full-time for only six months, is 0.50 FTE.

Fund — An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with regulations, restrictions or limitations.

Fund Balance, Unreserved — Actual or estimated unreserved fund balance carried over from the prior fiscal year and available for appropriation. The estimated fund balance together with the estimated revenues and inter-fund transfers for the upcoming year determine the maximum amount available for appropriation in the proposed year's budget.

General Fund — The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. General Fund revenues include all General Fund resources, excluding non-revenue receipts and unreserved fund balance.

General Obligation Bonds — Bonds for which the full faith and credit of the City are pledged for the payment of debt service.

Generally Accepted Accounting Principles (GAAP) — GAAP are the uniform minimum standards of and guidelines to financial accounting and reporting. GAAP provide a standard by which to measure financial presentations.

Goal — A broad statement of a desired end result.

Grant — A funding source that includes State, Federal and private subsidies received in aid of a public undertaking.

Honolulu, City and County — The consolidated city-county was incorporated in 1907 and consists of the entire island of Oahu. Honolulu is the 10th largest City in the United States and has a population of over 900,000. The City and County of Honolulu consists of 22 agencies and departments.

Inter-Fund Transfer — Legally authorized transfer from a fund receiving revenues to a fund through which the resources are to be expended.

Lapse — The automatic termination of the authority to expend money or incur obligations granted earlier by an appropriation. Except for continuing or indefinite appropriations, an appropriation is made for a certain period of time. At the end of that period, any unexpended or unencumbered balance thereof lapses unless otherwise provided by law.

Line-item — See “Object Code”.

Means of Financing — The source of funds from which appropriations are made.

Modified Accrual Basis of Accounting — Under this system of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred except for inventories, prepaid insurance, certain employee benefits, and principal and interest.

Multi-Year Financial Outlook — A six-year forecast of expenditures and revenues of both the operating and capital budgets.

Object Code — A numeric code that is used to categorize the expense or revenue type of a transaction.

O'ahu — Known as “The Gathering Place”, O'ahu is the third largest of the Hawaiian Islands and most populous island in the State of Hawaii. The state capital Honolulu is located on the southeast coast. In the greatest dimension, the island is 44 miles long and 30 miles across.

Objective — A statement of the end result, product, or condition desired, for the accomplishment of which a course of action is to be taken.

Operating Budget — A financial plan for the operation of government and the provision of services for the fiscal year. Excluded from the operating budget are funds appropriated in the capital budget.

Operating Costs — The recurring costs of operating, supporting and maintaining authorized programs, including costs for salaries, employee fringe benefits, current expenses (supplies and materials) and equipment (including motor vehicles).

Operating Funds — Resources derived from recurring revenue sources that are used to finance ongoing operating expenditures and pay-as-you-go capital projects and are reflected in the appropriation ordinances.

Ordinance — A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

Other Post-Employment Benefits (OPEB) — The Governmental Accounting Standards Board adopted Statements 43 and 45 which require state and local governments to account for the value of liabilities accrued over an employee's working lifetime and for the values of those benefits to be reported annually on the CAFR. OPEB includes medical, prescription drug, dental, vision and life insurance benefits.

Positions — The full-time equivalent of salaried personnel. Positions are categorized as Permanent, Temporary, or Contract.

Program — A group of related activities performed by one or more organizational units for the purpose of accomplishing a specific function of the City.

Program Measures — The numerical means (such as the number of persons serviced by a program) of expressing the magnitude of a program or the degree to which the program's objective is attained.

Provisional Accounts — An amount that is budgeted centrally that allows for flexibility in expenditure when an allocation by department is indeterminable.

Proviso — A condition, stipulation, or limitation inserted in a budget ordinance.

Real Property — All land and the improvements upon it including buildings, other structures, fences and any fixtures attached to them that cannot be removed without substantial damage to such land and improvements.

Real Property, Net Taxable Valuation — The fair market value of property less exemptions provided by ordinances.

Real Property Tax Rate — A value, which when used to multiply the net taxable real property valuation, yields real property tax revenues for the City. The tax rate for Honolulu is expressed as dollars per $1,000 of property value and is set by the City Council by adoption of a resolution.

Reserve — An account used to earmark a portion of the fund balance as legally segregated for a specific use.

Resolution — A special order of the City Council that requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.

Resources — Amount available for appropriation including estimated revenues, inter-fund transfers and unreserved fund balances.

Revenue Bonds — A debt instrument whereby the debt service is payable solely from the revenues generated by the operations of the facilities being financed by the bonds or by other non-tax sources.

Revolving Fund — A fund used to finance certain goods and services provided by City agencies on a self-supporting basis. It is used to pay for the cost of goods and services and is replenished through charges made for those goods or services or through transfers from other accounts or funds.

Salaries — A Character of Expenditure. The amount budgeted or paid to City employees. The amounts may include regular pay, overtime and other premium pays as required by statute and collective bargaining agreements.

Special Revenue Funds — Resources which are dedicated or set aside by law for a specified object or purpose, but excluding the general fund, enterprise funds and revolving and trust funds.

Special Assessment — A charge made against certain properties to help pay for all or part of the cost of a specific capital improvement project. Also park land or a monetary assessment fee received from new developments.

Subsidized Funds — Funds that have dedicated sources that is to be used for specific purposes or functions, but are not able to cover all operating expenses with only their dedicated sources of revenue. Subsidies from other funds such as the General Fund is required.

Supplemental Budget — An amendment to the original budget ordinance.

Tax Exempt Commercial Paper (TECP) — A short-term promissory note supported by a bank line or letter of credit used as bridge financing for bond financed projects.

Tax Revenues — The amounts collected from compulsory charges, in the form of taxes, levied by the City for the purpose of financing services performed for the public benefit. Sources of City tax revenues are the real property tax, fuel tax, vehicle weight tax, public service company tax, public utility franchise tax and excise surcharge tax-transit.

Transient Accommodations Tax (TAT) — Also known as the “hotel room tax”. The TAT is 9.25% of transient accommodation gross proceeds received as compensation for the furnishing of public improvements and services. Two percent goes to the State of Hawaii and of the remaining 7.25%, the State distributes 44.8%, or up to $93 million, to the counties, with the City receiving 44.1% of the Counties' share.

Trust Fund — A fund used to account for assets held by the City as a trustee or agent for individuals, private organizations, other governmental units, and/or other funds and which was created or

established by a gift, grant, contribution, devise, or bequest that limits the use of the fund to designated objects or purposes.

Unreserved Fund Balance — See “Fund Balance, Unreserved”.

User Fees — Fees for a public service paid by the user of the service.

Valuation — See “Real Property, Net Taxable Valuation”.

Vacancy Cutback — An amount that is deducted from an agency's salary budget that is attributable to delays in hiring, employee turnover, or attrition.

This Page Intentionally Left Blank

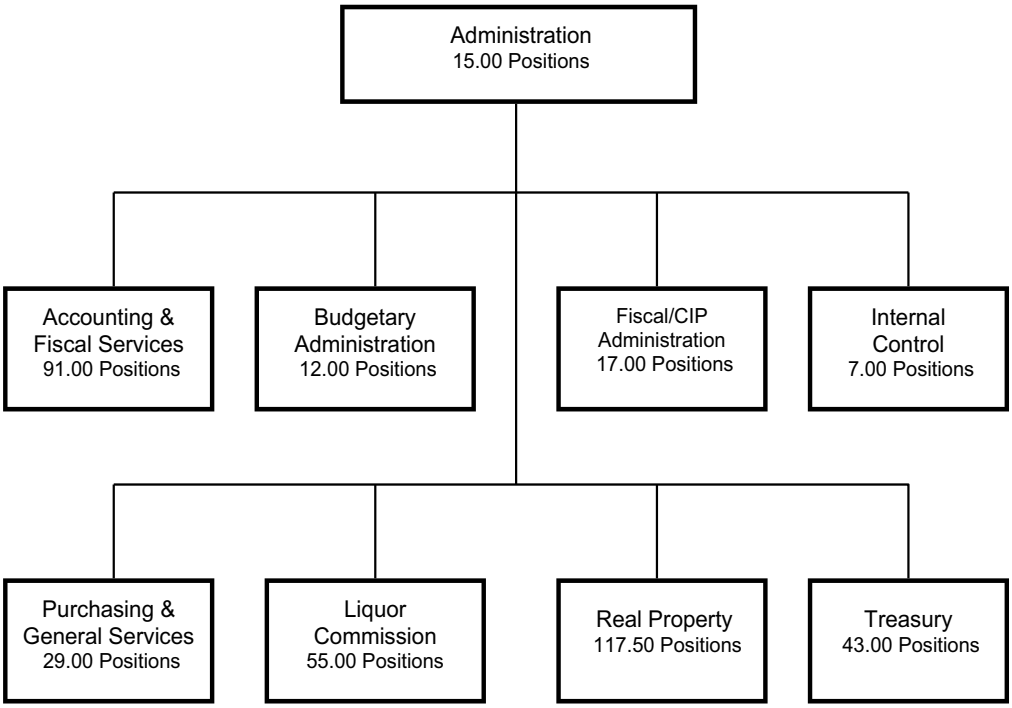
Departmental Budgets

This Page Intentionally Left Blank

Department of Budget and Fiscal Services

DEPARTMENT OF BUDGET AND FISCAL SERVICES (BFS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



Department of Budget and Fiscal Services

Responsibilities

The Department of Budget and Fiscal Services is the City's central financial agency. It is responsible for all aspects of the City's finances, including billing, collection, keeping accurate and complete account of receipts and disbursements, management of the City's treasury and funds, and preparation and maintenance of a perpetual inventory of all lands and equipment owned or controlled by the City.

It provides long-range financial planning, prepares and manages the City's operating and capital program and budget, provides information pertaining to the financial affairs of the City, reviews the manner in which public funds are received and expended, and reports to the Mayor on the integrity with which public funds are accounted for and on the financial responsibility of officers and employees administering public funds.

It provides an assessment of all real property in the City, sells real property upon which assessments are not paid within the period prescribed, and disposes of personal property not needed by any city agency, pursuant to policies established by the City Council. It also rents or leases city property (except property controlled by the Board of Water Supply), and awards concessions, pursuant to law and to policies established by the City Council. It purchases materials, supplies and equipment and contracts for services of independent contractors for all city agencies.

It prepares the City's payrolls and pension rolls and administers the City's Risk Management Program. It also administratively supports the Liquor Commission, three Boards of Review, the Board of Trustees of the Police Officers, Fire Fighters and Bandmembers Pension Fund, and the Pension Board of the City and County of Honolulu.

Mission Statement

To protect the financial well-being of the City & County of Honolulu.

Goals and Objectives

1. Promote good and accountable government.
2. Work collaboratively to meet the Mayor's goals.
3. Develop a strong and cohesive management team.
4. Approach problems from a broad, citywide perspective, and its impact on others.
5. Provide excellent service to internal and external customers.

Budget Initiatives and Highlights

The Department of Budget and Fiscal Services proposed fiscal year 2014 operating budget is $ 23,496,233 which reflects a 14.5 percent increase from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. Also contributing to the increase in salaries and current expense is the inclusion of federal funding for the Federal Grants Branch in the Fiscal/CIP Administration activity to administer the Community Development Block Grant (CDBG) Program. Funding for administration of the CDBG program was moved to the Department of Community Services in the fiscal year 2013 budget ordinance and is being transferred back to the Department of Budget and Fiscal Services in the fiscal year 2014 budget to provide required oversight as outlined by the Federal Department of Housing and Urban Development. The equipment budget includes $250,000 in funding for the Liquor Commission to finalize the development and implementation of a new computerized liquor licensing software system to replace the current Liquor Commission Information System.

Budget issues include salary funding for five new Procurement and Specifications Specialist positions for the Purchasing Division to handle wastewater related procurements. Budget issues also include funding in Accounting and Fiscal Services, Purchasing and Budgetary Administration for backfill costs relating to the City's Enterprise Resource Planning (ERP) system upgrade.

Performance Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Real Property Taxes Collected to Total Amount Billed	%	98.0%	98.0%	98.0%
Improvement District Assessments Collected to Total Amount Billed	%	91.0%	91.0%	91.0%
Refuse Services Charges Collected to Total Amount Billed	%	87.0%	85.0%	85.0%
Delinquent Receivables Collected	%	82.8%	83.0%	83.0%
Average Rate of Return on City-Controlled Funds	%	0.14%	0.10%	0.10%

Fiscal Sustainability

	Target Year
Goal : Advance Departmental Self-Sustainability	
Initiative 1: Improve functionality of Real Property Assessment website:	
(a) Create cloud server access for centralized government leases with all counties.	FY2015
Initiative 2: Improve Real Property Assessment Process:	
(a) Implement digital processing of appeals by Board of Review to streamline process and improve productivity.	FY2014
(b) Convert existing building cost factor program to a National Cost Service for building cost factors.	FY2014
(c) Create Assessment streamlining and efficiencies by integration of GIS and IAS databases.	FY2014

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	372.00	372.00	372.00	5.00	377.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	16.10	13.50	12.50	0.00	12.50
Total	**389.10**	**386.50**	**385.50**	**5.00**	**390.50**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 880,800	$ 789,167	$ 945,735	$ 0	$ 945,735
Accounting and Fiscal Services	3,706,516	4,153,439	4,643,504	175,000	4,818,504
Internal Control	431,203	413,320	527,344	0	527,344
Purchasing and General Services	1,459,245	1,610,091	1,657,359	252,388	1,909,747
Treasury	2,185,592	2,549,560	2,675,336	0	2,675,336
Real Property	5,214,742	5,839,200	6,222,534	0	6,222,534
Liquor Commission	2,320,902	3,754,846	4,002,638	0	4,002,638
Budgetary Administration	836,322	849,430	893,152	25,000	918,152
Fiscal/CIP Administration	616,353	568,295	1,476,243	0	1,476,243
Total	**$ 17,651,675**	**$ 20,527,348**	**$ 23,043,845**	**$ 452,388**	**$ 23,496,233**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 15,220,566	$ 16,548,401	$ 18,734,286	$ 452,388	$ 19,186,674
Current Expenses	2,431,109	3,478,947	4,059,559	0	4,059,559
Equipment	0	500,000	250,000	0	250,000
Total	**$ 17,651,675**	**$ 20,527,348**	**$ 23,043,845**	**$ 452,388**	**$ 23,496,233**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 14,594,302	$ 15,766,575	$ 17,076,790	$ 452,388	$ 17,529,178
Sewer Fund	179,874	207,959	216,378	0	216,378
Liquor Commission Fund	2,320,902	3,754,846	4,002,638	0	4,002,638
Refuse Genl Operating Acct -SWSF	94,330	97,340	102,176	0	102,176
Community Development Fund	180,430	114,264	1,000,567	0	1,000,567
Special Events Fund	114,448	42,917	44,512	0	44,512
Federal Grants Fund	63,346	387,713	464,457	0	464,457
Housing & Comm Dev Sec 8 Fund	104,043	155,734	136,327	0	136,327
Total	**$ 17,651,675**	**$ 20,527,348**	**$ 23,043,845**	**$ 452,388**	**$ 23,496,233**

Administration

Program Description

The Administration program provides department-wide leadership and coordination of department activities. It also is responsible for citywide insurance and self-insurance programs; establishment and monitoring of insurance requirements for all city contracts; administration and coordination of claims adjusting services; and assistance to city departments in developing appropriate loss control programs and procedures. This program is also responsible for the administration of the Premium Conversion and Deferred Compensation Plans.

Program Highlights

The Administration program budget of $945,735 reflects an increase of 19.8 percent from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The salary budget also provides additional funding to fill vacant positions and reflects the elimination of two contract positions. The budgeted increase in current expense is primarily due to the funding of the biennial Other Post Employment Benefits (OPEB) actuarial valuation study that is required by generally accepted accounting principles. Funding for OPEB is provided every other year and was previously funded in fiscal year 2012.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.60	2.00	0.00	0.00	0.00
Total	**15.60**	**15.00**	**13.00**	**0.00**	**13.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 820,596	$ 736,620	$ 871,188	$ 0	$ 871,188
Current Expenses	60,204	52,547	74,547	0	74,547
Equipment	0	0	0	0	0
Total	**$ 880,800**	**$ 789,167**	**$ 945,735**	**$ 0**	**$ 945,735**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 880,800	$ 789,167	$ 945,735	$ 0	$ 945,735
Total	**$ 880,800**	**$ 789,167**	**$ 945,735**	**$ 0**	**$ 945,735**

Accounting and Fiscal Services

Program Description

The Accounting & Fiscal Services program is responsible for accounting of city funds and reviewing the manner in which public funds are received and expended. To accomplish these responsibilities, it prepares financial statements, administers the central preparation of payroll, and ensures that expenditures are in accordance with the City's budget ordinances, federal grant requirements, and allotment schedules.

Program Highlights

The Accounting and Fiscal Services program budget of $4,818,504 reflects a 16.0 percent increase from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Budget issues include $175,000 in salary funding for backfill costs relating to the ERP system upgrade.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Payroll-Wage payments processed	#	233,000	234,000	235,000
Non-Payroll payment documents processed	#	60,000	61,000	62,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	86.00	86.00	86.00	0.00	86.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	5.00	4.00	4.00	0.00	4.00
Total	**92.00**	**91.00**	**91.00**	**0.00**	**91.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 3,607,118	$ 3,957,264	$ 4,403,073	$ 175,000	$ 4,578,073
Current Expenses	99,398	196,175	240,431	0	240,431
Equipment	0	0	0	0	0
Total	**$ 3,706,516**	**$ 4,153,439**	**$ 4,643,504**	**$ 175,000**	**$ 4,818,504**

Department of Budget and Fiscal Services

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 3,095,911	$ 3,223,937	$ 3,635,940	$ 175,000	$ 3,810,940
Sewer Fund	179,874	207,959	216,378	0	216,378
Refuse Genl Operating Acct -SWSF	92,317	92,340	97,176	0	97,176
Community Development Fund	131,257	114,264	180,563	0	180,563
Special Events Fund	114,448	42,917	44,512	0	44,512
Federal Grants Fund	0	336,288	352,608	0	352,608
Housing & Comm Dev Sec 8 Fund	92,709	135,734	116,327	0	116,327
Total	**$ 3,706,516**	**$ 4,153,439**	**$ 4,643,504**	**$ 175,000**	**$ 4,818,504**

Internal Control

Program Description

The Internal Control program is responsible for objectively examining and evaluating the financial activities of the City. This activity audits, reviews, monitors and evaluates the controls and processes for recording financial transactions and safeguarding city assets and recommends efficiency improvements to management. The function strives to adhere to the Standards for the Professional Practice of Internal Auditing.

Program Highlights

The Internal Control program budget of $527,344 reflects a 27.6 percent increase from the current fiscal year. The increase in salaries is primarily attributable to the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Audits, reviews, evaluations, and analyses	#	35	40	40

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	7.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**7.00**	**7.00**	**7.00**	**0.00**	**7.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 371,482	$ 349,884	$ 454,044	$ 0	$ 454,044
Current Expenses	59,721	63,436	73,300	0	73,300
Equipment	0	0	0	0	0
Total	**$ 431,203**	**$ 413,320**	**$ 527,344**	**$ 0**	**$ 527,344**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 431,203	$ 413,320	$ 527,344	$ 0	$ 527,344
Total	**$ 431,203**	**$ 413,320**	**$ 527,344**	**$ 0**	**$ 527,344**

Purchasing and General Services

Program Description

The Purchasing program is responsible for the centralized procurement of all materials, supplies, equipment, construction, and services, including consultant and professional services, for city departments and agencies; maintaining inventory of all city personal property; exchange, disposal, sale or transfer of surplus equipment and real property; and managing city-owned real property not utilized by other departments.

Program Highlights

The Purchasing program budget of $1,909,747 reflects an 18.6 percent increase from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013, the inclusion of vacant position funding and additional funding to fill vacant positions. The decrease in current expenses is primarily due to the elimination of a non-recurring cost budgeted in fiscal year 2013.

Budget issues include general funded salaries for five new permanent Procurement and Specifications Specialist positions to conduct and expedite wastewater related procurements due to Environmental Protection Agency (EPA) mandates. Currently, contract positions funded by the Department of Environmental Services are performing these duties.

Budget issues also include $100,000 in salary funding for backfill costs relating to the ERP system upgrade.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Purchase Orders Processed	#	9,233	9,695	10,179
Purchase Requisitions Processed	#	1,395	1,465	1,538
Personal and Consultant Contracts	#	260	273	287

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	29.00	29.00	29.00	5.00	34.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**29.00**	**29.00**	**29.00**	**5.00**	**34.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,429,458	$ 1,484,636	$ 1,576,904	$ 252,388	$ 1,829,292
Current Expenses	29,787	125,455	80,455	0	80,455
Equipment	0	0	0	0	0
Total	**$ 1,459,245**	**$ 1,610,091**	**$ 1,657,359**	**$ 252,388**	**$ 1,909,747**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,459,245	$ 1,610,091	$ 1,657,359	$ 252,388	$ 1,909,747
Total	**$ 1,459,245**	**$ 1,610,091**	**$ 1,657,359**	**$ 252,388**	**$ 1,909,747**

Treasury

Program Description

This program administers the treasury management program, general collections program, real property tax collection and tax relief programs, and special assessment programs.

Program Highlights

The Treasury program budget of $2,675,336 reflects an increase of 4.9 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Delinquent Real Property Tax Accounts	#	7,278	8,000	8,000
Delinquent Real Property Tax Amounts	$ Million	12.65	13.00	13.00
Delinquent Real Property Tax to Tax Levy	%	1.56	2.00	2.00
Delinquent Improvement District Assessment	%	0.91	1.00	1.00
Delinquent Refuse Receivables	%	9.24	9.25	9.25
Delinquent Sewer Receivables	%	6.73	6.75	6.75
ADMINISTRATION:				
Sale of Bonds:				
General Obligation	#	1	1	1
Others	#	1	1	1
CASH AND DEBT MANAGEMENT:				
Agency Deposits	#	9,121	9,200	9,200
Checks Issued	#	84,136	84,000	84,000
Checks Cleared	#	83,076	83,000	83,000
Dishonored Checks Returned by Banks	#	3,411	3,400	3,400
ACCOUNTS RECEIVABLE:				
Billings:				
Real Property Tax Billings	#	543,203	545,000	545,000
Refuse Service Charge	#	9,154	9,200	9,200
Sewer Service Charges*	#	5,648	5,648	5,648
Other Charges		1,581	1,600	1,600
Waikiki Business Improvement District	#	5,307	5,300	5,300
Fort Street Mall Business Improvement District	#	96	96	96

*Some Sewer charges now billed by Board of Water Supply for Department of Environmental Services.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	43.00	43.00	43.00	0.00	43.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**43.00**	**43.00**	**43.00**	**0.00**	**43.00**

Department of Budget and Fiscal Services

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,554,358	$ 1,659,860	$ 1,760,136	$ 0	$ 1,760,136
Current Expenses	631,234	889,700	915,200	0	915,200
Equipment	0	0	0	0	0
Total	**$ 2,185,592**	**$ 2,549,560**	**$ 2,675,336**	**$ 0**	**$ 2,675,336**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 2,172,245	$ 2,524,560	$ 2,650,336	$ 0	$ 2,650,336
Refuse Genl Operating Acct -SWSF	2,013	5,000	5,000	0	5,000
Housing & Comm Dev Sec 8 Fund	11,334	20,000	20,000	0	20,000
Total	**$ 2,185,592**	**$ 2,549,560**	**$ 2,675,336**	**$ 0**	**$ 2,675,336**

Real Property

Program Description

The Real Property program annually identifies, evaluates and assesses all real property within the City and County of Honolulu.

Program Highlights

The Real Property program budget of $ 6,222,534 reflects a 6.6 percent increase from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in current expenses is primarily attributed to additional funding for conversion of building cost factors to National Cost Service and related consultant services.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Appeals Pending End of FY	#	2,907	2,000	1,000
Appeals Filed	#	1,264	2,500	2,000
Assessment Parcels	#	288,615	290,000	293,000
Building Inspections	#	6,782	6,500	7,000
Exemptions Processed	#	53,350	55,000	55,000
Counter Service	#	5,100	5,000	5000
Land Map Drafting (Parcels)	#	3,753	4,000	4,500
Total Documents:				
Parcels Affected	#	36,804	37,000	40,000
Abstracted	#	123,642	125,000	130,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	115.00	115.00	115.00	0.00	115.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.50	2.50	3.50	0.00	3.50
Total	**117.50**	**117.50**	**118.50**	**0.00**	**118.50**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 4,403,330	$ 4,944,346	$ 5,166,226	$ 0	$ 5,166,226
Current Expenses	811,412	894,854	1,056,308	0	1,056,308
Equipment	0	0	0	0	0
Total	**$ 5,214,742**	**$ 5,839,200**	**$ 6,222,534**	**$ 0**	**$ 6,222,534**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 5,214,742	$ 5,839,200	$ 6,222,534	$ 0	$ 6,222,534
Total	**$ 5,214,742**	**$ 5,839,200**	**$ 6,222,534**	**$ 0**	**$ 6,222,534**

Liquor Commission

Program Description

The Liquor Commission program controls, regulates, and supervises the manufacture, importation and sale of intoxicating liquor through inspections, enforcement, licensing, registration and education. Its mission is to promote the community's health, safety, and welfare by efficiently and fairly administering and enforcing Hawaii's liquor laws.

Program Highlights

The Liquor Commission program budget of $4,002,638 reflects an increase of 6.6 percent from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The salaries budget also provides additional funding to fill vacant positions. The current expense budget provides for the current level of services. The equipment budget includes $250,000 in funding to finalize the development and implementation of a new computerized liquor licensing software system to replace the current Liquor Commission Information System. The initial $500,000 for this initiative is included in the fiscal year 2013 budget.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Liquor Licenses	#	1,411	1,389	1,400
Violations	#	292	385	455

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	50.00	50.00	50.00	0.00	50.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	6.00	5.00	5.00	0.00	5.00
Total	**56.00**	**55.00**	**55.00**	**0.00**	**55.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,632,023	$ 2,019,516	$ 2,536,708	$ 0	$ 2,536,708
Current Expenses	688,879	1,235,330	1,215,930	0	1,215,930
Equipment	0	500,000	250,000	0	250,000
Total	**$ 2,320,902**	**$ 3,754,846**	**$ 4,002,638**	**$ 0**	**$ 4,002,638**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Liquor Commission Fund	$ 2,320,902	$ 3,754,846	$ 4,002,638	$ 0	$ 4,002,638
Total	**$ 2,320,902**	**$ 3,754,846**	**$ 4,002,638**	**$ 0**	**$ 4,002,638**

Budgetary Administration

Program Description

The Budgetary Administration program provides centralized budgetary services, which include the preparation and administration of the annual operating budget. It formulates and administers budgetary policies consistent with administration objectives. It also evaluates the effectiveness of individual program activities in achieving its goals and mandates and provides organizational and budgetary reviews of city programs and activities.

Program Highlights

The Budgetary Administration program budget of $918,152 reflects an 8.1 percent increase from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013.

Budget issues include $25,000 in salary funding for backfill costs relating to the ERP system upgrade.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Expenditure Schedules Reviewed and Processed	#	163	160	170
Organization Charts and Reorganization Proposals Reviewed and Processed	#	18	20	30
Executive Agency Communications Reviewed and Processed	#	736	700	750
City Council Communications, Resolutions and Ordinances Prepared and Processed	#	132	150	150
Executive Agency Requests Reviewed and Processed (includes position creation, position reallocation, independent services contract, personal services contract, unbudgeted equipment and fund transfer requests)	#	1,115	1,200	1,200

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	12.00	12.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**12.00**	**12.00**	**12.00**	**0.00**	**12.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 827,653	$ 834,730	$ 878,102	$ 25,000	$ 903,102
Current Expenses	8,669	14,700	15,050	0	15,050
Equipment	0	0	0	0	0
Total	**$ 836,322**	**$ 849,430**	**$ 893,152**	**$ 25,000**	**$ 918,152**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 836,322	$ 849,430	$ 893,152	$ 25,000	$ 918,152
Total	**$ 836,322**	**$ 849,430**	**$ 893,152**	**$ 25,000**	**$ 918,152**

Fiscal/CIP Administration

Program Description

The Fiscal/CIP Administration program is responsible for: 1) overseeing citywide financial planning and analysis, with a focus on revenues, debt and provisional costs; 2) formulation, review, preparation and implementation of the annual Capital Program and Budget; and 3) administering the U.S. Department of Housing and Urban Development's Community Development Block Grant, HOME Investment Partnerships, Emergency Solutions Grant and Housing Opportunities for Persons with AIDS programs to ensure proper program management, timely completion of projects and continued compliance with program mandates.

Program Highlights

The Fiscal/CIP Administration program budget of $1,476,243 reflects an increase of 159.8 percent from the current fiscal year. The increase in salaries and current expense over the current fiscal year is primarily due to the inclusion of federal funding for the Federal Grants Branch to administer the Community Development Block Grant (CDBG) Program. Funding for administration of the CDBG program was moved to the Department of Community Services in the fiscal year 2013 budget. The funding level for fiscal year 2014 reflects the same level of services as in prior years, but moves the funding back to the Federal Grants Unit in the Fiscal/CIP Administration division.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Independent Services Contracts Reviewed and Processed	#	457	480	480
Appropriation and Allotment Vouchers Reviewed and Processed	#	506	510	510
Applications for HUD Funds Processed – Project Proposals	#	60	60	70
Audit of Sub-recipients	#	62	62	60
Sub-recipient Agreements Reviewed and Processed	#	133	133	160

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	17.00	17.00	17.00	0.00	17.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**17.00**	**17.00**	**17.00**	**0.00**	**17.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 574,548	$ 561,545	$ 1,087,905	$ 0	$ 1,087,905
Current Expenses	41,805	6,750	388,338	0	388,338
Equipment	0	0	0	0	0
Total	**$ 616,353**	**$ 568,295**	**$ 1,476,243**	**$ 0**	**$ 1,476,243**

SOURCE OF FUNDS

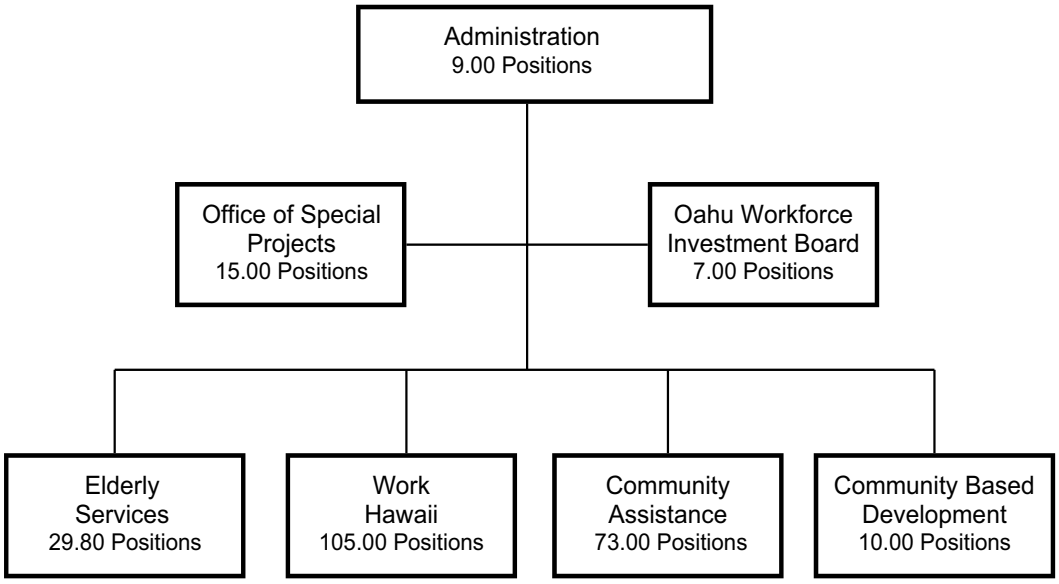
	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 503,834	$ 516,870	$ 544,390	$ 0	$ 544,390
Community Development Fund	49,173	0	820,004	0	820,004
Federal Grants Fund	63,346	51,425	111,849	0	111,849
Total	**$ 616,353**	**$ 568,295**	**$ 1,476,243**	**$ 0**	**$ 1,476,243**

This Page Intentionally Left Blank

Department of Community Services

DEPARTMENT OF COMMUNITY SERVICES (DCS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



Department of Community Services

Responsibilities

The Department of Community Services (DCS) administers programs to meet human service, workforce and housing needs of economically challenged individuals and families with special needs in the City and County of Honolulu. The department also facilitates community and economic development for economically challenged neighborhoods and communities.

Goals and Objectives

To aggressively seek federal, state, and other grant resources that can be leveraged to maximize human services for those with the greatest needs or challenges.

To serve as an advocate for resource development and support to organizations serving those in greatest need within our communities.

To promote individual self-sufficiency and an improved quality of life for people with physical, mental and economic challenges.

Budget Initiatives and Highlights

The Department of Community Services receives approximately 97 percent of its operating budget from federal or state agencies. These funds provide rental assistance to low income households; emergency and transitional shelter to people experiencing homelessness or with special needs; community based services for seniors that support independent living, job training and referral services; services for challenged youth that facilitate the earning of a living wage; community based economic development and neighborhood revitalization programs; and support to a variety of community based nonprofit organizations serving economically challenged individuals or communities.

The department's proposed budget of $93,177,134 reflects an 10.8 percent increase from the current fiscal year due to an increase of $5,544,851 in Grant in Aid funding in the Office of Special Projects and $5,000,000 in anticipated proceeds from the sale of affordable housing units in the Community Assistance Division. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each Department of Community Services program to allow for the full salary cost to be reflected in each respective program.

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	144.00	144.00	144.00	0.00	144.00
Temporary FTE	102.80	102.80	102.80	0.00	102.80
Contract FTE	12.00	2.00	2.00	0.00	2.00
Total	**258.80**	**248.80**	**248.80**	**0.00**	**248.80**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 759,730	$ 752,008	$ 806,351	$ 0	$ 806,351
Office of Special Projects	5,128,415	3,288,053	584,487	5,544,851	6,129,338
Oahu Workforce Investment Board	105,251	214,232	258,908	0	258,908
Elderly Services	11,371,598	8,238,469	9,742,460	0	9,742,460
WorkHawaii	6,963,175	11,393,855	12,085,201	0	12,085,201
Community Assistance	49,723,034	52,673,596	51,768,880	5,000,000	56,768,880
Community Based Development	6,428,732	7,532,254	7,385,996	0	7,385,996
Total	**$ 80,479,935**	**$ 84,092,467**	**$ 82,632,283**	**$ 10,544,851**	**$ 93,177,134**

Department of Community Services

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 8,446,037	$ 10,750,028	$ 10,581,385	$ 321,011	$ 10,902,396
Current Expenses	72,016,909	73,288,439	71,993,898	10,223,840	82,217,738
Equipment	16,989	54,000	57,000	0	57,000
Total	**$ 80,479,935**	**$ 84,092,467**	**$ 82,632,283**	**$ 10,544,851**	**$ 93,177,134**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 3,756,307	$ 6,475,520	$ 2,932,240	$ 0	$ 2,932,240
Rental Assistance Fund	164,174	233,000	233,000	5,000,000	5,233,000
Grants in Aid Fund	0	0	0	5,544,851	5,544,851
Community Development Fund	1,460,581	1,496,807	1,332,036	0	1,332,036
Special Projects Fund	8,983,797	4,341,230	6,113,675	0	6,113,675
Federal Grants Fund	17,656,921	20,712,415	21,772,693	0	21,772,693
Housing & Comm Dev Rehab Fund	3,268,022	3,205,000	3,205,000	0	3,205,000
Housing & Comm Dev Sec 8 Fund	45,171,682	47,612,928	47,028,072	0	47,028,072
Leasehold Conversion Fund	18,451	15,567	15,567	0	15,567
Total	**$ 80,479,935**	**$ 84,092,467**	**$ 82,632,283**	**$ 10,544,851**	**$ 93,177,134**

Administration

Program Description

The Administration program provides department-wide leadership and policy guidance and oversight to enhance the performance of all departmental activities. This includes both program and project development and direction, plans of action to achieve sound community development and administrative support to the entire department. The Department comprises the following divisions: Community Assistance Division, Community Based Development Division, Elderly Affairs Division, WorkHawaii Division, Office of Special Projects, and Oahu Workforce Investment Board.

Program Highlights

The Administration program budget of $806,351 reflects a 7.2 percent increase over the current fiscal year.

Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**9.00**	**9.00**	**9.00**	**0.00**	**9.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 476,214	$ 482,340	$ 540,588	$ 0	$ 540,588
Current Expenses	283,516	269,668	265,763	0	265,763
Equipment	0	0	0	0	0
Total	**$ 759,730**	**$ 752,008**	**$ 806,351**	**$ 0**	**$ 806,351**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 742,229	$ 752,008	$ 806,351	$ 0	$ 806,351
Special Projects Fund	17,501	0	0	0	0
Total	**$ 759,730**	**$ 752,008**	**$ 806,351**	**$ 0**	**$ 806,351**

Office of Special Projects

Program Description

The Office of Special Projects (OSP) serves as the department's liaison to the community for the development and implementation of human service, community revitalization and community based economic development initiatives for disadvantaged youth, adults, families and communities in the City and County of Honolulu.

In fiscal year 2014, the OSP Grants Unit will continue to develop and maintain partnerships between the City and community organizations, working together to identify key issues in the community and establishing strategies to address those issues. Given the lagging economy, the Grants Unit will more aggressively pursue federal, state and private grant opportunities to expand the City's capacity to enhance existing programs and services for our disadvantaged populations and communities. It will research and identify grants and other funds available to the department and community organizations and act as a resource to the community in development efforts with the City, to continue to address the needs of those target populations or communities that may be underserved or which face multiple barriers to achieve and sustain a better quality of life. In addition, OSP will strive for greater collaboration between private, State and amongst City agencies in order to maximize cost-effectiveness and enable a greater return on investment.

The Community Revitalization program assists community-based and private nonprofit organizations in the development of commercially viable, self-sustaining community development initiatives. These initiatives focus on revitalizing distressed communities and providing business start-up and entrepreneurial training to low- to moderate-income families. This section of OSP focuses on the creation of sustainable job opportunities through public-private commercial ventures capitalized through programs such as the Community Development Block Grant program of the U.S. Department of Housing and Urban Development, Economic Development Administration of the U.S. Department of Commerce, City Grants-In-Aid, and a State and County-wide effort intended to reduce the tax burden (General Excise Tax and state income tax credit) and unemployment insurance premiums through the Enterprise Zones (EZ) Partnership.

Program Highlights

In fiscal year 2014, the Office of Special Projects will continue to focus on expanding its programs and services through the administration and acquisition of additional federal grant and loan funds and through greater collaboration.

The Office of Special Projects fiscal year 2014 program budget of $6,129,338 reflects a 86.4 percent increase from the current fiscal year. The increase is the result of the inclusion of $5,544,851 in a new Grants in Aid Fund that will provide dedicated grant funding to be distributed to qualified non-profit agencies.

The budget also reflects the transfer of the Grants Management section consisting of 4 FTE to the Community Based Development Division.

Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Grant-in-Aid				
Number of Projects:	#	17	12	25
Number of Participants Served:	#	5,250	2,500	
Early Education and Care Services				
Number of Projects/Centers:	#	10	10	10
Number of Participants Served:	#	1,200	1,200	1,200
Community Revitalization				
Number of Programs:	#	6	6	4
Number of Participants Served:	#	1,500	1,500	1,000
Number of Jobs Created:	#	500	500	300

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	13.00	12.00	8.00	0.00	8.00
Temporary FTE	26.00	3.00	3.00	0.00	3.00
Contract FTE	7.00	0.00	0.00	0.00	0.00
Total	**46.00**	**15.00**	**11.00**	**0.00**	**11.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,334,181	$ 980,906	$ 421,032	$ 149,711	$ 570,743
Current Expenses	3,794,234	2,307,147	163,455	5,395,140	5,558,595
Equipment	0	0	0	0	0
Total	**$ 5,128,415**	**$ 3,288,053**	**$ 584,487**	**$ 5,544,851**	**$ 6,129,338**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,427,002	$ 2,370,337	$ 230,316	$ 0	$ 230,316
Grants in Aid Fund	0	0	0	5,544,851	5,544,851
Community Development Fund	827,704	902,149	338,604	0	338,604
Special Projects Fund	750,000	0	0	0	0
Federal Grants Fund	2,105,258	0	0	0	0
Leasehold Conversion Fund	18,451	15,567	15,567	0	15,567
Total	**$ 5,128,415**	**$ 3,288,053**	**$ 584,487**	**$ 5,544,851**	**$ 6,129,338**

Oahu Workforce Investment Board

Program Description

Mandated and funded by the federal Workforce Investment Act of 1998, the 32 member Oahu Workforce Investment Board (OWIB) membership is required to have people from the private, public, non-profit and organized labor sectors of the community. The Oahu Workforce Investment Board invests in human capital. It believes that a vibrant workforce plays an integral role in the well being of the local economy. In its support role to the local economy, the Board's policy focus is to collaborate with industry leaders and government to help Oahu's business grow, train and sustain a globally competitive workforce.

Per federal mandate, the Board performs the following functions: governance policies overseeing Oahu WorkLinks, monitoring performance of Oahu WorkLinks, strategic planning, marketing and networking of Oahu WorkLinks with the business community, On-the-Job Training Program outreach, Hire Our Heroes Veterans Outreach and Oahu's Youth Council.

OWIB works in partnership with the Mayor. The OWIB provides policy oversight to the one-stop, adult and youth operators funded by the Workforce Investment Act and delivered by the City's Oahu WorkLinks system and its One-Stop Centers around Oahu which provides services to over 2,000 businesses island-wide and helps over 20,000 job seekers annually.

Program Highlights

The proposed OWIB program budget of $258,908 reflects an increase of 20.9 percent over the FY2013 fiscal year.

Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	7.00	7.00	7.00	0.00	7.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**7.00**	**7.00**	**7.00**	**0.00**	**7.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 56,763	$ 114,120	$ 142,068	$ 0	$ 142,068
Current Expenses	48,488	100,112	116,840	0	116,840
Equipment	0	0	0	0	0
Total	**$ 105,251**	**$ 214,232**	**$ 258,908**	**$ 0**	**$ 258,908**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 8,602	$ 8,602	$ 0	$ 0	$ 0
Federal Grants Fund	96,649	205,630	258,908	0	258,908
Total	**$ 105,251**	**$ 214,232**	**$ 258,908**	**$ 0**	**$ 258,908**

Elderly Services

Program Description

The Elderly Affairs Division (EAD) is the Area Agency on Aging (AAA) for the City and County of Honolulu designated under the Older Americans Act of 1965. EAD plans, coordinates, advocates for and develops community based programs and services to meet the needs of the growing population of non-institutionalized elderly individuals and their family caregivers. EAD provides information and referral services and public outreach, working with Oahu's network of providers to ensure easy access and availability of services, and to ultimately prevent or delay institutionalization.

EAD contracts with private nonprofit organizations to provide a wide range of supportive and long-term care services that help elders remain at home, enhance their quality of life, and permit aging with dignity. Services include group dining and home-delivered meals, nutrition counseling and education, transportation and assisted transportation, escort services, case management, personal care, attendant care, adult day care, chore and homemaker services, friendly visits, telephone reassurance, housing assistance, legal assistance, advocacy, counseling, interpretation and translation, caregiver respite and supplemental services, caregiver support groups, adult and caregiver education, training, recreation, and health maintenance and promotion classes.

EAD continues efforts to embed the Chronic Disease Self-Management Program in the Aging Network; this evidence-based health maintenance program helps to reduce health care costs and improve the quality of life for older adults and those with disabilities.

Because Congress has designated all Administration on Aging programs as "Discretionary," EAD anticipates some cuts in its federal funding for FY2014. EAD has alerted contracted Service Providers that the agency may have to amend their contract budgets and outputs in the event of significant federal cuts.

Program Highlights

The Elderly Services program budget of $9,742,460 reflects an increase of 18.3 percent over the current fiscal year. The increase in current expense state grant funding is for Kupuna Care senior support services designed to allow senior citizens to remain in their homes as long as is practical.

Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Seniors Surveyed	#	14,792	21,195	23,500
Referrals Made	#	2,201	6,120	6,200
Telephone Inquiries	#	3,226	2,500	2,600
Information Contacts	#	22,652	33,135	34,000
Training Sessions Conducted	#	36	38	45
Additions to Handbook for Elderly	#	25	25	25
Publications Produced	#	10	10	10
Contracts Completed	#	30	30	30
Completion of Grants Management	#	100%	100%	100%
Public Awareness Activities	#	8	9	10
On Site Assessments	#	1	1	1
Seniors Recognized	#	79	80	80
Community Forums and Meetings	#	6	6	6

Department of Community Services

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	11.00	11.00	11.00	0.00	11.00
Temporary FTE	18.80	18.80	18.80	0.00	18.80
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**29.80**	**29.80**	**29.80**	**0.00**	**29.80**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 821,936	$ 1,057,092	$ 1,089,912	$ 0	$ 1,089,912
Current Expenses	10,549,662	7,181,377	8,652,548	0	8,652,548
Equipment	0	0	0	0	0
Total	**$ 11,371,598**	**$ 8,238,469**	**$ 9,742,460**	**$ 0**	**$ 9,742,460**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 668,319	$ 423,244	$ 464,350	$ 0	$ 464,350
Special Projects Fund	7,920,612	4,218,428	6,090,653	0	6,090,653
Federal Grants Fund	2,782,667	3,596,797	3,187,457	0	3,187,457
Total	**$ 11,371,598**	**$ 8,238,469**	**$ 9,742,460**	**$ 0**	**$ 9,742,460**

WorkHawaii

Program Description

WorkHawaii's mission is to develop a quality workforce for businesses. WorkHawaii provides potential employees with the requisite training and skills needed to perform their jobs and secure a living wage. WorkHawaii's programs for job seekers focus on customized industry training through a series of steps that include: individual assessment and employment planning, counseling, case management, pre-vocational services, job readiness, job search, and job retention workshops. In addition, job seekers are referred to basic education and occupational skills training and post-secondary certificate and associate degree programs in high demand occupations and emerging green industries. Services to employers include assistance with employee recruitment, screening and referring qualified job-seeking customers, on the job training, hosting of job fairs, and identification of programs and services for the benefit of businesses.

WorkHawaii is the lead agency serving as the administrator of the county's one-stop consortium. The consortium is made up of the following partners: WorkHawaii, Workforce Development Division of the State Department of Labor, and ALU LIKE. These island-wide partner agencies manage and provide services at four employment centers and two satellite centers, collectively referred to as Oahu WorkLinks. This system of community-based one-stop centers is the principal point of service delivery for WorkHawaii's programs. WorkHawaii's services target populations with barriers to employment that are under-represented in the workforce: public assistant recipients, people experiencing homelessness, individuals with disabilities and ex-offenders.

In addition, WorkHawaii's Youth Services consist of programs that serve youth and young adults up to age 24. The Juvenile Justice Center provides counseling services to first-time, minor law violators. The State Prevention Framework Grant implements a community-wide campaign to reduce underage drinking and services and training to prevent youth from using tobacco, alcohol and drugs. Other programs aim at improving education achievement and employment prospects for young people by engaging them in activities such as alternative secondary education, job readiness and vocational training, academic tutoring, work experience and community services, and adult mentoring.

Program funds come from the Workforce Investment Act (WIA) and other Department of Labor grants, as well as from First to Work, Family Self-Sufficiency, Vocational Rehabilitation, Department of Health, Community Development Block Grant, Tenant-Based Rental Assistance and other federal or state programs.

Program Highlights

The WorkHawaii program budget of $12,085,201 reflects an increase of 6.1 percent from the current fiscal year. This is the result of the programming of federal HOME funds for the Tenant Based Rental Assistance program and the ending of state training funds for Energy Sector Partnership Grants to WorkHawaii clients.

Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program.

Output Measures

DESCRIPTION	UNIT	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY2015 ESTIMATED
Participants served by:				
O`ahu WorkLinks one-stop center users	Individual	12,601	12,000	11,500
Workforce Investment Act Adult Trainees (DLIR)	Individual	193	150	120
Workforce Investment Act Dislocated Workers (DLIR)	Individual	391	250	200
Ho'ala Programs (DHS)	Individual	2,356	2,400	2,300
Family Self Sufficiency (HPHA)	Family	119	120	120
Rent To Work (RTW)	Family	75	85	85
Youth Services	Individual	3,348	3,400	3,400

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	34.00	35.00	35.00	0.00	35.00
Temporary FTE	45.00	68.00	68.00	0.00	68.00
Contract FTE	0.00	2.00	2.00	0.00	2.00
Total	**79.00**	**105.00**	**105.00**	**0.00**	**105.00**

Department of Community Services

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 2,785,004	$ 4,584,416	$ 4,697,725	$ 0	$ 4,697,725
Current Expenses	4,178,171	6,809,439	7,387,476	0	7,387,476
Equipment	0	0	0	0	0
Total	**$ 6,963,175**	**$ 11,393,855**	**$ 12,085,201**	**$ 0**	**$ 12,085,201**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 55,952	$ 355,951	$ 55,951	$ 0	$ 55,951
Special Projects Fund	59,216	23,022	23,022	0	23,022
Federal Grants Fund	6,848,007	11,014,882	12,006,228	0	12,006,228
Total	**$ 6,963,175**	**$ 11,393,855**	**$ 12,085,201**	**$ 0**	**$ 12,085,201**

Community Assistance

Program Description

The Community Assistance Division (CAD) is responsible for implementing programs that (1) provide rental assistance to lower income families; (2) preserve decent, safe and sanitary housing for low, moderate and gap-group income households; and (3) assist lower income families to achieve economic self-sufficiency and homeownership.

The federal Section 8 Rental Assistance Program provides rent subsidies to very low-income eligible families. CAD also implements (1) the Family Self-Sufficiency Program that promotes and encourages economic independence for its program participants; (2) the Mainstream Program for Persons with Disabilities which assists low income individuals with disabilities; (3) the Project Based Assisted Housing Conversion Program which assists individuals being displaced by previously subsidized low-income housing projects whose owners discontinue assistance; (4) the Section 8 Homeownership Option Program which provides Section 8 families with the opportunity to apply their rental subsidy toward mortgage payments for homeownership; and (5) the Section 8 Family Unification Program which assists families for whom lack of adequate housing is a primary factor for family separation, and to youth 18 to 21 who have left foster care at age 16 or older and lack adequate housing. The City Rental Assistance Program provides limited rent subsidies on behalf of eligible lower income families at city-assisted housing projects. Rehabilitation and Loan Programs provide (1) low interest home repair loans to income-qualified homeowners to bring units up to basic housing quality standards; (2) low interest down payment loans to income-qualified homebuyers; (3) low interest loans to income-qualified homeowners for the installation of solar water heating systems; (4) low interest repair loans to assist income-qualified homeowners adversely affected by a declared disaster.

Program Highlights:

The Community Assistance program budget of $56,768,880 reflects a 7.8 percent increase from the current fiscal year. Although a decline in Section 8 funding is anticipated, increased Rental Assistance funding of $5,000,000 has been programmed to reflect some of the proceeds of the proposed sale of City-owned affordable housing projects.

Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program.

Output Measures

DESCRIPTION:	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Rental Assistance:				
Housing Choice Vouchers	#	3,375	3,375	3,375
New Applications	#	0	500	0
Average Number On Wait List	#	2,000	550	550
Applications Processed	#	1,354	350	350
New Vouchers Issued	#	427	200	200
Inspections	#	7,212	7,200	7,200
Reexaminations/Placements	#	4,009	3,700	3,700
Interim Adjustments	#	1,700	1,500	1,500
Family Self-Sufficiency (FSS): Families Served	#	183	180	180
FSS: Contracts of Participation	#	146	140	140
FSS: Escrow Accounts	#	83	75	75
HOP: Families Being Served	#	20	10	10
FSS/HOP: New Homeowners (with/without Subsidy)	#	1	6	1
Loans:				
Rehabilitation Applications Distributed	#	259	275	275
Applications Received	#	63	75	75
Rehabilitation Loans Closed	#	15	27	27
Dollar Volume Closed	$	1,041,794	2,000,000	2,000,000
Site Inspections Conducted	#	176	352	352
Rehabilitation Work Started	#	12	27	27
Rehabilitation Work Completed	#	9	20	20
Down Payment Applications Received	#	1	18	18
Down Payment Loans Closed	#	1	18	18
Down Payment Dollar Volume Closed	$	34,500	750,000	750,000

Department of Community Services

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	71.00	71.00	71.00	0.00	71.00
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	3.00	0.00	0.00	0.00	0.00
Total	**76.00**	**73.00**	**73.00**	**0.00**	**73.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 2,589,010	$ 3,035,746	$ 2,930,736	$ 171,300	$ 3,102,036
Current Expenses	47,117,035	49,583,850	48,781,144	4,828,700	53,609,844
Equipment	16,989	54,000	57,000	0	57,000
Total	**$ 49,723,034**	**$ 52,673,596**	**$ 51,768,880**	**$ 5,000,000**	**$ 56,768,880**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 740,554	$ 553,938	$ 1,230,532	$ 0	$ 1,230,532
Rental Assistance Fund	164,174	233,000	233,000	5,000,000	5,233,000
Community Development Fund	238,822	218,950	72,276	0	72,276
Special Projects Fund	105,280	99,780	0	0	0
Federal Grants Fund	34,500	750,000	0	0	0
Housing & Comm Dev Rehab Fund	3,268,022	3,205,000	3,205,000	0	3,205,000
Housing & Comm Dev Sec 8 Fund	45,171,682	47,612,928	47,028,072	0	47,028,072
Total	**$ 49,723,034**	**$ 52,673,596**	**$ 51,768,880**	**$ 5,000,000**	**$ 56,768,880**

Community Based Development

Program Description

The Community Based Development Division (CBDD) addresses the shelter and service needs of the City's residents who have special needs using funding provided through the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG), HOME Investment Partnership Act, Emergency Shelter Grants (ESG), Housing Opportunities for Persons with AIDS (HOPWA), Homeless Prevention and Rapid Re-Housing (HPRP), and Continuum of Care (CoC) programs. This is accomplished through grants and loans to nonprofit agencies that, in turn, provide services and shelter to our special needs population, including persons experiencing homelessness, abused spouses, elderly and disabled, troubled youth, and persons with HIV/AIDS. Other functions of CBDD include administration of the City's Fair Housing Program and Limited English Proficiency plan, administration of housing and community development projects, and coordination of tenant outreach and revitalization activities pertaining to the City's Ewa Villages project. CBDD administers leases of 58 City-owned properties to nonprofit organizations providing shelter and services to low and moderate income and special needs individuals and families. CBDD provides Davis-Bacon labor standards support and monitoring for construction project undertaken with federal CDBG and HOME funds. CBDD assists in the development of affordable rental housing through nonprofit developers and the development of the City's affordable housing policy.

CBDD staff will continue to assist the remaining former plantation tenants in Ewa Villages to secure permanent housing. In the area of fair housing, the division will continue to promote public awareness of federal and state fair housing laws by producing educational materials and sponsoring public education workshops for both tenant advocacy as well as housing provider groups. Two enforcement agencies, HUD and the Hawaii Civil Rights Commission, also use the City's Fair Housing Officer to conduct required remedial fair housing training to fair housing respondents.

Program Highlights

The Community Based Development program budget of $ 7,385,996 reflects an overall decrease of 1.9 percent from the current fiscal year because of a decrease in grant-in aid funding handled by this division.

Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program. The budget also reflects the transfer of the Grants Management section consisting of 4 FTE from the Office of Special Projects.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Clients Served with Emergency Shelter Grant Program	Persons	2,827	2,700	2,500
Clients Served by Housing Opportunities for Persons with AIDS program	Persons	301	300	300
Clients Served by Continuum of Care Grant Programs	Persons	891	900	900
Fair Housing Inquiries	Persons	178	130	130
Public Educated at Fair Housing Workshops	Persons	220	200	200
City Affordable Housing & Special Needs Leases	Leases	58	58	70
Community Development Block Grant Awards	Number	15	8	8
HOME Investment Partnership Awards	Number	2	5	2
Other Grants Administered	Number	18	17	8

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	7.00	7.00	11.00	0.00	11.00
Temporary FTE	3.00	3.00	3.00	0.00	3.00
Contract FTE	2.00	0.00	0.00	0.00	0.00
Total	**12.00**	**10.00**	**14.00**	**0.00**	**14.00**

Department of Community Services

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 382,929	$ 495,408	$ 759,324	$ 0	$ 759,324
Current Expenses	6,045,803	7,036,846	6,626,672	0	6,626,672
Equipment	0	0	0	0	0
Total	**$ 6,428,732**	**$ 7,532,254**	**$ 7,385,996**	**$ 0**	**$ 7,385,996**

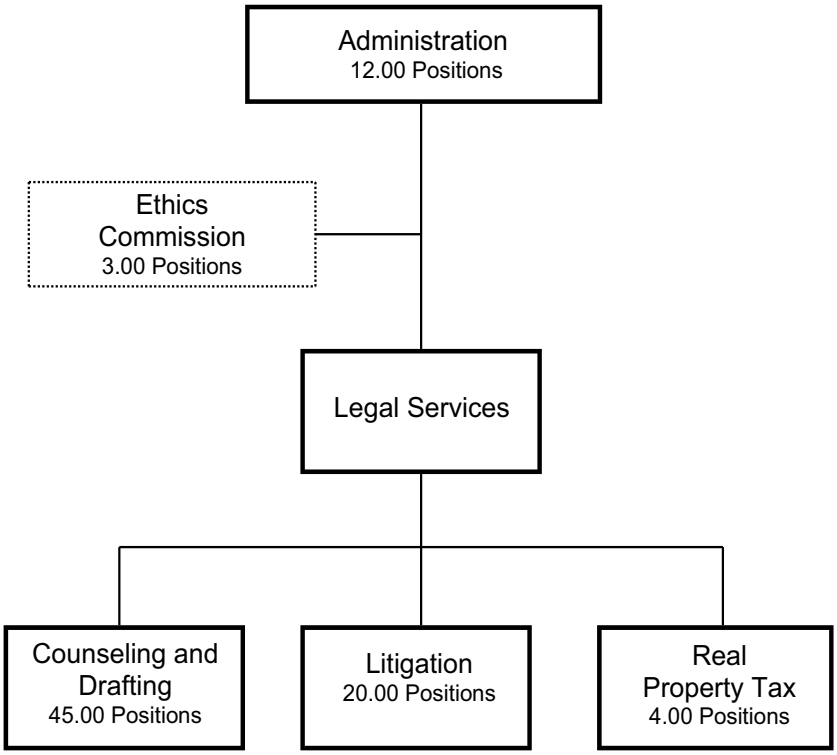
SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 113,649	$ 2,011,440	$ 144,740	$ 0	$ 144,740
Community Development Fund	394,055	375,708	921,156	0	921,156
Special Projects Fund	131,188	0	0	0	0
Federal Grants Fund	5,789,840	5,145,106	6,320,100	0	6,320,100
Total	**$ 6,428,732**	**$ 7,532,254**	**$ 7,385,996**	**$ 0**	**$ 7,385,996**

Corporation Counsel

DEPARTMENT OF THE CORPORATION COUNSEL (COR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



Corporation Counsel

Responsibilities

The Corporation Counsel (COR) serves as the chief legal advisor and legal representative for all city agencies, the City Council, and all officers and employees in matters relating to their official powers and duties. The department represents the City in all legal proceedings and performs all other legal services.

Mission Statement

To meet the diverse legal needs of its clients, by advising its clients proactively, and by effectively representing and litigating their interests, while maintaining the highest standards of professionalism and ethics.

Goals and Objectives

1. Work proactively with agencies and departments to reduce liability that may arise from day-to-day operations.
2. Deliver quality legal services in a responsive and efficient manner.
3. Establish and maintain solid attorney-client relationships.
4. Maximize the intake of real property tax revenues by vigorously defending assessments and expeditiously resolving tax appeals.

Budget Initiatives and Highlights

The department's proposed budget of $8,373,237 reflects a 1.4 percent increase over the current fiscal year. The net increase in salaries from the current fiscal year reflects the addition of 1 FTE Deputy Corporation Counsel position to provide additional assistance to the Board of Water Supply and 1 FTE Investigator II position for the Ethics Commission; and increases prescribed by the Salary Commission for COR attorneys with 10+ years of service. The cost of the additional Deputy Corporation Counsel position (including related fringe benefits) will be reimbursed to the City by the Board of Water Supply.

The net decrease in current expense is primarily due to a decrease in COR's Sewer Fund consultant services. Transit-related costs continue to be budgeted in the General Fund in fiscal year 2014 and will be fully reimbursed by Transit Fund monies from the Honolulu Authority for Rapid Transportation (HART).

The proposed funding will enable the department to continue to:

- Provide legal advice regarding diverse issues arising from the City's rail transit project, using the cross-divisional talents of a transit team of deputies with expertise in different areas of law.
- Assist other city departments with standardizing contract forms, and review procedures to help streamline the procurement process.
- Develop and expand a form bank of standardized forms and procedural guidelines for use by all deputies and staff to streamline handling of matters and cases.
- Work closely with the Departments of Environmental Services and Design and Construction to assist with wastewater environmental issues as the City embarks upon the implementation of the terms and schedule of capital improvements of the recently entered into consent decree.
- Continue to improve and expand the newly implemented case logging, timekeeping and case management system with contract management enhancements.
- Assist city departments with the development of policies and procedures regarding document management and construction change orders and other construction-related issues.
- Emphasize and provide professional development and training for Corporation Counsel deputies.
- Support city agencies and departments in their effort to consolidate collection procedures.

Corporation Counsel

Fiscal Sustainability

		Target Year
Goal 1:	Cost Containment	
Initiative 1:	Work with other city agencies and departments to reduce operational costs and potential liabilities.	FY 2014
Initiative 2:	Continue to reduce hard copy book subscriptions in favor of on-line and/or CD-rom based research.	FY 2014
Goal 2:	Develop Supplemental Sources of Revenue	
Initiative 1:	Work independently and/or with other city agencies and departments to pursue and expend federal and other grants/funding.	FY 2014
Initiative 2:	Pursue collection matters and lawsuits/claims on behalf of the City.	FY 2014

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	84.00	84.00	84.00	2.00	86.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**84.00**	**84.00**	**84.00**	**2.00**	**86.00**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Legal Services	$ 7,804,780	$ 7,978,860	$ 7,924,123	$ 87,271	$ 8,011,394
Ethics Commission	254,688	282,569	314,267	47,576	361,843
Total	**$ 8,059,468**	**$ 8,261,429**	**$ 8,238,390**	**$ 134,847**	**$ 8,373,237**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 5,244,370	$ 5,812,148	$ 5,855,556	$ 130,572	$ 5,986,128
Current Expenses	2,815,098	2,449,281	2,382,834	4,275	2,387,109
Equipment	0	0	0	0	0
Total	**$ 8,059,468**	**$ 8,261,429**	**$ 8,238,390**	**$ 134,847**	**$ 8,373,237**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 7,663,480	$ 7,726,340	$ 7,725,630	$ 134,847	$ 7,860,477
Sewer Fund	269,749	408,393	379,392	0	379,392
Liquor Commission Fund	126,239	126,696	133,368	0	133,368
Total	**$ 8,059,468**	**$ 8,261,429**	**$ 8,238,390**	**$ 134,847**	**$ 8,373,237**

Legal Services

Program Description

This activity includes counseling and drafting, litigation and real property tax support.

COUNSELING AND DRAFTING

The Counseling and Drafting Division drafts and reviews ordinances and resolutions, state legislation, and legal documents, and renders oral and written legal opinions to the Mayor, City Council and all city agencies and departments. Counseling and Drafting deputies attend all City Council and committee meetings, attend city department meetings upon request, and attend the meetings of city boards and commissions. The Counseling and Drafting deputies represent the City before all courts and tribunals of the State in matters arising from their legal services to their agencies and departments.

LITIGATION

The Litigation Division represents the City and County of Honolulu and its employees (acting in the course and scope of their employment) before all of the courts in the State of Hawaii; processes and litigates personal injury and property damage claims by or against the City; and seeks collections for monies owed to the City for various services rendered by the City.

REAL PROPERTY TAX

The Real Property Tax Division was created in 1995 to maximize intake of real property tax revenues to the City and County of Honolulu expeditiously; to assume management of cases; and to vigorously defend the City against real property tax appeals brought before the Tax Appeal Court. This division also provides legal advice and support to the Real Property Assessment Division in the Department of Budget and Fiscal Services.

Program Highlights

The Legal Services program budget of $8,011,394 reflects an increase of 0.4 percent over the current fiscal year. The budgeted increase in salaries from the current fiscal year includes an $84,996 budget issue for 1 FTE Deputy Corporation Counsel position to provide additional support to the Board of Water Supply and reflects increases prescribed by the Salary Commission for attorneys with 10+ years of service. The cost of the additional Deputy Corporation Counsel position (including related fringe benefits) will be reimbursed to the City by the Board of Water Supply.

A decrease in COR's Sewer Fund consultant services has been budgeted in the current expense category. Transit-related costs continue to be budgeted in the General Fund in fiscal year 2014 and will be fully reimbursed by Transit Fund monies from the Honolulu Authority for Rapid Transportation (HART).

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Counseling and Drafting Cases and Opinions (Total Workload)	#	11,814	12,400	13,000
Litigation Cases (Total Cases)	#	2,619	2,700	2,800
Real Property Tax Appeals and Matters (Total Cases)	#	889	900	900

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	81.00	81.00	81.00	1.00	82.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**81.00**	**81.00**	**81.00**	**1.00**	**82.00**

Corporation Counsel

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 5,029,578	$ 5,608,410	$ 5,610,120	$ 84,996	$ 5,695,116
Current Expenses	2,775,202	2,370,450	2,314,003	2,275	2,316,278
Equipment	0	0	0	0	0
Total	**$ 7,804,780**	**$ 7,978,860**	**$ 7,924,123**	**$ 87,271**	**$ 8,011,394**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 7,408,792	$ 7,443,771	$ 7,411,363	$ 87,271	$ 7,498,634
Sewer Fund	269,749	408,393	379,392	0	379,392
Liquor Commission Fund	126,239	126,696	133,368	0	133,368
Total	**$ 7,804,780**	**$ 7,978,860**	**$ 7,924,123**	**$ 87,271**	**$ 8,011,394**

Ethics Commission

Program Description

This activity renders advice on ethics to city personnel, the public and the media; investigates complaints of violations of the ethics laws; recommends discipline to appointing authorities for violations of the ethics laws; is authorized to impose civil fines for ethics violations by elected and appointed officers and employees; develops and implements educational programs, including mandatory ethics training and retraining for all supervisory personnel, elected officers and board and commission members; recommends legislation before the Council and the Legislature; develops guidelines explaining the standards of conduct; reviews and maintains financial disclosure statements of city officials with significant discretionary authority; and regulates lobbying and lobbyists.

Program Highlights

The Ethics Commission program budget of $361,843 reflects a 28.1% increase from the current fiscal year. The budgeted increase reflects the Ethics Commission's need to add an investigator to its staff and funds for investigative, transcription, hearing officer and auditor services. The increase is necessary to meet the continuing demand for services and the anticipated rise in the number of complaints investigated and requests for ethical advice (shown in the FY 2014 Output Measures) resulting from mandatory ethics training for all city officers and employees.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Requests for advice/ informal advice rendered	#	370/360	367/357	551/531
Complaints investigated	#	70	96	168
Formal advisory opinions rendered	#	3	13	10
Commission meetings	#	11	12	12
Financial disclosure statements reviewed	#	571	570	570
Lobbyists registered	#	54	75	75
Lobbyist clients represented	#	76	100	100
Lobbyist annual reports reviewed	#	39	75	75
Legislation proposed or testified on	#	2	5	5
New employee ethics orientation training	#	336	623	623
Mandatory ethics training	#	137	1,200	6,500
Mandatory ethics retraining	#	313	1,100	400
Specialized ethics training	#	101	NA	NA
Website hits	#	4,897	6,000	6,000
Publications	#	0	1	1

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	3.00	3.00	3.00	1.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**3.00**	**3.00**	**3.00**	**1.00**	**4.00**

Corporation Counsel

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 214,792	$ 203,738	$ 245,436	$ 45,576	$ 291,012
Current Expenses	39,896	78,831	68,831	2,000	70,831
Equipment	0	0	0	0	0
Total	**$ 254,688**	**$ 282,569**	**$ 314,267**	**$ 47,576**	**$ 361,843**

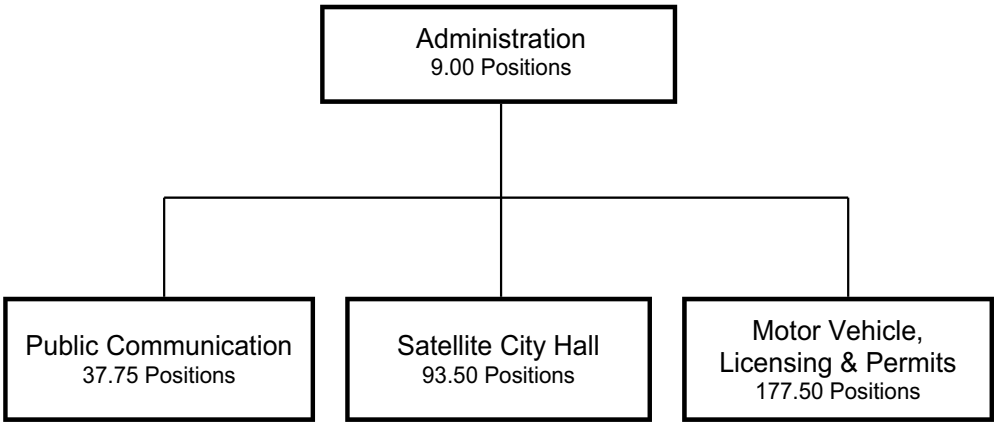
SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 254,688	$ 282,569	$ 314,267	$ 47,576	$ 361,843
Total	**$ 254,688**	**$ 282,569**	**$ 314,267**	**$ 47,576**	**$ 361,843**

Department of Customer Services

DEPARTMENT OF CUSTOMER SERVICES (CSD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



Department of Customer Services

Responsibilities

The Department of Customer Services is responsible for providing the public with information about city programs, administering the Motor Vehicle Licensing and Permit program, and operating satellite city halls and driver licensing stations island wide.

Mission Statement

To provide the highest quality of service to the public, whether the interaction be in person, on the phone, or electronic.

Goals and Objectives

As the public's link to city and county government, the Customer Services Department (CSD) strives to provide courteous and efficient service by:

1. Increasing the variety of transactions offered at the various CSD service centers around Oahu.
2. Improving the service centers to facilitate one-stop service.
3. Automating processes to increase efficiency and convenience.
4. Educating the public on available electronic-based services so that more transactions can occur *on-line* instead of *in-line*.
5. Cross training staff to improve processing capability.

Budget Initiatives and Highlights

The department's proposed budget is $23,425,509, which reflects a 7.5 percent increase over the current fiscal year. The increase in salaries is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in salaries also reflects the full year funding for the issuance of State IDs which the City began issuing in January 2013. The increase in current expense is due to the costs associated with the transfer of the Honolulu City Lights Program from the Mayor's Office of Culture and the Arts, offset by one-time costs budgeted in fiscal year 2013.

Performance Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Vehicle Registration Processing (Mail-in)	Days	3	2	2
Vehicle Registration Processing (SCH)	Minutes	9	9	9
Driver License Issuance Time	Minutes	20	30	30

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	299.00	308.00	308.00	0.00	308.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	9.08	9.75	9.75	0.00	9.75
Total	**308.08**	**317.75**	**317.75**	**0.00**	**317.75**

Department of Customer Services

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 425,243	$ 401,316	$ 501,022	$ 0	$ 501,022
Public Communication	1,570,332	1,413,815	1,785,660	0	1,785,660
Satellite City Hall	3,935,881	4,005,393	4,365,173	0	4,365,173
Motor Vehicle, Licensing and Permits	12,993,081	15,974,278	16,773,654	0	16,773,654
Total	**$ 18,924,537**	**$ 21,794,802**	**$ 23,425,509**	**$ 0**	**$ 23,425,509**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 10,583,433	$ 11,363,099	$ 12,826,153	$ 0	$ 12,826,153
Current Expenses	8,341,104	10,431,703	10,599,356	0	10,599,356
Equipment	0	0	0	0	0
Total	**$ 18,924,537**	**$ 21,794,802**	**$ 23,425,509**	**$ 0**	**$ 23,425,509**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 17,337,576	$ 19,044,797	$ 20,616,116	$ 0	$ 20,616,116
Highway Beautification Fund	1,549,185	2,707,226	2,760,962	0	2,760,962
Special Projects Fund	37,776	42,779	48,431	0	48,431
Total	**$ 18,924,537**	**$ 21,794,802**	**$ 23,425,509**	**$ 0**	**$ 23,425,509**

Administration

Program Description

The Director and the Department Administration provide policy guidance, direction, and administrative support to the City's public communications programs and its service delivery centers. These include the Public Communications, Satellite City Halls and Motor Vehicle Licensing and Permits Divisions.

Program Highlights

The Administration program's proposed budget of $501,022 reflects a 24.8 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The salary budget also includes funds for a contractual executive assistant in lieu of filling the Deputy Director position. The increase in current expense is due to the transfer of the Honolulu City Lights Program from the Mayor's Office of Culture and the Arts.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.33	1.00	1.00	0.00	1.00
Total	**8.33**	**9.00**	**9.00**	**0.00**	**9.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 364,516	$ 388,116	$ 439,704	$ 0	$ 439,704
Current Expenses	60,727	13,200	61,318	0	61,318
Equipment	0	0	0	0	0
Total	**$ 425,243**	**$ 401,316**	**$ 501,022**	**$ 0**	**$ 501,022**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 425,243	$ 401,316	$ 501,022	$ 0	$ 501,022
Total	**$ 425,243**	**$ 401,316**	**$ 501,022**	**$ 0**	**$ 501,022**

Public Communication

Program Description

This program supports the City's public communication efforts. The Public Communications staff provides written information in the form of news releases, advisories, and letters, responds to telephone, in-person, and email inquiries, posts timely information to social media and the City's website, and produces material for broadcast. Staff also prepares mayor's messages, letters, remarks, awards, proclamations, certificates, and commendations, provides audiovisual and photographic services to the Executive and Legislative branches, and annually compiles the Departmental and Agency Reports of the City and County of Honolulu. The Complaint staff receives, logs, tracks and responds to complaints, and coordinates referrals to city agencies for follow-up and resolution. The Design and Print Center provides citywide design and printing services. Records management and municipal reference staff maintain and supervise the city archives, develop and update citywide records management policies and procedures, and provide municipal reference services.

Program Highlights

The proposed budget of $1,785,660 reflects a 26.3 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. This increase is partially offset by a reduction in current expenses.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Information Requests Processed	#	15,000	16,000	16,000
Written Assignments	#	1,300	1,500	1,600
Photographs Distributed	#	10,500	12,000	12,000
Video Programming Hours	#	125	125	125
Complaint Actions Processed	#	15,468	16,800	18,000
Reference Services	#	630	700	700
Scanned images	#	461,355	500,000	500,000
Records and Document Processing	#	1,550	3,000	3,000
Records Management Services-Archives	#	2,200	2,800	3,000
Microfilm Services	#	922,000	925,000	925,000
Graphic Projects	#	1,321	1,325	1,325
Printing Projects	#	1,070	1,050	1,050
Individual Printing Operations		18,341	18,300	18,300
Bindery Projects	#	852	850	850
Printing Impressions	#	8,314,280	8,300,000	8,300,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	35.00	35.00	35.00	0.00	35.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.75	2.75	2.75	0.00	2.75
Total	**37.75**	**37.75**	**37.75**	**0.00**	**37.75**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,329,332	$ 1,174,547	$ 1,573,849	$ 0	$ 1,573,849
Current Expenses	241,000	239,268	211,811	0	211,811
Equipment	0	0	0	0	0
Total	**$ 1,570,332**	**$ 1,413,815**	**$ 1,785,660**	**$ 0**	**$ 1,785,660**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,532,556	$ 1,371,036	$ 1,737,229	$ 0	$ 1,737,229
Special Projects Fund	37,776	42,779	48,431	0	48,431
Total	**$ 1,570,332**	**$ 1,413,815**	**$ 1,785,660**	**$ 0**	**$ 1,785,660**

Satellite City Hall

Program Description

This program provides essential services and information for various City and State agencies through 10 storefront offices on the island of Oahu. These offices are located at Ala Moana, Kailua, Fort Street Mall, Hawaii Kai, Kalihi, Kapolei, Pearlridge, Wahiawa, Waianae and Windward City.

While the Satellite City Hall offices process primarily motor vehicle registration and titling transactions, the offices also offer an array of other services to the public. These services include the collection of water bill and real property tax payments; the sale of monthly bus passes and spay/neuter low-cost certificates; and the issuance of dog, bicycle, and moped licenses. Permits issued by the satellite offices include disabled parking, picnic, loading zone, bus stop parking and fireworks. The offices also issue voter registration and certification forms, and provide information on various local government programs. Renewal and duplicate driver license services are also provided at three locations: Fort Street Mall, Hawaii Kai, and Pearlridge.

Program Highlights

The proposed budget for the Satellite City Hall program of $4,365,173 reflects a 9.0 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Walk-in Customers Serviced	#	1,115,723	1,171,509	1,230,085
Transactions Handled	#	937,583	984,462	1,033,685
Money Collected	$	182,136,996	200,350,696	220,385,766

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	91.00	91.00	91.00	0.00	91.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.50	2.50	2.50	0.00	2.50
Total	**93.50**	**93.50**	**93.50**	**0.00**	**93.50**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 3,275,991	$ 3,351,812	$ 3,696,950	$ 0	$ 3,696,950
Current Expenses	659,890	653,581	668,223	0	668,223
Equipment	0	0	0	0	0
Total	**$ 3,935,881**	**$ 4,005,393**	**$ 4,365,173**	**$ 0**	**$ 4,365,173**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 3,935,881	$ 4,005,393	$ 4,365,173	$ 0	$ 4,365,173
Total	**$ 3,935,881**	**$ 4,005,393**	**$ 4,365,173**	**$ 0**	**$ 4,365,173**

Motor Vehicle, Licensing and Permits

Program Description

This program processes motor vehicle, trailer, bicycle, moped and animal registrations; issues driver and business licenses; administers and enforces the periodic motor vehicle inspection program; administers the reconstructed vehicle program; investigates taxicab and vehicle inspection violations; administers the derelict and abandoned vehicle programs; issues other permits for such items as disabled parking, general newsstands, and publication dispensing racks in the Waikiki area; and administers the Animal Care & Control, the Spay/Neuter Certificate and Crowing Rooster contracts.

Program Highlights

The proposed budget of $16,773,654 reflects a 5.0 percent increase over the current fiscal year. . The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in salaries also reflects full year funding for the issuance of State IDs, which the City began processing in January 2013, and the filling of additional driver licensing positions to better serve the public.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Transactions Per Employee	#	11,363	11,429	11,429
Total MVLP Transactions	#	1,477,171	1,600,000	1,600,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	165.00	174.00	174.00	0.00	174.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.50	3.50	3.50	0.00	3.50
Total	**168.50**	**177.50**	**177.50**	**0.00**	**177.50**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 5,613,594	$ 6,448,624	$ 7,115,650	$ 0	$ 7,115,650
Current Expenses	7,379,487	9,525,654	9,658,004	0	9,658,004
Equipment	0	0	0	0	0
Total	**$ 12,993,081**	**$ 15,974,278**	**$ 16,773,654**	**$ 0**	**$ 16,773,654**

SOURCE OF FUNDS

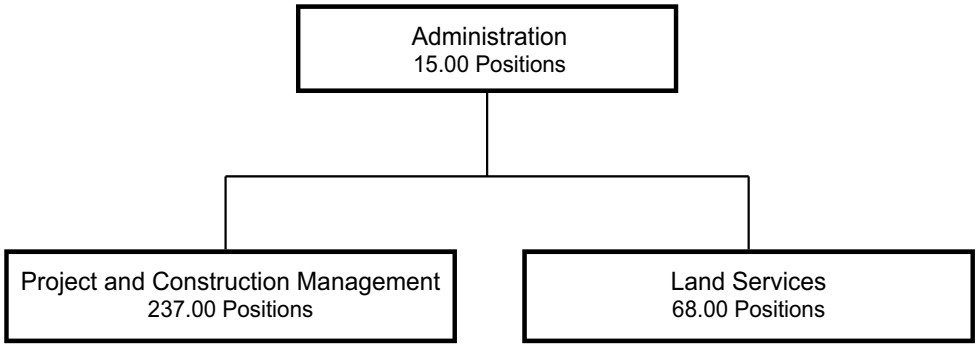
	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 11,443,896	$ 13,267,052	$ 14,012,692	$ 0	$ 14,012,692
Highway Beautification Fund	1,549,185	2,707,226	2,760,962	0	2,760,962
Total	**$ 12,993,081**	**$ 15,974,278**	**$ 16,773,654**	**$ 0**	**$ 16,773,654**

This Page Intentionally Left Blank

Department of Design and Construction

DEPARTMENT OF DESIGN AND CONSTRUCTION (DDC) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



Department of Design and Construction

Responsibilities

The Department of Design and Construction is the central agency responsible for the execution of the City's Capital Improvement Program (CIP). It is responsible for coordinating the project planning, design, and construction management of CIP projects including, among others, infrastructure and facilities for wastewater, roads and drainage, parks, fire, police, emergency services, customer services, finance, and planning and permitting. The department also performs land survey and land acquisition in support of all city agencies. In addition, it develops long-range energy conservation projects for general government office buildings.

Mission Statement

The Department of Design and Construction provides planning, land acquisition, design, construction and inspection for public facilities of the City and County of Honolulu by effectively and efficiently coordinating, managing and administering all available resources.

Goals and Objectives

1. To deliver the most effective and efficient service possible to the community and to the agencies of the City and County of Honolulu.
2. To carry projects from the planning phase through the construction phase, and complete them in a coordinated manner by integrating input from users and effectively using departmental resources, consultants and other agencies that serve the department.
3. To maximize the use of available fiscal and human resources.
4. To prioritize projects to ensure efficient use of funds and staff services.

Budget Initiatives and Highlights

The proposed budget of $ 17,231,085 reflects a 23.1 percent increase over the current fiscal year. The increase in salaries is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in current expenses is to provide funding for the relocation of city offices. The budget also provides sewer funding of $1,373,037 to cover wastewater-related capital project management expenses.

Budget issue funding of $28,481* provides for five new positions for the Wastewater Division, Construction Management Branch as a result of a reorganization of the Division to meet the significant increase in construction projects over the next 20 years required by legal mandates.

* This figure represents 10% of the salary ($284,808) for the five positions. This 10% is funded in the operating budget and 90% of the salary is funded in the capital budget.

Fiscal Sustainability

	Target Year
Goal 1: Promote Energy Conservation	
Initiative 1: Enhance efficiency through energy conservation throughout city-owned facilities and developing long range plans to decrease energy use by 10% compared to FY 2005 baseline. Since FY 2008, the electricity consumption in major city office buildings has been at or below 10% as compared to the FY 2005 baseline	2015
2: Construct new City buildings using Green Building practices. DDC is currently working on constructing the new East Kapolei Fire Station and new Waianae Police Station to meet or exceed USGBG LEED Silver standards.	On-going
3. Install 1 megawatt (1,000 kilowatts) of renewable energy sources at appropriate City facilities. DDC installed a 115 kW PV system on Buildings A, B, and C at the Halawa Corporation Yard, a 232 kW PV system at the Pearl City Bus Maintenance Facility, and a 280 kW PV system on Building D at the Halawa Corporation Yard. The City continues to look at other City facilities for the feasibility of photovoltaic systems in reducing our dependence of fossil fuel based electricity.	On-going

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	319.00	320.00	320.00	5.00	325.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**319.00**	**320.00**	**320.00**	**5.00**	**325.00**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 783,912	$ 779,363	$ 866,304	$ 0	$ 866,304
Project and Construction Management	18,048,615	11,002,734	13,823,708	28,481	13,852,189
Land Services	2,138,937	2,210,670	2,512,592	0	2,512,592
Total	**$ 20,971,464**	**$ 13,992,767**	**$ 17,202,604**	**$ 28,481**	**$ 17,231,085**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 10,055,603	$ 10,354,419	$ 12,046,079	$ 28,481	$ 12,074,560
Current Expenses	10,900,796	3,630,348	5,156,525	0	5,156,525
Equipment	15,065	8,000	0	0	0
Total	**$ 20,971,464**	**$ 13,992,767**	**$ 17,202,604**	**$ 28,481**	**$ 17,231,085**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 15,535,948	$ 7,862,002	$ 10,464,632	$ 0	$ 10,464,632
Highway Fund	4,612,773	4,806,137	5,393,416	0	5,393,416
Sewer Fund	737,417	1,324,628	1,344,556	28,481	1,373,037
Federal Grants Fund	85,326	0	0	0	0
Total	**$ 20,971,464**	**$ 13,992,767**	**$ 17,202,604**	**$ 28,481**	**$ 17,231,085**

Administration

Program Description

This program plans, directs and coordinates the activities of the Department of Design and Construction. It provides the department with administrative services support, including personnel management, capital and operating budget preparation, administrative reports and records management, council and legislative tracking, and project tracking and reporting.

Program Highlights

The proposed operating budget of $866,304 reflects an 11.2 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	15.00	15.00	15.00	0.00	15.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**15.00**	**15.00**	**15.00**	**0.00**	**15.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 712,183	$ 695,671	$ 771,853	$ 0	$ 771,853
Current Expenses	71,729	83,692	94,451	0	94,451
Equipment	0	0	0	0	0
Total	**$ 783,912**	**$ 779,363**	**$ 866,304**	**$ 0**	**$ 866,304**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 779,656	$ 769,187	$ 855,594	$ 0	$ 855,594
Sewer Fund	4,256	10,176	10,710	0	10,710
Total	**$ 783,912**	**$ 779,363**	**$ 866,304**	**$ 0**	**$ 866,304**

Project and Construction Management

Program Description

This program oversees the activities relating to capital improvements to various city facilities to include roads, street lighting, the wastewater collection and treatment system, bridges, municipal buildings, fire and police stations and facilities, emergency services facilities, parks facilities and enterprise facilities such as the zoo, golf courses, Blaisdell Center and Waikiki Shell.

Activities include in-house preparation of architectural and engineering design plans as well as outsourcing professional design work to private consulting firms. Other activities include reviewing subdivision plans and plans for facilities to be dedicated to the City for compliance with city standards.

Also managed are construction and inspection activities for all programs within the department.

Program Highlights

The proposed budget of $13,852,189 reflects a 25.9 percent increase over the current fiscal year. The increase in salaries is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in current expenses is to provide funding for the relocation of city offices.

Sewer funding of $1,342,535 is provided for wastewater-related capital project management expenses, including budget issue funding for five new positions (two civil engineers, two industrial construction inspectors and one supervising construction inspector) in the Wastewater Division, Construction Management Branch. These positions are needed to meet the increased capital project workload over the next 20 years required by legal mandates.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
PROJECTS ENCUMBERED:				
Planning and Design	#	134	103	138
Construction	#	110	83	89
VALUE OF PROJECTS ENCUMBERED:				
Planning and Design	$	51M	45M	70M
Construction	$	329M	360M	361M
PROJECTS COMPLETED	#	89	100	100
VALUE OF PROJECTS COMPLETED	$	240M	200M	200M

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	236.00	237.00	237.00	5.00	242.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**236.00**	**237.00**	**237.00**	**5.00**	**242.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 7,249,776	$ 7,513,596	$ 8,830,852	$ 28,481	$ 8,859,333
Current Expenses	10,783,774	3,481,138	4,992,856	0	4,992,856
Equipment	15,065	8,000	0	0	0
Total	**$ 18,048,615**	**$ 11,002,734**	**$ 13,823,708**	**$ 28,481**	**$ 13,852,189**

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 12,731,949	$ 5,035,059	$ 7,273,138	$ 0	$ 7,273,138
Highway Fund	4,513,411	4,672,025	5,236,516	0	5,236,516
Sewer Fund	717,929	1,295,650	1,314,054	28,481	1,342,535
Federal Grants Fund	85,326	0	0	0	0
Total	**$ 18,048,615**	**$ 11,002,734**	**$ 13,823,708**	**$ 28,481**	**$ 13,852,189**

Land Services

Program Description

This program conducts land surveys, title searches, appraisals, negotiations and acquisition of real property and easements for all city projects.

Program Highlights

The proposed budget of $2,512,592 reflects a 13.7 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Title Searches	#	2,789	2,000	2,000
Negotiations	#	3,284	2,500	2,500
Documents	#	78	100	100
Private Subdivision Dedications	#	76	60	60
Field Surveys	#	940	850	850
Parcel and Land Court Maps	#	119	150	175
Parcels Acquired	#	139	200	200
Descriptions	#	348	400	400
Topographic Maps	#	170	175	175
Property Appraisals	#	370	425	425

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	68.00	68.00	68.00	0.00	68.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**68.00**	**68.00**	**68.00**	**0.00**	**68.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 2,093,644	$ 2,145,152	$ 2,443,374	$ 0	$ 2,443,374
Current Expenses	45,293	65,518	69,218	0	69,218
Equipment	0	0	0	0	0
Total	**$ 2,138,937**	**$ 2,210,670**	**$ 2,512,592**	**$ 0**	**$ 2,512,592**

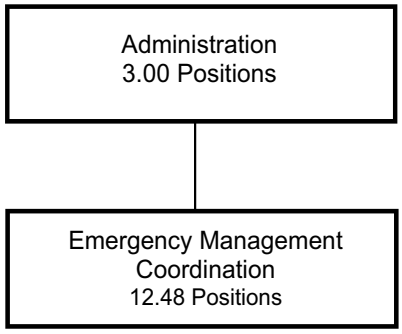
SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 2,024,343	$ 2,057,756	$ 2,335,900	$ 0	$ 2,335,900
Highway Fund	99,362	134,112	156,900	0	156,900
Sewer Fund	15,232	18,802	19,792	0	19,792
Total	**$ 2,138,937**	**$ 2,210,670**	**$ 2,512,592**	**$ 0**	**$ 2,512,592**

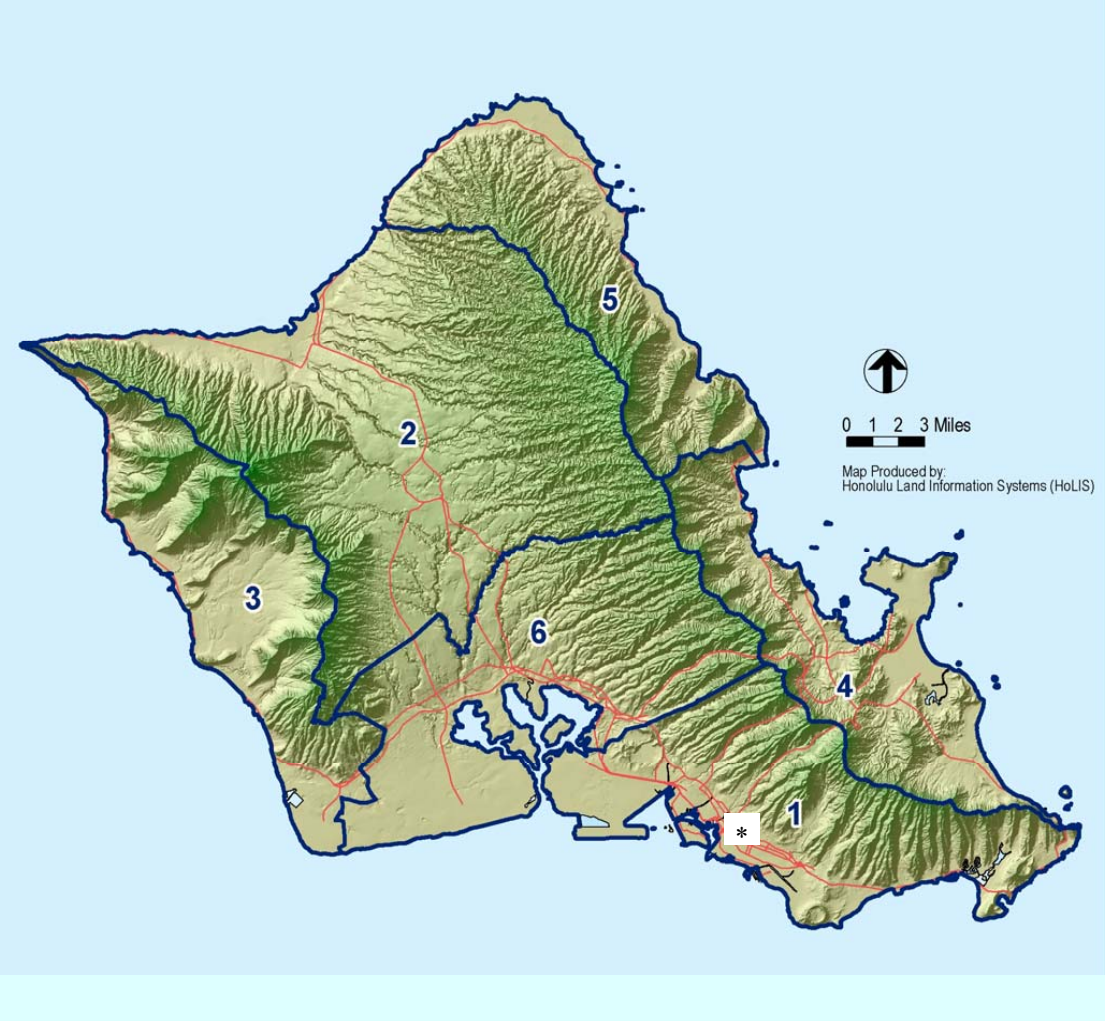
Department of Emergency Management

DEPARTMENT OF EMERGENCY MANAGEMENT (DEM) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



DEPARTMENT OF EMERGENCY MANAGEMENT
(DEM)
EMERGENCY OPERATING DISTRICTS



* CITY EOC FRANK F. FASI MUNICIPAL BUILDING

DISTRICT 1	HONOLULU — EAST OAHU
DISTRICT 2	NORTH SHORE — CENTRAL OAHU
DISTRICT 3	WAIANAE — WEST OAHU
DISTRICT 4	KAILUA — KANEOHE
DISTRICT 5	KAHUKU — NORTHEAST OAHU
DISTRICT 6	SOUTH CENTRAL OAHU

Department of Emergency Management

Responsibilities

The Department of Emergency Management coordinates the City's emergency management operations with state, federal (including military), and non-government agencies to mitigate, prepare for, respond to, and recover from various types of peacetime, natural, technological or other disaster emergencies. The department maintains a high level of readiness, prepares and updates contingency plans, and expands awareness of response programs to meet emergency needs.

Mission Statement

To develop, prepare for, and under disaster or emergency situations, assist in the implementation of emergency management plans and programs to protect and enhance the public health, safety and welfare of our residents and visitors.

Goals and Objectives

1. To continue to educate organizations, corporations, educational groups and the general population on disaster awareness and preparedness.
2. To expand and improve emergency shelter operations for Oahu residents and visitors during major disasters.
3. To coordinate and incorporate federal Department of Homeland Security plans, programs, training, exercises and grants for the City.
4. To continue to expand and improve strategic communications and warning capabilities.
5. To continue to develop and expand Citizen Corps programs with departmental response forces and other volunteer organizations.

Budget Initiatives and Highlights

The proposed budget totals $1,232,334 which reflects a 1.0 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each department program to allow for the full salary cost to be reflected in each respective program.

The budget provides continued funding for training of staff and volunteers, safety supplies, contracted professional services, parts and accessories for equipment, and electricity for sirens and emergency operating centers. While certain federal grants are expected to decline, an increase in the federal Emergency Management Performance Grant (EMPG) is anticipated to reimburse a portion of the operational costs of the Emergency Operations Center.

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	12.48	12.48	13.48	0.00	13.48
Temporary FTE	3.00	3.00	2.00	0.00	2.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**15.48**	**15.48**	**15.48**	**0.00**	**15.48**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Emergency Management Coordination	$ 11,695,342	$ 1,219,620	$ 1,232,334	$ 0	$ 1,232,334
APEC Costs for DEM	28,138	0	0	0	0
Total	**$ 11,723,480**	**$ 1,219,620**	**$ 1,232,334**	**$ 0**	**$ 1,232,334**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 5,518,526	$ 708,378	$ 807,477	$ 0	$ 807,477
Current Expenses	3,984,626	511,242	424,857	0	424,857
Equipment	2,220,328	0	0	0	0
Total	**$ 11,723,480**	**$ 1,219,620**	**$ 1,232,334**	**$ 0**	**$ 1,232,334**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 871,216	$ 1,006,071	$ 1,085,448	$ 0	$ 1,085,448
Special Projects Fund	71,117	31,857	27,722	0	27,722
Federal Grants Fund	10,781,147	181,692	119,164	0	119,164
Total	**$ 11,723,480**	**$ 1,219,620**	**$ 1,232,334**	**$ 0**	**$ 1,232,334**

Emergency Management Coordination

Program Description

This program formulates emergency plans and procedures; coordinates the use of all available resources for the protection of life and property in the event of disaster; provides for the continuity of government operations; coordinates operational capabilities required to sustain operations in an emergency; assesses damage to public and private property; coordinates recovery activities; provides emergency information and public education; and coordinates an active volunteer program.

Program Highlights

The proposed budget of $1,232,334 reflects a 1.0 percent increase over the current fiscal year. The increase in salaries is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

The budget also reflects the conversion of a temporary federally funded position to a permanent general funded position to provide continuity to the City's emergency management related grant program. The reduction in current expenses is due to one-time costs budgeted in fiscal year 2013.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Plans/Annexes Reviewed or Under Review	#	5	5	5
Warning Sirens Maintained	#	160	175	190
New Sirens in Place/Operational	#	7	15	20
Siren Simulators Installed	#	30	30	30
Public Educational Presentations	#	80	90	100

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	12.48	12.48	13.48	0.00	13.48
Temporary FTE	3.00	3.00	2.00	0.00	2.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**15.48**	**15.48**	**15.48**	**0.00**	**15.48**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 5,496,123	$ 708,378	$ 807,477	$ 0	$ 807,477
Current Expenses	3,978,891	511,242	424,857	0	424,857
Equipment	2,220,328	0	0	0	0
Total	**$ 11,695,342**	**$ 1,219,620**	**$ 1,232,334**	**$ 0**	**$ 1,232,334**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 843,078	$ 1,006,071	$ 1,085,448	$ 0	$ 1,085,448
Special Projects Fund	71,117	31,857	27,722	0	27,722
Federal Grants Fund	10,781,147	181,692	119,164	0	119,164
Total	**$ 11,695,342**	**$ 1,219,620**	**$ 1,232,334**	**$ 0**	**$ 1,232,334**

APEC Costs for DEM

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 22,403	$ 0	$ 0	$ 0	$ 0
Current Expenses	5,735	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 28,138**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

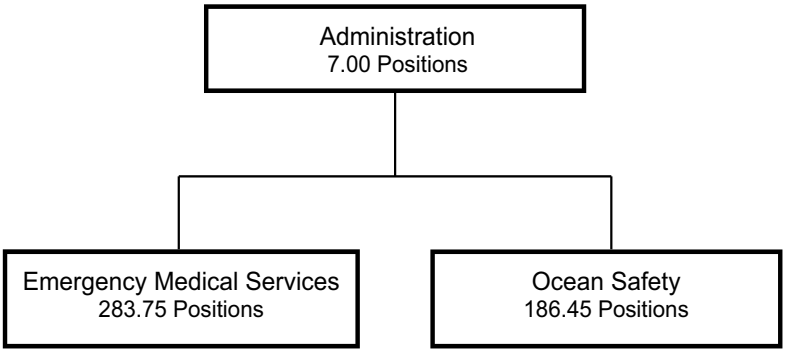
SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 28,138	$ 0	$ 0	$ 0	$ 0
Total	**$ 28,138**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

This Page Intentionally Left Blank

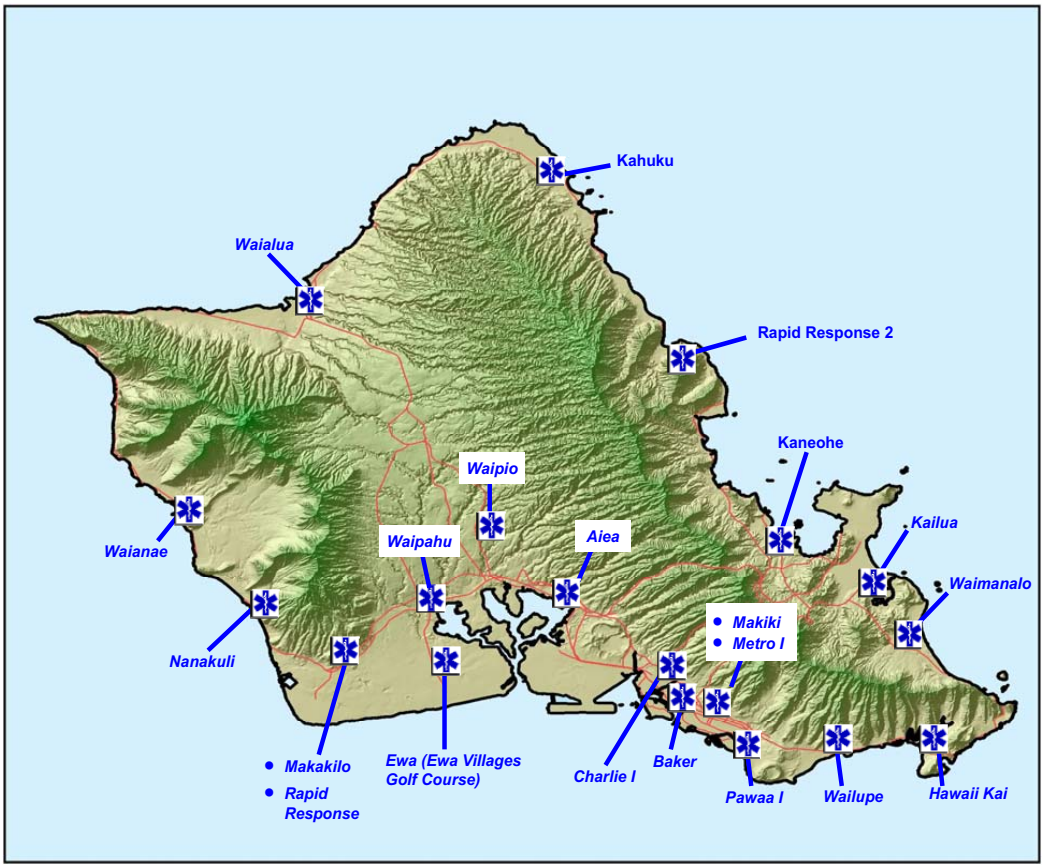
Department of Emergency Services

DEPARTMENT OF EMERGENCY SERVICES (ESD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.

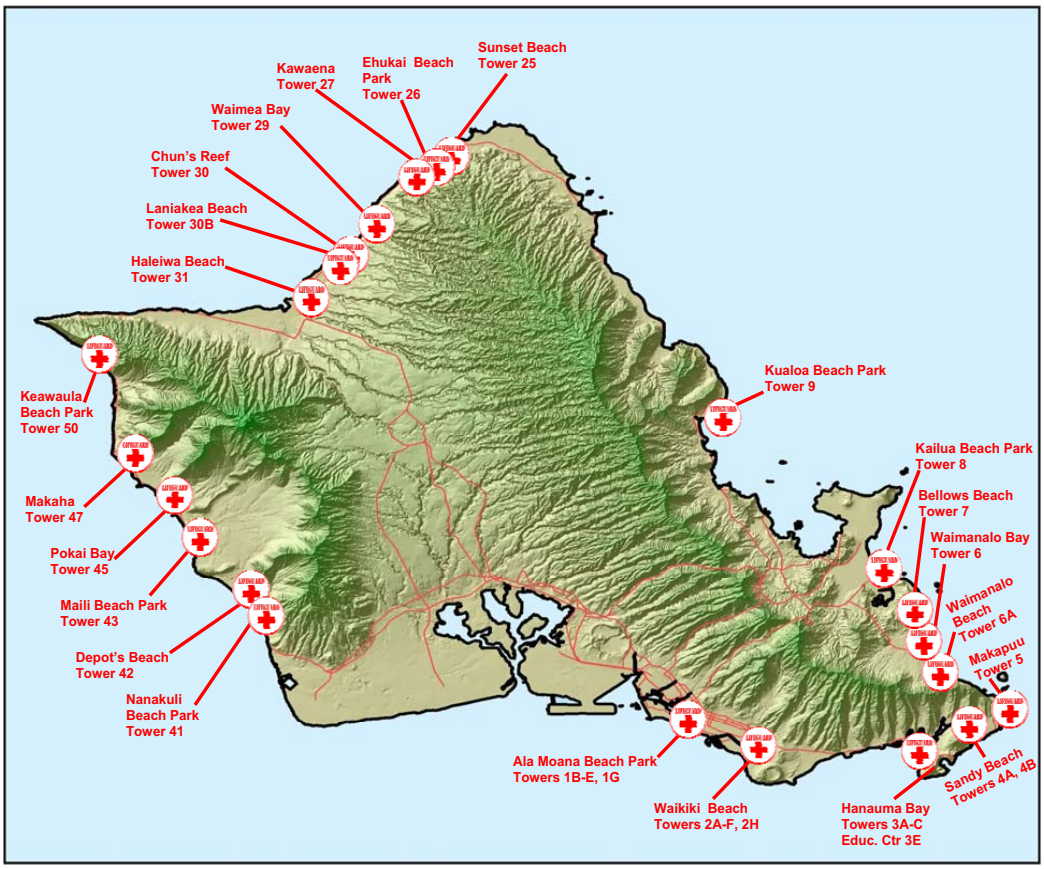


DEPARTMENT OF EMERGENCY SERVICES
(ESD)
EMERGENCY MEDICAL SERVICES UNIT LOCATIONS



Emergency Medical Services Stations

DEPARTMENT OF EMERGENCY SERVICES
(ESD)
OCEAN SAFETY—LIFEGUARD TOWERS



Lifeguard Towers

Department of Emergency Services

Responsibilities

The Department of Emergency Services is responsible for providing an effective and efficient operation via the Emergency Medical Services Division and the Ocean Safety and Lifeguard Services Division. This is achieved through providing advanced life support; pre-hospital medical response by 19 ambulance units, 24 hours a day and two Rapid Response units, 16 hours a day; disaster planning and response; and a comprehensive aquatic safety program that includes lifeguard services at 19 city beach parks, patrol and rescue activities, and response to medical cases in the beach environment. The department also performs injury prevention and public education functions. Effective July 1, 2013, the department will conduct pre-employment and annual medical evaluations for the city.

Mission Statement

To develop programs and deliver exemplary services related to emergency medical services and lifeguard services on the island of Oahu.

Goals and Objectives

1. To provide quality emergency medical services on Oahu and continue to improve the effectiveness and efficiency of the delivery of these services.
2. To provide adequate beach protective services at Oahu's beaches with properly trained and appropriately equipped lifeguard personnel.
3. To coordinate the emergency medical services and ocean safety activities between the divisions within the department, and with other city, state, federal, and private organizations.

Budget Initiatives and Highlights

The proposed budget of $37,555,330 reflects an increase of 5.5 percent over the current fiscal year. The increase in salaries is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

The Health Services function of the Department of Human Resources with a proposed budget of $743,726 and 10.61 positions will be transferred to the Honolulu Emergency Services Department effective July 1, 2013.

The budget includes funding for the City's costs of performing the Emergency Medical Services program, which is eligible for 100% reimbursement through a contract with the State Department of Health. Staffing of ambulance stations and the scheduled replacement of existing equipment and ambulances are included in the proposed funding.

Budget issues funding of $877,572 provide for additional positions for the Emergency Medical Services program and the Ocean Safety programs. Subject to additional state funding of $607,524, twelve new positions (3 Field Operations Supervisor positions, 1 Assistant Chief, 1 Field Operations Supervisor, 1 Training Coordinator, 1 Field Operations Communications Supervisor, 4 Senior Clerks, and 1 Mobile Emergency Care Specialist I) will be provided to improve ambulance operations. Funding of $270,048 provides 8 Water Safety Officer I (WSO) positions to create a reliever pool to cover WSO's who are on leave to insure coverage at beaches.

Performance Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
9-1-1 Calls Received	#	83,938	87,000	90,000
EMS Dispatched	#	72,175	74,000	76,000
EMS Transports	#	46,988	49,000	51,000
Ocean Rescues	#	2,318	2,400	2,500
Preventive Ocean Safety Actions	#	597,902	625,000	650,000

Department of Emergency Services

DEPARTMENT POSITIONS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	445.70	445.70	456.20	20.00	476.20
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	32.50	31.50	31.61	0.00	31.61
Total	**478.20**	**477.20**	**487.81**	**20.00**	**507.81**

EXPENDITURES BY PROGRAM	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 423,383	$ 355,344	$ 524,200	$ 0	$ 524,200
Emergency Medical Services	24,181,985	26,565,133	26,253,002	607,524	26,860,526
Ocean Safety	8,484,335	8,663,686	9,156,830	270,048	9,426,878
Health Services	0	0	743,726	0	743,726
APEC Costs for ESD	255,499	0	0	0	0
Total	**$ 33,345,202**	**$ 35,584,163**	**$ 36,677,758**	**$ 877,572**	**$ 37,555,330**

CHARACTER OF EXPENDITURES	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 26,030,938	$ 27,861,681	$ 28,674,528	$ 877,572	$ 29,552,100
Current Expenses	6,124,070	6,050,532	6,318,230	0	6,318,230
Equipment	1,190,194	1,671,950	1,685,000	0	1,685,000
Total	**$ 33,345,202**	**$ 35,584,163**	**$ 36,677,758**	**$ 877,572**	**$ 37,555,330**

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 31,939,526	$ 34,113,393	$ 35,172,531	$ 877,572	$ 36,050,103
Hanauma Bay Nature Preserve Fund	821,461	834,632	862,418	0	862,418
Special Projects Fund	584,215	636,138	642,809	0	642,809
Total	**$ 33,345,202**	**$ 35,584,163**	**$ 36,677,758**	**$ 877,572**	**$ 37,555,330**

Administration

Program Description

This program provides administrative support to the department in its delivery of pre-hospital emergency medical services and ocean safety and lifeguard services to the residents and visitors on the island of Oahu.

Program Highlights

The proposed budget of $524,200 reflects an increase of 47.5 percent over the current fiscal year, primarily due to an increase in salaries. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	7.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**7.00**	**7.00**	**7.00**	**0.00**	**7.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 374,612	$ 294,336	$ 469,700	$ 0	$ 469,700
Current Expenses	48,771	61,008	54,500	0	54,500
Equipment	0	0	0	0	0
Total	**$ 423,383**	**$ 355,344**	**$ 524,200**	**$ 0**	**$ 524,200**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 423,383	$ 355,344	$ 524,200	$ 0	$ 524,200
Total	**$ 423,383**	**$ 355,344**	**$ 524,200**	**$ 0**	**$ 524,200**

Emergency Medical Services

Program Description

Pursuant to an annual contract between the City and County of Honolulu and the State Department of Health, this program provides all Advanced Life Support (ALS) pre-hospital emergency medical care and emergency ambulance services for the public 24-hours per day, in an expeditious and efficient manner. The Emergency Medical Services (EMS) program also promotes injury prevention, public education through its Junior Paramedic Program, and disaster planning activities.

Program Highlights

The proposed budget of $26,860,526 provides funding for emergency medical services on the island of Oahu. The State Department of Health reimburses the City and County of Honolulu for providing these services. The proposed budget reflects a 1.1 percent increase over the current fiscal year, which is primarily attributable to increases in medical supplies, rent, contracted ambulance services, and the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013.

Budget issues of $607,524, subject to State reimbursement, include:

$188,028 ----- 3 Field Operations Supervisors to create a new District III to reduce the span of control to a more manageable level.

$194,892 ----- 1 Assistant Chief, 1 Field Operations Supervisor, and 1 Training Coordinator for a new Specialty Support Services Section.

$224,604 ----- 1 Field Operations Supervisor (Communications Center Manager), 4 Senior Clerks, and 1 Mobile Emergency Care Specialist I (MECS) to improve emergency dispatch operations.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
9-1-1 Calls Received	#	83,938	87,000	90,000
EMS Dispatched	#	72,175	74,000	76,000
EMS Transports	#	46,988	49,000	51,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	277.75	277.75	277.75	12.00	289.75
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	6.00	6.00	6.00	0.00	6.00
Total	**283.75**	**283.75**	**283.75**	**12.00**	**295.75**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 17,615,148	$ 19,668,103	$ 19,248,646	$ 607,524	$ 19,856,170
Current Expenses	5,395,733	5,250,030	5,354,356	0	5,354,356
Equipment	1,171,104	1,647,000	1,650,000	0	1,650,000
Total	**$ 24,181,985**	**$ 26,565,133**	**$ 26,253,002**	**$ 607,524**	**$ 26,860,526**

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 24,181,985	$ 26,565,133	$ 26,253,002	$ 607,524	$ 26,860,526
Total	**$ 24,181,985**	**$ 26,565,133**	**$ 26,253,002**	**$ 607,524**	**$ 26,860,526**

Ocean Safety

Program Description

This program provides comprehensive ocean safety programs, including rescue and emergency response, for the island of Oahu. It also promotes within the community an awareness of ocean safety practices through its Junior Lifeguard program, lectures, demonstrations, utilization of various media to disseminate educational information, and cooperates with other agencies to foster a comprehensive ocean safety program. Providing lifeguard services at public beaches is the major responsibility of this program.

Program Highlights

The budget of $9,426,878 reflects an increase of 8.8 percent over the current fiscal year for continued lifeguard services. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Budget issues of $270,048 provide funding for an additional 8 Water Safety Officer I (WSO) positions to augment staffing at the beaches. This would create a reliever pool of floater positions to cover lifeguard towers when regular employees are on leave.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Rescues	#	2,318	2,400	2,500
First Aid – Major (EMS Called)	#	1,170	1,250	1,300
Preventive Actions	#	597,902	625,000	650,000
Public Contact	#	989,497	1,100,000	1,200,000
Beach Users	#	16,407,466	17,000,000	17,500,000
Beaches Supervised	#	19	19	19
Observation Stations (Lifeguard Towers)	#	37	37	37

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	160.95	160.95	160.95	8.00	168.95
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	24.00	25.50	25.50	0.00	25.50
Total	**184.95**	**186.45**	**186.45**	**8.00**	**194.45**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 7,878,722	$ 7,899,242	$ 8,369,241	$ 270,048	$ 8,639,289
Current Expenses	586,523	739,494	752,589	0	752,589
Equipment	19,090	24,950	35,000	0	35,000
Total	**$ 8,484,335**	**$ 8,663,686**	**$ 9,156,830**	**$ 270,048**	**$ 9,426,878**

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 7,078,659	$ 7,192,916	$ 7,651,603	$ 270,048	$ 7,921,651
Hanauma Bay Nature Preserve Fund	821,461	834,632	862,418	0	862,418
Special Projects Fund	584,215	636,138	642,809	0	642,809
Total	**$ 8,484,335**	**$ 8,663,686**	**$ 9,156,830**	**$ 270,048**	**$ 9,426,878**

Health Services

Program Description

This program conducts pre-employment and annual medical evaluations of current and prospective employees, including examinations mandated under the Hawaii Occupational Safety and Health Division and Federal Department of Transportation rules, and supports hearing conservation, respiratory protection, asbestos and blood borne pathogen programs; medically certifies commercial drivers and operators of crane and hoist equipment; and conducts and oversees programs that are designed to promote health, reduce risks and prevent injury.

This program is responsible for the maintenance of city and county medical health services, as well as post-exposure incidents. Additionally, it administers a drug screening program for new hires and random testing for selected employees, including required medical review officer services, and provides blood analysis for suspects arrested for driving under the influence of alcohol (DUI) for the Honolulu Police Department, including providing expert witness testimony in court.

Effective July 1, 2013, the Health Services function will be transferred to the Honolulu Emergency Services Department.

Program Highlights

The proposed budget for fiscal year 2014 is $743,726. Pre-employment evaluations are expected to increase as the City is hiring more contract positions to fill vacancies and essential positions. Blood analysis for DUI will also increase due to mandatory blood draws for all traffic cases involving critical injury and/or death.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Pre-Employment Evaluations – Physical Exam	#	398	425	425
Pre-Employment Evaluations – Urine Drug Screen Only	#	273	300	375
Annual Physical Examinations	#	3,131	3,300	3,700
Other Medical Evaluations	#	564	600	600
Blood Analysis for DUI	#	350	375	375
Vision Testing	#	3,577	3,700	3,750
D15 Color Vision Testing	#	75	100	125
Hearing Testing	#	3,798	4,000	4,150
EKG Testing	#	2,499	2,600	2,600
Pulmonary Function Testing	#	1,528	1,600	1,600
MRO Reviews	#	3,857	3,900	3,900

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	10.50	0.00	10.50
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.11	0.00	0.11
Total	**0.00**	**0.00**	**10.61**	**0.00**	**10.61**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 0	$ 0	$ 586,941	$ 0	$ 586,941
Current Expenses	0	0	156,785	0	156,785
Equipment	0	0	0	0	0
Total	**$ 0**	**$ 0**	**$ 743,726**	**$ 0**	**$ 743,726**

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 0	$ 0	$ 743,726	$ 0	$ 743,726
Total	**$ 0**	**$ 0**	**$ 743,726**	**$ 0**	**$ 743,726**

APEC Costs for ESD

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.50	0.00	0.00	0.00	0.00
Total	**2.50**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 162,456	$ 0	$ 0	$ 0	$ 0
Current Expenses	93,043	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 255,499**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

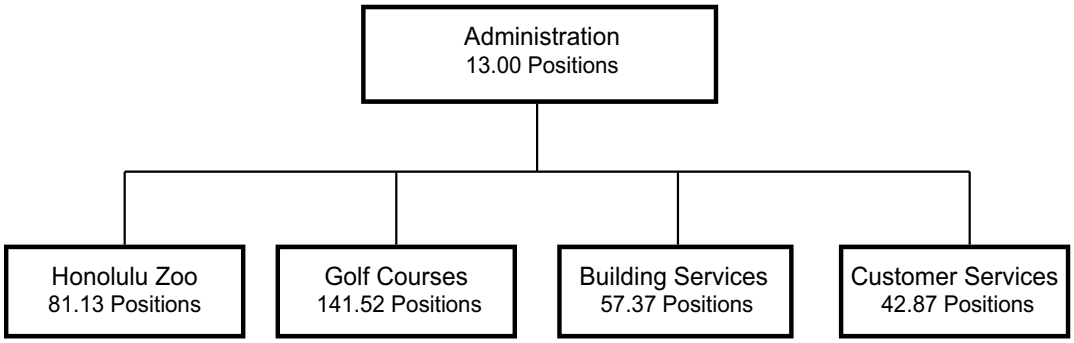
SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 255,499	$ 0	$ 0	$ 0	$ 0
Total	**$ 255,499**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

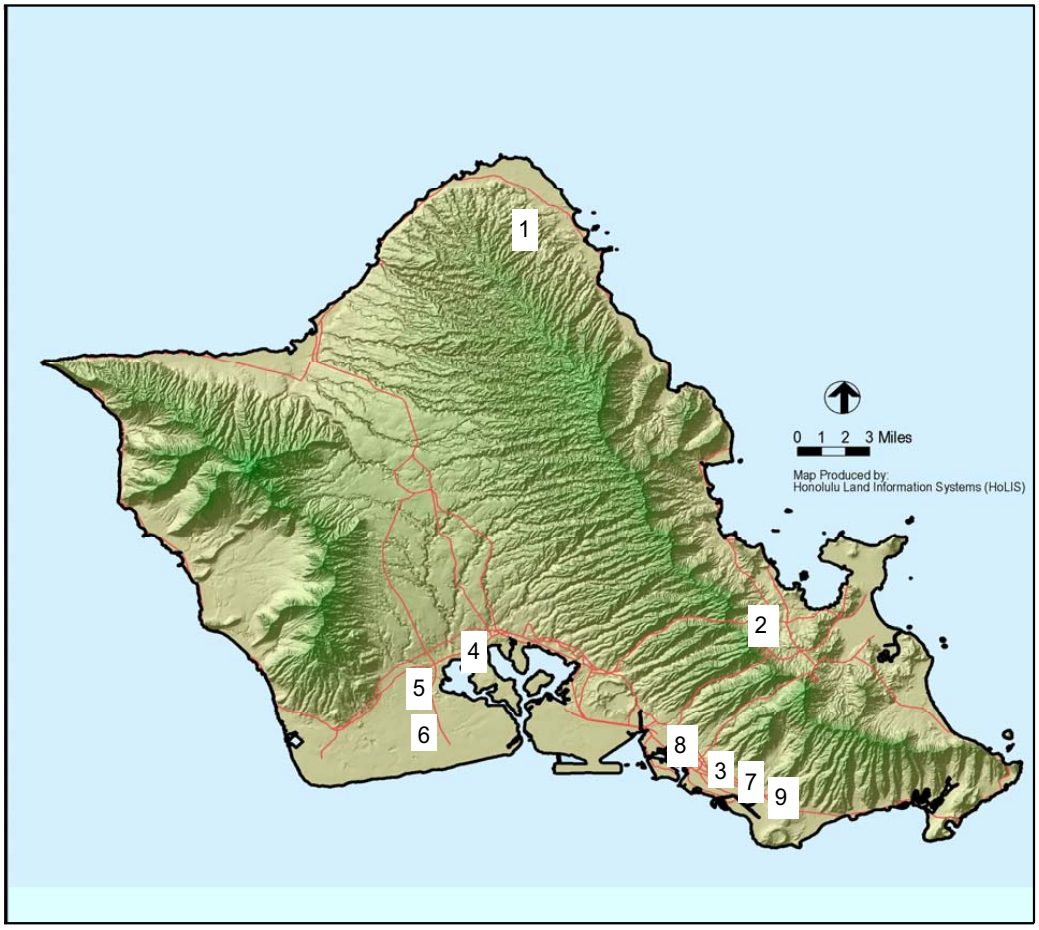
Department of Enterprise Services

DEPARTMENT OF ENTERPRISE SERVICES (DES) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



DEPARTMENT OF ENTERPRISE SERVICES
(DES)



FACILITIES LOCATIONS

1	KAHUKU MUNICIPAL GOLF COURSE
2	PALI MUNICIPAL GOLF COURSE
3	ALA WAI MUNICIPAL GOLF COURSE
4	TED MAKALENA MUNICIPAL GOLF COURSE
5	WEST LOCH MUNICIPAL GOLF COURSE
6	EWA VILLAGES MUNICIPAL GOLF COURSE
7	HONOLULU ZOO
8	NEAL S. BLAISDELL CENTER
9	WAIKIKI SHELL

Department of Enterprise Services

Responsibilities

The Department of Enterprise Services operates and maintains the Neal S. Blaisdell Center, Waikiki Shell, Honolulu Zoo, and six municipal golf courses. It also coordinates the preparation, administration and enforcement of citywide concession contracts.

Mission Statement

To manage and market diverse community oriented facilities and services for the use and benefit of the public; supporting cultural, recreational and educational opportunities and events towards a self-supporting basis.

Goals and Objectives

1. To decrease the General Fund subsidy of the Special Events Fund and the Golf Fund.
2. To provide excellence in service and facilities.
3. To increase public awareness of departmental programs and services via marketing and public relations.

Budget Initiatives and Highlights

The Department of Enterprise Services consolidates similar enterprise-type functions, thereby enhancing the City's ability to focus on revenue generating opportunities and create operational synergies. The proposed program budget of $21,851,274 reflects an increase of 7.4 percent from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each department program to allow for the full salary cost to be reflected in each respective program. An increase in current expenses is primarily attributable to the inclusion of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year. This allows for total projected energy costs to be reflected in each respective program.

Enterprise Services

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	281.00	281.00	282.00	0.00	282.00
Temporary FTE	16.93	16.93	15.93	0.00	15.93
Contract FTE	41.82	37.96	37.96	0.00	37.96
Total	**339.75**	**335.89**	**335.89**	**0.00**	**335.89**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 536,126	$ 605,118	$ 730,666	$ 0	$ 730,666
Auditoriums	5,442,132	5,364,000	5,931,267	0	5,931,267
Honolulu Zoo	5,037,401	5,046,521	5,398,794	0	5,398,794
Golf Courses	9,211,276	9,326,041	9,790,547	0	9,790,547
APEC Costs for DES	8,493	0	0	0	0
Total	**$ 20,235,428**	**$ 20,341,680**	**$ 21,851,274**	**$ 0**	**$ 21,851,274**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 10,839,653	$ 11,203,472	$ 12,098,699	$ 0	$ 12,098,699
Current Expenses	8,928,917	9,138,208	9,752,575	0	9,752,575
Equipment	466,858	0	0	0	0
Total	**$ 20,235,428**	**$ 20,341,680**	**$ 21,851,274**	**$ 0**	**$ 21,851,274**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 216,370	$ 0	$ 0	$ 0	$ 0
Zoo Animal Purchase Fund	5,400	2,200	0	0	0
Hanauma Bay Nature Preserve Fund	1,028	5,000	5,000	0	5,000
Golf Fund	9,338,857	9,579,758	10,044,264	0	10,044,264
Special Events Fund	10,673,773	10,754,722	11,802,010	0	11,802,010
Total	**$ 20,235,428**	**$ 20,341,680**	**$ 21,851,274**	**$ 0**	**$ 21,851,274**

Administration

Program Description

The Administration program directs and coordinates the programs and activities of the Blaisdell Center, Waikiki Shell, Honolulu Zoo and municipal golf courses; and coordinates the preparation, administration and enforcement of citywide concession contracts. This program provides staff and clerical support services in personnel, budgetary and organization management.

In an environment challenged by limited fiscal resources, the Administration program helps to focus departmental energies toward the maximization of revenues and optimization of resources.

Program Highlights

The Administration program budget of $730,666 reflects a 20.7 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each department program to allow for the full salary cost to be reflected in each respective program. The current expenses budget provides for the current level of services.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	12.50	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**12.50**	**13.00**	**13.00**	**0.00**	**13.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 514,113	$ 580,888	$ 706,536	$ 0	$ 706,536
Current Expenses	22,013	24,230	24,130	0	24,130
Equipment	0	0	0	0	0
Total	**$ 536,126**	**$ 605,118**	**$ 730,666**	**$ 0**	**$ 730,666**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Hanauma Bay Nature Preserve Fund	$ 1,028	$ 5,000	$ 5,000	$ 0	$ 5,000
Golf Fund	125,724	125,724	125,724	0	125,724
Special Events Fund	409,374	474,394	599,942	0	599,942
Total	**$ 536,126**	**$ 605,118**	**$ 730,666**	**$ 0**	**$ 730,666**

Auditoriums

Program Description

The Auditoriums program manages and rents facilities of the Blaisdell Center and the Waikiki Shell to individuals and groups to use for their scheduled events. The rates set for these rentals cover the maintenance and operation of the rented facility. The program provides support services such as equipment rentals, ticketing, ushering, and event services at a cost which covers their maintenance and operating cost. The program also provides for parking, food and beverage and novelty concessions operations in support of these events which generate revenues that collectively, with rent, keep the facilities self supporting. The Auditoriums activity also provides for event set-ups, custodial services and oversight of technical systems and services for performances and events. Additionally, this program provides maintenance and security for the buildings, equipment, and grounds at the Blaisdell Center and Waikiki Shell and provides trades and maintenance support to the Honolulu Zoo, some City concessions and golf courses.

Program Highlights

The Auditoriums program budget of $5,931,267 reflects an increase of 10.6 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013. An increase in current expenses is primarily attributable to the inclusion of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year. This allows for total projected energy costs to be reflected in each respective program.

Output Measures

DESCRIPTION-General Maintenance	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Building	SQ. FT	440,000	440,000	440,000
Grounds	Acres	28	28	28
PERFORMANCES: Blaisdell and Waikiki Shell	Number	908	920	930
ATTENDANCE	Number	798,000	830,000	850,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	68.00	67.00	67.00	0.00	67.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	33.24	33.24	33.24	0.00	33.24
Total	**101.24**	**100.24**	**100.24**	**0.00**	**100.24**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 3,154,770	$ 3,258,927	$ 3,457,708	$ 0	$ 3,457,708
Current Expenses	2,287,362	2,105,073	2,473,559	0	2,473,559
Equipment	0	0	0	0	0
Total	**$ 5,442,132**	**$ 5,364,000**	**$ 5,931,267**	**$ 0**	**$ 5,931,267**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Golf Fund	$ 117,227	$ 127,993	$ 127,993	$ 0	$ 127,993
Special Events Fund	5,324,905	5,236,007	5,803,274	0	5,803,274
Total	**$ 5,442,132**	**$ 5,364,000**	**$ 5,931,267**	**$ 0**	**$ 5,931,267**

Honolulu Zoo

Program Description

The Honolulu Zoo program plans, operates, and maintains a 42-acre integrated zoological and botanical park within the boundaries of Kapiolani Park.

The mission of the Honolulu Zoo is to inspire the stewardship of our living world by providing meaningful experiences to our guests. Pacific Tropical Island ecosystems and our traditional values of malama (caring) and ho'okipa (hospitality) are emphasized. It continuously strives to improve its animal care standards by maintaining naturalistic habitats for geological groupings of animals. The Zoo fulfills its mission by providing recreational and educational experiences to its guests in an attractive, clean and safe environment.

Program Highlights

The Honolulu Zoo program budget of $5,398,794 reflects an increase of 7.0 percent from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each department program to allow for the full salary cost to be reflected in each respective program. An increase in current expenses is primarily attributable to the inclusion of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year. This allows for total projected energy costs to be reflected in each respective program.

The position count also reflects the conversion of two 0.50 FTE Temporary Groundskeeper positions to a 1.0 FTE Permanent Groundskeeper.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Visitor Attendance	Number	667,981	667,981	667,981
Revenues (Including Zoo Concessions and Parking Lot)	Million	$4.9	$4.9	$4.9
Animal Specimens	Number	838	865	885
Animal Species	Number	201	206	207

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	75.50	76.00	77.00	0.00	77.00
Temporary FTE	2.28	2.28	1.28	0.00	1.28
Contract FTE	2.85	2.85	2.85	0.00	2.85
Total	**80.63**	**81.13**	**81.13**	**0.00**	**81.13**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 2,976,945	$ 3,007,652	$ 3,286,819	$ 0	$ 3,286,819
Current Expenses	2,055,056	2,038,869	2,111,975	0	2,111,975
Equipment	5,400	0	0	0	0
Total	**$ 5,037,401**	**$ 5,046,521**	**$ 5,398,794**	**$ 0**	**$ 5,398,794**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 101,000	$ 0	$ 0	$ 0	$ 0
Zoo Animal Purchase Fund	5,400	2,200	0	0	0
Special Events Fund	4,931,001	5,044,321	5,398,794	0	5,398,794
Total	**$ 5,037,401**	**$ 5,046,521**	**$ 5,398,794**	**$ 0**	**$ 5,398,794**

Golf Courses

Program Description

The Golf Course program operates and maintains six municipal golf courses – five eighteen-hole golf courses (Ala Wai, Pali, Ted Makalena, West Loch, and Ewa Villages) and one nine-hole golf course (Kahuku). This program schedules golf tournaments and accepts reservations for group and individual play via an automated reservation system; develops and enforces golf course rules and regulations; and collects and accounts for green, tournament and golf cart rental fees. The Golf Course program is also responsible for the operations of the power golf carts at the eighteen-hole courses and the rental of pull carts and golf club sets at Kahuku Golf Course. This program is responsible for renovating and maintaining the existing golf courses and for planning new municipal golf facilities. The program also monitors golf course related food and beverage, driving range and pro shop concession contracts and makes recommendations for concession contract specifications. The Golf Fund is funded by operational income and subsidies from the General Fund. In fiscal year 2014, the Golf Fund is subsidized by $5.4 million or 30.4 percent by the General Fund.

Program Highlights

The Golf Courses program budget of $9,790,547 reflects an increase of 5.0 percent from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each department program to allow for the full salary cost to be reflected in each respective program. An increase in current expenses is primarily attributable to the inclusion of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year. This allows for total projected energy costs to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Acres Maintained	Acres	979	979	979
Rounds Played	Rounds	464,708	462,500	462,500
Revenues (Including Concessions)	Million	$9.4	$10.4	$11.1

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	125.00	125.00	125.00	0.00	125.00
Temporary FTE	14.65	14.65	14.65	0.00	14.65
Contract FTE	5.73	1.87	1.87	0.00	1.87
Total	**145.38**	**141.52**	**141.52**	**0.00**	**141.52**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 4,193,447	$ 4,356,005	$ 4,647,636	$ 0	$ 4,647,636
Current Expenses	4,556,371	4,970,036	5,142,911	0	5,142,911
Equipment	461,458	0	0	0	0
Total	**$ 9,211,276**	**$ 9,326,041**	**$ 9,790,547**	**$ 0**	**$ 9,790,547**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 115,370	$ 0	$ 0	$ 0	$ 0
Golf Fund	9,095,906	9,326,041	9,790,547	0	9,790,547
Total	**$ 9,211,276**	**$ 9,326,041**	**$ 9,790,547**	**$ 0**	**$ 9,790,547**

APEC Costs for DES

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 378	$ 0	$ 0	$ 0	$ 0
Current Expenses	8,115	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 8,493**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

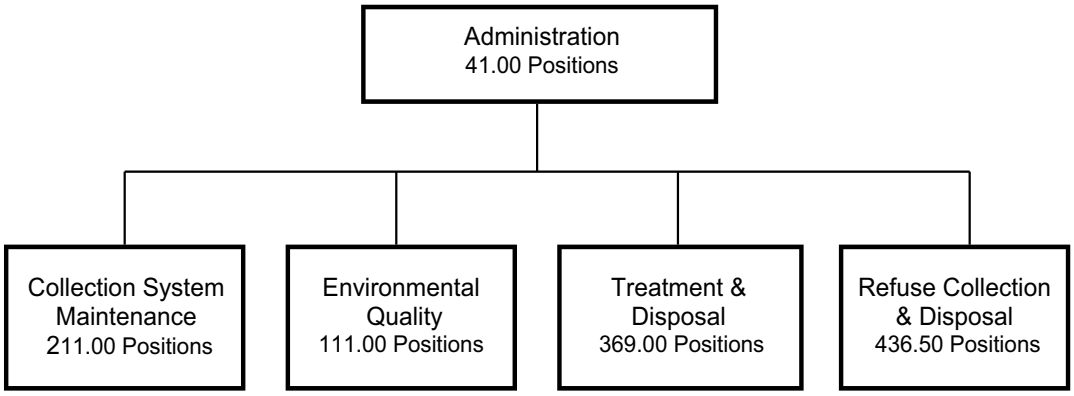
SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Special Events Fund	$ 8,493	$ 0	$ 0	$ 0	$ 0
Total	**$ 8,493**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

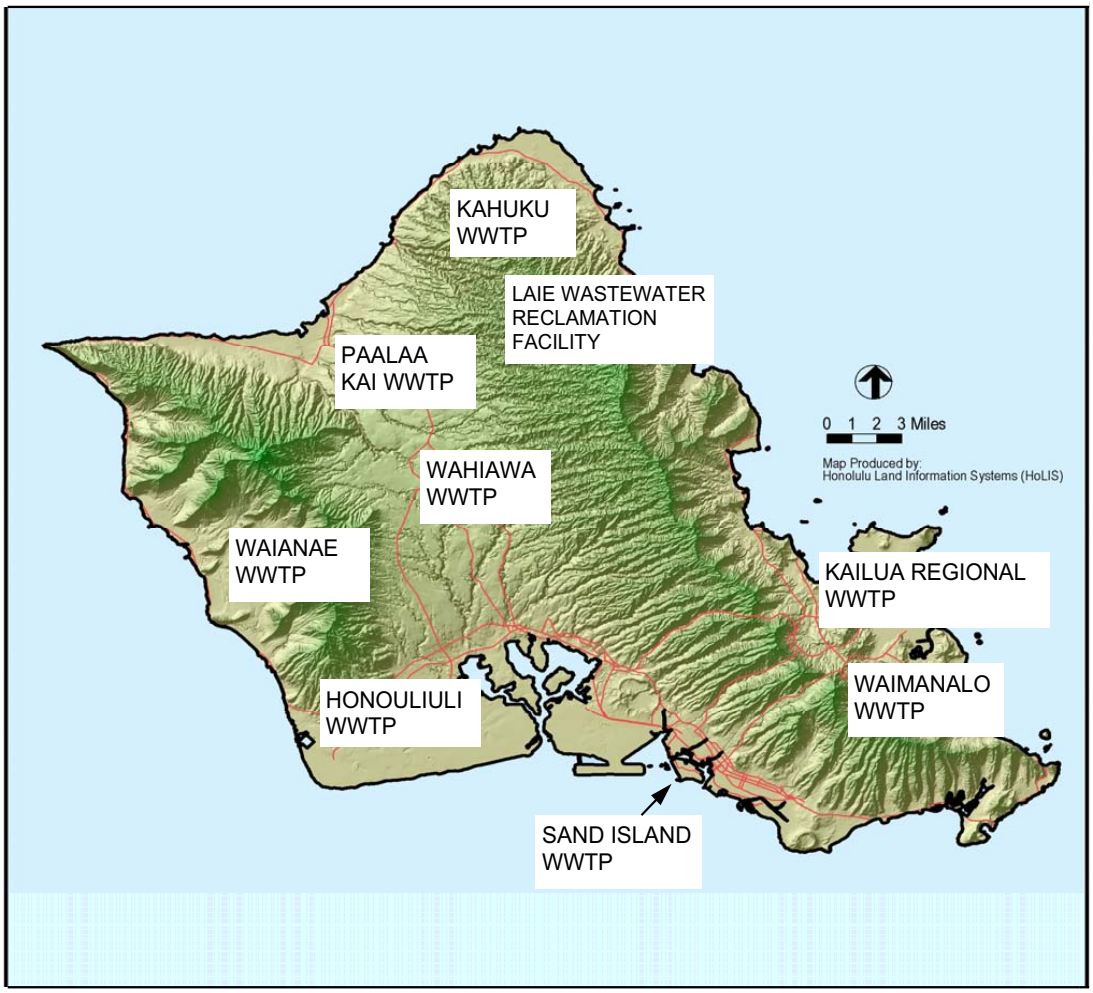
Department of Environmental Services

DEPARTMENT OF ENVIRONMENTAL SERVICES (ENV) ORGANIZATION CHART

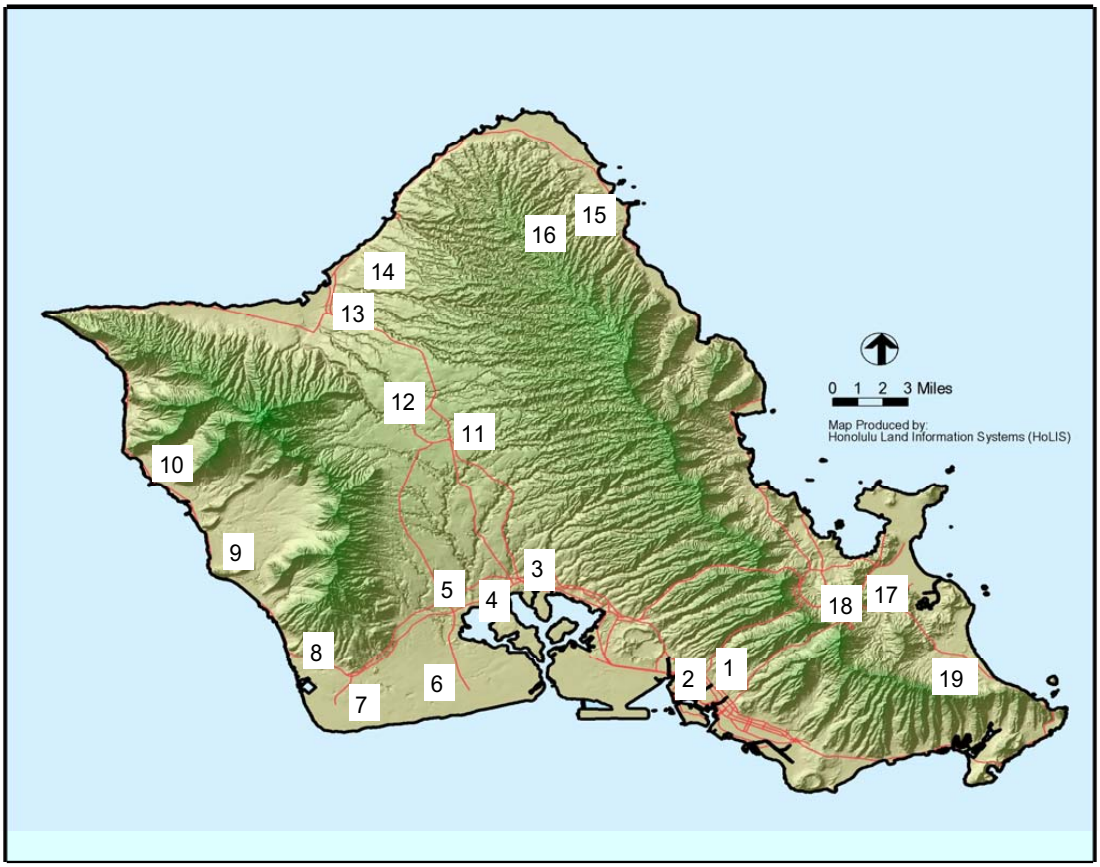
This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



DEPARTMENT OF ENVIRONMENTAL SERVICES
(ENV)
WASTEWATER TREATMENT AND DISPOSAL FACILITIES



DEPARTMENT OF ENVIRONMENTAL SERVICES
(ENV)
REFUSE COLLECTION AND DISPOSAL FACILITIES



REFUSE COLLECTION AND DISPOSAL FACILITIES LOCATIONS

1. HONOLULU CORP. YARD
2. KEEHI TRANSFER STATION
3. PEARL CITY CORP. YARD
4. WAIPAHU MAINTENANCE FACILITY
5. WAIPAHU CONVENIENCE CENTER
6. EWA CONVENIENCE CENTER
7. H-POWER
8. WAIMANALO GULCH LANDFILL
9. WAIANAE CORP. YARD
10. WAIANAE CONVENIENCE CENTER
11. WAHIAWA CORP. YARD
12. WAHIAWA CONVENIENCE CENTER
13. WAIALUA CORP. YARD
14. KAWAILOA TRANSFER STATION
15. KOOLAULOA-LAIE CORP. YARD
16. LAIE CONVENIENCE CENTER
17. KAILUA CORP. YARD
18. KAPAA QUARRY TRANSFER STATION
19. WAIMANALO CONVENIENCE CENTER

Department of Environmental Services

Responsibilities

The Department of Environmental Services plans, directs, operates and administers the City's wastewater, solid waste, and storm water permit programs. This includes operation and maintenance of the wastewater collection, treatment and disposal system, the management, collection and disposal of solid waste, and management of the storm water program.

Mission Statement

Protect public health and the environment by efficiently and effectively managing the wastewater and solid waste systems of the City and County of Honolulu.

Vision Statement

ENV is viewed as a trusted environmental steward by citizens, regulators, and industry to protect public health and the environment.

Goals and Objectives

1. Sustainability - Recognizing that we operate within an island environment, ensure that ENV's operations and services emphasize sustainable practices.
2. Operating as a Business - Provide cost effective, quality service through improved business and work processes.
3. Employee Development - Invest in employee development in order to improve operational and fiscal competencies.
4. Communication - Improve collaboration and communication with employees, customers, and community.
5. Customer Service - Better understand and respond to internal and external customer needs.

Budget Initiatives and Highlights

The Department of Environmental Services operates the wastewater, refuse collection and disposal, and storm water programs.

Initiatives and highlights include:

- Enhanced maintenance of the wastewater collection system through contract rehabilitation programs.
- Enhance recycling rates through expanded facilities diverting more waste from landfill disposal while improving sustainability.
- Continued enhancement of the Storm Water Quality program to meet Municipal Separate Storm Sewer System (MS4) permit requirements and protect the quality of our water environment.

The department's proposed budget of $300,146,978 reflects a 4.4 percent increase over the current fiscal year. The increase is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Budget issue funding of $2,036,024 is also included to improve manual refuse collection operations.

Performance Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ESTIMATED
Wastewater Bond Ratings	N/A	AA	AA	AA+

Fiscal Sustainability

	Target Year
Goal 1: Advance Departmental Self-Sustainability	
Initiative 1: Retain Flexibility to Raise Solid Waste Tip Fees	
(a) Current rate is $81.00 per ton + 12% recycling surcharge and $0.35/ton State surcharge @ H-Power and landfill	Current
Initiative 2: Retain Flexibility to Raise Wastewater System Facility Charge	
(a) Current rate is $ 5,878 per ESDU	Current
(b) FY 2014 rate is $6,055	FY 2014
Initiative 3: Retain Flexibility to Raise or Lower Sewer Service Charges	
(a) Current rate averages $ 98.40 per ESDU	Current
(b) FY 2014 rate increase of 4%.	FY 2014

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	1,159.00	1,160.00	1,159.00	0.00	1,159.00
Temporary FTE	7.00	7.00	7.00	0.00	7.00
Contract FTE	9.00	1.50	0.75	1.00	1.75
Total	**1,175.00**	**1,168.50**	**1,166.75**	**1.00**	**1,167.75**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 7,104,291	$ 6,968,340	$ 9,005,312	$ 0	$ 9,005,312
Environmental Quality	10,008,250	12,500,955	13,252,109	0	13,252,109
Collection System Maintenance	17,441,645	20,311,337	24,590,970	0	24,590,970
Treatment and Disposal	60,861,414	67,352,463	79,846,339	0	79,846,339
Refuse Collection and Disposal	120,771,074	180,427,987	171,416,224	2,036,024	173,452,248
Total	**$ 216,186,674**	**$ 287,561,082**	**$ 298,110,954**	**$ 2,036,024**	**$ 300,146,978**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 51,626,712	$ 51,885,220	$ 61,215,503	$ 36,024	$ 61,251,527
Current Expenses	164,559,962	235,675,862	236,895,451	2,000,000	238,895,451
Equipment	0	0	0	0	0
Total	**$ 216,186,674**	**$ 287,561,082**	**$ 298,110,954**	**$ 2,036,024**	**$ 300,146,978**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 4,761,748	$ 5,274,696	$ 5,531,328	$ 0	$ 5,531,328
Sewer Fund	90,088,290	101,257,563	120,375,553	0	120,375,553
Refuse Genl Operating Acct -SWSF	52,030,627	59,509,044	61,699,889	0	61,699,889
Sld Wst Dis Fac Acct - SWSF	58,064,844	106,647,975	98,867,376	0	98,867,376
Glass Incentive Account - SWSF	1,305,479	1,845,020	1,397,132	0	1,397,132
Recycling Account - SWSF	9,925,838	13,026,784	10,029,676	2,036,024	12,065,700
Federal Grants Fund	9,848	0	210,000	0	210,000
Total	**$ 216,186,674**	**$ 287,561,082**	**$ 298,110,954**	**$ 2,036,024**	**$ 300,146,978**

Administration

Program Description

This program provides administrative services for the City's wastewater, storm water, and solid waste programs. It provides overall development, coordination and management through program financial planning, capital program planning, scheduling and tracking, and the development and operation of the department's enterprise asset management system. Centralized personnel, financial, information technology, asset management, employee and management training and administrative services for the department are also provided.

Program Highlights

The proposed budget of the Administration program is $9,005,312, which reflects a 29.2 percent increase over the current fiscal year. The increase is primarily due to higher costs for monthly billing and associated computer software maintenance and sewer charge billing service from the Board of Water Supply. The budget also reflects a reduction in the permanent position count to reflect the deletion of a position.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	40.00	41.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**40.00**	**41.00**	**40.00**	**0.00**	**40.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 2,039,916	$ 2,251,440	$ 2,163,912	$ 0	$ 2,163,912
Current Expenses	5,064,375	4,716,900	6,841,400	0	6,841,400
Equipment	0	0	0	0	0
Total	**$ 7,104,291**	**$ 6,968,340**	**$ 9,005,312**	**$ 0**	**$ 9,005,312**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 0	$ 144,768	$ 0	$ 0	$ 0
Sewer Fund	6,548,577	6,222,736	8,427,463	0	8,427,463
Refuse Genl Operating Acct -SWSF	555,714	600,836	577,849	0	577,849
Total	**$ 7,104,291**	**$ 6,968,340**	**$ 9,005,312**	**$ 0**	**$ 9,005,312**

Environmental Quality

Program Description

This program directs, coordinates and manages activities relating to state and federal environmental requirements involving wastewater discharge, storm water management, industrial pre-treatment, permits, and water quality. Support functions include laboratory analysis, oceanographic sampling, and biological monitoring.

The Regulatory Control Branch oversees the development and implementation of the pretreatment program authorized under Title 40, Code of Federal Regulations Part 403. The program's objective is to prevent the discharge of pollutants that may result in interference, pass through or obstructions in the publicly owned treatment works. Regulatory control is implemented through user surveys, permitting, inspections, investigation, enforcement and public education. The branch also oversees and coordinates the City's effluent and biosolids reuse programs.

The Monitoring and Compliance Branch (M&C) prepares the permit-required annual assessment reports for the wastewater treatment plants (WWTP) at Sand Island, Honouliuli, Kailua and Waianae. It is responsible for the submission of the renewal application documents for the National Pollutant Discharge Elimination System (NPDES), Underground Injection Control (UIC) and other City's treatment facility permits, as applicable, from the U.S. Environmental Protection Agency (EPA) and the State Department of Health (DOH). M&C oversees compliance with these permits; and applicable state and federal environmental regulations. This branch is responsible for various departmental activities mandated by court consent decrees,; and provides support on regulatory issues to the Collection System Maintenance and Wastewater Treatment and Disposal divisions. The branch's Oceanographic Team conducts intensive ocean monitoring for all facilities with ocean discharges, including inspection of the ocean outfalls, sediment and marine fauna collection for analyses, and provides additional monitoring as needed in support of other studies and City division requests. Additionally, M&C conducts the required air quality monitoring at the property fence line for the Sand Island WWTP and Kailua Regional WWTP as needed, with the Oceanographic Team overseeing the operation and maintenance of the specialized air quality monitoring equipment.

The Storm Water Quality Branch is responsible for administering the municipal storm water management program as required under the City's NPDES permit, which was reissued effective from June 24, 2011 through September 8, 2014. This branch provides public education/outreach to the general public and targeted industries; investigates and enforces against illegal discharges; performs water quality monitoring in streams; prepares monitoring plans and implementation related to total maximum daily loads (TMDLs) of streams designated by the DOH; issues effluent discharge permits for hydro testing, well drilling and other sources; reviews Environmental Assessments (EA)/Environmental Impact Statement (EIS) documents for storm water quality impacts; and prepares annual reports to EPA/DOH. The branch also manages water quality related capital improvement projects (CIP); provides technical support to other city agencies; seeks EPA funded grants; partners with other agencies and community groups; and does long-range planning for watershed management. The branch's responsibilities have expanded substantially over the past year, including its oversight of storm water management for many City departments; as well as providing input to the proposed revisions to the City/DPP's Storm Drainage Standards on Low Impact Development.

The Water Quality Laboratory Branch conducts compliance monitoring activities of industrial wastewater, non-industrial wastewater, treatment plant effluents, receiving waters, well water, sludge, sediment, and fish tissue. The branch continues to maximize in-house capabilities to support departmental projects and compliance requirements.

Program Highlights

The proposed budget of the Environmental Quality program is $13,252,109, which reflects an increase of 6.0 percent over the current fiscal year. The increase is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Regulatory Control Branch				
Wastewater Permits Issued	#	610	550	450
Number of Wastewater Investigations/Inspections	#	4,594	4,500	4,500
Number of Wastewater Enforcements	#	1,000	1,000	1,000
Water Quality Laboratory Branch				
Wastewater	#	17,168	20,000	20,000
Receiving Water	#	9,298	10,000	10,000
Industrial Dischargers	#	83	100	100
Marine Sediment	#	5,789	6,000	6,000
Sludge	#	2,496	2,500	2,500
Fish Tissue	#	2,541	2,500	2,500
Storm Water Quality Branch				
Industrial Sites Visited	#	400	400	400
Investigations Closed	#	304	320	320
Informational Letters Sent	#	40	50	50
Warning Letters Sent	#	167	180	200
Notices of Violations Issued	#	15	20	20
NPDES Training, Plan Review	#	108	100	100
NPDES Training, Construction Inspection	#	188	180	180
NPDES Training, Permanent Post Construction	#	188	180	180
NPDES Training, Industrial/Commercial	#	180	180	180
NPDES Training, Municipal Maintenance	#	4,362	4,360	4,360
Volunteers at Outreach Events (Cleanups, etc.)	#	2,200	2,200	2,200
Monitoring & Compliance Branch				
EPA/DOH Enforcement Actions (Administrative Orders, Consent Decrees, Consent Orders, and Stipulated Orders)	#	16	4	3

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	111.00	111.00	111.00	0.00	111.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**111.00**	**111.00**	**111.00**	**0.00**	**111.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 4,706,101	$ 4,956,954	$ 5,967,500	$ 0	$ 5,967,500
Current Expenses	5,302,149	7,544,001	7,284,609	0	7,284,609
Equipment	0	0	0	0	0
Total	**$ 10,008,250**	**$ 12,500,955**	**$ 13,252,109**	**$ 0**	**$ 13,252,109**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 4,761,748	$ 5,129,928	$ 5,531,328	$ 0	$ 5,531,328
Sewer Fund	5,236,654	7,371,027	7,510,781	0	7,510,781
Federal Grants Fund	9,848	0	210,000	0	210,000
Total	**$ 10,008,250**	**$ 12,500,955**	**$ 13,252,109**	**$ 0**	**$ 13,252,109**

Collection System Maintenance

Program Description

This program repairs, operates, and maintains the wastewater collection system which includes all of the gravity sewer lines, pump stations and force mains.

Program Highlights

The proposed budget of the Collection System Maintenance program is $24,590,970, which reflects a 21.1 percent increase over the current fiscal year. The salary increase is primarily attributable to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in current expenses is primarily due to the inclusion of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year. This allows for total projected energy costs to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2013 ACTUAL	FY 2014 ESTIMATED	FY 2015 ESTIMATED
Miles of Lines Cleaned	Miles	609	700	725
Miles of Lines TV Inspected	Miles	*359	80	70

*This is inclusive of contracted inspection to comply with 2010 Consent Decree requirements.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	211.00	211.00	211.00	0.00	211.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**211.00**	**211.00**	**211.00**	**0.00**	**211.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 7,911,150	$ 7,923,068	$ 10,664,620	$ 0	$ 10,664,620
Current Expenses	9,530,495	12,388,269	13,926,350	0	13,926,350
Equipment	0	0	0	0	0
Total	**$ 17,441,645**	**$ 20,311,337**	**$ 24,590,970**	**$ 0**	**$ 24,590,970**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Sewer Fund	$ 17,441,645	$ 20,311,337	$ 24,590,970	$ 0	$ 24,590,970
Total	**$ 17,441,645**	**$ 20,311,337**	**$ 24,590,970**	**$ 0**	**$ 24,590,970**

Treatment and Disposal

Program Description

This program plans, directs, and coordinates the operation and maintenance of all city wastewater treatment plants. It also provides mechanical, electrical, building, and grounds support services for the repair of wastewater facilities.

Program Highlights

The proposed budget of the Wastewater Treatment and Disposal program is $79,846,339, which reflects an increase of 18.5 percent over the current fiscal year. The salary increase is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in current expenses is primarily due to the inclusion of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year. This allows for total projected energy costs to be reflected in each respective program.

The budget also provides for continued funding for the operation and ongoing upgrade of wastewater facilities, including increased costs for electrical engineering support and the review of the design of the wastewater system's Supervisory Control and Data Acquisition (SCADA) allowing communication to remote sites throughout all facilities.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Wastewater Treated	MGD	100	104	105

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	363.00	363.00	363.00	0.00	363.00
Temporary FTE	6.00	6.00	6.00	0.00	6.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**369.00**	**369.00**	**369.00**	**0.00**	**369.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 15,578,309	$ 15,702,535	$ 17,897,342	$ 0	$ 17,897,342
Current Expenses	45,283,105	51,649,928	61,948,997	0	61,948,997
Equipment	0	0	0	0	0
Total	**$ 60,861,414**	**$ 67,352,463**	**$ 79,846,339**	**$ 0**	**$ 79,846,339**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Sewer Fund	$ 60,861,414	$ 67,352,463	$ 79,846,339	$ 0	$ 79,846,339
Total	**$ 60,861,414**	**$ 67,352,463**	**$ 79,846,339**	**$ 0**	**$ 79,846,339**

Refuse Collection and Disposal

Program Description

This program is responsible for the administration, management, planning, collection, transport and disposal of solid waste throughout Oahu. This includes the planning and implementation of waste reduction and recycling programs, the collection of refuse from single family and multifamily households, the collection of bulky items island wide, the hauling of refuse, the operation and maintenance of convenience centers, transfer stations, landfills, and collection yards, and the management of the City's H-Power facility.

Program Highlights

The proposed budget of the Refuse Collection and Disposal program is $173,452,248 which reflects a decrease of 3.9 percent from the current fiscal year. The decrease is primarily due to a reduction in the amount of excavation and lining required for the complete build-out of the Waimanalo Gulch Landfill in fiscal year 2014, which is offset by salary increases due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary costs to be reflected in each respective program.

Budget issues of $2,036,024 provide funding for refuse carts and a temporary contractual recycling specialist.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Total Municipal Solid Waste (MSW) Tons Disposed	Ton	746,368	751,000	760,000
Total Single Family Households Serviced				
Automated	#	158,700	158,700	158,700
Manual	#	21,100	21,100	21,100
Total Tons Transferred	Ton	170,631	180,000	185,000
MSW Tons Processed at H-Power	Ton	580,753	665,000	690,000
MSW Tons Disposed at Waimanalo Gulch Landfill (including Homeowner Loads)	Ton	165,614	86,000	70,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	434.00	434.00	434.00	0.00	434.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	9.00	1.50	0.75	1.00	1.75
Total	**444.00**	**436.50**	**435.75**	**1.00**	**436.75**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 21,391,236	$ 21,051,223	$ 24,522,129	$ 36,024	$ 24,558,153
Current Expenses	99,379,838	159,376,764	146,894,095	2,000,000	148,894,095
Equipment	0	0	0	0	0
Total	**$ 120,771,074**	**$ 180,427,987**	**$ 171,416,224**	**$ 2,036,024**	**$ 173,452,248**

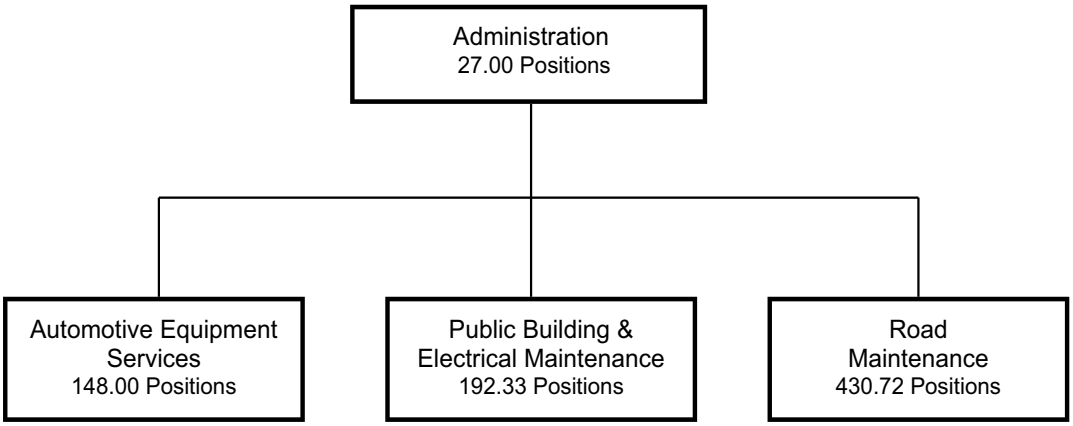
SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Refuse Genl Operating Acct -SWSF	$ 51,474,913	$ 58,908,208	$ 61,122,040	$ 0	$ 61,122,040
Sld Wst Dis Fac Acct - SWSF	58,064,844	106,647,975	98,867,376	0	98,867,376
Glass Incentive Account - SWSF	1,305,479	1,845,020	1,397,132	0	1,397,132
Recycling Account - SWSF	9,925,838	13,026,784	10,029,676	2,036,024	12,065,700
Total	**$ 120,771,074**	**$ 180,427,987**	**$ 171,416,224**	**$ 2,036,024**	**$ 173,452,248**

This Page Intentionally Left Blank

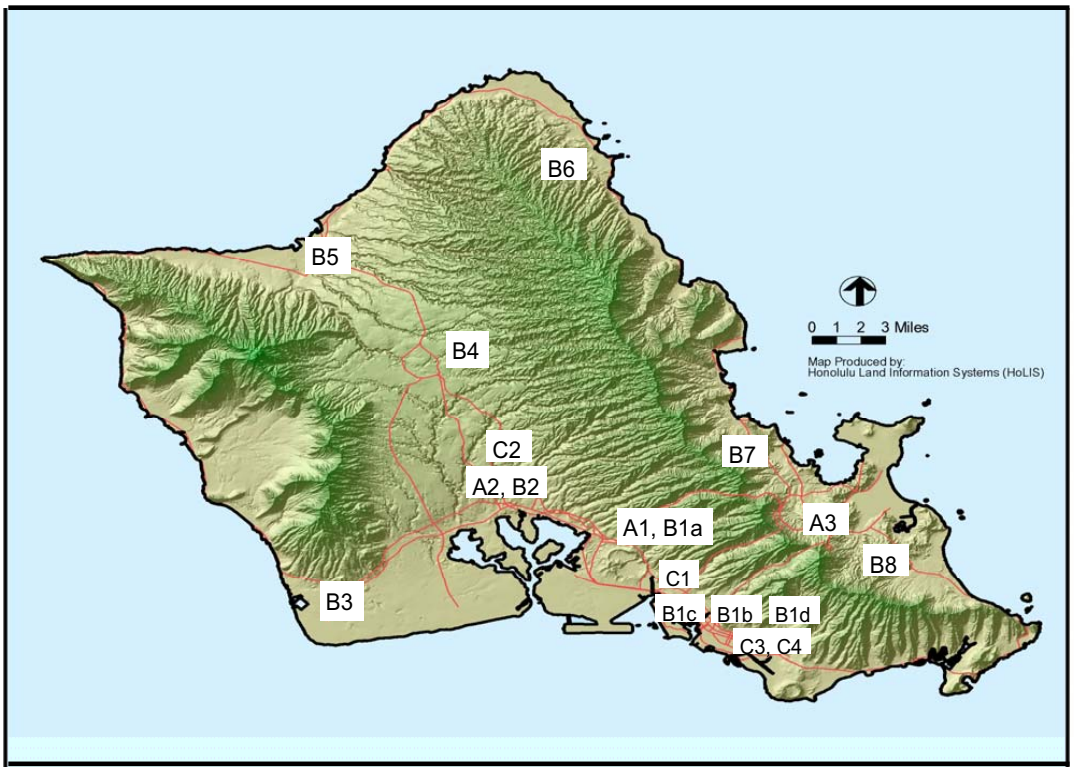
Department of Facility Maintenance

DEPARTMENT OF FACILITY MAINTENANCE (DFM) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



DEPARTMENT OF FACILITY MAINTENANCE
(DFM)



AUTOMOTIVE EQUIPMENT SERVICE Repair and Maintenance Facilities	ROAD MAINTENANCE Baseyards
A1 HALAWA * Services all Honolulu based agencies from Aiea to Hawaii Kai * Services Keehi Transfer Station * Services DRM street sweeping * Services Waianae Refuse * Services Waialua Refuse * Services Kawailoa Transfer Station	B1a HALAWA (Honolulu District) B1b HONOLULU Clean Team B1c HONOLULU Street Sweeping B1d HONOLULU Coning B2 PEARL CITY (EWA) B3 KAPOLEI (Waianae District) B4 WAHIAWA B5 WAIALUA B6 LAIE (KOOLAULOA)
A2 PEARL CITY * Services Central/Leeward based agencies	B7 KANEOHE (KOOLAUPOKO) B8 KAILUA
A3 KAPAA * Services Windward based agencies from Waimanalo to Laie	

BUILDING AND ELECTRICAL MAINTENANCE
Baseyards

C1 PUBLIC BUILDING and ELECTRICAL MAINTENANCE (R&M)
C2 TRAFFIC and ELECTRICAL MAINTENANCE SERVICES (TEMS)
C3 CUSTODIAL and UTILITY SERVICES (CUS)
C4 SECURITY and EMPLOYEE PARKING OPERATIONS (SEOP)

Department of Facility Maintenance

Responsibilities

The Department of Facility Maintenance plans and administers the City's repair, renovation and maintenance programs for roads, bridges, streams, flood control systems, city buildings, and city vehicles and construction equipment except for certain units belonging to the Board of Water Supply, Police and Fire Departments, and Honolulu Authority for Rapid Transportation. It also plans and administers the repair and maintenance programs for mechanical, electrical, and electronic equipment and facilities, including those for parks, street lighting, and communication centers. Additionally, the department provides property management, parking garage management, relocation assistance, heavy vehicle and equipment training, and interdepartmental mail services.

Mission Statement

The Department of Facility Maintenance (DFM) mission is to provide efficient, effective, accountable and progressive management of its fiscal and functional responsibilities, focusing on the well-being of the communities (public, other departments, and employees) it serves.

Goals and Objectives

1. Deliver and enhance basic city core services that maintain Honolulu's infrastructure in compliance with the City Charter and laws.

2. Perform work based on the value of customer service and building a quality of life for both the general public and city employees.

3. Improve morale of DFM management and staff through continuous training, regular communication, job recognition, updating equipment and tools and providing other required resources.

4. Improve department effectiveness by recruiting and retaining staff, eliminating redundancy and using up-to-date technology, and implementing a program of continuous evaluation.

5. Reduce harmful emissions and reliance on fossil fuel by adding environmentally-friendly vehicles such as hybrid vehicles, and utilizing fuels such as bio-diesel and ethanol-blended gasoline; and installing photovoltaic panels and energy-efficient lighting.

Budget Initiatives and Highlights

The Department of Facility Maintenance's (DFM) proposed budget of $80,439,250 reflects an increase of 18.0 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in current expenses is primarily due to expansion of the City's pavement preservation program, further consolidation of contractual janitorial and custodial services costs, and the inclusion of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year.

A total of $1.0 million is budgeted in the current fiscal year for the Road Maintenance Division to begin its pavement preservation program. Budget issue funding in fiscal year 2014 will provide an additional $2.0 million to expand this program to improve the maintenance of city roads at a lower cost.

The major areas of the budget are as follows:

- $17,669,172 for electricity costs for street lighting and city facilities;
- $7,684,359 for fuel (bio diesel, unleaded gas, diesel, liquefied petroleum gas) costs;
- $5,674,666 for pavement preservation and asphalt material (bitumul) for road re-surfacing, repairs, and pot hole patching;
- $2,602,000 for other motor vehicle parts/accessories for the repair and maintenance of city vehicles;
- $2,753,395 for contractual custodial and security services;
- $1,101,000 for tires (new and recaps) and tubes.

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	776.05	775.05	775.05	0.00	775.05
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	18.87	22.00	23.50	0.00	23.50
Total	**795.92**	**798.05**	**799.55**	**0.00**	**799.55**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 1,917,459	$ 2,511,222	$ 2,655,538	$ 0	$ 2,655,538
Public Building and Electrical Maintenance	21,015,678	28,479,944	33,624,217	0	33,624,217
Automotive Equipment Services	18,305,088	19,119,162	19,756,768	0	19,756,768
Road Maintenance	17,606,555	18,041,265	22,402,727	2,000,000	24,402,727
APEC Costs for DFM	117,889	0	0	0	0
Total	**$ 58,962,669**	**$ 68,151,593**	**$ 78,439,250**	**$ 2,000,000**	**$ 80,439,250**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 24,484,135	$ 24,032,053	$ 31,329,895	$ 0	$ 31,329,895
Current Expenses	34,478,534	44,119,540	47,109,355	2,000,000	49,109,355
Equipment	0	0	0	0	0
Total	**$ 58,962,669**	**$ 68,151,593**	**$ 78,439,250**	**$ 2,000,000**	**$ 80,439,250**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 19,052,859	$ 23,465,234	$ 28,862,128	$ 0	$ 28,862,128
Highway Fund	28,687,872	32,016,738	36,438,586	2,000,000	38,438,586
Highway Beautification Fund	319,189	154,044	213,291	0	213,291
Bikeway Fund	6,220	28,809	28,809	0	28,809
Sewer Fund	1,927,964	2,271,462	2,546,708	0	2,546,708
Refuse Genl Operating Acct -SWSF	4,395,293	5,066,903	5,119,991	0	5,119,991
Recycling Account - SWSF	4,465,272	4,948,403	5,029,737	0	5,029,737
Housing Development Special Fund	108,000	200,000	200,000	0	200,000
Total	**$ 58,962,669**	**$ 68,151,593**	**$ 78,439,250**	**$ 2,000,000**	**$ 80,439,250**

Administration

Program Description

The Administration program plans, directs, administers, and coordinates line and staff activities relating to facility maintenance functions and programs involving the maintenance of public roads, streets, bridges, and drainage and flood control systems; street lighting and electrical systems of parks and other facilities; traffic signs and markings; public buildings; city vehicles and equipment except for Board of Water Supply, Honolulu Fire Department, Honolulu Police Department, and the Honolulu Authority for Rapid Transportation. The program also administers managed parking and property management activities and provides interdepartmental mail services.

Program Highlights

The proposed budget of $2,655,538 reflects an increase of 5.7 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The budget also provides continued funding for a contractual GIS Analyst V position to support the Pavement Management System program.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	24.00	24.00	24.00	0.00	24.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	3.00	3.00	0.00	3.00
Total	**27.00**	**27.00**	**27.00**	**0.00**	**27.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,155,201	$ 1,252,724	$ 1,392,685	$ 0	$ 1,392,685
Current Expenses	762,258	1,258,498	1,262,853	0	1,262,853
Equipment	0	0	0	0	0
Total	**$ 1,917,459**	**$ 2,511,222**	**$ 2,655,538**	**$ 0**	**$ 2,655,538**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 923,866	$ 1,328,276	$ 1,384,620	$ 0	$ 1,384,620
Highway Fund	885,593	982,946	1,070,918	0	1,070,918
Housing Development Special Fund	108,000	200,000	200,000	0	200,000
Total	**$ 1,917,459**	**$ 2,511,222**	**$ 2,655,538**	**$ 0**	**$ 2,655,538**

Public Building and Electrical Maintenance

Program Description

The Public Building and Electrical Maintenance program plans, directs, coordinates, and administers the repair, maintenance, and renovation programs for public buildings and appurtenant structures; street, park, mall, outdoor and other city lighting and electrical facilities; and communication facilities under the jurisdiction of the Department of Facility Maintenance. The program also administers activities including city employees' parking; motor pool; and security for City Hall, Kapolei Hale, the Frank F. Fasi Municipal Building and certain other facilities.

Program Highlights

The proposed budget for the Public Building and Electrical Maintenance (PBEM) Division of $33,624,217 reflects an increase of 18.1 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The program intends to continue its reduction of vacant positions to improve city services. The current expense increase is primarily due to further consolidation of contractual janitorial and custodial services costs, including some new facilities, and the inclusion of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Work Orders for Repair of Building and Appurtenant Structures Completed	#	4,448	5,000	5,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	177.33	177.33	177.33	0.00	177.33
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	11.87	14.00	14.00	0.00	14.00
Total	**190.20**	**192.33**	**192.33**	**0.00**	**192.33**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 5,297,316	$ 5,622,676	$ 7,779,905	$ 0	$ 7,779,905
Current Expenses	15,718,362	22,857,268	25,844,312	0	25,844,312
Equipment	0	0	0	0	0
Total	**$ 21,015,678**	**$ 28,479,944**	**$ 33,624,217**	**$ 0**	**$ 33,624,217**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 11,901,068	$ 17,544,556	$ 21,965,326	$ 0	$ 21,965,326
Highway Fund	9,114,610	10,886,423	11,609,926	0	11,609,926
Bikeway Fund	0	18,809	18,809	0	18,809
Sewer Fund	0	30,156	30,156	0	30,156
Total	**$ 21,015,678**	**$ 28,479,944**	**$ 33,624,217**	**$ 0**	**$ 33,624,217**

Automotive Equipment Services

Program Description

The Automotive Equipment Service (AES) program plans, directs, coordinates, and administers the vehicle and equipment repair and maintenance program for the City with the exception of programs under the Board of Water Supply, Honolulu Police Department, Honolulu Fire Department, and Honolulu Authority for Rapid Transportation (HART). It also prepares plans and specifications for the purchase of new vehicles and equipment, and provides heavy vehicle and equipment operator qualification training and certification.

Program Highlights

The proposed budget of $19,756,768 reflects an increase of 3.3 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

The City is reducing the impact of its fleet on the environment by replacing older vehicles, purchasing more hybrid and fuel-efficient vehicles for the motorpool fleet, and using more alternative fuels to reduce harmful emissions to the environment. The City recently received two electric vehicles. Evaluation of the use of hybrid vehicles is ongoing.

A project to install photovoltaic (PV) panels to service the division's Halawa facility is currently under way. When completed, the panels will generate enough electricity to meet approximately 40 percent of the power demands for the entire facility.

Output Measures

DESCRIPTION	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
REPAIR AND MAINTENANCE:			
Job Tasks Completed:			
Halawa Yard Automotive	19,469	21,000	22,000
Construction Equipment	2,540	5,200	5,300
Leeward Yard (Pearl City)	5,169	5,700	6,000
Windward Yard (Kapaa)	4,958	5,200	5,300
Welding Shop	680	800	850
Body Fender and Repair	1,173	1,300	1,400
SERVICE AND LUBRICATION:			
Job Tasks Completed	1,109	1,600	1,600
Tire Repair and Replacements	3,610	4,000	4,100
STOREKEEPING:			
Number of Stock Parts Transactions	18,482	31,000	32,000
Number of Non Stock Parts Transactions	32,974	52,000	55,500
Number of Commercial Service Transactions	2,239	1,600	1,700
Number of Fuel Transaction Tickets Issued	62,320	67,000	70,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	147.00	147.00	147.00	0.00	147.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**148.00**	**148.00**	**148.00**	**0.00**	**148.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 6,121,105	$ 6,198,098	$ 6,839,059	$ 0	$ 6,839,059
Current Expenses	12,183,983	12,921,064	12,917,709	0	12,917,709
Equipment	0	0	0	0	0
Total	**$ 18,305,088**	**$ 19,119,162**	**$ 19,756,768**	**$ 0**	**$ 19,756,768**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 4,204,930	$ 3,284,282	$ 3,300,716	$ 0	$ 3,300,716
Highway Fund	3,311,629	3,578,268	3,789,772	0	3,789,772
Sewer Fund	1,927,964	2,241,306	2,516,552	0	2,516,552
Refuse Genl Operating Acct -SWSF	4,395,293	5,066,903	5,119,991	0	5,119,991
Recycling Account - SWSF	4,465,272	4,948,403	5,029,737	0	5,029,737
Total	**$ 18,305,088**	**$ 19,119,162**	**$ 19,756,768**	**$ 0**	**$ 19,756,768**

Road Maintenance

Program Description

The Road Maintenance program maintains city roadways, sidewalks, storm drains, bridges, striping, signs, outdoor municipal parking lots, bike paths, bus stops/shelters, roadway medians, and remnant properties. It renders pavement maintenance to private roadways open to public use. The division also has the responsibility of maintaining city-owned streams, channels, ditches and other flood control facilities as well as enforcing the maintenance of privately-owned streams. It also maintains litter containers at bus stops and some pedestrian mall areas in Waikiki, and removes graffiti within the roadway right-of-way. In the rural districts, it provides dead animal pickup and oversees refuse collection services at Wahiawa, Laie, and Waialua for the Department of Environmental Services.

Program Highlights

The proposed budget of $24,402,727 reflects an increase of 35.3 percent over the current fiscal year. The increase is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. An additional 1.5 FTE positions in personal services contract is provided temporarily for the program to continue its reduction of vacant positions to improve city services and reduce overtime costs.

The current expense increase is primarily due to the $2.0 million in budget issue funding to expand the road pavement preservation program over the existing $1.0 million budgeted in the current fiscal year. The identification of pavement preservation treatments such as slurry seal coatings, crack sealing, and implementation of less costly maintenance techniques will reduce the roadway deterioration rate at a substantially lower cost investment.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Pothole Patching	#	52,071	47,000	45,000
Pothole Hotline, Calls Received	#	4,927	4,400	4,400
First Aid Repairs and Resurfacing	Tons	3,712	20,500	20,500
In-House Resurfacing	Ln. Miles	8.33	15	23
Catch Basins and Manholes Cleaned/Inspected	#	4,923	11,200	11,500
Curbs Mechanically/Manually Swept	Miles	26,899	32,400	32,400
Litter Containers Serviced	#	1,270	1,350	1,375
Sidewalks Repaired (In-House)	Sq. Ft.	49,743	121,000	124,600
Dead Animals Picked Up	#	901	950	950
Curbs/Gutters Reconstructed	Ln. Ft.	15,930	12,500	11,400
Metal/Wood Guardrails Repaired/Installed	Ln. Ft.	197	3,200	3,800
Chain Link Fence Repaired/Installed	Ln. Ft.	7,823	5,400	5,400
Streams/Ditches Cleaned	#	184	184	184
Curbs Painted	Ln. Ft.	29,281	23,000	21,000
Traffic Lines Painted	Miles	314	450	400
Crosswalks Painted	#	818	750	700
Pavement Markers Installed	#	7,339	7,800	7,100
Traffic Signs Fabricated	#	9,944	8,000	8,200
Traffic Signs Installed/Reset/Replaced	#	4,193	4,200	4,200
Posts Installed/Reset/Replaced	#	2,220	2,200	2,200

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	427.72	426.72	426.72	0.00	426.72
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	4.00	5.50	0.00	5.50
Total	**430.72**	**430.72**	**432.22**	**0.00**	**432.22**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 11,820,330	$ 10,958,555	$ 15,318,246	$ 0	$ 15,318,246
Current Expenses	5,786,225	7,082,710	7,084,481	2,000,000	9,084,481
Equipment	0	0	0	0	0
Total	**$ 17,606,555**	**$ 18,041,265**	**$ 22,402,727**	**$ 2,000,000**	**$ 24,402,727**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 2,012,995	$ 1,308,120	$ 2,211,466	$ 0	$ 2,211,466
Highway Fund	15,268,151	16,569,101	19,967,970	2,000,000	21,967,970
Highway Beautification Fund	319,189	154,044	213,291	0	213,291
Bikeway Fund	6,220	10,000	10,000	0	10,000
Total	**$ 17,606,555**	**$ 18,041,265**	**$ 22,402,727**	**$ 2,000,000**	**$ 24,402,727**

APEC Costs for DFM

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 90,183	$ 0	$ 0	$ 0	$ 0
Current Expenses	27,706	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 117,889**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

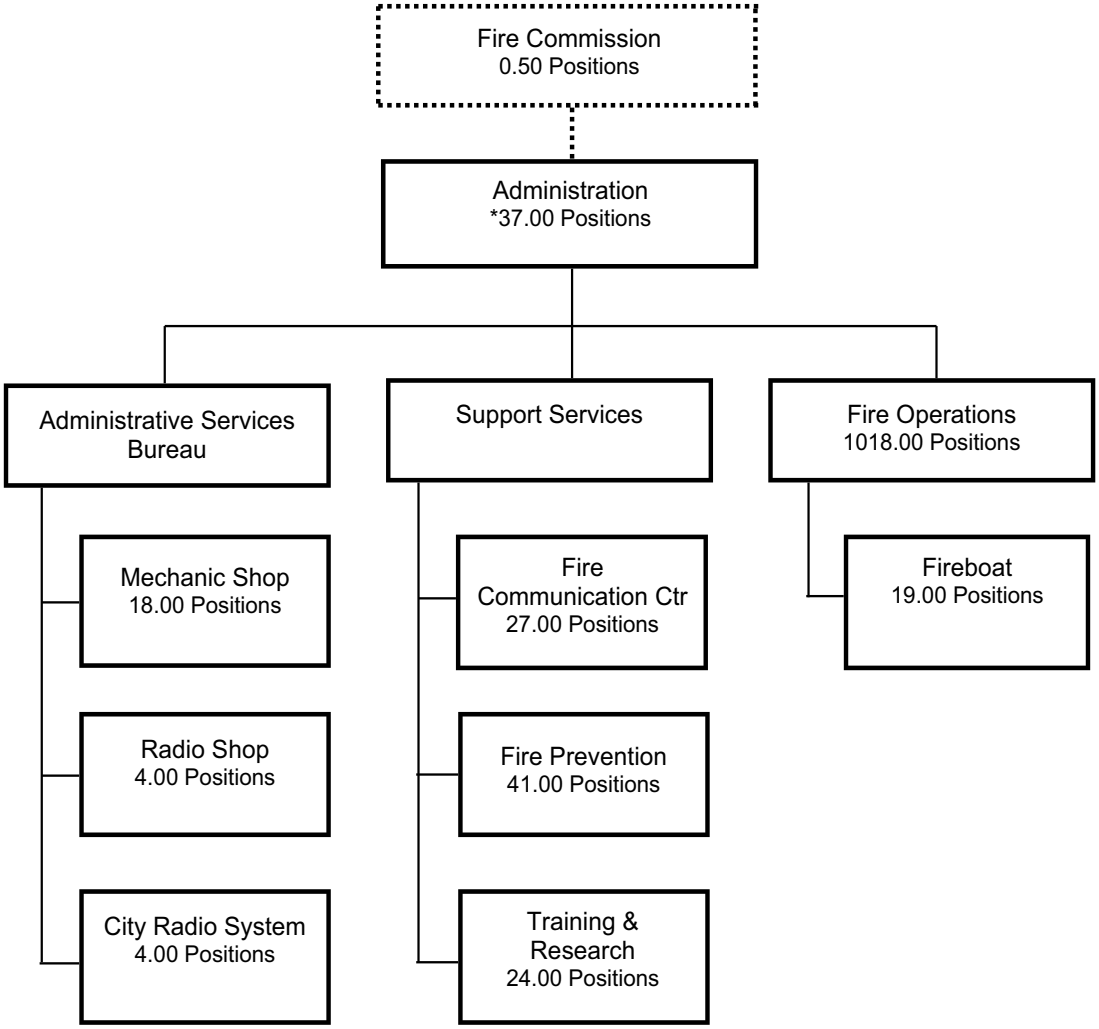
SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 10,000	$ 0	$ 0	$ 0	$ 0
Highway Fund	107,889	0	0	0	0
Total	**$ 117,889**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

Honolulu Fire Department

Fire

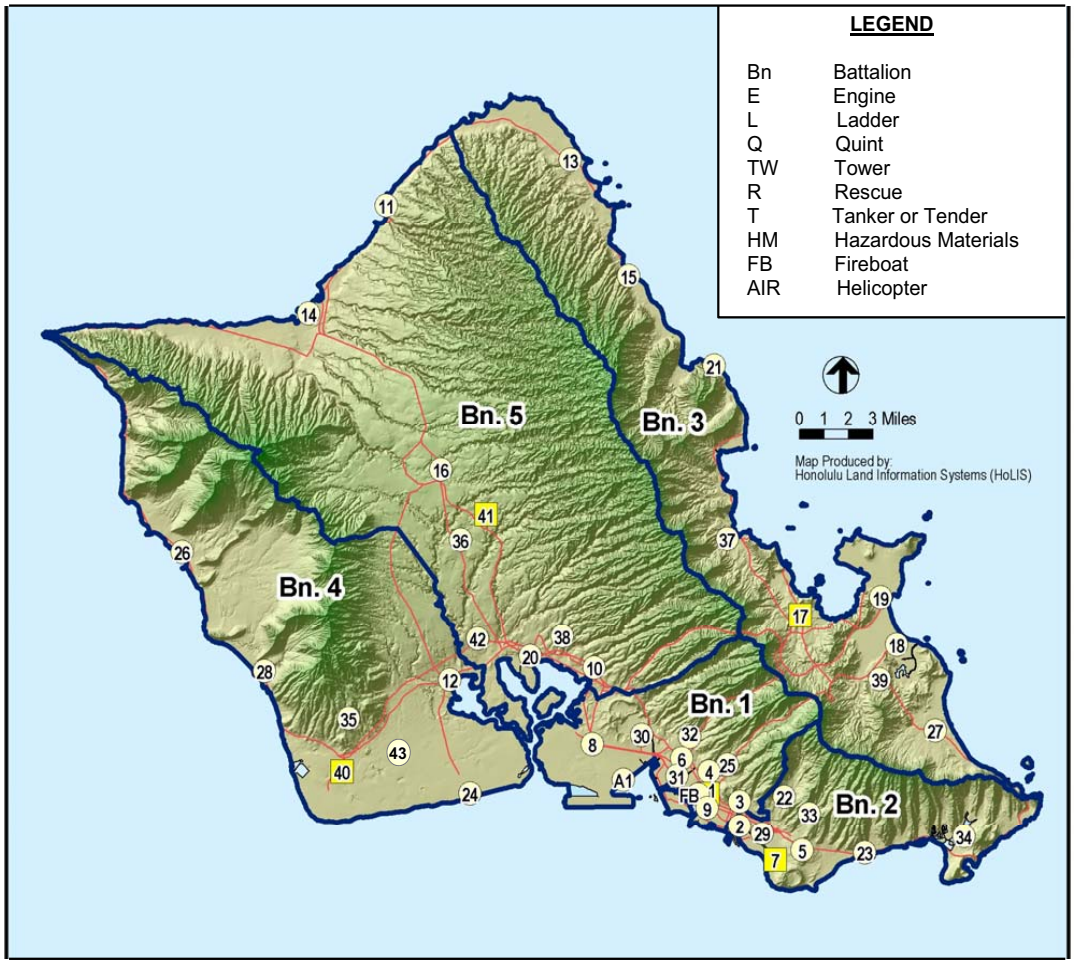
HONOLULU FIRE DEPARTMENT (HFD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



* Positions include: 3 Assistant Fire Chiefs, secretaries and professional/clerical support staff.

HONOLULU FIRE DEPARTMENT
(HFD)



Station	Name	Companies	Station	Name	Companies
FB	Waterfront	Fireboat	22	Manoa	E22
1	Central	Bn1, E1	23	Wailupe	E23
2	Pawaa	E2, L2, R1	24	Ewa Beach	E24
3	Makiki	E3	25	Nuuanu	E25
4	Kuakini	E4, L4	26	Waianae	E26, Q26, T26
5	Kaimuki	E5, L5	27	Waimanalo	E27
6	Kalihi	E6	28	Nanakuli	E28, T28
7	Waikiki	Bn2, E7, L7	29	McCully	E29, L29
8	Mokulele	E8	30	Moanalua	E30, Q30, T30
9	Kakaako	E9, TW9	31	Kalihi Kai	E31, Q31
10	Aiea	E10	32	Kalihi Uka	E32, HM1
11	Sunset	E11	33	Palolo	E33
12	Waipahu	E12, Q12, T12	34	Hawaii Kai	E34, Q34
13	Kahuku	E13	35	Makakilo	E35
14	Waialua	E14	36	Mililani	E36
15	Hauula	E15, T15	37	Kahaluu	E37
16	Wahiawa	E16, T16	38	Waiau	E38, Q38
17	Kaneohe	Bn3, E17, Q17	39	Olamana	E39
18	Kailua	E18, Q18	40	Kapolei	Bn4, E40, TW40, HM2
19	Aikahi	E19	41	Mililani Mauka	Bn5, E41, Q41, R2
20	Pearl City	E20	42	Waikele	E42
21	Kaawa	E21	43	E Kapolei	E43, Q43
			A1	Aircraft	Air1

Fire

Honolulu Fire Department

Responsibilities

The Honolulu Fire Department (HFD) is responsible for providing fire fighting, search and rescue, emergency medical, and hazardous materials response for the City and County of Honolulu (City). These duties are performed on a wide variety of terrain that include steep mountain ranges, wildlands, and agricultural fields; structures which comprise a modern metropolitan city, including industrial complexes, business centers, government complexes, high-rise resorts, condominiums, and high-density urban residential dwellings; and the surrounding ocean. The Department maintains a modern and technologically advanced force of fire fighting and rescue personnel and equipment through its various activities administered by qualified professional leadership. The Department continues to develop and conduct various programs such as reliable and efficient communication systems, fire apparatus maintenance and repair, training and research, a fireboat, and a coordinated City Radio System. The Fire Prevention program, which includes inspections, investigations and enforcement of fire regulations, and a fire safety education program, continues to expand with the latest trends and national standards of the fire service.

Vision Statement

The HFD will continuously strive to meet the changing needs of our community by providing a modern and technologically advanced Department. This will be achieved by maintaining a high level of readiness and by focusing on the professional development and training of our personnel.

Mission Statement

The mission of the HFD is to respond to fires, emergency medical incidents, hazardous materials incidents, and rescues on land and sea to save lives, property, and the environment. This mission is accomplished by:

- Promoting safety and maintaining a well equipped, highly trained, and motivated force of professional fire fighters and rescue personnel.
- Promoting fire prevention and other public safety education programs.

The HFD's motto is "Pride, Service, Dedication."

Goals and Objectives

1. To provide quality and proficient fire and emergency services for the City through effective and efficient resource management.
2. To provide a proficient communications system by assessing and improving fire dispatches.
3. To provide personnel development instruction and fire fighter safety programs for the continued improvement and safety of the Department's workforce.
4. To provide training to all fire fighters at the Emergency Medical Technician-Basic (EMT-B) national level.
5. To provide nationally-recognized training for all personnel through certification and accreditation.
6. To identify issues dealing with total quality management and develop efficient management of personnel and work assignments.
7. To identify and monitor county, state, and national trends and initiatives through networking with other agencies to ensure compliance with rules and regulations.
8. To mitigate the loss of life and property by continually assessing and improving fire prevention and education programs.
9. To improve and maintain living conditions and the quality of life at fire stations.

Budget Initiatives and Highlights

The proposed budget of $97,134,479 reflects an increase of 4.3 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 offset by a reduction in budgeted overtime and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in current expenses is primarily due to the inclusion of the major dry-dock service for the Fireboat and 800 MHz radio system upgrade acquisitions.

As in previous years, the budget also includes a training pool of 100 Fire Fighter Recruit (FFR) positions (unfunded) to efficiently schedule and fill FFR positions in the Department. To avoid duplication, these positions are not included in the Department's position count, as they are already reflected in the Department's vacant position funding.

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	1,189.00	1,189.00	1,189.00	0.00	1,189.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	2.50	2.50	2.50	0.00	2.50
Total	**1,192.50**	**1,192.50**	**1,192.50**	**0.00**	**1,192.50**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 3,119,199	$ 3,033,789	$ 3,158,926	$ 0	$ 3,158,926
Fire Communication Center	2,185,361	2,232,910	2,346,662	0	2,346,662
Fire Prevention	3,367,578	3,442,611	3,777,017	0	3,777,017
Training and Research	1,953,630	1,989,505	2,211,117	0	2,211,117
Radio Shop	288,315	296,158	318,759	591,740	910,499
Fire Operations	78,045,935	77,345,045	79,126,989	0	79,126,989
Fireboat	1,266,412	2,235,730	2,969,694	0	2,969,694
Fire Commission	2,297	15,538	16,294	0	16,294
City Radio System	182,993	254,511	249,866	0	249,866
Mechanic Shop	1,986,985	2,294,578	2,367,415	0	2,367,415
HFD Grants	1,613,272	0	0	0	0
APEC Costs for HFD	1,082,513	0	0	0	0
Total	**$ 95,094,490**	**$ 93,140,375**	**$ 96,542,739**	**$ 591,740**	**$ 97,134,479**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 82,224,889	$ 81,087,809	$ 83,554,825	$ 0	$ 83,554,825
Current Expenses	11,795,561	11,861,816	12,789,914	591,740	13,381,654
Equipment	1,074,040	190,750	198,000	0	198,000
Total	**$ 95,094,490**	**$ 93,140,375**	**$ 96,542,739**	**$ 591,740**	**$ 97,134,479**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 93,481,218	$ 93,140,375	$ 96,542,739	$ 591,740	$ 97,134,479
Special Projects Fund	175,227	0	0	0	0
Federal Grants Fund	1,438,045	0	0	0	0
Total	**$ 95,094,490**	**$ 93,140,375**	**$ 96,542,739**	**$ 591,740**	**$ 97,134,479**

Administration

Program Description

This program plans, directs, and coordinates fiscal resources; administers personnel services and recordkeeping; ensures the appropriate purchase of goods and services for the department to protect life and property by preventing and mitigating fires and emergencies; and coordinates fire fighting, first responder assistance, and rescue services with other agencies and organizations. Administration provides the department with administrative support to include Operating and Capital Improvement Program budget preparations; personnel and records management; administrative reports; Capital Improvement Program project coordination; and coordination of the maintenance, renovation, and repairs of 51 fire stations and worksites. Administration also evaluates and purchases all equipment and apparatuses needed by the department; implements personnel functions; manages the activities of the Waipahu Maintenance Facility; plans, administers, and evaluates the analysis of data collection to develop programs; investigates and implements safety practices through the Occupational Safety and Health Office; and identifies national trends in order to recommend program direction.

Program Highlights

The Administration program budget of $3,158,926 reflects an increase of 4.1 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013. The increase in current expenses is primarily attributable to the inclusion of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year. This allows for total projected energy costs to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
New Appointments	#	49	50	60
Resignations	#	5	5	5
Suspensions	#	5	5	5
Retirements	#	34	50	60
Reprimands	#	99	110	115
Dismissals	#	2	1	1
Promotions	#	72	75	80

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	35.00	35.00	35.00	0.00	35.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.50	2.00	2.00	0.00	2.00
Total	**36.50**	**37.00**	**37.00**	**0.00**	**37.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 2,160,060	$ 2,272,744	$ 2,340,808	$ 0	$ 2,340,808
Current Expenses	959,139	761,045	818,118	0	818,118
Equipment	0	0	0	0	0
Total	**$ 3,119,199**	**$ 3,033,789**	**$ 3,158,926**	**$ 0**	**$ 3,158,926**

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 3,119,199	$ 3,033,789	$ 3,158,926	$ 0	$ 3,158,926
Total	**$ 3,119,199**	**$ 3,033,789**	**$ 3,158,926**	**$ 0**	**$ 3,158,926**

Fire Communication Center

Program Description

The Fire Communication Center (FCC) operates a central communication center and is a secondary Public Safety Answering Point (PSAP). Initial 911 calls are received by Oahu's primary PSAP located at the Honolulu Police Department (HPD) headquarters. Each call is then transferred to one of the secondary PSAPs: Fire, Emergency Medical Services, or Police dispatch. Emergency response calls received at the FCC are processed through special call-processing equipment. The appropriate type and number of HFD resources are dispatched via the TriTech computer-aided dispatch (CAD) system and the 800Mhz radio system. Incident information stored in the CAD system is available to first responders through mobile data terminals. Text messaging important information is also facilitated through the CAD system to mobile phones. The FCC operates the Catalyst Radio-over Internet Protocol backup radio system; monitors and coordinates communications with other city, state, and federal agencies through interoperable communications; and maintains maps and files of streets, hydrants, and other pertinent information for rapid and accurate dispatching of companies. Among its many responsibilities, the FCC also receives telephone calls regarding community concerns, alarm system testing, cooking fire notifications, and school fire drills.

Program Highlights

The FCC program budget of $2,346,662 reflects an increase of 5.1 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

The HFD and the Honolulu Emergency Services Department, Emergency Medical Services Division, are in the process of merging their CAD systems. When completed, they will be operating on a common TriTech CAD platform which provides direct, CAD to CAD, communication between agency dispatch centers. Requests for co-responses and exchange of information will be completed through the CAD system. All co-response calls will automatically be entered into the system rather than relying on telephone communications. This allows for faster and more efficient response to calls for help from the public.

Hawaiian TelCom, provider of the 911 services to the State of Hawaii is upgrading its 911 call processing equipment. Greater functionality and call location capabilities will enhance the 911 call service provided to the public.

Exacom, provider of multi-media logging recorders is also in the process of upgrading the logging recorder system. The upgraded system will allow for recording of radio and telephone communications, as well as text, video, and pictures. Ease of retrieving recorded information will be improved and the system will be Next Generation 9-1-1 capable.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
ALARMS				
Fires	#	2,147	2,211	2,278
Rescues/Emergency Medical Services	#	29,800	31,290	32,855
Others	#	16,146	16,630	17,129
TOTAL ALARMS	#	48,093	50,131	52,262
E911 Calls	#	62,624	62,442	64,316
Statistical Information Requests	#	579	590	601
Estimated Non-emergency Calls	#	54,050	54,471	54,471

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	27.00	27.00	27.00	0.00	27.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**27.00**	**27.00**	**27.00**	**0.00**	**27.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 2,049,810	$ 2,018,503	$ 2,130,455	$ 0	$ 2,130,455
Current Expenses	135,551	214,407	216,207	0	216,207
Equipment	0	0	0	0	0
Total	**$ 2,185,361**	**$ 2,232,910**	**$ 2,346,662**	**$ 0**	**$ 2,346,662**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 2,185,361	$ 2,232,910	$ 2,346,662	$ 0	$ 2,346,662
Total	**$ 2,185,361**	**$ 2,232,910**	**$ 2,346,662**	**$ 0**	**$ 2,346,662**

Fire Prevention

Program Description

The Fire Prevention program effectively promotes fire and life safety programs that assist the department in accomplishing its mission of mitigating loss of life, property, and damage to the environment. Responsibilities include reviewing and adopting fire codes, rules, and laws; conducting fire code compliance inspections; reviewing building construction plans; investigating fires to determine origin and cause; and providing fire and life safety education to the community.

The Fire Prevention Bureau also includes the Fireworks License and Permits program which controls the import, storage, wholesale, and retail sale of fireworks in the City and County of Honolulu. Collection of licenses and permits related to fireworks sales and use is managed from this office. By ordinance, this function is supported by the fees collected from these permits and licenses.

Program Highlights

The program budget of $3,777,017 reflects an increase of 9.7 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Inspections (Occupancy)	#	3,493	3,500	3,500
Licenses and Permits Issued	#	268	280	300
Building Plans Approved	#	1,844	1,900	2,000
Fire Alarm System Tests	#	316	325	350
Fire Investigations	#	129	130	130
Government/Private Referrals	#	264	275	
Correspondence	#	790	825	850
Sprinkler Systems Follow-up Inspections	#	216	220	230
On Site Inspections	#	100	110	120
Range Hood Follow-Up Inspections	#	64	70	75
Public Education Presentations	#	343	350	360
Fireworks Licenses	#	54	60	60
Fireworks Permits – Public Display	#	76	80	80
Fireworks Permits – Special	#	275	300	300
Fireworks Permits – Satellite City Halls	#	8,489	9,000	10,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.50	0.00	0.00	0.00	0.00
Total	**41.50**	**41.00**	**41.00**	**0.00**	**41.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 3,051,694	$ 3,076,237	$ 3,409,723	$ 0	$ 3,409,723
Current Expenses	315,884	366,374	367,294	0	367,294
Equipment	0	0	0	0	0
Total	**$ 3,367,578**	**$ 3,442,611**	**$ 3,777,017**	**$ 0**	**$ 3,777,017**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 3,367,578	$ 3,442,611	$ 3,777,017	$ 0	$ 3,777,017
Total	**$ 3,367,578**	**$ 3,442,611**	**$ 3,777,017**	**$ 0**	**$ 3,777,017**

Training and Research

Program Description

The Training and Research program develops, trains and evaluates fire suppression and hazardous materials techniques; conducts emergency medical instruction and evaluation; conducts certification testing; trains and evaluates apparatus operations; and researches and evaluates specifications of fire apparatuses, equipment, and current educational training programs for recruits and incumbents of the Department.

Program Highlights

The Training and Research program budget of $2,211,117 reflects an 11.1 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in current expense is primarily attributable to the inclusion of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year. This allows for total projected energy costs to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Aerial Apparatus Operator Training	Students	70	30	30
All-Hazards Incident Management Team Initial	Students	30	30	30
All-Hazards Incident Management Team Workshop	Students	75	30	30
Asia-Pacific Economic Cooperation Communications	Students	12	0	0
Asia-Pacific Economic Cooperation Joint Hazard Assessment Team	Students	4	0	0
Asia-Pacific Economic Cooperation Mass Decontamination	Students	400	0	0
Asia-Pacific Economic Cooperation Operations Brief	Students	80	0	0
Basic Arrhythmia Training	Students	35	35	35
Basic Life Support/Automated External Defibrillator	Students	25	1,050	60
Basic Fire Fighting Skill Evaluation	Students	96	96	96
Budget and Fiscal Overview	Students	20	20	20
Compressed Air Foam System	Students	581	500	500
Computer-Aided Management of Emergency Operations	Students	30	30	30
Certification Program				
Fire Fighter I	Students	50	50	50
Fire Fighter II	Students	51	51	51
Hazardous Materials Awareness	Students	50	50	50
Hazardous Materials Operations	Students	50	50	50
Surface Water Rescue	Students	50	50	50
Pumping Apparatus Driver/Operator	Students	22	22	22
Fire Officer I	Students	69	69	69
Fire Officer II	Students	12	12	12
Fire Service Instructor I	Students	98	98	98
Fire Service Instructor II	Students	3	3	3
Tanker Apparatus Operator	Students	16	16	16
Fire Inspector I	Students	14	14	14
Telecommunicator I	Students	22	22	22
Candidate Physical Ability Testing Training/Testing	Students	0	120	120
Critical Incident Stress Management	Students	4	4	4
Defensive Driving	Students	44	44	44
Driver Training Upgrade	Students	20	20	20
Driver Training/Initial/Annual/Recertification	Students	405	400	400
Drug and Alcohol Awareness	Students	44	44	44

Output Measures (continued)

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Emergency Vehicle Operations Training	Students	44	44	44
Emergency Medical Services Ride Along/Ambulance Training	Students	45	45	45
Emergency Medical Technician-Basic Training Initial	Students	45	45	45
Emergency Medical Technician-Basic/Emergency Medical Retraining	Students	900	0	1,050
Ethics	Students	90	1,050	1,050
Family and Friends Cardiopulmonary Resuscitation Training	Students	2,475	1,800	2,500
Fire Fighter III Orientation	Students	50	50	50
Flashover Training	Students	4	44	44
Hawaii Petroleum Fire Protection	Students	45	44	44
Hazardous Materials First Responder Training	Students	45	45	45
Hazardous Materials Incident Command	Students	35	40	40
Hazardous Materials Technician Training	Students	350	350	350
Hypertension	Students	44	44	44
Incident Command Training National Incident Management System 300	Students	67	50	50
Instructor Training	Students	105	100	100
Interoperability	Students	20	20	20
National Fire Academy Courses	Students	20	20	20
Paratech Urban Search and Rescue	Students	34	60	60
Prehospital Trauma Life Support Training	Students	300	80	350
Position Specific Training	Students	52	20	20
Powered Equipment Training	Students	44	44	44
Preretirement	Students	50	50	50
Pump Apparatus Operator Training	Students	25	100	40
Rapid Intervention Team Training	Students	50	50	50
Recruit Training	Students	45	45	45
Rescue Watercraft Training	Students	20	150	150
Rescue Systems 1 and 2	Students	45	100	100
Sexual Harassment	Students	20	20	20
Tanker Apparatus Operator Training	Students	12	12	12
Third-Party Evaluator Training	Students	50	50	50
Vehicle Hydraulic Extrication	Students	96	120	120
Water Safety Program	Students	1,050	1,050	1,050
Weapons of Mass Destruction	Students	300	1,050	300
Workplace Violence	Students	50	50	50

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	24.00	24.00	24.00	0.00	24.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**24.00**	**24.00**	**24.00**	**0.00**	**24.00**

Honolulu Fire Department

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,736,555	$ 1,774,288	$ 1,981,827	$ 0	$ 1,981,827
Current Expenses	217,075	215,217	229,290	0	229,290
Equipment	0	0	0	0	0
Total	**$ 1,953,630**	**$ 1,989,505**	**$ 2,211,117**	**$ 0**	**$ 2,211,117**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,953,630	$ 1,989,505	$ 2,211,117	$ 0	$ 2,211,117
Total	**$ 1,953,630**	**$ 1,989,505**	**$ 2,211,117**	**$ 0**	**$ 2,211,117**

Radio Shop

Program Description

The Radio Shop provides islandwide radio communications for dispatching and coordinating units responding to fire, medical, and rescue incidents. Fire fighters work in conjunction with other agencies; including, the Honolulu Emergency Services Department's Ocean Safety and Lifeguard Services Division, the Department of Land and Natural Resources' Division of Conservation and Resources Enforcement, and the United States Coast Guard.

This activity includes system planning and designing, equipment specifications, installations, adjustments, testing, upgrades, and maintenance for the public address systems, sirens, light bars, and Opticom® (traffic signal control) equipment that support fire suppression.

Also, this activity assists in supporting mobile data terminals located in the fire suppression apparatuses, and the Department of Information Technology when performing various maintenance tasks at remote radio sites, and developing individual radio personalities utilized by the City's Emergency Support Responders (ESR). The ESR supports the first responders' mission by providing manpower, equipment, and facilities during a major disaster.

Program Highlights

The Radio Shop program budget of $910,499 reflects an increase of 207.4 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013.

Budget issues include general funded communication parts and accessories to upgrade the radio system to a P25 800 MHz system. This major upgrade of public safety communications greatly enhances all public safety organizations ability to communicate on the same platform.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Installations, Removals, and Reinstallations	#	280	185	233
Frequency Measurements and Preventive Maintenance	#	52	55	55
Services and Repairs	#	931	1,360	1,146
Planning and Training	#	122	125	124

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	4.00	4.00	4.00	0.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**4.00**	**4.00**	**4.00**	**0.00**	**4.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 185,511	$ 187,622	$ 206,210	$ 0	$ 206,210
Current Expenses	85,521	108,536	112,549	591,740	704,289
Equipment	17,283	0	0	0	0
Total	**$ 288,315**	**$ 296,158**	**$ 318,759**	**$ 591,740**	**$ 910,499**

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 288,315	$ 296,158	$ 318,759	$ 591,740	$ 910,499
Total	**$ 288,315**	**$ 296,158**	**$ 318,759**	**$ 591,740**	**$ 910,499**

Fire Operations

Program Description

Fire Operations provides fire suppression; response to search and rescue, hazardous materials, and medical emergency incidents; conducts dwelling and commercial building inspections; and provides commercial and industrial prefire planning for the island of Oahu, which is approximately 604 square miles.

Program Highlights

The Fire Operations program budget of $79,126,989 reflects an increase of 2.3 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 offset by a reduction in budgeted overtime and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Fire Alarm Responses	#	17,383	18,252	19,165
Rescue and Emergency Responses	#	28,878	30,322	31,838
Hazmat Unit Responses	#	1,832	1,924	2,020
Helicopter Responses		522	548	575
Fire Alarms	#	17	30	40
Search and Rescues	#	383	402	422
Training	Hours	220	240	250
Fire Prevention Inspections	#	55,556	48,340	66,000
Prefire Planning	#	422	470	490

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	1,018.00	1,018.00	1,018.00	0.00	1,018.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**1,018.00**	**1,018.00**	**1,018.00**	**0.00**	**1,018.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 69,842,095	$ 69,103,839	$ 70,858,866	$ 0	$ 70,858,866
Current Expenses	8,039,409	8,065,456	8,085,123	0	8,085,123
Equipment	164,431	175,750	183,000	0	183,000
Total	**$ 78,045,935**	**$ 77,345,045**	**$ 79,126,989**	**$ 0**	**$ 79,126,989**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 78,045,935	$ 77,345,045	$ 79,126,989	$ 0	$ 79,126,989
Total	**$ 78,045,935**	**$ 77,345,045**	**$ 79,126,989**	**$ 0**	**$ 79,126,989**

Fireboat

Program Description

The Fireboat protects life and property during fires and emergencies on the waterfront and adjoining shoreline areas.

Program Highlights

The Fireboat program budget of $2,969,694 reflects an increase of 32.8 percent over the current fiscal year. The increase is primarily due to the inclusion of funds for a major dry-docking of the Fireboat. The entire cost of the Fireboat program is reimbursed with state funds.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Fire Alarm Responses	#	1	2	3
Rescue and Emergency Responses	#	20	25	30
Public Relations	Hours	50	55	60
Training	Hours	1,050	1,100	1,150
Boat Maintenance	Hours	3,000	3,000	3,000
Prefire Planning	#	30	30	30

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	19.00	19.00	19.00	0.00	19.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**19.00**	**19.00**	**19.00**	**0.00**	**19.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,160,854	$ 1,485,045	$ 1,419,009	$ 0	$ 1,419,009
Current Expenses	105,558	735,685	1,535,685	0	1,535,685
Equipment	0	15,000	15,000	0	15,000
Total	**$ 1,266,412**	**$ 2,235,730**	**$ 2,969,694**	**$ 0**	**$ 2,969,694**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,266,412	$ 2,235,730	$ 2,969,694	$ 0	$ 2,969,694
Total	**$ 1,266,412**	**$ 2,235,730**	**$ 2,969,694**	**$ 0**	**$ 2,969,694**

Fire Commission

Program Description

The Fire Commission acts as a liaison between the department and the citizens of the City. It handles all complaints against the department and assists the department to obtain sufficient resources from the City to complete its mission.

Program Highlights

The Fire Commission program budget of $16,294 reflects an increase of 4.9 percent over the current fiscal year. The increase is primarily due to funding adjustments for a part-time contractual secretary. The budget also provides continued funding for other operating expenses of the commission.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.50	0.50	0.50	0.00	0.50
Total	**0.50**	**0.50**	**0.50**	**0.00**	**0.50**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 2,266	$ 14,268	$ 15,024	$ 0	$ 15,024
Current Expenses	31	1,270	1,270	0	1,270
Equipment	0	0	0	0	0
Total	**$ 2,297**	**$ 15,538**	**$ 16,294**	**$ 0**	**$ 16,294**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 2,297	$ 15,538	$ 16,294	$ 0	$ 16,294
Total	**$ 2,297**	**$ 15,538**	**$ 16,294**	**$ 0**	**$ 16,294**

City Radio System

Program Description

The Radio Shop administers and maintains communications for the City and County of Honolulu (City) departments and divisions under its City Radio System program. By December 2012, transition from the conventional, wideband ultra-high frequency and very-high frequency radios to the 800 MHz Enhanced Digital Access Communications System that is utilized by first responders shall be completed by all City radio users. This activity supported that effort by developing software and individual radio programming, and assisting the Department of Emergency Management in training materials development for the City. Divisions from the Department of Design and Construction, the Department of Enterprise Services, the Department of Environmental Services (ENV), the Department of Facility Maintenance (DFM), and the Department of Parks and Recreation (DPR) have been identified as emergency support responders (ESR). They have received their radios and are moving forward with training for day-to-day, as well as, emergency operations, thus fulfilling their roles in supporting the City's first responders.

Program Highlights

The City Radio System program budget of $249,866 represents a 1.8 percent decrease from the current fiscal year. The 800 MHz radio system allows full communications interoperability with first responders. The City's transition to the 800 MHz trunking system includes 524 mobile radio installations into vehicles from ten Divisions under four City Departments. The transition will result in a significant increase in installations, preventive maintenance, and repairs performed by this activity.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Installations, Removals, and Reinstallations	#	148	197	200
Frequency Measurements and Preventive Maintenance	#	90	50	70
Services and Repairs	#	1,384	1,058	1,221
Training and Planning	#	27	20	30

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	4.00	4.00	4.00	0.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**4.00**	**4.00**	**4.00**	**0.00**	**4.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 158,026	$ 206,154	$ 200,446	$ 0	$ 200,446
Current Expenses	24,967	48,357	49,420	0	49,420
Equipment	0	0	0	0	0
Total	**$ 182,993**	**$ 254,511**	**$ 249,866**	**$ 0**	**$ 249,866**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 182,993	$ 254,511	$ 249,866	$ 0	$ 249,866
Total	**$ 182,993**	**$ 254,511**	**$ 249,866**	**$ 0**	**$ 249,866**

Mechanic Shop

Program Description

The Mechanic Shop is responsible for the repair and maintenance of the HFD's fleet of 43 engines, 5 aerial ladders, 9 quints, 2 aerial towers, 2 rescue units, 2 hazmat response apparatuses, 7 tankers, 20 relief apparatuses, 1 tractor, 1 command, 1 communication, approximately 78 auxiliary vehicles, 54 trailers, and 19 auxiliary support equipment. Included for water rescues are a 110-foot fire boat, 3 rescue boats, and 12 jet skis/watercrafts. Other responsibilities include maintaining and repairing approximately 30,000 pieces of small equipment, fire fighting equipment, lawn tools, office furniture, and rescue power tools.

The Mechanic Shop is also tasked with the repair and maintenance of the Honolulu Police Department's fleet of heavy equipment diesel vehicles above 10,000 pounds gross vehicle weight. This group consists of two special weapons vehicles, two bomb trucks, one tactical truck, two tractor and trailer equipment trucks, two heavy mobile communication trailers, two emergency management command trucks, three equipment trailers, and one auxiliary truck.

The Mechanic Shop maintains all fire fighting equipment to meet National Fire Protection Association and state and federal motor vehicle carrier standards, which include annual fire pump, aerial, and ground ladder testing and safety inspections.

Program Highlights

The Mechanic Shop program budget of $2,367,415 reflects an increase of 3.2 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Average Down Time of All Vehicles and Apparatuses	Hours	32	33	30
Trouble Calls Greater Than One Hour of Down Time	#	919	1,024	1,075
Nonscheduled Work Orders (Minor Repairs) One-Hour Down Time	#	1,566	1,706	1,293
Preventive Maintenance Services	#	2,539	2,884	3,028
Major Apparatus Repairs	#	24	30	35
Design Modifications	#	18	20	22
Annual Pump Capacity Tests	#	56	60	62
Annual Aerial Ladder Tests	#	17	18	19
Ground Ladder Tests	#	547	600	610
State Department of Transportation Apparatus Safety Inspections	#	180	185	190
Fire Apparatuses Maintained (Jobs)	#	3,844	4,600	4,830
Auxiliary Vehicles Maintained (Jobs)	#	711	720	735
Rescue Boats Maintained (Jobs)	#	75	144	151
Miscellaneous Fire Equipment Repairs	#	499	576	605
Fire Hose Repairs	#	201	88	93

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	18.00	18.00	18.00	0.00	18.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**18.00**	**18.00**	**18.00**	**0.00**	**18.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 782,450	$ 949,109	$ 992,457	$ 0	$ 992,457
Current Expenses	1,204,535	1,345,469	1,374,958	0	1,374,958
Equipment	0	0	0	0	0
Total	**$ 1,986,985**	**$ 2,294,578**	**$ 2,367,415**	**$ 0**	**$ 2,367,415**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,986,985	$ 2,294,578	$ 2,367,415	$ 0	$ 2,367,415
Total	**$ 1,986,985**	**$ 2,294,578**	**$ 2,367,415**	**$ 0**	**$ 2,367,415**

HFD Grants

Program Description

This activity provides an accounting for all federal and state grants received and expended by the Department to supplement City funds to accomplish the Department's mission.

PROGRAM POSITIONS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 105,000	$ 0	$ 0	$ 0	$ 0
Current Expenses	615,946	0	0	0	0
Equipment	892,326	0	0	0	0
Total	**$ 1,613,272**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Special Projects Fund	$ 175,227	$ 0	$ 0	$ 0	$ 0
Federal Grants Fund	1,438,045	0	0	0	0
Total	**$ 1,613,272**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

APEC Costs for HFD

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 990,568	$ 0	$ 0	$ 0	$ 0
Current Expenses	91,945	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 1,082,513**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

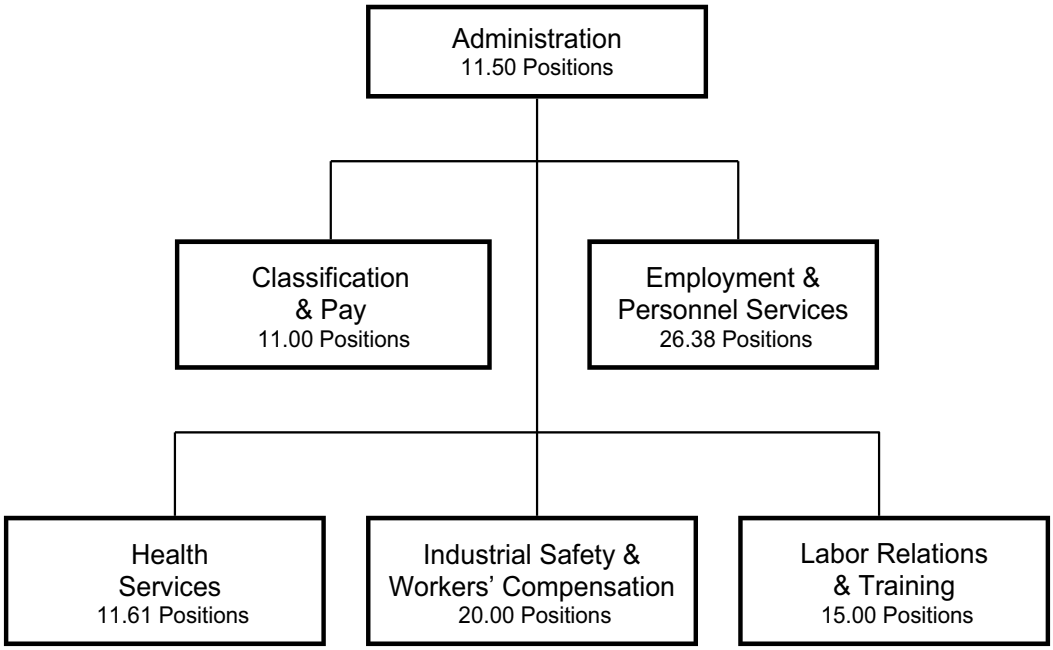
SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,082,513	$ 0	$ 0	$ 0	$ 0
Total	**$ 1,082,513**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

Department of Human Resources

DEPARTMENT OF HUMAN RESOURCES (DHR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



Department of Human Resources

Responsibilities

The Department of Human Resources is the central personnel staff agency for the City. The department's primary purpose, as reflected in the City Charter, is to establish a comprehensive personnel management program based on merit principles and generally accepted methods governing the classification of positions and the employment, conduct, movement and separation of public employees. The department is charged with building a career service designed to attract, select and retain, on a merit basis, the best qualified civil servants. The department negotiates and administers eight collective bargaining agreements covering city employees. The department also administers programs in training, safety, workers' compensation, incentives and awards, and employee assistance.

Mission Statement

The mission of the Department of Human Resources is to recruit, develop and retain an outstanding workforce dedicated to quality public service for the City and County of Honolulu.

Goals and Objectives

1. To develop and implement new and innovative human resources programs.
2. To improve the department's efficiency.
3. To utilize leading technology.

Budget Initiatives and Highlights

The department's proposed budget of $5,503,176 reflects a 1.9 percent decrease from the current fiscal year's budget. The decrease is due to the transfer of the Health Services program to the Honolulu Emergency Services Department effective July 1, 2013. Budget issue funding of $133,980 provides for four contract positions for the Enterprise Resource Planning (ERP) Upgrade project.

Performance Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Ratio of Human Resources Staffing to Total City Authorized FTE	#	1 to 126	1 to 126	1 to 126
Number of Recruitments Conducted	#	184	195	210
Average Cost Per Workers' Compensation Claims		$5,790	$6,000	$6,000

	Target Year
Goal 1: Maximize Operational Efficiency	
Initiative 1: Automate personnel management processes and access information	
(a) Implement OrgPlus Enterprise System	FY 2013
(b) Develop wage costing program	FY 2014
Review and improve reports generated from the Advantage HRM system.	

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	91.50	91.50	81.00	0.00	81.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.99	3.99	4.63	4.00	8.63
Total	**95.49**	**95.49**	**85.63**	**4.00**	**89.63**

Department of Human Resources

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 877,766	$ 885,948	$ 1,036,535	$ 133,980	$ 1,170,515
Employment and Personnel Services	1,401,426	1,446,367	1,590,543	0	1,590,543
Classification and Pay	546,235	568,850	536,938	0	536,938
Health Services	658,999	696,023	0	0	0
Industrial Safety and Workers' Compensation	1,017,428	1,047,169	1,148,095	0	1,148,095
Labor Relations and Training	813,791	966,605	1,057,085	0	1,057,085
Total	**$ 5,315,645**	**$ 5,610,962**	**$ 5,369,196**	**$ 133,980**	**$ 5,503,176**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 4,645,257	$ 4,848,146	$ 4,745,665	$ 133,980	$ 4,879,645
Current Expenses	670,388	762,816	623,531	0	623,531
Equipment	0	0	0	0	0
Total	**$ 5,315,645**	**$ 5,610,962**	**$ 5,369,196**	**$ 133,980**	**$ 5,503,176**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 5,315,645	$ 5,610,962	$ 5,369,196	$ 133,980	$ 5,503,176
Total	**$ 5,315,645**	**$ 5,610,962**	**$ 5,369,196**	**$ 133,980**	**$ 5,503,176**

Administration

Program Description

Included in the Administration budget for the Department of Human Resources is the City's Equal Opportunity (EO) Program. The EO Program serves as a resource to the executive and legislative leadership of the City & County of Honolulu. While the EO Officer and staff positions are administratively assigned to the Human Resources Department, the program operates independently across all organizational levels, activities and functions within the City. The EO Program responsibilities include monitoring compliance with federal, state and city laws dealing with employment discrimination as well as those addressing discrimination in the delivery of programs and services of the City.

Program Highlights

The proposed budget of $1,170,515 reflects a 32.1 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the transfer of one position from the Classification and Pay Division to oversee the Enterprise Resource Planning Branch. The increase of .75 contract FTE positions reflects the actual usage of contract hires for the EO Program.

Budget issue funding of $133,980 provides for four contract positions to backfill regular positions required for the Enterprise Resource Planning (ERP) Upgrade project.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Internal Discrimination Complaints Opened	#	28	30	30
Internal Complaints Closed/Resolved	#	32	30	30
EEOC/HCRC/External Complaints Filed	#	24	25	25
Requests for Consultation Opened	#	235	250	250

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	11.00	11.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.50	0.50	1.25	4.00	5.25
Total	**11.50**	**11.50**	**13.25**	**4.00**	**17.25**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 735,558	$ 717,301	$ 858,476	$ 133,980	$ 992,456
Current Expenses	142,208	168,647	178,059	0	178,059
Equipment	0	0	0	0	0
Total	**$ 877,766**	**$ 885,948**	**$ 1,036,535**	**$ 133,980**	**$ 1,170,515**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 877,766	$ 885,948	$ 1,036,535	$ 133,980	$ 1,170,515
Total	**$ 877,766**	**$ 885,948**	**$ 1,036,535**	**$ 133,980**	**$ 1,170,515**

Employment and Personnel Services

Program Description

This program plans, develops and administers the City's recruitment, examination and employee services programs; recruits personnel for city jobs; evaluates candidates' qualifications and suitability for public employment; develops and administers examinations to establish eligible lists; refers names of qualified candidates to fill departmental personnel functions; researches and develops new personnel programs; supports, coordinates, and oversees compliance with the City's drug and alcohol testing programs; oversees compliance efforts related to Fair Labor Standards and information privacy; administers the City's employee recognition programs; administers audit and employee records management activities; coordinates the promulgation of personnel rules; and assists departments to resolve problems in recruitment, examinations, selection, placement, personnel transactions, benefits and related matters.

Program Highlights

The proposed budget of $1,590,543 reflects a 10.0 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in current expense is due to additional cost of Metropolitan Police Recruit examinations.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Jobs Announced	#	184	195	210
New Recruitments	#	134	140	150
Continuous Recruitments	#	50	55	60
Employment Applications Screened	#	17,308[1]	18,000	18,500
Applicants Placed on Eligible Lists	#	6,726	5,500	6,000
Vacancies Filled from Applicants Referred	#	642	700	750
Time Between the Receipt and Certification of Request for Eligibles (with Current Eligible List)	Working Days	21	18	14
Time Between the Receipt and Certification of Request for Eligibles (without List)	Working Days	99	90	80
Accession Services	#	1,199[2]	1100[2]	1100[2]
Transactions Audited/Processed	#	10,255	14,000	14,000

[1]Includes Fire Fighter Recruitment

[2]Does not include HPD and BWS

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	26.00	26.00	26.00	0.00	26.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.38	0.38	0.38	0.00	0.38
Total	**26.38**	**26.38**	**26.38**	**0.00**	**26.38**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,253,246	$ 1,294,347	$ 1,415,028	$ 0	$ 1,415,028
Current Expenses	148,180	152,020	175,515	0	175,515
Equipment	0	0	0	0	0
Total	**$ 1,401,426**	**$ 1,446,367**	**$ 1,590,543**	**$ 0**	**$ 1,590,543**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,401,426	$ 1,446,367	$ 1,590,543	$ 0	$ 1,590,543
Total	**$ 1,401,426**	**$ 1,446,367**	**$ 1,590,543**	**$ 0**	**$ 1,590,543**

Classification and Pay

Program Description

This program plans, develops and administers classification and pay plans; conducts classification reviews and prepares and revises class specifications; recommends pricing for newly established classes; researches and recommends classification and pay practices; participates in state-wide meetings on repricing review activities and surveys, and in collective bargaining pay and repricing negotiations; develops salary and benefit adjustment recommendations for excluded managerial employees; and advises departments on personnel implications of reorganizations, reassignment of work, creation of new classes, and related matters.

Program Highlights

The proposed budget of $536,938 reflects a 5.6 percent decrease from the current fiscal year. The decrease in salaries is primarily due to the transfer of one position to the Administration program to oversee the Enterprise Resource Planning (ERP) Branch.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Position Class Reviews Completed	#	534	1,200	1,200
New Classes Established (C&C)	#	3	10	10
New Classes Reviewed (Other Jurisdictions)	#	39	100	100
Classification Requests Completed Within 30 Days of Receipt	%	71.34	80	80

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	11.00	11.00	10.00	0.00	10.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**11.00**	**11.00**	**10.00**	**0.00**	**10.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 540,551	$ 559,190	$ 526,578	$ 0	$ 526,578
Current Expenses	5,684	9,660	10,360	0	10,360
Equipment	0	0	0	0	0
Total	**$ 546,235**	**$ 568,850**	**$ 536,938**	**$ 0**	**$ 536,938**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 546,235	$ 568,850	$ 536,938	$ 0	$ 536,938
Total	**$ 546,235**	**$ 568,850**	**$ 536,938**	**$ 0**	**$ 536,938**

Health Services

Program Description

Effective July 1, 2013, the Health Services program will be transferred to the Honolulu Emergency Services Department (ESD). With the exception of an Employee Counselor position from the Employee Assistance program, which will be retained by the Department of Human Resources' Labor Relations and Training Division, the fiscal year 2014 budget for the Health Services program is reflected in ESD.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	11.50	11.50	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.11	0.11	0.00	0.00	0.00
Total	**11.61**	**11.61**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 517,079	$ 532,276	$ 0	$ 0	$ 0
Current Expenses	141,920	163,747	0	0	0
Equipment	0	0	0	0	0
Total	**$ 658,999**	**$ 696,023**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 658,999	$ 696,023	$ 0	$ 0	$ 0
Total	**$ 658,999**	**$ 696,023**	**$ 0**	**$ 0**	**$ 0**

Industrial Safety and Workers' Compensation

Program Description

This program is responsible for the administration of a City-wide safety and accident prevention program to comply with the Hawaii Occupational Safety and Health Law; and to administer the City's self-insured workers' compensation program to comply with the Hawaii Workers' Compensation Law.

Program Highlights

The proposed budget of $1,148,095 reflects a 9.6 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Safety Investigations	#	16	24	24
Vehicle Accidents Reviewed by VARC	#	335	325	325
Avoidable Vehicle Accident Decisions by VARC	#	220	220	220
Number of Lost Time Claims received by June 30	#	363	375	375
Beginning Active Workers' Compensation Claims	#	1,472	1,526	1,472
Workers' Compensation Claims Opened or Reopened	#	1,597	1,500	1,500
Workers' Compensation Claims Closed	#	1,543	1,500	1,500
Continuing Active Workers' Compensation Claims	#	1,526	1,526	1,472
Workers' Compensation Claims Handled Per Adjuster	#	256	250	250
Average Cost Per Workers' Compensation Claim		$5,790	$6,000	$6,000
Disabled Employees Assisted by Vocational Rehab	#	233	200	200
Claims Involving Medical Case Management Intervention	#	33	75	75

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	20.00	20.00	20.00	0.00	20.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**20.00**	**20.00**	**20.00**	**0.00**	**20.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 984,610	$ 1,013,088	$ 1,114,014	$ 0	$ 1,114,014
Current Expenses	32,818	34,081	34,081	0	34,081
Equipment	0	0	0	0	0
Total	**$ 1,017,428**	**$ 1,047,169**	**$ 1,148,095**	**$ 0**	**$ 1,148,095**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,017,428	$ 1,047,169	$ 1,148,095	$ 0	$ 1,148,095
Total	**$ 1,017,428**	**$ 1,047,169**	**$ 1,148,095**	**$ 0**	**$ 1,148,095**

Labor Relations and Training

Program Description

This program plans, develops and administers the City's labor relations, personnel development and training programs; administers collective bargaining agreements; leads in collective bargaining negotiations; conducts Steps 2 and 3 grievance hearings and advocates arbitration cases; and assists departments with personnel management, disciplinary and training issues.

Program Highlights

The proposed budget of $1,057,085 reflects a 9.4 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the transfer of an Employee Counselor position from the Employee Assistance program, a function of the Health Services program which will not be transferred to the Department of Emergency Services.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Collective Bargaining Agreements Negotiated	#	1	8	0
Grievances Resolved	#	97	100	100
Grievances Received Per FY/Total Grievances On Hand	#	81/265	80/275	80/275
Step 3 Decisions Issued	#	73	75	75
Arbitrations Completed	#	5	10	10
Settlement Agreement % of All Cases Closed	%	23	30	30
Employees Trained	#	2,102	3,000	3,100
Training Hours	hrs	9,084	15,000	15,300
Apprentices Participating in Program	#	32	40	35

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	12.00	12.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	3.00	3.00	0.00	3.00
Total	**15.00**	**15.00**	**16.00**	**0.00**	**16.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 614,213	$ 731,944	$ 831,569	$ 0	$ 831,569
Current Expenses	199,578	234,661	225,516	0	225,516
Equipment	0	0	0	0	0
Total	**$ 813,791**	**$ 966,605**	**$ 1,057,085**	**$ 0**	**$ 1,057,085**

SOURCE OF FUNDS

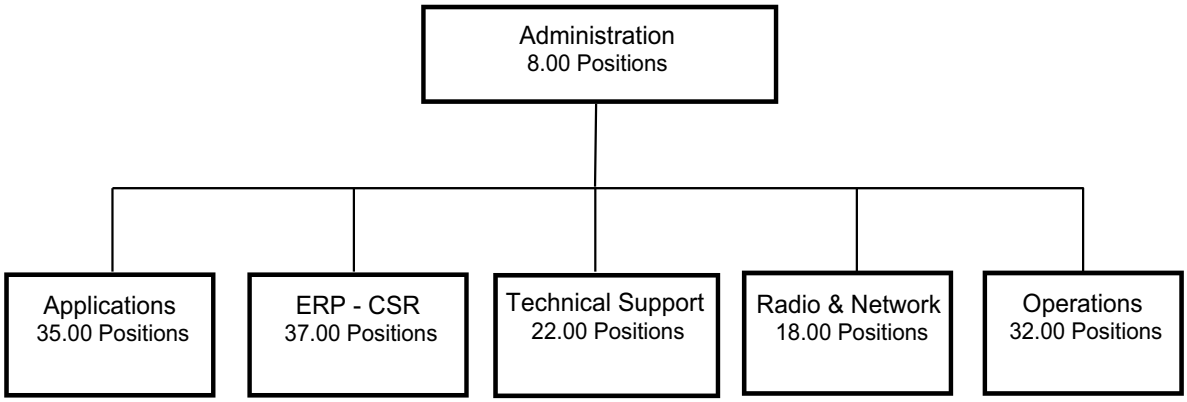
	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 813,791	$ 966,605	$ 1,057,085	$ 0	$ 1,057,085
Total	**$ 813,791**	**$ 966,605**	**$ 1,057,085**	**$ 0**	**$ 1,057,085**

This Page Intentionally Left Blank

Department of Information Technology

DEPARTMENT OF INFORMATION TECHNOLOGY (DIT) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



Department of Information Technology

Responsibilities

The Department of Information Technology (DIT) plans, directs and coordinates the implementation of the City's information technology program, excluding those systems maintained by the Board of Water Supply and any other semi-autonomous agencies created by ordinance. DIT sets and enforces citywide technology and data security standards and policies. In addition, the department provides technical expertise in computer and communications technologies to all branches of city government and assists the Mayor and Managing Director in the management of information technology implementation and promotion of a technology industry in the City and County of Honolulu.

Mission Statement

The mission of DIT is to provide information technology products, services, guidance, and direction for city agencies to serve the public in a cost-effective and efficient manner. This includes increasing the efficiency of the city worker; maintaining, securing and protecting the various City communications networks that support public safety, including but not limited to the Honolulu Police Department, Honolulu Fire Department, Department of Emergency Management and Department of Emergency Services; providing the City a stable and robust electronic working environment for all users; and providing leading edge technological solutions to the City's business needs.

Goals and Objectives

1. To apply technology to serve the public good; operate and maintain a cost-effective and efficient computer and communications network and facility; optimize the use of technological resources and expertise to meet the needs of city employees and its citizens.
2. To provide a strategic technological direction for the City, including applications, communications, infrastructure, standards, strategies and policies.
3. To ensure that computer resources are secure from unauthorized access in an environment that promotes user innovation and self-sufficiency.
4. To coordinate departmental technology acquisition and maintenance across all city agencies to ensure optimum return on investment.
5. To deploy E-government, mobile and social media initiatives to further support and enhance services delivered to the citizens.
6. To provide technological and programming support to all city agencies.
7. To provide technological support for Homeland Security initiatives.
8. To support the Mayor's Revised Directive of 2006 regarding information technology services for the City.
9. Support Chapter 12 of the Revised Charter regarding the organization, powers, duties and functions of the Department of Information Technology.

Budget Initiatives and Highlights

The fiscal year 2014 budget is based on an overall city information technology (IT) strategic plan of continuing to build a centralized IT support structure to ensure integration of city services and reduce the total cost of ownership in IT investments. The department's proposed budget of $21,067,458 reflects an increase of 22.0 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in current expenses is primarily due to the upgrade and functional support of the Enterprise Resource Planning (ERP) system.

Performance Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Production uptime: % (prime shift)	%	99.9	99.9	99.9
Production uptime: % (24hrs)	%	99.5	99.6	99.6
Help Desk Calls resolved at first level: %	%	78	85	87
Programming Service Requests Received:				
Previous Year	#	3	32	29
New Requests (projected)	#	96	205	150
Completed on the agreed date	#	83	70	165

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	151.00	150.00	151.00	0.00	151.00
Temporary FTE	2.00	2.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	5.00	5.00
Total	**153.00**	**152.00**	**152.00**	**5.00**	**157.00**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 12,097,648	$ 10,327,579	$ 10,301,654	$ 2,353,200	$ 12,654,854
Applications	2,100,960	1,786,832	2,194,532	0	2,194,532
Operations	1,177,420	1,161,459	1,383,879	0	1,383,879
Technical Support	1,418,336	1,312,547	1,444,523	0	1,444,523
ERP-CSR	1,827,022	1,933,032	2,149,898	204,240	2,354,138
Radio and Network	780,036	747,428	1,035,532	0	1,035,532
APEC Costs for DIT	373,100	0	0	0	0
Total	**$ 19,774,522**	**$ 17,268,877**	**$ 18,510,018**	**$ 2,557,440**	**$ 21,067,458**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 7,833,836	$ 7,372,942	$ 8,702,192	$ 204,240	$ 8,906,432
Current Expenses	10,290,226	9,531,692	9,588,194	2,353,200	11,941,394
Equipment	1,650,460	364,243	219,632	0	219,632
Total	**$ 19,774,522**	**$ 17,268,877**	**$ 18,510,018**	**$ 2,557,440**	**$ 21,067,458**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 16,416,712	$ 16,991,521	$ 18,125,538	$ 2,557,440	$ 20,682,978
Sewer Fund	149,791	135,348	233,976	0	233,976
Liquor Commission Fund	50,977	50,988	53,544	0	53,544
Refuse Genl Operating Acct -SWSF	43,296	43,296	45,576	0	45,576
Special Projects Fund	3,113,746	0	0	0	0
Federal Grants Fund	0	47,724	51,384	0	51,384
Total	**$ 19,774,522**	**$ 17,268,877**	**$ 18,510,018**	**$ 2,557,440**	**$ 21,067,458**

Administration

Program Description

The Administration program manages and directs the department's administrative policies, procedures and plans. The activity is responsible for acquiring equipment, software and supplies; developing and monitoring contracts for purchases and the maintenance of computer equipment and software; departmental personnel matters; budget preparation and administration; billing for data processing services; vendor contract agreements; accounts payable; clerical services for all divisions; and other administrative matters.

Program Highlights

In fiscal year 2014, this activity will continue to emphasize prudent fiscal management services and support of the various IT divisions. Mobile applications and government transparency are key areas of focus.

The Administration program budget of $12,654,854 reflects a 22.5 percent increase from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Budget issues include $2,000,000 for the upgrade of the ERP system, $333,200 for ERP functional support and $20,000 for maintenance of the MPLS Smartnet network equipment.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Service Contracts	#	3	3	3
Hardware Maintenance Contracts	#	7	7	7
Installment Purchase Agreement Contracts	#	3	3	3
Software Maintenance Contracts	#	63	63	63
Procurement Contracts	#	7	7	7
Lease Contracts (IPA)	#	5	5	5

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**8.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 489,111	$ 446,044	$ 510,148	$ 0	$ 510,148
Current Expenses	10,003,724	9,517,292	9,571,874	2,353,200	11,925,074
Equipment	1,604,813	364,243	219,632	0	219,632
Total	**$ 12,097,648**	**$ 10,327,579**	**$ 10,301,654**	**$ 2,353,200**	**$ 12,654,854**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 8,983,902	$ 10,327,579	$ 10,301,654	$ 2,353,200	$ 12,654,854
Special Projects Fund	3,113,746	0	0	0	0
Total	**$ 12,097,648**	**$ 10,327,579**	**$ 10,301,654**	**$ 2,353,200**	**$ 12,654,854**

Applications

Program Description

The Applications program performs computer systems applications development and support, and coordinates the efforts between the department and user agencies as it relates to applications development, database administration, Internet/Intranet, mobile computing, cloud computing, application quality and information services.

This activity conducts feasibility studies; performs system analysis, design and development; performs systems testing, user training and detailed documentation of the developed applications; maintains implemented systems; provides file conversion support; provides database administration and assistance to city departments in the procurement and implementation of vendor application software; and performs project management functions for IT project integration and implementation.

Program Highlights

The Applications program budget is $2,194,532 which reflects an increase of 22.8 percent over the current fiscal year and provides for the current level of services. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. The position count also reflects the conversion of a temporary position to permanent needed for application support of the State ID program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
REQUESTS FOR SERVICES (RFS):				
Outstanding From Previous Year	#	3	29	29
New Requests	#	85	152	150
Completed During the Year	#	73	145	165
Outstanding at End of Year	#	7	25	14
MANHOUR USAGE – APPLICATIONS				
APPLICATION ANALYSTS/MANAGERS:				
Maintenance, Administration and Problem Resolution	Hours	30,060	35,200	33,000
New Development including Training and Education	Hours	16,533	14,000	17,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	33.00	33.00	34.00	0.00	34.00
Temporary FTE	2.00	2.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**35.00**	**35.00**	**35.00**	**0.00**	**35.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 2,100,960	$ 1,786,832	$ 2,194,532	$ 0	$ 2,194,532
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 2,100,960**	**$ 1,786,832**	**$ 2,194,532**	**$ 0**	**$ 2,194,532**

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 2,100,960	$ 1,786,832	$ 2,194,532	$ 0	$ 2,194,532
Total	**$ 2,100,960**	**$ 1,786,832**	**$ 2,194,532**	**$ 0**	**$ 2,194,532**

Operations

Program Description

The Operations program plans, administers, coordinates and executes the central and remote computer system operations of the City's computer facilities located islandwide. This is a 24 hour per day x 365 day per year operation.

This activity performs data entry services; develops and maintains document controls to assure accuracy of data processed; develops computer schedules of production data processing tasks; routes documents and reports to and from users; coordinates software and hardware changes via a change management system; maintains offsite storage of all production datasets; develops and maintains disaster recovery planning for computer systems; manages a centralized help desk call center; coordinates the activities of the IT support technicians; and operates, controls and maintains the computer equipment and network at the City's Data Centers.

Program Highlights

The Operations program budget of $1,383,879 reflects a 19.2 percent increase over the current fiscal year and provides for the current level of services. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Production Online Systems (Prime shift)	%	99.9%	99.9%	99.9%
Production Online Systems (24 hours)	%	99.5%	99.6%	99.6%
Problems Logged	#	6,584	6,700	6,200
Changes Implemented	#	1,093	900	925
% Help Desk Calls Resolved at First Level	%	78.0%	85.0%	87.0%
% Total Problem Calls Resolved	%	99.0%	99.0%	99.0%

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	32.00	32.00	32.00	0.00	32.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**32.00**	**32.00**	**32.00**	**0.00**	**32.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,177,420	$ 1,147,059	$ 1,367,559	$ 0	$ 1,367,559
Current Expenses	0	14,400	16,320	0	16,320
Equipment	0	0	0	0	0
Total	**$ 1,177,420**	**$ 1,161,459**	**$ 1,383,879**	**$ 0**	**$ 1,383,879**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,177,420	$ 1,113,735	$ 1,332,495	$ 0	$ 1,332,495
Federal Grants Fund	0	47,724	51,384	0	51,384
Total	**$ 1,177,420**	**$ 1,161,459**	**$ 1,383,879**	**$ 0**	**$ 1,383,879**

Technical Support

Program Description

The Technical Support program serves as the technical advisor internal to the Department of Information Technology and external to all City's departments and agencies. It provides technical support for the planning, installation and operations of citywide computer services, storage devices, electronic mail, Internet and Intranet activities/transactions, and telephone systems.

The Technical Support program also plans, installs, administers and maintains systems software for the mainframe and midrange computers; supports and controls the servers, communications networks and storage area networks; monitors capacity and manages upgrades; trains applications and operations staffs in the use of systems software; and prepares reports on systems usage and capacity requirements.

The Technical Support program is responsible to ensure the protection, security and integrity of the City's valuable information resources. To that end, the program formulates, implements, and enforces policies and procedures in the monitoring and prevention of intended and unintended attack of the City's information systems.

The Technical Support program also provides technical support and guidance to the City's public safety agencies in their various operations and missions such as the Wireless Emergency 911.

Program Highlights

The Technical Support program budget of $1,444,523 reflects an increase of 10.1 percent over the current fiscal year and provides for the current level of services. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
TELEPHONES:				
Analog Phones	#	750	550	225
IP Phones	#	5,300	5,500	5,700
SECURITY:				
No. of Employees w/Access IDs (Mainframe)	#	8,047	8,000	8,000
Security Requests (Mainframe)	#	1,865	1,800	1,800
No. of Employees w/User IDs (Servers)	#	9,932	10,050	10,100
Security Requests	#	5,360	5,500	5,600
No. of Employees w/User IDs (ERP Midrange)	#	2,000	2,200	2,400

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	22.00	22.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**22.00**	**22.00**	**22.00**	**0.00**	**22.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,418,336	$ 1,312,547	$ 1,444,523	$ 0	$ 1,444,523
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 1,418,336**	**$ 1,312,547**	**$ 1,444,523**	**$ 0**	**$ 1,444,523**

Department of Information Technology

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,418,336	$ 1,312,547	$ 1,444,523	$ 0	$ 1,444,523
Total	**$ 1,418,336**	**$ 1,312,547**	**$ 1,444,523**	**$ 0**	**$ 1,444,523**

ERP-CSR

Program Description

The Enterprise Resource Planning – Computer Service Representative (ERP-CSR) program performs computer systems ERP design and support, and coordinates the efforts between the department and user agencies as it relates to ERP design, Financial, Human Resource and Payroll technology information services, City desktop computing support and management.

This activity conducts feasibility studies; performs system analysis, design and configuration; performs systems testing, user training and detailed documentation of the designed ERP applications; maintains implemented systems; provides interfaces and reports; provides assistance to city departments in the technical implementation of Budget, Financial, Human Resource and Payroll application software; and performs project management functions for ERP IT project integration and implementation. This program also handles the City's desktop computer hardware and software deployment; assists the user agencies to plan and coordinate their data processing goals; and provides Computer Services Representative (CSR) support services.

Program Highlights

The ERP-CSR program budget of $2,354,138 reflects an increase of 21.8 percent over the current fiscal year. The increase in salaries is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year.

Budget issues include salaries for three backfill contract positions needed for the upgrade of the ERP system.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
ERP Request for Services (RFS):	#	171	155	155
ERP Problem Log	#	122	58	100
ERP Issues	#	104	300	100
ERP Incidents	#	5,739	1,200	1,200
Number of Financial Users	#	1,231	1,300	1,300
Number of Human Resource/Payroll Users	#	422	600	500
Number of Employee Self Service Users	#	6,850	7,000	7,000
Number of Budget Users	#	439	400	400
MANHOUR USAGE – COMPUTER SERVICE REPS:				
Maintenance and Problem Solving	Hours	25,927	26,000	29,000
Analysis and Programming	Hours	6,914	7,000	7,800
Overhead	Hours	1,728	1,700	2,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	38.00	37.00	37.00	0.00	37.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	5.00	5.00
Total	**38.00**	**37.00**	**37.00**	**5.00**	**42.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,827,022	$ 1,933,032	$ 2,149,898	$ 204,240	$ 2,354,138
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 1,827,022**	**$ 1,933,032**	**$ 2,149,898**	**$ 204,240**	**$ 2,354,138**

Department of Information Technology

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,582,958	$ 1,703,400	$ 1,816,802	$ 204,240	$ 2,021,042
Sewer Fund	149,791	135,348	233,976	0	233,976
Liquor Commission Fund	50,977	50,988	53,544	0	53,544
Refuse Genl Operating Acct -SWSF	43,296	43,296	45,576	0	45,576
Total	**$ 1,827,022**	**$ 1,933,032**	**$ 2,149,898**	**$ 204,240**	**$ 2,354,138**

Radio and Network

Program Description

The Radio and Network program installs and maintains the City's data and voice communication network; provides technical assistance to the departmental divisions and end-users in establishing the data and voice communication network; and prepares reports on network usage and capacity. It also provides technical support for the implementation of new radio systems features, maintenance of radio infrastructure and management of the radio infrastructure system.

Program Highlights

The Radio and Network program budget of $1,035,532 reflects an increase of 38.5 percent over the current fiscal year and provides for the current level of services. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
NETWORKS:				
Local Area Networks LANs	#	190	195	200
RADIO SYSTEMS				
Loop Microwave Sites	#	15	15	15
Spur Microwave Sites	#	7	7	7
800 MHz Zone Sites	#	12	12	12
800 MHz Simulcast Sites	#	8	8	8
Bi-Directional Amplifier (BDA) Sites	#	12	12	12
Mobile and Portable Radios	#	7,400	7,500	7600

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	18.00	18.00	18.00	0.00	18.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**18.00**	**18.00**	**18.00**	**0.00**	**18.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 780,036	$ 747,428	$ 1,035,532	$ 0	$ 1,035,532
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 780,036**	**$ 747,428**	**$ 1,035,532**	**$ 0**	**$ 1,035,532**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 780,036	$ 747,428	$ 1,035,532	$ 0	$ 1,035,532
Total	**$ 780,036**	**$ 747,428**	**$ 1,035,532**	**$ 0**	**$ 1,035,532**

APEC Costs for DIT

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 40,951	$ 0	$ 0	$ 0	$ 0
Current Expenses	286,502	0	0	0	0
Equipment	45,647	0	0	0	0
Total	**$ 373,100**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 373,100	$ 0	$ 0	$ 0	$ 0
Total	**$ 373,100**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

Office of the Mayor

Office of the Mayor

Responsibilities
As the Chief Executive of the City and County of Honolulu, the Mayor is responsible for the faithful execution of the provisions of the City Charter and applicable ordinances and statutes.

Goals and Objectives
Provide and maintain the highest level of municipal government services.

Budget Initiatives and Highlights
The proposed budget totals $652,868 which reflects a 29.5 percent increase over the current fiscal year. The increase is primarily due to the restoration of the 5.0 reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current year.

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 439,936	$ 479,415	$ 628,127	$ 0	$ 628,127
Contingency Fund	14,861	24,741	24,741	0	24,741
Total	**$ 454,797**	**$ 504,156**	**$ 652,868**	**$ 0**	**$ 652,868**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 400,318	$ 400,448	$ 559,160	$ 0	$ 559,160
Current Expenses	54,479	103,708	93,708	0	93,708
Equipment	0	0	0	0	0
Total	**$ 454,797**	**$ 504,156**	**$ 652,868**	**$ 0**	**$ 652,868**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 454,797	$ 504,156	$ 652,868	$ 0	$ 652,868
Total	**$ 454,797**	**$ 504,156**	**$ 652,868**	**$ 0**	**$ 652,868**

Administration

Program Description
This activity oversees city agencies, establishes policies and provides management direction for all executive departments.

PROGRAM POSITIONS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**6.00**	**6.00**	**6.00**	**0.00**	**6.00**

CHARACTER OF EXPENDITURES	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 400,318	$ 400,448	$ 559,160	$ 0	$ 559,160
Current Expenses	39,618	78,967	68,967	0	68,967
Equipment	0	0	0	0	0
Total	**$ 439,936**	**$ 479,415**	**$ 628,127**	**$ 0**	**$ 628,127**

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 439,936	$ 479,415	$ 628,127	$ 0	$ 628,127
Total	**$ 439,936**	**$ 479,415**	**$ 628,127**	**$ 0**	**$ 628,127**

Contingency Fund

Program Description
This activity provides a contingency fund to be expended by the Mayor for proper public purposes.

PROGRAM POSITIONS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 0	$ 0	$ 0	$ 0	$ 0
Current Expenses	14,861	24,741	24,741	0	24,741
Equipment	0	0	0	0	0
Total	**$ 14,861**	**$ 24,741**	**$ 24,741**	**$ 0**	**$ 24,741**

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 14,861	$ 24,741	$ 24,741	$ 0	$ 24,741
Total	**$ 14,861**	**$ 24,741**	**$ 24,741**	**$ 0**	**$ 24,741**

Office of the Managing Director

Office of the Managing Director

Responsibilities

As the principal management aide to the Mayor, the Managing Director supervises and evaluates the management and performance of all line executive departments and agencies and prescribes standards of administrative practice to be followed.

Goals and Objectives

1. The Managing Director performs all duties and functions required by the City Charter and assists the Mayor in maintaining the highest level of municipal government services.

2. Provides opportunities to interested parties to expand existing business, develop local and export markets, create new businesses, establish public-private partnerships, and explore all alternatives for job growth and revenue generation.

Budget Initiatives and Highlights

The fiscal year 2014 proposed budget for the Office of the Managing Director is $2,446,600, which reflects a decrease of 8.8 percent from the current fiscal year. This total consists of $1,862,243 for the City Management Program, $510,653 for the Office of Culture and the Arts and $73,704 for the Office of Housing. Included within the City Management Program is the Office of Economic Development (OED) which is responsible for working with businesses and the community to increase economic opportunities in the private sector, establish and maintain international sister-city relations, and support agricultural sustainability programs..

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	35.00	30.00	31.00	0.00	31.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	3.00	1.33	1.00	0.00	1.00
Total	**39.00**	**32.33**	**33.00**	**0.00**	**33.00**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
City Management	$ 2,247,182	$ 1,737,214	$ 1,862,243	$ 0	$ 1,862,243
Culture and the Arts	648,331	835,399	510,653	0	510,653
Office of Housing	106,190	109,656	73,704	0	73,704
Total	**$ 3,001,703**	**$ 2,682,269**	**$ 2,446,600**	**$ 0**	**$ 2,446,600**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,702,214	$ 1,614,240	$ 1,710,324	$ 0	$ 1,710,324
Current Expenses	1,299,489	1,068,029	736,276	0	736,276
Equipment	0	0	0	0	0
Total	**$ 3,001,703**	**$ 2,682,269**	**$ 2,446,600**	**$ 0**	**$ 2,446,600**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 2,586,758	$ 2,682,269	$ 2,446,600	$ 0	$ 2,446,600
Special Projects Fund	414,945	0	0	0	0
Total	**$ 3,001,703**	**$ 2,682,269**	**$ 2,446,600**	**$ 0**	**$ 2,446,600**

City Management

Program Description

This activity provides funds for the principal management aide to the Mayor. It manages and coordinates the activities of all executive agencies. It also works with businesses and the community to increase economic opportunities.

The fiscal year 2014 proposed budget of $1,862,243 for the City Management Program reflects an increase of 7.2 percent from the current fiscal year. The decrease in current expense is due to the reduction of funding grants-in-aid programs in the Office of Economic Development.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	27.00	22.00	23.00	0.00	23.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	2.00	0.00	0.00	0.00	0.00
Total	**30.00**	**23.00**	**24.00**	**0.00**	**24.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,313,958	$ 1,230,688	$ 1,375,696	$ 0	$ 1,375,696
Current Expenses	933,224	506,526	486,547	0	486,547
Equipment	0	0	0	0	0
Total	**$ 2,247,182**	**$ 1,737,214**	**$ 1,862,243**	**$ 0**	**$ 1,862,243**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,832,237	$ 1,737,214	$ 1,862,243	$ 0	$ 1,862,243
Special Projects Fund	414,945	0	0	0	0
Total	**$ 2,247,182**	**$ 1,737,214**	**$ 1,862,243**	**$ 0**	**$ 1,862,243**

Culture and the Arts

Program Description

This activity enriches the quality of life for city residents by presenting and supporting traditional arts, crafts, skills, customs and lore of cultural and artistic value.

Budget Initiatives and Highlights

The fiscal year 2014 proposed budget totals $510,653, which reflects a 38.9 percent decrease from the current fiscal year. The decrease is primarily due to the reduction of grants-in-aid program funding and the transfer of the Honolulu City Lights Program to the Department of Customer Services. The decrease in the position count and salaries is due to the deletion of a part-time contract Public Relations Assistant position.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.33	1.00	0.00	1.00
Total	**7.00**	**7.33**	**7.00**	**0.00**	**7.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 282,066	$ 273,896	$ 260,924	$ 0	$ 260,924
Current Expenses	366,265	561,503	249,729	0	249,729
Equipment	0	0	0	0	0
Total	**$ 648,331**	**$ 835,399**	**$ 510,653**	**$ 0**	**$ 510,653**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 648,331	$ 835,399	$ 510,653	$ 0	$ 510,653
Total	**$ 648,331**	**$ 835,399**	**$ 510,653**	**$ 0**	**$ 510,653**

Office of Housing

Program Description

This activity was established to ensure that agencies of the state and federal governments, private organizations, nonprofit groups, community organizations, and individuals will work in partnership to address issues regarding affordable housing, senior housing, special needs housing, and homelessness.

Budget Initiatives and Highlights

The fiscal year 2014 proposed budget totals $73,704, which reflects a 32.8 percent decrease from the current fiscal year. The decrease is due to a vacancy cut taken in fiscal year 2014.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	2.00	2.00	2.00	0.00	2.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**2.00**	**2.00**	**2.00**	**0.00**	**2.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 106,190	$ 109,656	$ 73,704	$ 0	$ 73,704
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 106,190**	**$ 109,656**	**$ 73,704**	**$ 0**	**$ 73,704**

SOURCE OF FUNDS

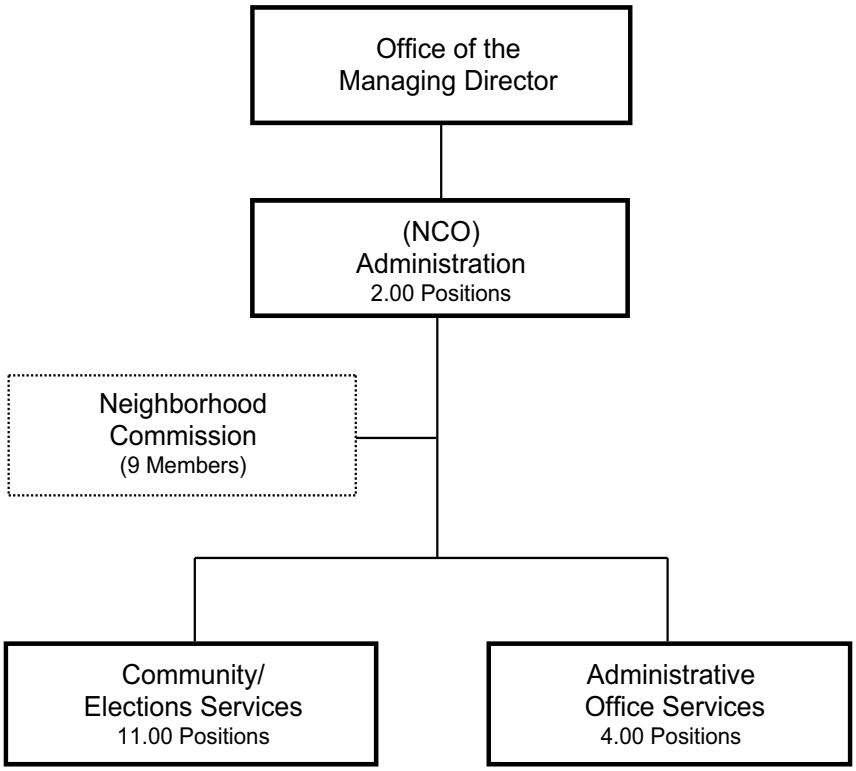
	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 106,190	$ 109,656	$ 73,704	$ 0	$ 73,704
Total	**$ 106,190**	**$ 109,656**	**$ 73,704**	**$ 0**	**$ 73,704**

This Page Intentionally Left Blank

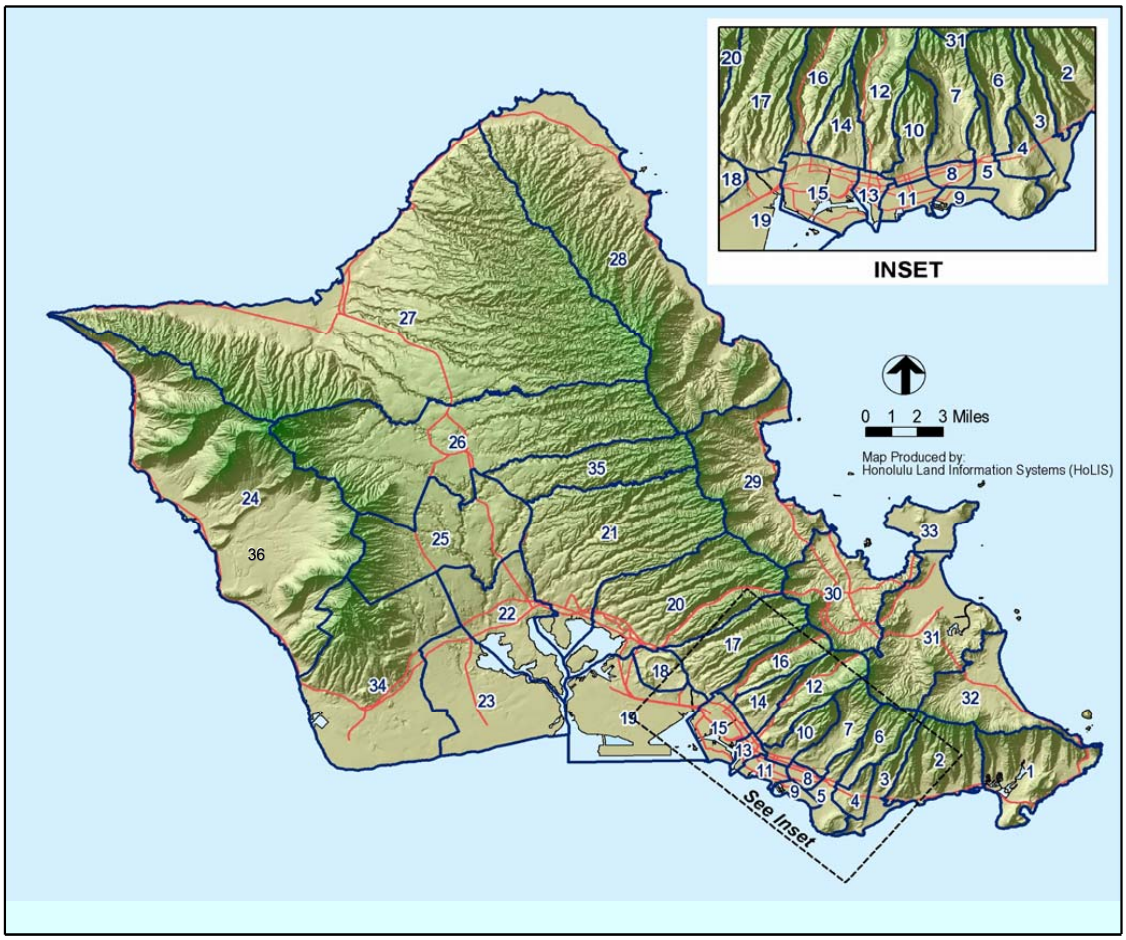
Neighborhood Commission

NEIGHBORHOOD COMMISSION OFFICE (NCO) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



NEIGHBORHOOD COMMISSION OFFICE (NCO) NEIGHBORHOOD BOARDS BOUNDARIES



No.	NEIGHBORHOOD BOARD	No.	NEIGHBORHOOD BOARD	No.	NEIGHBORHOOD BOARD
1	HAWAII KAI	13	DOWNTOWN	25	MILILANI/WAIPIO/ MELEMANU
2	KULIOUOU-KALANI IKI	14	LILIHA/ALEWA/PUUNUI KAMEHAMEHA HEIGHTS	26	WAHIAWA-WHITMORE VILLAGE
3	WAIALAE-KAHALA	15	KALIHI-PALAMA	27	NORTH SHORE
4	KAIMUKI	16	KALIHI VALLEY	28	KOOLAULOA
5	DIAMOND HEAD/KAPAHULU/ ST. LOUIS HEIGHTS	17	MOANALUA (Not Formed)	29	KAHALUU
6	PALOLO	18	ALIAMANU/SALT LAKE/ FOSTER VILLAGE	30	KANEOHE
7	MANOA	19	AIRPORT (Not Formed)	31	KAILUA
8	MCCULLY/MOILIILI	20	AIEA	32	WAIMANALO
9	WAIKIKI	21	PEARL CITY	33	MOKAPU (Not Formed)
10	MAKIKI/LOWER PUNCHBOWL/ TANTALUS	22	WAIPAHU	34	MAKAKILO/KAPOLEI/ HONOKAI HALE
11	ALA MOANA/KAKAAKO	23	EWA	35	MILILANI MAUKA/ LAULANI VALLEY
12	NUUANU/PUNCHBOWL	24	WAIANAE COAST	36	NANAKULI-MAILI

Neighborhood Commission

Responsibilities

The Neighborhood Commission Office (NCO) is responsible for the mandated five-year review of the Neighborhood Plan. The Plan sets policy for the neighborhood boards and Commission whose mission is to increase and assure effective citizen participation in government through the neighborhood boards.

The Neighborhood Commission Office provides staff support to the Commission and its 33 neighborhood boards. NCO staff attends regular monthly board meetings, takes and transcribes meeting minutes, and provides proper notice of all meetings of the Commission and the neighborhood boards.

Mission Statement

To increase and ensure effective citizen participation in the decisions of government by facilitating the efficient and well-organized operations of the neighborhood board system.

Goals and Objectives

1. To increase the effectiveness of the neighborhood boards and the Neighborhood Commission through training and workshops.
2. To increase awareness of the neighborhood board system and encourage residents to become candidates in the biennial neighborhood board election process.
3. To facilitate and promote a greater understanding of and adherence to the State Sunshine Law and the Neighborhood Plan by all neighborhood board members, Commissioners and staff.
4. To facilitate interaction and communication between government and neighborhood boards in addressing community concerns.

Budget Initiatives and Highlights

The proposed budget totaling $815,580 provides support and services to the Neighborhood Commission Office, a nine-member Commission, and 33 neighborhood boards. The 18.6 percent decrease in operating funds is due to the elimination of election related expenses as fiscal year 2014 is not an election year.

The proposed funding will continue to ensure essential levels of operational support to the neighborhood boards and the Commission, including printing and mailing of monthly and committee meetings, as well as board and staff training costs related to changes in the revised Neighborhood Plan.

Fiscal Sustainability

		Target Year
Goal 1:	Postage Cost Containment	
Initiative 1:	Reduce number of excessive mail-outs to save on postage costs.	
(a)	Continue to post notices on the website.	Current
(b)	Continue to mail notices regarding the website posting procedures to all individuals on the existing mailing list; determine requests by individuals to remain on the mailing list. This process allowed the NCO to decrease mailings by 11,604 in FY 2013.	Current
(c)	Purge names of those individuals who do not request to remain on the mailing list.	FY 2015
(d)	NCO has implemented a standard guideline for minute-taking and policies to assist neighborhood assistants with uniformity and improved efficiency in their clerical duties.	Current
(e)	Continue to support efforts at the State level to amend HRS 92 requirements to allow technology to be used in ways which reduce operating costs. An example is the proposal to allow public hearings notices to be published online in lieu of in a newspaper.	Current

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	16.00	16.00	16.00	0.00	16.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**17.00**	**17.00**	**17.00**	**0.00**	**17.00**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Neighborhood Commission	$ 695,021	$ 1,002,032	$ 815,580	$ 0	$ 815,580
Total	**$ 695,021**	**$ 1,002,032**	**$ 815,580**	**$ 0**	**$ 815,580**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 551,797	$ 633,532	$ 633,580	$ 0	$ 633,580
Current Expenses	143,224	368,500	182,000	0	182,000
Equipment	0	0	0	0	0
Total	**$ 695,021**	**$ 1,002,032**	**$ 815,580**	**$ 0**	**$ 815,580**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 695,021	$ 1,002,032	$ 815,580	$ 0	$ 815,580
Total	**$ 695,021**	**$ 1,002,032**	**$ 815,580**	**$ 0**	**$ 815,580**

Neighborhood Commission

Program Description

The operations of the Neighborhood Commission Office (NCO) include clerical and administrative support services to a nine-member Commission and 33 neighborhood boards with 439 board members. Each board is assigned a neighborhood assistant who serves as the primary liaison between the neighborhood boards and the Neighborhood Commission Office. The primary support function to the boards and the Commission includes attendance at regularly scheduled monthly meetings to prepare the facility for each meeting, recording minutes, filing agendas, processing correspondence and mailing minutes and agendas to residents and government agencies; informing boards of city policies and procedures; and coordinating the Mayor's Representative program which receives and responds to resident and board issues as well as serves as a liaison between the boards and the Office of the Mayor and city agencies. The NCO also coordinates the biennial neighborhood board member election process to fill 439 seats on 33 neighborhood boards.

Other services include: administrative and clerical support services to the Mayor's representatives, budget support services to the Commission and neighborhood boards; performing office management functions such as personnel transactions, payroll, inventory, purchasing, and processing purchase orders and invoices from neighborhood boards; preparation of monthly board statements; and advising boards on compliance with laws and rules governing the neighborhood board system.

Annual appropriated funds enable the NCO to conduct necessary activities such as: the production and distribution of meeting agenda and minutes to citizens and others on mailing lists; the production and distribution of board newsletters informing the community of board activities and flyers announcing informational forums; processing timely correspondence; and the planning and coordination of training sessions and workshops such as board orientation, parliamentary procedures, sunshine law, order and decorum, the neighborhood plan, and the acquisition of educational materials and use of television to convey the board's message to its respective community.

Output Measures

DESCRIPTION	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Agendas Filed	405	420	420
Sets of Minutes Completed and Mailed	23,750	23,700	22,700
Minutes E-mailed	115,190	120,200	125,200
Agendas E-mailed	115,100	120,100	125,100
Boards and Commission Meetings Attended	361	370	370
Number of Boards Videotaping Monthly Meetings	18	21	21
Copies of Annual Board Newsletters Distributed	22,734	36,641	36,641
Number of Boards Producing Annual Newsletters	3	4	4

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	16.00	16.00	16.00	0.00	16.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**17.00**	**17.00**	**17.00**	**0.00**	**17.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 551,797	$ 633,532	$ 633,580	$ 0	$ 633,580
Current Expenses	143,224	368,500	182,000	0	182,000
Equipment	0	0	0	0	0
Total	**$ 695,021**	**$ 1,002,032**	**$ 815,580**	**$ 0**	**$ 815,580**

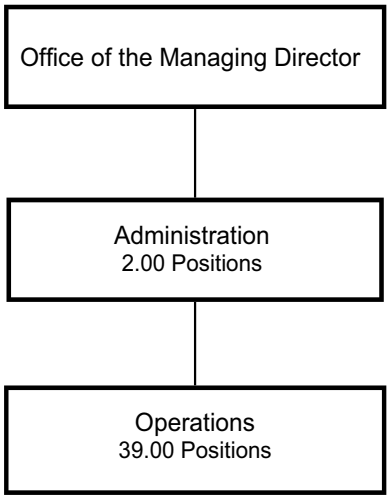
SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 695,021	$ 1,002,032	$ 815,580	$ 0	$ 815,580
Total	**$ 695,021**	**$ 1,002,032**	**$ 815,580**	**$ 0**	**$ 815,580**

This Page Intentionally Left Blank

Royal Hawaiian Band

ROYAL HAWAIIAN BAND (RHB) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



Royal Hawaiian Band

Responsibilities

The Royal Hawaiian Band represents the City at public events, including regular concerts, official ceremonies, special programs and parades with the music and dance of Hawaii.

Mission Statement

The Royal Hawaiian Band serves as the official band representing the Mayor and the City and County of Honolulu at public functions and events to create goodwill and promote Honolulu through its music.

Goals and Objectives

1. Maintain a high standard of musical performance and efficiently manage the resources of the band.
2. Provide musical services to different segments of the community through a variety of programs.
3. Promote the City and County of Honolulu through concerts, tours and recordings, which feature the music and dance of Hawaii.
4. Promote and perpetuate the Hawaiian culture through the performance of traditional Hawaiian music and dance.

Budget Initiatives and Highlights

The proposed budget enables the Royal Hawaiian Band to maintain its high performance standards and continue its mission of representing the City and County of Honolulu and providing exceptional quality music to the people and visitors to Hawaii.

Performance Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Performances	#	353	350	350

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**41.00**	**41.00**	**41.00**	**0.00**	**41.00**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Royal Hawaiian Band	$ 1,794,592	$ 1,976,398	$ 2,069,673	$ 0	$ 2,069,673
Total	**$ 1,794,592**	**$ 1,976,398**	**$ 2,069,673**	**$ 0**	**$ 2,069,673**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,670,382	$ 1,830,854	$ 1,926,533	$ 0	$ 1,926,533
Current Expenses	124,210	133,544	133,340	0	133,340
Equipment	0	12,000	9,800	0	9,800
Total	**$ 1,794,592**	**$ 1,976,398**	**$ 2,069,673**	**$ 0**	**$ 2,069,673**

Royal Hawaiian Band

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,794,592	$ 1,976,398	$ 2,069,673	$ 0	$ 2,069,673
Total	**$ 1,794,592**	**$ 1,976,398**	**$ 2,069,673**	**$ 0**	**$ 2,069,673**

Royal Hawaiian Band

Program Description

This activity provides music in concerts and parades for official governmental functions and at public venues for residents and visitors.

Program Highlights

The proposed budget of $2,069,673 reflects a 4.7 percent increase from the current fiscal year and provides for the current level of services. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Total Performances	#	353	350	350

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**41.00**	**41.00**	**41.00**	**0.00**	**41.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,670,382	$ 1,830,854	$ 1,926,533	$ 0	$ 1,926,533
Current Expenses	124,210	133,544	133,340	0	133,340
Equipment	0	12,000	9,800	0	9,800
Total	**$ 1,794,592**	**$ 1,976,398**	**$ 2,069,673**	**$ 0**	**$ 2,069,673**

SOURCE OF FUNDS

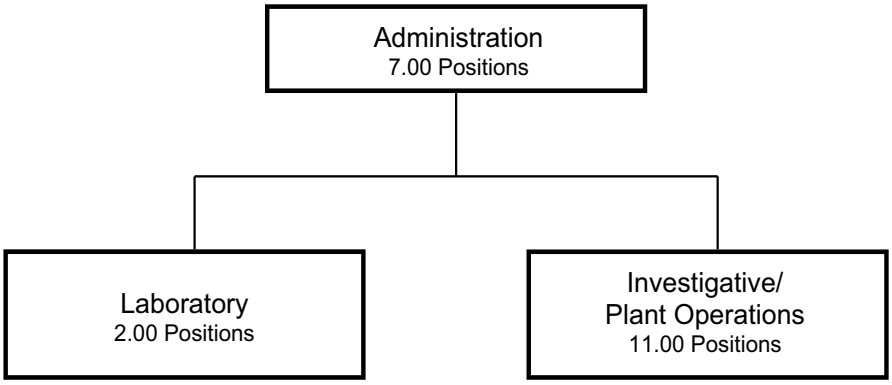
	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,794,592	$ 1,976,398	$ 2,069,673	$ 0	$ 2,069,673
Total	**$ 1,794,592**	**$ 1,976,398**	**$ 2,069,673**	**$ 0**	**$ 2,069,673**

This Page Intentionally Left Blank

Department of the Medical Examiner

DEPARTMENT OF THE MEDICAL EXAMINER (MED) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



Department of the Medical Examiner

Responsibilities

The Department of the Medical Examiner is responsible for investigating sudden, unexpected, violent, and suspicious deaths. The purpose of such an investigation is to discover, document, and preserve the medical, anatomic or evidentiary findings which will allow the department to determine the cause and manner of death; identify the deceased; prove or disprove an individual's guilt or innocence; determine or exclude other contributory or causative factors to the death; provide expert testimony in criminal and civil litigation, and education and research to local and national medical, legal, academic and law enforcement communities.

Mission Statement

The mission of the Department of the Medical Examiner is to provide accurate, dignified, compassionate, and professional death investigative services for the City and County of Honolulu's residents and visitors.

Goals and Objectives

1. To provide accurate certification of the cause of death and to identify, document and interpret relevant forensic scientific information, while maintaining a high level of competence.
2. To protect the public health by (a) diagnosing previously unsuspected contagious disease and (b) identifying trends affecting the lives of our citizens such as drug-related deaths, number of traffic fatalities, teen suicides, etc.
3. To identify new types of illicit drugs appearing in our community.
4. To identify hazardous environmental conditions in the workplace, home, and elsewhere.

Budget Initiatives and Highlights

The Medical Examiner's proposed budget is $1,591,545, an increase of 39.6 percent over the current fiscal year. The increase in salaries reflects the salary increases for the Medical Examiner, and Anatomic/Forensic Pathologist positions and the addition of 0.5 FTE for a half-time, contractual Administrative Services Officer.

Salary funding also increases due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the Medical Examiner's program.

The department will continue to accomplish the following initiatives:

- Provide changes to policies and procedures relating to child death investigation by participating in the multi-disciplinary child death review system.
- Gather information about the aging process in Hawaii's Japanese male population born between 1900 and 1919 to assist with a longitudinal study for the Kuakini Medical Center.
- Gather information about the extent of trauma-related deaths.
- Collect and analyze data of traffic accident fatalities, drug-related deaths, and suicides with emphasis on prevention.

Performance Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Average time required to complete all phases of investigations (may vary from 3 days to 3 months)	Days	22	22	22

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	19.00	19.00	19.00	0.00	19.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	1.00	0.50	0.00	0.50
Total	**19.00**	**20.00**	**19.50**	**0.00**	**19.50**

Department of the Medical Examiner

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Investigation of Deaths	$ 1,358,364	$ 1,140,194	$ 1,591,545	$ 0	$ 1,591,545
Total	**$ 1,358,364**	**$ 1,140,194**	**$ 1,591,545**	**$ 0**	**$ 1,591,545**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 853,944	$ 829,794	$ 1,287,596	$ 0	$ 1,287,596
Current Expenses	504,420	310,400	303,949	0	303,949
Equipment	0	0	0	0	0
Total	**$ 1,358,364**	**$ 1,140,194**	**$ 1,591,545**	**$ 0**	**$ 1,591,545**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,358,364	$ 1,140,194	$ 1,591,545	$ 0	$ 1,591,545
Total	**$ 1,358,364**	**$ 1,140,194**	**$ 1,591,545**	**$ 0**	**$ 1,591,545**

Investigation of Deaths

Program Description

This activity investigates the circumstances of all violent and obscure deaths by interrogation of witnesses, examination of the death scene, researching information, and conducting postmortem and laboratory examination.

Program Highlights

The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Investigations	#	2,213	2,000	2,000
Autopsies	#	454	500	500
Laboratory Tests	#	982	950	950
Laboratory Slides	#	2,036	2,100	2,100
Toxi Screen (In-house)	#	1,201	1,220	1,220
Toxi Screen (Sent out)	#	246	300	300
Bodies Transported	#	695	720	720

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	19.00	19.00	19.00	0.00	19.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	1.00	0.50	0.00	0.50
Total	**19.00**	**20.00**	**19.50**	**0.00**	**19.50**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 853,944	$ 829,794	$ 1,287,596	$ 0	$ 1,287,596
Current Expenses	504,420	310,400	303,949	0	303,949
Equipment	0	0	0	0	0
Total	**$ 1,358,364**	**$ 1,140,194**	**$ 1,591,545**	**$ 0**	**$ 1,591,545**

SOURCE OF FUNDS

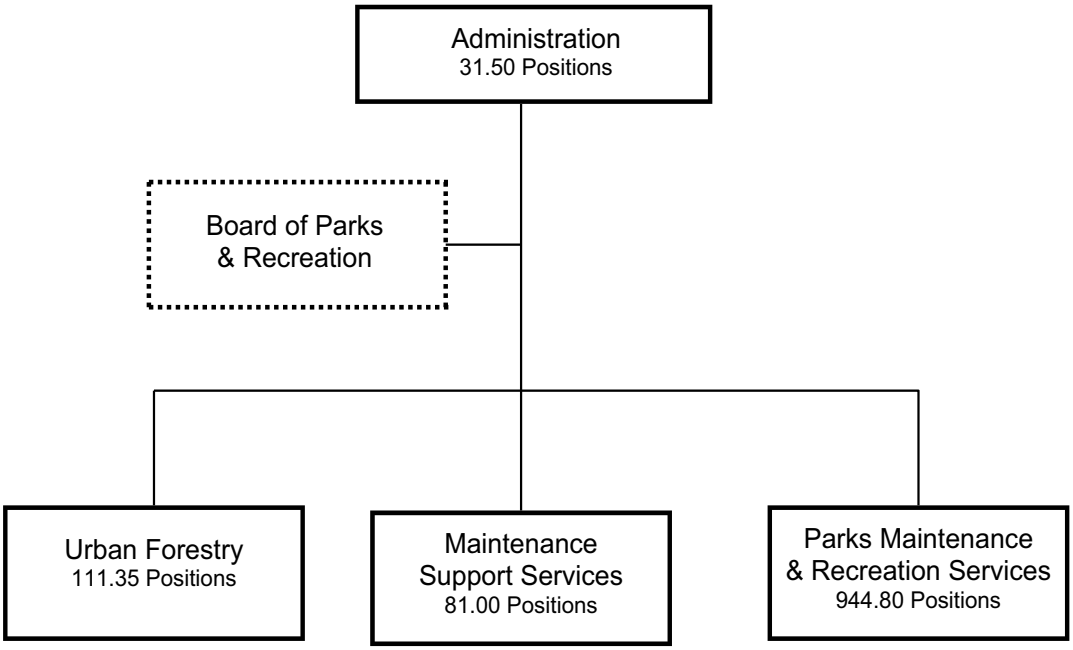
	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,358,364	$ 1,140,194	$ 1,591,545	$ 0	$ 1,591,545
Total	**$ 1,358,364**	**$ 1,140,194**	**$ 1,591,545**	**$ 0**	**$ 1,591,545**

This Page Intentionally Left Blank

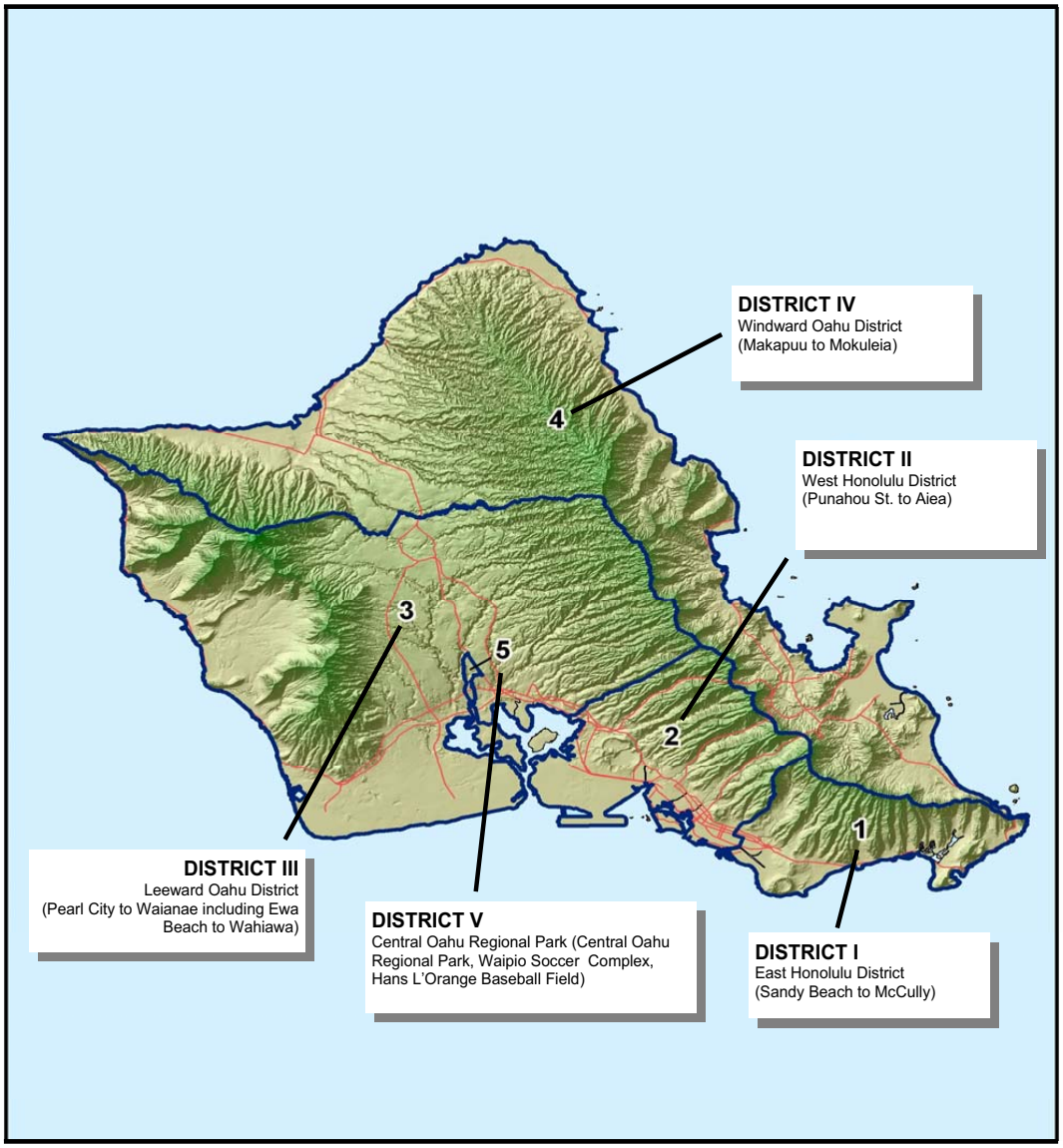
Department of Parks and Recreation

DEPARTMENT OF PARKS AND RECREATION (DPR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



DEPARTMENT OF PARKS AND RECREATION
(DPR)
ISLANDWIDE PARK SYSTEM



TOTAL NUMBER OF PARKS AND RECREATION AREAS: 391

Including:	35	Regional Parks and District Parks
	59	Beach Parks
	183	Mini, Urban, Neighborhood, Community, and Miscellaneous Parks
	2	Nature Parks and Preserves
	5	Botanical Gardens
	10	Community Gardens (1,254 plots)
	90	Beach Access Right-of-Ways
	7	Malls

Department of Parks and Recreation

Responsibilities

The Department of Parks and Recreation maintains and operates parks and recreational facilities under city jurisdiction; develops and implements programs for cultural, recreational and other leisure-time activities; beautifies city streets, parks and recreational facilities, including planting, trimming and maintaining of shade trees, hedges and shrubs; and maintains and operates the City's botanical gardens.

The department also provides a wide range of recreational facilities and services that are readily available to all residents and fosters the multi-ethnic culture of Hawaii; protects historic, cultural and archaeological resources; fosters the visual and performing arts; and helps to preserve the natural environment and scenic views for the benefit of both residents and visitors.

Mission Statement

To enhance the quality of life for all people in our community by providing for excellence in parks and recreation programs and services.

Goals and Objectives

1. To provide parks and recreational opportunities that are accessible, enjoyable, meaningful, safe, well-designed and well-maintained.
2. To promote increased efficiency, effectiveness, and responsiveness in the delivery of parks and recreational programs and services.

Budget Initiatives and Highlights

The department plays an integral role in fulfilling initiatives for the City and County of Honolulu, including making Honolulu one of the most livable and beautiful cities in the world.

The Department of Parks and Recreation's proposed fiscal year 2014 budget is $68,222,601 which reflects a 7.2 percent increase from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each department program to allow for the full salary cost to be reflected in each respective program. The current expenses budget includes the restoration of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year. This allows for total projected energy costs to be reflected in each respective program. The current expenses budget also includes funding for additional sites included in the consolidated grounds maintenance contract. This function was centralized within the Department of Parks and Recreation in fiscal year 2013. The budget also includes additional funding for water and sewer cost increases. The overall decrease in current expenses is primarily due to the elimination of one-time non-recurring costs budgeted in fiscal year 2013.

Performance Measures

The department is establishing performance-based management practices which revolve around the following:

- Fiscally responsible for dispersing funds for staffing resources to attain outcomes;
- Managing for results by integrating planning and budgeting processes;
- Measuring effectiveness in terms of the overall benefits to the community; and
- Setting high performance standards and benchmarking against the best in the world.

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	919.00	933.00	933.00	0.00	933.00
Temporary FTE	11.25	8.25	8.25	0.00	8.25
Contract FTE	227.40	227.40	227.40	0.00	227.40
Total	**1,157.65**	**1,168.65**	**1,168.65**	**0.00**	**1,168.65**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 2,817,801	$ 3,274,182	$ 1,742,586	$ 0	$ 1,742,586
Urban Forestry Program	7,982,940	8,530,748	8,942,596	0	8,942,596
Maintenance Support Services	4,961,934	5,661,794	5,891,479	0	5,891,479
Recreation Services	20,217,658	20,798,651	23,636,196	0	23,636,196
Grounds Maintenance	23,043,023	25,367,600	28,009,744	0	28,009,744
APEC Costs for DPR	115,498	0	0	0	0
Total	**$ 59,138,854**	**$ 63,632,975**	**$ 68,222,601**	**$ 0**	**$ 68,222,601**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 33,636,195	$ 34,573,578	$ 40,272,695	$ 0	$ 40,272,695
Current Expenses	25,097,438	28,832,397	27,722,906	0	27,722,906
Equipment	405,221	227,000	227,000	0	227,000
Total	**$ 59,138,854**	**$ 63,632,975**	**$ 68,222,601**	**$ 0**	**$ 68,222,601**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 55,823,663	$ 59,515,438	$ 63,709,241	$ 0	$ 63,709,241
Highway Beautification Fund	569,220	993,649	978,649	0	978,649
Bikeway Fund	7,150	5,550	5,550	0	5,550
Sewer Fund	0	325,140	325,140	0	325,140
Hanauma Bay Nature Preserve Fund	2,373,741	2,672,938	2,978,846	0	2,978,846
Special Projects Fund	222,161	30,000	12,675	0	12,675
Federal Grants Fund	142,919	90,260	212,500	0	212,500
Total	**$ 59,138,854**	**$ 63,632,975**	**$ 68,222,601**	**$ 0**	**$ 68,222,601**

Administration

Program Description

The Administration activity directs the overall management, maintenance and operations of the City's park system and respective programs and services. It provides staff and clerical services in personnel, professional development, safety, planning, purchasing, budgetary and organizational management; conducts research relating to resolving management issues; administers the agency's property control and inventory; coordinates administrative reporting activities; administers the issuance of permits for use of parks and recreational facilities; and enforces park rules and regulations in coordination with the Honolulu Police Department.

Program Highlights

The Administration program budget of $1,742,586 reflects a 46.8 percent decrease from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each department program to allow for the full salary cost to be reflected in each respective program. The budgeted decrease in current expenses is primarily due to the discontinuation of funding for the Leeward Coast Community Benefits package for fiscal year 2014.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Personnel Transactions Processed	#	5,347	5,500	5,500
Purchase Orders and Requisitions Processed	#	1,260	1,300	1,300
Issuance of Parks Permits	#	15,581	15,600	15,600
New Hires/Separations/Promotion	#	140	140	140
Training Hours	#	16,204	10,000	12,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	31.00	31.00	31.00	0.00	31.00
Temporary FTE	0.50	0.50	0.50	0.00	0.50
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**31.50**	**31.50**	**31.50**	**0.00**	**31.50**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,457,606	$ 1,456,832	$ 1,585,236	$ 0	$ 1,585,236
Current Expenses	1,039,799	1,817,350	157,350	0	157,350
Equipment	320,396	0	0	0	0
Total	**$ 2,817,801**	**$ 3,274,182**	**$ 1,742,586**	**$ 0**	**$ 1,742,586**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 2,727,103	$ 3,274,182	$ 1,742,586	$ 0	$ 1,742,586
Special Projects Fund	90,698	0	0	0	0
Total	**$ 2,817,801**	**$ 3,274,182**	**$ 1,742,586**	**$ 0**	**$ 1,742,586**

Urban Forestry Program

Program Description

The Urban Forestry activity manages the botanical garden and horticulture programs. The Honolulu Botanical Gardens encompass 650 acres including the Foster, Lili`uokalani, Koko Crater, Ho`omaluhia, and Wahiawa Botanical Gardens. The Community Recreational Gardening Program and other gardening-related recreational, environmental, and cultural public programs are also part of this activity. The horticulture programs plant, prune, trim, water, and maintain shade trees, palms, shrubs, and other plants along public roadways, parks and malls; keep street lights, power lines, traffic control devices, and rights-of-way free of imposing branches; grow plants for beautification projects and public flower gardens; grow and maintain ornamental plants for use in government offices and at city-sponsored events; and conduct a developmental and testing program for plant materials useful for the programs. The Exceptional Trees Program is also part of this activity.

Program Highlights

The Urban Forestry program budget of $8,942,596 reflects a 4.8 percent increase from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each department program to allow for the full salary cost to be reflected in each respective program. The current expenses budget includes the restoration of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year. This allows for total projected energy costs to be reflected in each respective program. The decrease in current expenses is primarily due to the elimination of non-recurring costs budgeted in fiscal year 2013. The budget includes $610,000 in Highway Beautification funds for tree trimming and planting projects along highways and major thoroughfares.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Botanical Garden Visitors	#	238,747	248,000	258,000
Directed Program Participants	#	54,299	55,600	57,300
Community Recreational Garden Participants	#	2,477	2,477	2,477
Exceptional Tree Designations	#	780	797	800
Trees on Inventory	#	238,981	233,000	234,000
Trees Pruned/Palms Trimmed	#	32,748	35,000	37,000
Trees Planted	#	1568	2,000	2,200
Trees Pruned (Young)/Restaked	#	2,437	2,500	2,500
Plants Loaned Out	#	618	300	300
Trees Root-Pruned	#	256	300	300
Trees Removed	#	1, 972	1,500	1,500
Large Trees Relocated	#	16	25	25

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	107.00	107.00	107.00	0.00	107.00
Temporary FTE	2.85	2.85	2.85	0.00	2.85
Contract FTE	1.50	1.50	1.50	0.00	1.50
Total	**111.35**	**111.35**	**111.35**	**0.00**	**111.35**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 3,537,929	$ 3,777,424	$ 4,506,287	$ 0	$ 4,506,287
Current Expenses	4,445,011	4,753,324	4,436,309	0	4,436,309
Equipment	0	0	0	0	0
Total	**$ 7,982,940**	**$ 8,530,748**	**$ 8,942,596**	**$ 0**	**$ 8,942,596**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 7,356,681	$ 7,889,748	$ 8,311,596	$ 0	$ 8,311,596
Highway Beautification Fund	569,220	625,000	610,000	0	610,000
Hanauma Bay Nature Preserve Fund	22,038	16,000	21,000	0	21,000
Special Projects Fund	35,001	0	0	0	0
Total	**$ 7,982,940**	**$ 8,530,748**	**$ 8,942,596**	**$ 0**	**$ 8,942,596**

Maintenance Support Services

Program Description

The Maintenance Support Services (MSS) activity is responsible for providing minor repair and/or replacement services to park buildings, ground facilities and equipment island-wide. The trades program, the mainstay in maintaining and repairing an aging inventory of facilities, diligently works to maintain buildings to an acceptable level. The Work Program, which contracts out work projects, is an integral part of the maintenance program. MSS provides heavy construction equipment support, utility crew support and a chemical unit that provides fertilizing, herbicide, and vector control to all parks. MSS also evaluates existing maintenance programs by compiling and analyzing statistical data, researching and evaluating new methods, techniques, equipment and materials to improve overall efficiency and service to the division and districts.

Program Highlights

The Maintenance Support Services program budget is $5,891,479 which reflects a 4.1 percent increase from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each department program to allow for the full salary cost to be reflected in each respective program. The decrease in current expenses is primarily due to the elimination of non-recurring costs budgeted in fiscal year 2013.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Mower Repair and Service	#	871	958	998
Carpentry Repair and Service	#	395	398	402
Labor/Chemical/Utility Service	#	157	165	171
Masonry Repair and Service	#	269	275	276
Painting Service	#	207	208	210
Plumbing Repair and Service	#	1,437	1,440	1,442
Welding Repair and Service	#	146	147	149
Heavy Equipment Service	#	211	216	220
Work Program	#	62	50	65

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	81.00	81.00	81.00	0.00	81.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**81.00**	**81.00**	**81.00**	**0.00**	**81.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 2,923,638	$ 2,897,251	$ 3,616,936	$ 0	$ 3,616,936
Current Expenses	2,038,296	2,764,543	2,274,543	0	2,274,543
Equipment	0	0	0	0	0
Total	**$ 4,961,934**	**$ 5,661,794**	**$ 5,891,479**	**$ 0**	**$ 5,891,479**

Department of Parks and Recreation

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 4,938,960	$ 5,551,794	$ 5,781,479	$ 0	$ 5,781,479
Hanauma Bay Nature Preserve Fund	22,974	110,000	110,000	0	110,000
Total	**$ 4,961,934**	**$ 5,661,794**	**$ 5,891,479**	**$ 0**	**$ 5,891,479**

Recreation Services

Program Description

The Recreation Services activity plans, promotes, organizes, conducts and provides recreational services for all segments of the population on Oahu. This activity provides direct recreational services to the public through citywide, district and community programs involving cultural, recreational and other leisure time activities and special events.

Program Highlights

The Recreation Services program budget of $23,636,196 reflects a 13.6 percent increase from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each department program to allow for the full salary cost to be reflected in each respective program. The current expenses budget includes the restoration of full electricity costs, which was partially budgeted in a central provisional account in the current fiscal year. This allows for total projected energy costs to be reflected in each respective program. The current expenses budget also reflects the elimination of non-recurring costs budgeted in fiscal year 2013.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Tiny Tots	Register	1,816	1,853	1,890
Children	Register	24,930	25,429	25,938
Teens	Register	5,358	5,466	5,576
Adults	Register	9,460	9,650	9,843
Senior	Register	15,578	15,598	15,613
TOTAL	Register	57,142	57,996	58,860

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	238.40	240.40	240.40	0.00	240.40
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	223.90	223.90	223.90	0.00	223.90
Total	**464.30**	**466.30**	**466.30**	**0.00**	**466.30**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 12,343,132	$ 12,918,766	$ 14,573,787	$ 0	$ 14,573,787
Current Expenses	7,789,701	7,697,885	8,880,409	0	8,880,409
Equipment	84,825	182,000	182,000	0	182,000
Total	**$ 20,217,658**	**$ 20,798,651**	**$ 23,636,196**	**$ 0**	**$ 23,636,196**

Department of Parks and Recreation

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 18,210,477	$ 18,719,869	$ 21,243,775	$ 0	$ 21,243,775
Hanauma Bay Nature Preserve Fund	1,767,800	1,958,522	2,167,246	0	2,167,246
Special Projects Fund	96,462	30,000	12,675	0	12,675
Federal Grants Fund	142,919	90,260	212,500	0	212,500
Total	**$ 20,217,658**	**$ 20,798,651**	**$ 23,636,196**	**$ 0**	**$ 23,636,196**

Grounds Maintenance

Program Description

The Grounds Maintenance activity provides grounds keeping, custodial and maintenance services to all parks and recreation facilities on the island of Oahu.

Program Highlights

The Grounds Maintenance program budget of $28,009,744 reflects a 10.4 percent increase from the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each department program to allow for the full salary cost to be reflected in each respective program. The current expenses budget includes funding for additional sites included in the consolidated grounds maintenance contract and additional funding for water and sewer rate and cost increases. The budget also reflects the elimination of non-recurring costs budgeted in fiscal year 2013.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Parks	#	288	290	290
Park Acreage	Acre	5,147	5,169	5,169
Softball/Baseball Fields	#	193	193	193
Soccer Fields	#	81	81	81
Tennis Courts	#	200	204	204
Basketball Courts	#	220	222	222
Comfort Stations	#	175	178	178
Gymnasiums	#	24	25	25
Swimming Pools	#	21	21	21
Decorative Fountains	#	18	18	18

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	461.60	473.60	473.60	0.00	473.60
Temporary FTE	5.90	2.90	2.90	0.00	2.90
Contract FTE	2.00	2.00	2.00	0.00	2.00
Total	**469.50**	**478.50**	**478.50**	**0.00**	**478.50**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 13,307,290	$ 13,523,305	$ 15,990,449	$ 0	$ 15,990,449
Current Expenses	9,735,733	11,799,295	11,974,295	0	11,974,295
Equipment	0	45,000	45,000	0	45,000
Total	**$ 23,043,023**	**$ 25,367,600**	**$ 28,009,744**	**$ 0**	**$ 28,009,744**

Department of Parks and Recreation

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 22,474,944	$ 24,079,845	$ 26,629,805	$ 0	$ 26,629,805
Highway Beautification Fund	0	368,649	368,649	0	368,649
Bikeway Fund	7,150	5,550	5,550	0	5,550
Sewer Fund	0	325,140	325,140	0	325,140
Hanauma Bay Nature Preserve Fund	560,929	588,416	680,600	0	680,600
Total	**$ 23,043,023**	**$ 25,367,600**	**$ 28,009,744**	**$ 0**	**$ 28,009,744**

APEC Costs for DPR

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 66,600	$ 0	$ 0	$ 0	$ 0
Current Expenses	48,898	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 115,498**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS

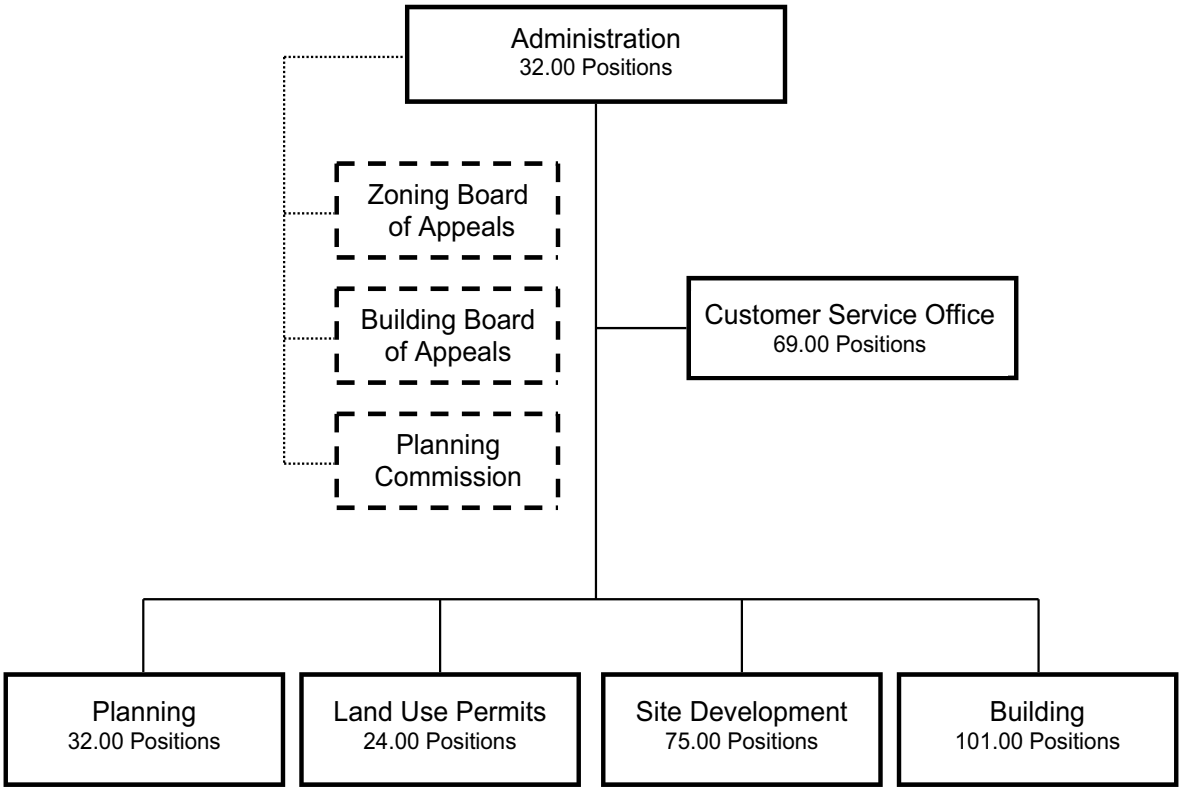
	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 115,498	$ 0	$ 0	$ 0	$ 0
Total	**$ 115,498**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

This Page Intentionally Left Blank

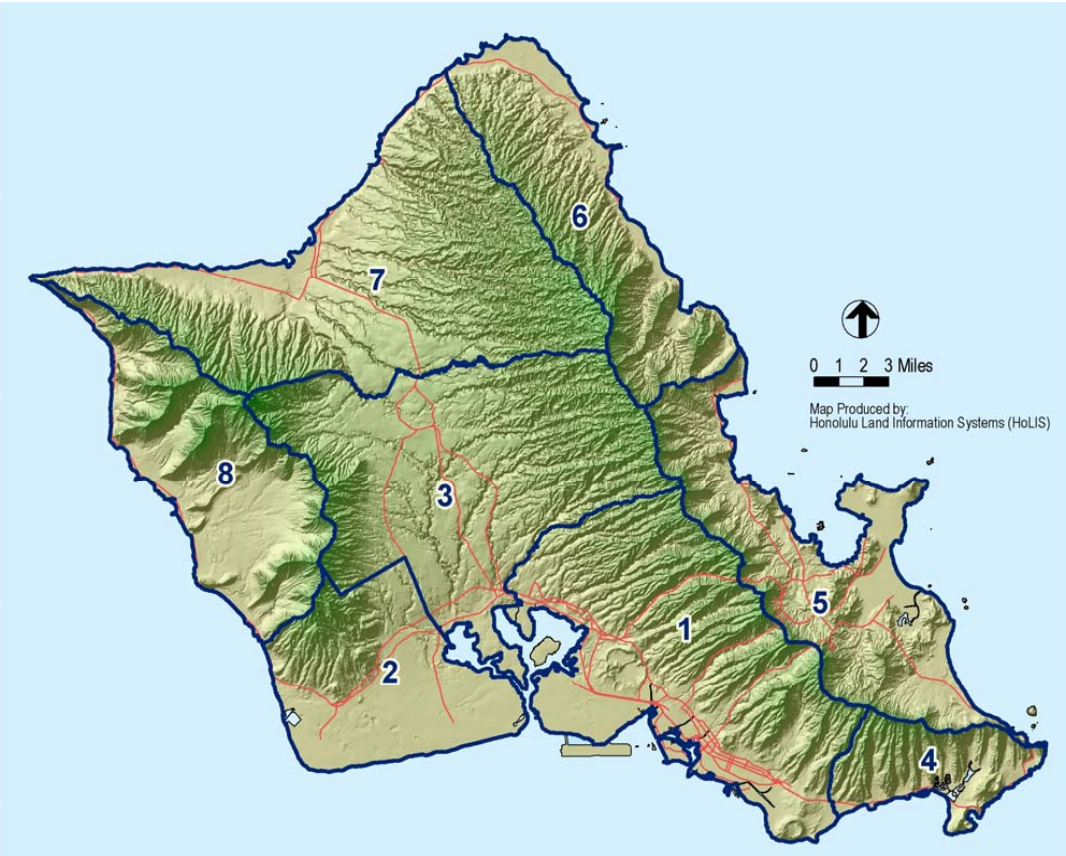
Department of Planning and Permitting

DEPARTMENT OF PLANNING AND PERMITTING (DPP) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



DEPARTMENT OF PLANNING AND PERMITTING (DPP) SUSTAINABLE COMMUNITIES PLAN AREAS



1 PRIMARY URBAN CENTER

2 EWA

3 CENTRAL OAHU

4 EAST HONOLULU

5 KOOLAUPOKO

6 KOOLAULOA

7 NORTH SHORE

8 WAIANAE

Department of Planning and Permitting

Responsibilities

The Department of Planning and Permitting is responsible for the City's long-range planning and community planning efforts and for the administration and enforcement of various permits required for the development and use of land. It is also responsible for the administration and enforcement of various codes pertaining to the construction of buildings and for the administration and enforcement of various city standards and regulations pertaining to infrastructure requirements.

Mission Statement

To provide the public with efficient, timely service that is responsive and effective in guiding development to:

- Ensure the health and safety of our residents;
- Protect our unique resources and environment;
- Provide visually pleasing and livable neighborhoods that are compatible with surrounding areas;
- Provide a community that is responsive to the residents' social, economic, medical, cultural, and recreational needs.

Goals and Objectives

1. Formulate long-range land use policies that would guide the development for the benefit of the community and future generations.
2. Improve the effectiveness of various land use regulations and building codes in meeting the community's safety, social, environmental, and economic priorities.
3. Improve compliance with various land use regulations and building codes.
4. Increase efficiency of the department to provide timely services to the public and to minimize the cost of providing these services.
5. Provide a comprehensive and integrated information source of geographic information systems, land related records, and permit records to improve the operational services performed by the City.
6. Sustain a high quality of customer service, including providing information to improve the public's knowledge of land use, development controls and processes.
7. Make appropriate public files, plans and reports available over the Internet by scanning departmental records and developing an access program.
8. Develop and implement a system to accept, review, process and issue permits electronically and over the Internet.
9. Sustain a highly qualified, informed and motivated department staff.

Budget Initiatives and Highlights

The department's proposed budget is $19,269,093 which reflects an increase of 19.5 percent over the current fiscal year.

The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Thirteen new positions are included as budget issues to reduce the backlog in electrical and plumbing permit inspections and improve customer service.

The budget is primarily funded by the General Fund. Highway Funds are utilized for programs responsible for the review of roads, drainage systems, grading, street excavation, streetlights, traffic lights, street signs and street markings. Sewer funds are utilized for the program responsible for the review of sewer connections and the maintenance of GIS data needed to support the Wastewater Information Management System.

Performance Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Violations Corrected Within 6 Months (all)	%	88	80	80
Notices of Violation Corrected After Referral to Civil Fine Program	%	73	70	70
Average Processing Time for Zoning Variance	Months	4.2	6	5
Average Turnaround Time for Verbatim ZBA Transcripts	Days	20	20	20
Average Processing Time to Produce Copies of Subpoenaed Documents	Days	14	28	23
GIS Work Orders Completed	#	365	380	400
Maps Produced	#	394	425	450
New POSSE Permit Jobs Created	#	102,815	105,000	108,000

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	330.00	330.00	330.00	13.00	343.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	3.00	3.00	0.00	3.00
Total	**333.00**	**333.00**	**333.00**	**13.00**	**346.00**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 2,425,560	$ 2,283,119	$ 2,979,227	$ 0	$ 2,979,227
Site Development	3,165,575	3,369,501	3,654,125	0	3,654,125
Land Use Permits	1,076,242	1,084,876	1,222,060	0	1,222,060
Planning	2,324,555	1,616,272	2,000,552	0	2,000,552
Customer Service Office	2,594,788	2,763,232	3,177,020	287,144	3,464,164
Building	4,993,116	5,006,201	5,417,241	531,724	5,948,965
Total	**$ 16,579,836**	**$ 16,123,201**	**$ 18,450,225**	**$ 818,868**	**$ 19,269,093**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 14,182,456	$ 14,534,266	$ 16,216,770	$ 660,468	$ 16,877,238
Current Expenses	2,082,610	1,588,935	2,233,455	158,400	2,391,855
Equipment	314,770	0	0	0	0
Total	**$ 16,579,836**	**$ 16,123,201**	**$ 18,450,225**	**$ 818,868**	**$ 19,269,093**

Department of Planning and Permitting

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 13,077,431	$ 12,894,414	$ 14,938,410	$ 818,868	$ 15,757,278
Highway Fund	2,263,091	2,300,647	2,420,967	0	2,420,967
Sewer Fund	768,521	928,140	1,090,848	0	1,090,848
Special Projects Fund	350,000	0	0	0	0
Federal Grants Fund	120,793	0	0	0	0
Total	**$ 16,579,836**	**$ 16,123,201**	**$ 18,450,225**	**$ 818,868**	**$ 19,269,093**

Administration

Program Description

This program plans, directs, and coordinates the activities of the Department of Planning and Permitting (DPP). It provides administrative service activities for the department, including personnel management, budget preparation, and fiscal management. The Honolulu Land Information System (HoLIS), which is part of the administration program, is responsible for the management of the City's Geographic Information System (GIS) and the associated tabular data bases. It oversees the operations that maintain, protect, store and utilize geospatial data in support of citywide programs and projects. HoLIS maintains, edits, and updates the City's multipurpose cadastre and land records base maps. It produces maps and other geo-spatial data products for city departments and programs. HoLIS provides coordination and technical support in the development and design of GIS applications and software programs. It also coordinates GIS data distribution and public access programs.

HoLIS is also responsible for managing and supporting the technical operations of the department's Automated Permit Tracking and Management System (AutoPermits). The AutoPermits program, commonly referred to as POSSE, enhances methods for processing development permits, and effectively identifies the status of permit applications in the review process. This includes services to modify and update permit tracking work flows, to modify application information content, and to generate permit production reports. Integration of scanned documents and the development of the department's Internet customer services are also being managed by HoLIS.

Program Highlights

AutoPermits:

Provide technical and management support for the operations of the department's Auto Permits. Key projects planned for this program include:

- Review and enhance the permit inspection business processes.
- Expand capabilities for digital permit plans and attachments to be submitted electronically;
- Expand permitting services to increase the types of permits that can be issued via the Internet;
- Establish digital communication of permit and plan review comments and corrections with applicants;
- Update existing permitting system architecture and computing systems;
- Continue to enhance new DPP web site and home pages;
- Review, redesign, and update existing permit tracking work flows to streamline permit review processing;
- Perform scanning of historical documents and permit records not in digital format;
- Enable public access to digital permit plans and documents with reproduction capabilities; and
- Integrate AutoPermits with other city and state agencies involved in permit application reviews.

Geographic Information Systems (GIS):

Provide administrative and technical oversight of the City's GIS program. Key projects planned for this program include:

- Address subdivision and base map edit backlogs;
- Migrate existing GIS user interfaces to current technologies and systems;
- Redesign and modify data maintenance workflows for utility and infrastructure data;
- Deploy 3D modeling and visualization projects.
- Develop geographic priorities for Permit Inspections.
- Expand use and the availability of public GIS Internet web map services;
- Deploy enhanced geospatial technologies for Emergency Operations Center;
- Develop GIS capabilities to support infrastructure monitoring and analysis projects;
- Improve and correct the positional accuracy of GIS base maps;
- Coordinate the acquisition and quality control of additional aerial imagery collection;
- Assist in developing enterprise integration of geospatial information with other city enterprise systems and data;
- Expand street and site addressing automation tools to support assignment of building structure addresses;
- Deploy map products and templates to allow citywide and public production of GIS maps;

The Administration program budget of $2,979,227 reflects a 30.5 percent increase over the current fiscal year.

Department of Planning and Permitting

Full Salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program.

Additional current services funding of $375,000 has been added to replace laptop computers and develop work process enhancements for investigators as well as funding for the microfilming of completed building permit plans.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
HONOLULU LAND INFORMATION SYSTEM:				
GIS Work Orders Completed	#	365	380	400
Land Base Data Updates and Maintained	#	1,167	600	700
Maps and Exhibits Prepared	#	394	425	450
New POSSE permit jobs created	#	102,815	105,000	108,000
Internet (HonLINE) Permits Issued	#	6,419	8,000	9,000
HonLINE Revenues	$	$206,381	$400,000	$450,000
Total visits to DPP Web Site	#	84,340	90,000	100,000
Total visits to GIS Web Site	#	154,522	175,000	190,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	32.00	32.00	32.00	0.00	32.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**32.00**	**32.00**	**32.00**	**0.00**	**32.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,424,063	$ 1,437,481	$ 1,639,089	$ 0	$ 1,639,089
Current Expenses	686,727	845,638	1,340,138	0	1,340,138
Equipment	314,770	0	0	0	0
Total	**$ 2,425,560**	**$ 2,283,119**	**$ 2,979,227**	**$ 0**	**$ 2,979,227**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,939,772	$ 2,092,253	$ 2,721,785	$ 0	$ 2,721,785
Sewer Fund	135,788	190,866	257,442	0	257,442
Special Projects Fund	350,000	0	0	0	0
Total	**$ 2,425,560**	**$ 2,283,119**	**$ 2,979,227**	**$ 0**	**$ 2,979,227**

Site Development

Program Description

The Site Development Division administers and enforces subdivision and grading ordinances, drainage regulations, and the National Flood Insurance Program on Oahu, and sets standards and regulates infrastructure requirements for site development. It also processes applications for subdivisions, reviews construction plans for subdivisions and improvements by private developers within City right-of-ways and easements, and conducts site inspections to ensure compliance with approved plans and City standards. The Division's responsibilities extend to new development of roads, drainage and sewer systems, street lights and signs, traffic signals, and pavement markings. The Division also processes and issues permits for both public and private projects for grading, excavation in City streets, and sewer and storm drain connections, and reviews various land development and building permit applications for adequacy of infrastructure. The Division is tasked with a portion of the City's National Pollutant Discharge Elimination System (NPDES) permit responsibilities.

Program Highlights

The proposed budget of $3,654,125 reflects an approximate 8.4 percent increase from the FY2013 fiscal year.

Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program.

The Division's priorities are to continue to provide services in a timely manner, reduce processing backlog, and comply with the City's NPDES permit requirements.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Subdivisions/Consolidations	#	257	250	255
Street Name Applications	#	8	7	7
Flood Variance Applications	#	3	3	3
Flood Determinations	#	2	3	3
Grading Permits	#	664	700	700
Trench Excavation Permits	#	1,272	1,300	1,300
Sewer Connection Permits	#	544	500	500
Sewer Adequacy Studies	#	780	700	700
Construction Plans Reviewed	#	1,452	1,500	1,550
Land Use Permits/Projects Reviewed	#	198	210	220
Park Dedication Applications	#	47	40	45

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	75.00	75.00	75.00	0.00	75.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**75.00**	**75.00**	**75.00**	**0.00**	**75.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 2,985,400	$ 3,118,651	$ 3,403,255	$ 0	$ 3,403,255
Current Expenses	180,175	250,850	250,870	0	250,870
Equipment	0	0	0	0	0
Total	**$ 3,165,575**	**$ 3,369,501**	**$ 3,654,125**	**$ 0**	**$ 3,654,125**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 269,751	$ 331,580	$ 399,752	$ 0	$ 399,752
Highway Fund	2,263,091	2,300,647	2,420,967	0	2,420,967
Sewer Fund	632,733	737,274	833,406	0	833,406
Total	**$ 3,165,575**	**$ 3,369,501**	**$ 3,654,125**	**$ 0**	**$ 3,654,125**

Land Use Permits

Program Description

The Land Use Permits Division (LUPD) administers the Land Use Ordinance (LUO) and all regulations pertaining to land use within the City and County of Honolulu. It reviews and prepares amendments to the LUO as required, coordinates interpretations of the LUO, and reviews and processes all LUO regulated land use permits. In addition, the division administers the Special Management Area (SMA) and Shoreline Setback Ordinances for the City, and processes all required SMA Permits, shoreline setback variances and permits for minor shoreline structures. It also processes requests for affordable housing exemptions under HRS Chapter 201H-38.

Program Highlights

The LUPD regularly coordinates with the Mayor's Arborist Advisory Committee on matters relating to street trees and the preservation and maintenance of significant trees on Oahu; and, with the Design Advisory Committee concerning significant new development in the various Special Districts. Also, with the State Office of Planning on matters relating to Coastal Zone Management regulatory mandates (i.e., SMA and shoreline setbacks); as well as with the Honolulu Authority for Rapid Transit on zoning and related land use matters concerning development of the Honolulu High-Capacity Transit Corridor Project.

The LUPD is currently working with a contractor to develop guidelines for future LUO amendments relating to Transit Oriented Development.

The LUPD is participating with other government agencies and community representatives to amend the Hawaii Administrative Rules relating to the processing of Environmental Impact Statements.

The LUPD is the City's designated representative on the State's "Clean and Sober Home and Halfway House Task Force," which has been convened to explore ways to develop a (State) plan to ensure that such facilities are properly monitored and accountable for meeting occupancy, zoning and permitting requirements.

Generally, the number of permits being processed by the LUPD is anticipated to rise, especially if economic conditions in the State continue to improve. The number of waiver and conditional use permit requests to allow the development of photovoltaic utility installations is anticipated to increase sharply, as a result of policies to increase energy self-sufficiency state-wide. Based on recent amendments to the SMA Ordinance, a modest increase in the overall number of SMA permit requests is also expected.

The LUPD program budget of $1,222,060 reflects a 12.6 percent increase over the current fiscal year.

Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
PERMIT APPLICATIONS:				
Planned Development Housing	#	0	0	1
Cluster Housing	#	2	3	4
Special Design Districts	#	84	90	95
Special Management Area	#	49	55	60
Shoreline Setback Variance	#	10	11	12
Minor Shoreline Structures	#	16	20	25
Environmental Assessment/Impact Statement	#	20	25	30
Conditional Use Permit – Minor/Major	#	97	115	130
Plan Review Use	#	0	1	2
201H-38	#	0	0	1
Temporary Use	#	3	4	5
Zoning Clearances	#	161	170	180
Zoning Variance	#	41	45	45
Zoning Adjustment	#	22	30	35
Waiver	#	66	85	100
Existing Use Permit	#	6	7	8
Minor Modifications to Permits	#	180	190	200
ZONING BOARD OF APPEALS:				
Appeals Filed	#	8	9	10
PLANNING COMMISSION				
Recommendations Transmitted / Actions Taken	#	2	4	5

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	24.00	24.00	24.00	0.00	24.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**24.00**	**24.00**	**24.00**	**0.00**	**24.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,076,242	$ 1,084,826	$ 1,222,010	$ 0	$ 1,222,010
Current Expenses	0	50	50	0	50
Equipment	0	0	0	0	0
Total	**$ 1,076,242**	**$ 1,084,876**	**$ 1,222,060**	**$ 0**	**$ 1,222,060**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 1,076,242	$ 1,084,876	$ 1,222,060	$ 0	$ 1,222,060
Total	**$ 1,076,242**	**$ 1,084,876**	**$ 1,222,060**	**$ 0**	**$ 1,222,060**

Planning

Program Description

The Planning Division is responsible for the preparation, evaluation and revision of the Oahu General Plan and eight long-range regional development plans. It processes applications for State land use boundary amendments for parcels equal to or less than 15 acres, and represents the City before the Land Use Commission for amendments larger than 15 acres. It also processes applications for Public Infrastructure Map amendments, zone changes, zoning district boundary amendments, and State Special Use Permits. The division monitors compliance with unilateral agreement conditions associated with zone changes, including affordable housing requirements. In addition, it develops community-based special area plans, prepares an annual report on current status of land use; and provides projections of population, housing, visitor units and employment for City and State land use and infrastructure planning. It provides land use and population planning assistance to the Oahu Metropolitan Planning Organization (OMPO). The division partners with the Census Bureau in revising Census geography for the county and in improving data coverage for the national census every ten years. The division also provides special tabulations of the decennial census data as well as data from the annual American Community Survey. It assists infrastructure agencies in the preparation of functional plans consistent with land use and infrastructure plans.

Program Highlights

- The mandated five year reviews continue for three Sustainable Communities Plans (SCP): East Honolulu, Koolauloa, and Koolaupoko. The North Shore SCP review was recently completed and changes adopted under Ordinance 11-3. A revised Waianae SCP was adopted as Ordinance 12-3. The Planning Commission closed its public hearing on proposed changes to the Ewa Development Plan on June 27, 2012.
- Transit-Oriented Development planning continues. The second of three community meetings were held for both the Kalihi plan and the Downtown plan. The planning consultant prepared for the first community meeting to plan for the Ala Moana Station area.
- Preliminary work began on Year 2040 population and housing projections.

The Planning program budget of $2,000,552 reflects a 23.8 percent increase over the current fiscal year. Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program. Current service, consultant services funds of $150,000 has been included to continue with Phase II of an Important Agricultural Lands survey for the island of Oahu.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
PERMITS PROCESSED:				
State Land Use Commission, DPP as a Party to Proceedings	#	3	2	2
Zone Change Applications	#	6	7	7
Zoning District Boundary Adjustments	#	3	3	6
State Special Use Permits	#	0	2	2
ENVIRONMENTAL IMPACT ASSESSMENTS:				
EA/EIS Reviews	#	25	25	25
EA/EIS Processed	#	9	35	35
UNILATERAL AGREEMENT MONITORING:				
Permit Reviews	#	278	250	250
Affordable Housing Agreements	#	6	8	6
GENERAL PLAN:				
Annual Report Completed	#	1	1	1
SPECIAL PLANS AND STUDIES:				
Community Plans Underway	#	0	4	2
TOD and Other Studies Underway		4	6	4
Completed Plans and Studies		2	2	2
PUBLIC INFRASTRUCTURE MAPS:				
Amendments Processed	#	3	4	4
CIP BUDGET:				
Review Completed (Administration & BWS)	#	139	150	150

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	31.00	31.00	31.00	0.00	31.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**32.00**	**32.00**	**32.00**	**0.00**	**32.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,506,516	$ 1,482,472	$ 1,716,752	$ 0	$ 1,716,752
Current Expenses	818,039	133,800	283,800	0	283,800
Equipment	0	0	0	0	0
Total	**$ 2,324,555**	**$ 1,616,272**	**$ 2,000,552**	**$ 0**	**$ 2,000,552**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 2,203,762	$ 1,616,272	$ 2,000,552	$ 0	$ 2,000,552
Federal Grants Fund	120,793	0	0	0	0
Total	**$ 2,324,555**	**$ 1,616,272**	**$ 2,000,552**	**$ 0**	**$ 2,000,552**

Customer Service Office

Program Description

The Customer Service Office is responsible for various services and functions that involve "front line" interaction with the public. It operates the consolidated permit counter which is responsible for handling customer inquiries, processing minor permits over the counter, receiving permit applications for review and collecting permit fees. It also operates a consolidated permit records center which maintains the department's various historical and current property and permit records. The Customer Service Office receives and processes all complaints, and inspects to ensure the compliance of existing buildings, structures, vacant lots, and sidewalks for the purpose of eliminating unsafe and substandard conditions, and to administer the civil fine program.

Program Highlights

The Customer Service Office program budget of $3,464,164 is a 25.4 percent increase over the current fiscal year.

Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program.

Budget issues salary funding has been provided for an additional Civil Engineer VI, three Supervising Building Inspector positions and an automated customer queuing system to help shorten customer waiting times and provide greater customer service.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Building Permits Issued	#	19,368	27,188	27,188
Inspections Conducted:				
Housing Units	#	2,383	2,052	2,257
Other Buildings (Care Home, Day Care Centers, Private Schools, etc.)	#	104	179	179
Vacant Lots	#	170	157	172
Sidewalks	#	3,747	2,808	2,860
Housing Units with Housing Code Deficiencies Found	#	280	356	391
Housing Units with Housing Code Deficiencies Corrected	#	236	308	338
Zoning Violation Notices Issued	#	115	248	272
Zoning Violations Corrected	#	124	216	237
Civil Fine Orders Issued	#	276	494	350
Civil Fine Cases Closed	#	147	306	250
Nonconforming Use Certificate Renewals Processed	#	n/a	924	n/a
Permit Files Made Available for Customers	#	25,148	25,000	25,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	67.00	67.00	67.00	4.00	71.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	2.00	2.00	0.00	2.00
Total	**69.00**	**69.00**	**69.00**	**4.00**	**73.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 2,514,953	$ 2,663,732	$ 3,077,520	$ 221,244	$ 3,298,764
Current Expenses	79,835	99,500	99,500	65,900	165,400
Equipment	0	0	0	0	0
Total	**$ 2,594,788**	**$ 2,763,232**	**$ 3,177,020**	**$ 287,144**	**$ 3,464,164**

Department of Planning and Permitting

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 2,594,788	$ 2,763,232	$ 3,177,020	$ 287,144	$ 3,464,164
Total	**$ 2,594,788**	**$ 2,763,232**	**$ 3,177,020**	**$ 287,144**	**$ 3,464,164**

Building

Program Description

The Building Program is responsible for the administration and enforcement of the building, electrical, plumbing, building energy efficiency and housing codes. It reviews permit applications, plans, specifications, and calculations in conjunction with the issuance of building, relocation, and sign permits. The division inspects buildings, structures, sidewalks, and driveways under construction for compliance with approved plans and pertinent codes.

Program Highlights

The proposed budget of $5,948,965 reflects an 18.8 percent increase over the current fiscal year. Budget issues funding has been provided for an additional 9 FTE to create new senior level plumbing, electrical and supervising inspector positions. This effort is to enhance customer service and reduce permit delays.

Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program.

Budget issues totaling $531,724 for six electrical inspectors, one plumbing inspector, one civil engineer, and one architect are included in this budget. These positions will help to reduce permit delays and improve the inspection process.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
BUILDING CODE:				
Commercial/Multi-Unit Plans Reviewed	#	2,811	2,500	2,500
Complaints Serviced	#	3,821	4,000	4,000
Inspections Conducted	#	66,788	70,000	70,000
Violation Notices Issued	#	582	700	700
ELECTRICAL CODE:				
Plans Checked	#	1,531	1,600	1,500
Inspections Conducted	#	28,535	30,000	30,000
MECHANICAL CODE:				
Plans Checked	#	1,465	1,200	1,100
Inspections Conducted	#	30,209	30,000	30,000
ZONING PLAN REVIEW:				
Building/Sign Permit Applications Reviewed	#	5,343	7,000	7,000
Other Permits/Applications Reviewed	#	398	400	400
BUILDING BOARD OF APPEALS:				
Cases Processed	#	22	20	20
THIRD PARTY REVIEW	#	708	700	700

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	101.00	101.00	101.00	9.00	110.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**101.00**	**101.00**	**101.00**	**9.00**	**110.00**

Department of Planning and Permitting

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 4,675,282	$ 4,747,104	$ 5,158,144	$ 439,224	$ 5,597,368
Current Expenses	317,834	259,097	259,097	92,500	351,597
Equipment	0	0	0	0	0
Total	**$ 4,993,116**	**$ 5,006,201**	**$ 5,417,241**	**$ 531,724**	**$ 5,948,965**

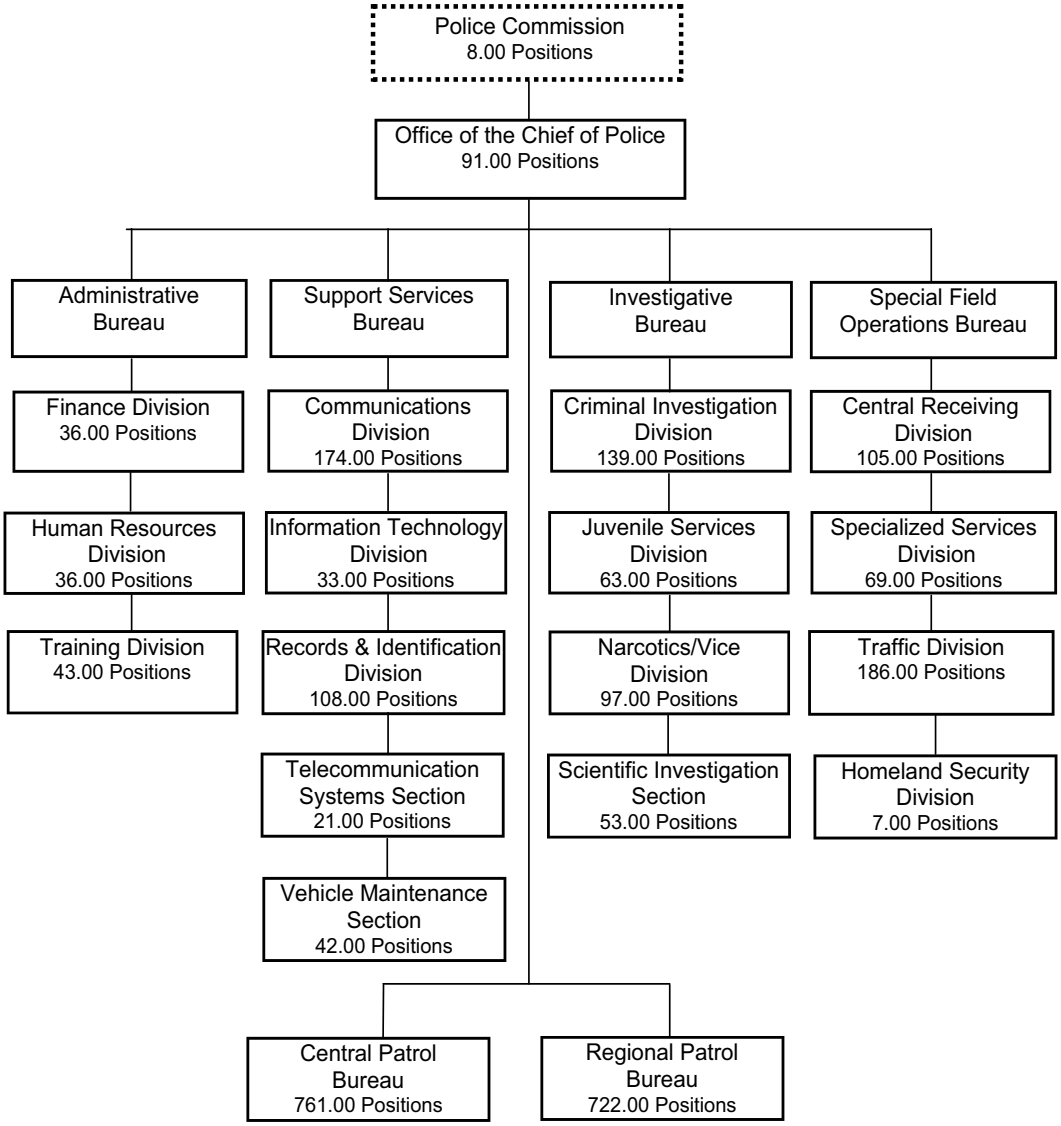
SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 4,993,116	$ 5,006,201	$ 5,417,241	$ 531,724	$ 5,948,965
Total	**$ 4,993,116**	**$ 5,006,201**	**$ 5,417,241**	**$ 531,724**	**$ 5,948,965**

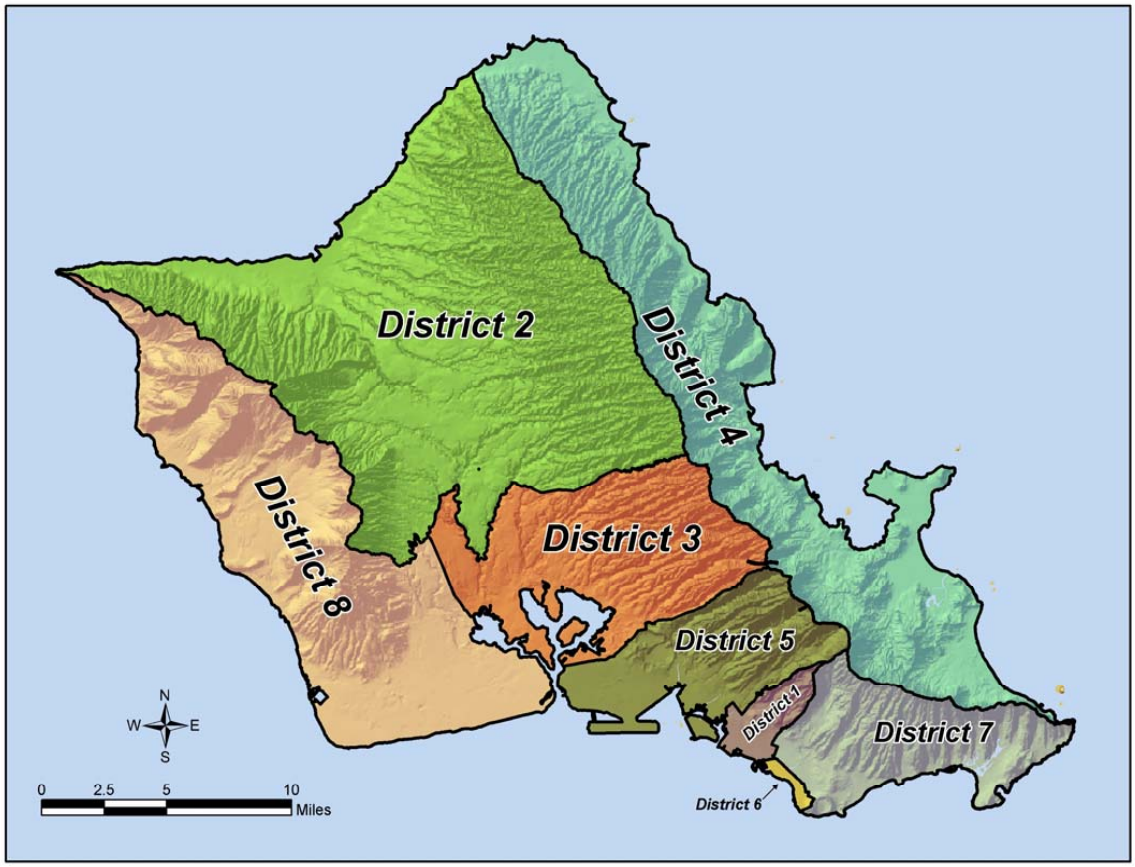
Honolulu Police Department

HONOLULU POLICE DEPARTMENT (HPD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



HONOLULU POLICE DEPARTMENT
(HPD)
MAP OF HONOLULU CITY AND COUNTY



	DISTRICT	POPULATION	% OF TOTAL	SQ. MILES	OFFICERS AUTHORIZED	BEATS
1	CENTRAL HONOLULU	80,652	8%	7.6	208	24
2	WAHIAWA	113,370	12%	204	134	13
3	PEARL CITY	162,010	17%	64.8	152	17
4	KANEOHE	131,896	14%	126.9	197	22
5	KALIHI	136,224	14%	39.7	183	23
6	WAIKIKI	25,083	3%	1.3	166	13
7	EAST HONOLULU	153,952	16%	40.4	167	26
8	WAIANAE/KAPOLEI	150,020	16%	114.7	229	20

Honolulu Police Department

Responsibilities

The Honolulu Police Department is responsible for the preservation of the public peace, prevention of crime, detection and apprehension of law offenders, protection of the rights of persons and property, and enforcement of federal and state laws and city ordinances and regulations. These functions are realized through a mission, based on key principles.

Mission Statement

We, the men and women of the Honolulu Police Department, are dedicated to providing excellent service through partnerships that build trust, reduce crime, create a safe environment, and enhance the quality of life in our community.

We are committed to these principles:

- **INTEGRITY - We have integrity.** We adhere to the highest moral and ethical standards. We are honest and sincere in dealing with each other and the community. We have the courage to uphold these principles and are proud that they guide us in all we do.
- **RESPECT - We show respect.** We recognize the value of our unique cultural diversity and treat all people with kindness, tolerance, and dignity. We cherish and protect the rights, liberties, and freedoms of all as granted by the constitutions and laws of the United States and the State of Hawaii.
- **FAIRNESS - We act with fairness**. Objective, impartial decisions and policies are the foundation of our interactions. We are consistent in our treatment of all persons. Our actions are tempered with reason and equity.

…in the spirit of Aloha

Vision and Strategic Focus

The City and County of Honolulu is already one of the safest communities in the nation. With innovation and commitment from the men and women of the HPD and the continued involvement and caring from the community we serve, it can become the safest place to live, work and play. To fulfill this vision, we will continually search for better ways to work in partnership with the community and we will make our organization one that more effectively supports its members with the training, technology, and management resources necessary to provide our community with outstanding service. In order to fulfill this vision, we intend to act on a recognized need to make improvements in three core areas:

- Organizational effectiveness and efficiency. We will implement strategies that will make us more efficient in solving community problems and more effective at identifying patterns, trends, and changing safety issues impacting neighborhoods in every district. We will move aggressively to adopt new technologies to improve our effectiveness, enhance communication, and increase employee safety.
- Employee relations. We will continue to find better ways to ensure a workplace that fosters effective communication, respect, and civility. We will improve internal communications at all levels and do more to support career development for every member of the department. We will support our employees with innovations and training in technologies that can make their jobs easier, more effective, and safer.
- Community relations and customer service. We will find more ways to involve the community in reducing both crime and the perception of crime, and we will work more closely together to resolve neighborhood concerns and enhance the quality of life in Honolulu. We will place particular emphasis on helping our youth and elderly, and we will work to ensure that visitors to our island home experience a safe stay and the welcome of our Aloha spirit.

Budget Initiatives and Highlights

The Honolulu Police Department's proposed fiscal year 2014 budget is $229,693,547, which reflects a 6.1 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. The increase in current expense is primarily due to funding for mobile and portable radios and an additional evidence storage facility. Under the current economic climate, the HPD recognizes the need for increased fiscal responsibility and accountability. Through reorganization, strategic planning, and increased efficiency and effectiveness, the HPD will continue its tradition of excellent service. The budget is now presented at the bureau level which will enhance HPD's effectiveness through efficient use of resources.

As in previous years, the budget also includes a training pool of 360 Metropolitan Police Recruit positions (unfunded) and 120 temporary Field Training Officer positions (unfunded) to efficiently schedule and fill recruit positions and on-the-job trainer positions for the department. The budget also includes a training pool of 15 Police Radio Dispatcher I positions (unfunded) and 35 temporary Police Radio Dispatcher III Training positions (unfunded) to efficiently schedule and fill dispatcher positions and on-the-job dispatcher trainer positions for the department. These positions are not included in the department's position count to avoid double counting because they are already reflected in the department's vacant position funding.

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	2,730.00	2,730.00	2,730.00	0.00	2,730.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	64.00	64.00	64.00	0.00	64.00
Total	**2,794.00**	**2,794.00**	**2,794.00**	**0.00**	**2,794.00**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Police Commission	$ 448,724	$ 481,964	$ 508,472	$ 0	$ 508,472
Office of the Chief of Police	6,912,297	7,020,556	7,809,922	0	7,809,922
Patrol	118,542,631	115,832,297	120,111,848	0	120,111,848
Special Field Operations	11,258,684	10,534,947	11,571,857	0	11,571,857
Investigations	34,189,941	33,125,070	35,317,154	0	35,317,154
Support Services	24,840,817	26,840,398	26,244,515	5,054,500	31,299,015
Administrative Services	22,747,673	22,699,629	23,075,279	0	23,075,279
HPD Grants	6,226,822	0	0	0	0
APEC Costs for HPD	6,085,217	0	0	0	0
Total	**$ 231,252,806**	**$ 216,534,861**	**$ 224,639,047**	**$ 5,054,500**	**$ 229,693,547**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 193,669,601	$ 178,521,115	$ 189,175,365	$ 0	$ 189,175,365
Current Expenses	35,458,819	38,013,746	35,463,682	5,054,500	40,518,182
Equipment	2,124,386	0	0	0	0
Total	**$ 231,252,806**	**$ 216,534,861**	**$ 224,639,047**	**$ 5,054,500**	**$ 229,693,547**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 198,170,456	$ 191,797,919	$ 199,213,231	$ 5,054,500	$ 204,267,731
Highway Fund	25,291,486	24,736,942	25,425,816	0	25,425,816
Special Projects Fund	2,582,631	0	0	0	0
Federal Grants Fund	5,208,233	0	0	0	0
Total	**$ 231,252,806**	**$ 216,534,861**	**$ 224,639,047**	**$ 5,054,500**	**$ 229,693,547**

Police Commission

Program Description

The Police Commission appoints and may remove the Chief of Police; reviews the departmental budget and makes recommendations to the Mayor; submits an annual report to the Mayor and the City Council; receives, considers, and investigates charges brought by the public against the department or any of its members, and reports its findings to the Chief of Police; and reviews requests for legal counsel for police officers.

Program Highlights

The Commission holds public meetings throughout the year to ensure that citizens have adequate opportunity to express their concerns regarding police conduct. The tracking database of complaints against police officers affords more thorough monitoring of complaints by accounting for Commission investigations. The major expense item is for office rent to maintain a completely separate location away from police facilities. Also affecting the Honolulu Police Commission's budget are contested case hearings held for officers in accordance with Rule 11 of the Honolulu Police Commission's Rules when an officer submits a request for legal counsel.

The Police Commission budget of $508,472 reflects a 5.5 percent increase over the current fiscal year. The increase is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
COMPLAINTS REGISTERED:				
Complaints:	#	105	135	135
Investigated	#	91	100	100
Incomplete Investigations	#	16	10	10
Withdrawn Complaints	#	4	1	1
Referred to Professional Standards Office	#	22	15	15
Records Only or Admin Closed	#	1	1	1
Officers	#	149	150	150
COMPLAINTS REFERRED:				
Referrals	#	1	4	5
Cases Initiated	#	1	4	5
LEGAL:				
Requests Counsel Requests	#	36	30	30
Requests for Records	#	13	15	15
Reports Provided	#	2	10	20

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**8.00**	**8.00**	**8.00**	**0.00**	**8.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 349,017	$ 371,744	$ 397,652	$ 0	$ 397,652
Current Expenses	99,707	110,220	110,820	0	110,820
Equipment	0	0	0	0	0
Total	**$ 448,724**	**$ 481,964**	**$ 508,472**	**$ 0**	**$ 508,472**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 448,724	$ 481,964	$ 508,472	$ 0	$ 508,472
Total	**$ 448,724**	**$ 481,964**	**$ 508,472**	**$ 0**	**$ 508,472**

Office of the Chief of Police

Program Description

The Office of the Chief of Police provides the overall administration of the Honolulu Police Department. It is responsible for the control, management and direction of its officers and civilian employees. It ensures that the department's operations are directed toward the preservation of the public peace, prevention of crime, detection and arrest of offenders of the law, protection of the rights of persons and property, and the enforcement of all state laws and city ordinances.

Program Highlights

The Office of the Chief of Police program budget of $7,809,922 reflects an 11.2 percent increase over the current fiscal year. The increase is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
PROFESSIONAL STANDARDS OFFICE:				
Inspections Conducted	#	92	120	129
Administrative Investigations Conducted	#	523	457	491
Average Administrative Investigations Per Detective	#	58	51	54
Criminal Investigations Conducted	#	249	250	250
Average Criminal Investigations Per Detective	#	83	83	83
CRIMINAL INTELLIGENCE UNIT:				
Cases and Investigations	#	180	189	198
Intelligence Reports	#	134	141	148
INFORMATIONAL RESOURCES SECTION:				
Lectures and Presentations	#	891	1,030	1,125
Section and Museum Tours	#	32	35	41
Community Policing:				
Keiki ID Cards Printed	#	1,200	1,320	1,450
Kapuna ID Cards Printed	#	500	550	605
HUMAN SERVICES UNIT:				
Consultations to Administration	#	180	210	220
Trainings Provided	#	20	30	35

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	91.00	91.00	91.00	0.00	91.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**91.00**	**91.00**	**91.00**	**0.00**	**91.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 6,236,531	$ 6,310,856	$ 7,095,022	$ 0	$ 7,095,022
Current Expenses	675,766	709,700	714,900	0	714,900
Equipment	0	0	0	0	0
Total	**$ 6,912,297**	**$ 7,020,556**	**$ 7,809,922**	**$ 0**	**$ 7,809,922**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 6,912,297	$ 7,020,556	$ 7,809,922	$ 0	$ 7,809,922
Total	**$ 6,912,297**	**$ 7,020,556**	**$ 7,809,922**	**$ 0**	**$ 7,809,922**

Patrol

Program Description

The Patrol Bureau plans, directs and coordinates the operations of all field uniformed police units. The Patrol Bureau is responsible for all operations related to the prevention of crime, enforcement of the laws of the State of Hawaii and City and County of Honolulu, and the apprehension and custody of violators.

The Central Receiving Division (CRD) was realigned from the Special Field Operations Bureau to the Patrol Bureau to provide better coordination and direct communication with the patrol districts that they service. The CRD provides support for the patrol and investigative units through efficient processing, custodial care, and security for all persons arrested in Central and East Honolulu. The division also provides custodial care and processing for those arrestees from the regional patrol divisions who are under investigation or unable to make bail. The CRD provides for the transportation of custodial arrestees to the Honolulu District Court, Circuit Court, Family Court and the various detention facilities in Honolulu.

The CRD is also responsible for the security of the Alapai police headquarters building. This includes monitoring of all closed circuit cameras and responding to all alarms within the building, as well as screening all building visitors and coordinating their visits.

Program Highlights

The Patrol Bureau program budget of $120,111,848 reflects a 3.7 percent increase over the current fiscal year. The increase is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
PATROL DISTRICTS:				
Part I - Cases Include Murder, Rape, Robbery, Aggravated Assault, Burglary and Auto Theft				
Cases Assigned	#	36,690	37,510	38,510
Arrests	#	5,220	5,640	5,740
Part II – Cases Include Arson, Fraud, Drugs, Gambling and Other Lesser Crimes				
Cases Assigned	#	44,390	45,360	47,380
Arrests	#	32,360	33,920	34,960
Traffic Arrests	#	1,610	1,650	1,680
CENTRAL RECEIVING:				
Arrestees Processed	#	16,466	16,700	17,000
Detainees Transported to Court	#	8,757	9,000	9,300
Meals Served	#	38,151	38,500	39,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	1,566.00	1,565.00	1,566.00	0.00	1,566.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	23.00	23.00	23.00	0.00	23.00
Total	**1,589.00**	**1,588.00**	**1,589.00**	**0.00**	**1,589.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 107,603,055	$ 103,878,050	$ 108,267,489	$ 0	$ 108,267,489
Current Expenses	10,939,576	11,954,247	11,844,359	0	11,844,359
Equipment	0	0	0	0	0
Total	**$ 118,542,631**	**$ 115,832,297**	**$ 120,111,848**	**$ 0**	**$ 120,111,848**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 102,224,119	$ 101,568,541	$ 105,698,426	$ 0	$ 105,698,426
Highway Fund	14,754,470	14,263,756	14,413,422	0	14,413,422
Federal Grants Fund	1,564,042	0	0	0	0
Total	**$ 118,542,631**	**$ 115,832,297**	**$ 120,111,848**	**$ 0**	**$ 120,111,848**

Special Field Operations

Program Description

The Special Field Operations Bureau is comprised of the Specialized Services, Community Affairs, and Major Events Divisions. The Traffic Division was a part of the Special Field Operations Bureau, but has been realigned to the Investigative Bureau.

The Specialized Services Division (SSD) is responsible for providing a coordinated tactical response to exceptionally hazardous situations such as barricaded suspects, hostage taking, and active-shooter incidents. Additional duties include dignitary and witness protection, high-risk warrant and restraining order service/, fugitive searches, violent offender apprehension, operating the bomb detail, and helicopter and canine services.

The mission of the Community Affairs Division (CAD), formerly named the Juvenile Services Division, is to reduce unlawful activities by juvenile offenders through prevention, intervention and education programs. It is the liaison between HPD, the State's Family Court, Alcohol and Drug Abuse Division, and Tobacco Coalition, and the City's Department of Community Services and the Oahu Workforce Investment Board Youth Council. This Division also runs the Drug Abuse Resistance Education (DARE) and the Police Activities League (PAL) programs.

The Major Events Division (MED), formerly named the Homeland Security Division, is responsible for preparing the department to prevent, respond to, and recover from acts, or potential acts, of terrorism or other hazardous events. Other duties include command or support at major events; interagency communications; coordination of threat assessments to critical infrastructure sites; and intelligence gathering, evaluation, and dissemination as appropriate.

Program Highlights

SSD strives to maintain maximum readiness to respond to exceptionally hazardous situations and to provide assistance to law enforcement elements who provide for public safety and to improve the quality of life in our community. Continued efforts are made to improve response through the acquisition of new technology and investing in training opportunities, especially in the area of homeland security.

CAD continues to promote better understanding, cooperation and working relationships between the youth, the community and the police. In addition, programs for the youth are designed to prevent illegal activities by providing talks, activities and healthy alternatives with the goals of reducing gang involvement and making education available regarding the dangers of drug abuse.

The MED continues to support the department's efforts during times of threat conditions as directed by the U.S. Department of Homeland Security and the Hawaii Homeland Security Advisory System as well as support island-wide operations during large, planned events and national special security events like the Asia-Pacific Economic Cooperation (APEC) Meeting. It will continue to coordinate HPD's efforts in the National Incident Management System, weapons of mass destruction and terrorism training and community awareness programs.

The Special Field Operations Bureau program budget of $11,571,857 reflects a 9.8 percent increase over the current year. This increase is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
SPECIALIZED SERVICES DIVISION:				
Flight Time Hour Availability	%	100	100	100
Arrests Due to Aerial Operations	#	31	34	37
Auto Thefts Recovered (Aerial)	#	15	17	19
Stolen Autos Recovered (Value)	$	107,625	118,387	130,225
Marijuana Plants Recovered	#	3,956	4,351	4,786
Marijuana Plants Recovered (Value)	$	3.9 mil	4.3 mil	4.8 mil
Dignitary Security	#	7	8	9
Public Demonstration	#	60	66	73
SWAT Call-outs	#	7	8	9
Explosives Call-outs	#	48	53	58
Canine Call-outs	#	12	13	14
Temporary Restraining Orders	#	183	201	221

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
COMMUNITY AFFAIRS DIVISION:				
Public Awareness Talks:				
DARE Students	#	15,889	17,478	19,225
DARE Education Audience	#	2,400	2,640	2,904
PAL:				
Basketball	Players	4,598	4,750	5,225
Volleyball	Players	2,665	3,030	3,333
Baseball	Players	704	744	818
Canoe Paddling	Players	676	744	818
Flag Football	Players	1,088	1,197	1,317
Wrestling	Players	0	605	665
Karate/Judo	Players	371	408	445
Law Enforcement Explorers	Members	60	66	73
All Others	Members	797	877	965
MAJOR EVENTS DIVISION:				
Annual Recall Training	#	142	900	1,900
Interagency Preparedness: Response, Recovery, Planning, Training, and Operations Training	#	12	10	10
Scheduled Events	#	10	3	6

Police

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	138.00	139.00	138.00	0.00	138.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**138.00**	**139.00**	**138.00**	**0.00**	**138.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 9,945,006	$ 8,665,127	$ 10,029,009	$ 0	$ 10,029,009
Current Expenses	1,313,678	1,869,820	1,542,848	0	1,542,848
Equipment	0	0	0	0	0
Total	**$ 11,258,684**	**$ 10,534,947**	**$ 11,571,857**	**$ 0**	**$ 11,571,857**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 11,258,684	$ 10,534,947	$ 11,571,857	$ 0	$ 11,571,857
Total	**$ 11,258,684**	**$ 10,534,947**	**$ 11,571,857**	**$ 0**	**$ 11,571,857**

Investigations

Program Description

The Investigative Bureau includes the Criminal Investigation, Narcotics/Vice, Scientific Investigation Section and Traffic Divisions.

The Criminal Investigation Division (CID) investigates cases involving murder, robbery, sexual assault, assault, domestic violence and child abuse, financial fraud and forgery, auto theft, and white collar crimes. The division increases community involvement through programs such as Crime Stoppers and the Business Police Academy, and fosters partnerships with other law enforcement agencies.

The Narcotics/Vice Division (NVD) enforces the laws relating to gambling, prostitution, pornography, intoxicants, and narcotics. Programs include marijuana eradication, seizure of the assets of major drug dealers, efforts to close and disrupt illegal gambling operations, addressing complaints of prostitution and narcotics violations, and investigating money laundering schemes and computer crimes against children.

The Scientific Investigation Section (SIS) operates the only full-service forensic laboratory in the State of Hawaii and provides services to Maui, Kauai and Hawaii and other city, state, federal and external jurisdictional law enforcement agencies. This Section includes Units in forensic biology, drug analysis, trace evidence, firearm and toolmark, questioned documents, crime scene response, facial reconstruction, composite drawings and digital image processing.

The Traffic Division is responsible for promoting the safe and efficient movement of traffic on the public roadways through educational programs, traffic management, and enforcement of traffic laws; investigating death and critical injury collisions and felony traffic crimes; and overseeing the investigation and completion of Category A traffic collision cases.

Program Highlights

The CID continues to investigate and refer cases for prosecution that fall under its scope. The Division in made up of several Details that maintain close working relationships with various local and federal agencies as well as other organizations and carry on joint efforts with them that lead to prosecution, protection of the community, information sharing, and the development of educational programs.

The NVD continues to disrupt and dismantle drug trafficking organizations and other types of organized crime groups.

Accreditation has become nationally recognized as the standard for all forensic laboratories. To date, at SIS, the Forensic Biology, Drug Analysis, Firearm and Toolmark, Questioned Documents and Trace Evidence Units have been accredited. Federal grants to fund contract analyst positions and facilitate improved technologies and laboratory facilities have contributed to successes; however, a growing shortage of personnel looms as an imminent threat to the ability to sustain the current level of service.

The Traffic Division provides highway traffic management through visible presence to deter traffic violations and prompt response to address traffic problems as they occur. Enforcement programs are adapted to manage specific traffic concerns and trends as they arise. It will continue to use the latest technology and information to investigate traffic collisions and the Division will expand its use of outside resources such as Traffic Monitors and Junior Police programs as partners to reduce injuries and deaths due to traffic collisions.

The Investigative Bureau program budget of $35,317,154 reflects a 6.6 percent increase over the current year. This increase is primarily due to The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
CRIMINAL INVESTIGATION DIVISION:				
Cases Received	#	22,500	23,000	24,000
Cases Assigned	#	17,803	18,878	19,251
Cases Cleared	#	10,147	10,760	10,973
Percent Cleared	%	57	57	57
Arrests	#	249	264	305
NARCOTICS/VICE DIVISION:				
Cases Handled	#	1,976	2,074	2,174
Cases Closed	%	85	87	90
Defendants Arrested	#	943	991	1,040
Charges	%	93	96	96
Gambling Cases	#	103	110	116
Morals Cases	#	311	326	342
Narcotics Cases	#	1,562	1,640	1,722
Gambling Evidence Seized	$	162,506	170,631	179,162
Value of Narcotics/Drugs and Evidence	$	19mil	20mil	20.5mil
SCIENTIFIC INVESTIGATION SECTION:				
Crime Scene Case Responses	#	809	1,000	1,200
Latent Print Processing (No. of Requests)	#	320	275	275
Requests for Analyses (No. Received)	#	9,347	11,500	13,500
Photographic Processing (No. Received)	#	5,898	6,400	6,700
Convicted Offender Program (No. Received)	#	2,868	3,000	4,500
TRAFFIC DIVISION:				
Collisions:				
Major	#	4,854	5,300	5,500
Minor	#	14,917	17,000	17,500
Non-Traffic	#	7,072	7,800	8,000
Total	#	26,843	30,100	31,000
Fatal Collisions	#	53	60	60
Failure to Render Aid Cases	#	13	15	20
Critical Collisions	#	42	45	50
Follow-Ups	#	2,362	2,400	2,450
Operating a Vehicle Under the Influence of an Intoxicant Arrests	#	1,600	2,000	2,200
Moving & Miscellaneous Citations	#	26,521	44,000	45,000
Speeding Citations	#	24,542	25,000	26,000
Parking Citations	#	44,434	45,000	46,000

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	435.00	435.00	435.00	0.00	435.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	40.00	40.00	40.00	0.00	40.00
Total	**475.00**	**475.00**	**475.00**	**0.00**	**475.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 30,859,311	$ 29,525,502	$ 31,853,786	$ 0	$ 31,853,786
Current Expenses	3,330,630	3,599,568	3,463,368	0	3,463,368
Equipment	0	0	0	0	0
Total	**$ 34,189,941**	**$ 33,125,070**	**$ 35,317,154**	**$ 0**	**$ 35,317,154**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 23,652,925	$ 22,651,884	$ 24,304,760	$ 0	$ 24,304,760
Highway Fund	10,537,016	10,473,186	11,012,394	0	11,012,394
Total	**$ 34,189,941**	**$ 33,125,070**	**$ 35,317,154**	**$ 0**	**$ 35,317,154**

Support Services

Program Description

The Support Services Bureau consists of the Communications, Records and Identification, and Information Technology Divisions; and the Telecommunications Systems and Vehicle Maintenance Sections.

The Communications Division is responsible for the organization and operation of the Police Department's centralized communications system and provides effective communication between police, related agencies, and the public. The Division receives calls for service to which it dispatches field units, and requests for police, fire, ambulance, poison control and the suicide crisis center that are processed by the Enhanced 9-1-1 (E911) section and routed to various agencies. The Division also serves as both the Oahu Warning Point and the alternate Hawaii State Warning Point for civil defense emergencies.

The Records and Identification Division provides a variety of functions which include centralized recordkeeping, fingerprint identification and comparisons, criminal history checks, evidence storage and disposal, firearms permit applications and registrations, legislative testimony, control and service of legal documents, sex offender registration, alarm registration, and tracking and billing of false alarms. It also manages several computer information systems that include document imaging for all paper police reports, temporary restraining orders, and geographical restrictions, and an up-to-date criminal database via daily input of police reposts into the Records Management System.

The Information Technology Division (ITD) provides primary information technology, and research and statistical services for the department and other law enforcement, and supports all police operations during times of emergency and disaster. It is responsible for support services for specialized software and maintains a computer forensics laboratory that provides analysis technology and expertise to patrol and investigative elements. It also provides vital information and statistics on criminal offenses and conducts research projects and maintains the departmental directive system.

The Telecommunications Systems Section (TSS) is responsible for the support for the City's public safety digital voice and digital microwave communication systems infrastructure. The TSS is also responsible for the maintenance of the police mobile and portable radios, emergency blue lights, and electronic sirens in the officers' subsidized and departmental fleet vehicles. It maintains the department's Emergency Management Command and Specialized Services Division vehicle communications and electronic equipment as well as radio consoles, the alternate Voice-Over Internet Protocol (VOIP) system and all other electronic communication devices of the department.

The Vehicle Maintenance Section (VMS) is responsible for maintaining all fleet vehicles that are under the jurisdiction of the Department. Its primary objective is to minimize the downtime of the fleet that includes special police automotive equipment, patrol vehicles, and motorcycles through an efficient preventive maintenance program. It also provides support services that include central fuel dispensing, vehicle dispatching, subsidized vehicle sealing, equipment fabrication and modification, and vehicle cleaning and detailing.

Program Highlights

Communications continues to enhance their ability to provide the best possible emergency service through continuous upgrading of technology and staff training. It is critical to have accurate Wireless Enhanced 9-1-1 (WE9-1-1) location information and they are obtaining a mapping contract to correct address gap areas which will improve responses to emergencies. The Communications Division continues to upgrade technology to include moving to a Next Generation, Internet Protocol based 9-1-1 system that can embrace voice, video, and data applications. Recruiting and retaining quality radio dispatchers and emergency response operators continues to be a priority.

The Communication division was reaccredited by the Commission for Accreditation of Law Enforcement Agencies (CALEA), Public Safety Communications Accreditation Program (PSCAP) and awarded certification on August 2010. The award acknowledged the division's efforts to adhere to the professional standards that were jointly developed by the Association of Public-Safety Communications Officials (APCO) and CALEA accreditation demonstrates the division's positive relationship with the community it services.

Records and Identification continues to meet its responsibilities by enhancing its computer information systems. The conversion to Automated Field Reporting has greatly reduced the need to manually input report data as digitized police report information will flow directly into the Records Management System. In partnership with the State courts and Office of the City Prosecutor, an EB warrant system has been initiated that eliminates manual inputting of information and was followed by criminal warrants. The Division will be updating the CADS/RMS system later this year.

ITD will continue to enhance and maintain the quality and utility of information, documents and other materials produced through effective development and management of complex technological projects, digital analysis of computerized data, improved information management systems, computer systems that store vital records, development of solutions to retrieve information, crime analysis and information-sharing with other law enforcement agencies, improvements to wireless data network, support of specialized software systems, deployment of computer hardware and providing maintenance and support of mobile computing to meet the requirements of the Department.

The TSS will continue to install and maintain the Department's communications and electronic equipment that is consistent with the City's procedures that is coordinated with the City's Department of Information Technology (DIT). The Division conducts

annual preventive maintenance inspections of equipment and will also work with the DIT on system enhancements and upgrades to HPD's and the City's systems. The Section will also continue to work with the City on interoperability communication plans including the upgrading of the current 800 MHz radio communications infrastructure to a P25 national standard system.

The VMS will continue to diversify support service operations to coincide with departmental fleet growth requirements. Additionally, it will adjust the replacement cycle of vehicles to maximize equipment usage while reducing repair costs associated with aged vehicles. The proposed budget provide funds to maintain the levels of support services that are essential to efficiently support the department's current and near future fleet requirements.

The Support Services Bureau program budget of $31,299,015 reflects a 16.6 percent increase over the current year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program. Budget issues include communication parts and accessories to upgrade the radio system to an 800 MHz P25 system. This major upgrade of public safety communications is expected to be completed by year 2017 and greatly enhances all public safety organizations ability to communicate on the same platform. Until the upgrade is completed, HPD will need approximately $4,500,000 to $5,000,000 per year for the communication parts and accessories. The budget issues also include the rentals-buildings costs for additional evidence storage space. Current storage space is reaching maximum capacity and additional space is needed for the safety, storage, and preservation of evidence.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
COMMUNICATION DIVISION:				
Incoming Calls to E911	#	954,783	1,007,051	1,102,721
Incoming Calls to Dispatch – 911	#	735,008	752,673	824,177
RECORDS AND IDENTIFICATION DIVISION:				
Reports Processed	#	363,069	475,000	480,000
Fingerprint Comparisons	#	6,681	7,200	7,600
Warrants and Legal Processes	#	19,130	22,000	23,000
Firearms Permits and Registrations	#	40,893	43,000	48,000
Evidence Reports Processed	#	56,948	58,500	60,000
INFORMATION TECHNOLOGY DIVISION:				
Projects/Systems Managed	#	71	70	80
Projects/Systems in Planning and Development	#	8	28	32
Help Line and Trouble Call Supports Serviced	#	6,819	7,100	7,200
Computer Training, Personnel Trained	#	175	350	350
Computer Forensic Investigations and Training Exercises	#	131	150	175
Mobile Computing Personnel Trained	#	339	1,700	500
Mobile Computers and Laptops on Inventory	#	3,032	2,500	2,600
Printers Deployed and supported	#	536	530	525
Severs	#	77	75	70
Evaluations	#	60	65	70
Form Revisions	#	40	40	40
Legal Process Service and Research	#	293	100	50
Statistical Reports	#	180	200	210
Geographical Information System Mapping Projects	#	80	85	90
Desktop Work Stations on Inventory	#	1,866	1,500	1,400

Output Measures (continued)

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
TELECOMMUNICATION SYSTEMS SECTION:				
Mobile Radio Install/Remove	#	866	700	900
Light Bars Install/Remove	#	392	425	450
Siren Install/Remove	#	345	700	450
Mobile Radio Repairs	#	415	400	300
Portable Radio Repairs	#	970	600	400
Dome Light Repairs	#	189	180	100
Siren Repairs	#	68	70	70
Radio Programming	#	2,140	2,200	2,200
Voice Over IP Preventive Maintenance	#	57	95	60
VEHICLE MAINTENANCE SECTION:				
Automotive Repair	#	3,900	4,300	4,300
Lubrication	#	3,350	3,850	3,750
Outside Body/Paint Work	#	240	265	250
Outside Wheel Alignment	#	100	100	100
Outside Specialist Repair	#	235	240	240
Tire Replacement and Repair	#	2,914	3,400	3,400

Police

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	378.00	378.00	378.00	0.00	378.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**378.00**	**378.00**	**378.00**	**0.00**	**378.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 16,724,050	$ 16,951,556	$ 18,006,871	$ 0	$ 18,006,871
Current Expenses	8,116,767	9,888,842	8,237,644	5,054,500	13,292,144
Equipment	0	0	0	0	0
Total	**$ 24,840,817**	**$ 26,840,398**	**$ 26,244,515**	**$ 5,054,500**	**$ 31,299,015**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 24,840,817	$ 26,840,398	$ 26,244,515	$ 5,054,500	$ 31,299,015
Total	**$ 24,840,817**	**$ 26,840,398**	**$ 26,244,515**	**$ 5,054,500**	**$ 31,299,015**

Administrative Services

Program Description

The Administrative Bureau consists of the Human Resources, Training and Finance Divisions.

The Human Resources Division is responsible for the administration of all personnel matters within the Honolulu Police Department, working in conjunction with the city's Department of Human Resources. The staff is responsible for the entire employee hiring process, personnel transfers and promotions, labor relations and EEO related issues, coordinating the drug screening program, and maintaining the department's official personnel records.

The Training Division maintains and conducts a full-scale training program with modern police methods and practices. It focuses on three main areas: recruit training, annual recall training, and specialized training for officers in units requiring specific skills, and serves as one of the primary training centers for law enforcement in the State of Hawaii. The Division also maintains a training academy with multi-purpose classroom facilities, a gymnasium, outdoor training areas, buildings for training and simulations, driving and shooting simulators, and a canine facility.

The Finance Division is responsible for the overall management and administration of the department's fiscal program. Primary responsibilities include the processing of all cash receipts and disbursements, budget and special project funds, and payroll and deductions. The Division also manages 51 grants and cooperative agreements totaling $28.8 million from federal, state and private funding sources that focus on reducing crime, drug enforcement/trafficking, homeland security, traffic safety and enforcement, forensic laboratory enhancement and the American Recovery Act and COPS Hiring program.

Program Highlights

The Human Resources Division continues to work toward its goal of a dedicated recruitment team that will rival military recruitment capabilities while implementing innovative strategies to attract applicants and enhance the processing of job applicants. This will enable the division to increase the efficiency of its hiring process. It is also working with the City to improve service to the department in developing and implementing new eForms and increasing the number of on-line reports to improve the division's information sharing process.

Training's recruit curriculum consists of 1,000 hours of instruction over a 26 week period with three classes held annually for police recruits as well as a separate program for new radio dispatchers. The Annual Recall Training program conducts specialized courses in supervision, leadership and management skills for those officers moving into supervisory positions and more advanced skills courses for sergeants and lieutenants. Training and certification for officers in the use of police equipment and on-line training for various mandatory and voluntary classes for both sworn officers and civilians are also provided.

The Finance Division continues to coordinate the department's annual budget, assist the divisions with purchasing, ensure overall fiscal integrity is maintained throughout the department, clarifies budget priorities and policies, provide financial information, procure new grant funds and facilitate the use of the City's Enterprise Resource Planning system for budget, payroll and inventory function throughout the department. It continually seeks grant funds to enhance current and future innovative programs for HPD.

The Administrative Bureau program budget of $23,075,279 reflects a 1.7 percent increase over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
HUMAN RESOURCES DIVISION:				
Police Vacancies Authorized (2,137)	# / %	205/9.6%	185/8.7%	90/8.4%
Civilian Vacancies Authorized (579)	# / %	95/16.4%	90/15.4%	70/13.7%
Traffic School Monitors	#	86	90	90
Volunteers	#	105	110	150
Drug Tests	#	1,164	1,300	1,500
Appointments	#	148	200	310
Separations	#	146	200	215
Promotions	#	213	210	180
Industrial Injuries	#	375	590	590
Annual Physicals	#	2,003	2,200	2,200
Grievances/Arbitrations	#	75	80	80
Appraisal Reports	#	3,800	3,775	3,775
Access Card Transactions	#	150	4,400	4,400
TRAINING DIVISION:				
Number of Trainees: Recruit Officer (Started)	#	85	100	100
Number of Trainees: Recruit Officer (Graduated)	#	66	75	80
Annual Recall	#	1,389	1,800	1,800
Annual Firearms Qualification	#	2,006	2,100	2,100
Taser Certification/Recertification	#	816	1,100	1,100
LTS Training (New Lieutenants)	#	36	40	40
STRIPES Training (New Sergeants)	#	88	90	90
On-line Training	#	2,682	2,700	2,700
FINANCE DIVISION:				
Small Purchases, Direct Order	#	700	720	820
Purchase Cards Transactions	#	6,510	6,300	6,400
Requisitions	#	200	230	250
General Accounting Transaction (GAX)	#	1,650	1,750	1,880
Travel Requests	#	180	190	200

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	114.00	114.00	114.00	0.00	114.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	**115.00**	**115.00**	**115.00**	**0.00**	**115.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 14,597,960	$ 12,818,280	$ 13,525,536	$ 0	$ 13,525,536
Current Expenses	8,149,713	9,881,349	9,549,743	0	9,549,743
Equipment	0	0	0	0	0
Total	**$ 22,747,673**	**$ 22,699,629**	**$ 23,075,279**	**$ 0**	**$ 23,075,279**

Honolulu Police Department

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 22,747,673	$ 22,699,629	$ 23,075,279	$ 0	$ 23,075,279
Total	**$ 22,747,673**	**$ 22,699,629**	**$ 23,075,279**	**$ 0**	**$ 23,075,279**

Police

HPD Grants

Program Description

This activity provides an accounting for all federal and state grants received and expended by the department to supplement city funds in the accomplishment of the department's mission.

It administers, coordinates, develops, manages, and monitors approximately 42 federal and state grants totaling $24.9 million. The grants focus on programs such as homeland security, drug trafficking, gun and gang violence, traffic safety and enforcement, forensic science enhancements, and the American Recovery Act and COPS Hiring programs.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,388,112	$ 0	$ 0	$ 0	$ 0
Current Expenses	2,714,324	0	0	0	0
Equipment	2,124,386	0	0	0	0
Total	**$ 6,226,822**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Special Projects Fund	$ 2,582,631	$ 0	$ 0	$ 0	$ 0
Federal Grants Fund	3,644,191	0	0	0	0
Total	**$ 6,226,822**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

APEC Costs for HPD

Program Description

This activity provided funding costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 5,966,559	$ 0	$ 0	$ 0	$ 0
Current Expenses	118,658	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 6,085,217**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

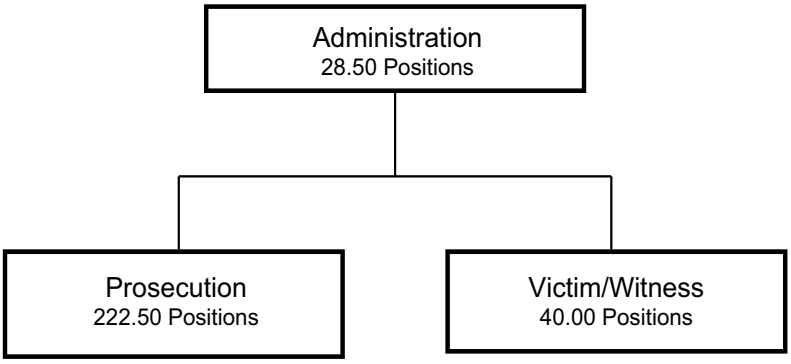
SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 6,085,217	$ 0	$ 0	$ 0	$ 0
Total	**$ 6,085,217**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

Prosecuting Attorney

DEPARTMENT OF THE PROSECUTING ATTORNEY (PAT) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



Prosecuting Attorney

Responsibilities

The Department of the Prosecuting Attorney attends all courts in the City and conducts, on behalf of the people, all prosecutions for offenses against the laws of the State and the ordinances and rules and regulations of the City.

The Department of the Prosecuting Attorney prosecutes all offenses against the laws of the State under the authority of the Attorney General of the State and appears in criminal cases where there is a change of venue from the courts in the City.

The Department of the Prosecuting Attorney institutes proceedings before the district judges for the arrest of persons charged with or reasonably suspected of public offenses, when the prosecutor has information that such offenses have been committed, and for that purpose, takes charge of criminal cases before the district judges either in person or by a deputy.

Mission Statement

To prosecute violations of all statutes, ordinances and regulations for which there are criminal sanctions occurring within the City and County of Honolulu.

Goals and Objectives

To promote and ensure public safety and order through effective, efficient and just prosecution.

Budget Initiatives and Highlights

The department's proposed budget is $20,651,426, an increase of 4.8 percent over the current fiscal year.

The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

The department was successful in obtaining $1.4 million in Special Projects grant funding from the State of Hawaii for Career Criminal, Victim Witness Assistance, Oahu Drug Court, and Hawaii's Opportunity Probation programs. These funds help to offset City general fund costs for these programs in fiscal years 2013 and 2014.

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	259.50	259.50	259.50	0.00	259.50
Temporary FTE	28.00	28.00	28.00	0.00	28.00
Contract FTE	1.50	3.50	3.50	0.00	3.50
Total	**289.00**	**291.00**	**291.00**	**0.00**	**291.00**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 4,116,066	$ 6,263,942	$ 4,621,535	$ 0	$ 4,621,535
Prosecution	11,366,560	11,679,422	13,657,702	0	13,657,702
Victim/Witness Assistance	1,513,163	1,769,557	2,372,189	0	2,372,189
APEC Costs for PAT	5,773	0	0	0	0
Total	**$ 17,001,562**	**$ 19,712,921**	**$ 20,651,426**	**$ 0**	**$ 20,651,426**

Prosecuting Attorney

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 13,573,567	$ 15,028,843	$ 16,506,727	$ 0	$ 16,506,727
Current Expenses	3,404,048	4,684,078	4,144,699	0	4,144,699
Equipment	23,947	0	0	0	0
Total	**$ 17,001,562**	**$ 19,712,921**	**$ 20,651,426**	**$ 0**	**$ 20,651,426**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 15,429,516	$ 18,181,048	$ 17,277,289	$ 0	$ 17,277,289
Special Projects Fund	572,706	457,342	2,058,779	0	2,058,779
Federal Grants Fund	999,340	1,074,531	1,315,358	0	1,315,358
Total	**$ 17,001,562**	**$ 19,712,921**	**$ 20,651,426**	**$ 0**	**$ 20,651,426**

Administration

Program Description

This activity provides for overall administration of the department and directs all criminal prosecution. It establishes and maintains contacts with public and community groups and organizations and provides information about the department to various community organizations.

Program Highlights

The Administration program budget of $4,621,535 reflects a decrease of 26.2 percent from the current fiscal year due to the elimination of non-recurring expenses budgeted in fiscal year 2013.

Full salary funding of the 5.0 percent reduction in pay budgeted in fiscal year 2013 has been included in this year's budget. Fiscal year 2014 vacant position funding is included to allow for the full salary cost to be reflected in the program.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	22.00	22.00	22.00	0.00	22.00
Temporary FTE	3.00	3.00	3.00	0.00	3.00
Contract FTE	1.50	3.50	3.50	0.00	3.50
Total	**26.50**	**28.50**	**28.50**	**0.00**	**28.50**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,205,022	$ 1,992,592	$ 1,495,780	$ 0	$ 1,495,780
Current Expenses	2,887,097	4,271,350	3,125,755	0	3,125,755
Equipment	23,947	0	0	0	0
Total	**$ 4,116,066**	**$ 6,263,942**	**$ 4,621,535**	**$ 0**	**$ 4,621,535**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 4,116,066	$ 6,263,942	$ 4,621,535	$ 0	$ 4,621,535
Total	**$ 4,116,066**	**$ 6,263,942**	**$ 4,621,535**	**$ 0**	**$ 4,621,535**

Prosecution

Program Description

This activity is responsible for the prosecution of violations of criminal statutes in the City and County of Honolulu. Its staff also represents the State of Hawaii before all criminal, traffic, family and appellate courts in the State of Hawaii.

Program Highlights

The Prosecution program budget is $13,657,702, which reflects an increase of 16.9 percent over the current fiscal year. The increase in salaries is due to the restoration of the 5.0 percent reduction in pay for employees covered under collective bargaining in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	208.50	208.50	208.50	0.00	208.50
Temporary FTE	14.00	14.00	14.00	0.00	14.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**222.50**	**222.50**	**222.50**	**0.00**	**222.50**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 11,084,211	$ 11,495,378	$ 13,052,650	$ 0	$ 13,052,650
Current Expenses	282,349	184,044	605,052	0	605,052
Equipment	0	0	0	0	0
Total	**$ 11,366,560**	**$ 11,679,422**	**$ 13,657,702**	**$ 0**	**$ 13,657,702**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 10,506,182	$ 10,996,884	$ 11,679,152	$ 0	$ 11,679,152
Special Projects Fund	390,597	260,387	1,334,627	0	1,334,627
Federal Grants Fund	469,781	422,151	643,923	0	643,923
Total	**$ 11,366,560**	**$ 11,679,422**	**$ 13,657,702**	**$ 0**	**$ 13,657,702**

Victim/Witness Assistance

Program Description

This activity provides support services for crime victims and witnesses, with primary emphasis on victims of violent crimes. Victims and witnesses are provided explanations of the criminal justice system, information regarding case status and assistance in obtaining help from social service agencies. Victim/witness counselors also serve as a liaison between the victims and witnesses, and the Deputy Prosecuting Attorneys. Other activity functions include processing misdemeanor complaints and handling the travel and accommodation arrangements for out-of-state and off-island witnesses.

Program Highlights

The Victim/Witness Assistance program budget is $2,372,189, which reflects an increase of 34.1 percent over the current fiscal year.

The increase in salaries is due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	29.00	29.00	29.00	0.00	29.00
Temporary FTE	11.00	11.00	11.00	0.00	11.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**40.00**	**40.00**	**40.00**	**0.00**	**40.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,278,561	$ 1,540,873	$ 1,958,297	$ 0	$ 1,958,297
Current Expenses	234,602	228,684	413,892	0	413,892
Equipment	0	0	0	0	0
Total	**$ 1,513,163**	**$ 1,769,557**	**$ 2,372,189**	**$ 0**	**$ 2,372,189**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 801,495	$ 920,222	$ 976,602	$ 0	$ 976,602
Special Projects Fund	182,109	196,955	724,152	0	724,152
Federal Grants Fund	529,559	652,380	671,435	0	671,435
Total	**$ 1,513,163**	**$ 1,769,557**	**$ 2,372,189**	**$ 0**	**$ 2,372,189**

APEC Costs for PAT

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

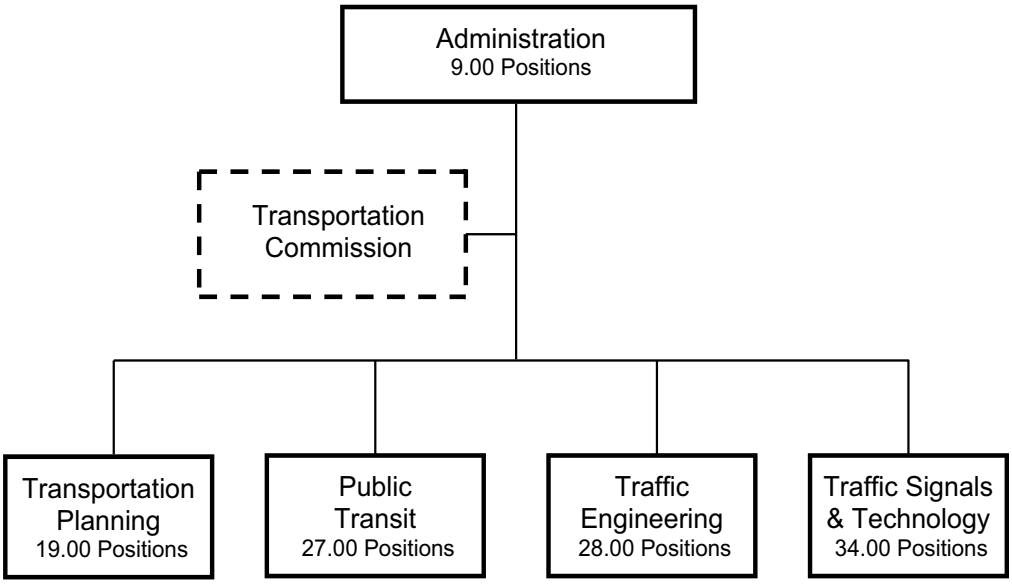
CHARACTER OF EXPENDITURES	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 5,773	$ 0	$ 0	$ 0	$ 0
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 5,773**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 5,773	$ 0	$ 0	$ 0	$ 0
Total	**$ 5,773**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

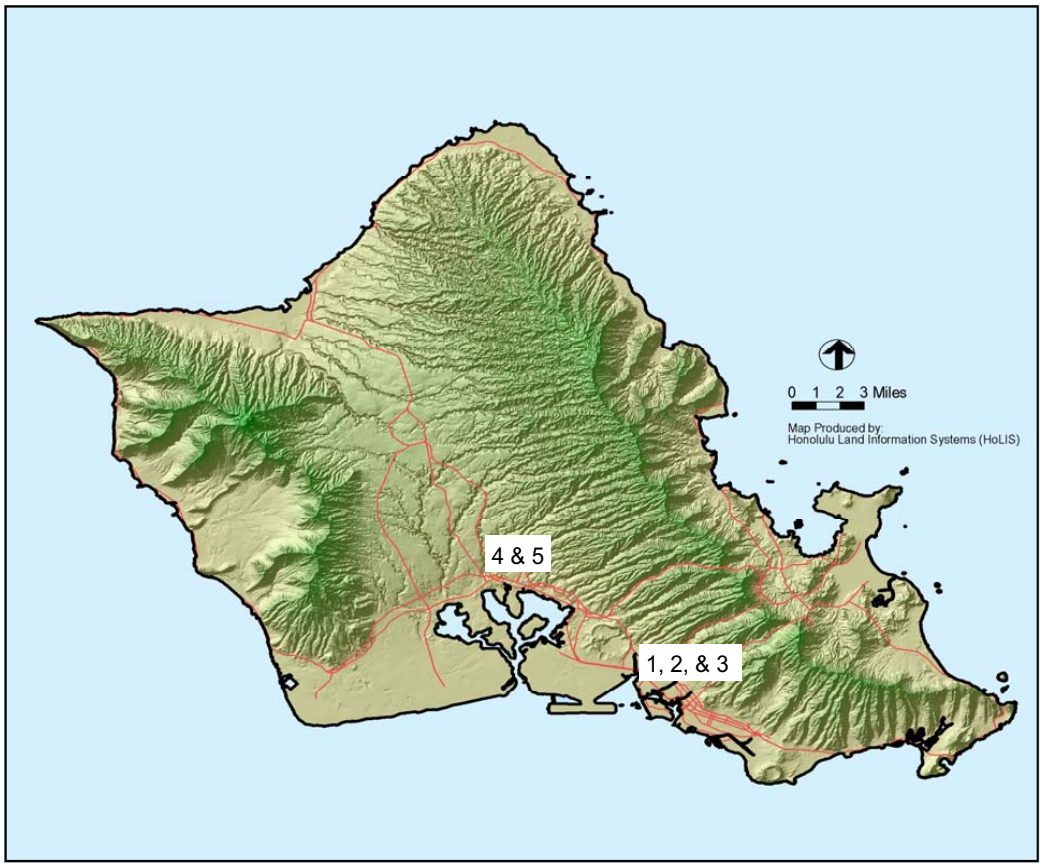
Department of Transportation Services

DEPARTMENT OF TRANSPORTATION SERVICES (DTS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2013.



DEPARTMENT OF TRANSPORTATION SERVICES
(DTS)
MAJOR TRANSPORTATION FACILITIES



1 KALIHI-PALAMA BUS FACILITY
2 TRAFFIC CONTROL CENTER
3 JOINT TRAFFIC MANAGEMENT CENTER PARKING GARAGE
4 TRAFFIC SIGNAL FIELD OPERATION BRANCH
5 PEARL CITY BUS FACILITY

Department of Transportation Services

Responsibilities

The Department of Transportation Services (DTS) plans, operates and maintains transportation systems including, but not limited to: transit, highway and bikeway systems. DTS facilitates the multi-modal movement of people and goods within the City and County of Honolulu. DTS responsibilities concern not only roadways, but public transit systems, inter-modal/multi-modal connections with Rail, bicycle and pedestrian systems, traffic control facilities and systems, traffic signals, parking meters, traffic engineering of roadways and intersections, rules and regulations of City-owned streets, design of Complete Streets and the design and construction of transportation and transit facilities. The Department prioritizes the safe and efficient movement of vehicles, bicycles, pedestrians and other modes of transportation through the City's transportation infrastructure. It oversees the provision of public transit on Oahu through its contract with the Oahu Transit Service (OTS), the operator of TheBus and the HandiVan. DTS also coordinates with the Honolulu Authority for Rapid Transportation (HART) in the implementation of the fixed Rail system, Transit Oriented Development and multi-modal connections with rail. DTS provides a venue for interaction between governmental agencies and the public on transportation/transit issues concerning the City and County of Honolulu. Additionally, the Department anticipates and plans for the future transportation/transit needs of the City and County of Honolulu.

Mission Statement

The Department of Transportation Services plans, designs, engineers and implements a safe and efficient multi-modal transportation system for the City and County of Honolulu through the effective management of Departmental resources in the planning, design, engineering, implementation, operation and maintenance of the City's transportation/transit facilities and systems.

Goals and Objectives

- To plan and make improvements for the safe and efficient multi-modal movement of vehicles, bicycles, pedestrians and all modes of transportation in the City transportation infrastructure. including but not limited to the incorporation of Complete Streets concepts into future and existing transportation systems.
- To provide comprehensive and expeditious service to the public on transportation/transit related issues.
- To project and forecast transportation/transit needs, plan for and provide projects which create a multi-modal system of transportation options and infrastructure for residents of and visitors to the City and County of Honolulu.
- To assess and improve the use, convenience, and safety of the City's transportation/transit system.
- To enhance the overall operation of City and County of Honolulu transportation/transit systems by establishing and maintaining cooperative transportation/transit partnerships with other government agencies, including but not limited to the Honolulu Authority for Rapid Transportation (HART), the private sector and residents of the City and County of Honolulu.
- To effectively manage, design, implement and maintain City transportation/transit facilities that meet the needs of Oahu's population in a safe manner.
- To provide for safe, efficient, and cost-effective public transportation/transit services.

Budget Initiatives and Highlights

The department's proposed budget is $238,068,506 which reflects a 4.5 percent increase over the current fiscal year. This increase is primarily in the Public Transit Program to provide sufficient funding for the TheBus and HandiVan operations.

In fiscal year 2014, the focus of DTS will be to:

- Finalize the design and commence construction of the Joint Traffic Management Center, a facility that will provide comprehensive and coordinated transportation management by co-locating City transportation functions (active traffic management), transit monitoring systems (rail and TheBus), emergency response agencies (police, fire and emergency services) and state transportation elements (H-DOT).
- Continue to expand the City's traffic camera program geographically with the goal of achieving island-wide coverage thereby increasing the effectiveness of the existing DTS Traffic Management Center.
- Implement the City's Complete Streets Ordinance through traffic engineering plans, studies and designs coordinated and implemented in concert with other City, State and Federal transportation related agencies.
- Begin incremental implementation of the City's Bike Plan and program funds for the planning, design and construction of bike lanes, paths and projects including, but not limited to, Bike Share concepts.
- Continue to implement traffic improvements through the use of federally funded CIP projects and identify appropriate transportation/transit improvement projects through the judicious use of Overall Work Program studies.

- Continue operational improvements to TheBus and HandiVan services by optimizing routes, improving scheduling of services, managing service interruptions and increasing the efficiency of the City's Para-transit services through continued expansion of the Human Services Coordination Program.
- Establish working public restrooms in the Alapai Transit Center and increase parking usage rates in the Center in the interim of construction of the Joint Traffic Management Center.
- Assist with finalizing the Oahu Regional Transportation Plan 2035.
- Finalize the update of the Ewa Impact Fee program.
- Continue to actively manage and administer federal transportation/transit grant programs.

Fiscal Sustainability

Goal 1:	Create and provide a multi-modal system of transportation.	On-going
Goal 2:	Improve the use, convenience, and safety of the city's transportation system.	On-going
Goal 3:	Improve pedestrian and driver safety awareness through an educational campaign using state grants.	On-going
Goal 4:	Develop greater nexus among services, expenditures for those services, and revenues from users.	
Initiative 1:	Structure and achieve bus fares to conform to the fare box recovery ratio.	On-going
Initiative 2:	Increase commuter choice participation.	On-going
(a)	Promote payroll deductions for monthly bus passes.	On-going
(b)	Expand the college/university transit pass program.	On-going
(c)	Initiate marketing program to increase revenue.	On-going
Initiative 3:	Increase revenues from the Bus Interior Advertising.	On-going
Goal 5:	Continue to implement the multi-year Concept of Operations Plan to increase the services provided by the Traffic Management Center with the goal of establishing the Joint Traffic Management Center.	FY 2014
Goal 6:	Parking Modernization.	On-going

DEPARTMENT POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	115.00	115.00	115.00	0.00	115.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	2.00	2.00	0.00	2.00
Total	**117.00**	**117.00**	**117.00**	**0.00**	**117.00**

EXPENDITURES BY PROGRAM

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Administration	$ 463,964	$ 505,787	$ 529,447	$ 0	$ 529,447
Traffic Engineering	1,675,228	1,983,805	2,097,874	0	2,097,874
Transportation Planning	1,146,378	1,630,280	1,677,465	0	1,677,465
Traffic Signals and Technology	3,270,777	3,440,773	4,047,064	0	4,047,064
Public Transit	217,380,348	220,295,537	229,716,656	0	229,716,656
APEC Costs for DTS	375,228	0	0	0	0
Total	**$ 224,311,923**	**$ 227,856,182**	**$ 238,068,506**	**$ 0**	**$ 238,068,506**

Department of Transportation Services

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 119,409,832	$ 118,468,389	$ 122,223,264	$ 0	$ 122,223,264
Current Expenses	104,855,699	109,387,793	115,845,242	0	115,845,242
Equipment	46,392	0	0	0	0
Total	**$ 224,311,923**	**$ 227,856,182**	**$ 238,068,506**	**$ 0**	**$ 238,068,506**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 587,593	$ 40,000	$ 0	$ 0	$ 0
Highway Fund	5,947,147	6,998,835	7,732,862	0	7,732,862
Bikeway Fund	346,465	473,810	544,988	0	544,988
Bus Transportation Fund	194,464,382	193,134,537	207,773,516	0	207,773,516
Federal Grants Fund	22,966,336	27,209,000	22,017,140	0	22,017,140
Total	**$ 224,311,923**	**$ 227,856,182**	**$ 238,068,506**	**$ 0**	**$ 238,068,506**

Administration

Program Description

This program plans, directs, and coordinates the activities of the Department of Transportation Services in accordance with the provisions of the City Charter and the guidance of the Mayor and Managing Director. It provides administrative service activities for the department, including personnel management, budget preparation, and fiscal management. This program also serves as liaison to the Transportation Commission, which performs advisory duties on transportation issues in accordance with the City Charter.

Program Highlights

The Administration program budget is $529,447 which reflects a 4.7 percent increase from the current fiscal year and provides for the current level of services. The increase is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Mayor's/MD's DART and RISRs	#	601	500	500
Industrial Injury Lost Time Incident Rates	Days	0	2	2
Avoidable Vehicle Accidents	#	3	0	0
Training Transactions	#	171	50	50
Customer Service Department Referrals	#	960	800	800
Transportation Commission Meetings	#	12	12	12

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	9.00	9.00	9.00	0.00	9.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**9.00**	**9.00**	**9.00**	**0.00**	**9.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 453,185	$ 487,632	$ 515,317	$ 0	$ 515,317
Current Expenses	10,779	18,155	14,130	0	14,130
Equipment	0	0	0	0	0
Total	**$ 463,964**	**$ 505,787**	**$ 529,447**	**$ 0**	**$ 529,447**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Highway Fund	$ 463,964	$ 505,787	$ 529,447	$ 0	$ 529,447
Total	**$ 463,964**	**$ 505,787**	**$ 529,447**	**$ 0**	**$ 529,447**

Traffic Engineering

Program Description

This program has oversight over two main aspects concerning the roads and streets of the City and County of Honolulu. The first is to provide for the safe and efficient operations of all the City's roads and streets as it relates to the movement of people and freight via both public and private vehicles, bicycles and walking. In concert with this, the division is responsible to maintain striping and signing plans; recommend and implement standards for signs, pavement markings and warning devices; receive, investigate, analyze and resolve queries from the public and government agencies regarding the operation of vehicular, pedestrian and bicycle traffic; maintain, review and revise the City's Traffic Code Ordinance; analyze and determine warrants for traffic signals; maintain worksheets of traffic control devices; and administer the School Traffic Safety Committee. This Division will also oversee implementation of the City's Complete Streets Ordinance for the Department in coordination with other City and County, State and Federal agencies. It also represents the department in legal matters and public or intergovernmental meetings related to traffic engineering and transportation issues. The second main aspect of the division is to provide, administer, promote and implement various traffic improvement, safety and bikeway programs via the CIP program by working with consultants, community organizations, contractors and government officials. The work includes obtaining community input, overseeing planning, design, and construction management of these projects. The City's bike coordinator position resides in the division and is responsible for the Bikeway Program to administer, maintain, and implement the Bike Master Plan, install and maintain bike racks on all City buses, facilities and streets, inspect and maintain the existing on and off-road bike facilities. This position also represents the division and department in public and intergovernmental meetings on all planning and operational bike issues and provides oversight to the Mayor's Bicycle Advisory Committee. In addition, the division administers various educational promotions related to traffic and pedestrian safety (such as the Walk Wise Hawaii, Be Safe Be Seen, and the production of public service media announcements); and participates in the Oahu Fleet Safety Organization.

Program Highlights

The Traffic Engineering program budget of $2,097,874 reflects a 5.8 percent increase over the past fiscal year. The increase is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Traffic Engineering Studies	#	1,462	1,500	1,500
Special Studies	#	7	8	6
Minor Traffic & Bikeway Projects	#	21	27	24
Safety Campaigns	#	6	8	7

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	28.00	28.00	28.00	0.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**28.00**	**28.00**	**28.00**	**0.00**	**28.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,267,371	$ 1,516,610	$ 1,650,679	$ 0	$ 1,650,679
Current Expenses	407,857	467,195	447,195	0	447,195
Equipment	0	0	0	0	0
Total	**$ 1,675,228**	**$ 1,983,805**	**$ 2,097,874**	**$ 0**	**$ 2,097,874**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 47,800	$ 40,000	$ 0	$ 0	$ 0
Highway Fund	1,167,293	1,421,995	1,478,886	0	1,478,886
Bikeway Fund	346,465	473,810	544,988	0	544,988
Federal Grants Fund	113,670	48,000	74,000	0	74,000
Total	**$ 1,675,228**	**$ 1,983,805**	**$ 2,097,874**	**$ 0**	**$ 2,097,874**

Transportation Planning

Program Description

The Transportation Planning Division coordinates the department's transportation planning concepts and initiatives; represents the City and coordinates with the Oahu Metropolitan Planning Organization regarding the Oahu Regional Transportation Plan, Transportation Improvement Program, and Overall Work Program; serves as the department's clearinghouse for the review of environmental assessment and impact submittals; administers, programs, and manages the City's federal-aid transportation funding for multi-modal and complete-street initiatives including roadway, intersection, pedestrian, bikeway, and transit improvements; monitors, oversees, and regulates mandatory State and Federal funding certifications and assurances to insure and maintain compliance as a grant recipient; regulates federal-aid compliance of the Disadvantaged Business Enterprise and Equal Employment Opportunity Programs for the City; coordinates, budgets, and programs the department's Capital Improvement Program and incorporates FTA and FHWA federal funding; conducts, analyzes, and organizes transportation data necessary for transportation planning and traffic engineering functions; and coordinates and implements short- and long-range parking master plans, financials, and technology to improve operations, utilization, and asset resources.

Program Highlights

The Transportation Planning program budget of $1,677,465 reflects an increase of 2.9% over the current fiscal year. The increase is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of each departmental program to allow for the full salary cost to be reflected in each respective program.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Federal Grants Programmed (Omits HART share)	$	$55M	$60M	$50M
Grant Applications and Activity Line Items Submitted	#	10	10	10
Active Grants and Activity Line Items Managed	#	25	30	32
Overall Work Program (OWP) Elements	#	5	8	10
Transportation Improvement Program (TIP) Projects	#	25	20	20
Environmental Documents Reviewed	#	100	125	150

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	19.00	19.00	19.00	0.00	19.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**19.00**	**19.00**	**19.00**	**0.00**	**19.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 712,770	$ 864,732	$ 913,444	$ 0	$ 913,444
Current Expenses	433,608	765,548	764,021	0	764,021
Equipment	0	0	0	0	0
Total	**$ 1,146,378**	**$ 1,630,280**	**$ 1,677,465**	**$ 0**	**$ 1,677,465**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 31,631	$ 0	$ 0	$ 0	$ 0
Highway Fund	862,278	1,630,280	1,677,465	0	1,677,465
Federal Grants Fund	252,469	0	0	0	0
Total	**$ 1,146,378**	**$ 1,630,280**	**$ 1,677,465**	**$ 0**	**$ 1,677,465**

Traffic Signals and Technology

Program Description

This program's goals are to effectively and efficiently manage, operate, develop, and implement Honolulu's traffic signal systems operations, Traffic Management Center activities and expansion, traffic camera coverage, traveler information program, Intelligent Transportation Systems (ITS) projects and transit applications, and management of street use permits and its related traffic management. The division is developing and establishing the next generation of smart traffic technology and ITS projects. The division optimizes the existing traffic signal operation for maximum throughput volumes with minimum delays while addressing safety, maintenance, and operational considerations. The division provides and researches real time traveler information to drivers, commuters, transit vehicles, and news media on current traffic conditions. The information is networked to the internet, Police, Civil Defense, Fire, local television and radio stations, and other transportation-related agencies.

The division includes the Street Usage Section, which reviews and issues traffic control permits for parades, special events, construction and other street usage. The section monitors the permits issued. It also coordinates and utilizes the Traffic Management Center functions and special duty police, signs, barricades, cones and changeable-message displays to reroute or warn commuters and to maintain a safe construction, special event, or parade travel area.

Program Highlights

The Traffic Signals and Technology program budget of $4,047,064 reflects an increase of 17.6 percent over the current fiscal year. The increase in salaries is primarily due to the restoration of the 5.0 percent reduction in pay budgeted in fiscal year 2013 and the inclusion of vacant position funding, which was budgeted in a central provisional account in the current fiscal year. Fiscal year 2014 vacant position funding is included in the salaries of the program to allow for the full salary cost to be reflected. The increase in current expenses is primarily attributable to increased funding for traffic signal supplies/parts and electricity.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY2014 ESTIMATED
Install/Modify Traffic Signal	EACH	4/1	5/2	3/5
Traffic Signal CIP Project	EACH	4	4	4
Traffic Signal Review of Construction Plan	EACH	745	700	700
Responses to Complaints	EACH	592	640	640
Responses to Legal Issues	EACH	42	50	50
Traffic Signal Maintenance Work Orders	EACH	7,378	7,500	7,500
Operation of Traffic Cameras	EACH	205	225	235
Inspection of Traffic Signal	EACH	592	600	600
Street Use Permits	EACH	6,903	7,185	7,185
Special Events	EACH	176	80	80
Adjusted Signal Timing for Efficient Traffic Flow	EACH	47	60	60

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	34.00	34.00	34.00	0.00	34.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**34.00**	**34.00**	**34.00**	**0.00**	**34.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 1,454,443	$ 1,497,533	$ 1,774,814	$ 0	$ 1,774,814
Current Expenses	1,816,334	1,943,240	2,272,250	0	2,272,250
Equipment	0	0	0	0	0
Total	**$ 3,270,777**	**$ 3,440,773**	**$ 4,047,064**	**$ 0**	**$ 4,047,064**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Highway Fund	$ 3,270,777	$ 3,440,773	$ 4,047,064	$ 0	$ 4,047,064
Total	**$ 3,270,777**	**$ 3,440,773**	**$ 4,047,064**	**$ 0**	**$ 4,047,064**

Public Transit

Program Description

This program is responsible for planning and directing the city island wide public transit system, including establishing policies for the operation of the fixed route and paratransit services; conducting appropriate reviews of established routes and determining adjustments required; providing equipment; procuring new buses and paratransit vans; overseeing the planning, design, construction and maintenance of transit centers, and the new Middle Street Intermodal Center; installing and maintaining bus shelters and bus stops; and reviewing and overseeing the contractor conducting the in-person functional assessments used for determining eligibility for paratransit services in accordance with the Americans with Disabilities Act of 1990. This division oversees the contractor operating the City's public transit system and responds to recommendations, complaints and questions received from the community and public officials.

Program Highlights

The Public Transit program budget of $229,716,656 includes $224,312,300 in funding for contractual services for the operation of the City's bus and paratransit services. The funding increase for this program is primarily due to the full year effect of collective bargaining pay increases for the bus drivers, increased funding for fuel, bus parts, electricity, and public liability insurance.

Output Measures

DESCRIPTION	UNIT	FY 2012 ACTUAL	FY 2013 ESTIMATED	FY 2014 ESTIMATED
Fixed Route:				
Total Bus Hours	Hours	1.522M	1.450M	1.483M
Passenger Boardings	#	71.387M	71.400M	71.400M
Average Weekday Ridership	#	229,515	229,000	229,000
Cost per Bus Hour	$	117.24	126.34	126.98
Paratransit Services				
Total Service Hours *	Hours	472,424	494,953	500,000
Ridership **	#	845,903	875,000	905,000
Total Cost Per Hour ***	$	67.07	67.85	67.55
Paratransit Applications Received	#	4,077 (1)	4,300 (1)	4,300 (1)

(1) Estimates provided by The Handi-Van Eligibility Center contractor.

* Paratransit service hours does not include service hours from Supplemental Service Providers

** Paratransit ridership does not include ridership from Supplemental Service Providers.

***Total cost per hour does not include the cost for Supplemental Service Providers.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	25.00	25.00	25.00	0.00	25.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	2.00	2.00	0.00	2.00
Total	**27.00**	**27.00**	**27.00**	**0.00**	**27.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 115,356,050	$ 114,101,882	$ 117,369,010	$ 0	$ 117,369,010
Current Expenses	101,977,906	106,193,655	112,347,646	0	112,347,646
Equipment	46,392	0	0	0	0
Total	**$ 217,380,348**	**$ 220,295,537**	**$ 229,716,656**	**$ 0**	**$ 229,716,656**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
General Fund	$ 508,162	$ 0	$ 0	$ 0	$ 0
Bus Transportation Fund	194,271,989	193,134,537	207,773,516	0	207,773,516
Federal Grants Fund	22,600,197	27,161,000	21,943,140	0	21,943,140
Total	**$ 217,380,348**	**$ 220,295,537**	**$ 229,716,656**	**$ 0**	**$ 229,716,656**

APEC Costs for DTS

Program Description

This activity provided funding costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

CHARACTER OF EXPENDITURES

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Salaries	$ 166,013	$ 0	$ 0	$ 0	$ 0
Current Expenses	209,215	0	0	0	0
Equipment	0	0	0	0	0
Total	**$ 375,228**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

SOURCE OF FUNDS

	FY 2012 Actual	FY 2013 Appropriated	FY 2014 Current Svcs	FY 2014 Budget Issues	FY 2014 Total Budget
Highway Fund	$ 182,835	$ 0	$ 0	$ 0	$ 0
Bus Transportation Fund	192,393	0	0	0	0
Total	**$ 375,228**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

General Purposes

Miscellaneous

Executive Program

The Miscellaneous Function consists of centralized accounts that cover operational costs attributable to several or all City agencies. These accounts and their purposes are outlined below.

Account	Purpose
Retirement System Contributions	Funds mandatory employer's share of contributions to the State Employees' Retirement System.
Pension Contributions	Funds mandatory employer's share of pension contributions.
FICA Tax	Funds mandatory employer's share of contributions to the FICA tax.
Workers' Compensation	Funds medical and other payments for employees' work-related injuries and illnesses.
Unemployment Compensation	Funds mandatory employer's contribution to the State Unemployment Compensation Fund.
Health Benefits Contributions	Funds mandatory employer's contribution and certain other post-employment benefit costs to the Hawaii Employer-Union Benefits Trust Fund.
Provision for Salary Adjustments and Accrued Vacation Pay	Funds salary, fringe benefit, and collective bargaining related requirements that have not been budgeted in agencies' accounts; and funds lump-sum payments for accrued vacation requirements for individuals who leave City employment.
Provision for Judgments, Settlements and Losses	Funds the City's legal liability for judgments, settlements and losses not covered by insurance.
Provision for Risk Management	Funds the City's insurance costs including premiums and deductible, and risk management information, claims adjustment, actuarial and other services required for the sound administration of the City's risk financing program.
Provision for Grants, Partnerships and Security	Funds City advances and matching funding requirements of new and/or unanticipated Federal and State grants, City's participation in public-private partnerships and security services and needs for international events.
Provision for Energy Costs	Funds energy costs that exceed amounts appropriated in departmental budgets.
Provision for Other Post-Employment Benefits (OPEB)	Funds a portion of the City's costs to provide health care, life insurance and other post-employment benefits to retirees and their dependents.
Provision for Vacant Positions	Funds expenditures associated with any position vacancy and unbudgeted salary expenses incurred during the fiscal year.

FY 2014 Highlights

Health Benefits Contributions — The FY 2014 funding level reflects estimated increases for out of pocket employee and retiree health benefit premiums.

Provision for Energy Costs — Gasoline prices have increased since December 2012 and are projected to continue to rise and remain at a high level through the summer. The situation in the Middle East is also unpredictable and could have a dramatic impact on crude oil prices. The Provision for Energy Costs funds in FY 2013 will be required to cover the shortfalls in agency appropriations presently projected for the current fiscal year, particularly with respect to electricity costs which have steadily risen during this period. Based on these factors the provisional funds will continue to be needed in FY 2014 to maintain city operations and to ensure public health and safety.

Provision for Vacant Positions— In FY 2013, a central provisional activity was established to fund vacant positions citywide. For FY 2014, funding for vacant positions has been provided within the salaries of each departmental program to reflect the full salary costs in each respective program.

Executive Budget

			Proposed Budget for Fiscal Year 2014		
	Expended FY 2012	Appropriated FY 2013	Current Services	Budget Issues	Total
Activity					
Retirement System Contributions	$ 78,740,709	$ 103,316,000	$ 113,053,000	$ -	$ 113,053,000
Pension Contributions	15,905	17,000	17,000	-	17,000
FICA Tax	21,569,190	26,984,000	26,281,000	-	26,281,000
Workers' Compensation	12,194,686	13,825,000	14,850,000	-	14,850,000
Unemployment Compensation	549,055	800,000	800,000	-	800,000
Health Benefits Contributions	137,564,060	96,027,000	109,069,000	-	109,069,000
Provision for Salary Adjustments and Accrued Vacation Pay	-	3,500,000	4,007,000	-	4,007,000
Provision for Judgments, Settlements & Losses	8,948,984	7,500,000	7,500,000	-	7,500,000
Provision for Risk Management	10,269,979	8,510,435	9,395,000	-	9,395,000
Provision for Grants, Partnerships and Security	-	1,500,000	1,500,000	-	1,500,000
Provision for Energy Costs	-	22,159,716	10,650,000	-	10,650,000
Provision for Other Post-Employment Benefits	-	43,522,648	62,982,016	-	62,982,016
Provision for Vacant Positions	-	31,935,194	-	-	0
Total	**$ 269,852,568**	**$ 359,596,993**	**$ 360,104,016**	**$ -**	**$ 360,104,016**

Executive Budget

	Expended FY 2012	Appropriated FY 2013	Proposed Budget for Fiscal Year 2014 Current Services	Budget Issues	Total
Source of Funds					
General Fund	$ 218,512,681	$ 263,327,547	$ 270,513,816	$ -	$ 270,513,816
Highway Fund	17,599,903	31,771,630	30,982,150	-	30,982,150
Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund	463,540	530,000	575,800	-	575,800
Bikeway Fund	11,424	14,800	21,200	-	21,200
Sewer Fund	15,369,244	32,834,142	25,137,650	-	25,137,650
Bus Transportation Fund	72,960	3,023,210	3,128,500	-	3,128,500
Liquor Commission Fund	1,001,702	1,743,230	1,559,750	-	1,559,750
Special Events Fund	3,028,108	5,033,242	4,852,300	-	4,852,300
Hanauma Bay Nature Preserve Fund	396,434	1,369,874	1,109,850	-	1,109,850
Solid Waste Special Fund	11,496,396	16,753,910	18,403,400	-	18,403,400
Golf Fund	1,900,176	3,099,260	3,682,000	-	3,682,000
Community Development Fund	-	-	137,600	-	137,600
Other Post-Employment Benefits Fund	-	96,148	-	-	0
Total	**$ 269,852,568**	**$ 359,596,993**	**$ 360,104,016**	**$ -**	**$ 360,104,016**

Debt Service

Debt service funds are provided for the payment of short/long-term debt service costs. The budgeted debt service amount is provided to pay currently outstanding debt and for the planned issuance of those bonds that are authorized but unissued. The planned issuance may include specific projects in the Capital Program. Projected debt service costs beyond fiscal year 2014 relate to the City's six-year Capital Program and Budget and are reflected in the Multi-year Financial Outlook. Actual debt service costs will be determined by the actual size of the bond issue, market conditions, the timing of bond issuances and cash requirements.

Debt service payments on general obligation bonds and revenue bonds issued to fund capital improvement projects are reflected in the operating budget.

Executive Program Highlights for the Fiscal Year 2014

One general obligation bond issue totaling $279.6 million, one sewer revenue bond issue totaling $190 million, and Clean Water State Revolving Fund loans relating to sewer projects totaling $10 million are programmed for fiscal year 2014.

Approximately $1.6 billion in general obligation bonds and $542.6 million in sewer revenue bonds are authorized and unissued as of December 31, 2012.

Executive Budget

	Expended FY 2012	Appropriated FY 2013	Proposed Budget for Fiscal Year 2014 Current Services	Budget Issues	Total
General Fund					
Bond Principal and Interest	$ 236,110,035	$ 242,072,000	$ 268,045,000	$ —	$ 268,045,000
Other Debt Principal and Interest	359,220	360,000	360,000	—	360,000
Tax Exempt Commercial Paper	1,942,597	5,563,000	9,189,000	—	9,189,000
Total (General Fund)	$ 238,411,852	$ 247,995,000	$ 277,594,000	$ —	$ 277,594,000
Sewer Fund					
Sewer Revenue Bond Principal and Interest	$ 112,805,783	$ 127,907,000	$ 137,174,000	$ —	$ 137,174,000
Total Debt Service	$ 351,217,635	$ 375,902,000	$ 414,768,000	$ —	$ 414,768,000

The sustained growth of the City in the past has required it to rely on general obligation bonds as a major source of financing for its capital improvement projects.

The City will continue to finance wastewater projects with the issuance of wastewater revenue bonds. This approach will require more accountability from the Department of Environmental Services on managing costs and determining sewer service charge rates.

Statement of Legal Debt Margin
December 31, 2012

Gross Assessed Valuation of Real Property, January 30, 2013	**$**	**184,338,798,300**
Less Exempt Valuation		24,262,309,700
Assessor's Net Taxable Valuation	**$**	**160,076,488,600**
Less Valuation on Appeal		1,961,525,000
Taxpayers' Valuation	**$**	**158,114,963,600**
Add 50 percent of Valuations on Appeal		980,762,500
Net Assessed Valuation of Taxable Real Property for Rate Purposes	**$**	**159,095,726,100**

Debt Limit -- 15 percent of Net Assessed Valuation of Taxable Real Property	**$**	**23,864,358,915**
Less Net Funded and Other Indebtedness		2,192,593,490

Legal Debt Margin	**$**	**21,671,765,425**
Less Bonds Authorized and Unissued		1,603,899,145
Net Legal Debt Margin	**$**	**20,067,866,280**

The State Constitution limits the City's funded debt to 15 percent of the net assessed valuation of taxable real property. Based on the above figures, the ratio of net funded debt to net assessed valuation is 1.38 percent.

The City's ability to pay its debt is determined by comparing net funded and other debt to net assessed valuation of taxable real property. Funded debt is debt for which the City has pledged its full faith and credit. Net funded debt is debt minus self-supporting debt, such as revenue bonds. Bond rating agencies recommend that net funded and other debt not exceed 5 percent of net assessed valuation. The current ratio is less than 2 percent.

Revenues

Detailed Statement of Revenues and Surplus

Budget Basis

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which the resources are to be spent and the means by which spending activities are controlled.

The City's accounting records for the governmental funds and expendable trust and agency funds are maintained on a modified accrual basis.

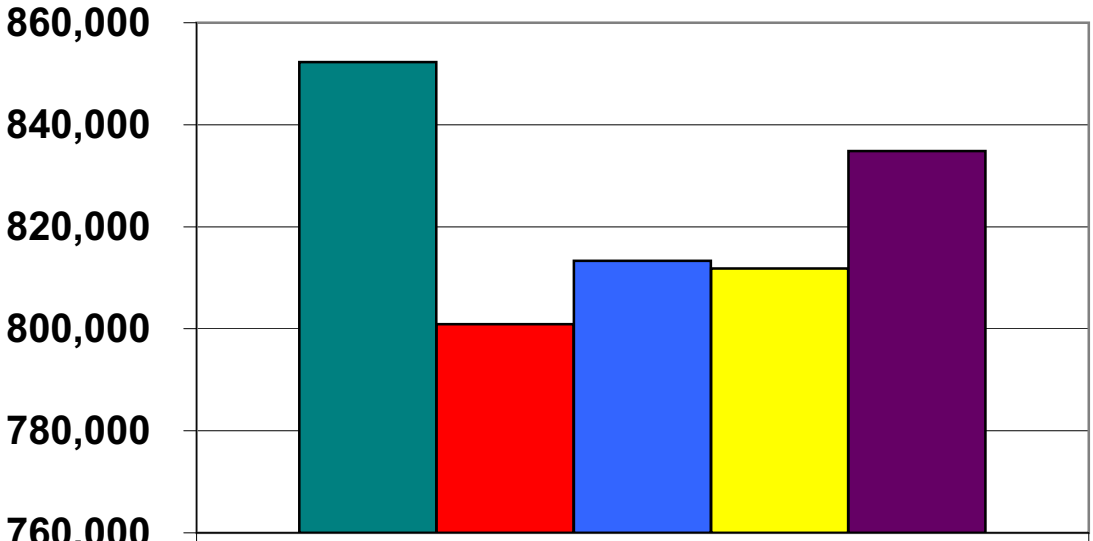
Budgeted Revenues

Budgeted revenues are based on estimates of the financial resources used for financing operations and development of new facilities. Tax revenues are relatively stable and predictable. Fee schedules, historical trends, and economic and demographic patterns largely determine levels of other revenues.

The comparative revenue schedules that follow generally reflect prior years' trends even though some may be irregular. In large part, revenue projections are a continuation of these trends.

Real Property Tax

(Dollars in Thousands)



	Real Property Tax
2010 Actual	852,294
2011 Actual	800,913
2012 Actual	813,318
2013 Appropriated	811,820
2014 Proposed	834,848

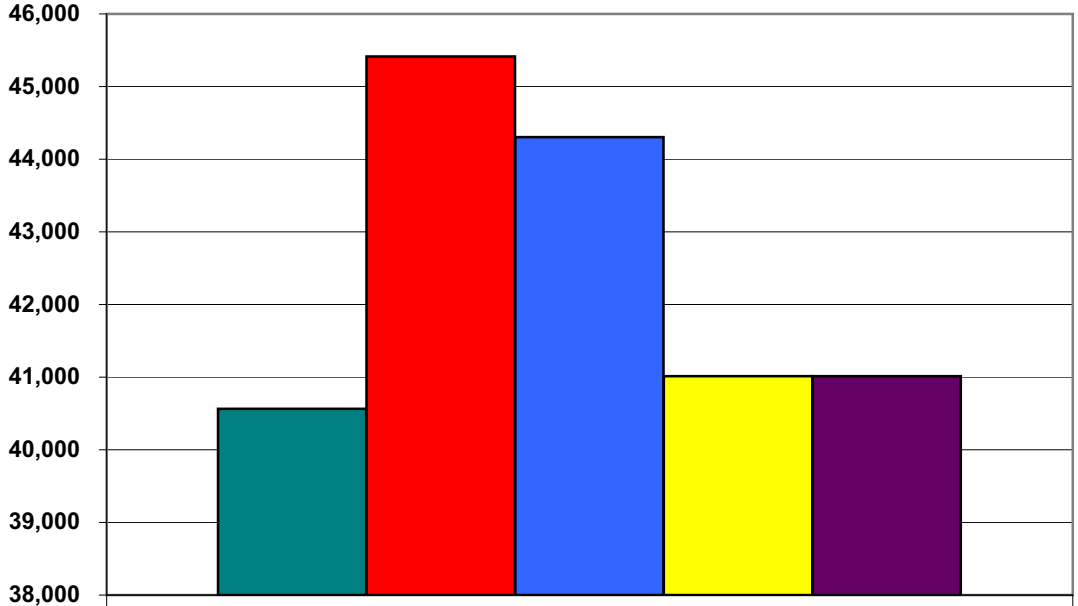
The Real Property Tax is a tax on real property (land and improvements) based on the assessed valuation at 100% of fair market value in its entirety. The maximum exemption for owner-occupied homes is $80,000 with a higher exemption of $120,000 allowed for those 65 years of age and older. Rates are set for various classes of property.

The 2014 proposed revenue is based upon estimates of the assessed values of real property by the City's Real Property Tax Division.

Revenue from Real Property Tax is reflected in the General Fund.

Transient Accommodations Tax

(Dollars in Thousands)



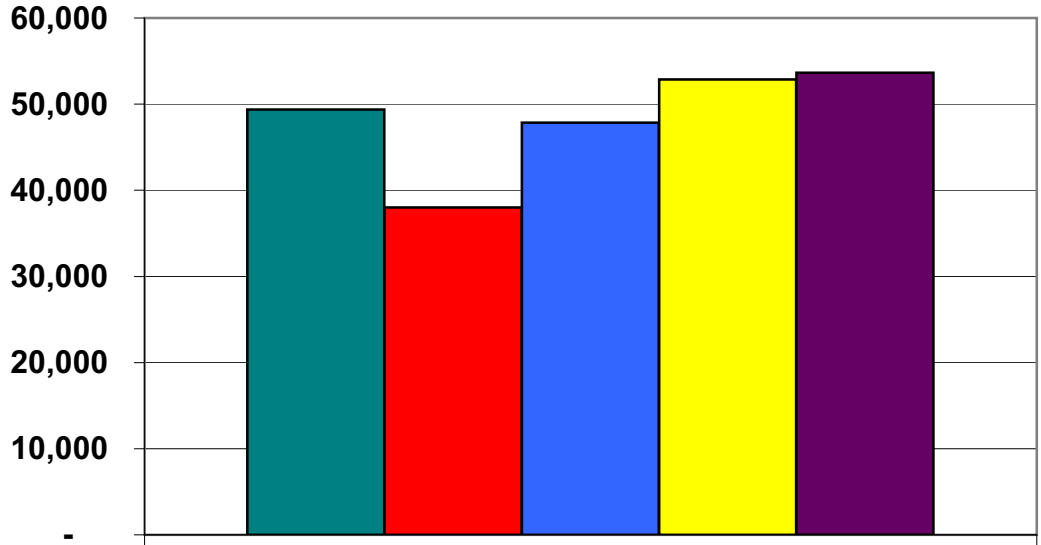
	Transient Accommodations Tax
2010 Actual	40,564
2011 Actual	45,413
2012 Actual	44,305
2013 Appropriated	41,013
2014 Proposed	41,013

Transient Accommodations Tax was increased from 7.25% to 9.25% of gross proceeds received as compensation for the furnishing of transient accommodations. The entire 2% increase will remain with the State of Hawaii. The State of Hawaii distributes 44.8% of the remaining 7.25% tax to the four counties, with the City and County of Honolulu receiving 44.1% of the Counties' share. As a result of recent state legislation, the Counties' share is capped at $93,000,000 for fiscal years 2012 through 2015.

Revenue from the Transient Accommodations Tax is reflected in the General Fund.

Public Service Company Tax

(Dollars in Thousands)



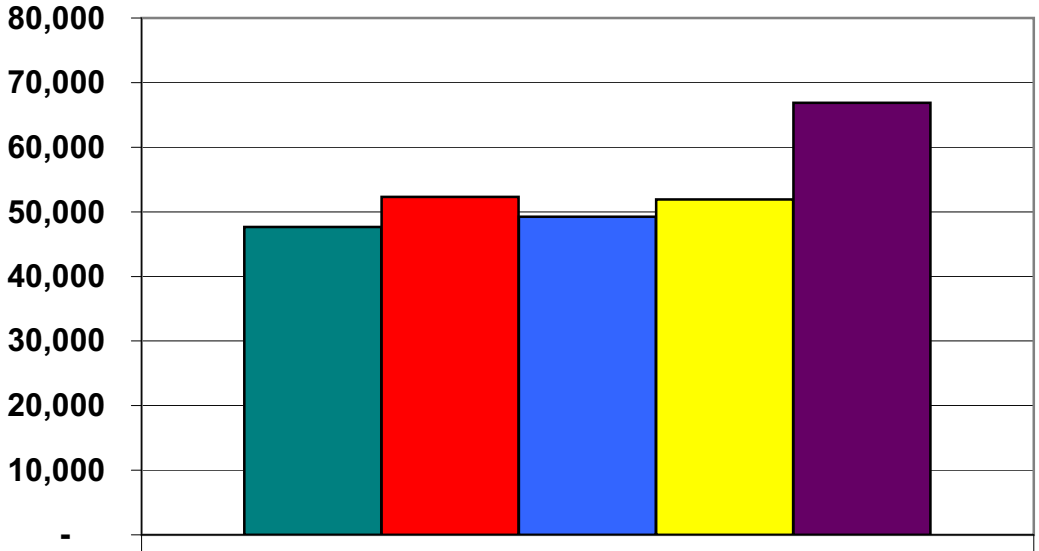
	Public Service Company Tax
2010 Actual	49,393
2011 Actual	37,999
2012 Actual	47,842
2013 Appropriated	52,884
2014 Proposed	53,639

Revenue from the Public Service Company Tax reflects a 1.885 percent tax on the gross income of public service companies, as defined by Chapter 239 of the Hawaii Revised Statutes. The 2014 proposed estimate is based upon estimates provided by these companies.

Public Service Company Tax revenues is reflected in the General Fund.

Fuel Taxes

(Dollars in Thousands)



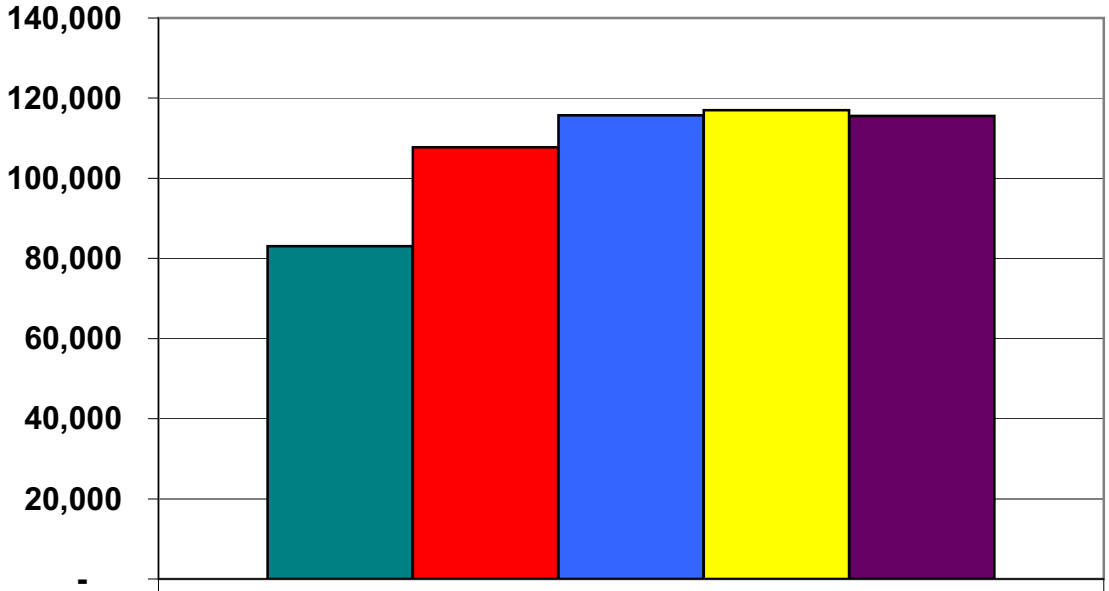
	Fuel Tax
2010 Actual	47,639
2011 Actual	52,298
2012 Actual	49,220
2013 Appropriated	51,894
2014 Proposed	66,849

The Fuel Tax reflects a tax imposed on liquid fuels sold or used within the City's jurisdiction. The tax does not apply to aviation fuel nor diesel fuel used on non-public highways. The 2014 estimate reflects a proposed increase in the liquid fuel tax rate per gallon.

Revenue from Fuel Taxes is reflected in the Highway Fund.

Motor Vehicle Weight Tax

(Dollars in Thousands)



	Motor Vehicle Weight Tax
2010 Actual	83,065
2011 Actual	107,739
2012 Actual	115,744
2013 Appropriated	117,017
2014 Proposed	115,551

The Motor Vehicle Weight Tax is a tax imposed on the net weight of all vehicles used on the public highways. The following tax rates have been in effect as of January 1, 2011:

Passenger vehicles and noncommercial vehicles not exceeding 6,500 pounds (automobiles, buses and ambulances) - tax rate currently of 5 cents per pound (net weight).

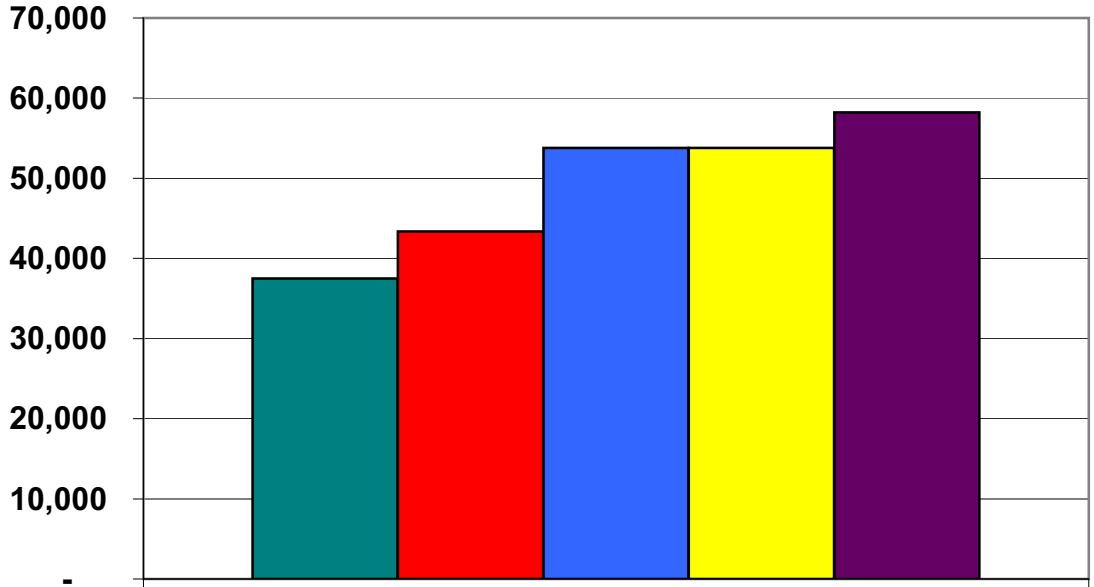
Motor vehicles and other vehicles designed for other than carrying passengers (trucks, truck-tractors, road tractors, trailers and semi-trailers) - tax rate currently of 5.5 cents per pound (net weight).

The 2014 Proposed estimate is based upon projections developed by the City's Customer Services Department.

Motor Vehicle Weight Tax revenue is reflected in the Highway Fund.

Public Utility Franchise Tax

(Dollars in Thousands)



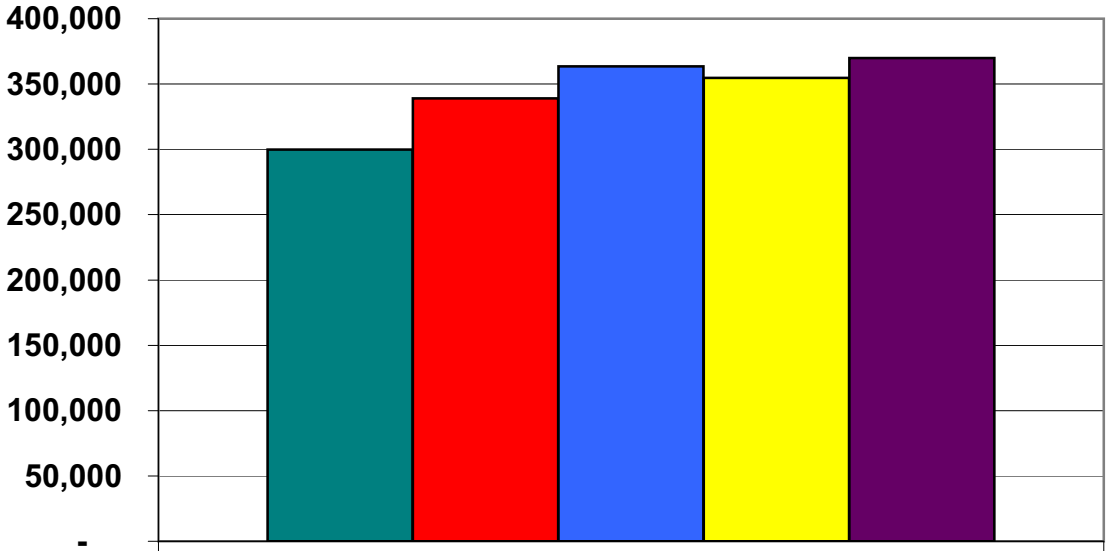
	Public Utility Franchise Tax
2010 Actual	37,502
2011 Actual	43,347
2012 Actual	53,787
2013 Appropriated	53,787
2014 Proposed	58,234

Revenue from the Public Utility Franchise Tax reflects a 2.5% tax on the gross receipts for sales of electric power and gas companies (but not telephone or cable television companies). The 2014 proposed estimate is based primarily upon estimates provided by these companies.

Public Utility Franchise Tax revenues are reflected in the Highway Fund.

Sewer Service Charges

(Dollars in Thousands)



	Sewer Charges
2010 Actual	299,783
2011 Actual	338,948
2012 Actual	363,561
2013 Appropriated	354,695
2014 Proposed	369,930

Sewer Service Charges reflect charges primarily related to the discharge of wastewater from residential dwellings and non-residential facilities. The 2014 proposed estimate is developed by the Department of Environmental Services of the City and takes into account historical data, certain additional demand requirements and rate changes.

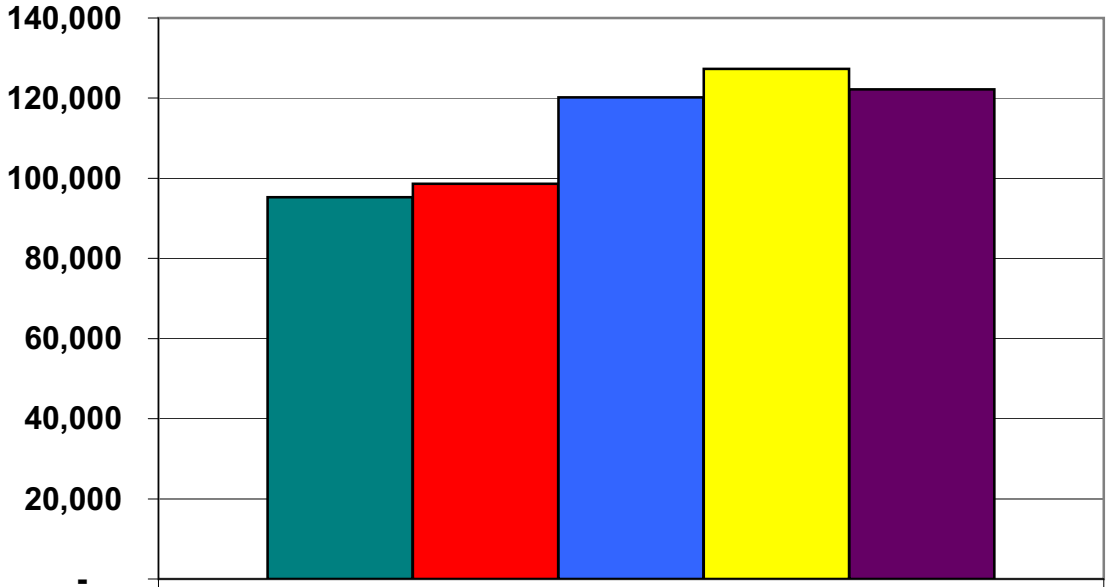
Sewer Service Charges are reflected in the Sewer Fund.

The following are the basic charges for 2012 - 2016 for Sewer Service Charges:

Residential	7/1/2012	7/1/2013	7/1/2014	7/1/2015	7/1/2016
Single family & duplex dwellings per dwelling unit per month:					
Monthly base charge	$73.97	$76.93	$80.01	$84.01	$90.73
Monthly usage charge per 1,000 gallons of metered water consumed over 2,000 gallons	$3.12	$3.24	$3.37	$3.54	$3.82
Multiple unit dwellings per dwelling unit per month:					
Monthly base charge	$51.81	$53.88	$56.04	$58.84	$63.55
Monthly usage charge per 1,000 gallons of metered water consumed over 2,000 gallons	$3.12	$3.24	$3.37	$3.54	$3.82
Non-Residential:					
Various rates based on water usage or wastewater discharge					

Solid Waste Revenues

(Dollars in Thousands)



	Solid Waste Revenues
2010 Actual	95,257
2011 Actual	98,665
2012 Actual	120,221
2013 Appropriated	127,316
2014 Proposed	122,191

Solid Waste revenues are primarily fees charged for the disposal of refuse and other solid wastes delivered to disposal facilities by any business or any federal or state agency. The 2013 and 2014 estimates reflect electrical revenue generated from the addition of a third boiler at the H-Power, waste to energy facility.

The rates below have been in effect since January 1, 2005:

H-Power Facility - $81.00 per ton

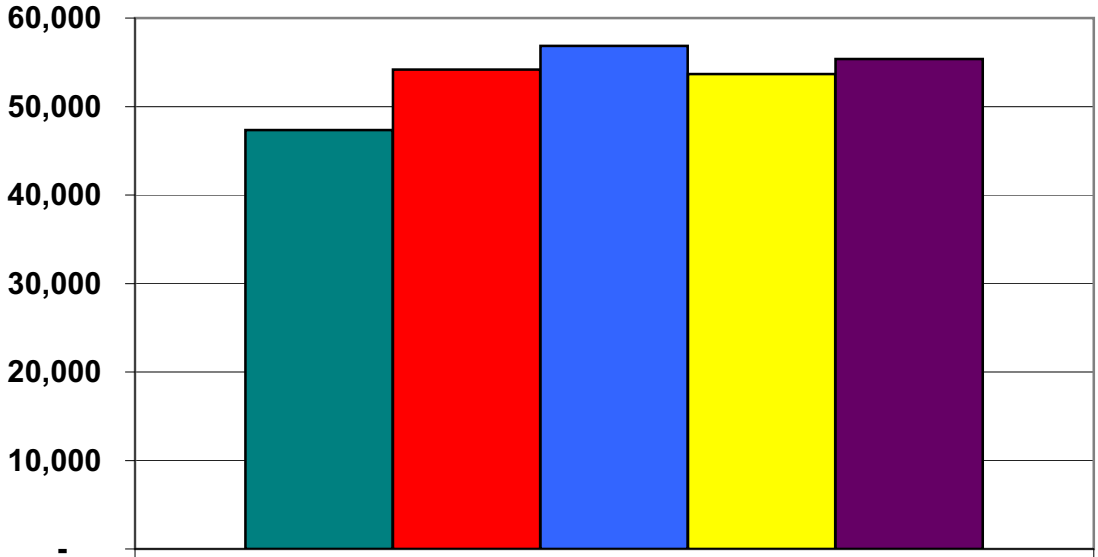
Transfer Stations - $110.60 per ton

Landfills - $81.00 per ton

Solid Waste revenues are reflected in the Solid Waste Special Fund.

Bus Transportation Revenues

(Dollars in Thousands)



	Bus Transportation Revenues
2010 Actual	47,343
2011 Actual	54,168
2012 Actual	56,849
2013 Appropriated	53,660
2014 Proposed	55,375

Bus Transportation Revenues reflect revenues collected primarily from the City's island wide public transit system. The 2014 proposed estimate is based upon estimates from the Department of Transportation Services.

Bus Transportation revenues are reflected in the Bus Transportation Fund.

Summarized below are the authorized fares:

	Effective July 1, 2009	Effective July 1, 2010
Adult cash fare	$2.25	$2.50
Youth cash fare	1.00	1.25
Senior cash fare	1.00	1.00
Disabled cash fare	1.00	1.00
Adult monthly pass / 4-day pass	50.00 / 25.00	60.00 / 25.00
Youth monthly pass	25.00	30.00
Senior monthly pass	5.00	5.00
Disabled monthly pass	5.00	5.00
Adult annual pass	550.00	660.00
Youth annual pass	275.00	330.00
Senior annual pass / biennial pass	30.00 / 60.00	30.00 / 60.00
Disabled annual pass / biennial pass	30.00 / 60.00	30.00 / 60.00
Senior/Disabled ID Card	10.00	10.00

Detailed Statement of Revenues and Surplus

General Fund (110)

This fund accounts for all financial resources except those required to be accounted for in another fund. The major revenue source in the General Fund is the real property tax.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Taxes			
Real Property Taxes - Current Year	$ 231,120,537	$ 808,820,000	$ 831,848,000
Real Property Taxes - Prior Year	11,072,858	3,000,000	3,000,000
R P T - Lock Box	251,700,175	0	0
R P T Mortgage Company	314,052,658	0	0
RPT - Epay	5,371,687	0	0
Public Svc Company Tax	47,841,974	51,750,000	53,639,000
Total — Taxes	**$ 861,159,889**	**$ 863,570,000**	**$ 888,487,000**
Licenses and Permits			
Auctioneer & Pawn Broker	$ 6,683	$ 6,680	$ 6,680
Firearms	2,765	2,600	2,600
Second-Hand & Junk Dealer	21,966	21,970	21,970
Used Mtr Veh Part Dealer	897	900	900
Wreck Salv Rebld Mtr Veh	647	650	650
Peddler/Itinerant Vendor	2,493	2,490	2,490
Tear Gas/Othr Noxious Sub	125	130	130
Scrap Dealers	4,950	4,950	4,950
Pedicab License Fees	15	20	20
HPD Alarm Permits	231,350	200,600	200,600
Regis-Third Party Reviewr	300	1,500	600
Building Permits	11,723,847	12,000,000	19,000,000
Non-Storm Wtr Dischg Pmt	100	0	0
Signs	30,041	30,000	30,000
Grading Excavation & Fill	180	0	0
Motor Vehicle Plate Fees	483,730	487,330	487,330
Mtr Veh Spc No Plate Fee	795,537	806,850	806,850
Motor Vehicle Tag Fees	352,988	372,200	372,200
Motor Veh Trfr Fee & Pen	2,431,034	2,454,800	2,454,800
Dupl Regis/Ownership Cert	190,670	193,300	193,300
Tax Liens	270	300	300
Correction Fees	8,120	4,100	4,100
Mvr-Annual Fee	13,573,541	13,928,400	13,928,400
Reconstr Inspec Fees	21,330	21,330	21,330
Passenger & Frt Veh Lic	93,833	93,830	93,830
Nonresident Vehicle Prmt	27,955	27,950	27,950
Motor Vehicle Drivers Lic	5,155,786	6,454,220	4,444,720

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Dog Licenses	203,831	203,640	203,640
Dog Tag Fees	8,206	8,210	8,210
Easement Grants	85,103	99,100	99,100
Newsstands	20,919	20,920	20,920
Telephone Enclosures	495	0	0
Dispensing Rack	16,340	16,340	138,890
Fire Code Permit & Lic	271,900	300,000	320,000
Fireworks License Fees	42,615	50,000	50,000
Camping Permits	0	56,390	183,268
Total — Licenses and Permits	**$ 35,810,562**	**$ 37,871,700**	**$ 43,130,728**
Intergovernmental Revenue			
Homeland Security Grants	$ 4,833,341	$ 0	$ 0
Transient Accomdtn Tax	44,304,865	41,013,000	41,013,000
Fish and Wildlife Svcs	29,492	20,000	20,000
Total — Intergovernmental Revenue	**$ 49,167,698**	**$ 41,033,000**	**$ 41,033,000**
Charges for Services			
Duplication-Master Tapes	$ 70,339	$ 52,000	$ 52,000
Data Proc Svc-State	855,851	800,000	800,000
Data Proc Svc-US Govt	3,513	3,000	3,000
Data Proc Svc-Othr County	413,604	350,000	350,000
Legal Services (BWS)	30,000	30,000	155,000
Svc Fee-Dishonored Checks	26,670	26,300	26,300
Band Collection	1,200	2,500	2,500
Sale of Gasoline and Oil	329,583	325,000	340,000
Subdivision Fees	44,500	45,000	45,000
Zoning Reg Applcn Fees	119,250	125,000	125,000
Nomination Fees	4,951	1,175	3,025
Witness Fees	83	0	0
Nonconform Certi Renewal	61,000	247,000	0
Plan Review Fee	570,055	575,000	4,375,000
Adm Fee-Mult-Fam Hsg Prgm	38,549	40,000	40,000
Exam Fees-Spec Inspectors	325	400	400
Reg Fees-Spec Inspectors	541	600	600
Military Hsg Fee-Lieu Rpt	876,110	870,000	870,000
Zoning/Flood Clear Fee	20,786	21,000	42,000
Duplicate Copy-Any Record	136,485	128,530	128,230
Abstract of Information	1,763	1,600	1,600
Copy-Map, Plan, Diagram	3,135	3,300	3,350
Cert Voter Registration	284	150	150
Voter Registration Lists	7,000	3,000	5,000
Medical Examiner's Report	1,884	3,000	3,000
Cert-Correctness of Info	58	50	50

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Survey	1,000	0	0
Prop Tax Record Search	2,740	2,500	2,500
GIS Data Processing Fees	351	0	0
HPD Alarm Service Charges	86,725	100,000	100,000
Custodial Services	7,910	0	0
Attendant Services	368,003	371,700	375,400
Spay-Neuter Service	303,445	308,750	308,750
Kitchen & Facility Usage	9,850	9,950	10,050
Other Misc Services	540	200	183,800
Taxi/Pedicab Drivers Cert	33,880	34,200	34,200
HPD Special Duty Fees	290,967	290,000	290,000
Electrical Inspection	270	600	600
City Employees Parking	557,574	701,520	701,520
HPD Parking Lot	112,118	120,000	120,000
Lamppost Banner Display	115	0	0
Miscellaneous-Sanitation	18	0	0
Scuba and Snorkeling	25,922	26,200	26,450
Windsurfing	3,755	3,800	3,850
Commercial Filming	39,703	40,100	40,500
Summer Fun Program	280,982	283,800	286,600
Fall and Spring Programs	54,000	1,000	1,000
Parks District V Fees	255,391	257,950	260,525
Foster Botanic Garden	121,760	124,800	126,075
Fees for Community Garden	40,830	40,600	40,600
Total — Charges for Services	**$ 6,215,368**	**$ 6,371,275**	**$ 10,283,625**
Fines and Forfeits			
Fines Miscellaneous	$ 40	$ 0	$ 0
HPD Alarm Fines	102,700	110,000	110,000
Fines-Storm Water	19,500	0	0
Fines-Viol Bldg Elec Etc	243,470	415,000	415,000
Grade, Grubb & Stockpile	1,295	0	0
Liquidated Contr Damages	27,600	0	0
Forfeiture of Seized Prop	0	80,000	80,000
Total — Fines and Forfeits	**$ 394,605**	**$ 605,000**	**$ 605,000**

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Investments	$ (5,235)	$ 0	$ 0
Investments-Pool	333,345	290,000	290,000
Other Sources-Interest Earnings	7,460	0	0
Rental Units (City Prop)	183,370	60,400	35,000
Rental Units (Hcd Prop)	225,214	0	0
Rental-Amb Facil-Fire Stn	58,575	63,900	63,900
Other Rents Recreat Facil	2,258	0	0
Perquisite Housing	29,929	27,092	27,092
Rental of Equipment	14,031	5,300	5,300
Rental for Use of Land	162,158	162,700	160,000
Other City Facilities	3,818	0	0
Public Pay Phone Conces	514	0	0
Other Escheats	0	100,000	100,000
For Street Improvements	7,750	0	0
Develop Prem-Royal Kunia	38,597	48,000	48,000
Recov of Utility Charges	12,970	12,970	12,970
Recov-Workers' Comp Paymt	442,706	400,000	400,000
Recov-Crt Odr Restitution	13,735	1,200	1,200
Misc Recov,Collect,Etc	12,493	0	0
Recov State-Emerg Amb Svc	32,639,839	35,320,409	38,771,881
Recov State-Hawaii State ID	0	201,890	654,636
Recov-Real Prop Tax Svc	89,380	81,540	81,540
Recov State-Motor Vehicle	788,147	848,680	848,680
Recov Work Comp-3Rd Party	187,883	75,000	75,000
Recov-Off Hwy Veh Fuel Tx	4,884	0	0
Recov-State-Comml Drv Lic	418,236	519,650	519,650
Recov-Debt Svc Wf/Refuse	11,655,682	11,327,834	14,241,000
Recovery-Interest-Federal Subsidy	1,782,222	1,346,300	2,692,600
Recov Debt Sv-Swdf Sp Fd	27,612,150	23,138,000	23,343,000
Recov Debt Svc-Hsg Sp Fd	7,775,000	6,896,000	29,269,000
Recov Debt Svc-Swr Fund	7,288,319	6,770,000	5,267,000
Recov-Direct Costs HART	1,431,950	1,065,402	0
Recoveries - Others	15,393	0	0
Reimb State-Fireboat Oper	1,941,533	2,235,730	3,918,755
Reimb State-HPD Civil Def	36,500	29,000	29,000
Reimb State-MV Insp Prgm	653,718	633,170	633,170
Reimb of Admin Cost-Ewa	8,884	10,000	10,000
Reimb State - DPP Placard	163,320	136,610	136,610
Reimb From Org. Plates	18,520	39,750	39,750
Towing Service Premiums	592,601	480,000	720,000
Disposal of Derelict Vehicles	9,025	0	0
Other Sundry Realization	5,922	0	157,403
Sund Refunds-Prior Expend	3,863,203	879,025	1,757,072

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Sund Refunds-Curr Exp	140,597	60,000	60,000
Sundry Ref-Pcard Rebate	367,243	353,869	371,562
Vacation Accum Deposits	219,636	54,689	54,689
Misc Rev/Cash Over/Short	(1,186)	0	0
Misc Deposit Adjustments	82,493	0	0
Auction Sale-Impound Veh	248,425	204,930	204,930
Auction Sale-Unclaim Prop	28,703	30,000	30,000
Sale-Other Mtls & Suppl	598,584	250,080	250,080
Revenue Default	50	0	0
Sale of Scrap Materials	236,412	150,400	150,400
Interest Earned	1	0	0
Total — Miscellaneous Revenues	**$ 102,446,957**	**$ 94,309,520**	**$ 125,430,870**
Revolving Fund Revenues			
Repay Dchd Loans-Others	$ 1,200	$ 0	$ 0
Total — Revolving Fund Revenues	**$ 1,200**	**$ 0**	**$ 0**
Utilities or Other Enterprises			
Miscellaneous Revenues	$ 25	$ 0	$ 0
Total — Utilities or Other Enterprises	**$ 25**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Recov Swr Fd(Wwm Radio)	$ 35,000	$ 35,000	$ 35,000
Recov-Debt Svc Farmers Home Admin Fd	46,291	0	0
Recov-Debt Svc Golf Fd	6,323,000	6,042,000	2,831,000
Recov D/S-Spec Events Fd	6,732,000	6,635,000	4,827,000
Recov D/S-Hanauma Bay Fd	1,358,000	1,338,000	1,330,000
Recov Debt Svc-Hwy Fund	64,193,788	64,801,004	90,543,000
Recov CASE-Spec Events Fd	1,152,100	1,133,100	1,076,300
Recov CASE-Hanauma Bay Fd	307,900	311,100	368,700
Recov CASE - Hwy Beaut Fd	223,100	219,200	226,400
Recov CASE - Sw Sp Fd	10,880,800	13,123,700	12,794,800
Recov CASE-Golf Fund	275,500	961,400	855,600
Recov CASE-Hwy Fund	11,908,600	12,829,400	13,335,000
Recov CASE-Sewer Fund	8,676,600	12,377,400	9,407,100
Recov CASE-Liquor Comm Fd	256,400	283,800	287,500
Recov CASE - Bikeway Fd	35,600	39,800	46,700
Recovery CASE-BWS	3,300,000	3,300,000	3,300,000
Recov CASE-HART	420,713	1,014,467	1,000,000
Recov CASE-Rental Asst Fd	9,800	11,700	0
Trans Fr Ref Gnl Ac-Rent	263,500	263,500	263,500
Trf-Sewer Fund for Rent	472,500	472,500	472,500
General Trust Receipts	25	0	0
Total — Non-Revenue Receipts	**$ 116,871,217**	**$ 125,192,071**	**$ 143,000,100**

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Unreserved Fund Balance	$ 158,667,697	$ 159,042,291	$ 117,829,493
Interfund Transfer	$(185,653,106)	$(203,171,257)	$(237,537,165)
Total — General Fund	$1,145,082,112	$1,124,823,600	$1,132,262,651

Detailed Statement of Revenues and Surplus

Highway Fund (120)

This fund accounts for the disposition of proceeds from special revenues earmarked by law for highway and related activities. Major revenue sources include the City fuel tax, vehicle weight tax, and public utility franchise tax.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Taxes			
Franchise Tax - HECO	$ 50,570,016	$ 54,002,000	$ 54,790,000
Franchise Tax - GASCO	3,217,409	3,329,000	3,444,000
Fuel Tax - Current Year	49,220,074	51,048,000	66,849,000
Total — Taxes	**$ 103,007,499**	**$ 108,379,000**	**$ 125,083,000**
Licenses and Permits			
Storm Drain Conn Fee	$ 5,300	$ 7,000	$ 7,000
Grading Excavation & Fill	216,092	240,000	240,000
Motor Vehicle Weight Tax	115,744,201	115,551,100	115,551,100
Dlnqt Mtr Veh Wt Tax Pen	1,004,698	1,014,020	1,014,020
Other Vehicle Weight Tax	3,951,276	3,951,220	3,951,220
Dlnqt Othr Veh Wt Tax Pen	41,500	41,040	41,040
Taxi Stand Permit Fee	12,223	12,220	12,220
Taxi Stand Decals	144	140	140
Frt Curb Load Zone-Permit	221,991	221,990	221,990
Frt Curb Load Zone-Decals	9,874	9,870	9,870
Pass Loading Zone-Permit	15,594	15,590	15,590
Pass Loading Zone-Decals	701	700	700
Excav/Rep-St & Sidewalk	71,833	75,000	75,000
Total — Licenses and Permits	**$ 121,295,427**	**$ 121,139,890**	**$ 121,139,890**
Charges for Services			
Witness Fees	$ 13	$ 0	$ 100
Sidewalk Specs File Fee	7,100	9,000	9,000
Driveway Specs File Fee	1,800	2,000	2,000
Duplicate Copy-Any Record	148	0	0
Sidewalk Area Cleaning	0	8,277	8,500
Sidewalk Repair	21,884	29,569	35,000
Other St & Sidewalk Chgs	0	0	500
Parking Placards	5,900	5,900	5,900
Street Parking Meter	3,325,190	4,000,000	4,000,000
Frm Damaged Parking Meter	1,922	2,500	2,500
Kuhio-Kaiolu Parking Lot	125,926	130,000	130,000
Kaimuki Parking Lot #2	257,536	285,000	285,000

Detailed Statement of Revenues and Surplus

Highway Fund (120)

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Kailua Parking Lot	209,883	208,000	208,000
Kalakaua Parking Lot	235,818	250,000	250,000
Civic Center Parking Lot	119,827	124,000	124,000
Parking Chgs - Salt Lake-	39,698	43,000	43,000
Parking Charges-Palace Sq	73,496	88,000	88,000
HPD Parking Lot	21,053	25,000	25,000
Kailua Elderly Hsg P/Lot	107,979	106,000	106,000
Kaimuki Parking Lot Concession	480,000	480,000	480,000
Lamppost Banner Display	36,990	40,000	40,000
Total — Charges for Services	**$ 5,072,163**	**$ 5,836,246**	**$ 5,842,500**
Miscellaneous Revenues			
Kekaulike Dia Hd Blk Pkg	$ 2,806	$ 12,000	$ 12,000
Marin Tower Pkg Garage	315,822	0	0
Harbor Court Garage	458,811	454,560	454,560
Other Sources-Interest Earnings	1,646	0	0
Rental for Use of Land	21,665	83,600	85,000
Kukui Plaza Garage	695,140	669,300	669,300
Smith-Beretania Parking	66,008	70,900	70,900
Recov-Damaged St Lights	13,477	0	0
Recov-Damaged Traf Signal	119,498	100,000	100,000
Recovery of Traffic Signs	6,981	7,000	7,000
Other Comp-Loss of Fixed Asset	12,441	0	0
For Street Improvements	207,367	0	0
Recov-Overhead Charges	10,199	0	0
Recov-Overtime Inspection	0	250	200
Recov-Crt Odr Restitution	286	0	0
Recovery-Interest-Federal Subsidy	3,363,988	2,492,200	4,984,400
Reimb State-Traf Sig Main	447,345	445,800	440,000
Sund Refunds-Prior Expend	3,002,015	0	0
Sund Refunds-Curr Exp	5,000	0	0
Vacation Accum Deposits	81,699	0	0
Misc Rev/Cash Over/Short	(3,119)	0	0
Sale-Other Mtls & Suppl	11,156	0	0
Sale of Scrap Materials	0	1,500	1,500
Total — Miscellaneous Revenues	**$ 8,840,231**	**$ 4,337,110**	**$ 6,824,860**
Utilities or Other Enterprises			
Sale-Affordable Housing	$ 0	$ 0	$ 408,000
Total — Utilities or Other Enterprises	**$ 0**	**$ 0**	**$ 408,000**
Unreserved Fund Balance	**$ 28,789,933**	**$ 42,444,670**	**$ 20,737,352**
Interfund Transfer	**$(139,486,246)**	**$(154,205,436)**	**$(164,272,805)**

Detailed Statement of Revenues and Surplus

Highway Fund (120)

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Total — Highway Fund	$ 127,519,007	$ 127,931,480	$ 115,762,797

Detailed Statement of Revenues and Surplus

Highway Beautification Fund (130)

The Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund accounts for receipts ($7.00 per vehicle) collected for each certificate of registration. These monies are expended primarily for the beautification of highways under the jurisdiction of the City and the disposition of abandoned vehicles.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Hwy Beautification Fees	$ 4,326,578	$ 4,307,490	$ 4,307,490
Total — Charges for Services	**$ 4,326,578**	**$ 4,307,490**	**$ 4,307,490**
Unreserved Fund Balance	**$ 3,454,865**	**$ 4,657,208**	**$ 4,502,179**
Interfund Transfer	**$ (223,100)**	**$ (219,200)**	**$ (226,400)**
Total — Highway Beautification Fund	**$ 7,558,343**	**$ 8,745,498**	**$ 8,583,269**

Detailed Statement of Revenues and Surplus

Bikeway Fund (140)

This fund accounts for receipts from the bicycle registration fee of $15.00 which is earmarked for operating costs and acquisition, design, construction, improvement, repair and maintenance costs related to bikeways, including the installation and repair of storm drains and bridges.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Bicycle Licenses	$ 565,774	$ 565,500	$ 565,500
Total — Licenses and Permits	**$ 565,774**	**$ 565,500**	**$ 565,500**
Miscellaneous Revenues			
Sund Refunds-Prior Expend	$ 358	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 358**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 1,303,448**	**$ 940,976**	**$ 416,908**
Interfund Transfer	**$ (35,600)**	**$ (39,800)**	**$ (46,700)**
Total — Bikeway Fund	**$ 1,833,980**	**$ 1,466,676**	**$ 935,708**

Detailed Statement of Revenues and Surplus

Parks and Playgrounds Fund (150)

This fund accounts for all monies received in lieu of providing land in perpetuity or dedicating land, together with facilities for park and playground purposes. These monies must be expended for the purchase of land for parks and playgrounds, purchase of park and playground equipment, and/or other improvement of existing parks and playgrounds.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Subdividers-Park/Playgrnd	$ 135,510	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 135,510**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Trfr-Capital Projects Fd	$ 680,808	$ 0	$ 0
Total — Non-Revenue Receipts	**$ 680,808**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 5,258,317**	**$ 6,075,351**	**$ 1,361,352**
Total — Parks and Playgrounds Fund	**$ 6,074,635**	**$ 6,075,351**	**$ 1,361,352**

Detailed Statement of Revenues and Surplus

Sewer Fund (170)

This fund accounts for all monies received pursuant to the provisions of the Federal Water Pollution Control Act amendments of 1972 and the Hawaii Revised Statutes and expended for the purposes authorized.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Witness Fees	$ 4	$ 0	$ 0
Charges for Publications	5	0	0
Duplicate Copy-Any Record	68	100	100
Sewer Connections	0	2,000	0
Sewer Lateral Instal	856,893	100,000	0
Sewer Service Charges	358,499,621	345,052,000	360,107,319
Other Sewer Chgs	0	136,000	136,000
Wstwtr Sys Facil Chgs	4,204,705	9,404,800	9,686,400
Total — Charges for Services	**$ 363,561,296**	**$ 354,694,900**	**$ 369,929,819**
Fines and Forfeits			
Fines-Indust Ww Discharge	$ 2,900	$ 30,000	$ 30,000
Total — Fines and Forfeits	**$ 2,900**	**$ 30,000**	**$ 30,000**
Miscellaneous Revenues			
Investments	$ 17,043	$ 0	$ 0
Investments-Pool	245,082	282,000	282,000
Rental for Use of Land	105,587	111,770	111,770
Vending Machines	191	0	0
Recov-Overtime Inspection	224,028	0	0
Recovery-Interest-Federal Subsidy	5,350,077	5,367,100	5,367,100
Sund Refunds-Prior Expend	246,716	0	0
Vacation Accum Deposits	13,151	0	0
Sale of Scrap Materials	1,756	0	0
Total — Miscellaneous Revenues	**$ 6,203,631**	**$ 5,760,870**	**$ 5,760,870**
Non-Revenue Receipts			
Sale of Sewer Rev Bonds	$ 5,739,850	$ 0	$ 0
Total — Non-Revenue Receipts	**$ 5,739,850**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 248,587,260**	**$ 357,112,372**	**$ 303,963,025**
Interfund Transfer	**$ (16,472,419)**	**$ (19,654,900)**	**$ (15,181,600)**
Total — Sewer Fund	**$ 607,622,518**	**$ 697,943,242**	**$ 664,502,114**

Detailed Statement of Revenues and Surplus

Bus Transportation Fund (180)

This fund was created for the management, operation, and maintenance of the bus transportation system. All revenues generated or received for these purposes, including City appropriations, are deposited in this fund and expended for such purposes.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Witness Fees	$ 429	$ 0	$ 0
City Employees Parking	0	57,600	115,200
Spc Handicap Transp Fares	1,620,050	1,620,000	1,640,000
Total — Charges for Services	**$ 1,620,479**	**$ 1,677,600**	**$ 1,755,200**
Miscellaneous Revenues			
Rental Units (City Prop)	$ 21,300	$ 21,300	$ 21,300
Recov-Crt Odr Restitution	1,500	0	0
Sund Refunds-Prior Expend	79,548	0	0
Total — Miscellaneous Revenues	**$ 102,348**	**$ 21,300**	**$ 21,300**
Utilities or Other Enterprises			
Bus Fare	$ 53,853,152	$ 50,900,000	$ 50,900,000
U-Pass	889,515	2,500,000	2,500,000
Recovery of Damages	172,982	0	0
Bus Advertising	197,719	180,000	180,000
Ots-Emplee Parking Chge	107,410	155,000	155,000
Bus Royalty Income	6,216	0	0
Other Bus Transportation	1,843	0	0
Total — Utilities or Other Enterprises	**$ 55,228,837**	**$ 53,735,000**	**$ 53,735,000**
Non-Revenue Receipts			
Bus Subsidy-General Fund	$ 63,824,741	$ 68,587,865	$ 91,611,620
Bus Subsidy-Highway Fund	63,383,858	76,575,032	60,394,805
Total — Non-Revenue Receipts	**$ 127,208,599**	**$ 145,162,897**	**$ 152,006,425**
Unreserved Fund Balance	**$ 15,049,664**	**$ 3,749,384**	**$ 4,495,504**
Total — Bus Transportation Fund	**$ 199,209,927**	**$ 204,346,181**	**$ 212,013,429**

Detailed Statement of Revenues and Surplus

Liquor Commission Fund (190)

This fund accounts for all monies collected by as well as received on behalf of the Liquor Commission and used for the operational and administrative costs of the Liquor Commission.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Direct Wine Shipper	$ 41,890	$ 40,000	$ 40,000
Personal Shipment Permit	732	400	400
Basic Liquor Lic(New Lic)	82,374	85,000	110,000
Liquor Applcn Filing Fee	2,500	3,000	4,000
Addtl Liqr Lic (Gr Sale)	1,880,038	2,100,000	2,300,000
Renewal Liquor License	1,811,580	1,800,000	1,980,000
Total — Licenses and Permits	**$ 3,819,114**	**$ 4,028,400**	**$ 4,434,400**
Charges for Services			
Witness Fees	$ 13	$ 15	$ 0
Liqr Licensee Change Name	2,970	3,000	3,000
Charge for Photo Id	126,640	120,000	120,000
Charges for Publications	5,108	3,000	3,000
Duplicate Copy-Any Record	3,738	3,000	3,000
Total — Charges for Services	**$ 138,469**	**$ 129,015**	**$ 129,000**
Fines and Forfeits			
Fines-Liquor Commission	$ 146,105	$ 225,000	$ 285,000
Total — Fines and Forfeits	**$ 146,105**	**$ 225,000**	**$ 285,000**
Miscellaneous Revenues			
Vacation Accum Deposits	$ 15,155	$ 0	$ 0
Misc Rev/Cash Over/Short	(26)	0	0
Total — Miscellaneous Revenues	**$ 15,129**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 3,103,576**	**$ 3,467,891**	**$ 2,142,047**
Interfund Transfer	**$ (256,400)**	**$ (283,800)**	**$ (287,500)**
Total — Liquor Commission Fund	**$ 6,965,993**	**$ 7,566,506**	**$ 6,702,947**

Detailed Statement of Revenues and Surplus

Other Post-Employment Benefits Reserve Fund (200)

This fund is used to accumulate, invest, appropriate, and manage funds to meet the costs of providing health care, life insurance and other post-employment benefits to retirees and their dependents.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Investments-Pool	$ 4,665	$ 100	$ 0
Total — Miscellaneous Revenues	**$ 4,665**	**$ 100**	**$ 0**
Unreserved Fund Balance	**$ 76,147**	**$ 80,812**	**$ 0**
Total — Other Post-Employment Benefits Reserve Fund	**$ 80,812**	**$ 80,912**	**$ 0**

Detailed Statement of Revenues and Surplus

Rental Assistance Fund (203)

This fund accounts for all net receipts from the Hale Pauahi parking structure which are expended for monthly rental assistance payments to landlords on behalf of an eligible applicant.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Parking Stalls	$ 279,206	$ 233,000	$ 233,000
Recov-Embezzlement Loss	44,935	0	0
Total — Miscellaneous Revenues	**$ 324,141**	**$ 233,000**	**$ 233,000**
Utilities or Other Enterprises			
Sale-Affordable Housing	$ 0	$ 0	$ 5,000,000
Total — Utilities or Other Enterprises	**$ 0**	**$ 0**	**$ 5,000,000**
Unreserved Fund Balance	**$ 969,308**	**$ 1,119,476**	**$ 1,107,777**
Interfund Transfer	**$ (9,800)**	**$ (11,700)**	**$ 0**
Total — Rental Assistance Fund	**$ 1,283,649**	**$ 1,340,776**	**$ 6,340,777**

Detailed Statement of Revenues and Surplus

Zoo Animal Purchase Fund (207)

This fund accounts for the proceeds from the sale of surplus animals from the Honolulu Zoo and all donations made specifically for the purchase of animals. Funds in this account shall be expended for the acquisition on zoo animals to include shipping, insurance, travel, and other related costs.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Sale of Animals	$ 0	$ 2,200	$ 0
Total — Miscellaneous Revenues	**$ 0**	**$ 2,200**	**$ 0**
Unreserved Fund Balance	**$ 7,857**	**$ 2,457**	**$ 2,457**
Total — Zoo Animal Purchase Fund	**$ 7,857**	**$ 4,657**	**$ 2,457**

Detailed Statement of Revenues and Surplus

Grants in Aid Fund (220)

This fund shall be used by the City to award grants in aid to federal income tax exempt non-profit organizations that provide services to economically and/or socially disadvantaged populations or provide services for public benefit in the areas of the arts, culture, economic development or the environment.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Non-Revenue Receipts			
Transfer Fr General Fd	$ 0	$ 0	$ 5,544,851
Total — Non-Revenue Receipts	**$ 0**	**$ 0**	**$ 5,544,851**
Total — Grants in Aid Fund	**$ 0**	**$ 0**	**$ 5,544,851**

Detailed Statement of Revenues and Surplus

Hanauma Bay Nature Preserve Fund (230)

This fund accounts for receipts from the entrance and vehicle admission fees to Hanauma Bay Nature Preserve and is earmarked primarily for the operation, maintenance, and improvement of the Nature Preserve.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Hanauma Bay Parking	$ 189,397	$ 191,300	$ 193,203
Hanauma Bay-Admission	4,091,704	4,100,000	4,100,000
Total — Charges for Services	**$ 4,281,101**	**$ 4,291,300**	**$ 4,293,203**
Miscellaneous Revenues			
Hanauma Beach Park Conces	$ 291,024	$ 291,024	$ 291,024
Hanauma Shuttle Bus Svc	41,661	63,000	66,600
Hanauma Snorkling Rental	1,350,200	1,248,000	1,284,000
Hanauma Gift Shop Concess	70,399	65,000	70,000
Misc Rev/Cash Over/Short	(20)	0	0
Total — Miscellaneous Revenues	**$ 1,753,264**	**$ 1,667,024**	**$ 1,711,624**
Unreserved Fund Balance	**$ 2,962,638**	**$ 3,785,703**	**$ 3,330,406**
Interfund Transfer	**$ (1,665,900)**	**$ (1,649,100)**	**$ (1,698,700)**
Total — Hanauma Bay Nature Preserve Fund	**$ 7,331,103**	**$ 8,094,927**	**$ 7,636,533**

Detailed Statement of Revenues and Surplus

Reserve for Fiscal Stability Fund (240)

This fund is designated as a reserve for economic and revenue downturns and emergency situations.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Easement Grants	$ 0	$ 5,000	$ 2,719,170
Total — Licenses and Permits	**$ 0**	**$ 5,000**	**$ 2,719,170**
Miscellaneous Revenues			
Investments-Pool	$ 16,149	$ 16,000	$ 16,000
Land	28,600	1,597,000	100,000
Total — Miscellaneous Revenues	**$ 44,749**	**$ 1,613,000**	**$ 116,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 0	$ 16,376,630	$ 20,000,000
Total — Non-Revenue Receipts	**$ 0**	**$ 16,376,630**	**$ 20,000,000**
Unreserved Fund Balance	**$ 29,948,086**	**$ 29,992,835**	**$ 47,987,465**
Total — Reserve for Fiscal Stability Fund	**$ 29,992,835**	**$ 47,987,465**	**$ 70,822,635**

Detailed Statement of Revenues and Surplus

Solid Waste Special Fund (250)

This fund accounts for all revenues derived from the operation of the City's Refuse Division, solid waste disposal programs, glass recycling program, and other recycling programs. All monies placed in this fund are maintained in separate accounts identified with, and expended for, the intended purpose.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Glass Recycler	$ 500	$ 500	$ 500
Refuse Collector-Decal	964	900	900
Refuse Collector-Lic	9,667	9,670	9,670
Total — Licenses and Permits	**$ 11,131**	**$ 11,070**	**$ 11,070**
Intergovernmental Revenue			
Pymt Fr St-Glass Disp Fee	$ 406,140	$ 0	$ 500,000
Total — Intergovernmental Revenue	**$ 406,140**	**$ 0**	**$ 500,000**
Charges for Services			
Disp Chgs Surcharge-Other	$ 3,701,682	$ 3,700,000	$ 3,700,000
Disp Chgs Surcharge - C&C	1,349,027	1,600,000	1,600,000
Bus. Automated Refuse Pu	240	0	0
Duplicate Copy-Any Record	498	0	0
Business Premises	498,502	465,000	490,000
Disposal Charges	6,977,092	2,500,000	1,900,000
Pre-Paid Coll/Disp Chgs	59,399	0	0
Total — Charges for Services	**$ 12,586,440**	**$ 8,265,000**	**$ 7,690,000**
Miscellaneous Revenues			
Investments-Pool	$ 75,314	$ 76,000	$ 76,000
Sale-Other Mtls & Suppl	21,627	0	0
Vacation Accum Deposits	21,157	0	0
Sund Refunds-Prior Expend	101,069	0	0
Recovery-Recycled Materials	3,617,033	2,000,000	2,000,000
Investments	1,267	0	0
Recovery-Damaged Refuse Carts	600	0	0
Total — Miscellaneous Revenues	**$ 3,838,067**	**$ 2,076,000**	**$ 2,076,000**
Utilities or Other Enterprises			
Tip Fees-Private Direct	$ 25,310,767	$ 27,000,000	$ 28,000,000
Electrical Energy Revenue	65,864,845	65,000,000	70,000,000
Tip Fees-Other	12,384,213	14,000,000	14,000,000
S/H Disposal Chrg H-Power	7,173	0	0
Total — Utilities or Other Enterprises	**$ 103,566,998**	**$ 106,000,000**	**$ 112,000,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 84,190,314	$ 89,333,698	$ 99,868,316
Total — Non-Revenue Receipts	**$ 84,190,314**	**$ 89,333,698**	**$ 99,868,316**
Unreserved Fund Balance	**$ 220,297,326**	**$ 123,470,950**	**$ 80,396,912**

Detailed Statement of Revenues and Surplus

Solid Waste Special Fund (250)

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Interfund Transfer	$ (50,412,132)	$ (47,853,034)	$ (50,642,300)
Total — Solid Waste Special Fund (250)	$ 374,484,284	$ 281,303,684	$ 251,899,998

Detailed Statement of Revenues and Surplus

Land Conservation Fund (260)

The fund accounts for all gifts, voluntary contributions to the city, and all revenues designated by ordinance or resolution for deposit into the fund. All monies deposited into this fund shall be used to purchase or otherwise acquire lands or property entitlements for natural resource land conservation purposes of the city.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Unreserved Fund Balance	$ 220	$ 220	$ 220
Total — Land Conservation Fund	$ 220	$ 220	$ 220

Detailed Statement of Revenues and Surplus

Clean Water and Natural Lands Fund (270)

This fund accounts for monies transferred from real property tax revenues to be used to purchase or otherwise acquire real estate or any interest therein for land conservation in the city. The monies may be used for the purposes of: protection of watershed lands to preserve water quality and water supply; preservation of forests, beaches, coastal areas and agricultural lands; public outdoor recreation and education, including access to beaches sand mountains; preservation of historic or cultural important land areas and sites; protection of significant habitats or ecosystems, including buffer zones; conservation of land in order to reduce erosion, floods, landslides, and runoff; and acquisition of public access to public land and open spaces.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Investments-Pool	$ 9,048	$ 10,000	$ 10,000
Total — Miscellaneous Revenues	**$ 9,048**	**$ 10,000**	**$ 10,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 3,982,635	$ 4,044,100	$ 4,159,240
Total — Non-Revenue Receipts	**$ 3,982,635**	**$ 4,044,100**	**$ 4,159,240**
Unreserved Fund Balance	**$ 15,658,081**	**$ 19,649,763**	**$ 14,050,614**
Total — Clean Water and Natural Lands Fund	**$ 19,649,764**	**$ 23,703,863**	**$ 18,219,854**

Detailed Statement of Revenues and Surplus

Affordable Housing Fund (280)

This fund accounts for monies transferred from real property tax revenues to provide for and maintain affordable housing for persons earning less than fifty percent of the median household income in the city. Monies may be used for: the provision and expansion of affordable housing and suitable living environments principally for persons of low and moderate income through land acquisition, development, construction, and maintance of affordable housing for sale or for rental, provided that the housing remains affordable in perpetuity.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Investments-Pool	$ 7,469	$ 9,000	$ 9,000
Total — Miscellaneous Revenues	**$ 7,469**	**$ 9,000**	**$ 9,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 3,982,635	$ 4,044,100	$ 4,159,240
Total — Non-Revenue Receipts	**$ 3,982,635**	**$ 4,044,100**	**$ 4,159,240**
Unreserved Fund Balance	**$ 12,748,586**	**$ 16,738,690**	**$ 6,691,791**
Total — Affordable Housing Fund	**$ 16,738,690**	**$ 20,791,790**	**$ 10,860,031**

Detailed Statement of Revenues and Surplus

Transit Fund (290)

This fund accounts for all monies transferred from the general fund for the county surcharge on state tax and all revenues generated by or received for the transit project. All funds are expended for the operating or capital costs of the transit project.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
Excise Surcharge-Transit	$ 161,703,883	$ 0	$ 0
Total — Intergovernmental Revenue	**$ 161,703,883**	**$ 0**	**$ 0**
Charges for Services			
Duplicate Copy-Any Record	$ 3,293	$ 0	$ 0
Witness Fees	5	0	0
Total — Charges for Services	**$ 3,298**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Investments-Pool	$ 236,700	$ 0	$ 0
Sund Refunds-Curr Exp	7,790,018	0	0
Rental Units (City Prop)	56,225	70,000	0
Vacation Accum Deposits	57,981	0	0
Sund Refunds-Prior Expend	10,591,525	257,938,800	0
Investments	3,570	0	0
Total — Miscellaneous Revenues	**$ 18,736,019**	**$ 258,008,800**	**$ 0**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 0	$(213,032,411)	$ 0
Transit Authority-Trust Receipts	53,117	0	0
General Trust Receipts	15,650	0	0
Total — Non-Revenue Receipts	**$ 68,767**	**$(213,032,411)**	**$ 0**
Unreserved Fund Balance	**$ 0**	**$ 15,177,238**	**$ 0**
Total — Transit Fund (290)	**$ 180,511,967**	**$ 60,153,627**	**$ 0**

Detailed Statement of Revenues and Surplus

Community Development Fund (310)

This fund accounts for monies provided by the Federal government under the Housing and Community Development Act of 1974, as amended; the National Affordable Housing Act of 1990, as amended; monies generated as program income; and monies carried over from prior years. Funds are expended to carry out the objectives if the Acts. Funds under the HOME program are funded under the Federal Grants Projects Fund beginning in fiscal year 1977.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
CDBG, PI-93-383	$ 5,094,902	$ 7,530,357	$ 7,530,357
CDBG-Program Income	260,028	2,034,811	35,525,000
Total — Intergovernmental Revenue	**$ 5,354,930**	**$ 9,565,168**	**$ 43,055,357**
Total — Community Development Fund	**$ 5,354,930**	**$ 9,565,168**	**$ 43,055,357**

Detailed Statement of Revenues and Surplus

Golf Fund (350)

This fund accounts for all receipts derived from the operation of the City's golf facilities. All funds are expended for the management, operation and maintenance of the municipal golf courses.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Golf Course Fees	$ 6,417,465	$ 7,354,995	$ 8,048,437
Total — Charges for Services	**$ 6,417,465**	**$ 7,354,995**	**$ 8,048,437**
Miscellaneous Revenues			
Golf Course Cart Rentals	$ 2,466,057	$ 2,464,637	$ 2,464,637
Golf Course-Pro Shops	1,555	7,800	6,300
Golf Course Food Conces	29,071	85,912	98,012
Golf Course Driving Range	521,829	500,000	500,000
Sund Refunds-Prior Expend	359	0	0
Sund Refunds-Curr Exp	256	0	0
Misc Rev/Cash Over/Short	(272)	0	0
Total — Miscellaneous Revenues	**$ 3,018,855**	**$ 3,058,349**	**$ 3,068,949**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 9,827,888	$ 9,520,082	$ 5,429,813
Total — Non-Revenue Receipts	**$ 9,827,888**	**$ 9,520,082**	**$ 5,429,813**
Unreserved Fund Balance	**$ 341,047**	**$ 1,432,184**	**$ 1,420,665**
Interfund Transfer	**$ (6,598,500)**	**$ (7,003,400)**	**$ (3,686,600)**
Total — Golf Fund	**$ 13,006,755**	**$ 14,362,210**	**$ 14,281,264**

Detailed Statement of Revenues and Surplus

Special Events Fund (360)

This fund accounts for all revenues derived from the operation of the City's auditorium facilities, Waikiki Shell and Honolulu Zoo. All funds are expended for the operation of the Department of Enterprise Services.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Surcharge On Tickets	$ 64,212	$ 36,000	$ 37,000
Zoo Parking Lot	654,080	450,000	540,000
Honolulu Zoo	3,997,725	3,997,725	3,997,725
Total — Charges for Services	**$ 4,716,017**	**$ 4,483,725**	**$ 4,574,725**
Miscellaneous Revenues			
Investments	$ 0	$ 500	$ 500
Investments-Pool	2,434	3,000	3,000
Rental for Use of Land	45,000	21,000	21,000
Arena	511,649	580,000	585,000
Assembly Hall (Pikake Room)	83,582	80,000	85,000
Meeting Room	158,294	160,000	165,000
Exhibition Pavilion	537,320	600,000	620,000
Theater-Concert Hall	373,976	650,000	650,000
Waikiki Shell	123,403	165,000	167,000
Galleria (Other Area)	21,685	20,000	23,000
Riser and Chair Setup	9,800	13,500	14,000
Chair and Table Setup	155,342	142,000	145,000
Stage Setup	95,118	75,000	80,000
Moving Equipment	1,800	1,200	1,250
Ushering Service	214,951	250,000	255,000
Spotlight and Sound Setup	158,726	160,000	165,000
Excessive Cleanup	29,780	8,000	8,500
Piano	10,290	10,000	10,500
Box Office Service	388,370	355,000	360,000
Other Personal Services	120,100	118,000	120,000
Food Conces-Auditoriums	645,638	655,000	680,000
Parking-Auditoriums	1,727,933	2,050,000	2,100,000
Other-Auditoriums	8,070	6,200	6,500
Novelty Sales Concess-Aud	39,060	95,000	91,000
Ala Moana Conces-Waikiki	20,850	19,200	12,000
Honolulu Zoo Food Conces	324,329	326,450	300,000
Kailua Park Food Conces	21,312	21,312	0
Kapiolani Beach Conces	35,130	37,775	37,775
Waikiki Beach Food Conces	154,698	60,000	60,000
Sandy Beach Mob Fd Conces	7,800	7,200	7,200
Waikiki Surfbd Lockr Conc	164,115	160,000	160,000
Pouring Rts-Vending Mach	132,769	140,000	140,000
Koko Head Stables Conces	24,396	24,396	24,396

Detailed Statement of Revenues and Surplus

Special Events Fund (360)

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Waikiki Beach Conces-Othr	682,458	651,000	651,000
Aquatics Ctr Food Concess	12,000	12,000	12,000
Veh-Mounted Food Conces	13,700	36,600	36,600
Automatic Teller Machines	50,976	60,000	60,000
Advertising-Parkng Garage	12,388	3,000	3,000
Recov of Utility Charges	28,800	28,800	28,800
Sund Refunds-Prior Expend	2,641	0	0
Vacation Accum Deposits	31,188	0	0
Misc Rev/Cash Over/Short	(7,989)	0	0
Total — Miscellaneous Revenues	**$ 7,173,882**	**$ 7,806,133**	**$ 7,889,021**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 13,107,855	$ 11,264,782	$ 6,764,085
Total — Non-Revenue Receipts	**$ 13,107,855**	**$ 11,264,782**	**$ 6,764,085**
Unreserved Fund Balance	**$ 491,513**	**$ 3,440,450**	**$ 3,629,291**
Interfund Transfer	**$ (7,884,100)**	**$ (7,768,100)**	**$ (5,903,300)**
Total — Special Events Fund	**$ 17,605,167**	**$ 19,226,990**	**$ 16,953,822**

Detailed Statement of Revenues and Surplus

Farmers Home Admin Loan Fund (370)

This fund accounts for all proceeds from the issuance and sale of bonds to the Farmers Home Administration for the purpose of financing portions of the cost of such projects as approved by the Farmers Home Administration.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Interfund Transfer	$ (46,291)	$ 0	$ 0
Total — Farmers Home Admin Loan Fund	$ (46,291)	$ 0	$ 0

Detailed Statement of Revenues and Surplus

Special Projects Fund (380)

This fund accounts for all monies received under special contracts entered into, by and between the City and the State. Monies received from various sources for operating and capital improvement expenditures for which no financing has been provided in other funds, such as contributions from property owners exclusive of improvement district assessment collections, are also accounted for in this fund.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
Office of Youth Services	$ 0	$ 15,000	$ 0
Food Stamp Employment Training	19,335	0	0
Mayor's Lei Day Program	15,000	12,675	12,675
Voc Rehab Svs for Blind	38,841	23,022	23,022
HTA-Cnty Product Enrich	410,000	0	0
HI Home Rehab-Principal	105,280	99,780	0
Lifeguard Svcs At St Park	584,216	584,216	642,809
Program On Aging-State Sh	5,349,514	4,218,428	6,090,653
LEPC Emergency Planning	71,117	31,857	27,722
Wireless Enhanced 911	3,884,761	0	0
AFC Admin Assist's Pay	106,000	106,000	106,000
Hawaii Public Housing Authority	881,188	0	0
DOHS Office of Youth Svcs	51,462	0	0
HI Career Crim Prosecutn	390,597	260,387	1,334,627
Victim/Witness Kokua Prgm	170,616	196,955	724,152
Total — Intergovernmental Revenue	**$ 12,077,927**	**$ 5,548,320**	**$ 8,961,660**
Miscellaneous Revenues			
For Community Programming	$ 36,351	$ 42,779	$ 48,431
S/N 800 MHz Rebanding	343,444	0	0
Contributions to The City	618,973	0	0
Private Grants to The City	60,000	0	0
Recov-Crt Odr Restitution	600	0	0
Total — Miscellaneous Revenues	**$ 1,059,368**	**$ 42,779**	**$ 48,431**
Total — Special Projects Fund	**$ 13,137,295**	**$ 5,591,099**	**$ 9,010,091**

Detailed Statement of Revenues and Surplus

Federal Grants Fund (390)

This fund accounts for all monies received from the Federal government as grants for specific projects as well as supporting monies from other sources, where such monies are not accountable in any other fund. All monies placed in this fund are maintained in separate accounts identified with, and expended for, the intended purpose.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Federal Grants Fund - Operating			
Intergovernmental Revenue			
EDA-Economic Adj Project	$ 21	$ 0	$ 0
HOME Grant	275,397	2,012,148	1,458,272
HUD-Youthbuild Prgm	525,771	567,583	550,000
Workforce Investment Act	4,627,657	6,040,681	7,488,573
Youth Offender Demo Pgm	261,343	0	0
Voc Rehab Svs for Blind	144,113	0	0
Food Stamp Employment Training	19,335	0	0
First to Work Program	1,455,296	3,489,971	3,099,814
Program On Aging	2,631,613	3,596,797	3,187,457
Elderly Victims of Crime	297,530	0	0
Supportive Housing Pgm	8,850	318,754	432,138
Shelter Plus Care Pgm	2,177,883	4,826,352	5,887,962
Federal DOT MVSO Grants	1,282,105	0	0
EPA Grant Projects	10,480	0	210,000
HOME Grant-Program Income	282,738	0	0
Assist to Firefighters Gr	259,702	0	0
Traffic Safety Ed Prg	46,088	72,000	74,000
FTA-49 USC Chapter 53	21,000,000	27,161,000	21,943,140
USDOT - FHWA	58,829	0	0
Summer Food Service Prgm	105,419	200,000	200,000
Volunteer Fire Assistance	181,552	0	0
Crime Victim Assist Grant	521,994	652,380	671,435
Justice Assistance Grant	713,297	422,151	465,339
Fema Grant	166,930	0	0
Drug Recognition Expert	298,946	0	0
Byrne Formula Grant	89,980	0	0
US Dept of Justice Crime	213,059	0	0

Detailed Statement of Revenues and Surplus

Federal Grants Fund (390)

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
Dea Marijuana Grant	120,000	0	0
Forensic DNA Test Pgm	225,937	0	0
Domestic Violence/VAWA 99	78,349	0	178,584
Cops Grant	1,754,124	0	0
HIDTA Program	1,002,362	0	0
Juvenile Accountability	185,895	145,212	184,318
Homeland Security Grants	8,338,021	181,692	119,164
21St Century Learning Ctr	0	53,750	12,500
HUD-Special Project Grant	404,042	0	0
Total — Intergovernmental Revenue	**$ 49,764,658**	**$ 49,740,471**	**$ 46,162,696**
Miscellaneous Revenues			
Investments	$ 1,279	$ 0	$ 0
Private Grants to The City	37,500	0	0
Sund Refunds-Prior Expend	150,101	0	0
Total — Miscellaneous Revenues	**$ 188,880**	**$ 0**	**$ 0**
Total — Federal Grants Fund - Operating	**$ 49,953,538**	**$ 49,740,471**	**$ 46,162,696**

Federal Grants Fund - CIP

Intergovernmental Revenue			
HOME Grant	$ 1,779,975	$ 559,334	$ 1,113,210
CDBG, PI-93-383	170,284	0	0
Housing Opportunity-HOPWA	324,814	477,883	477,883
HOPWA Program Income/Carryover	0	34,476	0
HOME Grant-Program Income	185,569	3,282,116	1,058,115
FTA-49 USC Chapter 53	90,000	16,004,000	19,778,000
FHWA Traffic Ctrl Ctr Ops	0	14,143,000	6,798,000
USDOT - FHWA	1,280,377	800,000	720,000
Federal Highway Admin	0	5,410,000	7,147,000
Emerg Shelter Grants Prgm	97,043	760,815	760,815
US Dept of Energy	9,182	0	0
HUD-Special Project Grant	33,379	0	0
Total — Intergovernmental Revenue	**$ 3,970,623**	**$ 41,471,624**	**$ 37,853,023**
Total — Federal Grants Fund - CIP	**$ 3,970,623**	**$ 41,471,624**	**$ 37,853,023**
Total — Federal Grants Fund (390)	**$ 53,924,161**	**$ 91,212,095**	**$ 84,015,719**

Detailed Statement of Revenues and Surplus

Housing & Comm Dev Rehab Fund (410)

This fund makes loan monies available-primarily to low and moderate income applicants unable to secure or qualify for funds-under the Rehabilitation Loan Program sponsored by the Federal government.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
CDBG, PI-93-383	$ 2,112,278	$ 0	$ 0
Total — Intergovernmental Revenue	**$ 2,112,278**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Investments	$ 1,785	$ 1,200	$ 1,200
Other Sources-Interest Earnings	64	0	0
Total — Miscellaneous Revenues	**$ 1,849**	**$ 1,200**	**$ 1,200**
Revolving Fund Revenues			
Principal	$ 1,075,547	$ 3,111,800	$ 3,111,800
Interest	76,774	90,000	90,000
Late Charge	1,575	2,000	2,000
Total — Revolving Fund Revenues	**$ 1,153,896**	**$ 3,203,800**	**$ 3,203,800**
Total — Housing & Comm Dev Rehab Fund	**$ 3,268,023**	**$ 3,205,000**	**$ 3,205,000**

Detailed Statement of Revenues and Surplus

Pauahi Project Expend, HI R-15 Fund (430)

This fund was created to facilitate financing of the Pauahi Project redevelopment plan providing for the acquisition, clearance, construction of site improvements, and sale or lease of home, apartment, and commercial sites to private parties for development in accordance with said plans.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Investments	$ 957	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 957**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 958,036**	**$ 958,993**	**$ 958,993**
Total — Pauahi Project Expend, HI R-15 Fund	**$ 958,993**	**$ 958,993**	**$ 958,993**

Detailed Statement of Revenues and Surplus

Housing & Comm Dev Sec 8 Fund (470)

This fund accounts for all monies received from the Federal government under the Housing and Community Development Act of 1974 for the purpose set forth under Title II of the Act.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	$ 1,336,925	$ 1,606,000	$ 1,606,000
Sec 8 Mod Rehab (001)	156,033	125,000	125,000
Sec 8 Exstg Hsg Vou Prgm	43,716,867	45,998,662	45,433,399
Total — Intergovernmental Revenue	**$ 45,209,825**	**$ 47,729,662**	**$ 47,164,399**
Miscellaneous Revenues			
Investments	$ 5,042	$ 0	$ 0
Other Sources-Interest Earnings	5,421	0	0
Other Escheats	17,150	0	0
Sund Refunds-Prior Expend	904	0	0
Total — Miscellaneous Revenues	**$ 28,517**	**$ 0**	**$ 0**
Total — Housing & Comm Dev Sec 8 Fund	**$ 45,238,342**	**$ 47,729,662**	**$ 47,164,399**

Detailed Statement of Revenues and Surplus

Leasehold Conversion Fund (490)

This fund accounts for all monies to assist lessees of land upon which are situated either residential condominium, cooperative housing, or residential planned development to purchase those lands at fair and reasonable prices.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Investments	$ 200	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 200**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Trust Rec'Ts-Lease to Fee	$ 18,251	$ 0	$ 0
Total — Non-Revenue Receipts	**$ 18,251**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 182,606**	**$ 182,606**	**$ 167,040**
Total — Leasehold Conversion Fund	**$ 201,057**	**$ 182,606**	**$ 167,040**

Detailed Statement of Revenues and Surplus

General Improvement Bond Fund (610)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for public improvements specified to be expended from this fund.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Investments	$ 81	$ 0	$ 0
Recov Debt Svc-Hsg Sp Fd	0	0	72,592,000
Sund Refunds-Prior Expend	1,100	0	0
Total — Miscellaneous Revenues	**$ 1,181**	**$ 0**	**$ 72,592,000**
Non-Revenue Receipts			
General Obligation Bonds	$ 32,503,109	$ 62,255,000	$ 74,631,000
Total — Non-Revenue Receipts	**$ 32,503,109**	**$ 62,255,000**	**$ 74,631,000**
Total — General Improvement Bond Fund	**$ 32,504,290**	**$ 62,255,000**	**$ 147,223,000**

Detailed Statement of Revenues and Surplus

Highway Improvement Bond Fund (620)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for highway and related public improvements specified to be expended from this fund.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Investments	$ 39	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 39**	**$ 0**	**$ 0**
Non-Revenue Receipts			
General Obligation Bonds	$ 98,003,793	$ 135,953,000	$ 197,807,000
Total — Non-Revenue Receipts	**$ 98,003,793**	**$ 135,953,000**	**$ 197,807,000**
Total — Highway Improvement Bond Fund	**$ 98,003,832**	**$ 135,953,000**	**$ 197,807,000**

Detailed Statement of Revenues and Surplus

Capital Projects Fund (640)

This fund accounts for monies received from sources other than the federal government, in form of grants, entitlements, shared revenues or payments in lieu of taxes, to fund capital projects, and city monies appropriated for capital projects.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
For Street Improvements	$ 0	$ 100,000	$ 0
City Share Ewa Impact Fee	0	2,200,000	0
Developers' Premium	0	165,000	0
Total — Miscellaneous Revenues	**$ 0**	**$ 2,465,000**	**$ 0**
Non-Revenue Receipts			
Id B&I Rdmptn Fund	$ 21,051	$ 0	$ 0
Other Contributions	0	0	100,000
State Grants	0	4,000,000	2,000,000
Total — Non-Revenue Receipts	**$ 21,051**	**$ 4,000,000**	**$ 2,100,000**
Total — Capital Projects Fund	**$ 21,051**	**$ 6,465,000**	**$ 2,100,000**

Detailed Statement of Revenues and Surplus

Housing Development Special Fund (655)

This fund accounts for the proceeds of general obligation bonds and bond anticipation notes authorized and issued for the purpose of developing housing for sale or for rental and for the proceeds from the sale or rental of housing.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Easement Grants	$ 66,007	$ 35,000	$ 35,000
Total — Licenses and Permits	**$ 66,007**	**$ 35,000**	**$ 35,000**
Charges for Services			
Chinatown Gateway-Parking	$ 237,039	$ 0	$ 0
River-Nimitz-Parking	112,751	115,000	115,000
Total — Charges for Services	**$ 349,790**	**$ 115,000**	**$ 115,000**
Miscellaneous Revenues			
Investments	$ 27,994	$ 0	$ 0
Investments-Pool	0	500	500
Other Sources-Interest Earnings	29,441	0	0
Rental Units (Hcd Prop)	30,139	0	0
Manoa Elderly-Res	151,787	0	0
Marin Tower-Residential	364,740	0	0
Land	3,000	10,991,635	0
Recov-Embezzlement Loss	50	0	0
Hsg Buyback-Shared Equity	1,202,184	0	0
Total — Miscellaneous Revenues	**$ 1,809,335**	**$ 10,992,135**	**$ 500**
Utilities or Other Enterprises			
Sale-Affordable Housing	$ 0	$ 0	$ 98,592,000
Total — Utilities or Other Enterprises	**$ 0**	**$ 0**	**$ 98,592,000**
Non-Revenue Receipts			
Transfer Fr General Fd	$ 6,737,038	$ 0	$ 0
General Obligation Bonds	188	0	0
Total — Non-Revenue Receipts	**$ 6,737,226**	**$ 0**	**$ 0**
Unreserved Fund Balance	**$ 95,308**	**$ 1,411,588**	**$ 5,447,823**
Interfund Transfer	**$ (7,775,000)**	**$ (6,896,000)**	**$(101,861,000)**
Total — Housing Development Special Fund	**$ 1,282,666**	**$ 5,657,723**	**$ 2,329,323**

Detailed Statement of Revenues and Surplus

Sewer Revenue Bond (670)

This fund accounts for proceeds of revenue bonds issued to pay all or part of those appropriations for improvements, repairs, and maintenance of the wastewater system.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Investments	$ 692,937	$ 0	$ 0
Investments-Pool	86,349	0	0
Recoveries - Others	389,253	0	0
Total — Miscellaneous Revenues	**$ 1,168,539**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Sale of Sewer Rev Bonds	$ 175,001,070	$ 223,704,000	$ 144,387,000
State Revolving Fund	40,358,772	0	0
Total — Non-Revenue Receipts	**$ 215,359,842**	**$ 223,704,000**	**$ 144,387,000**
Total — Sewer Revenue Bond	**$ 216,528,381**	**$ 223,704,000**	**$ 144,387,000**

Detailed Statement of Revenues and Surplus

Sld Wst Improvement Bond Fund (680)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for solid waste disposal and related public improvements specified to be expended from this fund.

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Investments	$ 6	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 6**	**$ 0**	**$ 0**
Non-Revenue Receipts			
General Obligation Bonds	$ 19,500,372	$ 24,306,000	$ 7,182,000
Total — Non-Revenue Receipts	**$ 19,500,372**	**$ 24,306,000**	**$ 7,182,000**
Total — Sld Wst Improvement Bond Fund	**$ 19,500,378**	**$ 24,306,000**	**$ 7,182,000**

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Taxes			
Real Property Taxes - Current Year	$ 231,120,537	$ 808,820,000	$ 831,848,000
Real Property Taxes - Prior Year	11,072,858	3,000,000	3,000,000
R P T - Lock Box	251,700,175	0	0
R P T Mortgage Company	314,052,658	0	0
RPT - Epay	5,371,687	0	0
Public Svc Company Tax	47,841,974	51,750,000	53,639,000
Franchise Tax - HECO	50,570,016	54,002,000	54,790,000
Franchise Tax - GASCO	3,217,409	3,329,000	3,444,000
Fuel Tax - Current Year	49,220,074	51,048,000	66,849,000
Total — Taxes	**$ 964,167,388**	**$ 971,949,000**	**$1,013,570,000**
Licenses and Permits			
Direct Wine Shipper	$ 41,890	$ 40,000	$ 40,000
Personal Shipment Permit	732	400	400
Basic Liquor Lic(New Lic)	82,374	85,000	110,000
Liquor Applcn Filing Fee	2,500	3,000	4,000
Addtl Liqr Lic (Gr Sale)	1,880,038	2,100,000	2,300,000
Renewal Liquor License	1,811,580	1,800,000	1,980,000
Easement Grants	0	19,100	2,733,270
Telephone Enclosures	495	0	0
Total — Licenses and Permits	**$ 3,819,609**	**$ 4,047,500**	**$ 7,167,670**
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	$ 4,479	$ 0	$ 0
Sec 8 Mod Rehab (001)	918	0	0
HOME Grant	51,281	2,571,482	2,571,482
CDBG, PI-93-383	151,756	7,530,357	7,530,357
Sec 8 Exstg Hsg Vou Prgm	98,645	0	0
CDBG-Program Income	12,017	2,034,811	35,525,000
Housing Opportunity-HOPWA	0	477,883	477,883
HOPWA Program Income/Carryover	0	34,476	0
HOME Grant-Program Income	0	3,282,116	1,058,115
FTA-49 USC Chapter 53	0	0	19,778,000
FHWA Traffic Ctrl Ctr Ops	0	14,143,000	6,798,000
USDOT - FHWA	0	0	720,000
Federal Highway Admin	0	5,410,000	7,147,000
Emerg Shelter Grants Prgm	0	760,815	760,815
HUD-Special Project Grant	11,252	0	0
Transient Accomdtn Tax	44,304,865	41,013,000	41,013,000
Fish and Wildlife Svcs	29,492	20,000	20,000
Total — Intergovernmental Revenue	**$ 44,664,705**	**$ 77,277,940**	**$ 123,399,652**

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Duplication-Master Tapes	$ 53,006	$ 39,000	$ 39,000
Svc Fee-Dishonored Checks	845	600	600
Witness Fees	13	15	0
Liqr Licensee Change Name	2,970	3,000	3,000
Charge for Photo Id	126,640	120,000	120,000
Adm Fee-Mult-Fam Hsg Prgm	0	40,000	40,000
Military Hsg Fee-Lieu Rpt	876,110	870,000	870,000
Charges for Publications	5,108	3,000	3,000
Duplicate Copy-Any Record	11,804	9,100	9,100
Copy-Map, Plan, Diagram	3,040	3,000	3,000
Cert-Correctness of Info	13	40	40
Survey	1,000	0	0
Prop Tax Record Search	2,740	2,500	2,500
Pre-Paid Coll/Disp Chgs	59,399	0	0
Total — Charges for Services	**$ 1,142,688**	**$ 1,090,255**	**$ 1,090,240**
Fines and Forfeits			
Fines-Liquor Commission	$ 146,105	$ 225,000	$ 285,000
Total — Fines and Forfeits	**$ 146,105**	**$ 225,000**	**$ 285,000**
Miscellaneous Revenues			
Investments	$ 709,266	$ 0	$ 0
Investments-Pool	1,016,555	686,600	686,500
Rental Units (City Prop)	56,475	60,400	35,000
Rental Units (Hcd Prop)	205,613	0	0
Rental for Use of Land	168,501	236,300	235,000
Public Pay Phone Conces	514	0	0
Land	31,600	12,588,635	100,000
Other Escheats	0	100,000	100,000
For Street Improvements	0	100,000	0
City Share Ewa Impact Fee	0	2,200,000	0
Subdividers-Park/Playgrnd	135,510	0	0
Developers' Premium	0	165,000	0
Recov-Real Prop Tax Svc	89,380	81,540	81,540
Recov-Debt Svc Wf/Refuse	11,655,682	11,327,834	14,241,000
Recovery-Interest-Federal Subsidy	10,496,287	9,205,600	13,044,100
Recov Debt Sv-Swdf Sp Fd	27,612,150	23,138,000	23,343,000
Recov Debt Svc-Hsg Sp Fd	7,775,000	6,896,000	101,861,000
Recov Debt Svc-Swr Fund	7,288,319	6,770,000	5,267,000
Recov-Direct Costs HART	1,431,950	1,065,402	0

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Recoveries - Others	389,253	0	0
Other Sundry Realization	5,922	0	157,403
Sund Refunds-Prior Expend	193,266	0	878,536
Sundry Ref-Pcard Rebate	367,243	353,869	371,562
Vacation Accum Deposits	30,270	0	0
Misc Rev/Cash Over/Short	(26)	0	0
Sale-Other Mtls & Suppl	598,154	250,000	250,000
Sale of Scrap Materials	203,532	150,000	150,000
Interest Earned	1	0	0
Total — Miscellaneous Revenues	**$ 70,460,417**	**$ 75,375,180**	**$ 160,801,641**
Utilities or Other Enterprises			
Sale-Affordable Housing	$ 0	$ 0	$ 104,000,000
Total — Utilities or Other Enterprises	**$ 0**	**$ 0**	**$ 104,000,000**
Non-Revenue Receipts			
Recov Swr Fd(Wwm Radio)	$ 35,000	$ 35,000	$ 35,000
Recov-Debt Svc Farmers Home Admin Fd	46,291	0	0
Recov-Debt Svc Golf Fd	6,323,000	6,042,000	2,831,000
Recov D/S-Spec Events Fd	6,732,000	6,635,000	4,827,000
Recov D/S-Hanauma Bay Fd	1,358,000	1,338,000	1,330,000
Recov Debt Svc-Hwy Fund	64,193,788	64,801,004	90,543,000
Recov CASE-Spec Events Fd	1,152,100	1,133,100	1,076,300
Recov CASE-Hanauma Bay Fd	307,900	311,100	368,700
Recov CASE - Hwy Beaut Fd	223,100	219,200	226,400
Recov CASE - Sw Sp Fd	10,880,800	13,123,700	12,794,800
Recov CASE-Golf Fund	275,500	961,400	855,600
Recov CASE-Hwy Fund	11,908,600	12,829,400	13,335,000
Recov CASE-Sewer Fund	8,676,600	12,377,400	9,407,100
Recov CASE-Liquor Comm Fd	256,400	283,800	287,500
Recov CASE - Bikeway Fd	35,600	39,800	46,700
Recovery CASE-BWS	3,300,000	3,300,000	3,300,000
Recov CASE-HART	420,713	1,014,467	1,000,000
Recov CASE-Rental Asst Fd	9,800	11,700	0
Transfer Fr General Fd	121,828,365	(78,449,019)	145,925,545
Bus Subsidy-General Fund	63,824,741	68,587,865	91,611,620

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Non-Revenue Receipts			
Bus Subsidy-Highway Fund	63,383,858	76,575,032	60,394,805
Trfr-Capital Projects Fd	680,808	0	0
Trans Fr Ref Gnl Ac-Rent	263,500	263,500	263,500
Id B&I Rdmptn Fund	21,051	0	0
Trf-Sewer Fund for Rent	472,500	472,500	472,500
General Obligation Bonds	150,007,462	222,514,000	279,620,000
Sale of Sewer Rev Bonds	180,740,920	223,704,000	144,387,000
Other Contributions	0	0	100,000
State Grants	0	4,000,000	2,000,000
Total — Non-Revenue Receipts	**$ 697,358,397**	**$ 642,123,949**	**$ 867,039,070**
Total — Department of Budget and Fiscal Services	**$1,781,759,309**	**$1,772,088,824**	**$2,277,353,273**

Departmental Revenue Summary

Department of Community Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	$ 1,332,446	$ 1,606,000	$ 1,606,000
Sec 8 Mod Rehab (001)	155,115	125,000	125,000
EDA-Economic Adj Project	21	0	0
HOME Grant	2,004,091	0	0
HUD-Youthbuild Prgm	525,771	567,583	550,000
CDBG, PI-93-383	7,225,708	0	0
Workforce Investment Act	4,627,657	6,040,681	7,488,573
Sec 8 Exstg Hsg Vou Prgm	43,618,222	45,998,662	45,433,399
CDBG-Program Income	248,011	0	0
Housing Opportunity-HOPWA	324,814	0	0
Youth Offender Demo Pgm	261,343	0	0
Voc Rehab Svs for Blind	144,113	0	0
Food Stamp Employment Training	38,670	0	0
First to Work Program	1,455,296	3,489,971	3,099,814
Program On Aging	2,631,613	3,596,797	3,187,457
Elderly Victims of Crime	297,530	0	0
Supportive Housing Pgm	8,850	318,754	432,138
Shelter Plus Care Pgm	2,177,883	4,826,352	5,887,962
EPA Grant Projects	632	0	0
HOME Grant-Program Income	468,307	0	0
Emerg Shelter Grants Prgm	97,043	0	0
Juvenile Accountability	185,895	145,212	184,318
HUD-Special Project Grant	305,376	0	0
Voc Rehab Svs for Blind	38,841	23,022	23,022
HI Home Rehab-Principal	105,280	99,780	0
Program On Aging-State Sh	5,349,514	4,218,428	6,090,653
Hawaii Public Housing Authority	881,188	0	0
Total — Intergovernmental Revenue	**$ 74,509,230**	**$ 71,056,242**	**$ 74,108,336**
Charges for Services			
Adm Fee-Mult-Fam Hsg Prgm	$ 38,549	$ 0	$ 0
Chinatown Gateway-Parking	30,429	0	0
Total — Charges for Services	**$ 68,978**	**$ 0**	**$ 0**

Departmental Revenue Summary

Department of Community Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Investments	$ 36,644	$ 1,200	$ 1,200
Other Sources-Interest Earnings	42,339	0	0
Rental Units (City Prop)	126,415	0	0
Rental Units (Hcd Prop)	49,740	0	0
Rental for Use of Land	1,800	0	0
Parking Stalls	279,206	233,000	233,000
Other City Facilities	3,818	0	0
Other Escheats	17,150	0	0
Contributions to The City	6,250	0	0
Recov-Embezzlement Loss	44,985	0	0
Recoveries - Others	10,360	0	0
Sund Refunds-Prior Expend	233,727	0	0
Vacation Accum Deposits	8,130	0	0
Hsg Buyback-Shared Equity	1,202,184	0	0
Total — Miscellaneous Revenues	**$ 2,062,748**	**$ 234,200**	**$ 234,200**
Revolving Fund Revenues			
Principal	$ 1,075,547	$ 3,111,800	$ 3,111,800
Interest	76,774	90,000	90,000
Late Charge	1,575	2,000	2,000
Repay Dchd Loans-Others	1,200	0	0
Total — Revolving Fund Revenues	**$ 1,155,096**	**$ 3,203,800**	**$ 3,203,800**
Utilities or Other Enterprises			
Miscellaneous Revenues	$ 25	$ 0	$ 0
Total — Utilities or Other Enterprises	**$ 25**	**$ 0**	**$ 0**
Non-Revenue Receipts			
Trust Rec'Ts-Lease to Fee	$ 18,251	$ 0	$ 0
Total — Non-Revenue Receipts	**$ 18,251**	**$ 0**	**$ 0**
Total — Department of Community Services	**$ 77,814,328**	**$ 74,494,242**	**$ 77,546,336**

Departmental Revenue Summary

Corporation Counsel

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Legal Services (BWS)	$ 30,000	$ 30,000	$ 155,000
Duplicate Copy-Any Record	609	300	300
Total — Charges for Services	**$ 30,609**	**$ 30,300**	**$ 155,300**
Miscellaneous Revenues			
Recov-Crt Odr Restitution	$ 125	$ 0	$ 0
Misc Recov,Collect,Etc	12,377	0	0
Sund Refunds-Prior Expend	2,550	0	0
Vacation Accum Deposits	18,667	0	0
Total — Miscellaneous Revenues	**$ 33,719**	**$ 0**	**$ 0**
Total — Corporation Counsel	**$ 64,328**	**$ 30,300**	**$ 155,300**

Departmental Revenue Summary

Department of Customer Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Auctioneer & Pawn Broker	$ 6,683	$ 6,680	$ 6,680
Firearms	395	400	400
Second-Hand & Junk Dealer	21,966	21,970	21,970
Used Mtr Veh Part Dealer	897	900	900
Wreck Salv Rebld Mtr Veh	647	650	650
Peddler/Itinerant Vendor	2,493	2,490	2,490
Tear Gas/Othr Noxious Sub	125	130	130
Scrap Dealers	4,950	4,950	4,950
Pedicab License Fees	15	20	20
Refuse Collector-Lic	9,667	9,670	9,670
Glass Recycler	500	500	500
Motor Vehicle Weight Tax	115,744,201	115,551,100	115,551,100
Motor Vehicle Plate Fees	483,730	487,330	487,330
Mtr Veh Spc No Plate Fee	795,537	806,850	806,850
Motor Vehicle Tag Fees	352,988	372,200	372,200
Motor Veh Trfr Fee & Pen	2,431,034	2,454,800	2,454,800
Dupl Regis/Ownership Cert	190,670	193,300	193,300
Dlnqt Mtr Veh Wt Tax Pen	1,004,698	1,014,020	1,014,020
Tax Liens	270	300	300
Correction Fees	8,120	4,100	4,100
Mvr-Annual Fee	13,573,541	13,928,400	13,928,400
Reconstr Inspec Fees	21,330	21,330	21,330
Other Vehicle Weight Tax	3,951,276	3,951,220	3,951,220
Dlnqt Othr Veh Wt Tax Pen	41,500	41,040	41,040
Bicycle Licenses	565,774	565,500	565,500
Passenger & Frt Veh Lic	93,833	93,830	93,830
Nonresident Vehicle Prmt	27,955	27,950	27,950
Motor Vehicle Drivers Lic	5,155,786	6,454,220	4,444,720
Dog Licenses	203,831	203,640	203,640
Dog Tag Fees	8,206	8,210	8,210
Newsstands	20,919	20,920	20,920
Taxi Stand Permit Fee	12,223	12,220	12,220
Taxi Stand Decals	144	140	140
Dispensing Rack	16,340	16,340	138,890
Frt Curb Load Zone-Permit	221,991	221,990	221,990
Frt Curb Load Zone-Decals	9,874	9,870	9,870
Pass Loading Zone-Permit	15,594	15,590	15,590
Pass Loading Zone-Decals	701	700	700
Total — Licenses and Permits	**$ 145,000,404**	**$ 146,525,470**	**$ 144,638,520**

Departmental Revenue Summary

Department of Customer Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Svc Fee-Dishonored Checks	$ 24,185	$ 25,400	$ 25,400
Witness Fees	74	0	0
Duplicate Copy-Any Record	183	180	180
Spay-Neuter Service	303,445	308,750	308,750
Taxi/Pedicab Drivers Cert	33,880	34,200	34,200
Hwy Beautification Fees	4,326,578	4,307,490	4,307,490
Total — Charges for Services	**$ 4,688,345**	**$ 4,676,020**	**$ 4,676,020**
Miscellaneous Revenues			
Rental for Use of Land	$ 300	$ 0	$ 0
For Community Programming	36,351	42,779	48,431
Recov of Utility Charges	12,970	12,970	12,970
Recov-Crt Odr Restitution	250	0	0
Recov State-Hawaii State ID	0	201,890	654,636
Recov State-Motor Vehicle	788,147	848,680	848,680
Recov-State-Comml Drv Lic	418,236	519,650	519,650
Reimb State-MV Insp Prgm	653,718	633,170	633,170
Reimb State - DPP Placard	163,320	136,610	136,610
Reimb From Org. Plates	18,520	39,750	39,750
Towing Service Premiums	0	480,000	720,000
Disposal of Derelict Vehicles	9,025	0	0
Sund Refunds-Prior Expend	117,824	0	0
Vacation Accum Deposits	1,026	0	0
Misc Rev/Cash Over/Short	(4,344)	0	0
Auction Sale-Impound Veh	248,425	204,930	204,930
Sale-Other Mtls & Suppl	430	80	80
Total — Miscellaneous Revenues	**$ 2,464,198**	**$ 3,120,509**	**$ 3,818,907**
Total — Department of Customer Services	**$ 152,152,947**	**$ 154,321,999**	**$ 153,133,447**

Departmental Revenue Summary

Department of Design and Construction

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
USDOT - FHWA	$ 1,111,076	$ 800,000	$ 0
US Dept of Energy	9,182	0	0
Total — Intergovernmental Revenue	**$ 1,120,258**	**$ 800,000**	**$ 0**
Charges for Services			
Witness Fees	$ 9	$ 0	$ 0
Duplicate Copy-Any Record	1,020	0	0
Total — Charges for Services	**$ 1,029**	**$ 0**	**$ 0**
Fines and Forfeits			
Liquidated Contr Damages	$ 27,600	$ 0	$ 0
Total — Fines and Forfeits	**$ 27,600**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Rental Units (City Prop)	$ 480	$ 0	$ 0
For Street Improvements	207,367	0	0
Recov-Overtime Inspection	223,985	0	0
Sund Refunds-Prior Expend	3,892,532	0	0
Sund Refunds-Curr Exp	6,000	0	0
Vacation Accum Deposits	25,931	0	0
Total — Miscellaneous Revenues	**$ 4,356,295**	**$ 0**	**$ 0**
Total — Department of Design and Construction	**$ 5,505,182**	**$ 800,000**	**$ 0**

Departmental Revenue Summary

Department of Emergency Management

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
Fema Grant	$ 166,930	$ 0	$ 0
Homeland Security Grants	13,138,879	181,692	119,164
LEPC Emergency Planning	71,117	31,857	27,722
Total — Intergovernmental Revenue	**$ 13,376,926**	**$ 213,549**	**$ 146,886**
Miscellaneous Revenues			
Reimb State-HPD Civil Def	$ 36,500	$ 29,000	$ 29,000
Sund Refunds-Prior Expend	10,032	0	0
Total — Miscellaneous Revenues	**$ 46,532**	**$ 29,000**	**$ 29,000**
Total — Department of Emergency Management	**$ 13,423,458**	**$ 242,549**	**$ 175,886**

Departmental Revenue Summary

Department of Emergency Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
Lifeguard Svcs At St Park	$ 584,216	$ 584,216	$ 642,809
Total — Intergovernmental Revenue	**$ 584,216**	**$ 584,216**	**$ 642,809**
Charges for Services			
Abstract of Information	$ 1,763	$ 1,600	$ 1,600
Total — Charges for Services	**$ 1,763**	**$ 1,600**	**$ 1,600**
Miscellaneous Revenues			
Recov State-Emerg Amb Svc	$ 32,639,839	$ 35,320,409	$ 38,771,881
Sund Refunds-Prior Expend	45,617	0	0
Sund Refunds-Curr Exp	70,223	0	0
Total — Miscellaneous Revenues	**$ 32,755,679**	**$ 35,320,409**	**$ 38,771,881**
Total — Department of Emergency Services	**$ 33,341,658**	**$ 35,906,225**	**$ 39,416,290**

Departmental Revenue Summary

Department of Enterprise Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Surcharge On Tickets	$ 64,212	$ 36,000	$ 37,000
Zoo Parking Lot	654,080	450,000	540,000
Golf Course Fees	6,417,465	7,354,995	8,048,437
Honolulu Zoo	3,997,725	3,997,725	3,997,725
Total — Charges for Services	**$ 11,133,482**	**$ 11,838,720**	**$ 12,623,162**
Miscellaneous Revenues			
Investments	$ 0	$ 500	$ 500
Golf Course Cart Rentals	2,466,057	2,464,637	2,464,637
Rental for Use of Land	45,000	21,000	21,000
Arena	511,649	580,000	585,000
Assembly Hall (Pikake Room)	83,582	80,000	85,000
Meeting Room	158,294	160,000	165,000
Exhibition Pavilion	537,320	600,000	620,000
Theater-Concert Hall	373,976	650,000	650,000
Waikiki Shell	123,403	165,000	167,000
Galleria (Other Area)	21,685	20,000	23,000
Riser and Chair Setup	9,800	13,500	14,000
Chair and Table Setup	155,342	142,000	145,000
Stage Setup	95,118	75,000	80,000
Moving Equipment	1,800	1,200	1,250
Ushering Service	214,951	250,000	255,000
Spotlight and Sound Setup	158,726	160,000	165,000
Excessive Cleanup	29,780	8,000	8,500
Piano	10,290	10,000	10,500
Box Office Service	388,370	355,000	360,000
Other Personal Services	120,100	118,000	120,000
Food Conces-Auditoriums	645,638	655,000	680,000
Golf Course-Pro Shops	1,555	7,800	6,300
Parking-Auditoriums	1,727,933	2,050,000	2,100,000
Other-Auditoriums	8,070	6,200	6,500
Novelty Sales Concess-Aud	39,060	95,000	91,000
Ala Moana Conces-Waikiki	20,850	19,200	12,000
Hanauma Beach Park Conces	291,024	291,024	291,024
Honolulu Zoo Food Conces	324,329	326,450	300,000
Kailua Park Food Conces	21,312	21,312	0
Kapiolani Beach Conces	35,130	37,775	37,775
Waikiki Beach Food Conces	154,698	60,000	60,000
Sandy Beach Mob Fd Conces	7,800	7,200	7,200
Waikiki Surfbd Lockr Conc	164,115	160,000	160,000
Pouring Rts-Vending Mach	132,769	140,000	140,000
Hanauma Shuttle Bus Svc	41,661	63,000	66,600
Koko Head Stables Conces	24,396	24,396	24,396

Departmental Revenue Summary

Department of Enterprise Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Hanauma Snorkling Rental	1,350,200	1,248,000	1,284,000
Waikiki Beach Conces-Othr	682,458	651,000	651,000
Hanauma Gift Shop Concess	70,399	65,000	70,000
Golf Course Food Conces	29,071	85,912	98,012
Golf Course Driving Range	521,829	500,000	500,000
Aquatics Ctr Food Concess	12,000	12,000	12,000
Veh-Mounted Food Conces	13,700	36,600	36,600
Automatic Teller Machines	50,976	60,000	60,000
Advertising-Parkng Garage	12,388	3,000	3,000
Develop Prem-Royal Kunia	38,597	48,000	48,000
Recov of Utility Charges	28,800	28,800	28,800
Sund Refunds-Prior Expend	3,000	0	0
Sund Refunds-Curr Exp	256	0	0
Vacation Accum Deposits	31,188	0	0
Misc Rev/Cash Over/Short	(8,261)	0	0
Sale of Animals	0	2,200	0
Total — Miscellaneous Revenues	**$ 11,982,184**	**$ 12,578,706**	**$ 12,714,594**
Total — Department of Enterprise Services	**$ 23,115,666**	**$ 24,417,426**	**$ 25,337,756**

Departmental Revenue Summary

Department of Environmental Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Refuse Collector-Decal	$ 964	$ 900	$ 900
Non-Storm Wtr Dischg Pmt	100	0	0
Total — Licenses and Permits	**$ 1,064**	**$ 900**	**$ 900**
Intergovernmental Revenue			
EPA Grant Projects	$ 9,848	$ 0	$ 210,000
Pymt Fr St-Glass Disp Fee	406,140	0	500,000
Total — Intergovernmental Revenue	**$ 415,988**	**$ 0**	**$ 710,000**
Charges for Services			
Witness Fees	$ 4	$ 0	$ 0
Charges for Publications	5	0	0
Duplicate Copy-Any Record	569	100	100
Bus. Automated Refuse Pu	240	0	0
Sewer Connections	0	2,000	0
Sewer Lateral Instal	856,893	100,000	0
Sewer Service Charges	358,499,621	345,052,000	360,107,319
Other Sewer Chgs	0	136,000	136,000
Wstwtr Sys Facil Chgs	4,204,705	9,404,800	9,686,400
Business Premises	498,502	465,000	490,000
Disposal Charges	6,977,092	2,500,000	1,900,000
Disp Chgs Surcharge-Other	3,701,682	3,700,000	3,700,000
Disp Chgs Surcharge - C&C	1,349,027	1,600,000	1,600,000
Total — Charges for Services	**$ 376,088,340**	**$ 362,959,900**	**$ 377,619,819**
Fines and Forfeits			
Fines-Indust Ww Discharge	$ 2,900	$ 30,000	$ 30,000
Fines-Storm Water	19,500	0	0
Total — Fines and Forfeits	**$ 22,400**	**$ 30,000**	**$ 30,000**
Miscellaneous Revenues			
Rental for Use of Land	$ 105,587	$ 111,770	$ 111,770
Vending Machines	191	0	0
Recov-Overtime Inspection	43	0	0
Recovery-Recycled Materials	3,617,033	2,000,000	2,000,000
Recovery-Damaged Refuse Carts	600	0	0
Sund Refunds-Prior Expend	199,691	0	0
Vacation Accum Deposits	32,872	0	0
Sale-Other Mtls & Suppl	21,627	0	0
Sale of Scrap Materials	33,191	0	0
Total — Miscellaneous Revenues	**$ 4,010,835**	**$ 2,111,770**	**$ 2,111,770**

Departmental Revenue Summary

Department of Environmental Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Utilities or Other Enterprises			
Tip Fees-Private Direct	$ 25,310,767	$ 27,000,000	$ 28,000,000
Electrical Energy Revenue	65,864,845	65,000,000	70,000,000
Tip Fees-Other	12,384,213	14,000,000	14,000,000
S/H Disposal Chrg H-Power	7,173	0	0
Total — Utilities or Other Enterprises	**$ 103,566,998**	**$ 106,000,000**	**$ 112,000,000**
Non-Revenue Receipts			
State Revolving Fund	$ 40,358,772	$ 0	$ 0
Total — Non-Revenue Receipts	**$ 40,358,772**	**$ 0**	**$ 0**
Total — Department of Environmental Services	**$ 524,464,397**	**$ 471,102,570**	**$ 492,472,489**

Departmental Revenue Summary

Department of Facility Maintenance

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Sale of Gasoline and Oil	$ 329,583	$ 325,000	$ 340,000
Sidewalk Area Cleaning	0	8,277	8,500
Sidewalk Repair	21,884	29,569	35,000
Other St & Sidewalk Chgs	0	0	500
City Employees Parking	557,574	759,120	816,720
Chinatown Gateway-Parking	206,610	0	0
Lamppost Banner Display	37,105	40,000	40,000
Total — Charges for Services	**$ 1,152,756**	**$ 1,161,966**	**$ 1,240,720**
Miscellaneous Revenues			
Kekaulike Dia Hd Blk Pkg	$ 2,806	$ 12,000	$ 12,000
Marin Tower Pkg Garage	315,822	0	0
Harbor Court Garage	458,811	454,560	454,560
Manoa Elderly-Res	151,787	0	0
Perquisite Housing	12,313	9,492	9,492
Marin Tower-Residential	364,740	0	0
Kukui Plaza Garage	695,140	669,300	669,300
Smith-Beretania Parking	66,008	70,900	70,900
Recov-Damaged St Lights	13,477	0	0
Recovery of Traffic Signs	6,981	7,000	7,000
Other Comp-Loss of Fixed Asset	12,441	0	0
Recov-Overhead Charges	10,199	0	0
Recov-Crt Odr Restitution	10,030	0	0
Recov-Off Hwy Veh Fuel Tx	4,884	0	0
Recoveries - Others	5,033	0	0
Sund Refunds-Prior Expend	201,799	0	0
Sund Refunds-Curr Exp	29	0	0
Vacation Accum Deposits	86,496	0	0
Sale-Other Mtls & Suppl	11,156	0	0
Sale of Scrap Materials	0	1,500	1,500
Total — Miscellaneous Revenues	**$ 2,429,952**	**$ 1,224,752**	**$ 1,224,752**
Total — Department of Facility Maintenance	**$ 3,582,708**	**$ 2,386,718**	**$ 2,465,472**

Departmental Revenue Summary

Honolulu Fire Department

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Fire Code Permit & Lic	$ 271,900	$ 300,000	$ 320,000
Fireworks License Fees	42,615	50,000	50,000
Total — Licenses and Permits	**$ 314,515**	**$ 350,000**	**$ 370,000**
Intergovernmental Revenue			
Assist to Firefighters Gr	$ 259,702	$ 0	$ 0
Volunteer Fire Assistance	181,552	0	0
AFC Admin Assist's Pay	106,000	106,000	106,000
Total — Intergovernmental Revenue	**$ 547,254**	**$ 106,000**	**$ 106,000**
Charges for Services			
Svc Fee-Dishonored Checks	$ 100	$ 0	$ 0
Duplicate Copy-Any Record	757	1,000	500
Total — Charges for Services	**$ 857**	**$ 1,000**	**$ 500**
Miscellaneous Revenues			
Rental-Amb Facil-Fire Stn	$ 58,575	$ 63,900	$ 63,900
Rental of Equipment	6,494	0	0
Contributions to The City	29,354	0	0
Recov-Crt Odr Restitution	600	0	0
Misc Recov,Collect,Etc	116	0	0
Reimb State-Fireboat Oper	1,941,533	2,235,730	3,918,755
Sund Refunds-Prior Expend	168,606	0	0
Sund Refunds-Curr Exp	1,700	0	0
Vacation Accum Deposits	2,658	0	0
Sale of Scrap Materials	987	0	0
Total — Miscellaneous Revenues	**$ 2,210,623**	**$ 2,299,630**	**$ 3,982,655**
Total — Honolulu Fire Department	**$ 3,073,249**	**$ 2,756,630**	**$ 4,459,155**

Departmental Revenue Summary

Department of Human Resources

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 178	$ 50	$ 50
Other Misc Services	260	200	200
Miscellaneous-Sanitation	18	0	0
Total — Charges for Services	**$ 456**	**$ 250**	**$ 250**
Miscellaneous Revenues			
Recov-Workers' Comp Paymt	$ 442,706	$ 400,000	$ 400,000
Recov Work Comp-3Rd Party	187,883	75,000	75,000
Sund Refunds-Prior Expend	105,329	107,489	107,000
Vacation Accum Deposits	7,952	0	0
Total — Miscellaneous Revenues	**$ 743,870**	**$ 582,489**	**$ 582,000**
Total — Department of Human Resources	**$ 744,326**	**$ 582,739**	**$ 582,250**

Departmental Revenue Summary

Department of Information Technology

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Easement Grants	$ 151,110	$ 120,000	$ 120,000
Total — Licenses and Permits	**$ 151,110**	**$ 120,000**	**$ 120,000**
Intergovernmental Revenue			
Wireless Enhanced 911	$ 1,377,130	$ 0	$ 0
Total — Intergovernmental Revenue	**$ 1,377,130**	**$ 0**	**$ 0**
Charges for Services			
Duplication-Master Tapes	$ 17,333	$ 13,000	$ 13,000
Data Proc Svc-State	855,851	800,000	800,000
Data Proc Svc-US Govt	3,513	3,000	3,000
Data Proc Svc-Othr County	413,604	350,000	350,000
Duplicate Copy-Any Record	11	0	0
Total — Charges for Services	**$ 1,290,312**	**$ 1,166,000**	**$ 1,166,000**
Miscellaneous Revenues			
Rental for Use of Land	$ 13,222	$ 10,000	$ 10,000
S/N 800 MHz Rebanding	343,444	0	0
Sund Refunds-Prior Expend	41,158	0	0
Total — Miscellaneous Revenues	**$ 397,824**	**$ 10,000**	**$ 10,000**
Total — Department of Information Technology	**$ 3,216,376**	**$ 1,296,000**	**$ 1,296,000**

Departmental Revenue Summary

Office of the Mayor

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Sund Refunds-Prior Expend	$ 46	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 46**	**$ 0**	**$ 0**
Total — Office of the Mayor	**$ 46**	**$ 0**	**$ 0**

Departmental Revenue Summary

Office of the Managing Director

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
HTA-Cnty Product Enrich	$ 410,000	$ 0	$ 0
Total — Intergovernmental Revenue	**$ 410,000**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Contributions to The City	$ 6,050	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 6,050**	**$ 0**	**$ 0**
Total — Office of the Managing Director	**$ 416,050**	**$ 0**	**$ 0**

Departmental Revenue Summary

Royal Hawaiian Band

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Band Collection	$ 1,200	$ 2,500	$ 2,500
Total — Charges for Services	**$ 1,200**	**$ 2,500**	**$ 2,500**
Miscellaneous Revenues			
Contributions to The City	$ 1,426	$ 0	$ 0
Sund Refunds-Prior Expend	50	0	0
Total — Miscellaneous Revenues	**$ 1,476**	**$ 0**	**$ 0**
Total — Royal Hawaiian Band	**$ 2,676**	**$ 2,500**	**$ 2,500**

Departmental Revenue Summary

Department of the Medical Examiner

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Medical Examiner's Report	$ 1,884	$ 3,000	$ 3,000
Total — Charges for Services	**$ 1,884**	**$ 3,000**	**$ 3,000**
Miscellaneous Revenues			
Sund Refunds-Prior Expend	$ 3,177	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 3,177**	**$ 0**	**$ 0**
Total — Department of the Medical Examiner	**$ 5,061**	**$ 3,000**	**$ 3,000**

Departmental Revenue Summary

Department of Parks and Recreation

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Camping Permits	$ 0	$ 56,390	$ 183,268
Total — Licenses and Permits	**$ 0**	**$ 56,390**	**$ 183,268**
Intergovernmental Revenue			
Office of Youth Services	$ 0	$ 15,000	$ 0
Summer Food Service Prgm	105,419	200,000	200,000
21St Century Learning Ctr	0	53,750	12,500
Mayor's Lei Day Program	15,000	12,675	12,675
DOHS Office of Youth Svcs	51,462	0	0
Total — Intergovernmental Revenue	**$ 171,881**	**$ 281,425**	**$ 225,175**
Charges for Services			
Svc Fee-Dishonored Checks	$ 1,050	$ 0	$ 0
Duplicate Copy-Any Record	57	0	0
Custodial Services	7,910	0	0
Attendant Services	368,003	371,700	375,400
Kitchen & Facility Usage	9,850	9,950	10,050
Other Misc Services	280	0	183,600
Hanauma Bay Parking	189,397	191,300	193,203
Scuba and Snorkeling	25,922	26,200	26,450
Windsurfing	3,755	3,800	3,850
Commercial Filming	39,703	40,100	40,500
Summer Fun Program	280,982	283,800	286,600
Fall and Spring Programs	54,000	1,000	1,000
Parks District V Fees	255,391	257,950	260,525
Foster Botanic Garden	121,760	124,800	126,075
Hanauma Bay-Admission	4,091,704	4,100,000	4,100,000
Fees for Community Garden	40,830	40,600	40,600
Total — Charges for Services	**$ 5,490,594**	**$ 5,451,200**	**$ 5,647,853**
Miscellaneous Revenues			
Other Rents Recreat Facil	$ 2,258	$ 0	$ 0
Perquisite Housing	17,616	17,600	17,600
Contributions to The City	134,984	0	0
Private Grants to The City	97,500	0	0
Sund Refunds-Prior Expend	208,117	0	0
Vacation Accum Deposits	54,103	0	0
Misc Rev/Cash Over/Short	19	0	0
Misc Deposit Adjustments	1,897	0	0
Total — Miscellaneous Revenues	**$ 516,494**	**$ 17,600**	**$ 17,600**
Non-Revenue Receipts			
General Trust Receipts	$ 25	$ 0	$ 0
Total — Non-Revenue Receipts	**$ 25**	**$ 0**	**$ 0**

Departmental Revenue Summary

Department of Parks and Recreation

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Total — Department of Parks and Recreation	$ 6,178,994	$ 5,806,615	$ 6,073,896

Departmental Revenue Summary

Department of Planning and Permitting

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Regis-Third Party Reviewr	$ 300	$ 1,500	$ 600
Building Permits	11,723,847	12,000,000	19,000,000
Storm Drain Conn Fee	5,300	7,000	7,000
Signs	30,041	30,000	30,000
Grading Excavation & Fill	216,272	240,000	240,000
Excav/Rep-St & Sidewalk	71,833	75,000	75,000
Total — Licenses and Permits	**$ 12,047,593**	**$ 12,353,500**	**$ 19,352,600**
Intergovernmental Revenue			
HUD-Special Project Grant	$ 120,793	$ 0	$ 0
Total — Intergovernmental Revenue	**$ 120,793**	**$ 0**	**$ 0**
Charges for Services			
Svc Fee-Dishonored Checks	$ 35	$ 50	$ 50
Subdivision Fees	44,500	45,000	45,000
Zoning Reg Applcn Fees	119,250	125,000	125,000
Nonconform Certi Renewal	61,000	247,000	0
Plan Review Fee	570,055	575,000	4,375,000
Exam Fees-Spec Inspectors	325	400	400
Reg Fees-Spec Inspectors	541	600	600
Zoning/Flood Clear Fee	20,786	21,000	42,000
Sidewalk Specs File Fee	7,100	9,000	9,000
Driveway Specs File Fee	1,800	2,000	2,000
Duplicate Copy-Any Record	48,164	50,000	50,000
Copy-Map, Plan, Diagram	45	300	300
GIS Data Processing Fees	351	0	0
Electrical Inspection	270	600	600
Total — Charges for Services	**$ 874,222**	**$ 1,075,950**	**$ 4,649,950**
Fines and Forfeits			
Fines-Viol Bldg Elec Etc	$ 243,470	$ 415,000	$ 415,000
Grade, Grubb & Stockpile	1,295	0	0
Total — Fines and Forfeits	**$ 244,765**	**$ 415,000**	**$ 415,000**
Miscellaneous Revenues			
For Street Improvements	$ 7,750	$ 0	$ 0
Contributions to The City	350,000	0	0
Reimb of Admin Cost-Ewa	8,884	10,000	10,000
Sund Refunds-Prior Expend	119,598	0	0
Total — Miscellaneous Revenues	**$ 486,232**	**$ 10,000**	**$ 10,000**
Total — Department of Planning and Permitting	**$ 13,773,605**	**$ 13,854,450**	**$ 24,427,550**

Departmental Revenue Summary

Honolulu Police Department

Police

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Licenses and Permits			
Firearms	$ 2,370	$ 2,200	$ 2,200
HPD Alarm Permits	231,350	200,600	200,600
Total — Licenses and Permits	**$ 233,720**	**$ 202,800**	**$ 202,800**
Intergovernmental Revenue			
Federal DOT MVSO Grants	$ 1,282,105	$ 0	$ 0
Justice Assistance Grant	399,924	0	0
Drug Recognition Expert	298,946	0	0
Byrne Formula Grant	89,980	0	0
US Dept of Justice Crime	146,162	0	0
Dea Marijuana Grant	120,000	0	0
Forensic DNA Test Pgm	225,937	0	0
Domestic Violence/VAWA 99	4,925	0	0
Cops Grant	1,754,124	0	0
HIDTA Program	1,002,362	0	0
Wireless Enhanced 911	2,507,631	0	0
Total — Intergovernmental Revenue	**$ 7,832,096**	**$ 0**	**$ 0**
Charges for Services			
Svc Fee-Dishonored Checks	$ 275	$ 250	$ 250
Duplicate Copy-Any Record	66,224	60,000	60,000
HPD Alarm Service Charges	86,725	100,000	100,000
HPD Special Duty Fees	290,967	290,000	290,000
Street Parking Meter	3,319,422	4,000,000	4,000,000
Frm Damaged Parking Meter	1,922	2,500	2,500
Kuhio-Kaiolu Parking Lot	125,926	130,000	130,000
Kaimuki Parking Lot #2	257,536	285,000	285,000
Kailua Parking Lot	209,883	208,000	208,000
Kalakaua Parking Lot	235,818	250,000	250,000
Civic Center Parking Lot	119,827	124,000	124,000
River-Nimitz-Parking	112,751	115,000	115,000
Parking Chgs - Salt Lake-	39,698	43,000	43,000
Parking Charges-Palace Sq	73,496	88,000	88,000
HPD Parking Lot	133,171	145,000	145,000
Kailua Elderly Hsg P/Lot	107,979	106,000	106,000
Total — Charges for Services	**$ 5,181,620**	**$ 5,946,750**	**$ 5,946,750**
Fines and Forfeits			
Fines Miscellaneous	$ 40	$ 0	$ 0
HPD Alarm Fines	102,700	110,000	110,000
Forfeiture of Seized Prop	0	80,000	80,000
Total — Fines and Forfeits	**$ 102,740**	**$ 190,000**	**$ 190,000**

Departmental Revenue Summary

Honolulu Police Department

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Miscellaneous Revenues			
Investments	$ 810	$ 0	$ 0
Rental of Equipment	7,537	5,300	5,300
Contributions to The City	75,000	0	0
Towing Service Premiums	592,601	0	0
Sund Refunds-Prior Expend	1,147,813	770,000	770,000
Sund Refunds-Curr Exp	62,608	60,000	60,000
Vacation Accum Deposits	11,707	5,000	5,000
Misc Deposit Adjustments	80,596	0	0
Auction Sale-Unclaim Prop	28,703	30,000	30,000
Revenue Default	50	0	0
Sale of Scrap Materials	458	400	400
Total — Miscellaneous Revenues	**$ 2,007,883**	**$ 870,700**	**$ 870,700**
Total — Honolulu Police Department	**$ 15,358,059**	**$ 7,210,250**	**$ 7,210,250**

Departmental Revenue Summary

Prosecuting Attorney

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
Crime Victim Assist Grant	$ 521,994	$ 652,380	$ 671,435
Justice Assistance Grant	313,373	422,151	465,339
US Dept of Justice Crime	66,897	0	0
Domestic Violence/VAWA 99	73,424	0	178,584
HI Career Crim Prosecutn	390,597	260,387	1,334,627
Victim/Witness Kokua Prgm	170,616	196,955	724,152
Total — Intergovernmental Revenue	**$ 1,536,901**	**$ 1,531,873**	**$ 3,374,137**
Charges for Services			
Duplicate Copy-Any Record	$ 10,756	$ 10,800	$ 10,800
Total — Charges for Services	**$ 10,756**	**$ 10,800**	**$ 10,800**
Miscellaneous Revenues			
Investments	$ 469	$ 0	$ 0
Recov-Crt Odr Restitution	3,330	1,200	1,200
Sund Refunds-Prior Expend	16,590	1,536	1,536
Vacation Accum Deposits	49,689	49,689	49,689
Total — Miscellaneous Revenues	**$ 70,078**	**$ 52,425**	**$ 52,425**
Total — Prosecuting Attorney	**$ 1,617,735**	**$ 1,595,098**	**$ 3,437,362**

Departmental Revenue Summary

Department of Transportation Services

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Intergovernmental Revenue			
Traffic Safety Ed Prg	$ 46,088	$ 72,000	$ 74,000
FTA-49 USC Chapter 53	21,090,000	43,165,000	21,943,140
USDOT - FHWA	228,130	0	0
Homeland Security Grants	32,483	0	0
Total — Intergovernmental Revenue	**$ 21,396,701**	**$ 43,237,000**	**$ 22,017,140**
Charges for Services			
Svc Fee-Dishonored Checks	$ 180	$ 0	$ 0
Witness Fees	442	0	100
Duplicate Copy-Any Record	148	0	0
Parking Placards	5,900	5,900	5,900
Street Parking Meter	5,768	0	0
Kaimuki Parking Lot Concession	480,000	480,000	480,000
Spc Handicap Transp Fares	1,620,050	1,620,000	1,640,000
Total — Charges for Services	**$ 2,112,488**	**$ 2,105,900**	**$ 2,126,000**
Miscellaneous Revenues			
Other Sources-Interest Earnings	$ 1,693	$ 0	$ 0
Rental Units (City Prop)	21,300	21,300	21,300
Recov-Damaged Traf Signal	119,498	100,000	100,000
Recov-Overtime Inspection	0	250	200
Recov-Crt Odr Restitution	1,786	0	0
Reimb State-Traf Sig Main	447,345	445,800	440,000
Sund Refunds-Prior Expend	311,765	0	0
Sund Refunds-Curr Exp	5,000	0	0
Vacation Accum Deposits	15,458	0	0
Total — Miscellaneous Revenues	**$ 923,845**	**$ 567,350**	**$ 561,500**
Utilities or Other Enterprises			
Bus Fare	$ 53,853,152	$ 50,900,000	$ 50,900,000
U-Pass	889,515	2,500,000	2,500,000
Recovery of Damages	172,982	0	0
Bus Advertising	197,719	180,000	180,000
Ots-Emplee Parking Chge	107,410	155,000	155,000
Bus Royalty Income	6,216	0	0
Other Bus Transportation	1,843	0	0
Total — Utilities or Other Enterprises	**$ 55,228,837**	**$ 53,735,000**	**$ 53,735,000**
Total — Department of Transportation Services	**$ 79,661,871**	**$ 99,645,250**	**$ 78,439,640**

Departmental Revenue Summary

Legislative

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Nomination Fees	$ 4,951	$ 1,175	$ 3,025
Duplicate Copy-Any Record	440	100	300
Copy-Map, Plan, Diagram	50	0	50
Cert Voter Registration	284	150	150
Voter Registration Lists	7,000	3,000	5,000
Cert-Correctness of Info	45	10	10
Total — Charges for Services	**$ 12,770**	**$ 4,435**	**$ 8,535**
Miscellaneous Revenues			
Contributions to The City	$ 15,909	$ 0	$ 0
Sund Refunds-Prior Expend	1,785	0	0
Sund Refunds-Curr Exp	37	0	0
Vacation Accum Deposits	5,839	0	0
Total — Miscellaneous Revenues	**$ 23,570**	**$ 0**	**$ 0**
Total — Legislative	**$ 36,340**	**$ 4,435**	**$ 8,535**

Departmental Revenue Summary

Provisional

Source of Receipts	FY 2012 Actual	FY 2013 Estimate	FY 2014 Estimated
Charges for Services			
Duplicate Copy-Any Record	$ 17	$ 0	$ 0
Total — Charges for Services	**$ 17**	**$ 0**	**$ 0**
Miscellaneous Revenues			
Sund Refunds-Prior Expend	$ 543,142	$ 0	$ 0
Total — Miscellaneous Revenues	**$ 543,142**	**$ 0**	**$ 0**
Total — Provisional	**$ 543,159**	**$ 0**	**$ 0**

Provisional

Cash Projections for Trust Funds, Debt Service Funds, and Revolving Funds

FUNDS	Cash Balance (incl cash in transit) 6/30/2011	ACTUAL FY 2012 Receipts	ACTUAL FY 2012 Disbursements	Cash Balance 6/30/2012	ESTIMATED FY2013 Receipts	ESTIMATED FY2013 Disbursements	ESTIMATED FY2014 Receipts	ESTIMATED FY2014 Disbursements	Estimated Cash Balance 6/30/2014
TRUST FUNDS									
General Trust Fund	$ 44,710,919	$ 217,414,704	$ 211,812,444	$ 50,313,179	$ 110,329,167	$ 111,164,416	$ 138,938,237	$ 138,206,102	$ 50,210,065
Treasury Trust Fund	1,225,403	16,620,527	12,239,846	5,606,084	22,578,897	13,900,047	17,100,600	13,156,792	18,228,742
Real Property Tax Trust Fund	12,398,789	6,948,037	8,651,903	10,694,923	5,190,456	7,204,384	7,810,118	8,246,509	8,244,604
Total	**$ 58,335,111**	**$ 240,983,268**	**$ 232,704,193**	**$ 66,614,186**	**$ 138,098,520**	**$ 132,268,847**	**$ 163,848,955**	**$ 159,609,403**	**$ 76,683,411**
DEBT SERVICE FUNDS									
General Obligation Bond and Interest Redemption Fund	$ 821,889	$ 237,551,358	$ 238,052,632	$ 320,615	$ 230,297,005	$ 230,297,005	$ 261,547,724	$ 261,547,724	$ 320,615
Improvement District Bond and Interest Redemption Fund	171,489	21,052	21,052	171,489	33,036	0	23,292	0	227,817
Total	**$ 993,378**	**$ 237,572,410**	**$ 238,073,684**	**$ 492,104**	**$ 230,330,041**	**$ 230,297,005**	**$ 261,571,016**	**$ 261,547,724**	**$ 548,432**
REVOLVING FUNDS									
Improvement District Revolving Fund	$ 1,962,572	$ -	$ -	$ 1,962,572	$ -	$ -	$ -	$ -	$ 1,962,572
Housing and Community Development Revolving Fund	224,313	224	0	224,537	94	0	147	0	224,778
Municipal Stores Revolving Fund	157,402	0	0	157,402	0	0	0	0	157,402
Total	**$ 2,344,287**	**$ 224**	**$ -**	**$ 2,344,511**	**$ 94**	**$ -**	**$ 147**	**$ -**	**$ 2,344,752**

Fund Definitions

General Trust Fund — This fund accounts for monies received by the various agencies of the City for specific purposes, as trustee, donee, escrow agent, beneficiary, custodian or security holder, for which no special trust fund exists. This fund is distinguished from the Treasury Trust Fund in that all disbursements are made through claims vouchers.

Treasury Trust Fund — Monies of the same nature as are accounted for in the General Trust Fund but which require expeditious disbursements are deposited in this fund. In contrast with the General Trust Fund, disbursements are made from this fund through commercial checking accounts authorized by the Director of Budget and Fiscal Services instead of by claims vouchers.

Real Property Tax Trust Fund — This fund is used for the purpose of making refunds and adjustments relating to real property taxes.

General Obligation Bond and Interest Redemption Fund — This fund accounts for the payment of principal and interest on general obligation serial bonds issued by the City.

Improvement District Bond and Interest Redemption Fund — This fund accounts for the redemption of maturing City improvement district assessment bonds and collections of special assessments.

Improvement District Revolving Fund — Monies in this revolving fund are available to cover deficiencies, advance interest due, reimburse the General Fund in the event the payment of assessments are late or insufficient, and pay all expenses in connection with the sale of delinquent lots as bid for and purchased for the City by the Director of Budget and Fiscal Services.

Housing and Community Development Revolving Fund — This fund serves as a working capital fund to facilitate the expenditure of joint costs.

Municipal Stores Revolving Fund — This fund is used to finance the Municipal Stores through bulk purchases and resale of regularly used standard printed forms and various publications dealing with City matters.

This Page Intentionally Left Blank