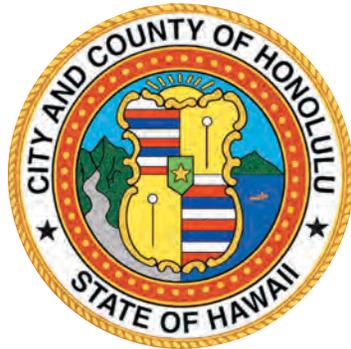




City and County of Honolulu
THE EXECUTIVE PROGRAM AND BUDGET
FISCAL YEAR 2013
Volume 1 - Operating Program and Budget



CITY AND COUNTY OF HONOLULU



PETER B. CARLISLE
MAYOR

DOUGLAS S. CHIN, MANAGING DIRECTOR

MICHAEL R. HANSEN, DIRECTOR OF BUDGET AND FISCAL SERVICES

CITY COUNCIL

ERNEST Y. MARTIN, COUNCIL CHAIR
DISTRICT II (MILILANI MAUKA TO HEEIA)

COUNCILMEMBERS:

TOM BERG	DISTRICT I	(EWA BEACH TO WAIANAЕ)
IKAIKA ANDERSON, VICE CHAIR	DISTRICT III	(WAIMANALO TO KANEOHE)
STANLEY CHANG	DISTRICT IV	(HAWAII KAI TO ALA MOANA BEACH PARK)
ANN H. KOBAYASHI	DISTRICT V	(KAPAHULU TO MAKIKI)
TULSI GABBARD	DISTRICT VI	(MAKIKI TO KALIHI)
ROMY M. CACHOLA	DISTRICT VII	(KALIHI TO HALAWA VALLEY)
BREENE HARIMOTO	DISTRICT VIII	(FORT SHAFTER TO WAIPIO GENTRY)
NESTOR R. GARCIA	DISTRICT IX	(WAIKELE TO MAKAKILO AND MILILANI TOWN)

OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU

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PETER B. CARLISLE
MAYOR

DOUGLAS S. CHIN
MANAGING DIRECTOR
CHRYSTN K. A. EADS
DEPUTY MANAGING DIRECTOR

March 1, 2012

The Honorable Ernest Y. Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, HI 96813

Dear Chair Martin and Councilmembers:

In accordance with section 9-102 of the Revised Charter of the City and County of Honolulu, I submit for your consideration and adoption the fiscal year (FY) 2013 operating and capital budgets for the city and county of Honolulu (city). The FY 2013 budgets address the city's essential needs and core services and move us on a path towards long-term fiscal stability.

Long-term fiscal stability requires a commitment to basic fiscal principles. These principles include saving for a rainy day, funding long-term obligations, spending wisely, bending the debt curve, and investing in core infrastructure.

OPERATING BUDGET

Revenues

No real property tax rate increases are proposed.

Revenue generated from real property taxes is up slightly compared to FY 2012 at \$12 million, or 1.5 percent. The increase is primarily due to an expansion of the real property base through new developments and improvements to existing properties.

Multi-year user fee increases approved by the city in prior years are also providing additional revenue in 2013. All fee changes were put in place consistent with the city's debt and financial policies (Resolution 06-222) which state, "Whenever the [c]ity charges user fees, those fees shall be phased toward covering 100 percent of the cost of service delivery, including debt service costs, unless such amount prevents an individual from obtaining an essential service." The administration will work with the city

council to implement user fees in a fair and equitable manner to ensure such fees pay for the services provided.

Saving for the Future

A fundamental fiscal principle, whether for one's household or in government, is to systematically put away adequate savings or reserves to protect against economic or revenue downturns and emergency situations. This principle has been codified by the city council and included as part of the debt and financial policies. The policy calls for a fiscal stability reserve of at least 5% and optimally 8% of annual general fund and highway fund operating expenditures. This equates to at least \$75 million and optimally \$120 million. The current \$30 million balance in the reserve for the fiscal stability fund or "rainy day" fund falls far short of even the recommended minimal fund balance amount, and a renewed commitment to funding the reserve is necessary. The proposed budget adds \$20 million to the rainy day fund and is the start to a multi-year effort to fund the reserve at the optimum level.

Saving for a rainy day is not only good policy; it is the right thing to do.

The benefits of adequate reserves are specifically reinforced by the bond rating agencies. Moody's Investors Service, in its July 2011 bond rating for the city and county of Honolulu, indicated that a significant and sustained increase in reserve levels is a key factor toward maintaining and improving the city's bond rating. The city's bond rating is similar to a person's credit rating – a higher rating results in lower interest rates when borrowing money due to lower risk. Lower borrowing costs means more money available to pay for core city services.

Funding Long-Term Obligations

Fiscal responsibility means not "kicking the can down the road" and taking steps toward funding long-term obligations. The employee retirement system (ERS) and post-employment health care (OPEB) are significant employee benefits that require a long-term approach.

Changes to the ERS were made by the Hawai'i state legislature and supported by the city in 2011. The changes affected prospective employee benefits and contributions, as well as increased contribution rates for the city, in an effort to put the ERS on a path toward long-term sustainability. City contributions to the system for FY 2013 is budgeted to increase by approximately \$7 million to \$103 million.

OPEB is another long-term obligation that needs a significant prefunding commitment as the obligation to pay healthcare for current employees after they retire is growing rapidly. At the end of FY 2011, the OPEB obligation was \$220 million and the city had only set aside \$40 million to fund that obligation. The OPEB obligation is scheduled to grow each year and will require a constant funding commitment.

In FY 2012, the city set aside \$40 million for OPEB funding, and the FY 2013 budget includes an additional \$43.5 million for OPEB. OPEB funding also has an effect on bond ratings.

Spending Wisely on Core Services

The FY 2013 operating budget totals \$1.953 billion. This is an increase of 1.5 percent or \$28 million over FY 2012 and is due primarily to added fuel, electricity and H-POWER costs. The philosophy that guided the FY 2013 budget was to look for ways to trim costs, find cost saving efficiencies in operations or as much as possible make sure new cost increases are offset by revenue increases.

An example of this philosophy at work is the addition of the new H-POWER third boiler facility that will become fully operational in FY 2013. The increased costs to operate the facility, including the third boiler will be offset by increased revenues. In addition, the third boiler will divert an additional 300,000 tons of refuse from the landfill and reduce O'ahu's need to import approximately 300,000 barrels of oil.

Due to the significant increase in the price of fuel and electricity on O'ahu since the spring of 2011, the city has been experiencing considerably higher energy costs. Energy costs are budgeted to increase \$18 million (\$13 million in electricity and \$5 million in fuel) for FY 2013 to a total of \$97 million (\$57 million for electricity and \$40 million for fuel).

The prudent step has also been taken to add \$7.1 million of funding to the provision for energy costs. This brings the reserve to \$10.6 million for FY 2013 and is necessary to provide some hedge against rising fuel prices.

The Asia Pacific Economic Cooperation (APEC) summit in November 2011 was a remarkable success for Honolulu and the state of Hawai'i. Thanks to the efforts of city employees, and in particular the city's first responding agencies, the event was hosted under budget. The \$29 million FY 2012 budget for the APEC conference does not recur in FY 2013. However, the FY 2013 budgetary cost reduction realized is almost completely replaced with budgetary cost increases for electricity and fuel. The city was also fortunate to realize significant FY 2012 budgetary savings from APEC to offset current year energy cost shortfalls.

The FY 2013 budget holds the line on salary costs by continuing an across-the-board labor reduction of 5% within each city agency. Health fund cost reductions of about \$14 million are expected in FY 2013 due to the change in employer/employee contribution rates from 60/40 to 50/50.

Highlights of other core service expenditures include:

- An \$800,000 cost reduction due to citywide consolidated grounds-keeping and janitorial services contract;
- A \$1 million addition for pavement preservation work to improve the road maintenance program;
- A \$300,000 increase to the spay/neuter certificates program which will be offset by increased revenue;
- \$200,000 for a pilot program replacing existing parking meters with advanced meters and sensors to allow for smart technology and potential additional revenue;
- \$500,000 for a grant-in-aid adult financial literacy program to aide the disadvantaged; and
- A \$250,000 grant-in-aid to boost the leeward coast summer fun program.

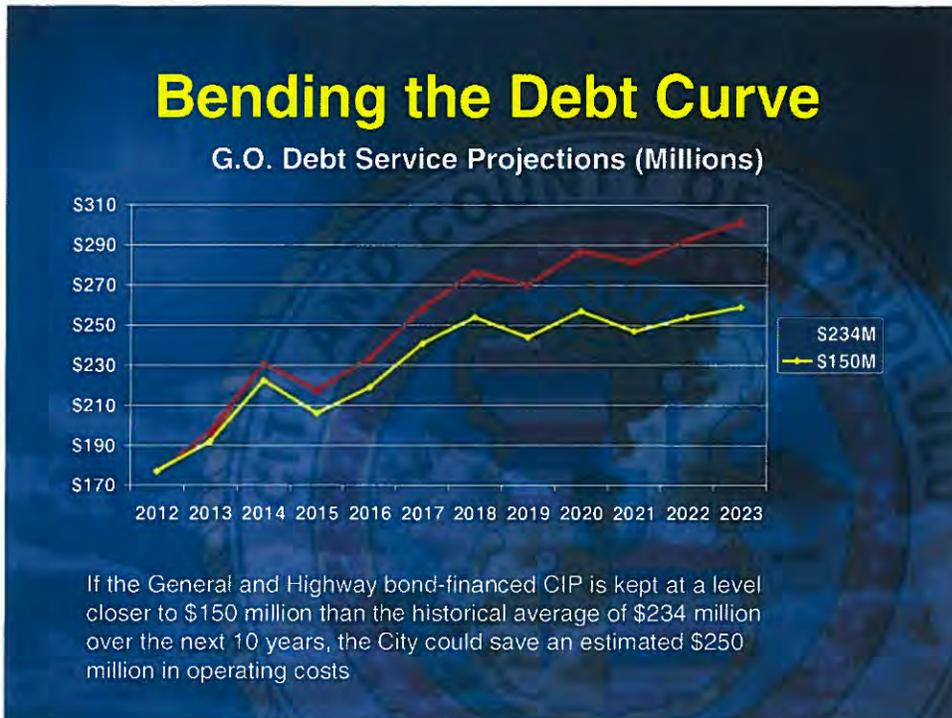
CAPITAL BUDGET

Bending the Debt Curve

The city has been on a path of rapidly increasing debt service, both in total amounts and as a percentage of the city's budget. The FY 2013 budget builds on the efforts initiated in the FY 2012 budgets to slow the rapid growth of general debt service. The city took advantage of low interest rates and bond refunding opportunities to generate savings that will lower the city's debt service by \$7 million for FY 2013.

Of significant importance to bending the debt curve is that the portion of the capital improvement program (CIP) budget representing general and highway funded projects to be funded with general debt financing is \$153 million, down from an earlier five-year average of \$234 million. This is a 35% decrease from the earlier five-year average, and 17% less than the \$185 million budgeted in FY 2012.

The following graph shows how limiting the amount of general debt financed CIP projects today will result in future debt service savings. This is what is referred to as "bending the debt curve." The upper line projects, the amount of debt service resulting from continued general and highway bond funding at \$234 million per year, while the lower line projects, the debt service from general and highway bond funding at \$150 million per year.



The CIP budget also reduces bond funding by shifting about \$13 million from bond to cash funding for items including equipment, vehicles, concrete sidewalk reconstruction, bus rehabilitation, and certain land expenses. This will eliminate the need to pay over \$9 million in finance charges. The movement from bond to cash funding is an effort to better match the useful life of bond-financed equipment to the life of the bonds. This will prevent the city from paying debt service for 25 years for items with a useful life of 12 years or less.

Investing in Core Infrastructure

The FY 2013 CIP budget continues to focus on investing in core infrastructure that is mandated, required or essential to maintain existing facilities and promote public health and safety.

The proposed FY 2013 CIP budget of \$577 million represents a 5.5 percent increase over FY 2012. The increase of \$30 million is the result of additional sanitation projects to address the requirements of the consent decree funded by sewer fee revenues and H-POWER improvements funded by H-POWER revenues.

Thus, the FY 2013 CIP emphasis is on wastewater, solid waste, road rehabilitation, and public safety. Investment in the city's infrastructure will support the growth and development of the city for current and future generations.

Summary of FY 2013 Capital Projects

- \$331.0 million primarily for wastewater facility and collection system rehabilitation required to stay in compliance with the wastewater global consent decree and solid waste projects;
- \$96.7 million for highway and street improvements which include rehabilitation of streets, roadway improvements and bridge rehabilitation, as well as drainage, street lighting and bicycle projects;
- \$44.6 million for public safety projects, including police and fire department equipment acquisitions, Waianae Police Station Replacement, rock slide inspection and mitigation, improvements to police and fire facilities, and traffic, flood control and other protection projects;
- \$32.1 million for general government projects which include the Kapolei Consolidated Corporation Yard, telecommunications facilities upgrade and public building facilities improvements;
- \$30.9 million for utilities or other enterprises projects, which include the Bus and Handi-Van Acquisition program and the Alapai Transportation Management Center;
- \$23.2 million for various cultural and recreational projects; and
- \$19.0 million for human services and other projects.

Honolulu Authority for Rapid Transportation (HART)

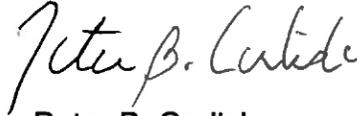
HART is a semi-autonomous agency responsible for the transit project operating and capital budgets. HART submitted a separate FY 2013 budget to the city council in December 2011 as required by the city charter. Therefore, HART revenues or expenditures are not included in the executive operating or CIP budgets presented herein.

With this year's budget, the city and county of Honolulu has the opportunity to take assertive, responsible steps that propel this great city into the future. It is a

The Honorable Ernest Y. Martin, Chair
and Members
March 1, 2012
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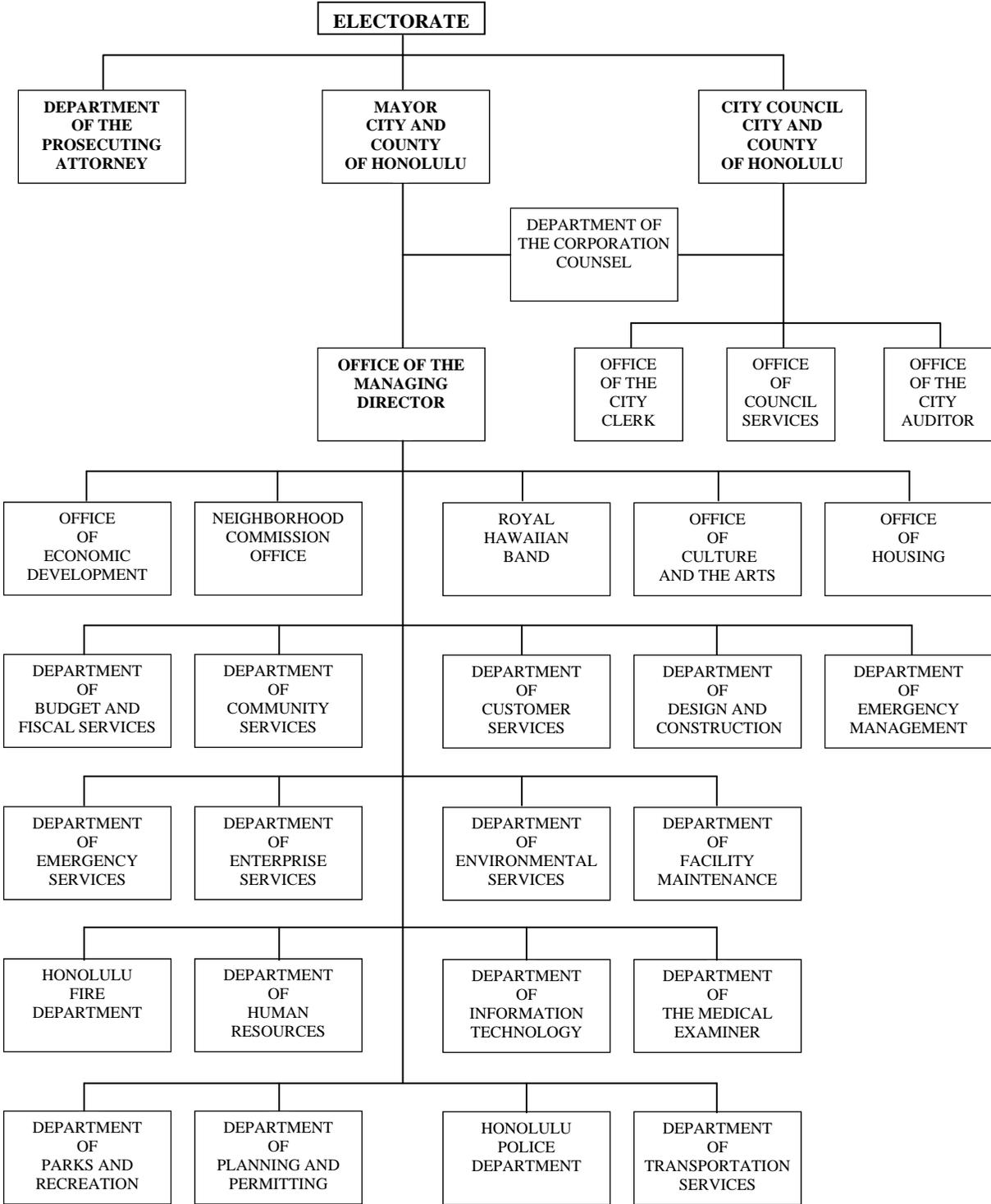
privilege to work with the city council to achieve this purpose, and I thank you for your efforts and service.

Very truly yours,

A handwritten signature in black ink that reads "Peter B. Carlisle". The signature is written in a cursive style with a large, stylized initial "P".

Peter B. Carlisle
Mayor

CITY AND COUNTY OF HONOLULU ORGANIZATION CHART





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City & County of Honolulu
Hawaii**

For the Fiscal Year Beginning

July 1, 2011

Linda C. Davison Jeffrey R. Egan

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City and County of Honolulu for its annual budget for the fiscal year beginning July 1, 2011.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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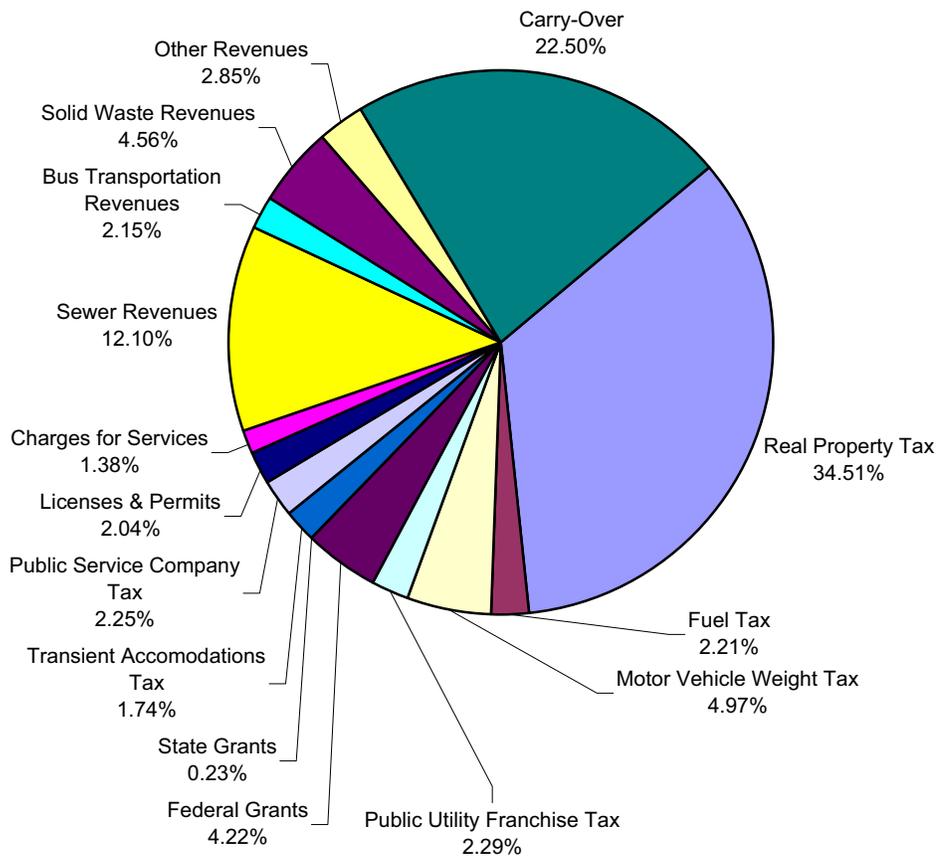
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Budget Summaries

Where the City Gets Its Dollars

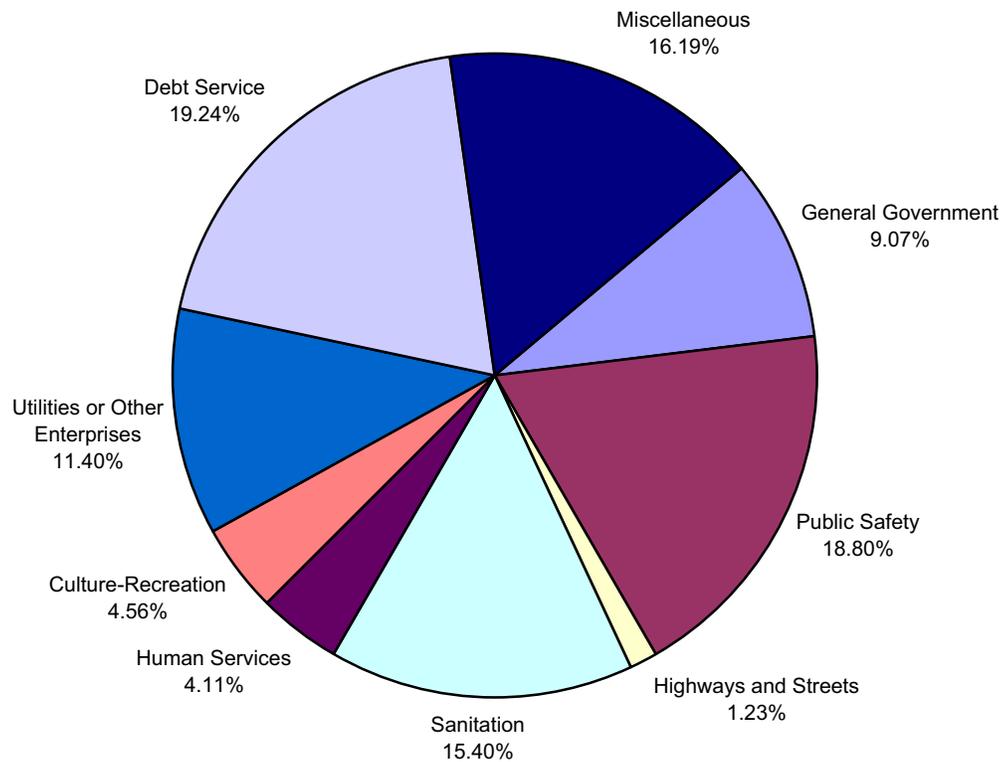
FY2013 Operating Resources (\$2.352 Billion)



Note: The pie chart shows the composition of resources for the City's various funds for FY 2013. Carry-over includes unappropriated and restricted fund balances.

Where the City Spends Its Dollars

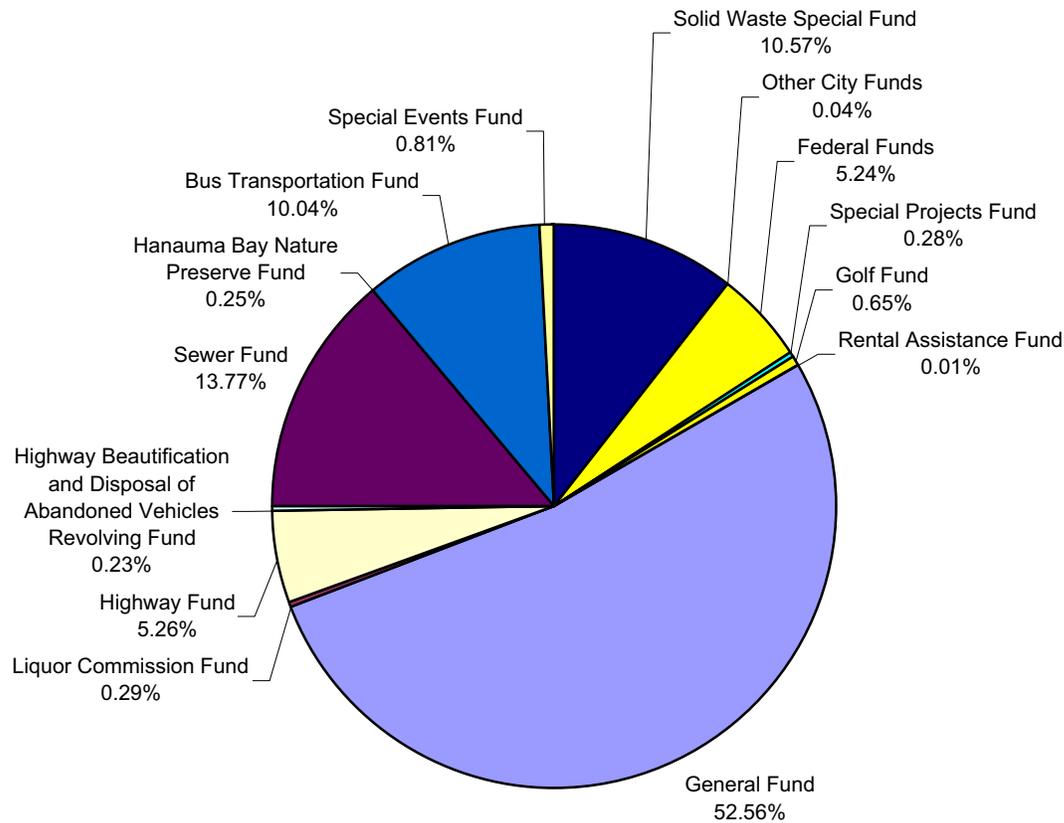
FY2013 Operating Expenditures (\$1.953 Billion)



Note: The pie chart shows the composition of expenditures for the City's various funds for FY 2013.

FY 2013 Operating Resources by Fund

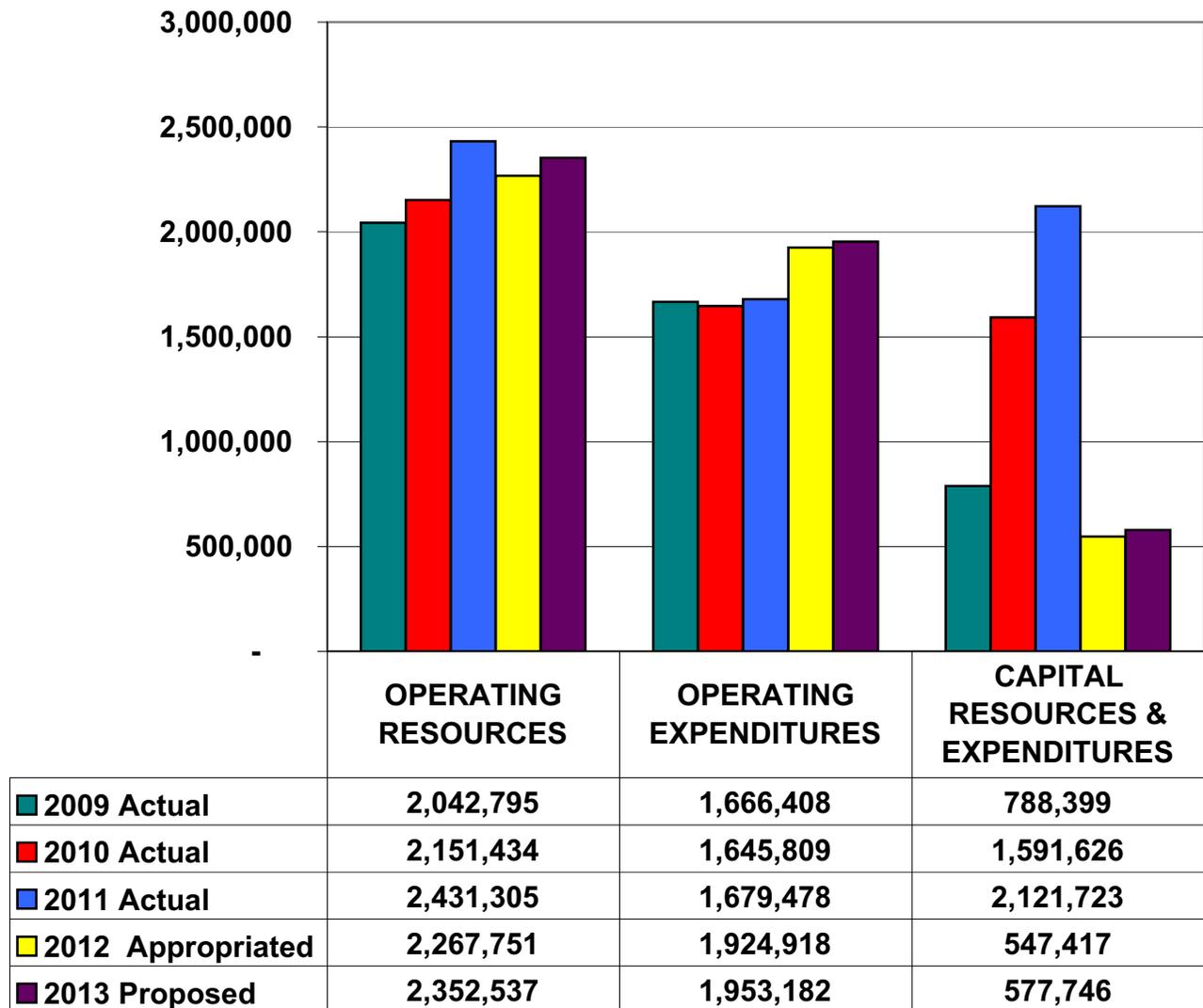
(\$1.953 Billion)



Note: The pie chart shows the composition of the City's budgeted operating resources by fund for FY 2013.

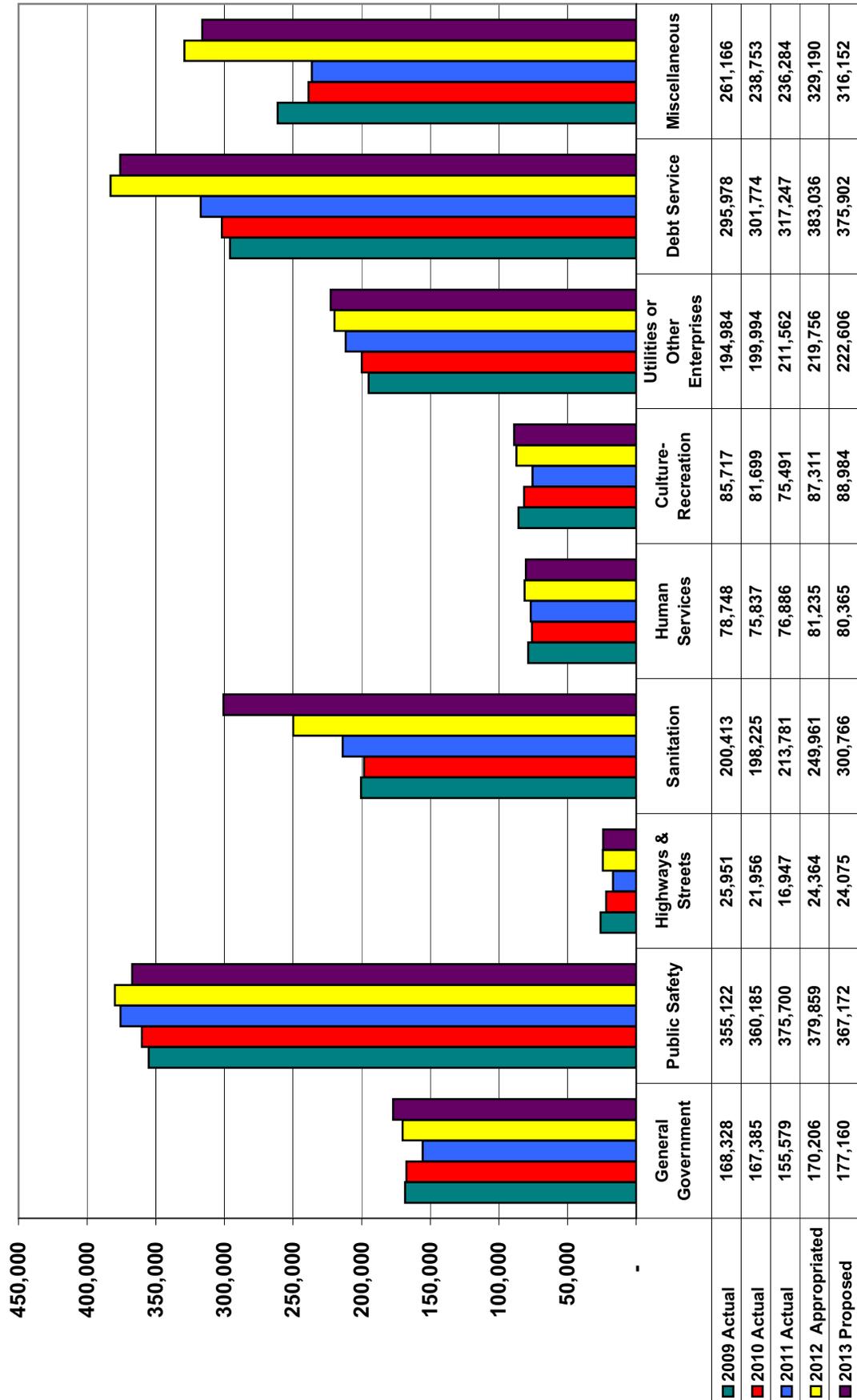
Operating Resources & Expenditures and Capital Resources & Expenditures

(Dollars in Thousands)

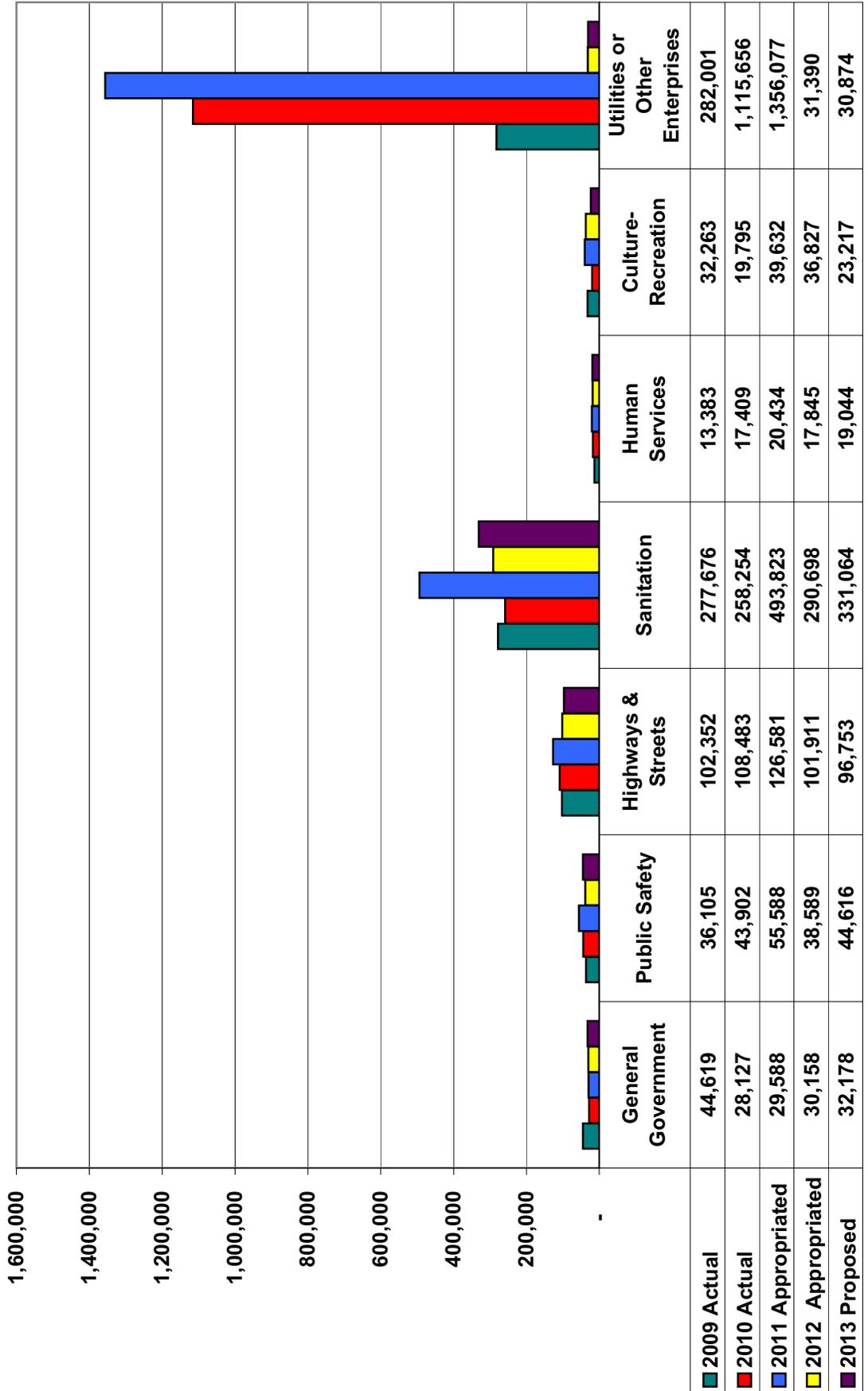


Note: 2011 Capital Resources and Expenditures reflect appropriated amounts. The 2011 Capital Budget begins on July 1, 2010 and ends on June 30, 2012.

Executive Operating Expenditures by Function (Dollars in Thousands)



Executive Capital Expenditures by Function (Dollars in Thousands)



Budget Summaries

SUMMARY OF RESOURCES BY SOURCE

SOURCE	FY 2011 ACTUAL *	FY 2012 APPROPRIATED	FY 2013 PROPOSED
<i>OPERATING RESOURCES</i>			
Real Property Tax	\$ 799,430,156	\$ 796,070,961	\$ 811,820,000
Fuel Tax	52,297,936	51,916,000	51,894,000
Motor Vehicle Weight Tax	107,738,531	117,261,060	117,016,610
Public Utility Franchise Tax	43,347,271	45,120,000	53,787,400
Federal Grants	88,660,119	97,718,252	99,170,694
State Grants	6,705,923	5,266,598	5,516,567
Excise Surcharge Tax - Transit	127,703,013	-	-
Transient Accommodations Tax	45,412,609	41,049,000	41,013,000
Public Service Company Tax	37,998,672	45,390,000	52,884,000
Licenses and Permits	43,876,520	48,878,238	47,936,220
Charges for Services	28,452,581	31,867,653	32,568,759
Sewer Charges	323,428,154	270,786,218	284,686,731
Bus Transportation Revenues	53,458,017	55,044,800	50,618,000
Solid Waste Revenues	94,664,632	87,125,900	107,315,900
Other Revenues	90,309,627	72,815,958	67,018,921
Carry-Over	487,820,930	501,439,986	529,289,987
TOTAL OPERATING RESOURCES	\$ 2,431,304,691	\$ 2,267,750,624	\$ 2,352,536,789

CAPITAL RESOURCES

General Obligation Bonds

General Obligation Bonds (includes General Improvement, Highway Improvement, Solid Waste Improvement and Transit Improvement Bonds)	\$ 1,450,947,215	\$ 196,358,100	\$ 177,370,000
General Fund			
Other Revenues	-	-	5,774,000
Highway Fund			
Other Revenues	610,000	610,000	7,684,000
Solid Waste Special Fund			
Solid Waste Revenues	4,000,000	8,000,000	20,000,000
Liquor Commission Fund			
Licenses and Permits	26,500	-	-
Bus Transportation Fund			
Bus Transportation Revenues	709,514	1,045,200	3,042,000
Special Events Fund			
Other Revenues	365,250	233,500	195,000
Golf Fund			
Other Revenues	490,000	505,000	505,000
Transit Fund			
Excise Surcharge Tax - Transit	51,405,560	-	-
Carry-Over	25,753,440	-	-
Bikeway Fund			
Other Revenues	600,000	200,000	342,000

SUMMARY OF RESOURCES BY SOURCE

SOURCE	FY 2011 ACTUAL *	FY 2012 APPROPRIATED	FY 2013 PROPOSED
Hanauma Bay Nature Preserve Fund			
Charges for Services	-	100,000	-
Parks and Playgrounds Fund			
Other Revenues	-	4,086,000	629,000
Sewer Fund			
Sewer Charges	15,520,266	69,998,764	70,008,069
Sewer Revenue Bond Improvement Fund			
Revenue Bonds	329,046,000	210,899,000	225,706,000
Other Revenues - Investments	-	-	-
Federal Grants Fund			
Federal Grants	218,742,163	36,589,210	41,471,624
Community Development Fund			
Federal Grants	8,957,065	6,831,326	7,954,097
State Funds			
State Grants	3,850,000	-	4,000,000
Developer			
Other Revenues	-	-	165,000
Utilities' Share			
Other Revenues	100,000	100,000	100,000
Clean Water and Natural Lands Fund			
Real Property Tax	-	-	-
Carry-Over	3,000,000	3,825,000	3,000,000
Affordable Housing Fund			
Real Property Tax	1,482,920	3,956,039	-
Carry-Over	6,117,080	2,543,961	7,600,000
Ewa Highway Impact Fee			
Other Revenues	-	736,000	2,200,000
General Trust Fund			
Other Revenues	-	800,000	-
TOTAL CAPITAL RESOURCES	\$ 2,121,722,973	\$ 547,417,100	\$ 577,745,790
TOTAL RESOURCES	\$ 4,553,027,664	\$ 2,815,167,724	\$ 2,930,282,579

*The capital budget for fiscal year 2011 ends on June 30, 2012.

The actuals reported for Capital Resources reflect the appropriated amounts.

Budget Summaries

**OPERATING AND CAPITAL BUDGET EXPENDITURES BY FUNCTION
FISCAL YEAR 2011**

FUNCTION	APPROPRIATED	ACTUAL*
OPERATING EXPENDITURES		
<i>EXECUTIVE</i>		
General Government	\$ 169,617,546	\$ 155,579,039
Public Safety	386,070,575	375,699,506
Highways and Streets	23,807,088	16,946,771
Sanitation	248,952,173	213,780,817
Human Services	78,384,017	76,886,260
Culture-Recreation	80,590,825	75,491,312
Utilities or Other Enterprises (Mass Transit)	218,750,180	211,562,428
Subtotal	\$ 1,206,172,404	\$ 1,125,946,133
Debt Service	\$ 335,063,000	\$ 317,247,491
Retirement System Contributions	97,544,500	82,671,799
FICA and Pension Costs	26,523,500	22,951,950
Health Benefits Contributions	109,578,000	99,829,423
Miscellaneous	42,812,577	30,831,286
Subtotal	\$ 611,521,577	\$ 553,531,949
TOTAL EXECUTIVE	\$ 1,817,693,981	\$ 1,679,478,082
<i>LEGISLATIVE</i>		
General Government	\$ 13,675,051	\$ 11,527,454
TOTAL LEGISLATIVE	\$ 13,675,051	\$ 11,527,454
TOTAL OPERATING EXPENDITURES	\$ 1,831,369,032	\$ 1,691,005,536
CAPITAL EXPENDITURES		
General Government	\$ 29,587,979	\$ 29,587,979
Public Safety	55,587,500	55,587,500
Highways and Streets	126,581,000	126,581,000
Sanitation	493,823,266	493,823,266
Human Services	20,434,228	20,434,228
Culture-Recreation	39,632,000	39,632,000
Utilities or Other Enterprises (Mass Transit)	1,356,077,000	1,356,077,000
TOTAL CAPITAL EXPENDITURES	\$ 2,121,722,973	\$ 2,121,722,973
TOTAL CITY EXPENDITURES	\$ 3,953,092,005	\$ 3,812,728,509

*The capital budget for fiscal year 2011 ends on June 30, 2012.

The actuals reported for Capital Expenditures reflect the appropriated amounts.

OPERATING AND CAPITAL BUDGET EXPENDITURES BY FUNCTION FISCAL YEAR 2012

FUNCTION	APPROPRIATED
OPERATING EXPENDITURES	
<i>EXECUTIVE</i>	
General Government	\$ 170,206,399
Public Safety	379,858,635
Highways and Streets	24,364,244
Sanitation	249,960,728
Human Services	81,234,681
Culture-Recreation	87,310,884
Utilities or Other Enterprises (Mass Transit)	219,755,695
Subtotal	\$ 1,212,691,266
Debt Service	\$ 383,036,000
Retirement System Contributions	96,852,000
FICA and Pension Costs	26,916,000
Health Benefits Contributions	149,004,173
Miscellaneous	56,418,285
Subtotal	\$ 712,226,458
TOTAL EXECUTIVE	\$ 1,924,917,724
<i>LEGISLATIVE</i>	
General Government	\$ 12,768,425
TOTAL LEGISLATIVE	\$ 12,768,425
TOTAL OPERATING EXPENDITURES	\$ 1,937,686,149
CAPITAL EXPENDITURES	
General Government	\$ 30,157,900
Public Safety	38,588,500
Highways and Streets	101,910,800
Sanitation	290,697,764
Human Services	17,845,136
Culture-Recreation	36,827,000
Utilities or Other Enterprises (Mass Transit)	31,390,000
TOTAL CAPITAL EXPENDITURES	\$ 547,417,100
TOTAL CITY EXPENDITURES	\$ 2,485,103,249

Budget Summaries

**OPERATING AND CAPITAL BUDGET EXPENDITURES BY FUNCTION
FISCAL YEAR 2013**

FUNCTION	PROPOSED
OPERATING EXPENDITURES	
<i>EXECUTIVE</i>	
General Government	\$ 177,160,232
Public Safety	367,171,899
Highways and Streets	24,074,556
Sanitation	300,766,189
Human Services	80,364,904
Culture-Recreation	88,984,020
Utilities or Other Enterprises (Mass Transit)	222,605,974
Subtotal	\$ 1,261,127,774
Debt Service	\$ 375,902,000
Retirement System Contributions	103,316,000
FICA and Pension Costs	27,001,000
Health Benefits Contributions	96,027,000
Miscellaneous	89,808,083
Subtotal	\$ 692,054,083
TOTAL EXECUTIVE	\$ 1,953,181,857
LEGISLATIVE	
General Government	\$ 13,900,000
TOTAL LEGISLATIVE	\$ 13,900,000
TOTAL OPERATING EXPENDITURES	\$ 1,967,081,857
CAPITAL EXPENDITURES	
General Government	\$ 32,178,000
Public Safety	44,616,000
Highways and Streets	96,753,000
Sanitation	331,064,069
Human Services	19,043,721
Culture-Recreation	23,217,000
Utilities or Other Enterprises (Mass Transit)	30,874,000
TOTAL CAPITAL EXPENDITURES	\$ 577,745,790
TOTAL CITY EXPENDITURES	\$ 2,544,827,647

OPERATING BUDGET EXPENDITURES BY DEPARTMENT FISCAL YEAR 2011

DEPARTMENT/AGENCY	APPROPRIATED		ACTUAL	
	BUDGET	NO. OF POSITIONS*	EXPENDITURES	NO. OF POSITIONS*
Budget and Fiscal Services	\$ 20,938,387	387.10	\$ 18,143,037	387.10
Community Services	78,384,017	254.00	76,886,260	254.00
Corporation Counsel	9,068,962	84.00	6,871,761	84.00
Customer Services	21,243,653	308.08	18,814,313	308.08
Design and Construction	21,552,430	319.00	19,863,405	319.00
Emergency Management	1,444,953	15.48	8,355,857	15.48
Emergency Services	33,598,637	475.70	32,452,509	475.70
Enterprise Services	19,345,289	335.34	18,600,278	335.34
Environmental Services	248,952,173	1,175.00	213,780,817	1,175.00
Facility Maintenance	60,882,670	791.18	52,887,840	791.18
Fire	101,751,656	1,191.00	95,887,683	1,191.00
Human Resources	5,756,866	94.88	5,039,213	94.88
Information Technology	17,783,321	153.00	18,169,331	153.00
Mayor	584,155	6.00	516,108	6.00
Managing Director	2,730,558	37.00	2,523,530	37.00
Neighborhood Commission	929,414	17.00	808,824	17.00
Royal Hawaiian Band	1,873,654	41.00	1,845,606	41.00
Medical Examiner	1,353,287	19.00	1,236,508	19.00
Parks and Recreation	59,423,882	1,153.76	55,045,428	1,153.76
Planning and Permitting	18,894,779	339.00	15,886,063	339.00
Police	237,798,387	2,794.00	227,496,957	2,794.00
Prosecuting Attorney	17,875,392	289.00	17,818,777	289.00
Transportation Services	224,005,882	225.00	217,016,028	225.00
TOTAL EXPENDITURES	\$ 1,206,172,404	10,504.52	\$ 1,125,946,133	10,504.52

* Full-time Equivalent

Budget Summaries**OPERATING BUDGET EXPENDITURES BY DEPARTMENT
FISCAL YEAR 2012**

DEPARTMENT/AGENCY	APPROPRIATED	NO. OF POSITIONS*
Budget and Fiscal Services	\$ 20,460,761	389.10
Community Services	81,234,681	258.80
Corporation Counsel	9,051,058	84.00
Customer Services	21,531,938	308.08
Design and Construction	21,597,451	319.00
Emergency Management	1,350,308	15.48
Emergency Services	34,633,703	478.20
Enterprise Services	21,758,019	339.75
Environmental Services	249,960,728	1,175.00
Facility Maintenance	62,890,090	795.92
Fire	99,115,600	1,192.50
Human Resources	5,896,070	95.49
Information Technology	18,513,914	153.00
Mayor	533,348	6.00
Managing Director	2,704,845	39.00
Neighborhood Commission	824,631	17.00
Royal Hawaiian Band	1,974,482	41.00
Medical Examiner	1,399,602	19.00
Parks and Recreation	63,578,383	1,157.65
Planning and Permitting	17,661,654	333.00
Police	232,582,594	2,794.00
Prosecuting Attorney	17,960,864	289.00
Transportation Services	225,476,542	117.00
TOTAL EXPENDITURES	\$ 1,212,691,266	10,416.97

* Full-time Equivalent

OPERATING BUDGET EXPENDITURES BY DEPARTMENT FISCAL YEAR 2013

DEPARTMENT/AGENCY	PROPOSED	NO. OF POSITIONS*
Budget and Fiscal Services	\$ 22,142,935	391.50
Community Services	80,364,904	248.80
Corporation Counsel	7,963,843	84.00
Customer Services	22,113,587	308.75
Design and Construction	14,790,162	320.00
Emergency Management	1,216,991	15.48
Emergency Services	33,926,230	477.20
Enterprise Services	21,275,132	335.89
Environmental Services	300,766,189	1,167.50
Facility Maintenance	76,098,204	798.05
Fire	95,631,204	1,192.50
Human Resources	5,849,069	95.49
Information Technology	18,132,792	152.00
Mayor	543,348	6.00
Managing Director	2,704,115	33.33
Neighborhood Commission	1,030,568	17.00
Royal Hawaiian Band	1,976,398	41.00
Medical Examiner	1,532,079	20.00
Parks and Recreation	65,732,490	1,158.65
Planning and Permitting	16,989,965	333.00
Police	223,816,691	2,794.00
Prosecuting Attorney	18,122,921	291.00
Transportation Services	228,407,957	117.00
TOTAL OPERATING EXPENDITURES	\$ 1,261,127,774	10,398.14

* Full-time Equivalent

Budget Summaries

**OPERATING BUDGET EXPENDITURES BY COST ELEMENT
FISCAL YEAR 2013**

DEPARTMENT/AGENCY	SALARIES	CURRENT EXPENSES	EQUIPMENT	TOTAL
Budget & Fiscal Services	\$ 18,050,078	\$ 3,592,857	\$ 500,000	\$ 22,142,935
Community Services	10,617,631	69,693,273	54,000	80,364,904
Corporation Counsel	5,524,562	2,439,281	-	7,963,843
Customer Services	12,027,174	10,086,413	-	22,113,587
Design and Construction	11,149,311	3,632,851	8,000	14,790,162
Emergency Management	755,032	461,959	-	1,216,991
Emergency Services	26,493,489	5,760,791	1,671,950	33,926,230
Enterprise Services	11,495,265	9,779,867	-	21,275,132
Environmental Services	59,058,094	241,708,095	-	300,766,189
Facility Maintenance	29,501,206	46,596,998	-	76,098,204
Fire	83,222,373	12,218,081	190,750	95,631,204
Human Resources	5,081,098	767,971	-	5,849,069
Information Technology	8,310,682	9,457,867	364,243	18,132,792
Mayor	439,640	103,708	-	543,348
Managing Director	1,710,756	993,359	-	2,704,115
Neighborhood Commission	662,068	368,500	-	1,030,568
Royal Hawaiian Band	1,830,854	133,544	12,000	1,976,398
Medical Examiner	1,221,679	310,400	-	1,532,079
Parks and Recreation	38,474,071	27,031,419	227,000	65,732,490
Planning and Permitting	15,401,030	1,588,935	-	16,989,965
Police	185,745,550	38,071,141	-	223,816,691
Prosecuting Attorney	14,428,843	3,694,078	-	18,122,921
Transportation Services	118,885,566	109,522,391	-	228,407,957
	\$ 660,086,052	\$ 598,013,779	\$ 3,027,943	\$ 1,261,127,774
Debt Service	\$ -	\$ 375,902,000	\$ -	\$ 375,902,000
Retirement System Contributions	-	103,316,000	-	103,316,000
FICA and Pension Costs	-	27,001,000	-	27,001,000
Health Fund	-	96,027,000	-	96,027,000
Miscellaneous	-	89,808,083	-	89,808,083
	\$ -	\$ 692,054,083	\$ -	\$ 692,054,083
TOTAL EXPENDITURES	\$ 660,086,052	\$ 1,290,067,862	\$ 3,027,943	\$ 1,953,181,857

**SUMMARY OF OPERATING AND CAPITAL BUDGET
REVENUE, EXPENDITURE AND UNRESERVED FUND BALANCE
FISCAL YEAR 2013**

	General Fund	Special Revenue Funds	Enterprise Funds	Total Funds
REVENUES				
Operating Revenue	\$ 992,940,458	\$ 363,430,063	\$ 456,276,281	\$ 1,812,646,802
Capital Revenue	5,774,000	228,909,721	343,062,069	577,745,790
TOTAL REVENUE	\$ 998,714,458	\$ 592,339,784	\$ 799,338,350	\$ 2,390,392,592
EXPENDITURES				
Executive Operating Budget	\$1,026,550,710	\$ 254,879,132	\$ 671,752,015	\$ 1,953,181,857
Legislative Operating Budget	13,764,600	-	135,400	13,900,000
Executive Capital Budget	5,774,000	228,909,721	343,062,069	577,745,790
TOTAL EXPENDITURES	\$1,046,089,310	\$ 483,788,853	\$1,014,949,484	\$ 2,544,827,647
REVENUE OVER/(UNDER) EXPENDITURES	\$ (47,374,852)	\$ 108,550,931	\$ (215,611,134)	\$ (154,435,055)
NET INTERFUND TRANSFERS	\$ (31,572,860)	\$ (127,185,335)	\$ 158,758,195	\$ -
NET CHANGE IN FUND BALANCE	\$ (78,947,712)	\$ (18,634,404)	\$ (56,852,939)	\$ (154,435,055)
UNRESERVED FUND BALANCE				
Beginning	\$ 78,947,712	\$ 102,835,081	\$ 358,107,194	\$ 539,889,987
Net Change	(78,947,712)	(18,634,404)	(56,852,939)	(154,435,055)
Ending	\$ -	\$ 84,200,677	\$ 301,254,255	\$ 385,454,932

Capital Improvement Program Budget Highlights

The FY 2013 capital improvement program (FY13 CIP) budget continues to focus on basic capital programs to maintain and upgrade essential City facilities to sustain the quality of life for all our residents. The FY13 CIP budget as submitted totals \$577 million, an increase of \$30 million from the \$547 million FY 2012 CIP.

General Government

The FY13 CIP includes \$32 million for general government projects which include the Procurement of Major Equipment (\$20.2 million), Kapolei Consolidated Corporation Yard (\$3.4 million), Telecommunications Facilities Upgrade (\$2.5 million), Public Building Facilities Improvements (\$2.5 million) and Energy Conservation Improvements (\$500 thousand).

Public Safety

The FY13 CIP includes \$44.6 million for public safety projects which include the Waianae Police Station Replacement (\$5.7 million), Police and Fire Departments equipment acquisitions (\$7.5 million), improvements to Police and Fire facilities (\$4.0 million), Flood Control Improvements (\$1.2 million), Rock Slide Inspection and Mitigation Improvements (\$2.0 million) Traffic Improvements at Various Locations (\$2.6 million) and other protection projects.

Highways and Streets

The FY13 CIP includes \$96.7 million for highway and street improvements which include Rehabilitation of Streets (\$77 million), Waikiki Improvements (\$800 thousand), Kapolei Parkway Construction (\$2.2 million), Bridge Rehabilitation at Various Locations (\$2.1 million), drainage, lighting and bicycle projects.

Sanitation

The FY13 CIP includes \$331.0 million for solid waste and wastewater facility improvement projects including Solid Waste to Energy Facility - Rehabilitation (\$20 million), Kaneohe/Kailua Sewer Tunnel (\$148.2 million), Waiau Area Sewer Rehabilitation/Reconstruction (\$12.8 million), Sewer Mainline and Laterals (\$14.3 million), Kailua WWTP Energy Improvements (\$4.0 million) and other improvements to waste collection and disposal facilities, and sewage collection and disposal projects.

Human Services

The FY13 CIP includes \$5.9 million for the Federal Community Development Block Grant (CDBG) Program, \$3.8 million for the HOME Investment Partnerships (HOME) Program, \$1 million for the Emergency Shelter/Solutions Grants (ESG) Program, \$512 thousand for the Housing Opportunities for Persons with AIDS (HOPWA) Program and Housing Partnership Program \$7.6 million.

Culture and Recreation

The FY13 CIP includes \$23.2 million for culture and recreational projects which focus on basic projects which include recreation districts' improvements and the renovation of recreational facilities (\$8.8 million), Kualoa Regional Park Reconstruction of Wastewater System (\$3 million), Enterprise Facilities Improvements, Zoo and Golf Course Improvements.

Utilities and Other Enterprises

The FY13 CIP includes \$31.0 million for Utilities or Other Enterprises projects, which include the Bus and Handi-Van Acquisition Program (\$22.0 million), and the Alapai Transportation Management Center (\$4.7 million).

DEBT AND FINANCIAL POLICIES OF THE CITY

The Debt and Financial Policies of the City and County of Honolulu is guided by Resolution No. 06-222, adopted on July 19, 2006. The policies state:

I. OPERATING BUDGET

A. OVERALL

1. The operating budget details a financing and spending program to meet the goals and objectives of the City which have been established by the City administration, the City Council and the public. It contains information and data regarding expected revenues, expected expenditures and expected service and performance outcomes. To the extent feasible, the budget also should include outcome measures which reflect each programs' success in meeting established goals and objectives.
2. Operating expenses are the costs for personnel, materials, equipment required for a government entity to function. Operating expenses are expenditures for day to day operations and exclude expenditures for capital purposes, as defined herein. Operating expenses include the cost of paying salaries and benefits to civil service employees except that salaries for employees funded with cash from the sewer fund may be included in the capital budget.
3. The City administration shall have written policies with respect to the preparation and implementation of the City's operating budget that incorporate the guidelines and definitions contained herein.
4. As a comprehensive business plan, the budget includes the following elements as recommended by the Government Finance Officers Association: public policies, financial plan, operations plan, and communications device.
5. The City's annual budget presentation should display the City's service deliv-

ery/performance plan in a public-friendly format.

6. Under the Mayor's direction, the Department Directors have primary responsibility to formulate budget proposals and implement the budgets appropriated by the City Council and allotted by the Mayor.

B. FISCAL INTEGRITY

1. The City will maintain the fiscal integrity of its operating and capital budgets by maximizing its level of public services while minimizing its level of debt.
2. Cash balances in excess of the amount required to maintain a long-term contingency reserve shall be used to fund one-time or non-recurring costs.

C. RESERVE FOR FISCAL STABILITY FUND

1. The City shall maintain the reserve for fiscal stability fund to accommodate economic and revenue downturns and emergency situations.
2. The City shall make every effort to attain a minimal fund balance of five percent and an optimal fund balance of eight percent of annual General Fund and Highway Fund operating expenditures.
3. The City shall make every effort to replenish monies expended from the fund when conditions that necessitated the expenditure cease to exist.

D. REVENUES

1. The City shall make every effort to maintain a very high tax collection rate (over 98.5 percent) to the extent consistent with the marginal costs of collection.
2. The City shall place increased emphasis on user fees to finance municipal services.
3. The City shall seek to diversify its revenue mix to be less dependent on prop-

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erty tax revenues and temporary revenues.

4. The City annually shall review all revenue schedules, including taxes, rates, licenses, user fees, and other charges to determine the appropriate level of each revenue source required for the operating and capital costs of the programs they finance. Multi-year rate schedules shall be established whenever feasible.
5. The City shall maintain a sewer fee rate structure which is adequate to insure that the programs the sewer funds finance remain firmly and separately self-supporting, including the costs of operations, maintenance, and debt service; provided that this shall not preclude the use of community facilities districts, benefit districts, unilateral agreements, development agreements, user fees and impact fees to pay for sewer capital improvements.
6. The City shall make every effort to maximize investment income by achieving and maintaining a high level of prudent and legally appropriate cash investments.
7. The City diligently shall seek Federal, State and other revenues to fund its current and new programs. However, the City shall ensure that its long-term financial planning considers the eventual loss of these temporary financing sources.
8. No monies from the sale of any city property shall be budgeted as revenue in the executive operating budget unless the City has an executed contract with a realtor concerning the listing of the property and public notice of the listing of the property has been given.

E. SELF-INSURANCE PROGRAM

1. The City shall continue to set aside funding in the City's risk management account. As the City's mix and level of liabilities increase, the City should implement a cost-effective program to

mitigate the expense of commercial insurance.

F. MINIMIZATION OF ADMINISTRATIVE COSTS

1. Administrative costs should reflect an appropriate balance between resources allocated for direct services to the public and resources allocated to ensure sound management, internal controls, and legal compliance.

G. MULTI-YEAR ESTIMATES

1. With every annual budget, the Mayor shall propose a six-year operating and capital expenditure and revenue plan for the City which shall include estimated operating costs for future capital project proposals that are included in the Capital Program. The plan for the operating and capital components shall detail the six-year projections according to the categories of expenditures and revenues shown in tables A and B, made a part hereof, and shall show how future expenditures are to be met by existing or new revenue sources.
2. This budget data shall be presented to elected officials in a form that will facilitate annual budget decisions, based on a multi-year strategic planning perspective.

H. CITIZEN INVOLVEMENT

1. Citizen involvement shall be encouraged in the annual budget decision-making process through public hearings and community meetings. Such involvement shall include assistance in establishing program and budget priorities for the City.
2. Involvement shall also be facilitated through City boards, task forces and commissions, which shall serve in advisory capacities to the City Council and the Mayor.

I. USER FEES

1. Whenever the City charges user fees, those fees shall be phased toward covering 100 percent of the cost of service delivery, including debt service costs,

unless such amount prevents an individual from obtaining an essential service. Fees may be less than 100 percent if certain factors (e.g., market forces, competitive position, etc.) need to be considered.

J. NON-PROFIT ORGANIZATIONS

1. All grants of public funds to private organizations shall be based on standards established in ordinance.

II. CAPITAL BUDGET

A. OVERALL

1. Capital costs funded in the capital budget shall be limited to costs that do not recur annually. These include equipment having a unit cost of \$5,000 or more and estimated service life of 5 years or more, except for equipment funded with cash from the sewer fund. Items such as light poles and playground equipment whose individual cost is less than \$5,000 may be funded in the capital budget if aggregated and made an integral part of a project costing \$25,000 or more and the estimated service life of every major component of the project is 5 years or more, such as a project to replace all of the light poles in neighborhood or a project to replace a park's facilities including playground equipment. To be included, improvement and replacement costs of public infrastructure must substantially expand the capacity or extend the life of the public infrastructure. Eligible capital costs would include the repaving of parking lots but not painting and slurry sealing of parking lots. It would include the installation of a new roofing surface but not spot patching of a roof. Contracts to hire engineering and design professionals under a personal services contract with a definite termination date may also be included. Costs associated with paying the salaries of civil service employees shall not be included except for salaries funded with cash from the sewer fund. Major renovations costing more than \$5,000 to existing facilities may qualify as a capital project.

Routine maintenance of existing facilities, however, shall not qualify; instead, such costs shall be included in the operating budget. All other necessary costs that do not qualify for funding in the capital budget shall be included in the operating budget and deemed operational costs.

2. The City administration shall have written policies with respect to the preparation and implementation of the City's capital budget that incorporate the guidelines and definitions contained herein.
3. The preparation and adoption of the capital budget shall be coordinated with the operating budget so that the City may ensure that sufficient resources are available to operate and maintain its facilities.

B. FISCAL POLICIES

1. Capital project proposals should include as complete, reliable, and attainable cost estimates as possible. Project cost estimates for the capital budget should be based on a thorough analysis of each project and be as reliable as the level of detail known about the project. Project cost estimates for the six-year Capital Program may vary in reliability depending on when they are to be undertaken during the first through sixth year of the Program.
2. Capital project proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.
3. All proposals for the expenditure of capital funds shall be formulated and presented to the City Council within the framework of the capital budget.
4. Project proposals will include the project's impact on the operating budget,

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including, but not limited to, additional personnel requirements and long-term maintenance costs necessary to support the project.

5. At the time of a contract award, each project shall include a reasonable provision for contingencies. The amount set aside for contingencies shall correspond with industry standards and should not exceed ten percent of the estimated project costs.
6. The City administration shall minimize administrative costs of the Capital Program.
7. The annual capital budget shall include those projects which can reasonably be accomplished in the time frame indicated. The capital budget shall include a projected time schedule for each project.

C. CAPITAL PROGRAM POLICIES

1. Citizen participation in the Capital Program formulation is a priority for the City. Among the activities which shall be conducted to address this need are the following:
 - a. Community meetings shall be held in a timely manner to receive community input to the Capital Program before it is submitted to the City Council.
 - b. Council deliberations on the Capital Program shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.
 - c. Prior to the adoption of the Capital Program, the Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed Capital Program.
2. All projects included in the Capital Program shall be consistent with the City's General Plan and Development Plans. The goals and policies for services, facilities, and transportation should

serve as guidelines for the development of the Capital Program.

3. Capital projects shall be financed when possible through user fees, impact fees, community facilities districts, benefit districts, unilateral agreements and development agreements.
4. Projects that involve intergovernmental cooperation in planning and funding shall be established by an agreement that sets forth the basic responsibilities of the parties involved.
5. The City annually shall review and establish criteria to evaluate capital project proposals. Factors to be considered for priority-ranking include the following:
 - a. Projects required to meet public health and safety needs;
 - b. Projects mandated by federal or state law;
 - c. Projects which have a positive impact on the operating budget (i.e., reduces expenditures, increases revenues);
 - d. Projects which are programmed in the operating budget multi-year estimates;
 - e. Projects which can be completed or significantly advanced during the six-year Capital Program; and
 - f. Projects which realistically can be initiated during the year they are scheduled.

III. DEBT POLICIES

- A. Debt shall not be used to finance ongoing operational costs as defined herein.
- B. Whenever possible, the City shall pursue alternative sources of funding in order to minimize the level of debt.
- C. When feasible, the City shall use special assessment, revenue, or reimbursable bonds in lieu of general obligation debt.
- D. Long-term general obligation debt may be incurred when necessary, based on the

City's ability to pay. This debt shall be limited to those capital projects that cannot be financed from existing revenues and when there is an existing or near-term need for the project. The project also should be integrated with the City's long-term financial plan and Capital Program.

- E. The maturity date for any debt shall not exceed the reasonable expected useful life of the project so financed.
 - F. The City shall encourage and maintain good relations with financial and bond rating agencies and will follow a policy of full and open disclosure on every financial report and bond prospectus. A rating agency presentation/update shall be conducted at least once annually.
 - G. The City shall establish affordability guidelines in order to preserve credit quality. Guidelines, which may be suspended for emergency purposes or because of unusual circumstances, are as follows:
 - 1. Debt service for general obligation bonds including self-supported bonds as a percentage of the City's total Operating budget, including enterprise and special revenue funds, should not exceed 20 percent.
 - 2. Debt service on direct debt, excluding self-supported bonds, as a percentage
- of General Fund revenues should not exceed 20 percent.
 - H. The total outstanding principal of the City's variable rate debt should not exceed 120% of the City's total short-term investments.
 - I. Variable rate debt should be used only as a source of interim or construction financing, financing of equipment with a useful life of five years, and short-term financing of debt service. In the event variable rate debt is used to finance debt service, the variable rate debt shall be refunded as a part of the next long-term bond issuance.
 - J. Whenever possible, the City shall seek State funding for financing of qualified wastewater projects.
 - K. The City continually shall review outstanding City debt and initiate refinancing when feasible.
 - L. Unless the refunding of bonds is for the purpose of restructuring existing debt service on outstanding bonds or to refund outstanding bonds which bear interest at a rate or rates which shall vary from time to time, the City shall refund callable fixed rate bonds only if the present value savings which shall inure to the City as a result of the refunding shall not be less than 2%.

Table A: Categories of Expenditures

OPERATING EXPENDITURES

Executive:

- General Government
- Public Safety
- Highways and Streets
- Sanitation
- Health and Human Resources
- Culture-Recreation
- Utilities or Other Enterprises
- Debt Service
- Miscellaneous

Legislative:

- General Government - Legislative

CAPITAL EXPENDITURES

- General Government
- Public Safety
- Highways and Streets
- Sanitation
- Human Services
- Culture-Recreation
- Utilities or Other Enterprises

Table B: Categories of Resources

OPERATING RESOURCES

- Real Property Tax
- Fuel Tax
- Motor Vehicle Weight Tax
- Public Utility Franchise Tax
- Federal Grants
- State Grants
- Transient Accommodations Tax
- Public Service Company Tax
- Licenses and Permits
- Charges for Services
- Sewer Charges
- Bus Transportation Revenues
- Solid Waste Revenues
- Other Revenues
- Carry-Over

CAPITAL RESOURCES

- General Obligation Bonds
- Bikeway Fund
- Parks and Playgrounds Fund
- Sewer Revenue Improvement Bond Fund
- Federal Grants Fund
- Community Development Funds
- State Funds
- Sewer Assessment
- Developer
- Board of Water Supply
- Utilities

MULTI-YEAR FINANCIAL OUTLOOK (\$ in Millions)

	FY 2013	FY 2014	ESTIMATED		FY 2017	FY 2018
			FY 2015	FY 2016		
OPERATING EXPENDITURES						
<i>Executive</i>						
General Government	\$ 177.1	\$ 181.9	\$ 188.9	\$ 193.5	\$ 198.6	\$ 203.3
Public Safety	367.2	376.4	385.8	395.4	405.3	415.4
Highways and Streets	24.1	24.7	25.3	25.9	26.6	27.2
Sanitation	300.8	309.4	318.3	327.4	336.9	346.6
Human Services	80.4	82.4	84.4	86.5	88.7	90.9
Culture-Recreation	89.0	91.2	93.5	95.8	98.2	100.7
Utilities or Other Enterprises (Mass Transit)	222.6	228.2	233.9	268.7	291.7	309.9
Debt Service	375.9	429.7	677.9	792.8	847.4	917.6
Retirement System Contributions	103.3	110.2	117.4	124.9	128.2	131.6
FICA and Pension Costs	27.0	27.7	28.5	29.3	30.1	30.9
Health Benefits Contributions	96.0	105.6	116.2	127.8	140.6	154.6
Miscellaneous	89.8	86.3	88.1	89.9	91.8	93.8
<i>Legislative</i>						
General Government	13.9	14.2	14.6	15.0	15.3	15.7
TOTAL OPERATING EXPENDITURES	\$ 1,967.1	\$ 2,067.9	\$ 2,372.8	\$ 2,572.9	\$ 2,699.4	\$ 2,838.2
CAPITAL EXPENDITURES						
General Government	\$ 32.2	\$ 24.6	\$ 25.9	\$ 29.9	\$ 28.6	\$ 30.4
Public Safety	44.6	39.4	44.7	45.0	43.0	30.2
Highways and Streets	96.7	79.5	82.7	77.3	64.5	66.0
Sanitation	331.1	189.4	413.4	210.4	490.8	303.0
Human Services	19.0	15.4	15.4	15.4	15.5	15.4
Culture-Recreation	23.2	23.6	24.5	22.4	19.8	22.1
Utilities or Other Enterprises (Mass Transit)	30.9	42.7	50.3	40.1	52.6	58.0
TOTAL CAPITAL EXPENDITURES	\$ 577.7	\$ 414.6	\$ 656.9	\$ 440.5	\$ 714.8	\$ 525.1

MULTI-YEAR FINANCIAL OUTLOOK (\$ in Millions)

	FY 2013	FY 2014	ESTIMATED		FY 2017	FY 2018
			FY 2015	FY 2016		
OPERATING RESOURCES						
Real Property Tax	\$ 811.8	\$ 811.8	\$ 836.1	\$ 861.1	\$ 886.8	\$ 913.3
Fuel Tax	51.9	52.7	53.5	54.3	55.1	55.9
Motor Vehicle Weight Tax	117.0	117.0	117.0	117.0	117.0	117.0
Public Utility Franchise Tax	53.8	56.2	58.6	61.0	63.4	65.9
Federal Grants	99.2	87.9	87.8	87.9	87.9	87.9
State Grants	5.5	4.4	4.4	4.4	4.5	4.5
Transient Accommodations Tax	41.0	41.0	41.0	57.4	58.9	60.1
Public Service Company Tax	52.9	55.2	57.6	59.9	62.4	64.8
Licenses and Permits	47.9	45.6	44.3	43.0	43.4	46.3
Charges for Services	32.6	33.0	33.3	33.1	33.4	33.2
Sewer Revenues	284.7	370.0	386.0	406.3	438.9	478.3
Bus Transportation Revenues	50.6	53.7	53.7	53.7	53.7	53.7
Solid Waste Disposal Revenues	107.3	128.6	128.6	128.6	128.6	128.6
Other Revenues	66.9	82.4	327.6	404.8	418.9	461.1
Subtotal-Operating Resources	1,823.1	1,939.5	2,229.5	2,372.5	2,452.9	2,570.6
Carry-Over	529.3	406.0	426.3	447.6	470.0	493.5
TOTAL OPERATING RESOURCES	\$ 2,352.4	\$ 2,345.5	\$ 2,655.8	\$ 2,820.1	\$ 2,922.9	\$ 3,064.1

MULTI-YEAR FINANCIAL OUTLOOK (\$ in Millions)

	FY 2013	FY 2014	ESTIMATED		FY 2017	FY 2018
			FY 2015	FY 2016		
CAPITAL RESOURCES						
General Obligation Bonds	\$ 177.4	\$ 169.1	\$ 178.3	\$ 178.6	\$ 156.6	\$ 153.7
General Fund	5.8	5.4	5.4	5.4	5.4	5.4
Highway Fund	7.6	4.5	5.5	5.0	4.5	5.5
Solid Waste Special Fund	20.0	12.0	6.0	-	-	-
Bus Transportation Fund	3.0	3.0	3.0	3.0	3.0	3.0
Special Events Fund	0.2	0.3	0.3	0.3	0.3	0.3
Golf Fund	0.5	0.5	0.5	0.5	0.5	0.5
Bikeway Fund	0.3	-	-	-	-	-
Parks and Playgrounds Fund	0.6	-	-	-	-	-
Sewer Fund	70.0	54.2	53.7	52.2	52.2	52.2
Sewer Revenue Bond Improvement Fund	225.7	121.1	351.6	155.7	436.5	248.7
Federal Grants Fund	41.5	29.1	39.1	26.4	42.4	42.4
Community Development Fund	8.0	6.3	6.3	6.3	6.3	6.3
State Funds	4.0	2.0	-	-	-	-
Developer	0.2	-	-	-	-	-
Sewer Assessment	-	-	0.1	-	-	-
Utilities' Share	0.1	0.1	0.1	0.1	0.1	0.1
Clean Water and Natural Lands Fund	3.0	3.0	3.0	3.0	3.0	3.0
Affordable Housing Fund	7.6	4.0	4.0	4.0	4.0	4.0
Ewa Highway Impact Fee	2.2	-	-	-	-	-
TOTAL CAPITAL RESOURCES	\$ 577.7	\$ 414.6	\$ 656.9	\$ 440.5	\$ 714.8	\$ 525.1

MULTI-YEAR FINANCIAL OUTLOOK (\$ in Millions)

	FY 2013	FY 2014	ESTIMATED		FY 2017	FY 2018
			FY 2015	FY 2016		
EXPENDITURES						
OPERATING	\$ 1,967.1	\$ 2,067.9	\$ 2,372.8	\$ 2,572.9	\$ 2,699.4	\$ 2,838.2
CAPITAL	577.7	414.6	656.9	440.5	714.8	525.1
TOTAL EXPENDITURES	\$ 2,544.8	\$ 2,482.5	\$ 3,029.7	\$ 3,013.4	\$ 3,414.2	\$ 3,363.3
RESOURCES						
OPERATING	\$ 2,352.5	\$ 2,345.5	\$ 2,655.8	\$ 2,820.1	\$ 2,922.9	\$ 3,064.1
CAPITAL	577.7	414.6	656.9	440.5	714.8	525.1
TOTAL RESOURCES	\$ 2,930.2	\$ 2,760.1	\$ 3,312.7	\$ 3,260.6	\$ 3,637.7	\$ 3,589.2
DIFFERENCE	\$ 385.4	\$ 277.6	\$ 283.0	\$ 247.2	\$ 223.5	\$ 225.9

Long Term Fiscal Stability Focus

The proposed FY 2012-13 budget focuses on funding core services and moving the City towards greater fiscal stability by following these basic guiding principles:

- Save
- Spend Wisely on Core Services
- Bend the Debt Curve
- Fund Long Term Obligations

Save

Adequate reserves (savings) are a basic component of sound fiscal management. Savings protect against the adverse affect of economic or revenue downturns and emergency situations. The City's Debt and Financial Policies call for a Reserve for Fiscal Stability of at least 5% and optimally 8% of General and Highway Fund operating costs. This equates to \$75 million minimum and \$120 million at optimum. The City currently has \$29 million set aside in the Fiscal Stability Fund. The 2012-13 budget renews the City's commitment to responsible saving by adding \$20 million to the Fiscal Stability Fund. This is the beginning of a multi-year effort to fund the reserve at the optimum level.

Spend Wisely on Core Services

The City is facing increases in non-discretionary costs for retirement, health insurance, energy and debt service. At the same time, there is little growth in the City's largest General Fund revenue source, real property taxes. The FY 2012-13 budget proposes no increase in real property tax rates, and no new increases in taxes or fees. Instead, the budget holds the line on operational costs by focusing on

core services, trimming costs and finding efficiencies.

The City's core infrastructure, including its wastewater system, roads, sidewalks, and public facilities, require upkeep and repair. In order to meet these needs while controlling the amount of borrowing, the City has refocused on mandated, required and essential infrastructure improvements instead of building new facilities.

Bend the Debt Curve

Until last year, the City was on a path in which projected general debt payments, both in total amount and as a percentage of the City's budget, were growing rapidly. The only way to slow the growth and bend the debt curve was to decrease the amount of borrowing. The FY 2012-13 budget builds on the actions taken in FY 2011-12 to control the level of borrowing by limiting bond-funded CIP appropriations and shifting from bond to cash funding for certain items.

Fund Long Term Obligations

Financial responsibility requires the City to meet its long-term funding obligations, including Other Post Employment Benefits (OPEB). Pre-funding of OPEB obligations is recommended to prevent substantial, unsustainable increases in health care and other non-retirement benefit costs when current City employees retire. In the past, the City has not consistently funded its OPEB obligations. The FY 2012-13 budget includes over \$40 million in funding for OPEB, with a goal to add a similar proportion of funding annually.

Budget Summaries

FACT SHEET ON BUDGET TRENDS

	Actual FY 2009	Actual FY 2010	Actual FY 2011	Budgeted FY 2012	Budgeted FY 2013
<i>REAL PROPERTY TAX:</i>					
Net Assessed Value ^{a,b}	\$ 166,337,966	\$ 165,782,079	\$ 153,109,105	\$ 153,592,618	\$ 155,333,754
Average Rate ^c	4.82	5.14	5.23	5.21	5.23
Collections ^a	\$ 801,669	\$ 852,294	\$ 800,913	\$ 800,027	\$ 811,820
EXECUTIVE AND LEGISLATIVE					
<i>OPERATING BUDGETS:</i>					
Appropriations ^a	\$ 1,821,545	\$ 1,818,560	\$ 1,831,369	\$ 1,937,686	\$ 1,967,082
<i>CAPITAL BUDGET:</i>					
Appropriations ^a	\$ 954,826	\$ 1,698,942	\$ 2,121,723	\$ 547,417	\$ 577,746
<i>LONG-TERM DEBT:</i>					
Debt Service Charges ^a	\$ 295,978	\$ 301,774	\$ 317,247	\$ 383,036	\$ 375,902
<i>NUMBER OF POSITIONS: ^d</i>					
Police	2,794	2,794	2,794	2,794	2,794
Fire	1,161	1,161	1,191	1,193	1,193
Environmental Services	1,169	1,172	1,175	1,175	1,168
Parks and Recreation	1,160	1,164	1,154	1,158	1,159
Prosecuting Attorney	290	289	289	289	291
Other Executive Agencies	3,801	3,868	3,902	3,808	3,793
Total Executive Branch	10,375	10,448	10,505	10,417	10,398
MOTOR VEHICLE REGISTRATIONS ^{e,f,g}	718,253	720,267	722,287	724,312	726,343
RESIDENT POPULATION (July 1st) ^{f,g}	943,177	955,775	968,541	981,478	994,588

a) Dollars in thousands

b) Valuation 100% of fair market value

c) Per thousand dollars

d) Rounded; temporary and contract positions included; authorized full-time equivalent positions

e) Calendar year

f) Source: State of Hawaii Data Book 2010

g) 2011 - 2013 estimates based on preliminary forecasts

City and County Profile

Land Area *	596.7	square miles
Racial composition based on Hawaii State Department of Health survey *		
Mixed (except Hawaiian)	20.1	percent
Hawaiian/part Hawaiian	24.4	percent
Caucasian	15.9	percent
Japanese	21.8	percent
Filipino	9.9	percent
Chinese	5.8	percent
Korean	1.0	percent
Others	1.1	percent
Gender Composition *		
Male	50.1	percent
Female	49.9	percent
Median Age (2000) *	35.7	years
Age Composition *		
Under 18 years	22.1	percent
18 - 64 years	63.4	percent
65 years and over	14.5	percent
Elections ***		
Registered Voters, Primary Election 2010	460,244	
Votes Cast, Primary Election 2010	207,437	
Registered Voters, General Election 2010	464,387	
Votes Cast, General Election 2010	266,187	
Educational Attainment of Persons 25 Years Old and Over*		
Less than High School Diploma	9.5	percent
High School Graduate or Higher	90.5	percent
Bachelor's Degree or Higher	31.3	percent
Median Household Income **	\$67,019	
Number of Housing Units (7/1/2010)*	336,899	
Building Permits Issued (Fiscal 2010) ****		
Number Issued	14,228	
Estimated Value(dollars in thousands)	\$1,996,237	
Unemployment Rate (2010) *****	5.6	percent
* 2010 State of Hawaii Data Book		
** U. S. Census Bureau		
*** Office of Elections		
**** Honolulu Department of Planning and Permitting		
***** Hawaii State Department of Labor and Industrial Relations		

The Budget Process

Introduction

At first exposure, the annual budget may appear to be complicated and difficult to understand. This section describes the many facets of the budget process so that it is easier for our readers to use.

Each year, the City adopts three budgets:

- The **Executive Operating Budget** explains where the City gets its money and how it will be spent to pay for day-to-day operations of the executive branch.
- The **Legislative Budget** describes how the City Council and its activities will be funded.
- The **Capital Budget** lists and describes long-lived projects, such as highways, parks and buildings, which the City will undertake during the next six years as well as identifying in what years appropriations will be required. The Capital Budget is commonly referred to as the “CIP” for Capital Improvement Program.

The following sections explain how the budgets are put together and what they contain.

The Annual Budget

The annual budget of the City and County of Honolulu establishes the City’s policies and fulfills the legal requirement that a balanced financial plan be adopted to set the spending limits of the City. The budget also estimates the revenues and other financial resources that will be used to pay for the City’s operations during the fiscal year. Honolulu’s fiscal year begins on the first day of July and ends on the last day of June of the following year.

The Mayor’s budget message identifies the City’s major goals and objectives and explains how the administration plans to achieve them. The budget ensures that executive and legislative policies will

be followed by detailing costs, making historical comparisons, and establishing performance measures against which City agencies can be evaluated throughout the year.

The budget process includes many open meetings and public hearings in order to ensure the public’s participation and input. The budget itself is a public information document providing readers with an overview of the City and its workings.

The budget is based on guidelines and restrictions established by the Hawaii Constitution, State statutes, Honolulu’s City Charter and City ordinances.

The Revised Charter of the City and County of Honolulu provides for an annual executive budget consisting of an operating budget and a capital budget including a statement of relationships between operating and capital items for the executive branch. Section 9 of the Revised Charter sets forth the contents of the budgets, the officers or agencies responsible for their preparation, and the manner and timetable of the Council’s review process. To comply with these requirements, the City administration prepares an Executive Program and Operating Budget (Volume I) and an Executive Program and Capital Budget (Volume II). The budget documents must be submitted to the City Council by March 2, 120 days before the start of the fiscal year, as required by the Charter.

In addition to the two Budget Volumes, the City administration also prepares and submits to the City Council a bill for an Operating Budget ordinance and a bill for a Capital Budget ordinance. These proposed ordinances provide for appropriations to fund the activities of the executive branch. Requirements and presentation details of the budget ordinances are set forth in Articles 17 and 18 of Section 2, Revised Ordinances of Honolulu.

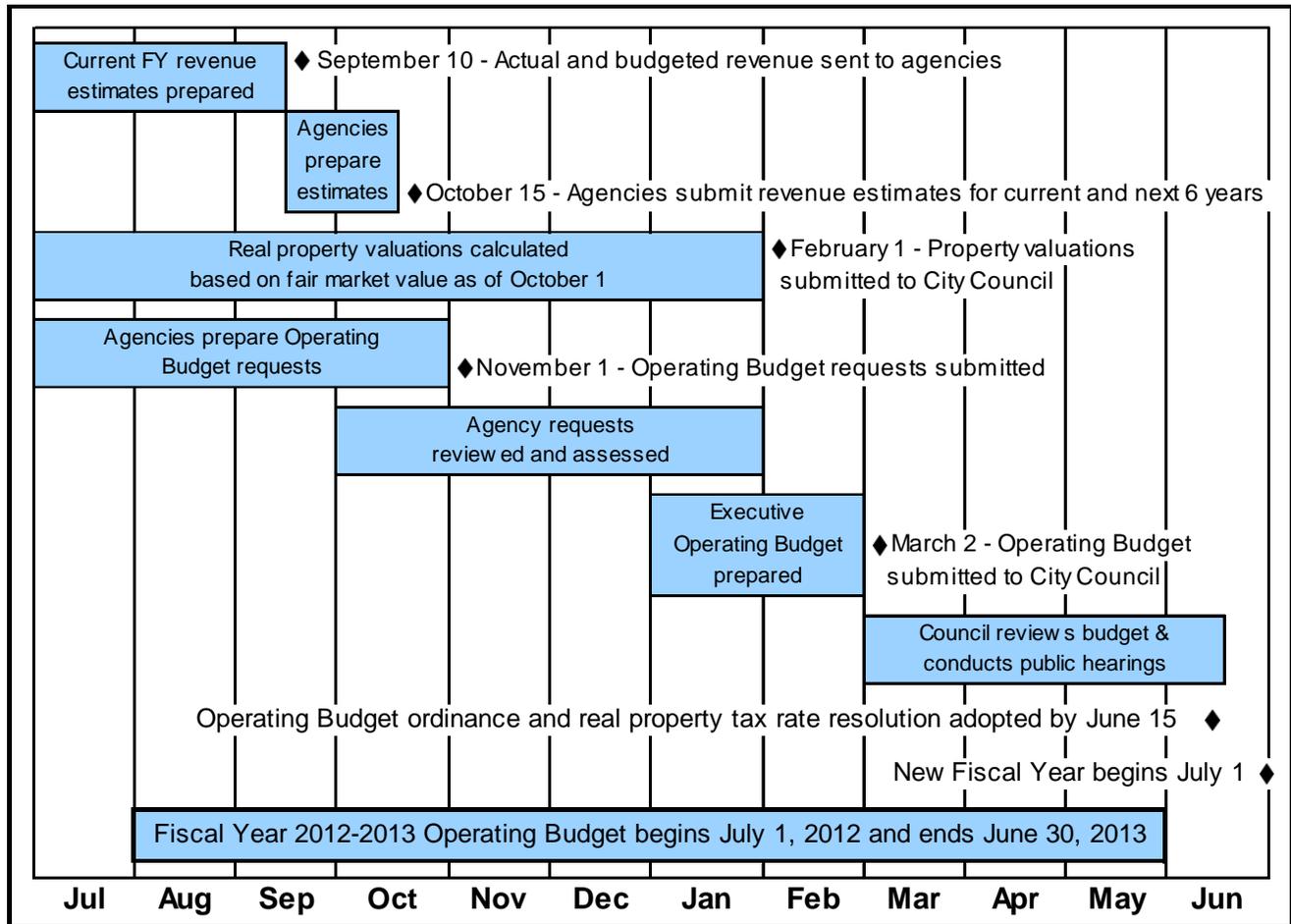
The Revised City Charter can be found on-line at www.honolulu.gov/refs/rch. The Revised Ordinances of Honolulu can be accessed at www.honolulu.gov/refs/roh. Additional information concerning public hearings, a synopsis of the budget ordinance, City Council actions and the budget ordinances’ status can be found at www.honolulu.gov/council. The site is maintained by the Department of Information Technology, City and County of Honolulu. To report problems, contact webmaster@honolulu.gov

The Operating Budget

Appropriations contained in the executive operating budget ordinances are valid only for the fiscal year for which they were made. Any part of the

appropriations which is not spent or reserved to pay for expenses lapses after June 30, the end of the fiscal year.

OPERATING BUDGET CALENDAR



Revenue Estimating Process

The revenue estimating process determines how much money will be available to pay for City services during the following fiscal year. The process begins in July with an analysis of current revenue collections, Oahu’s economic trends, projections of the State of Hawaii’s Council on Revenues and other data. Revenue estimates for the current year are forwarded to the executive agencies in September. Based on their past experience and knowledge of factors which may affect future collections, the agencies respond in October with their estimate of revenues for the next six years.

Real property assessments are calculated throughout the year. For the purpose of determining the following fiscal year’s real property tax revenues,

valuations are calculated based on the fair market value as of October 1. The valuations are submitted to the City Council by February 1 in accordance with Ordinance 8-11.1(e).

The Operating Budget Preparation Process

Guidelines for the preparation of the operating budget are forwarded to the executive agencies in September. Agencies respond in November with details of expenditure proposals and their justifications. Agency requests are reviewed, assessed and weighed against anticipated revenues and the requirements of non-agency expenditures such as debt service, employees’ health benefit costs and retirement benefit contributions. The Mayor makes

Budget Summaries

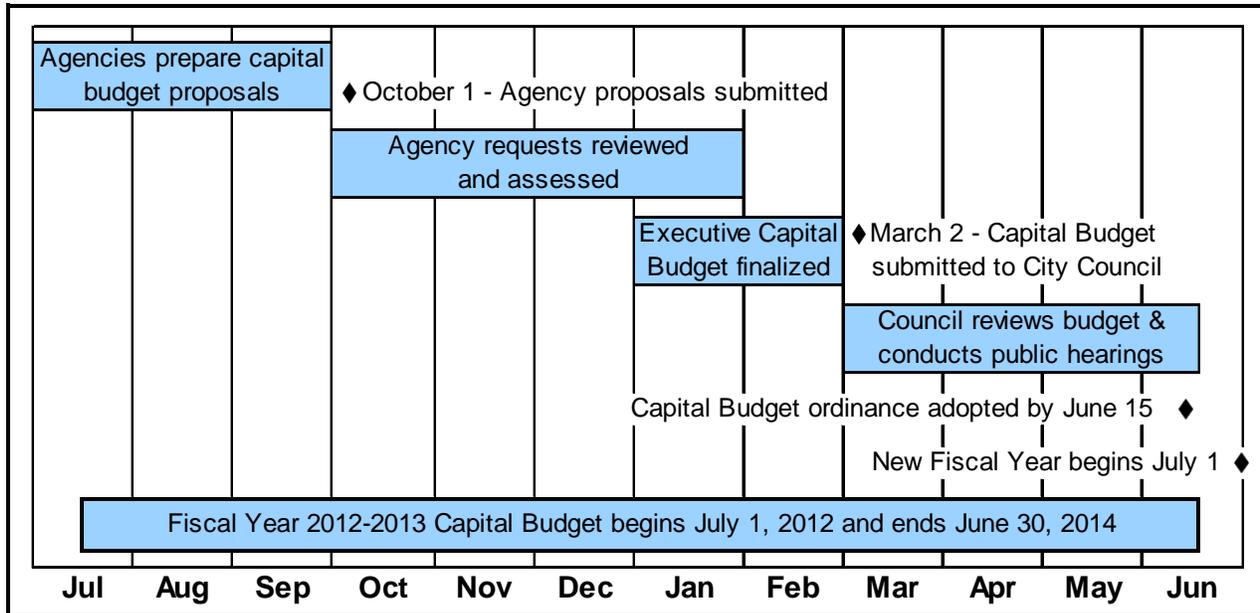
the final program decisions and submits the operating budget proposal to the City Council by March 2 in accordance with City Charter Section 9-102.1.

they were made and for 12 months thereafter. Any part of the appropriations not spent or encumbered to pay expenses lapses 12 months after the end of the fiscal year. Capital budget appropriations are available for a 24 month period beginning from the first day of July until the last day of June of the succeeding fiscal year.

The Capital Budget

Appropriations in the executive capital budget ordinance are valid only for the fiscal year for which

CAPITAL BUDGET CALENDAR



The Capital Budget Preparation Process

Budget preparation instructions are forwarded to executive agencies in July. Upon receipt, agencies prepare project proposals and submit them by October 1.

All proposed projects are reviewed and assessed by the Mayor and his staff, with the finalized proposed Capital Budget submitted to the City Council by March 2 in accordance with City Charter Section 9-102.1.

The Legislative Budget

As with the executive operating budget, legislative budget appropriations are valid only for the fiscal year for which they are made. Any part of the appropriation that has not been spent or reserved to pay expenses lapses at the end of the fiscal year. The fiscal year begins on the first day of July and ends on the last day of June of the following year.

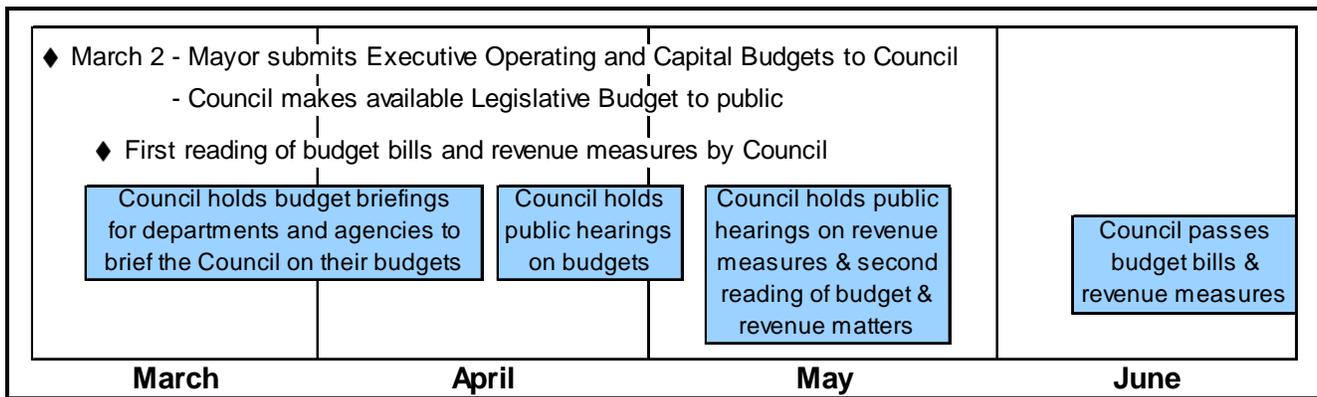
The legislative budget must be prepared and available for public review by March 2. The City Council conducts hearings and must pass the legislative budget ordinance by June 15.

Consideration and Adoption by the City Council

Upon receipt of the executive program, annual budget and proposed ordinances from the Mayor, the Council immediately notifies the public of its intention to hold public hearing on the executive submissions and also on the legislative annual budget and ordinance. Upon the conclusion of the hearings, the Council may add new items to, delete

or amend any item in the executive and legislative proposals. Like other bills, the Council adopts the executive and legislative programs and budget ordinances by majority vote after three readings on separate days. The Council must pass a resolution establishing the real property tax rates and all budget ordinances by June 15. If final action is not taken on or prior to that day, the executive budget ordinances as submitted by the Mayor go into effect

COUNCIL DELIBERATION CALENDAR



The Mayor has 10 working days in which to (1) sign the ordinances, (2) veto the measures or (3) to return the

measures unsigned, in which case the measures become law as if he had approved them.

For information about how bills become law or the Council's procedures and schedules, see www.honolulu.gov/council/ord.htm.

Amendments to the Budget and Other Appropriations

Amendments to the executive budget ordinances and program may be submitted by the Mayor and considered by the Council under the same procedures prescribed for the enactment of the annual executive budget ordinances and program, and amendments to the legislative budget ordinance may be initiated and considered by the Council under the same procedures prescribed for the adoption of the annual legislative budget ordinance, provided that:

- (a) No amendment shall increase the aggregate of authorized expenditures to an amount greater than the estimate of available resources for the fiscal year.
- (b) Amendments to the capital budget ordinance shall conform to the operating and capital program, as amended.

Appropriations for items not included in the annual executive or legislative budget ordinances may be proposed by the Council or by the Mayor and enacted for the following purposes only:

- (a) To meet contingencies which could not be anticipated when the budget ordinances were passed.
- (b) To pay the expenses of holding special elections and elections on proposals to amend the charter.

No part of the budget ordinances can be amended, revised or repealed by the Council except by another ordinance.

Budget and Budgetary Accounting

The budgets are on a basis consistent with GAAP (generally accepted accounting practices, see GLOSSARY OF TERMS) except that encum-

Budget Summaries

branches are treated as budgeted expenditures in the year the commitments are made.

Formal budgetary integration is employed (i.e., annual operating budgets are legally adopted) for the general fund and special revenue funds (except the farmers home administration loan and revolving funds). Effective budgetary control for debt service, trust and agency, and revolving funds is achieved through bond indentures, contractual provisions and legislation. Formal budgetary integration is not employed for capital projects because effective budgetary control is achieved

through contractual provisions and project oversight. Flexible budgeting (i.e., the relationship of costs to revenues) is employed for enterprise funds.

The Mayor is authorized to transfer appropriations between activities within a department. To transfer appropriations between departments, the legal level of budgeting, amendment must be made to the enacted budget ordinance. Amendments to the enacted budget ordinance may be proposed only by the Mayor.

Glossary of Terms

Administration — The Executive branch of the City and County of Honolulu headed by an elected Mayor.

Activity — The smallest unit of budgetary accountability and control that encompasses specific and distinguishable lines of work performed by an organizational unit to accomplish a function for which the City is responsible.

Agency — Any department, office, board, commission or other governmental unit of the City.

Allotment — An agency's plan of estimated expenditures, revenues, cash disbursements, and cash receipts for each quarter of the fiscal year.

Appropriation — Authorization granted by the City Council to make expenditures and incur obligations for purposes specified in the appropriation ordinance.

Assessed Valuation — The value of real estate or other property used as a basis for levying real property taxes.

Authorized Positions — The maximum number of positions approved in the adopted operating budget.

Bond — A written instrument to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution or ordinance. The most common types of bonds are general obligation and revenue bonds that are most frequently used for construction of large capital projects such as buildings, streets and sewers.

Bond Funds — Monies derived from the issuance of bonds used to finance authorized capital expenditures.

Budget (Proposed and Adopted) — The Mayor submits to the City Council a proposed budget reflecting the expenditure and revenue level for the coming fiscal year. When the Mayor and City Council have formally endorsed the expenditure and revenue level, the proposed budget becomes the adopted budget, appropriating funds and establishing legal expenditure limits.

Budget Issue — Items that require special management attention, including, but not limited to, proposed new programs or projects, expansion of

current services, items to be delineated as an issue such as new equipment, or drastically increased costs for continuation of programs or items as they currently exist.

Budget Message — A document included with the budget through which the Mayor provides the City Council and the public with a general summary of the most important budget issues, changes from recent fiscal years, and recommendations regarding the financial policy for the coming fiscal year(s).

Budget Ordinance — The official enactment by the City Council creating an adopted budget to establish legal authority for City officials to expend and obligate resources.

CAFR — The Comprehensive Annual Financial Report which is an audited and printed copy of the City's financial statement at the end of each fiscal year.

Capital Budget — A plan for capital expenditures to be incurred during the budget year (see "fiscal year") from funds appropriated for projects scheduled in the capital program for the first year thereof.

Capital Improvement Program (CIP) — A plan for capital expenditures to be incurred each year over a fixed period of years, specifying the full resources estimated to be available to finance the projected expenditures.

Carry-over — See Fund Balance, Unreserved.

Character of Expenditure — A classification identifying the purpose of the expenditures. The operating budget classifies expenditures as salaries, current expenses, and equipment.

City — Refers to the City and County of Honolulu.

City Council — The Legislative branch of the City consisting of nine councilmembers, each elected from one of Oahu's nine separate geographic districts; for a term of two or four years.

Contingency — Funds reserved to cover unforeseen expenditures that occur during the fiscal year.

Collective Bargaining Unit — An organized group of employees represented by a labor union for the purpose of collective decision making with public employers.

Budget Summaries

Contingency — A budgetary reserve set aside for unforeseen or large, shared expenditures that require flexibility in its allotment.

Cost Elements — See “Character of Expenditure.”

Current Expenses — A Character of Expenditure. Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not classified as capitalized assets.

Current Services — The amount of budgetary resources needed to provide the existing level of services based on the current workload.

Debt Service — The principal and interest payments on an obligation resulting from the issuance of bonds and notes.

Employees' Retirement System (ERS), State of Hawaii — A statewide entity that provides retirement allowances and other benefits to State and County government employees.

Employer-Union Trust Fund (EUTF), Hawaii — A statewide entity that provides health and other benefit plans to State and County government employees and retirees.

Encumbrance — Commitments to incur obligations in the form of purchase orders, contracts, or other commitments that are chargeable to an appropriation and for which part of the appropriation is reserved. They cease to be encumbrances when expended.

Enterprise Fund — A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business (a) where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Funds included are sewer fund, solid waste special fund, housing development special fund and bus transportation fund. User fees are established and revised to ensure that revenues are adequate to meet all necessary expenditures.

Equipment — A Character of Expenditure. Expenditures to acquire new or replacement assets that are less than \$5,000 with a useful life of more than

five years or more than \$5,000 with a useful life of less than five years.

Expenditures — Cost of goods delivered or services rendered, whether paid or unpaid, including expenses and capital outlays. Expenditures are distinguished from encumbrances in that expenditures relate to goods delivered or services rendered, whereas encumbrances represent commitments or obligations for goods to be delivered or services to be rendered in the future and for which no actual liability has yet been incurred.

Federal Aid — Funds received from the Federal Government.

FICA — Federal Insurance Contributions Act, a payroll expenditure representing social security tax.

Fiscal Year — The fiscal year of the City begins on the first day of July and ends on the last day of June of the succeeding year. (Appropriations in the capital budget ordinance are valid for the fiscal year for which they are made and continue for 12 months thereafter.)

Fringe Benefits — Payments made by the City to cover social security, retirement, health insurance, workers' compensation, and other benefits for its employees and retirees.

Full-Time Equivalent Position — A number representing a part-time position converted to the decimal equivalent of a full-time position. Most full-time employees (1.00 FTE) are paid for 2,080 hours in a year. A position budgeted to work half-time for a full year, or full-time for only six months, is 0.50 FTE.

Fund — An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with regulations, restrictions or limitations.

Fund Balance, Unreserved — Actual or estimated unreserved fund balance carried over from the prior fiscal year and available for appropriation. The estimated fund balance together with the estimated revenues and inter-fund transfers for the upcoming year determine the maximum amount available for appropriation in the proposed year's budget.

General Fund — The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds — Bonds for which the full faith and credit of the City are pledged for the payment of debt service.

Generally Accepted Accounting Principles (GAAP) — GAAP are the uniform minimum standards of and guidelines to financial accounting and reporting. GAAP provide a standard by which to measure financial presentations.

Goal — A broad statement of a desired end result.

Grant — A funding source that includes State, Federal and private subsidies received in aid of a public undertaking.

Honolulu, City and County — The consolidated city-county was incorporated in 1907 and consists of the entire island of Oahu. Honolulu is the 10th largest City in the United States and has a population of over 900,000. The City and County of Honolulu consists of 22 agencies and departments.

Inter-Fund Transfer — Legally authorized transfer from a fund receiving revenues to a fund through which the resources are to be expended.

Lapse — The automatic termination of the authority to expend money or incur obligations granted earlier by an appropriation. Except for continuing or indefinite appropriations, an appropriation is made for a certain period of time. At the end of that period, any unexpended or unencumbered balance thereof lapses unless otherwise provided by law.

Line-item — See “Object Code”.

Means of Financing — The source of funds from which appropriations are made.

Modified Accrual Basis of Accounting — Under this system of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred except for inventories, prepaid insurance, certain employee benefits, and principal and interest.

Multi-Year Financial Outlook — A six-year forecast of expenditures and revenues of both the operating and capital budgets.

Object Code — A numeric code that is used to categorize the expense or revenue type of a transaction.

O’ahu — Known as “The Gathering Place”, O’ahu is the third largest of the Hawaiian Islands and most populous island in the State of Hawaii. The state capital Honolulu is located on the southeast coast. In the greatest dimension, the island is 44 miles long and 30 miles across.

Objective — A statement of the end result, product, or condition desired, for the accomplishment of which a course of action is to be taken.

Operating Budget — A financial plan for the operation of government and the provision of services for the fiscal year. Excluded from the operating budget are funds appropriated in the capital budget.

Operating Costs — The recurring costs of operating, supporting and maintaining authorized programs, including costs for salaries, employee fringe benefits, current expenses (supplies and materials) and equipment (including motor vehicles).

Operating Funds — Resources derived from recurring revenue sources that are used to finance ongoing operating expenditures and pay-as-you-go capital projects and are reflected in the appropriation ordinances.

Ordinance — A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

Other Post-Employment Benefits (OPEB) — The Governmental Accounting Standards Board adopted Statements 43 and 45 which require state and local governments to account for the value of liabilities accrued over an employee's working lifetime and for the values of those benefits to be reported annually on the CAFR. OPEB includes medical, prescription drug, dental, vision and life insurance benefits.

Positions — The full-time equivalent of salaried personnel. Positions are categorized as Permanent, Temporary, or Contract.

Program — A group of related activities performed by one or more organizational units for the purpose of accomplishing a specific function of the City.

Budget Summaries

Program Measures — The numerical means (such as the number of persons serviced by a program) of expressing the magnitude of a program or the degree to which the program's objective is attained.

Provisional Accounts — An amount that is budgeted centrally that allows for flexibility in expenditure when an allocation by department is indeterminable.

Proviso — A condition, stipulation, or limitation inserted in a budget ordinance.

Real Property — All land and the improvements upon it including buildings, other structures, fences and any fixtures attached to them that cannot be removed without substantial damage to such land and improvements.

Real Property, Net Taxable Valuation — The fair market value of property less exemptions provided by ordinances.

Real Property Tax Rate — A value, which when used to multiply the net taxable real property valuation, yields real property tax revenues for the City. The tax rate for Honolulu is expressed as dollars per \$1,000 of property value and is set by the City Council by adoption of a resolution.

Reserve — An account used to earmark a portion of the fund balance as legally segregated for a specific use.

Resolution — A special order of the City Council that requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.

Resources — Amount available for appropriation including estimated revenues, inter-fund transfers and unreserved fund balances.

Revenue Bonds — A debt instrument whereby the debt service is payable solely from the revenues generated by the operations of the facilities being financed by the bonds or by other non-tax sources.

Revolving Fund — A fund used to finance certain goods and services provided by City agencies on a self-supporting basis. It is used to pay for the cost of goods and services and is replenished through charges made for those goods or services or through transfers from other accounts or funds.

Salaries — A Character of Expenditure. The amount budgeted or paid to City employees. The

amounts may include regular pay, overtime and other premium pays as required by statute and collective bargaining agreements.

Special Revenue Funds — Resources which are dedicated or set aside by law for a specified object or purpose, but excluding the general fund, enterprise funds and revolving and trust funds.

Special Assessment — A charge made against certain properties to help pay for all or part of the cost of a specific capital improvement project. Also park land or a monetary assessment fee received from new developments.

Subsidized Funds — Funds that have dedicated sources that is to be used for specific purposes or functions, but are not able to cover all operating expenses with only their dedicated sources of revenue. Subsidies from other funds such as the General Fund is required.

Supplemental Budget — An amendment to the original budget ordinance.

Tax Exempt Commercial Paper (TECP) — A short-term promissory note supported by a bank line or letter of credit used as bridge financing for bond financed projects.

Tax Revenues — The amounts collected from compulsory charges, in the form of taxes, levied by the City for the purpose of financing services performed for the public benefit. Sources of City tax revenues are the real property tax, fuel tax, vehicle weight tax, public service company tax, public utility franchise tax and excise surcharge tax-transit.

Transient Accommodations Tax (TAT) — Also known as the "hotel room tax". The TAT is 9.25% of transient accommodation gross proceeds received as compensation for the furnishing of public improvements and services. Two percent goes to the State of Hawaii and of the remaining 7.25%, the State distributes 44.8%, or up to \$93 million, to the counties, with the City receiving 44.1% of the Counties' share.

Trust Fund — A fund used to account for assets held by the City as a trustee or agent for individuals, private organizations, other governmental units, and/or other funds and which was created or established by a gift, grant, contribution, devise, or bequest that limits the use of the fund to designated objects or purposes.

Unreserved Fund Balance — See “Fund Balance, Unreserved”.

User Fees — Fees for a public service paid by the user of the service.

Valuation — See “Real Property, Net Taxable Valuation”.

Vacancy Cutback — An amount that is deducted from an agency's salary budget that is attributable to delays in hiring, employee turnover, or attrition.

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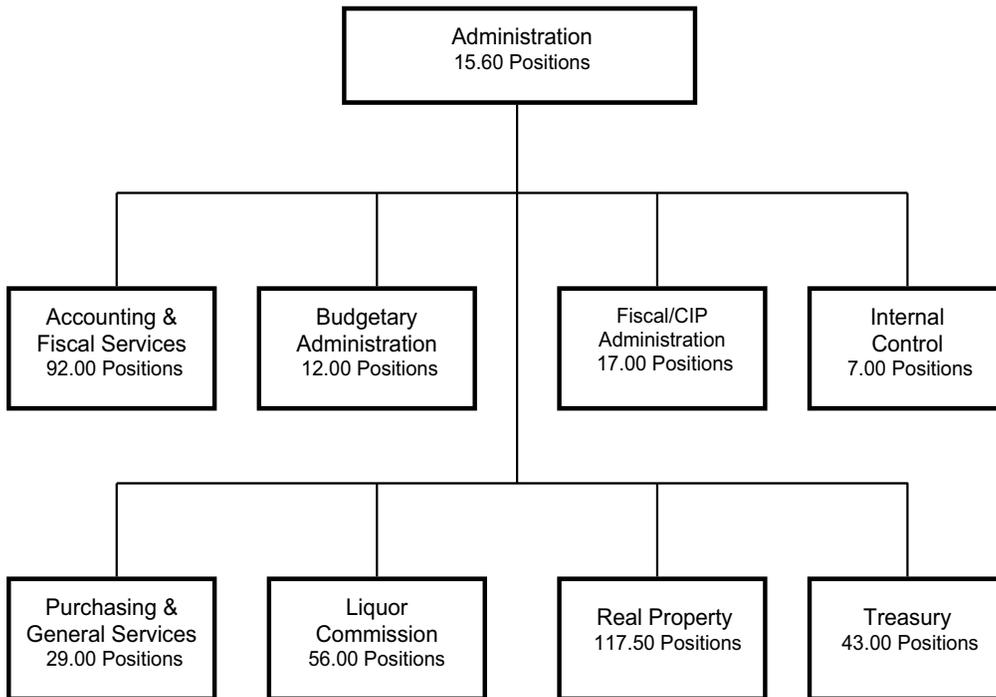
Departmental Budgets

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Department of Budget and Fiscal Services

DEPARTMENT OF BUDGET AND FISCAL SERVICES (BFS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



Department of Budget and Fiscal Services

Responsibilities

The Department of Budget and Fiscal Services is the City's central financial agency. It is responsible for all aspects of the City's finances, including billing, collection, keeping accurate and complete account of receipts and disbursements, management of the City's treasury and funds, and preparation and maintenance of a perpetual inventory of all lands and equipment owned or controlled by the City.

It provides long-range financial planning, prepares and manages the City's operating and capital program and budget, provides information pertaining to the financial affairs of the City, reviews the manner in which public funds are received and expended, and reports to the Mayor on the integrity with which public funds are accounted for and on the financial responsibility of officers and employees administering public funds.

It provides an assessment of all real property in the City, sells real property upon which improvement assessments are not paid within the period prescribed, and disposes of personal property not needed by any city agency, pursuant to policies established by the City Council. It also rents or leases city property (except property controlled by the Board of Water Supply), and awards concessions, pursuant to law and to policies established by the City Council. It purchases materials, supplies and equipment and contracts for services of independent contractors for all city agencies.

It prepares the City's payrolls and pension rolls and administers the City's Risk Management Program. It also administratively supports the Liquor Commission, three Boards of Review, the Board of Trustees of the Police Officers, Fire Fighters and Bandmembers Pension Fund, and the Pension Board of the City and County of Honolulu.

Mission Statement

To protect the financial well-being of the City & County of Honolulu.

Goals and Objectives

1. Promote good and accountable government.
2. Work collaboratively to meet the Mayor's goals.
3. Develop a strong and cohesive management team.
4. Approach problems from a broad, citywide perspective, and its impact on others.
5. Provide excellent service to internal and external customers.

Budget Initiatives and Highlights

The Department of Budget and Fiscal Services proposed fiscal year 2013 operating budget is \$ 22,142,935 which reflects a 8.2 percent increase from the current fiscal year. Contributing to the increase in salaries and current expense is the inclusion of federal funding for the Federal Grants Branch in the Fiscal/CIP Administration activity to administer the Community Development Block Grant (CDBG) Program. Also contributing to the increase in salaries is the inclusion of vacant position funding which was excluded from the prior fiscal year appropriation. The \$500,000 budgeted in equipment is for a new computerized liquor licensing software system for the Honolulu Liquor Commission.

Budget issues include salary funding for five new Procurement and Specifications Specialist positions for the Purchasing Division to handle environmental related procurements.

Department of Budget and Fiscal Services

Performance Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Real Property Taxes Collected to Total Amount Billed	%	98.0%	98.0%	98.0%
Improvement District Assessments Collected to Total Amount Billed	%	91.0%	91.0%	91.0%
Refuse Services Charges Collected to Total Amount Billed	%	74.0%	80.0%	80.0%
Delinquent Receivables Collected	%	50.0%	50.0%	50.0%
Average Rate of Return on City-Controlled Funds	%	0.19%	0.10%	0.10%

Fiscal Sustainability

Target Year

Goal : Advance Departmental Self-Sustainability

Initiative 1: Improve functionality of Real Property Assessment website:

- (a) Design and implement change of status module for online filing. FY 2013
- (b) Create cloud server access for centralized government leases with all counties. FY 2013

Initiative 2: Improve Real Property Assessment Process:

- (a) Implement digital processing of appeals by Board of Review to streamline process and improve productivity. FY2013
- (b) Convert existing building cost factor program to Marshall & Swift building cost. FY2013
- (c) Create Assessment streamlining and efficiencies by integration of GIS and IAS databases. FY2013

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	369.00	372.00	372.00	5.00	377.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	17.10	16.10	13.50	0.00	13.50
Total	387.10	389.10	386.50	5.00	391.50

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 960,937	\$ 960,751	\$ 958,639	\$ 0	\$ 958,639
Accounting and Fiscal Services	3,903,350	4,265,081	4,392,299	0	4,392,299
Internal Control	529,829	438,994	496,892	0	496,892
Purchasing and General Services	1,491,349	1,543,740	1,577,435	145,768	1,723,203
Treasury	2,061,527	2,451,353	2,566,976	0	2,566,976
Real Property	5,028,719	5,814,754	5,863,584	0	5,863,584
Liquor Commission	2,135,458	3,416,592	4,100,026	0	4,100,026
Budgetary Administration	857,680	848,837	849,780	0	849,780
Fiscal/CIP Administration	1,174,188	720,659	1,191,536	0	1,191,536
Total	\$ 18,143,037	\$ 20,460,761	\$ 21,997,167	\$ 145,768	\$ 22,142,935

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 15,520,219	\$ 17,116,294	\$ 17,905,310	\$ 144,768	\$ 18,050,078
Current Expenses	2,622,818	3,344,467	3,591,857	1,000	3,592,857
Equipment	0	0	500,000	0	500,000
Total	\$ 18,143,037	\$ 20,460,761	\$ 21,997,167	\$ 145,768	\$ 22,142,935

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 14,617,434	\$ 15,731,812	\$ 16,266,656	\$ 145,768	\$ 16,412,424
Sewer Fund	222,104	215,960	209,852	0	209,852
Liquor Commission Fund	2,135,458	3,416,592	4,100,026	0	4,100,026
Refuse Genl Operating Acct -SWSF	90,062	97,265	97,340	0	97,340
Transit Fund	14,591	0	0	0	0
Community Development Fund	662,112	159,276	681,029	0	681,029
Special Events Fund	109,051	114,448	43,541	0	43,541
Federal Grants Fund	161,279	578,740	442,989	0	442,989
Housing & Comm Dev Sec 8 Fund	130,946	146,668	155,734	0	155,734
Total	\$ 18,143,037	\$ 20,460,761	\$ 21,997,167	\$ 145,768	\$ 22,142,935

Department of Budget and Fiscal Services

Administration

Program Description

The Administration program provides department-wide leadership and coordination of department activities. It also is responsible for citywide insurance and self-insurance programs; establishment and monitoring of insurance requirements for all city contracts; administration and coordination of claims adjusting services; and assistance to city departments in developing appropriate loss control programs and procedures. This program is also responsible for the administration of the Premium Conversion and Deferred Compensation Plans.

Program Highlights

The Administration program budget of \$958,639 reflects a 0.2 percent decrease from the current fiscal year. The salary budget provides vacant position funding which was excluded from the prior fiscal year appropriation. The salary budget provides additional funding to fill vacant positions. The decrease in current expense is primarily due to the biennial Other Post Employment Benefits (OPEB) actuarial valuation study for the State of Hawaii and all counties. Funding for OPEB was provided in fiscal year 2012 and is only required every other year.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.60	2.60	2.00	0.00	2.00
Total	15.60	15.60	15.00	0.00	15.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 909,652	\$ 888,204	\$ 906,092	\$ 0	\$ 906,092
Current Expenses	51,285	72,547	52,547	0	52,547
Equipment	0	0	0	0	0
Total	\$ 960,937	\$ 960,751	\$ 958,639	\$ 0	\$ 958,639

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 960,937	\$ 960,751	\$ 958,639	\$ 0	\$ 958,639
Total	\$ 960,937	\$ 960,751	\$ 958,639	\$ 0	\$ 958,639

Accounting and Fiscal Services

Program Description

The Accounting & Fiscal Services program is responsible for accounting of city funds and reviewing the manner in which public funds are received and expended. To accomplish these responsibilities, it prepares financial statements, administers the central preparation of payroll, and ensures that expenditures are in accordance with the City's budget ordinances, federal grant requirements, and allotment schedules.

Program Highlights

The Accounting and Fiscal Services program budget of \$4,392,299 reflects a 3.0 percent increase from the current fiscal year. The increase in salaries is due to the inclusion of vacant position funding which was excluded from the prior fiscal year appropriation.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Payroll-Wage payments processed	#	235,000	237,000	240,000
Non-Payroll payment documents processed	#	59,000	60,000	60,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	86.00	86.00	86.00	0.00	86.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	6.00	5.00	4.00	0.00	4.00
Total	93.00	92.00	91.00	0.00	91.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 3,763,581	\$ 4,030,718	\$ 4,190,134	\$ 0	\$ 4,190,134
Current Expenses	139,769	234,363	202,165	0	202,165
Equipment	0	0	0	0	0
Total	\$ 3,903,350	\$ 4,265,081	\$ 4,392,299	\$ 0	\$ 4,392,299

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 3,201,520	\$ 3,185,477	\$ 3,460,280	\$ 0	\$ 3,460,280
Sewer Fund	222,104	215,960	209,852	0	209,852
Refuse Genl Operating Acct -SWSF	88,207	92,340	92,340	0	92,340
Transit Fund	14,591	0	0	0	0
Community Development Fund	77,644	159,276	114,264	0	114,264
Special Events Fund	109,051	114,448	43,541	0	43,541
Federal Grants Fund	70,625	370,612	336,288	0	336,288
Housing & Comm Dev Sec 8 Fund	119,608	126,968	135,734	0	135,734
Total	\$ 3,903,350	\$ 4,265,081	\$ 4,392,299	\$ 0	\$ 4,392,299

Department of Budget and Fiscal Services

Internal Control

Program Description

The Internal Control program is responsible for objectively examining and evaluating the financial activities of the City. This activity audits, reviews, monitors and evaluates the controls and processes for recording financial transactions and safeguarding city assets and recommends efficiency improvements to management. The function strives to adhere to the Standards for the Professional Practice of Internal Auditing.

Program Highlights

The Internal Control program budget of \$496,892 reflects a 13.2 percent increase from the current fiscal year. The increase in salaries is primarily attributed to the inclusion of vacant position funding which was excluded from the prior fiscal year appropriation.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Audits, reviews, evaluations, and analyses	#	39	35	35

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	7.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	7.00	7.00	7.00	0.00	7.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 377,883	\$ 376,098	\$ 428,562	\$ 0	\$ 428,562
Current Expenses	151,946	62,896	68,330	0	68,330
Equipment	0	0	0	0	0
Total	\$ 529,829	\$ 438,994	\$ 496,892	\$ 0	\$ 496,892

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 529,829	\$ 438,994	\$ 496,892	\$ 0	\$ 496,892
Total	\$ 529,829	\$ 438,994	\$ 496,892	\$ 0	\$ 496,892

Purchasing and General Services

Program Description

The Purchasing program is responsible for procuring all materials, supplies, equipment, and services for city departments and agencies; processing construction, consultant, and personal services contracts; maintaining inventory of all city personal property; exchange, disposal, sale or transfer of surplus equipment; and managing city-owned real property not utilized by other departments.

Program Highlights

The Purchasing program budget of \$1,723,203 reflects an 11.6 percent increase from the current fiscal year.

Budget issues include general funded salaries for five new permanent Procurement and Specifications Specialist positions to conduct and expedite environmental related procurements due to Environmental Protection Agency (EPA) mandates. Currently, contract positions funded by the Department of Environmental Services are performing these duties.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Purchase Orders Processed	#	7,315	7,680	8,064
Purchase Requisitions Processed	#	1,362	1,430	1,501
Personal and Consultant Contracts	#	285	299	314

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	29.00	29.00	29.00	5.00	34.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	29.00	29.00	29.00	5.00	34.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,406,721	\$ 1,469,285	\$ 1,502,980	\$ 144,768	\$ 1,647,748
Current Expenses	84,628	74,455	74,455	1,000	75,455
Equipment	0	0	0	0	0
Total	\$ 1,491,349	\$ 1,543,740	\$ 1,577,435	\$ 145,768	\$ 1,723,203

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,491,349	\$ 1,543,740	\$ 1,577,435	\$ 145,768	\$ 1,723,203
Total	\$ 1,491,349	\$ 1,543,740	\$ 1,577,435	\$ 145,768	\$ 1,723,203

Department of Budget and Fiscal Services

Treasury

Program Description

This program administers the treasury management program, general collections program, real property tax collection and tax relief programs, and special assessment programs.

Program Highlights

The Treasury program budget of \$2,566,976 reflects an increase of 4.7 percent over the current fiscal year. The increase is primarily attributed to funding needed for computer software maintenance agreements.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Delinquent Real Property Tax Accounts	#	7,133	8,000	8,000
Delinquent Real Property Tax Amounts	\$ Million	17.23	17.00	17.00
Delinquent Real Property Tax	%	2.12	2.00	2.00
Delinquent Improvement District Assessment	%	0.07	0.05	0.05
Delinquent Refuse Receivables	%	7.18	7.00	7.00
Delinquent Sewer Receivables	%	8.48	8.40	8.40
ADMINISTRATION:				
Sale of Bonds:				
General Obligation	#	1	1	1
Others	#	1	1	1
CASH AND DEBT MANAGEMENT:				
Agency Deposits	#	9,229	9,300	9,300
Checks Issued	#	87,582	88,000	88,000
Checks Cleared	#	87,141	87,000	87,000
Dishonored Checks Returned by Banks	#	3,198	3,000	3,000
Manual Disbursement Documents Processed	#	254	250	250
Reclassify Between Fund Revenue Documents Processed	#	501	500	500
ACCOUNTS RECEIVABLE:				
Billings:				
Refuse Service Charges	#	8,872	9,000	9,000
Sewer Service Charges *	#	5,904	5,900	5,900
Other Charges	#	956	950	950
Collections:				
Refuse Services	#	12,007	12,000	12,000
Sewer Services *	#	5,632	5,600	5,600
Other Services	#	996	990	990
Improvement Districts in Force	#	10	10	10
Accounts in Force	#	77	77	77
Delinquent Billings	#	4	4	4
City-Initiated Districts - New	#	--	--	--
Waikiki Business Improvement District	#	5,397	5,400	5,400
Fort Street Mall Business Improvement District	#	96	96	96
Real Property Tax Billings	#	540,689	541,000	541,000
Real Property Tax Checks Processed	#	273,264	275,000	275,000
Real Property Tax Billings Collected	#	533,143	535,000	535,000

* In FY 2011, Laie sewer billing and collections was transferred to the Board of Water Supply.

PROGRAM POSITIONS	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013
	Actual	Appropriated	Current Svcs	Budget Issues	Total Budget
Permanent FTE	43.00	43.00	43.00	0.00	43.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	43.00	43.00	43.00	0.00	43.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,427,276	\$ 1,670,660	\$ 1,677,276	\$ 0	\$ 1,677,276
Current Expenses	634,251	780,693	889,700	0	889,700
Equipment	0	0	0	0	0
Total	\$ 2,061,527	\$ 2,451,353	\$ 2,566,976	\$ 0	\$ 2,566,976

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 2,048,334	\$ 2,426,728	\$ 2,541,976	\$ 0	\$ 2,541,976
Refuse Genl Operating Acct -SWSF	1,855	4,925	5,000	0	5,000
Housing & Comm Dev Sec 8 Fund	11,338	19,700	20,000	0	20,000
Total	\$ 2,061,527	\$ 2,451,353	\$ 2,566,976	\$ 0	\$ 2,566,976

Department of Budget and Fiscal Services

Real Property

Program Description

The Real Property program annually identifies, evaluates and assesses all real property within the City and County of Honolulu.

Program Highlights

The Real Property program budget of \$ 5,863,584 reflects a 0.8 percent increase from the current fiscal year. The increase in salaries is due to the inclusion of vacant position funding which was excluded from the prior fiscal year appropriation.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Appeals Pending End of FY	#	4,364	3,000	2,000
Appeals Filed	#	2,447	3,000	2,500
Assessment Parcels	#	287,611	290,000	293,000
Building Inspections	#	5,774	6,500	7,000
Exemptions Processed	#	31,523	30,000	31,000
Counter Service	#	7,025	10,000	10,000
Land Map Drafting (Parcels)	#	4,813	5,000	5,500
Total Documents:				
Parcels Affected	#	49,876	55,000	60,000
Abstracted	#	82,947	90,000	95,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	112.00	115.00	115.00	0.00	115.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.50	2.50	2.50	0.00	2.50
Total	114.50	117.50	117.50	0.00	117.50

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 4,355,975	\$ 4,899,303	\$ 4,968,730	\$ 0	\$ 4,968,730
Current Expenses	672,744	915,451	894,854	0	894,854
Equipment	0	0	0	0	0
Total	\$ 5,028,719	\$ 5,814,754	\$ 5,863,584	\$ 0	\$ 5,863,584

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 5,028,719	\$ 5,814,754	\$ 5,863,584	\$ 0	\$ 5,863,584
Total	\$ 5,028,719	\$ 5,814,754	\$ 5,863,584	\$ 0	\$ 5,863,584

Liquor Commission

Program Description

The Liquor Commission program controls, regulates, and supervises the manufacture, importation and sale of intoxicating liquor through inspections, enforcement, licensing, registration and education. Its mission is to promote the community's health, safety, and welfare by efficiently and fairly administering and enforcing Hawaii's liquor laws.

Program Highlights

The Liquor Commission program budget of \$4,100,026 reflects an increase of 20.0 percent from the current fiscal year. The increase in salaries is due to the inclusion of vacant position funding which was excluded from the prior fiscal year appropriation. The increase in current expense is primarily attributed to an increase in travel requirements to attend conferences and training. Additional funding is also provided for the Honolulu Liquor Commission to host the 2013 State Liquor Administrators National Conference. This is the first time the Honolulu Liquor Commission is hosting this national event. The \$500,000 budgeted in equipment is to fund the initial development of a new computerized liquor licensing software system to replace the current Liquor Commission Information System which is 14 years old and in need of replacement.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Liquor Licenses	#	1,411	1,407	1,400
Violations	#	467	700	600

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	50.00	50.00	50.00	0.00	50.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	6.00	6.00	5.00	0.00	5.00
Total	56.00	56.00	55.00	0.00	55.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,544,157	\$ 2,247,072	\$ 2,364,696	\$ 0	\$ 2,364,696
Current Expenses	591,301	1,169,520	1,235,330	0	1,235,330
Equipment	0	0	500,000	0	500,000
Total	\$ 2,135,458	\$ 3,416,592	\$ 4,100,026	\$ 0	\$ 4,100,026

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Liquor Commission Fund	\$ 2,135,458	\$ 3,416,592	\$ 4,100,026	\$ 0	\$ 4,100,026
Total	\$ 2,135,458	\$ 3,416,592	\$ 4,100,026	\$ 0	\$ 4,100,026

Department of Budget and Fiscal Services

Budgetary Administration

Program Description

The Budgetary Administration program provides centralized budgetary services, which include the preparation and administration of the annual operating budget. It formulates and administers budgetary policies consistent with administration objectives. It also evaluates the effectiveness of individual program activities in achieving its goals and mandates and provides organizational and budgetary reviews of city programs and activities.

Program Highlights

The Budgetary Administration program budget of \$849,780 reflects a 0.1 percent increase from the current fiscal year.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Expenditure Schedules Reviewed and Processed	#	142	150	150
Reorganization Proposals Reviewed and Processed	#	14	30	20
Executive Agency Communications Reviewed and Processed	#	613	570	620
City Council Communications, Resolutions and Ordinances Prepared and Processed	#	137	160	150
Executive Agency Requests Reviewed and Processed (includes position creation, position reallocation, independent services contract, personal services contract, unbudgeted equipment and fund transfer requests)	#	1,233	1,060	1,200

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	12.00	12.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	12.00	12.00	12.00	0.00	12.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 846,929	\$ 839,298	\$ 834,730	\$ 0	\$ 834,730
Current Expenses	10,751	9,539	15,050	0	15,050
Equipment	0	0	0	0	0
Total	\$ 857,680	\$ 848,837	\$ 849,780	\$ 0	\$ 849,780

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 857,680	\$ 848,837	\$ 849,780	\$ 0	\$ 849,780
Total	\$ 857,680	\$ 848,837	\$ 849,780	\$ 0	\$ 849,780

Fiscal/CIP Administration

Program Description

The Fiscal/CIP Administration program is responsible for: 1) overseeing citywide financial planning and analysis, with a focus on revenues, debt and provisional costs; 2) formulation, review, preparation and implementation of the annual Capital Program and Budget; and 3) administering the U.S. Department of Housing and Urban Development's Community Development Block Grant, HOME Investment Partnerships, Emergency Shelter Grant and Housing Opportunities for Persons with AIDS programs to ensure proper program management, timely completion of projects and continued compliance with program mandates.

Program Highlights

The Fiscal/CIP Administration program budget of \$1,191,536 reflects an increase of 65.3 percent from the current fiscal year. The increase in salaries and current expense over the current fiscal year is due to the inclusion of federal funding for the Federal Grants Branch to administer the Community Development Block Grant (CDBG) Program. Funding for administration of the CDBG program was moved to the Department of Community Services in the FY 2012 budget ordinance. The funding level for FY 2013 reflects the same level of services as in prior years, but moves the funding back to the Fiscal/CIP division.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Independent Services Contracts Reviewed and Processed	#	469	450	450
Appropriation and Allotment Vouchers Reviewed and Processed	#	646	600	600
Applications for HUD Funds Processed – Project Proposals	#	56	60	70
Audit of Sub-recipients	#	37	60	60
Sub-recipient Agreements Reviewed and Processed	#	132	150	160
Other Communications Reviewed and Processed *	#	804	850	850

* Increase due to new 5-Year CDBG Consolidated Plan and Stimulus Projects

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	17.00	17.00	17.00	0.00	17.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	17.00	17.00	17.00	0.00	17.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 888,045	\$ 695,656	\$ 1,032,110	\$ 0	\$ 1,032,110
Current Expenses	286,143	25,003	159,426	0	159,426
Equipment	0	0	0	0	0
Total	\$ 1,174,188	\$ 720,659	\$ 1,191,536	\$ 0	\$ 1,191,536

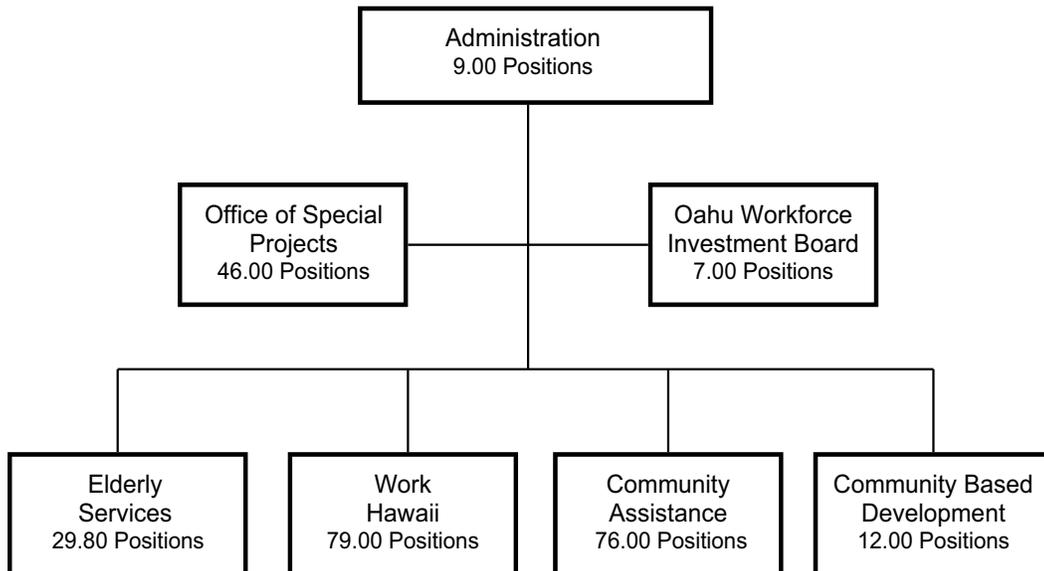
Department of Budget and Fiscal Services

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 499,066	\$ 512,531	\$ 518,070	\$ 0	\$ 518,070
Community Development Fund	584,468	0	566,765	0	566,765
Federal Grants Fund	90,654	208,128	106,701	0	106,701
Total	\$ 1,174,188	\$ 720,659	\$ 1,191,536	\$ 0	\$ 1,191,536

Department of Community Services

DEPARTMENT OF COMMUNITY SERVICES (DCS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



Department of Community Services

Responsibilities

The Department of Community Services (DCS) administers programs to meet human service, workforce and housing needs of economically challenged individuals and families with special needs in the City and County of Honolulu. The department also facilitates community and economic development for economically challenged neighborhoods and communities.

Goals and Objectives

To aggressively seek federal, state, and other grant resources that can be leveraged to maximize human services for those with the greatest needs or challenges.

To serve as an advocate for resource development and support to organizations serving those in greatest need within our communities.

To promote individual self-sufficiency and an improved quality of life for people with physical, mental and economic challenges.

Budget Initiatives and Highlights

The Department of Community Services receives approximately 96 percent of its operating budget from federal or state funds. These funds provide rental assistance to low income households; emergency and transitional shelter to people experiencing homelessness or with special needs; community based services for seniors that support independent living, job training and referral services; services for challenged youth that facilitate the earning of a living wage; community based economic development and neighborhood revitalization programs; and support to a variety of community based nonprofit organizations serving economically challenged individuals or communities.

The department's proposed budget of \$80,364,904 reflects a 1.1 percent decrease from the current fiscal year.

DEPARTMENT POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	144.00	144.00	144.00	0.00	144.00
Temporary FTE	101.00	102.80	102.80	0.00	102.80
Contract FTE	9.00	12.00	2.00	0.00	2.00
Total	254.00	258.80	248.80	0.00	248.80

EXPENDITURES BY PROGRAM					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 756,141	\$ 762,272	\$ 785,872	\$ 0	\$ 785,872
Office of Special Projects	4,962,488	5,899,826	690,362	0	690,362
Oahu Workforce Investment Board	107,278	143,827	214,232	0	214,232
Elderly Services	8,506,517	7,983,666	8,288,319	0	8,288,319
WorkHawaii	7,640,772	7,349,134	11,293,855	0	11,293,855
Community Assistance	49,398,554	53,896,962	53,123,706	0	53,123,706
Community Based Development	5,514,510	5,198,994	5,968,558	0	5,968,558
Total	\$ 76,886,260	\$ 81,234,681	\$ 80,364,904	\$ 0	\$ 80,364,904

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 8,973,897	\$ 10,659,367	\$ 10,617,631	\$ 0	\$ 10,617,631
Current Expenses	67,874,420	70,501,614	69,693,273	0	69,693,273
Equipment	37,943	73,700	54,000	0	54,000
Total	\$ 76,886,260	\$ 81,234,681	\$ 80,364,904	\$ 0	\$ 80,364,904

Department of Community Services

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 4,058,772	\$ 3,996,390	\$ 3,240,648	\$ 0	\$ 3,240,648
Rental Assistance Fund	200,216	195,000	233,000	0	233,000
Community Development Fund	859,993	2,105,278	930,042	0	930,042
Special Projects Fund	3,847,614	3,774,112	4,341,230	0	4,341,230
Federal Grants Fund	19,581,215	20,008,880	20,712,415	0	20,712,415
Housing & Comm Dev Rehab Fund	561,737	3,355,000	3,205,000	0	3,205,000
Housing & Comm Dev Sec 8 Fund	47,773,230	47,710,380	47,612,928	0	47,612,928
Leasehold Conversion Fund	3,483	89,641	89,641	0	89,641
Total	\$ 76,886,260	\$ 81,234,681	\$ 80,364,904	\$ 0	\$ 80,364,904

Community Services

Administration

Program Description

The Administration program provides department-wide leadership and policy guidance and oversight to enhance the performance of all departmental activities. This includes both program direction and administrative support to the Community Assistance Division, Community Based Development Division, Elderly Affairs Division, WorkHawaii Division, Office of Special Projects, and Oahu Workforce Investment Board.

Program Highlights

The Administration program budget of \$ 785,872 reflects a 3.1 percent increase over the current fiscal year. The increase in salaries is due to the filling of a previously vacant position.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	9.00	9.00	9.00	0.00	9.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 502,753	\$ 492,604	\$ 511,204	\$ 0	\$ 511,204
Current Expenses	253,388	269,668	274,668	0	274,668
Equipment	0	0	0	0	0
Total	\$ 756,141	\$ 762,272	\$ 785,872	\$ 0	\$ 785,872

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 738,044	\$ 762,272	\$ 785,872	\$ 0	\$ 785,872
Special Projects Fund	18,097	0	0	0	0
Total	\$ 756,141	\$ 762,272	\$ 785,872	\$ 0	\$ 785,872

Department of Community Services

Office of Special Projects

Program Description

The Office of Special Projects (OSP) serves as the department's liaison to the community for the development and implementation of human service, community revitalization and community based economic development initiatives for disadvantaged youth, adults, families and communities in the City and County of Honolulu.

The Grants Unit of OSP aggressively pursues federal, state and other grant opportunities to expand the City's capacity to enhance existing programs and services for our disadvantaged populations and communities. In fiscal year 2013, the Grants Unit will continue to develop and maintain partnerships between the City and community organizations, working together to identify key issues in the community and establishing strategies to address those issues. It will research and identify grants and other funds available to the department and community organizations and act as a resource to the community in development efforts with the City, to continue to address the needs of those target populations or communities that may be underserved or which face multiple barriers to achieve and sustain a better quality of life.

The Community Revitalization program assists community-based and private nonprofit organizations in the development of commercially viable, self-sustaining community development initiatives. These initiatives focus on revitalizing distressed communities and low- to moderate-income families. This section of OSP focuses on the creation of sustainable job opportunities through public-private commercial ventures capitalized by financing opportunities through programs such as the Section 108 Loan Guarantee and Community Development Block Grant program of the U.S. Department of Housing and Urban Development.

Program Highlights

In fiscal year 2013, the Office of Special Projects will continue to focus on expanding its programs and services through the administration and acquisition of additional federal grant and loan funds.

The Office of Special Projects fiscal year 2013 program budget of \$ 690,362 reflects an 88.3 percent decrease from the current fiscal year. The decrease is largely the result of departmental reorganization.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Grant-in-Aid				
Number of Projects:	#	11	18	0
Number of Participants Served:	#	5,000	2,400	
Early Education and Care Services				
Number of Projects/Centers:	#	7	10	10
Number of Participants Served:	#	1,200	1,600	1,600
Leeward Coast Community Benefits				
Number of Projects:	#	24	0	0
Number of Participants Served:	#	14,000		
Community Revitalization				
Number of Programs:	#	4	6	6
Number of Participants Served:	#	1,872	2,500	2,500
Number of Jobs Created:	#	844	1,000	1,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	13.00	13.00	12.00	0.00	12.00
Temporary FTE	26.00	26.00	3.00	0.00	3.00
Contract FTE	6.00	7.00	0.00	0.00	0.00
Total	45.00	46.00	15.00	0.00	15.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,086,901	\$ 1,819,577	\$ 560,341	\$ 0	\$ 560,341
Current Expenses	3,875,587	4,080,249	130,021	0	130,021
Equipment	0	0	0	0	0
Total	\$ 4,962,488	\$ 5,899,826	\$ 690,362	\$ 0	\$ 690,362

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 2,288,249	\$ 1,482,099	\$ 265,337	\$ 0	\$ 265,337
Community Development Fund	322,831	1,273,236	335,384	0	335,384
Federal Grants Fund	2,347,925	3,054,850	0	0	0
Leasehold Conversion Fund	3,483	89,641	89,641	0	89,641
Total	\$ 4,962,488	\$ 5,899,826	\$ 690,362	\$ 0	\$ 690,362

Oahu Workforce Investment Board

Program Description

Mandated and funded by the federal Workforce Investment Act of 1998, the 32 member Oahu Workforce Investment Board (OWIB) membership is required to have people from the private, public, non-profit and organized labor sectors of the community. The Oahu Workforce Investment Board invests in human capital. It believes that a vibrant workforce plays an integral role in the well being of the local economy. In its support role to the local economy, the Board's policy focus is to collaborate with industry leaders and government to help Oahu's business grow, train and sustain a globally competitive workforce.

OWIB works in partnership with the Mayor. The OWIB provides policy oversight to the one-stop, adult and youth operators funded by the Workforce Investment Act and delivered by the City's Oahu WorkLinks system and its One-Stop Centers around Oahu which provides services to over 2,000 businesses island-wide and helps over 20,000 job seekers annually.

Program Highlights

The OWIB program budget of \$ 214,232 reflects a 49 percent increase over the current fiscal year. This budgeted increase reflects anticipated additional federal funding for this program.

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	7.00	7.00	7.00	0.00	7.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	7.00	7.00	7.00	0.00	7.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 60,640	\$ 70,824	\$ 114,120	\$ 0	\$ 114,120
Current Expenses	46,638	73,003	100,112	0	100,112
Equipment	0	0	0	0	0
Total	\$ 107,278	\$ 143,827	\$ 214,232	\$ 0	\$ 214,232

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 8,602	\$ 8,602	\$ 8,602	\$ 0	\$ 8,602
Federal Grants Fund	98,676	135,225	205,630	0	205,630
Total	\$ 107,278	\$ 143,827	\$ 214,232	\$ 0	\$ 214,232

Elderly Services

Program Description

The Elderly Affairs Division (EAD) is the Area Agency on Aging (AAA) for the City and County of Honolulu designated under the Older Americans Act of 1965. EAD plans, coordinates, advocates for and develops community based programs and services to meet the needs of the growing population of non-institutionalized elderly individuals and their family caregivers. EAD provides information and referral services and public outreach, working with Oahu's network of providers to ensure easy access and availability of services, and to ultimately prevent or delay institutionalization. In addition to serving adults age 60 and over, recent revisions of the Older Americans Act require AAAs to serve people of any age with a disability (including physical, developmental and mental health disabilities) and caregivers. In response to this greatly expanded mandate, EAD is in its sixth year of collaboration with the State Executive Office on Aging to expand its capacity and services in order to become a fully functioning Aging and Disability Resource Center (ADRC).

EAD contracts with private nonprofit organizations to provide a wide range of supportive and long-term care services that help elders remain at home (which they prefer), enhance their quality of life, and permit aging with dignity. Services include group dining and home-delivered meals, nutrition counseling and education, transportation and assisted transportation, escort services, case management, personal care, attendant care, adult day care, chore and homemaker services, friendly visits, telephone reassurance, housing assistance, legal assistance, advocacy, counseling, interpretation and translation, caregiver respite and supplemental services, caregiver support groups, adult and caregiver education, training, recreation, and health maintenance and promotion classes.

EAD continues efforts to embed the Chronic Disease Self-Management Program in the Aging Network, and has just received a new federal grant to offer a second healthy aging program, EnhanceFitness; both of these evidence-based health maintenance programs help to reduce health care costs and improve the quality of life for older adults and those with disabilities.

Congress recently cut the Retired and Senior Volunteer Program (RSVP) program nationally by \$12.9M. In response, Honolulu's RSVP Director was invited to work closely with the State Director of the Corporation for National and Community Service (CNCS) which oversees this program; together, they revised the budget and deliverables for the RSVP grant, bringing them into line with slightly reduced funding and output levels for the next fiscal year.

Because Congress has designated all Administration on Aging programs as "Discretionary," EAD anticipates some cuts in its federal funding. However, there is reason for guarded optimism since the most recent draft of the Senate Appropriations Committee's Labor/HHS report maintains level funding for most of EAD's federally funded programs. EAD has alerted its federally funded contracted Service Providers that the agency may have to amend their contract budgets and outputs in the event of significant federal cuts.

Program Highlights

The Elderly Services program budget of \$8,288,319 reflects an increase of 3.8 percent over the current fiscal year. The increase in federal funds is due to additional funding for the Benefits Enrollment Center Grant.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Seniors Surveyed	#	14,792	21,195	23,500
Referrals Made	#	2,201	6,120	6,200
Telephone Inquiries	#	3,226	2,500	2,600
Information Contacts	#	22,652	33,135	34,000
Training Sessions Conducted	#	36	38	45
Additions to Handbook for Elderly	#	25	25	25
Publications Produced	#	10	10	10
Contracts Completed	#	30	30	30
Completion of Grants Management	#	100%	100%	100%
Public Awareness Activities	#	8	9	10
On Site Assessments	#	1	1	1
Seniors Recognized	#	79	80	80
Community Forums and Meetings	#	6	6	6

Department of Community Services

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	11.00	11.00	11.00	0.00	11.00
Temporary FTE	17.00	18.80	18.80	0.00	18.80
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	28.00	29.80	29.80	0.00	29.80

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,059,900	\$ 1,067,804	\$ 1,057,092	\$ 0	\$ 1,057,092
Current Expenses	7,446,617	6,895,862	7,231,227	0	7,231,227
Equipment	0	20,000	0	0	0
Total	\$ 8,506,517	\$ 7,983,666	\$ 8,288,319	\$ 0	\$ 8,288,319

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 419,445	\$ 675,194	\$ 473,094	\$ 0	\$ 473,094
Special Projects Fund	3,501,210	3,657,382	4,218,428	0	4,218,428
Federal Grants Fund	4,585,862	3,651,090	3,596,797	0	3,596,797
Total	\$ 8,506,517	\$ 7,983,666	\$ 8,288,319	\$ 0	\$ 8,288,319

WorkHawaii

Program Description

WorkHawaii's mission is to develop a quality workforce for businesses. WorkHawaii provides potential employees with the requisite training and skills needed to perform their jobs and secure a living wage. WorkHawaii's programs for job seekers focus on customized industry training through a series of steps that include: individual assessment and employment planning, counseling, case management, pre-vocational services, job readiness, job search, and job retention workshops. In addition, job seekers are referred to basic education and occupational skills training and post-secondary certificate and associate degree programs in high demand occupations and emerging green industries. Services to employers include assistance with employee recruitment, screening and referring qualified job-seeking customers, on the job training, hosting of job fairs, and identification of programs and services for the benefit of businesses.

WorkHawaii is the lead agency serving as the administrator of the county's one-stop consortium. The consortium is made up of the following partners: WorkHawaii, Workforce Development Division of the State Department of Labor, and ALU LIKE. These island-wide partner agencies manage and provide services at four employment centers and three satellite centers, collectively referred to as Oahu WorkLinks. This system of community-based one-stop centers is the principal point of service delivery for WorkHawaii's programs. WorkHawaii's services target populations with barriers to employment that are under-represented in the workforce: public assistant recipients, people experiencing homelessness, individuals with disabilities and ex-offenders.

In addition, WorkHawaii's Youth Services consist of programs that serve youth and young adults up to age 24. The Juvenile Justice Center provides counseling services to first-time, minor law violators. The State Prevention Framework Grant implements a community-wide campaign to reduce underage drinking and services and training to prevent youth from using tobacco, alcohol and drugs. Other programs aim at improving education achievement and employment prospects for young people by engaging them in activities such as alternative secondary education, job readiness and vocational training, academic tutoring, work experience and community services, and adult mentoring.

Program funds come from the Workforce Investment Act (WIA) and other Department of Labor grants, as well as from First To Work, Family Self-Sufficiency, Vocational Rehabilitation, Department of Health, Community Development Block Grant, Tenant-Based Rental Assistance and other federal or state programs.

Program Highlights

The WorkHawaii program budget of \$11,293,855 reflects an increase of 53.7 percent from the current fiscal year. The FY2013 WorkHawaii program budget reflects the addition of the Youth Services Program as the result of a departmental reorganization.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY2013 ESTIMATED
Participants served by:				
O'ahu WorkLinks one-stop center users	Individual	22,898	16,000	15,000
Workforce Investment Act Adult Trainees (DLIR)	Individual	254	200	150
Workforce Investment Act Dislocated Workers (DLIR)	Individual	427	550	550
Ho'ala Programs (DHS)	Individual	1,500	1,550	1,550
Family Self Sufficiency (HPHA)	Family	120	130	120
Rent To Work (RTW)	Family	69	100	100
Youth Services	Individual	3,400	3,500	3,500

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	34.00	34.00	35.00	0.00	35.00
Temporary FTE	45.00	45.00	68.00	0.00	68.00
Contract FTE	2.00	0.00	2.00	0.00	2.00
Total	81.00	79.00	105.00	0.00	105.00

Department of Community Services

Community Services

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 3,270,789	\$ 3,398,176	\$ 4,484,416	\$ 0	\$ 4,484,416
Current Expenses	4,332,040	3,950,958	6,809,439	0	6,809,439
Equipment	37,943	0	0	0	0
Total	\$ 7,640,772	\$ 7,349,134	\$ 11,293,855	\$ 0	\$ 11,293,855

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 53,086	\$ 55,951	\$ 255,951	\$ 0	\$ 255,951
Special Projects Fund	18,032	23,022	23,022	0	23,022
Federal Grants Fund	7,569,654	7,270,161	11,014,882	0	11,014,882
Total	\$ 7,640,772	\$ 7,349,134	\$ 11,293,855	\$ 0	\$ 11,293,855

Community Assistance

Program Description

The Community Assistance Division (CAD) is responsible for implementing programs that (1) provide rental assistance to lower income families; (2) preserve decent, safe and sanitary housing for low, moderate and gap-group income households; and (3) assist lower income families to achieve economic self-sufficiency and homeownership.

The federal Section 8 Rental Assistance Program provides rent subsidies to very low-income eligible families. CAD also implements (1) the Family Self-Sufficiency Program that promotes and encourages economic independence for its program participants; (2) the Mainstream Program for Persons with Disabilities which assists low income individuals with disabilities; (3) the Project Based Assisted Housing Conversion Program which assists individuals being displaced by previously subsidized low-income housing projects whose owners discontinue assistance; (4) the Section 8 Homeownership Option Program which provides Section 8 families with the opportunity to apply their rental subsidy toward mortgage payments for homeownership; and (5) the Section 8 Family Unification Program which assists families for whom lack of adequate housing is a primary factor for family separation, and to youth 18-21 who have left foster care at age 16 or older and lack adequate housing. The City Rental Assistance Program provides limited rent subsidies on behalf of eligible lower income families at city-assisted housing projects. Rehabilitation and Loan Programs provide (1) low interest home repair loans to income-qualified homeowners to bring units up to basic housing quality standards; (2) low interest down payment loans to income-qualified homebuyers; (3) low interest loans to income-qualified homeowners for the installation of solar water heating systems; (4) low interest repair loans to assist income-qualified homeowners adversely affected by a declared disaster. In addition, CAD provides rehabilitation services to eligible homesteaders as part of the Department of Hawaiian Home Lands' (DHHL) Native American Housing Assistance Self Determination Act (NAHASDA) Home Repair program.

Program Highlights:

The Community Assistance program budget of \$53,123,706 reflects a 1.4 percent decrease from the current fiscal year. The decline in funding is the result of decreased HOME Fund availability.

Output Measures

DESCRIPTION:	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Rental Assistance:				
Housing Choice Vouchers	#	3,500	3,400	3,400
New Applications	#	0	0	0
Average Number On Wait List	#	3,500	2,000	1,500
Applications Processed	#	93	100	100
New Vouchers Issued	#	86	40	40
Inspections	#	6,990	7,000	7,000
Reexaminations/Placements	#	3,670	3,600	3,600
Interim Adjustments	#	1,500	1,500	1,500
Family Self-Sufficiency (FSS): Families Served	#	193	180	200
FSS: Contracts of Participation	#	173	150	175
FSS: Escrow Accounts	#	83	75	75
HOP: Families Being Served	#	10	10	10
FSS/HOP: New Homeowners (with/without Subsidy)	#	3	1	1
Loans:				
Rehabilitation Applications Distributed	#	369	370	375
Applications Received	#	57	200	200
Rehabilitation Loans Closed	#	12	30	30
Dollar Volume Closed	\$	811,725	2,500,000	2,500,000
Site Inspections Conducted	#	329	600	600
Rehabilitation Work Started	#	8	35	35
Rehabilitation Work Completed	#	12	30	30
Down Payment Applications Received	#	No Funding	120	120
Down Payment Loans Closed	#	No Funding	40	40
Down Payment Dollar Volume Closed	\$	No Funding	1,500,000	750,000

Department of Community Services

Community Services

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	71.00	71.00	71.00	0.00	71.00
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	0.00	3.00	0.00	0.00	0.00
Total	73.00	76.00	73.00	0.00	73.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 2,629,786	\$ 3,205,258	\$ 3,085,746	\$ 0	\$ 3,085,746
Current Expenses	46,768,768	50,638,004	49,983,960	0	49,983,960
Equipment	0	53,700	54,000	0	54,000
Total	\$ 49,398,554	\$ 53,896,962	\$ 53,123,706	\$ 0	\$ 53,123,706

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 381,006	\$ 804,052	\$ 1,004,048	\$ 0	\$ 1,004,048
Rental Assistance Fund	200,216	195,000	233,000	0	233,000
Community Development Fund	172,090	238,822	218,950	0	218,950
Special Projects Fund	310,275	93,708	99,780	0	99,780
Federal Grants Fund	0	1,500,000	750,000	0	750,000
Housing & Comm Dev Rehab Fund	561,737	3,355,000	3,205,000	0	3,205,000
Housing & Comm Dev Sec 8 Fund	47,773,230	47,710,380	47,612,928	0	47,612,928
Total	\$ 49,398,554	\$ 53,896,962	\$ 53,123,706	\$ 0	\$ 53,123,706

Community Based Development

Program Description

The Community Based Development Division (CBDD) addresses the shelter and service needs of the City’s residents who have special needs using funding provided through the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG), HOME Investment Partnership Act, Emergency Shelter Grants (ESG), Housing Opportunities for Persons with AIDS (HOPWA), Homeless Prevention and Rapid Re-Housing (HPRP), and Continuum of Care (CoC) programs. This is accomplished through grants and loans to nonprofit agencies that, in turn, provide services and shelter to our special needs population, including persons experiencing homelessness, abused spouses, elderly and disabled, troubled youth, and persons with HIV/AIDS. Other functions of CBDD include administration of the City’s Fair Housing Program and Limited English Proficiency plan, administration of housing and community development projects, and coordination of tenant outreach and revitalization activities pertaining to the City’s Ewa Villages project. CBDD administers leases of 58 City-owned properties to nonprofit organizations providing shelter and services to low and moderate income and special needs individuals and families. CBDD provides Davis-Bacon labor standards support and monitoring for construction project undertaken with federal CDBG and HOME funds. CBDD assists in the development of affordable rental housing through nonprofit developers and the development of the City’s affordable housing policy.

CBDD staff will continue to assist the remaining former plantation tenants in Ewa Villages to secure permanent housing. In the area of fair housing, the division will continue to promote public awareness of federal and state fair housing laws by producing educational materials and sponsoring public education workshops for both tenant advocacy as well as housing provider groups. Two enforcement agencies, HUD and the Hawaii Civil Rights Commission, also use the City’s Fair Housing Officer to conduct required remedial fair housing training to fair housing respondents.

Program Highlights

The Community Based Development program budget of \$ 5,968,558 reflects an increase of 14.8 percent from the current fiscal year. This division anticipates an increase in the availability of competitive federal grants funding.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Clients Served with Emergency Shelter Grant Program	Persons	2,466	2,500	2,450
Clients Served by Housing Opportunities for Persons with AIDS program	Persons	357	350	325
Clients Served by Continuum of Care Grant Programs	Persons	905	489	500
Fair Housing Inquiries	Persons	184	150	130
Public Educated at Fair Housing Workshops	Persons	307	300	200
Ewa Villages Bulk Lot Sale or Other Disposition	Lots	0	0	57
City Affordable Housing & Special Needs Leases	Leases	58	58	55
Community Development Block Grant Awards	Number	21	12	8
HOME Investment Partnership Awards	Number	4	2	2
Other Grants Administered	Number	25	19	8

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	7.00	7.00	7.00	0.00	7.00
Temporary FTE	3.00	3.00	3.00	0.00	3.00
Contract FTE	1.00	2.00	0.00	0.00	0.00
Total	11.00	12.00	10.00	0.00	10.00

Department of Community Services

Community Services

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 363,128	\$ 605,124	\$ 804,712	\$ 0	\$ 804,712
Current Expenses	5,151,382	4,593,870	5,163,846	0	5,163,846
Equipment	0	0	0	0	0
Total	\$ 5,514,510	\$ 5,198,994	\$ 5,968,558	\$ 0	\$ 5,968,558

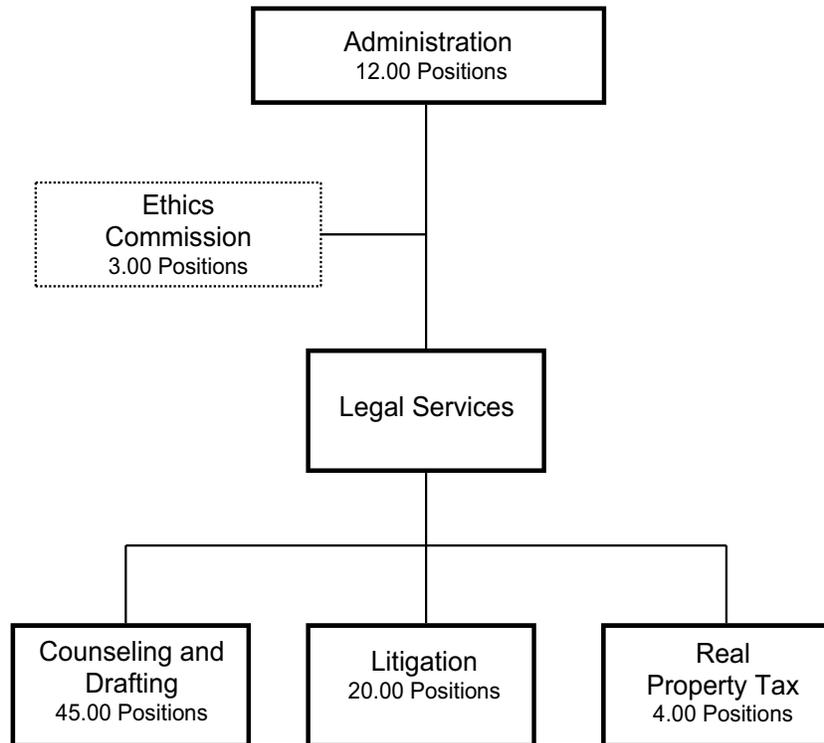
SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 170,340	\$ 208,220	\$ 447,744	\$ 0	\$ 447,744
Community Development Fund	365,072	593,220	375,708	0	375,708
Federal Grants Fund	4,979,098	4,397,554	5,145,106	0	5,145,106
Total	\$ 5,514,510	\$ 5,198,994	\$ 5,968,558	\$ 0	\$ 5,968,558

Corporation Counsel

DEPARTMENT OF THE CORPORATION COUNSEL (COR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



Corporation Counsel

Responsibilities

The Corporation Counsel (COR) serves as the chief legal advisor and legal representative for all city agencies, the City Council, and all officers and employees in matters relating to their official powers and duties. The department represents the City in all legal proceedings and performs all other legal services.

Mission Statement

To meet the diverse legal needs of its clients, by advising its clients proactively, and by effectively representing and litigating their interests, while maintaining the highest standards of professionalism and ethics.

Goals and Objectives

1. Work proactively with departments to reduce liability that may arise from day-to-day operations.
2. Deliver quality legal services in a responsive and efficient manner.
3. Establish and maintain solid attorney-client relationships.
4. Maximize the intake of real property tax revenues by vigorously defending assessments and expeditiously resolving tax appeals.

Budget Initiatives and Highlights

The department's proposed budget of \$7,963,843 reflects a 12.0 percent decrease from the current fiscal year. The net increase in salaries from the current fiscal year reflects the increases prescribed by the Salary Commission for COR attorneys with 10+ years of service and increases approved by the Ethics Commission for the Ethics Commission attorneys. The allocation of salaries to transit-related General Funds has been increased to more accurately reflect the time spent by COR deputies on the rail project.

The net decrease in current expense is primarily due to the transfer of transit-related consultant services to the Honolulu Authority for Rapid Transportation (HART). Other transit-related costs are budgeted in the General Fund in fiscal year 2013 and will be fully reimbursed by Transit Fund monies from HART.

The proposed funding will enable the department to continue to:

- Provide legal advice regarding diverse issues arising from the City's rail transit project, using the cross-divisional talents of a transit team of deputies with expertise in different areas of law.
- Assist other city departments with standardizing contract forms, and review procedures to help streamline the procurement process.
- Develop and expand a form bank of standardized forms and procedural guidelines for use by all deputies and staff to streamline handling of matters and cases.
- Work closely with the Departments of Environmental Services and Design and Construction to assist with wastewater environmental issues as the City embarks upon the implementation of the terms and schedule of capital improvements of the recently entered into consent decree.
- Continue to improve and expand the newly implemented caselogging, timekeeping and case management system with contract management enhancements.
- Assist city departments with the development of policies and procedures regarding document management and construction change orders and other construction-related issues.
- Emphasize and provide professional development and training for Corporation Counsel deputies.
- Support city departments in their effort to consolidate collection procedures.

Corporation Counsel

Fiscal Sustainability

Target Year

Goal 1: Cost Containment

- Initiative 1: Work with other city departments and project management office to reduce operational costs and potential liabilities. FY 2013
- Initiative 2: Continue to reduce hard copy book subscriptions in favor of on-line and/or CD-rom based research. FY 2013

Goal 2: Develop Supplemental Sources of Revenue

- Initiative 1: Work independently and/or with other city departments to pursue and expend federal and other grants/funding. FY 2013
- Initiative 2: Pursue collection matters and lawsuits/claims on behalf of the City. FY 2013

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	84.00	84.00	84.00	0.00	84.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	84.00	84.00	84.00	0.00	84.00

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Legal Services	\$ 6,683,890	\$ 8,783,939	\$ 7,691,274	\$ 0	\$ 7,691,274
Ethics Commission	187,871	267,119	272,569	0	272,569
Total	\$ 6,871,761	\$ 9,051,058	\$ 7,963,843	\$ 0	\$ 7,963,843

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 5,046,083	\$ 5,472,448	\$ 5,524,562	\$ 0	\$ 5,524,562
Current Expenses	1,825,678	3,578,610	2,439,281	0	2,439,281
Equipment	0	0	0	0	0
Total	\$ 6,871,761	\$ 9,051,058	\$ 7,963,843	\$ 0	\$ 7,963,843

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 5,617,693	\$ 8,522,214	\$ 7,428,754	\$ 0	\$ 7,428,754
Sewer Fund	337,045	401,080	408,393	0	408,393
Liquor Commission Fund	120,325	127,764	126,696	0	126,696
Transit Fund	796,698	0	0	0	0
Total	\$ 6,871,761	\$ 9,051,058	\$ 7,963,843	\$ 0	\$ 7,963,843

Legal Services

Program Description

This activity includes counseling and drafting, litigation and real property tax support.

COUNSELING AND DRAFTING

The Counseling and Drafting Division drafts and reviews ordinances and resolutions, state legislation, and legal documents, and renders oral and written legal opinions to the Mayor, City Council and all city departments. Counseling and Drafting deputies attend all City Council and committee meetings, city department meetings, and the meetings of city boards and commissions, and represent the City before all courts and tribunals of the State in matters not related to personal injury and property damage.

LITIGATION

The Litigation Division represents the City and County of Honolulu and its employees (acting in the course and scope of their employment) before all of the courts in the State of Hawaii; processes and litigates personal injury and property damage claims by or against the City; and seeks collections for monies owed to the City for various services rendered by the City.

REAL PROPERTY TAX

The Real Property Tax Division was created in 1995 to maximize intake of real property tax revenues to the City and County of Honolulu expeditiously; to assume management of cases; and to vigorously defend the City against real property tax appeals brought before the Tax Appeal Court. This division also provides legal advice and support to the Real Property Assessment Division in the Department of Budget and Fiscal Services.

Program Highlights

The Legal Services program budget of \$7,691,274 reflects a decrease of 12.4 percent from the current fiscal year. The budgeted increase in salaries from the current fiscal year reflects increases prescribed by the Salary Commission for attorneys with 10+ years of service. The allocation of salaries to transit-related General Funds has been increased to more accurately reflect the time spent by COR deputies on the rail project.

An increase in COR's General Fund consultant services has been budgeted., necessitated by the escalating hourly rates assessed by private sector law firms. COR continues to negotiate with the private sector firms to limit these rate increases and to pursue ways to minimize the need for outside counsel.

The net decrease in current expense is primarily due to the transfer of transit-related consultant services to the Honolulu Authority for Rapid Transportation (HART). Other transit-related costs are budgeted in the General Fund in fiscal year 2013 and will be fully reimbursed by Transit Fund monies from HART.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Counseling and Drafting Cases and Opinions (Total Workload)	#	11,025	11,600	12,200
Litigation Cases (Total Cases)	#	2,558	2,700	2,800
Real Property Tax Appeals and Matters (Total Cases)	#	560	590	600

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	81.00	81.00	81.00	0.00	81.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	81.00	81.00	81.00	0.00	81.00

Corporation Counsel

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 4,884,660	\$ 5,274,160	\$ 5,320,824	\$ 0	\$ 5,320,824
Current Expenses	1,799,230	3,509,779	2,370,450	0	2,370,450
Equipment	0	0	0	0	0
Total	\$ 6,683,890	\$ 8,783,939	\$ 7,691,274	\$ 0	\$ 7,691,274

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 5,429,822	\$ 8,255,095	\$ 7,156,185	\$ 0	\$ 7,156,185
Sewer Fund	337,045	401,080	408,393	0	408,393
Liquor Commission Fund	120,325	127,764	126,696	0	126,696
Transit Fund	796,698	0	0	0	0
Total	\$ 6,683,890	\$ 8,783,939	\$ 7,691,274	\$ 0	\$ 7,691,274

Corporation Counsel

Ethics Commission

Program Description

This activity renders advice on ethics to city personnel, the public and the media; investigates complaints of violations of the ethics laws; recommends discipline to appointing authorities for violations of the ethics laws; is authorized to impose civil fines for ethics violations by elected and appointed officers and employees; develops and implements educational programs, including mandatory ethics training and retraining for all supervisory personnel, elected officers and board and commission members; recommends legislation before the Council and the Legislature; develops guidelines about the standards of conduct; reviews and maintains financial disclosure statements of city officials with significant discretionary authority; and regulates lobbying and lobbyists.

Program Highlights

The Ethics Commission program budget of \$272,569 reflects a 2.0% increase from the current fiscal year. The budgeted increase in salaries reflects increases approved by the Ethics Commission for the Ethics Commission attorneys.

The increase in the fiscal year 2013 Output Measures in the areas of mandatory ethics training, requests for advice, and complaints investigated reflect the assumption that a bill requiring mandatory ethics training for all city employees (not just supervisors, etc.) will result in an increase in workload.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Requests for advice/ informal advice rendered	#	473/430	500/475	600/475
Complaints investigated	#	81	100	120
Formal advisory opinions rendered	#	3	13	10
Commission meetings	#	11	12	12
Financial disclosure statements reviewed	#	571	570	570
Lobbyists registered	#	54	90	90
Lobbyist clients represented	#	76	100	100
Lobbyist annual reports reviewed	#	39	100	100
Legislation proposed or testified on	#	2	5	2
New employee ethics orientation training	#	336	350	350
Mandatory ethics training	#	137	500	1,500
Mandatory ethics retraining	#	313	400	400
Specialized ethics training	#	101	100	100
Website hits	#	4,897	6,000	6,500
Newsletters	#	0	0	0
Publications	#	0	1	1

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	3.00	3.00	3.00	0.00	3.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	3.00	3.00	3.00	0.00	3.00

Corporation Counsel

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 161,423	\$ 198,288	\$ 203,738	\$ 0	\$ 203,738
Current Expenses	26,448	68,831	68,831	0	68,831
Equipment	0	0	0	0	0
Total	\$ 187,871	\$ 267,119	\$ 272,569	\$ 0	\$ 272,569

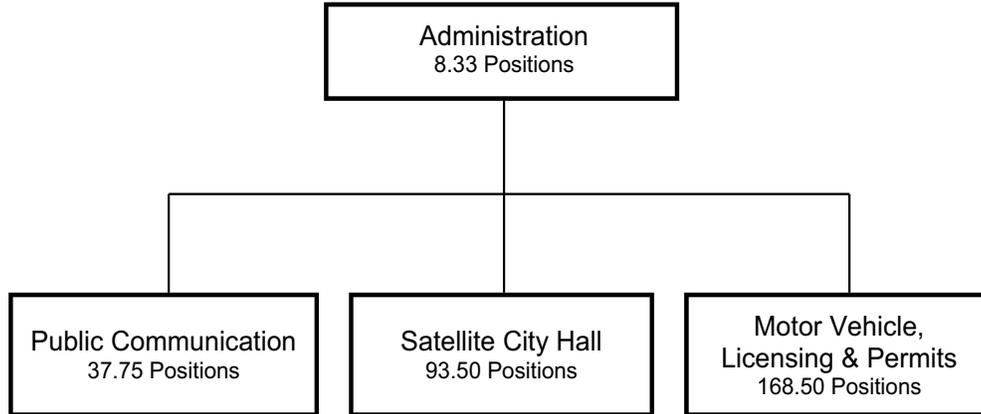
SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 187,871	\$ 267,119	\$ 272,569	\$ 0	\$ 272,569
Total	\$ 187,871	\$ 267,119	\$ 272,569	\$ 0	\$ 272,569

Corporation Counsel

Department of Customer Services

DEPARTMENT OF CUSTOMER SERVICES (CSD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



Department of Customer Services

Responsibilities

The Department of Customer Services is responsible for providing the public with information about city programs, administering the Motor Vehicle Licensing and Permit program, and operating satellite city halls and driver licensing stations island wide.

Mission Statement

To provide the highest quality of service to the public, whether the interaction be in person, on the phone, or electronic.

Goals and Objectives

As the public's link to city and county government, the Customer Services Department (CSD) strives to provide courteous and efficient service by:

1. Increasing the variety of transactions offered at the various CSD service centers around Oahu.
2. Improving the service centers to facilitate one-stop service.
3. Automating processes to increase efficiency and convenience.
4. Educating the public on available electronic-based services so that more transactions can occur *on-line* instead of *in-line*.
5. Cross training staff to improve processing capability.

Budget Initiatives and Highlights

The department's proposed budget is \$22,113,587, which reflects a 2.7 percent increase over the current fiscal year. The increase in salaries is due to a contractual executive assistant position in Administration. The increase in current expenses is due to partial replacement of license plates and increased funding for the Spay/Neuter Program which will be offset by increased revenue. The budget also reflects the transfer of the City Lights Program to the Mayor's Office of Culture and the Arts.

Performance Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Vehicle Registration Processing (Mail-in)	Days	3	2	2
Vehicle Registration Processing (SCH)	Minutes	9	9	9
Driver License Issuance Time	Minutes	20	30	30

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	298.00	299.00	299.00	0.00	299.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	10.08	9.08	9.75	0.00	9.75
Total	308.08	308.08	308.75	0.00	308.75

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 460,481	\$ 398,404	\$ 430,892	\$ 0	\$ 430,892
Public Communication	1,770,381	1,777,095	1,780,074	0	1,780,074
Satellite City Hall	3,806,506	4,230,943	4,312,510	0	4,312,510
Motor Vehicle, Licensing and Permits	12,776,945	15,125,496	15,590,111	0	15,590,111
Total	\$ 18,814,313	\$ 21,531,938	\$ 22,113,587	\$ 0	\$ 22,113,587

Department of Customer Services

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 10,566,636	\$ 11,980,413	\$ 12,027,174	\$ 0	\$ 12,027,174
Current Expenses	8,247,677	9,551,525	10,086,413	0	10,086,413
Equipment	0	0	0	0	0
Total	\$ 18,814,313	\$ 21,531,938	\$ 22,113,587	\$ 0	\$ 22,113,587

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 17,333,265	\$ 18,775,353	\$ 19,363,582	\$ 0	\$ 19,363,582
Highway Beautification Fund	1,438,732	2,716,106	2,707,226	0	2,707,226
Special Projects Fund	42,316	40,479	42,779	0	42,779
Total	\$ 18,814,313	\$ 21,531,938	\$ 22,113,587	\$ 0	\$ 22,113,587

Customer Services

Administration

Program Description

The Director and the Department Administration provide policy guidance, direction, and administrative support to the City's public communications programs and its service delivery centers. These include the Public Communications, Satellite City Halls and Motor Vehicle Licensing and Permits Divisions.

Program Highlights

The Administration program's proposed budget of \$430,892 reflects an 8.2 percent increase over the current fiscal year. The increase in salaries is due to a contractual executive assistant position. The current expense budget reflects a reduction due to the transfer of the City Lights Program to the Mayor's Office of Culture and the Arts.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.33	0.33	1.00	0.00	1.00
Total	8.33	8.33	9.00	0.00	9.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 404,235	\$ 326,057	\$ 417,192	\$ 0	\$ 417,192
Current Expenses	56,246	72,347	13,700	0	13,700
Equipment	0	0	0	0	0
Total	\$ 460,481	\$ 398,404	\$ 430,892	\$ 0	\$ 430,892

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 460,481	\$ 398,404	\$ 430,892	\$ 0	\$ 430,892
Total	\$ 460,481	\$ 398,404	\$ 430,892	\$ 0	\$ 430,892

Department of Customer Services

Public Communication

Program Description

This program supports the City's public communication efforts. The Public Communications staff provides written information in the form of news releases and letters, responds to telephone and email inquiries, posts information on the City's website and produces material for broadcast. Staff also provides in-house graphic design and audiovisual services to the Executive branch. Additionally, photographic services are provided to both the Executive and Legislative branches. The Complaint staff receives, logs, tracks and responds to complaints. The Design and Print Center provides citywide design and printing services. Records management and municipal reference staff maintains the city archives, develops and updates citywide records management policies and procedures, and provides municipal reference services.

Program Highlights

The proposed budget of \$1,780,074 reflects a 0.2 percent increase over the current fiscal year to maintain the current level of services.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Information Calls Received	#	50,000	30,000	30,000
Written Assignments	#	900	900	900
Photographs Distributed	#	10,500	8,000	6,000
Video Programming Hours	#	125	125	125
Complaint Actions Processed	#	13,561	15,780	15,100
Books/Magazines Loaned	#	942	1,500	2,000
Scanned images	#	500,000	500,000	500,000
Archives and Records Center Pulls	#	699	650	650
Images of City Records Microfilmed	#	928,125	935,630	935,630
Graphic Projects	#	2,197	2,250	2,250
Printing Projects	#	841	850	850
Individual Printing Operations	#	26,573	26,600	26,600
Bindery Projects	#	1,699	1,725	1,725
Printing Impressions	#	8,009,613	8,500,000	8,500,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	35.00	35.00	35.00	0.00	35.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.75	2.75	2.75	0.00	2.75
Total	38.75	37.75	37.75	0.00	37.75

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,462,183	\$ 1,522,378	\$ 1,514,506	\$ 0	\$ 1,514,506
Current Expenses	308,198	254,717	265,568	0	265,568
Equipment	0	0	0	0	0
Total	\$ 1,770,381	\$ 1,777,095	\$ 1,780,074	\$ 0	\$ 1,780,074

Department of Customer Services

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,728,065	\$ 1,736,616	\$ 1,737,295	\$ 0	\$ 1,737,295
Special Projects Fund	42,316	40,479	42,779	0	42,779
Total	\$ 1,770,381	\$ 1,777,095	\$ 1,780,074	\$ 0	\$ 1,780,074

Department of Customer Services

Satellite City Hall

Program Description

This program operates Satellite City Halls island wide: Ala Moana, Fort Street Mall, Hawaii Kai, Kailua, Kalihi-Kapalama, Kapolei, Pearlridge, Wahiawa, Waianae, and Windward City.

Satellite City Halls offer community members the convenience to transact city business without having to leave their neighborhood. Among the many services offered are motor vehicle registration; water bill and real property tax payments; monthly bus passes; spay/neuter certificates; dog, bicycle and moped licenses; disabled parking, loading zone, bus stop parking and fireworks permits; and voter registration. Satellite offices also provide information about various government programs.

Program Highlights

The proposed budget for the Satellite City Hall program of \$4,312,510 reflects an increase of 1.9 percent over the current fiscal year. The increase in salaries is due to the funding of vacant clerical positions to meet the requirements of the Legal Presence Act and the pending implementation of the Real ID Act. The increase in Current Expenses is primarily attributable to increases in electricity rates.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Walk-in Customers Served	#	1,095,280	1,147,200	1,220,000
Transactions Handled	#	925,195	973,700	1,043,200
Money Collected	\$	145,006,895	150,807,200	153,823,400

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	91.00	91.00	91.00	0.00	91.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.50	2.50	2.50	0.00	2.50
Total	93.50	93.50	93.50	0.00	93.50

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 3,188,814	\$ 3,570,364	\$ 3,632,536	\$ 0	\$ 3,632,536
Current Expenses	617,692	660,579	679,974	0	679,974
Equipment	0	0	0	0	0
Total	\$ 3,806,506	\$ 4,230,943	\$ 4,312,510	\$ 0	\$ 4,312,510

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 3,806,506	\$ 4,230,943	\$ 4,312,510	\$ 0	\$ 4,312,510
Total	\$ 3,806,506	\$ 4,230,943	\$ 4,312,510	\$ 0	\$ 4,312,510

Motor Vehicle, Licensing and Permits

Program Description

This program processes motor vehicle, trailer, bicycle, moped and animal registrations; issues driver and business licenses; administers and enforces the periodic motor vehicle inspection program; administers the reconstructed vehicle program; investigates taxicab and vehicle inspection violations; administers the derelict and abandoned vehicle programs; issues other permits for such items as disabled parking, general newsstands, and publication dispensing racks in the Waikiki area; and administers the Animal Care & Control, the Spay/Neuter Certificate and Crowing Rooster contracts.

Program Highlights

The proposed budget of \$15,590,111 reflects a 3.1 percent increase over the current fiscal year. Salary funding is provided to fill critical clerical positions to meet the requirements of the Legal Presence Act and the pending implementation of the Real ID Act. The increase in current expenses provides funding for the replacement of the 18 year old "F" series license plates and additional funding for the Spay/Neuter Program which will be offset by increased revenue.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Transactions Per Employee	#	11,363	10,993	10,064
Total MVLP Transactions	#	1,602,241	1,500,000	1,500,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	164.00	165.00	165.00	0.00	165.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.50	3.50	3.50	0.00	3.50
Total	167.50	168.50	168.50	0.00	168.50

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 5,511,404	\$ 6,561,614	\$ 6,462,940	\$ 0	\$ 6,462,940
Current Expenses	7,265,541	8,563,882	9,127,171	0	9,127,171
Equipment	0	0	0	0	0
Total	\$ 12,776,945	\$ 15,125,496	\$ 15,590,111	\$ 0	\$ 15,590,111

SOURCE OF FUNDS

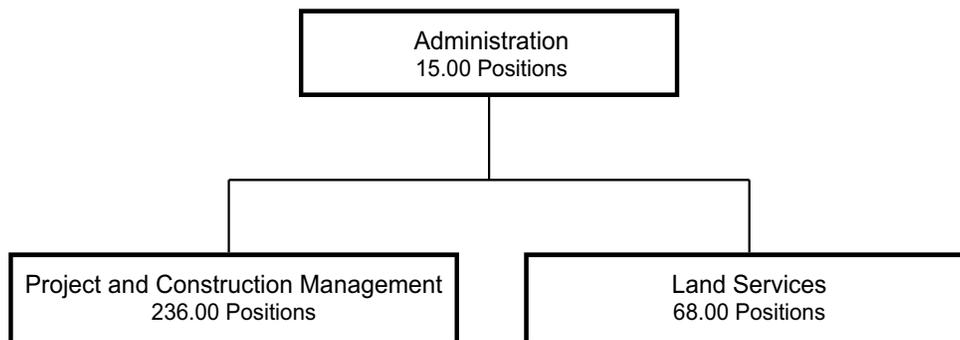
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 11,338,213	\$ 12,409,390	\$ 12,882,885	\$ 0	\$ 12,882,885
Highway Beautification Fund	1,438,732	2,716,106	2,707,226	0	2,707,226
Total	\$ 12,776,945	\$ 15,125,496	\$ 15,590,111	\$ 0	\$ 15,590,111

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Department of Design and Construction

DEPARTMENT OF DESIGN AND CONSTRUCTION (DDC) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



Department of Design and Construction

Responsibilities

The Department of Design and Construction is the central agency responsible for the execution of the City's Capital Improvement Program (CIP). It is responsible for coordinating the project planning, design, and construction management of CIP projects including, among others, infrastructure and facilities for wastewater, roads and drainage, parks, fire, police, emergency services, customer services, finance, and planning and permitting. The department also performs land survey and land acquisition in support of all city agencies. In addition, it develops long-range energy conservation projects for general government office buildings.

Mission Statement

The Department of Design and Construction provides planning, land acquisition, design, construction and inspection for public facilities of the City and County of Honolulu by effectively and efficiently coordinating, managing and administering all available resources.

Goals and Objectives

1. To deliver the most effective and efficient service as possible to the community and to the agencies of the City and County of Honolulu.
2. To carry a project from the planning phase through the construction phase, and complete them in a coordinated manner by integrating input from users and effectively using departmental resources, consultants and other agencies that serve the department.
3. To maximize the use of available fiscal and human resources.
4. To prioritize projects to ensure efficient use of funds and staff services.

Budget Initiatives and Highlights

The proposed budget of \$14,790,162 reflects a 31.5 percent decrease from the current fiscal year. The decrease in current expenses is due to the transfer of utility costs for the majority of city facilities to the Department of Facility Maintenance and the one-time cost in FY 2012 for surveying work to regulate sidewalk pedestrian use zones as required by city ordinance. The budget provides sewer funding of \$1,324,628 to cover wastewater-related capital project management expenses.

Budget issue funding of \$4,002* provides for a new records management analyst position for the Wastewater Division to organize and maintain planning, design and construction data records and to develop and maintain a new document management system.

* This figure represents 10% of the salary (\$40,020) of the records management analyst position. This 10% is funded in the operating budget and 90% of the salary is funded in the capital budget.

Fiscal Sustainability

	<u>Target Year</u>
Goal 1: <u>Promote Energy Conservation</u>	
Initiative 1: Enhance efficiency through energy conservation throughout city-owned facilities and developing long range plans to decrease energy use by 10% compared to FY 2005 baseline. Since FY 2008, the electricity consumption in major city office buildings has been at or below 10% as compared to the FY 2005 baseline	2015
2: Construct new City buildings using Green Building practices. DDC is currently working on constructing the new Ewa Beach Fire Station, East Kapolei Fire Station and new Waianae Police Station to meet or exceed USGBG LEED Silver standards.	On-going
3. Install 1 megawatt (1,000 kilowatts) of renewable energy sources at appropriate City facilities. DDC installed a 115 kW PV system at the Halawa Corporation Yard. A 232 kW PV system is currently under construction at the Pearl City Bus Maintenance Facility, a 250 kW PV system will be constructed on Building D at the Halawa Corporation Yard in 2012. The City is looking to determine if it is economically feasible to install photovoltaic systems at various City facilities.	On-going

Department of Design and Construction

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	319.00	319.00	319.00	1.00	320.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	319.00	319.00	319.00	1.00	320.00

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 795,409	\$ 857,023	\$ 821,886	\$ 0	\$ 821,886
Project and Construction Management	16,952,030	18,241,275	11,590,822	4,002	11,594,824
Land Services	2,115,966	2,499,153	2,373,452	0	2,373,452
Total	\$ 19,863,405	\$ 21,597,451	\$ 14,786,160	\$ 4,002	\$ 14,790,162

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 9,875,306	\$ 11,011,648	\$ 11,145,309	\$ 4,002	\$ 11,149,311
Current Expenses	9,988,099	10,577,803	3,632,851	0	3,632,851
Equipment	0	8,000	8,000	0	8,000
Total	\$ 19,863,405	\$ 21,597,451	\$ 14,786,160	\$ 4,002	\$ 14,790,162

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 14,009,372	\$ 15,154,527	\$ 8,355,849	\$ 0	\$ 8,355,849
Highway Fund	4,411,524	5,115,601	5,109,685	0	5,109,685
Sewer Fund	1,217,401	1,327,323	1,320,626	4,002	1,324,628
Transit Fund	100,637	0	0	0	0
Federal Grants Fund	124,471	0	0	0	0
Total	\$ 19,863,405	\$ 21,597,451	\$ 14,786,160	\$ 4,002	\$ 14,790,162

Design and Construction

Administration

Program Description

This program plans, directs and coordinates the activities of the Department of Design and Construction. It provides the department with administrative services support, including personnel management, capital and operating budget preparation, administrative reports and records management, council and legislative tracking, and project tracking and reporting.

Program Highlights

The proposed operating budget of \$821,886 reflects a 4.1 percent decrease from the current fiscal year. The reduction is primarily the result of lower salaries due to employee turnover.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
POSITIONS AUTHORIZED	#	319	319	319
TOTAL EMPLOYEES	#	247	245	246
Civil Service (Net Over Retirements/Transfers Out)	#	240	238	239
Personal Services Contracts	#	7	7	5
STAFFING LEVEL	%	77.0	74.3	75.5

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	15.00	15.00	15.00	0.00	15.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	15.00	15.00	15.00	0.00	15.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 716,613	\$ 774,831	\$ 735,691	\$ 0	\$ 735,691
Current Expenses	78,796	82,192	86,195	0	86,195
Equipment	0	0	0	0	0
Total	\$ 795,409	\$ 857,023	\$ 821,886	\$ 0	\$ 821,886

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 783,897	\$ 846,120	\$ 811,710	\$ 0	\$ 811,710
Sewer Fund	11,512	10,903	10,176	0	10,176
Total	\$ 795,409	\$ 857,023	\$ 821,886	\$ 0	\$ 821,886

Department of Design and Construction

Project and Construction Management

Program Description

This program oversees the activities relating to capital improvements to various city facilities to include roads, wastewater collection and treatment system, bridges, municipal buildings, fire and police stations and facilities, emergency services facilities, parks facilities, enterprise facilities such as the zoo and golf courses, Blaisdell Center, Waikiki Shell, and street lighting.

Activities include in-house preparation of architectural and engineering design plans as well as outsourcing professional design work to private consulting firms. Other activities include reviewing subdivision plans and plans for facilities to be dedicated to the City and for compliance with city standards.

Also managed are construction and inspection activities for all programs within the department.

Program Highlights

The proposed budget of \$11,594,824 reflects a 36.4 percent decrease from the current fiscal year. The decrease is primarily due to the transfer of utility costs for the majority of city facilities to the Department of Facility Maintenance.

Sewer funding of \$1,295,650 is provided for wastewater-related capital project management expenses, including budget issue funding for a new records management analyst position to organize and maintain planning, design and construction data records and to develop and maintain a new document management system.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
PROJECTS ENCUMBERED:				
Planning and Design	#	150	134	102
Construction	#	102	110	83
VALUE OF PROJECTS ENCUMBERED:				
Planning and Design	\$	60M	56M	46M
Construction	\$	158M	460M	358M
PROJECTS COMPLETED	#	118	143	100
VALUE OF PROJECTS COMPLETED	\$	262M	347M	200M

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	236.00	236.00	236.00	1.00	237.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	236.00	236.00	236.00	1.00	237.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 7,089,635	\$ 8,010,182	\$ 8,101,684	\$ 4,002	\$ 8,105,686
Current Expenses	9,862,395	10,223,093	3,481,138	0	3,481,138
Equipment	0	8,000	8,000	0	8,000
Total	\$ 16,952,030	\$ 18,241,275	\$ 11,590,822	\$ 4,002	\$ 11,594,824

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 11,326,723	\$ 11,981,490	\$ 5,349,749	\$ 0	\$ 5,349,749
Highway Fund	4,306,897	4,961,233	4,949,425	0	4,949,425
Sewer Fund	1,193,939	1,298,552	1,291,648	4,002	1,295,650
Federal Grants Fund	124,471	0	0	0	0
Total	\$ 16,952,030	\$ 18,241,275	\$ 11,590,822	\$ 4,002	\$ 11,594,824

Department of Design and Construction

Land Services

Program Description

This program conducts land surveys, title searches, appraisals, negotiations and acquisition of real property and easements for all city projects.

Program Highlights

The proposed budget of \$2,373,452 reflects a 5.0 percent decrease from the current fiscal year. The decrease is primarily due to a one-time cost in FY 2012 for surveying work to regulate sidewalk pedestrian use zones as required by city ordinance.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Title Searches	#	3,004	2,000	2,000
Negotiations	#	2,739	1,700	1,500
Documents	#	52	125	125
Private Subdivision Dedications	#	56	60	60
Field Surveys	#	936	750	750
Parcel and Land Court Maps	#	136	175	175
Parcels Acquired	#	104	300	300
Descriptions	#	378	450	450
Topographic Maps	#	170	175	175
Property Appraisals	#	365	425	425

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	68.00	68.00	68.00	0.00	68.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	68.00	68.00	68.00	0.00	68.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 2,069,058	\$ 2,226,635	\$ 2,307,934	\$ 0	\$ 2,307,934
Current Expenses	46,908	272,518	65,518	0	65,518
Equipment	0	0	0	0	0
Total	\$ 2,115,966	\$ 2,499,153	\$ 2,373,452	\$ 0	\$ 2,373,452

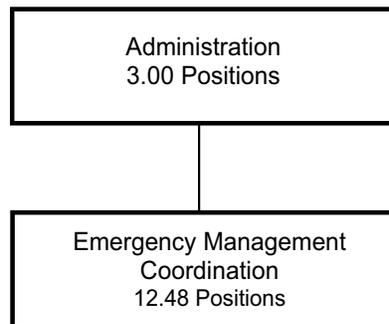
SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,898,752	\$ 2,326,917	\$ 2,194,390	\$ 0	\$ 2,194,390
Highway Fund	104,627	154,368	160,260	0	160,260
Sewer Fund	11,950	17,868	18,802	0	18,802
Transit Fund	100,637	0	0	0	0
Total	\$ 2,115,966	\$ 2,499,153	\$ 2,373,452	\$ 0	\$ 2,373,452

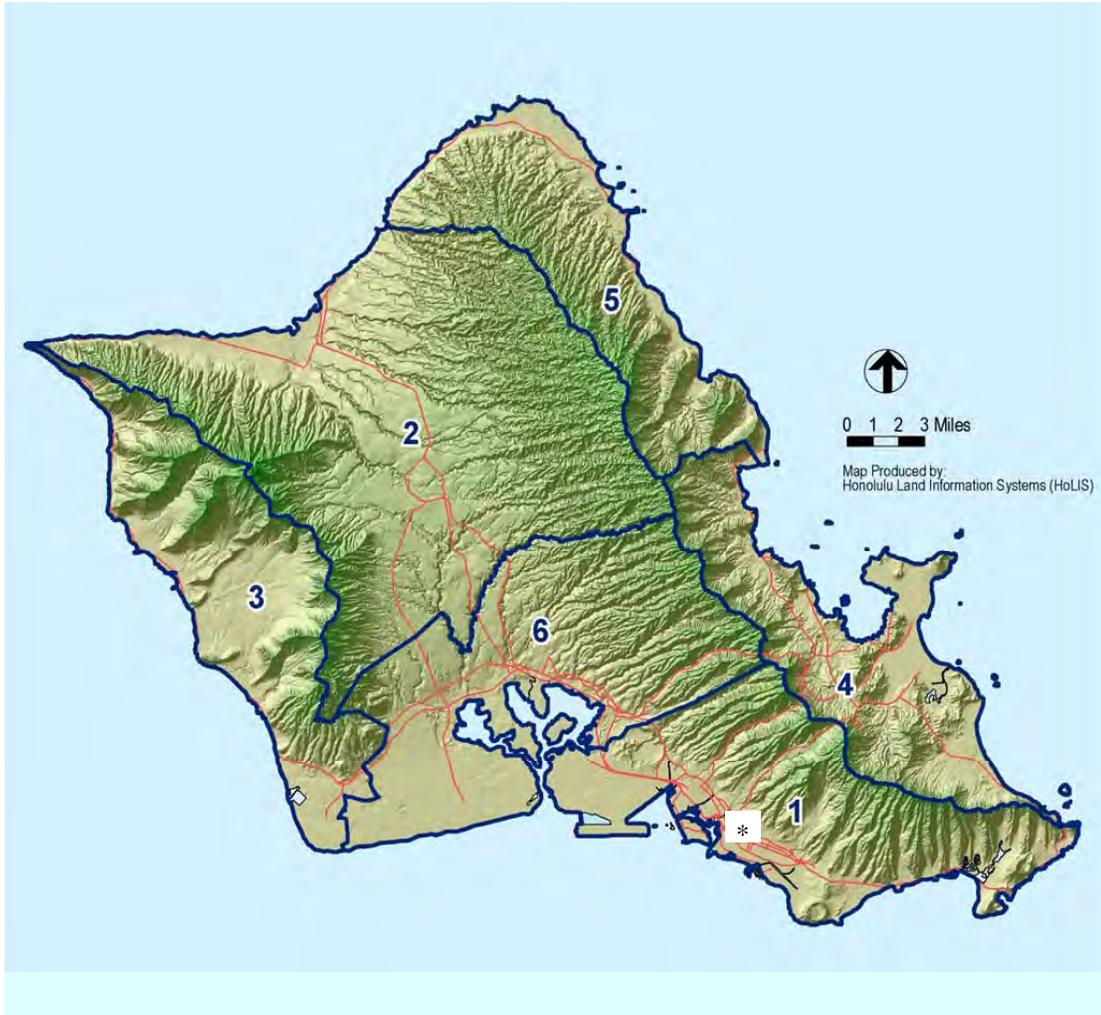
Department of Emergency Management

DEPARTMENT OF EMERGENCY MANAGEMENT (DEM) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



DEPARTMENT OF EMERGENCY MANAGEMENT
(DEM)
EMERGENCY OPERATING DISTRICTS



* CITY EOC FRANK F. FASI MUNICIPAL BUILDING

- DISTRICT 1 HONOLULU — EAST OAHU
- DISTRICT 2 NORTH SHORE — CENTRAL OAHU
- DISTRICT 3 WAIANAE — WEST OAHU
- DISTRICT 4 KAILUA — KANEOHE
- DISTRICT 5 KAHUKU — NORTHEAST OAHU
- DISTRICT 6 SOUTH CENTRAL OAHU

Department of Emergency Management

Responsibilities

The Department of Emergency Management coordinates the City's emergency management operations with state, federal (including military), and non-government agencies to mitigate, prepare for, respond to, and recover from various types of peacetime, natural, technological or other disaster emergencies. The department maintains a high level of readiness, prepares and updates contingency plans, and expands awareness of response programs to meet emergency needs.

Mission Statement

To develop, prepare for, and under disaster or emergency situations, assist in the implementation of emergency management plans and programs to protect and enhance the public health, safety and welfare of our residents and visitors.

Goals and Objectives

1. To continue to educate organizations, corporations, educational groups and the general population on disaster awareness and preparedness.
2. To expand and improve emergency shelter operations for Oahu residents and visitors during major disasters.
3. To coordinate and incorporate federal Department of Homeland Security plans, programs, training, exercises and grants for the City.
4. To continue to expand and improve strategic communications and warning capabilities.
5. To continue to develop and expand Citizen Corps programs with departmental response forces and other volunteer organizations.

Budget Initiatives and Highlights

The proposed budget totals \$1,216,991 which reflects a 9.9 percent decrease from the current fiscal year. The decrease is primarily due to the one-time costs for the Asia-Pacific Economic Cooperation (APEC) Meeting in FY 2012. The budget provides continued funds for training of staff and volunteers, safety supplies, contracted professional services, parts and accessories for equipment, and electricity for sirens and emergency operating centers.

DEPARTMENT POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	12.48	12.48	12.48	0.00	12.48
Temporary FTE	3.00	3.00	3.00	0.00	3.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	15.48	15.48	15.48	0.00	15.48

EXPENDITURES BY PROGRAM					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Emergency Management Coordination	\$ 8,087,143	\$ 1,125,308	\$ 1,216,991	\$ 0	\$ 1,216,991
APEC Costs for DEM	268,714	225,000	0	0	0
Total	\$ 8,355,857	\$ 1,350,308	\$ 1,216,991	\$ 0	\$ 1,216,991

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 912,192	\$ 799,776	\$ 755,032	\$ 0	\$ 755,032
Current Expenses	2,835,977	550,532	461,959	0	461,959
Equipment	4,607,688	0	0	0	0
Total	\$ 8,355,857	\$ 1,350,308	\$ 1,216,991	\$ 0	\$ 1,216,991

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,104,924	\$ 1,163,036	\$ 1,003,442	\$ 0	\$ 1,003,442
Special Projects Fund	3,000	31,260	31,857	0	31,857
Federal Grants Fund	7,247,933	156,012	181,692	0	181,692
Total	\$ 8,355,857	\$ 1,350,308	\$ 1,216,991	\$ 0	\$ 1,216,991

Department of Emergency Management

Emergency Management Coordination

Program Description

This activity formulates emergency plans and procedures; coordinates the use of all available resources for the protection of life and property in the event of disaster; provides for the continuity of government operations; coordinates operational capabilities required to sustain operations in an emergency; assesses damage to public and private property; coordinates recovery activities; provides emergency information and public education; and coordinates an active volunteer program.

Program Highlights

The proposed budget of \$1,216,991 reflects an 8.1 percent increase over the current fiscal year. The increase is primarily due to higher electricity rates and mileage reimbursements, safety supplies, and training costs for emergency response volunteers.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Plans/Annexes Reviewed or Under Review	#	2	5	5
Warning Sirens Maintained	#	150	160	175
New Sirens in Place/Operational	#	8	6	20
Siren Simulators Installed	#	30	30	30
Public Educational Presentations	#	80	90	100

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	12.48	12.48	12.48	0.00	12.48
Temporary FTE	3.00	3.00	3.00	0.00	3.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	15.48	15.48	15.48	0.00	15.48

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 912,192	\$ 779,776	\$ 755,032	\$ 0	\$ 755,032
Current Expenses	2,796,844	345,532	461,959	0	461,959
Equipment	4,378,107	0	0	0	0
Total	\$ 8,087,143	\$ 1,125,308	\$ 1,216,991	\$ 0	\$ 1,216,991

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 836,210	\$ 938,036	\$ 1,003,442	\$ 0	\$ 1,003,442
Special Projects Fund	3,000	31,260	31,857	0	31,857
Federal Grants Fund	7,247,933	156,012	181,692	0	181,692
Total	\$ 8,087,143	\$ 1,125,308	\$ 1,216,991	\$ 0	\$ 1,216,991

APEC Costs for DEM

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 0	\$ 20,000	\$ 0	\$ 0	\$ 0
Current Expenses	39,133	205,000	0	0	0
Equipment	229,581	0	0	0	0
Total	\$ 268,714	\$ 225,000	\$ 0	\$ 0	\$ 0

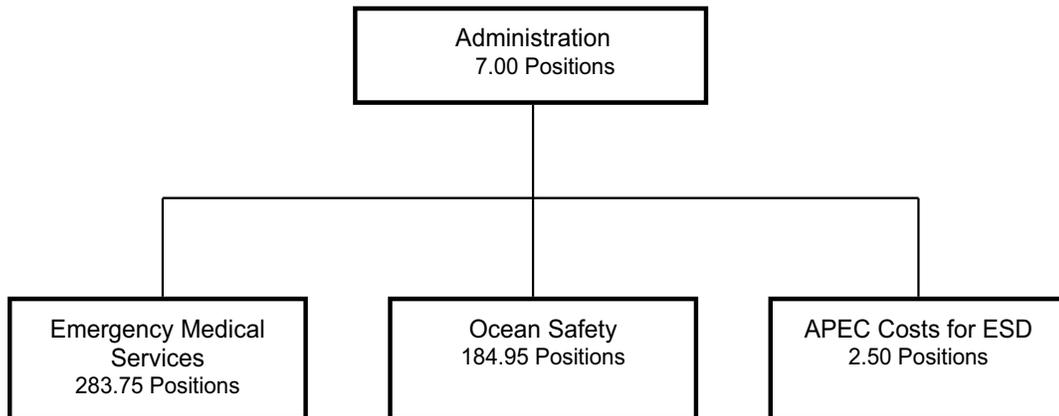
SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 268,714	\$ 225,000	\$ 0	\$ 0	\$ 0
Total	\$ 268,714	\$ 225,000	\$ 0	\$ 0	\$ 0

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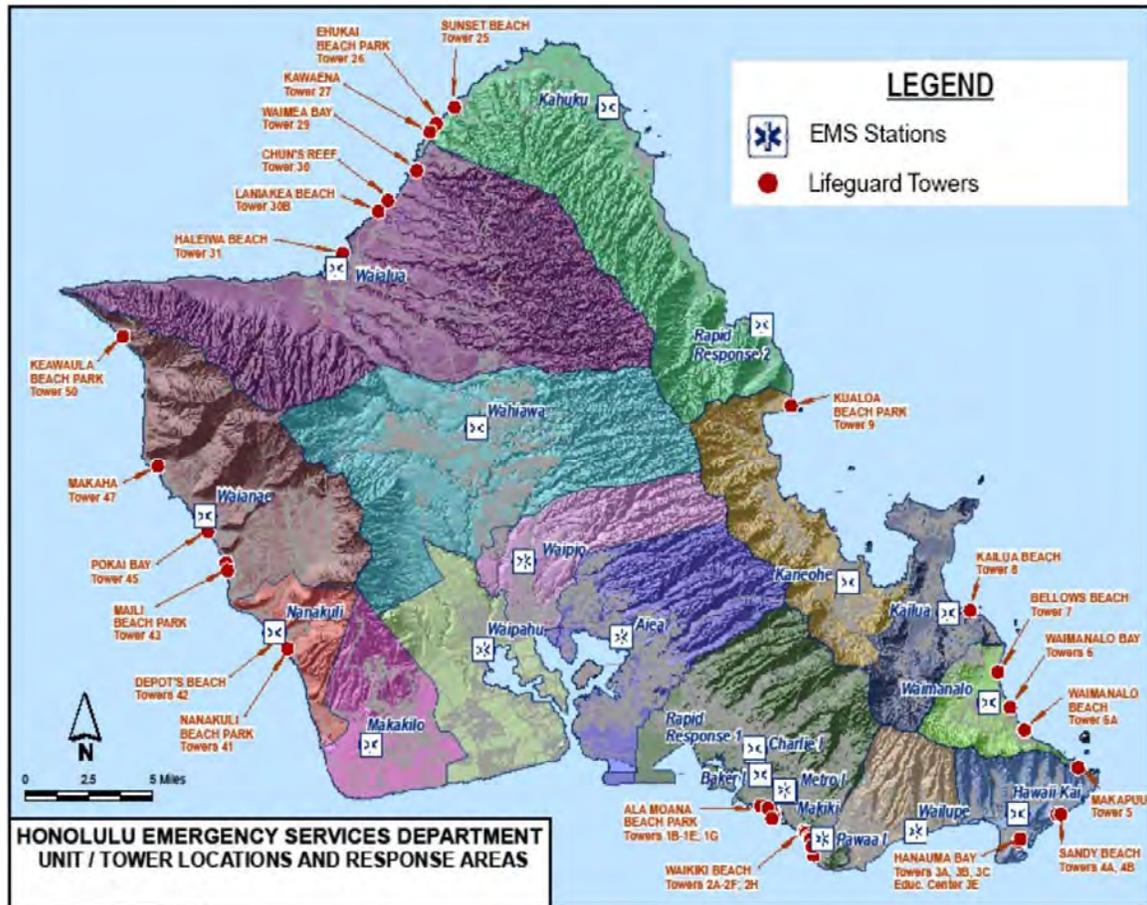
Department of Emergency Services

DEPARTMENT OF EMERGENCY SERVICES (ESD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



DEPARTMENT OF EMERGENCY SERVICES
(ESD)
EMERGENCY MEDICAL SERVICES UNIT LOCATIONS



Emergency Services

Department of Emergency Services

Responsibilities

The Department of Emergency Services is responsible for providing an effective and efficient operation via the Emergency Medical Services Division and the Ocean Safety and Lifeguard Services Division. This is achieved through providing advanced life support; pre-hospital medical response by 19 ambulance units, 24 hours a day and two Rapid Response units, 16 hours a day; disaster planning and response; and a comprehensive aquatic safety program that includes lifeguard services at 19 city beach parks, patrol and rescue activities, and response to medical cases in the beach environment. The department also performs injury prevention and public education functions.

Mission Statement

To develop programs and deliver exemplary services related to emergency medical services and lifeguard services on the island of Oahu.

Goals and Objectives

1. To provide quality emergency medical services on Oahu and continue to improve the effectiveness and efficiency of the delivery of these services.
2. To provide adequate beach protective services at Oahu's beaches with properly trained and appropriately equipped lifeguard personnel.
3. To coordinate the emergency medical services and ocean safety activities between the divisions within the department, and with other city, state, federal, and private organizations.

Budget Initiatives and Highlights

The proposed budget of \$33,926,230 reflects a decrease of 2.0 percent from the current fiscal year. The decrease is primarily due to the elimination of \$687,142 required in fiscal year 2012 to support the Asia-Pacific Economic Cooperation (APEC) meeting.

The budget includes funding for the City's costs of performing the Emergency Medical Services program, which is eligible for 100% reimbursement through a contract with the State Department of Health. Staffing of ambulance stations and the scheduled replacement of existing equipment and ambulances are included in the proposed funding.

Performance Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
9-1-1 Calls Received	#	83,938	87,000	90,000
EMS Dispatched	#	71,322	73,000	75,000
EMS Transports	#	45,257	47,000	49,000
Ocean Rescues	#	1,868	2,000	2,200
Preventive Ocean Safety Actions	#	583,425	600,000	625,000

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	445.70	445.70	445.70	0.00	445.70
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	30.00	32.50	31.50	0.00	31.50
Total	475.70	478.20	477.20	0.00	477.20

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 428,514	\$ 438,789	\$ 428,874	\$ 0	\$ 428,874
Emergency Medical Services	23,208,631	24,510,522	24,765,133	0	24,765,133
Ocean Safety	8,768,449	8,997,250	8,732,223	0	8,732,223
APEC Costs for ESD	46,915	687,142	0	0	0
Total	\$ 32,452,509	\$ 34,633,703	\$ 33,926,230	\$ 0	\$ 33,926,230

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 25,998,617	\$ 27,270,424	\$ 26,493,489	\$ 0	\$ 26,493,489
Current Expenses	5,213,137	5,688,479	5,760,791	0	5,760,791
Equipment	1,240,755	1,674,800	1,671,950	0	1,671,950
Total	\$ 32,452,509	\$ 34,633,703	\$ 33,926,230	\$ 0	\$ 33,926,230

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 31,028,521	\$ 33,148,031	\$ 32,455,460	\$ 0	\$ 32,455,460
Hanauma Bay Nature Preserve Fund	839,773	834,642	834,632	0	834,632
Special Projects Fund	584,215	651,030	636,138	0	636,138
Total	\$ 32,452,509	\$ 34,633,703	\$ 33,926,230	\$ 0	\$ 33,926,230

Department of Emergency Services

Administration

Program Description

This program provides administrative support to the department in its delivery of pre-hospital emergency medical services and ocean safety and lifeguard services to the residents and visitors on the island of Oahu.

Program Highlights

The proposed budget of \$428,874 reflects a decrease of 2.3 percent from the current fiscal year, primarily due to a decrease in salaries.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	7.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	7.00	7.00	7.00	0.00	7.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 380,017	\$ 381,212	\$ 367,716	\$ 0	\$ 367,716
Current Expenses	48,497	57,577	61,158	0	61,158
Equipment	0	0	0	0	0
Total	\$ 428,514	\$ 438,789	\$ 428,874	\$ 0	\$ 428,874

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 428,514	\$ 438,789	\$ 428,874	\$ 0	\$ 428,874
Total	\$ 428,514	\$ 438,789	\$ 428,874	\$ 0	\$ 428,874

Emergency Services

Emergency Medical Services

Program Description

Pursuant to an annual contract between the City and County of Honolulu and the State Department of Health, this program provides all Advanced Life Support (ALS) pre-hospital emergency medical care and emergency ambulance services for the public 24-hours per day, in an expeditious and efficient manner. The Emergency Medical Services (EMS) program also promotes injury prevention, public education through its Junior Paramedic Program, and disaster planning activities.

Program Highlights

The proposed budget of \$24,765,133 provides funding for emergency medical services on the island of Oahu. The State Department of Health reimburses the City and County of Honolulu for providing these services. The proposed budget reflects a 1.0 percent increase from the current fiscal year, which is primarily attributable to increases in medical supplies and electricity and fuel rates offset by a decrease in salaries.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
9-1-1 Calls Received	#	83,938	87,000	90,000
EMS Dispatched	#	71,322	73,000	75,000
EMS Transports	#	45,257	47,000	49,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	277.75	277.75	277.75	0.00	277.75
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	6.00	6.00	6.00	0.00	6.00
Total	283.75	283.75	283.75	0.00	283.75

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 17,490,689	\$ 18,266,843	\$ 18,168,103	\$ 0	\$ 18,168,103
Current Expenses	4,507,158	4,593,679	4,950,030	0	4,950,030
Equipment	1,210,784	1,650,000	1,647,000	0	1,647,000
Total	\$ 23,208,631	\$ 24,510,522	\$ 24,765,133	\$ 0	\$ 24,765,133

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 23,208,631	\$ 24,510,522	\$ 24,765,133	\$ 0	\$ 24,765,133
Total	\$ 23,208,631	\$ 24,510,522	\$ 24,765,133	\$ 0	\$ 24,765,133

Department of Emergency Services

Ocean Safety

Program Description

This program provides comprehensive ocean safety programs, including rescue and emergency response, for the island of Oahu. It also promotes within the community an awareness of ocean safety practices through its Junior Lifeguard program, lectures, demonstrations, utilization of various media to disseminate educational information, and cooperates with other agencies to foster a comprehensive ocean safety program. Providing lifeguard services at public beaches is the major responsibility of this program.

Program Highlights

The budget of \$8,732,223 reflects a decrease of 2.9 percent from the current fiscal year. Funds are provided to continue current lifeguard services.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Rescues	#	1,868	2,000	2,200
First Aid – Major (EMS Called)	#	1,158	1,200	1,250
Preventive Actions	#	583,425	600,000	625,000
Public Contact	#	922,099	1,000,000	1,100,000
Beach Users	#	15,554,292	15,800,000	16,000,000
Beaches Supervised	#	19	19	19
Observation Stations (Lifeguard Towers)	#	37	37	37

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	160.95	160.95	160.95	0.00	160.95
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	24.00	24.00	25.50	0.00	25.50
Total	184.95	184.95	186.45	0.00	186.45

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 8,105,577	\$ 8,135,227	\$ 7,957,670	\$ 0	\$ 7,957,670
Current Expenses	632,901	837,223	749,603	0	749,603
Equipment	29,971	24,800	24,950	0	24,950
Total	\$ 8,768,449	\$ 8,997,250	\$ 8,732,223	\$ 0	\$ 8,732,223

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 7,344,461	\$ 7,511,578	\$ 7,261,453	\$ 0	\$ 7,261,453
Hanauma Bay Nature Preserve Fund	839,773	834,642	834,632	0	834,632
Special Projects Fund	584,215	651,030	636,138	0	636,138
Total	\$ 8,768,449	\$ 8,997,250	\$ 8,732,223	\$ 0	\$ 8,732,223

APEC Costs for ESD

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	2.50	0.00	0.00	0.00
Total	0.00	2.50	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 22,334	\$ 487,142	\$ 0	\$ 0	\$ 0
Current Expenses	24,581	200,000	0	0	0
Equipment	0	0	0	0	0
Total	\$ 46,915	\$ 687,142	\$ 0	\$ 0	\$ 0

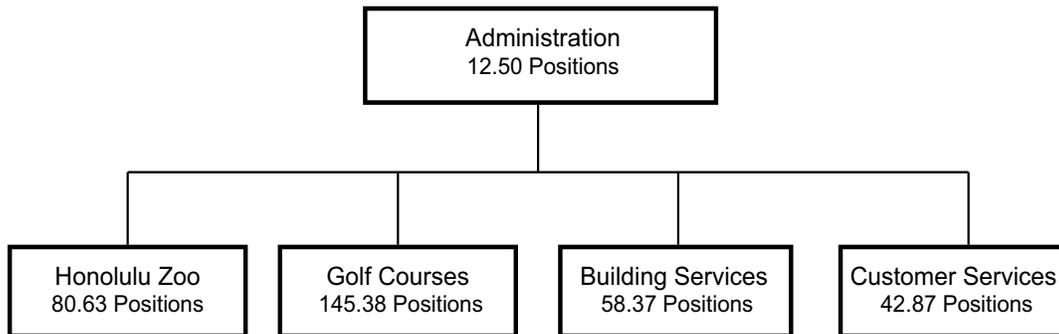
SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 46,915	\$ 687,142	\$ 0	\$ 0	\$ 0
Total	\$ 46,915	\$ 687,142	\$ 0	\$ 0	\$ 0

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Department of Enterprise Services

DEPARTMENT OF ENTERPRISE SERVICES (DES) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



DEPARTMENT OF ENTERPRISE SERVICES
(DES)



Enterprise Services

FACILITIES LOCATIONS

- 1 KAHUKU MUNICIPAL GOLF COURSE
- 2 PALI MUNICIPAL GOLF COURSE
- 3 ALA WAI MUNICIPAL GOLF COURSE
- 4 TED MAKALENA MUNICIPAL GOLF COURSE
- 5 WEST LOCH MUNICIPAL GOLF COURSE
- 6 EWA VILLAGES MUNICIPAL GOLF COURSE
- 7 HONOLULU ZOO
- 8 NEAL S. BLAISDELL CENTER
- 9 WAIKIKI SHELL

Department of Enterprise Services

Responsibilities

The Department of Enterprise Services operates and maintains the Neal S. Blaisdell Center, Waikiki Shell, Honolulu Zoo, and six municipal golf courses. It also coordinates the preparation, administration and enforcement of citywide concession contracts.

Mission Statement

To manage and market diverse community oriented facilities and services for the use and benefit of the public; supporting cultural, recreational and educational opportunities and events towards a self-supporting basis.

Goals and Objectives

1. To decrease the General Fund subsidy of the Special Events Fund and the Golf Fund.
2. To provide excellence in service and facilities.
3. To increase public awareness of departmental programs and services via marketing and public relations.

Budget Initiatives and Highlights

The Department of Enterprise Services consolidates similar enterprise-type functions, thereby enhancing the City's ability to focus on revenue generating opportunities and create operational synergies. The proposed program budget of \$21,275,132 reflects a decrease of 2.2 percent from the current fiscal year. The increase in current expense is primarily attributable to increases in electricity, water and sewer rates. The utilities increases are offset by the elimination of one-time costs from the previous fiscal year for Neal Blaisdell Center Exhibition Hall repairs and for resources required to support the Asia-Pacific Economic Cooperation (APEC) Meeting held in November 2011.

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	276.00	281.00	281.00	0.00	281.00
Temporary FTE	16.93	16.93	16.93	0.00	16.93
Contract FTE	42.41	41.82	37.96	0.00	37.96
Total	335.34	339.75	335.89	0.00	335.89

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 480,300	\$ 576,432	\$ 646,913	\$ 0	\$ 646,913
Auditoriums	4,986,362	5,866,822	5,689,483	0	5,689,483
Honolulu Zoo	4,844,509	5,024,812	5,368,535	0	5,368,535
Golf Courses	8,289,107	10,129,953	9,570,201	0	9,570,201
APEC Costs for DES	0	160,000	0	0	0
Total	\$ 18,600,278	\$ 21,758,019	\$ 21,275,132	\$ 0	\$ 21,275,132

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 10,599,131	\$ 11,546,737	\$ 11,495,265	\$ 0	\$ 11,495,265
Current Expenses	7,998,871	9,505,682	9,779,867	0	9,779,867
Equipment	2,276	705,600	0	0	0
Total	\$ 18,600,278	\$ 21,758,019	\$ 21,275,132	\$ 0	\$ 21,275,132

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Zoo Animal Purchase Fund	2,276	5,600	2,200	0	2,200
Hanauma Bay Nature Preserve Fund	0	5,000	5,000	0	5,000
Golf Fund	8,491,439	10,413,689	9,823,918	0	9,823,918
Special Events Fund	10,106,563	11,333,730	11,444,014	0	11,444,014
Total	\$ 18,600,278	\$ 21,758,019	\$ 21,275,132	\$ 0	\$ 21,275,132

Department of Enterprise Services

Administration

Program Description

The Administration program directs and coordinates the programs and activities of the Blaisdell Center, Waikiki Shell, Honolulu Zoo and municipal golf courses; and coordinates the preparation, administration and enforcement of citywide concession contracts. This program provides staff and clerical support services in personnel, budgetary and organization management.

In an environment challenged by limited fiscal resources, the Administration program helps to focus departmental energies toward the maximization of revenues and optimization of resources.

Program Highlights

The Administration program budget of \$646,913 reflects a 12.2 percent increase over the current fiscal year. The budgeted increase in salaries from the current fiscal year reflects an increase due to the filling of vacancies. The salary budget also provides for the conversion of a half-time Safety Specialist II to a full-time position.

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	12.50	12.50	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	12.50	12.50	13.00	0.00	13.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 464,233	\$ 552,201	\$ 622,683	\$ 0	\$ 622,683
Current Expenses	16,067	24,231	24,230	0	24,230
Equipment	0	0	0	0	0
Total	\$ 480,300	\$ 576,432	\$ 646,913	\$ 0	\$ 646,913

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Hanauma Bay Nature Preserve Fund	\$ 0	\$ 5,000	\$ 5,000	\$ 0	\$ 5,000
Golf Fund	77,455	125,724	125,724	0	125,724
Special Events Fund	402,845	445,708	516,189	0	516,189
Total	\$ 480,300	\$ 576,432	\$ 646,913	\$ 0	\$ 646,913

Auditoriums

Program Description

The Auditoriums program manages the Blaisdell Center and the Waikiki Shell for individuals and groups to use the facilities to schedule their events at user fee rates which cover the operation. The program also provides support services such as ticketing, ushering, equipment rentals and concession operations in support of these events and at costs which collectively, with rent, cover the use of the facilities. The Auditoriums activity also provides for event set-ups, custodial services and oversight of technical systems and services for performances and events. Additionally, this program provides maintenance and security for the buildings, equipment, and grounds at the Blaisdell Center and Waikiki Shell and provides trades and maintenance support to the Honolulu Zoo, some City concessions and golf courses.

Program Highlights

The Auditoriums program budget of \$5,689,483 reflects a 3.0 percent decrease from the current fiscal year. The salary budget reflects the abolishment of one Carpenter position and provides for the current level of services. The budgeted decrease in current expense is primarily attributed to nonrecurring costs budgeted in the previous fiscal year for Neal Blaisdell Center Exhibition Hall repairs. This decrease was offset by an increase in the cost of electricity.

Output Measures

DESCRIPTION-General Maintenance	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Building	SQ. FT	440,000	440,000	440,000
Grounds	Acres	28	28	28
PERFORMANCES: Blaisdell and Waikiki Shell	Number	911	920	950
ATTENDANCE	Number	798,000	830,000	900,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	68.00	68.00	67.00	0.00	67.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	33.83	33.24	33.24	0.00	33.24
Total	101.83	101.24	100.24	0.00	100.24

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 3,034,210	\$ 3,273,951	\$ 3,258,927	\$ 0	\$ 3,258,927
Current Expenses	1,952,152	2,592,871	2,430,556	0	2,430,556
Equipment	0	0	0	0	0
Total	\$ 4,986,362	\$ 5,866,822	\$ 5,689,483	\$ 0	\$ 5,689,483

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Golf Fund	124,877	158,012	127,993	0	127,993
Special Events Fund	4,861,485	5,708,810	5,561,490	0	5,561,490
Total	\$ 4,986,362	\$ 5,866,822	\$ 5,689,483	\$ 0	\$ 5,689,483

Department of Enterprise Services

Honolulu Zoo

Program Description

The Honolulu Zoo program plans, operates, and maintains a 42-acre integrated zoological and botanical park within the boundaries of Kapiolani Park.

The mission of the Honolulu Zoo is to inspire the stewardship of our living world by providing meaningful experiences to our guests. Pacific Tropical Island ecosystems and our traditional values of malama (caring) and ho'okipa (hospitality) are emphasized. It continuously strives to improve its animal care standards by maintaining naturalistic habitats for geological groupings of animals. The Zoo fulfills its mission by providing recreational and educational experiences to its guests in an attractive, clean and safe environment.

Program Highlights

The Honolulu Zoo program budget of \$5,368,535 reflects an increase of 6.8 percent from the current fiscal year. Additional resources and funding have been provided to the zoo to maintain accreditation requirements and operate and support the new elephant exhibit. The salary budget provides for the conversion of a half-time Zoo Animal Keeper I to a full-time position. The budget also provides for a new Electrical Pump Mechanic position to support the new elephant exhibit and an offsetting abolishment of a lower priority position. The increase in current expense is primarily attributable to increases in electricity, water and sewer rates.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Visitor Attendance	Number	603,677	609,714	615,811
Revenues (Including Zoo Concessions and Parking Lot)	Million	\$3.4	\$4.1	\$4.1
Animal Specimens	Number	849	865	885
Animal Species	Number	202	215	220

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	75.50	75.50	76.00	0.00	76.00
Temporary FTE	2.28	2.28	2.28	0.00	2.28
Contract FTE	2.85	2.85	2.85	0.00	2.85
Total	80.63	80.63	81.13	0.00	81.13

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 2,950,548	\$ 3,108,114	\$ 3,186,365	\$ 0	\$ 3,186,365
Current Expenses	1,891,685	1,911,098	2,182,170	0	2,182,170
Equipment	2,276	5,600	0	0	0
Total	\$ 4,844,509	\$ 5,024,812	\$ 5,368,535	\$ 0	\$ 5,368,535

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Zoo Animal Purchase Fund	2,276	5,600	2,200	0	2,200
Special Events Fund	4,842,233	5,019,212	5,366,335	0	5,366,335
Total	\$ 4,844,509	\$ 5,024,812	\$ 5,368,535	\$ 0	\$ 5,368,535

Golf Courses

Program Description

The Golf Course program operates and maintains six municipal golf courses – five eighteen-hole golf courses (Ala Wai, Pali, Ted Makalena, West Loch, and Ewa Villages) and one nine-hole golf course (Kahuku). This program schedules golf tournaments and accepts reservations for group and individual play via an automated reservation system; develops and enforces golf course rules and regulations; and collects and accounts for green, tournament and golf cart rental fees. The Golf Course program is also responsible for the operations of the power golf carts at the eighteen-hole courses and the rental of pull carts and golf club sets at Kahuku Golf Course. This program is responsible for renovating and maintaining the existing golf courses and for planning new municipal golf facilities. The program also monitors golf course related food and beverage, driving range and pro shop concession contracts and makes recommendations for concession contract specifications.

Program Highlights

The Golf Courses program budget of \$9,570,201 reflects a decrease of 5.5 percent from the current fiscal year. The decrease in salaries is primarily attributed to nonfunding of the golf course dredging crew previously budgeted in the prior fiscal year. The increase in current expenses is primarily attributable to increases in electricity, water and sewer rates. The decrease in equipment reflects nonrecurring costs budgeted the previous fiscal year.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Acres Maintained	Acres	979	979	979
Rounds Played	Rounds	475,663	532,972	478,904
Revenues (Including Concessions)	Million	\$8.6	\$11.0	\$10.6

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	120.00	125.00	125.00	0.00	125.00
Temporary FTE	14.65	14.65	14.65	0.00	14.65
Contract FTE	5.73	5.73	1.87	0.00	1.87
Total	140.38	145.38	141.52	0.00	141.52

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 4,150,140	\$ 4,587,471	\$ 4,427,290	\$ 0	\$ 4,427,290
Current Expenses	4,138,967	4,842,482	5,142,911	0	5,142,911
Equipment	0	700,000	0	0	0
Total	\$ 8,289,107	\$ 10,129,953	\$ 9,570,201	\$ 0	\$ 9,570,201

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Golf Fund	8,289,107	10,129,953	9,570,201	0	9,570,201
Total	\$ 8,289,107	\$ 10,129,953	\$ 9,570,201	\$ 0	\$ 9,570,201

Department of Enterprise Services

APEC Costs for DES

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 0	\$ 25,000	\$ 0	\$ 0	\$ 0
Current Expenses	0	135,000	0	0	0
Equipment	0	0	0	0	0
Total	\$ 0	\$ 160,000	\$ 0	\$ 0	\$ 0

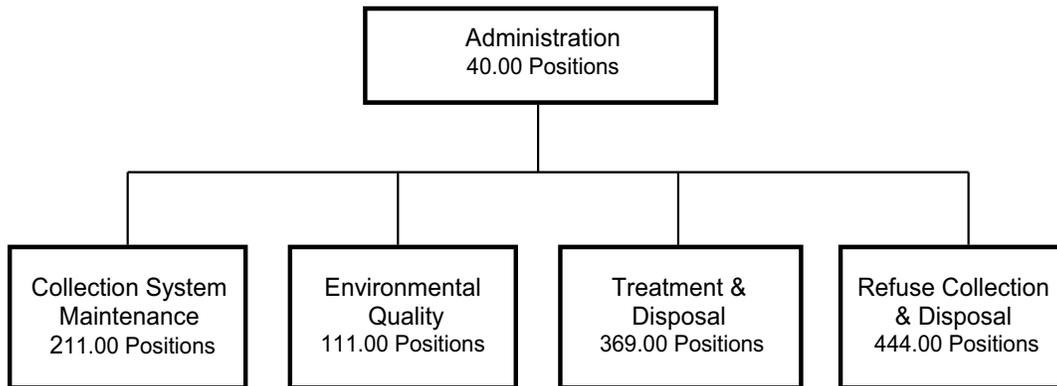
SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Special Events Fund	\$ 0	\$ 160,000	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 160,000	\$ 0	\$ 0	\$ 0

Enterprise Services

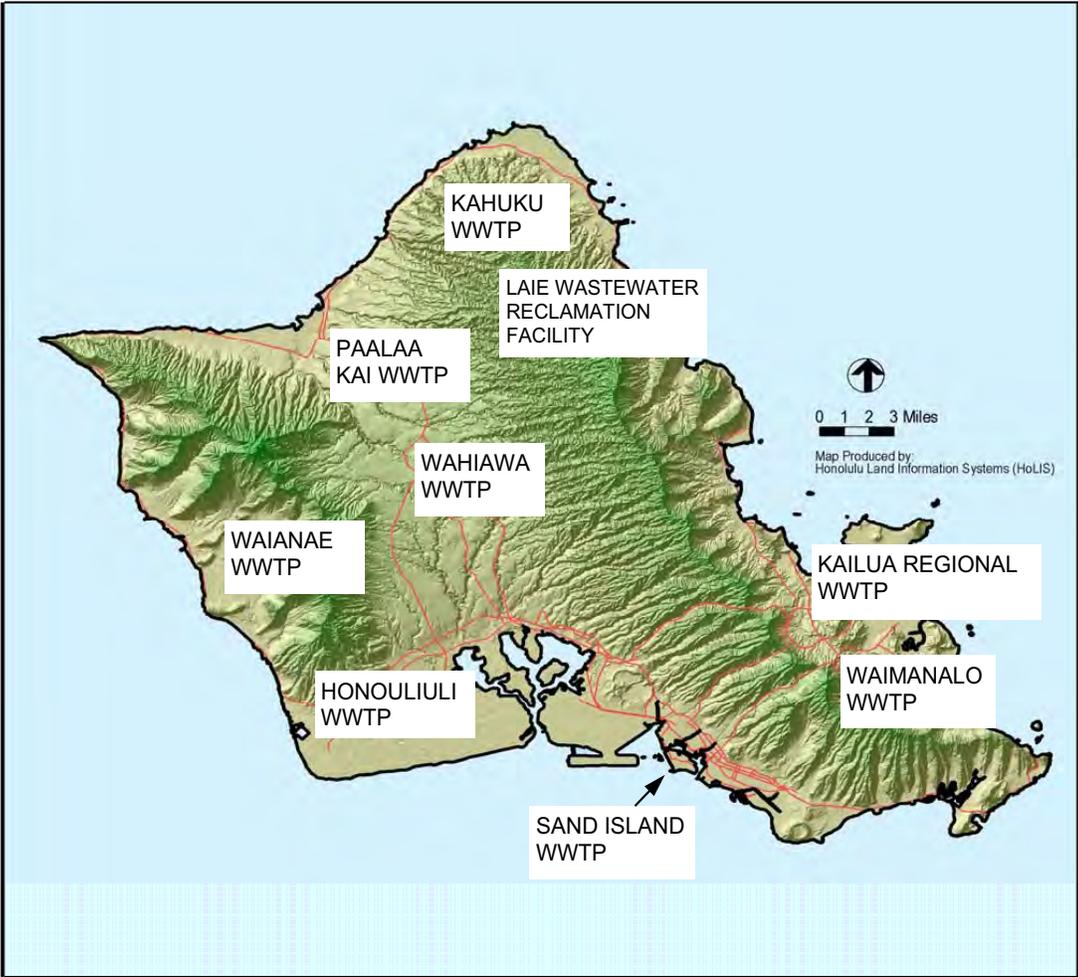
Department of Environmental Services

DEPARTMENT OF ENVIRONMENTAL SERVICES (ENV) ORGANIZATION CHART

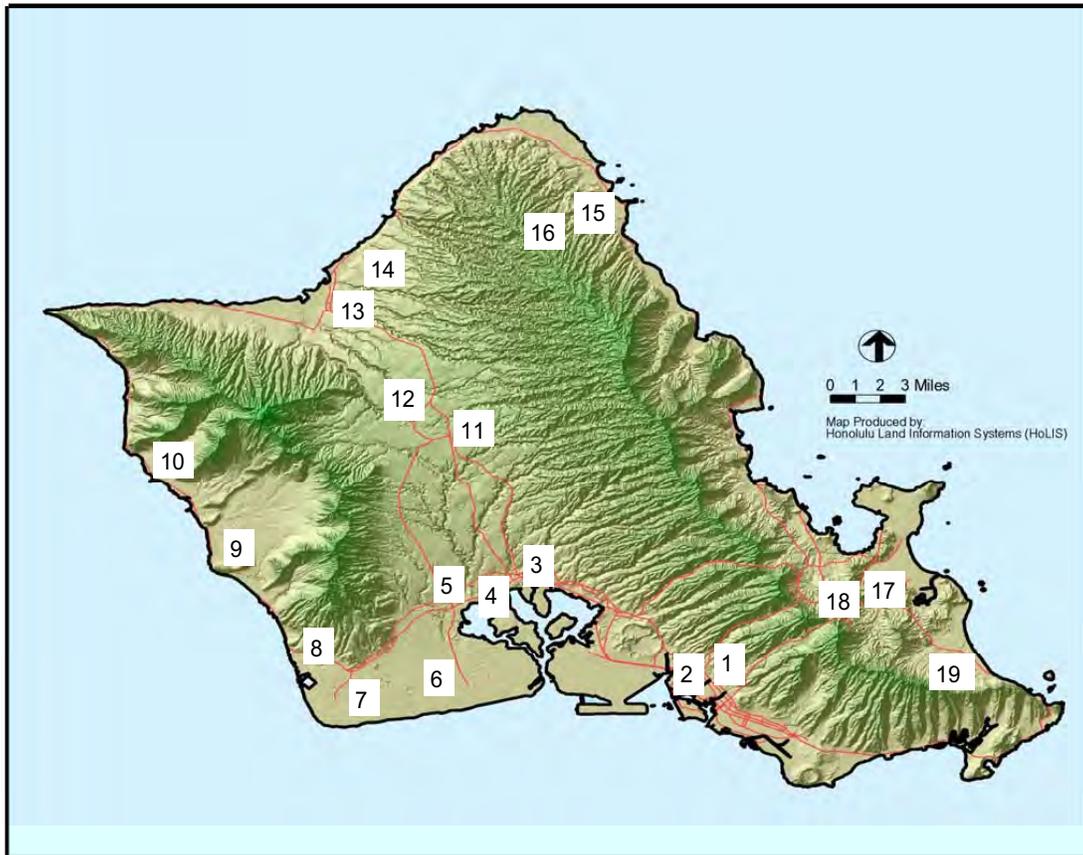
This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



**DEPARTMENT OF ENVIRONMENTAL SERVICES
(ENV)
WASTEWATER TREATMENT AND DISPOSAL FACILITIES**



DEPARTMENT OF ENVIRONMENTAL SERVICES
(ENV)
REFUSE COLLECTION AND DISPOSAL FACILITIES



REFUSE COLLECTION AND DISPOSAL FACILITIES LOCATIONS

- | | |
|---------------------------------|-----------------------------------|
| 1. HONOLULU CORP. YARD | 11. WAHIAWA CORP. YARD |
| 2. KEEHI TRANSFER STATION | 12. WAHIAWA CONVENIENCE CENTER |
| 3. PEARL CITY CORP. YARD | 13. WAIALUA CORP. YARD |
| 4. WAIPAHU MAINTENANCE FACILITY | 14. KAWAIOLOA TRANSFER STATION |
| 5. WAIPAHU CONVENIENCE CENTER | 15. KOOLAULOA-LAIE CORP. YARD |
| 6. EWA CONVENIENCE CENTER | 16. LAIE CONVENIENCE CENTER |
| 7. H-POWER | 17. KAILUA CORP. YARD |
| 8. WAIMANALO GULCH LANDFILL | 18. KAPAA QUARRY TRANSFER STATION |
| 9. WAIANAE CORP. YARD | 19. WAIMANALO CONVENIENCE CENTER |
| 10. WAIANAE CONVENIENCE CENTER | |

Department of Environmental Services

Responsibilities

The Department of Environmental Services plans, directs, operates and administers the City's wastewater, solid waste, and storm water permit programs. This includes operation and maintenance of the wastewater collection, treatment and disposal system, the management, collection and disposal of solid waste, and management of the storm water program.

Mission Statement

Protect public health and the environment by efficiently and effectively managing the wastewater and solid waste systems of the City and County of Honolulu.

Vision Statement

ENV is viewed as a trusted environmental steward by citizens, regulators, and industry to protect public health and the environment.

Goals and Objectives

1. Sustainability - Recognizing that we operate within an island environment, ensure that ENV's operations and services emphasize sustainable practices.
2. Operating as a Business - Provide cost effective, quality service through improved business and work processes.
3. Employee Development - Invest in employee development in order to improve operational and fiscal competencies.
4. Communication - Improve collaboration and communication with employees, customers, and community.
5. Customer Service - Better understand and respond to internal and external customer needs.

Budget Initiatives and Highlights

The Department of Environmental Services operates the wastewater, refuse collection and disposal, and storm water programs. Initiatives and highlights include:

- Enhanced maintenance of the wastewater collection system through contract rehabilitation programs.
- Enhance recycling rates through expanded facilities diverting more waste from landfill disposal while improving sustainability.
- Continued enhancement of the Storm Water Quality program to meet Municipal Separate Storm Sewer System (MS4) permit requirements and protect the quality of our water environment.

The department's proposed budget of \$300,766,189 reflects a 20.3 percent increase from the current fiscal year. The increase is primarily due to the cost of the new H-Power 3rd boiler mass burn facility becoming fully operational in FY 2013. The increase in costs will be offset by increased electrical energy revenue.

Performance Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ESTIMATED
Wastewater Bond Ratings	N/A	AA-	AA	AA

Fiscal Sustainability

	Target Year
Goal 1: <u>Advance Departmental Self-Sustainability</u>	
Initiative 1: Retain Flexibility to Raise Solid Waste Tip Fees	
(a) Current rate is \$81.00 per ton + 12% recycling surcharge and \$0.35/ton State surcharge @ H-Power and landfill	Current
Initiative 2: Retain Flexibility to Raise Wastewater System Facility Charge	
(a) Current rate is \$ 5,707 per ESDU	Current
(b) FY 2013 rate is \$5,878	FY 2013
Initiative 3: Retain Flexibility to Raise or Lower Sewer Service Charges	
(a) Current rate averages \$ 98.40 per ESDU	Current
(b) FY 2013 rate increase of 4%.	FY 2013

Department of Environmental Services

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	1,159.00	1,159.00	1,159.00	0.00	1,159.00
Temporary FTE	7.00	7.00	7.00	0.00	7.00
Contract FTE	9.00	9.00	1.50	0.00	1.50
Total	1,175.00	1,175.00	1,167.50	0.00	1,167.50

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 5,751,596	\$ 7,697,898	\$ 6,990,772	\$ 0	\$ 6,990,772
Environmental Quality	10,752,348	13,070,476	13,425,321	0	13,425,321
Collection System Maintenance	8,435,965	21,449,766	24,267,289	0	24,267,289
Treatment and Disposal	61,604,244	64,532,129	74,510,622	0	74,510,622
Refuse Collection and Disposal	127,236,664	143,210,459	181,572,185	0	181,572,185
Total	\$ 213,780,817	\$ 249,960,728	\$ 300,766,189	\$ 0	\$ 300,766,189

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 49,729,196	\$ 58,764,332	\$ 59,058,094	\$ 0	\$ 59,058,094
Current Expenses	164,051,621	191,196,396	241,708,095	0	241,708,095
Equipment	0	0	0	0	0
Total	\$ 213,780,817	\$ 249,960,728	\$ 300,766,189	\$ 0	\$ 300,766,189

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 4,794,647	\$ 5,335,863	\$ 5,574,116	\$ 0	\$ 5,574,116
Sewer Fund	81,151,615	100,819,993	113,064,052	0	113,064,052
Refuse Genl Operating Acct -SWSF	60,476,624	61,863,415	61,984,702	0	61,984,702
Sld Wst Dis Fac Acct - SWSF	55,849,764	69,226,168	106,648,975	0	106,648,975
Glass Incentive Account - SWSF	1,384,315	1,400,036	1,995,020	0	1,995,020
Recycling Account - SWSF	10,045,706	11,290,253	11,499,324	0	11,499,324
Federal Grants Fund	78,146	25,000	0	0	0
Total	\$ 213,780,817	\$ 249,960,728	\$ 300,766,189	\$ 0	\$ 300,766,189

Administration

Program Description

This program provides administrative services for the City's wastewater, storm water, and solid waste programs. It provides overall development, coordination and management through program financial planning, capital program planning, scheduling and tracking, and the development and operation of the department's enterprise asset management system. Centralized personnel, financial, information technology, asset management, employee and management training and administrative services for the department are also provided.

Program Highlights

The proposed budget of the Administration program is \$6,990,772, which reflects a 9.2 percent decrease from the current fiscal year. The decrease is due to reductions in attorneys' fees and billing service costs.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	40.00	40.00	40.00	0.00	40.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,942,503	\$ 2,052,768	\$ 2,063,672	\$ 0	\$ 2,063,672
Current Expenses	3,809,093	5,645,130	4,927,100	0	4,927,100
Equipment	0	0	0	0	0
Total	\$ 5,751,596	\$ 7,697,898	\$ 6,990,772	\$ 0	\$ 6,990,772

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Sewer Fund	5,231,851	7,128,485	6,434,936	0	6,434,936
Refuse Genl Operating Acct -SWSF	519,745	569,413	555,836	0	555,836
Total	\$ 5,751,596	\$ 7,697,898	\$ 6,990,772	\$ 0	\$ 6,990,772

Environmental Quality

Program Description

This program directs, coordinates and manages activities relating to state and federal environmental requirements involving wastewater discharge, storm water management, industrial pre-treatment, permits, and water quality. Support functions include laboratory analysis, oceanographic sampling, and biological monitoring.

The Regulatory Control Branch oversees the development and implementation of the pretreatment program authorized under Title 40, Code of Federal Regulations Part 403. The program's objective is to prevent the discharge of pollutants that may result in interference, pass through or obstructions in the publicly owned treatment works. Regulatory control is implemented through user surveys, permitting, inspections, investigation, enforcement and public education. The branch also oversees and coordinates the City's effluent and biosolids reuse programs.

The Monitoring and Compliance Branch prepares the permit-required annual assessment reports for the wastewater treatment plants (WWTP) at Sand Island, Honouliuli, Kailua and Waianae. It is responsible for re-applying for the National Pollutant Discharge Elimination System (NPDES), Underground Injection Control (UIC) and other treatment facility permits, as applicable, from the U.S. Environmental Protection Agency (EPA) and the State Department of Health (DOH) for all treatment plants under the City's jurisdiction. It is also responsible for overseeing compliance with these permits and state and federal regulations. This branch oversees various departmental activities mandated by court consent decrees, including initiatives to recycle wastewater, and provides support on regulatory issues to the Collection System Maintenance and Wastewater Treatment and Disposal divisions. The branch's Oceanographic Team conducts intensive ocean monitoring for all facilities with ocean discharges, including inspection of the outfalls, sediment and marine fauna collection for analyses, and provides additional monitoring as needed in support of other studies and divisions. In addition, the Oceanographic Team conducts the required air quality monitoring for the Sand Island WWTP and also for Kailua Regional WWTP when needed, and oversees the operation and maintenance of the specialized equipment for air monitoring.

The Storm Water Quality Branch is responsible for administering the municipal storm water management program as required under the City's NPDES permit, which was reissued effective from June 24, 2011 through September 8, 2014. This branch provides public education/outreach to the general public and targeted industries; investigates and enforces against illegal discharges; performs water quality monitoring in streams; prepares monitoring plans and implementation related to total maximum daily loads (TMDLs) of streams designated by the DOH; issues effluent discharge permits for hydro testing, well drilling and other sources; reviews Environmental Assessments (EA)/Environmental Impact Statement (EIS) documents for storm water quality impacts; and prepares annual reports to EPA/DOH. The branch also manages water quality related capital improvement projects (CIP); provides technical support to other city agencies; seeks EPA funded grants; partners with other agencies and community groups; and does long-range planning for watershed management. The branch's responsibilities have expanded substantially over the past year, including its oversight of storm water management for many City departments.

The Water Quality Laboratory Branch conducts compliance monitoring activities of industrial wastewater, non-industrial wastewater, treatment plant effluents, receiving waters, well water, sludge, sediment, and fish tissue. The branch continues to maximize in-house capabilities to support departmental projects and compliance requirements.

Program Highlights

The proposed budget of the Environmental Quality program is \$13,425,321, which reflects an increase of 2.7 percent over the current fiscal year. This is primarily due to an increase in salaries for the Storm Water Quality Branch to enable them to fill vacancies and thereby reduce their dependence on contractual services.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Regulatory Control Branch				
Wastewater Permits Issued	#	607	700	700
Number of Wastewater Investigations/Inspections	#	6,666	6,500	6,500
Number of Wastewater Enforcements	#	1,658	1,400	1,300
Water Quality Laboratory Branch				
NPDES Compliance Monitoring	#	77,416	100,000	100,000
Water Quality Monitoring Program Analyses	#	17,523	20,000	20,000
Sampling and Analyses of Industrial Dischargers	#	1,452	1,000	1,000
Sampling and Analyses of UIC Plants	#	8,212	7,000	7,000
WWTP Support/Process Control Analyses	#	16,232	15,000	15,000
Sampling and Analyses in Support of the Reuse Program	#	0	500	500
Analyses for External Agencies	#	4,623	500	500
Miscellaneous Analyses as Required	#	152	500	500
Storm Water Quality Branch				
Industrial Sites Visited	#	412	420	420
Investigations Closed	#	351	350	350
Informational Letters Sent	#	48	60	60
Warning Letters Sent	#	184	200	220
Notices of Violations Issued	#	13	20	20
Monitoring & Compliance Branch				
EPA/DOH Enforcement Actions (Administrative Orders, Consent Decrees, Consent Orders, and Stipulated Orders)	#	13	16	5

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	111.00	111.00	111.00	0.00	111.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	111.00	111.00	111.00	0.00	111.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 4,621,257	\$ 5,461,321	\$ 5,855,970	\$ 0	\$ 5,855,970
Current Expenses	6,131,091	7,609,155	7,569,351	0	7,569,351
Equipment	0	0	0	0	0
Total	\$ 10,752,348	\$ 13,070,476	\$ 13,425,321	\$ 0	\$ 13,425,321

Department of Environmental Services

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 4,794,647	\$ 5,335,863	\$ 5,574,116	\$ 0	\$ 5,574,116
Sewer Fund	5,879,555	7,709,613	7,851,205	0	7,851,205
Federal Grants Fund	78,146	25,000	0	0	0
Total	\$ 10,752,348	\$ 13,070,476	\$ 13,425,321	\$ 0	\$ 13,425,321

Collection System Maintenance

Program Description

This program repairs, operates, and maintains the wastewater collection system which includes all of the gravity sewer lines, pump stations and force mains.

Program Highlights

The proposed budget of the Collection System Maintenance program is \$24,267,289, which reflects an increase of 13.1 percent over the current fiscal year. The increase is primarily attributable to increases in electricity and fuel rates and repair and maintenance costs for sewer lines and pump stations.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Miles of Lines Cleaned	Miles	596	650	700
Miles of Lines TV Inspected	Miles	66	70	80

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	181.00	211.00	211.00	0.00	211.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	181.00	211.00	211.00	0.00	211.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 5,744,872	\$ 10,080,695	\$ 10,144,904	\$ 0	\$ 10,144,904
Current Expenses	2,691,093	11,369,071	14,122,385	0	14,122,385
Equipment	0	0	0	0	0
Total	\$ 8,435,965	\$ 21,449,766	\$ 24,267,289	\$ 0	\$ 24,267,289

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Sewer Fund	\$ 8,435,965	\$ 21,449,766	\$ 24,267,289	\$ 0	\$ 24,267,289
Total	\$ 8,435,965	\$ 21,449,766	\$ 24,267,289	\$ 0	\$ 24,267,289

Department of Environmental Services

Treatment and Disposal

Program Description

This program plans, directs, and coordinates the operation and maintenance of all city wastewater treatment plants. It also provides mechanical, electrical, building, and grounds support services for the repair of those wastewater facilities.

Program Highlights

The proposed budget of the Wastewater Treatment and Disposal program is \$74,510,622, which reflects an increase of 15.5 percent over the current fiscal year. The increase is attributable to several factors including increases in electricity and fuel rates and increased usage for the operation of its new solids and odor control facilities; an increase in anticipated chemical usage by the Windward Region; and the ongoing expansion and construction of the division's facilities, which requires staff augmentation services for the improvement of our maintenance, operation and process improvement initiative programs. There are also increased costs for electrical engineering support, the review of the design of the division's Supervisory Control and Data Acquisition (SCADA) allowing communication to remote sites throughout all facilities, and to establish a contingency plan for permit non-compliance requirements, which includes the hauling of sludge in the event of over capacity.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Wastewater Treated	MGD	105	106	107

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	393.00	363.00	363.00	0.00	363.00
Temporary FTE	6.00	6.00	6.00	0.00	6.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	399.00	369.00	369.00	0.00	369.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 15,979,750	\$ 17,427,867	\$ 17,406,011	\$ 0	\$ 17,406,011
Current Expenses	45,624,494	47,104,262	57,104,611	0	57,104,611
Equipment	0	0	0	0	0
Total	\$ 61,604,244	\$ 64,532,129	\$ 74,510,622	\$ 0	\$ 74,510,622

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Sewer Fund	\$ 61,604,244	\$ 64,532,129	\$ 74,510,622	\$ 0	\$ 74,510,622
Total	\$ 61,604,244	\$ 64,532,129	\$ 74,510,622	\$ 0	\$ 74,510,622

Refuse Collection and Disposal

Program Description

This program is responsible for the administration, management, planning, collection, transport and disposal of solid waste throughout Oahu. This includes the planning and implementation of waste reduction and recycling programs, the collection of refuse from single family and multifamily households, the collection of bulky items island wide, the hauling of refuse, the operation and maintenance of convenience centers, transfer stations, landfills, and collection yards, and the management of the City's H-Power facility.

Program Highlights

The proposed budget of the Refuse Collection and Disposal program is \$181,572,185, which reflects an increase of 26.8 percent over the current fiscal year. The increase is primarily due to the new H-Power 3rd boiler mass-burn facility becoming fully operational in FY 2013, the final excavation and lining required for the complete build-out of the Waimanalo Gulch Landfill, and the one-half year of operation of the new in-vessel composting facility for green waste, food waste and sewage sludge. It should be noted that the Refuse General Operating Account and the Recycling Account, which are subsidized by the City General Fund, have remained basically flat with a total increase of less than one-half of one percent.

The reduction in position count reflects a decrease in Contract FTE, which will be addressed through reorganization of existing positions.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Total Municipal Solid Waste (MSW) Tons Disposed	Ton	778,158	785,000	800,000
Total Single Family Households Serviced				
Automated	#	158,700	158,700	158,700
Manual	#	21,100	21,100	21,100
Total Tons Transferred	Ton	184,281	195,000	195,000
MSW Tons Processed at H-Power	Ton	590,062	605,000	725,000
MSW Tons Disposed at Waimanalo Gulch Landfill (including Homeowner Loads)	Ton	186,896	145,200	75,000
MSW Tons Processed at Sorting /Recycling Facility	Ton	1,200	34,800	NA

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	434.00	434.00	434.00	0.00	434.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	9.00	9.00	1.50	0.00	1.50
Total	444.00	444.00	436.50	0.00	436.50

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 21,440,814	\$ 23,741,681	\$ 23,587,537	\$ 0	\$ 23,587,537
Current Expenses	105,795,850	119,468,778	157,984,648	0	157,984,648
Equipment	0	0	0	0	0
Total	\$ 127,236,664	\$ 143,210,459	\$ 181,572,185	\$ 0	\$ 181,572,185

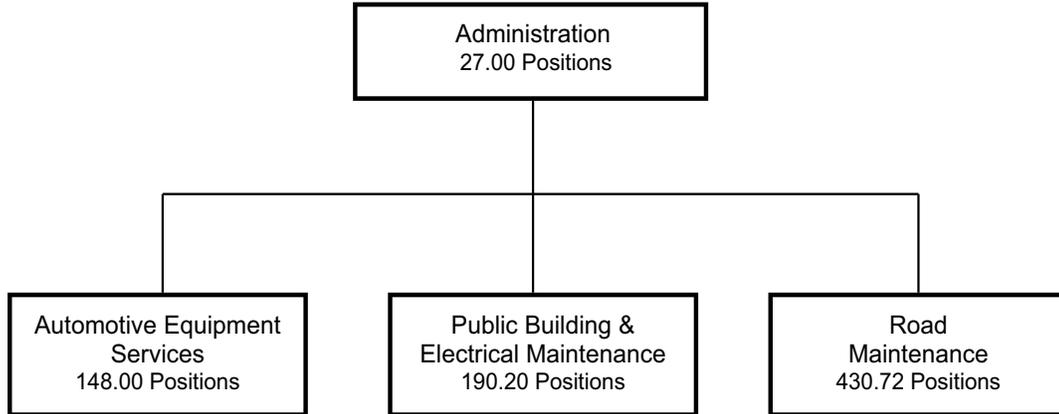
Department of Environmental Services

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Refuse Genl Operating Acct -SWSF	\$ 59,956,879	\$ 61,294,002	\$ 61,428,866	\$ 0	\$ 61,428,866
Sld Wst Dis Fac Acct - SWSF	55,849,764	69,226,168	106,648,975	0	106,648,975
Glass Incentive Account - SWSF	1,384,315	1,400,036	1,995,020	0	1,995,020
Recycling Account - SWSF	10,045,706	11,290,253	11,499,324	0	11,499,324
Total	\$ 127,236,664	\$ 143,210,459	\$ 181,572,185	\$ 0	\$ 181,572,185

Department of Facility Maintenance

DEPARTMENT OF FACILITY MAINTENANCE (DFM) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



DEPARTMENT OF FACILITY MAINTENANCE
(DFM)



AUTOMOTIVE EQUIPMENT SERVICE
Repair and Maintenance Facilities

- A1 HALAWA
 - * Services all Honolulu based agencies from Aiea to Hawaii Kai
 - * Services Keehi Transfer Station
 - * Services DRM street sweeping
- A2 PEARL CITY
 - * Services Central/Leeward based agencies
- A3 KAPAA
 - * Services Windward based agencies from Waimanalo to Laie

ROAD MAINTENANCE
Baseyards

- B1a HONOLULU
- B1b HONOLULU Clean Team
- B1c HONOLULU Street Sweeping
- B1d HONOLULU Coning
- B2 PEARL CITY (EWA)
- B3 KAPOLEI
- B4 WAHIAWA
- B5 WAIALUA
- B6 LAIE (KOOLAULOA)
- B7 KANEOHE (KOOLAUPOKO)
- B8 KAILUA

BUILDING AND ELECTRICAL MAINTENANCE
Baseyards

- C1 PUBLIC BUILDING and ELECTRICAL MAINTENANCE
- C2 TRAFFIC and ELECTRICAL MAINTENANCE SERVICES (TEMS)

Department of Facility Maintenance

Responsibilities

The Department of Facility Maintenance plans and administers the City's repair, renovation and maintenance programs for roads, bridges, streams, flood control systems, city buildings, and city vehicles and construction equipment except for certain units belonging to the Board of Water Supply, Police and Fire Departments. It also plans and administers the repair and maintenance programs for mechanical, electrical, and electronic equipment and facilities, including those for parks, street lighting, and communication centers. Additionally, the department provides property management, parking garage management, relocation assistance, heavy vehicle and equipment training, and interdepartmental mail services.

Mission Statement

The Department of Facility Maintenance (DFM) mission is to provide efficient, effective, accountable and progressive management of its fiscal and functional responsibilities, focusing on the well-being of the communities (public, other departments, and employees) it serves.

Goals and Objectives

1. Deliver and enhance basic city core services that maintain Honolulu's infrastructure in compliance with the City Charter and laws.
2. Perform work based on the value of customer service and building a quality of life for both the general public and city employees.
3. Improve morale of DFM management and staff through continuous training, regular communication, job recognition, updating equipment and tools and providing other required resources.
4. Improve department effectiveness by recruiting and retaining staff, eliminating redundancy and using up-to-date technology, and implementing a program of continuous evaluation.

Budget Initiatives and Highlights

The Department of Facility Maintenance's (DFM) proposed budget of \$76,098,204 reflects an increase of 21.0 percent over the current fiscal year. The increase is primarily due to the shift in utility costs for the majority of city facilities from the Department of Design and Construction and higher rates for electricity, fuel, sewer, and water.

The proposed budget also includes additional funding for pavement preservation and a contractual GIS Analyst position to support the pavement management program; a contractual Complaints Investigator position and the transfer of related contractual janitorial/custodial funding from other city agencies to reflect the citywide consolidation of janitorial/custodial contracts within DFM; and the transfer of a position and related contractual grounds maintenance funding to the Department of Parks and Recreation (DPR) to reflect the citywide consolidation of grounds maintenance contracts within DPR.

The major areas of the budget are as follows:

- \$17,581,489 for electricity costs for street lighting and city facilities;
- \$7,688,102 for fuel (bio diesel, unleaded gas, diesel, liquefied petroleum gas) costs;
- \$4,054,666 for pavement preservation and asphalt material (bitumul) for in-house road re-surfacing, repairs, and pot hole patching;
- \$2,624,690 for other motor vehicle parts/accessories for the repair and maintenance of city vehicles;
- \$2,480,415 for contractual custodial, security, and grounds maintenance services; and
- \$1,100,000 for tires (new and recaps) and tubes.

DEPARTMENT POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	771.81	776.05	775.05	0.00	775.05
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	18.37	18.87	22.00	0.00	22.00
Total	791.18	795.92	798.05	0.00	798.05

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 1,069,544	\$ 2,466,399	\$ 2,589,697	\$ 0	\$ 2,589,697
Public Building and Electrical Maintenance	19,225,384	21,183,544	32,583,290	0	32,583,290
Automotive Equipment Services	16,715,685	17,342,302	19,440,358	0	19,440,358
Road Maintenance	15,877,227	21,702,845	21,484,859	0	21,484,859
APEC Costs for DFM	0	195,000	0	0	0
Total	\$ 52,887,840	\$ 62,890,090	\$ 76,098,204	\$ 0	\$ 76,098,204

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 22,640,189	\$ 29,249,130	\$ 29,501,206	\$ 0	\$ 29,501,206
Current Expenses	30,247,651	33,635,960	46,596,998	0	46,596,998
Equipment	0	5,000	0	0	0
Total	\$ 52,887,840	\$ 62,890,090	\$ 76,098,204	\$ 0	\$ 76,098,204

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 15,583,571	\$ 18,375,255	\$ 27,836,987	\$ 0	\$ 27,836,987
Highway Fund	26,344,640	32,829,271	35,589,796	0	35,589,796
Highway Beautification Fund	199,935	599,440	154,044	0	154,044
Bikeway Fund	3,794	10,000	28,809	0	28,809
Sewer Fund	1,704,633	1,958,263	2,271,762	0	2,271,762
Refuse Genl Operating Acct -SWSF	4,332,785	4,409,863	5,067,653	0	5,067,653
Recycling Account - SWSF	4,558,482	4,507,998	4,949,153	0	4,949,153
Federal Grants Fund	160,000	0	0	0	0
Housing Development Special Fund	0	200,000	200,000	0	200,000
Total	\$ 52,887,840	\$ 62,890,090	\$ 76,098,204	\$ 0	\$ 76,098,204

Department of Facility Maintenance

Administration

Program Description

The Administration program plans, directs, administers, and coordinates line and staff activities relating to facility maintenance functions and programs involving the maintenance of public roads, streets, bridges, and drainage and flood control systems; street lighting and electrical systems of parks and other facilities; traffic signs and markings; public buildings; city vehicles and equipment (except for Board of Water Supply, Fire and Police). The program also administers managed parking and property management activities and provides interdepartmental mail services.

Program Highlights

The proposed budget of \$2,589,697 reflects an increase of 5.0 percent over the current fiscal year. The increase is primarily due to increased vacant position funding offset by a reduction in overtime costs. The budget also provides for a contractual GIS Analyst V position to support the pavement management program.

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	23.00	24.00	24.00	0.00	24.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.50	3.00	3.00	0.00	3.00
Total	26.50	27.00	27.00	0.00	27.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 990,675	\$ 1,199,636	\$ 1,326,824	\$ 0	\$ 1,326,824
Current Expenses	78,869	1,266,763	1,262,873	0	1,262,873
Equipment	0	0	0	0	0
Total	\$ 1,069,544	\$ 2,466,399	\$ 2,589,697	\$ 0	\$ 2,589,697

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 28,783	\$ 1,362,507	\$ 1,403,076	\$ 0	\$ 1,403,076
Highway Fund	955,933	903,892	986,621	0	986,621
Refuse Genl Operating Acct -SWSF	84,828	0	0	0	0
Housing Development Special Fund	0	200,000	200,000	0	200,000
Total	\$ 1,069,544	\$ 2,466,399	\$ 2,589,697	\$ 0	\$ 2,589,697

Public Building and Electrical Maintenance

Program Description

The Public Building and Electrical Maintenance program plans, directs, coordinates, and administers the repair, maintenance, and renovation programs for public buildings and appurtenant structures; street, park, mall, outdoor and other City lighting and electrical facilities; and communication facilities under the jurisdiction of the department. The program also administers activities including city employees' parking; motor pool; and security for City Hall, Kapolei Hale, the Frank F. Fasi Municipal Building and certain other facilities.

Program Highlights

The proposed budget totaling \$32,583,290 reflects an increase of 53.8 percent over the current fiscal year. The increase in salaries is due to increased vacant position funding and a net increase of 2.13 full-time equivalent contractual positions for the citywide consolidation of janitorial and custodial contracts under the Public Building and Electrical Maintenance (PBEM) division which will be offset by savings resulting from the consolidation.

The current expense increase is primarily due to the transfer of utility costs for the majority of city facilities from the Department of Design and Construction and higher electricity, sewer, and water rates. The budget also reflects the transfer of contractual grounds maintenance to the Department of Parks and Recreation.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Work Orders for Repair of Building and Appurtenant Structures Completed	#	5,016	5,100	5,100

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	178.33	177.33	177.33	0.00	177.33
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	11.87	11.87	14.00	0.00	14.00
Total	191.20	190.20	192.33	0.00	192.33

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 5,268,314	\$ 6,783,701	\$ 7,255,989	\$ 0	\$ 7,255,989
Current Expenses	13,957,070	14,394,843	25,327,301	0	25,327,301
Equipment	0	5,000	0	0	0
Total	\$ 19,225,384	\$ 21,183,544	\$ 32,583,290	\$ 0	\$ 32,583,290

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 10,783,725	\$ 11,665,194	\$ 21,017,453	\$ 0	\$ 21,017,453
Highway Fund	8,441,659	9,518,350	11,516,872	0	11,516,872
Bikeway Fund	0	0	18,809	0	18,809
Sewer Fund	0	0	30,156	0	30,156
Total	\$ 19,225,384	\$ 21,183,544	\$ 32,583,290	\$ 0	\$ 32,583,290

Department of Facility Maintenance

Automotive Equipment Services

Program Description

The Automotive Equipment Services program (AES) plans, directs, coordinates, and administers the vehicle and equipment repair and maintenance program for the City with the exception of programs under the Board of Water Supply, Police and Fire. It also prepares plans and specifications for the purchase of new vehicles and equipment and provides citywide heavy vehicle and equipment training.

Program Highlights

The proposed budget of \$19,440,358 reflects an increase of 12.1 percent over the current fiscal year. The increase is primarily due to higher fuel rates, contracted repairs, tires and batteries, and other motor vehicle parts/accessories for the repair and maintenance of city vehicles.

The division plans to continue with the evaluation of new products that improve engine efficiency, reduce exhaust emissions, increase fuel economy, minimize component wear and extend engine life. In addition, the division is looking to expand the use of hybrid or other high efficiency vehicles as suitable models become available and establish a consolidated motor pool to reduce fleet size.

Output Measures

DESCRIPTION	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
REPAIR AND MAINTENANCE:			
Job Tasks Completed:			
Halawa Yard Automotive	18,964	20,000	20,000
Construction Equipment	2,984	5,000	4,500
Leeward Yard (Pearl City)	5,285	5,500	6,000
Windward Yard (Kapaa)	5,156	5,000	4,000
Welding Shop	612	800	800
Body Fender and Repair	1,065	1,300	1,400
SERVICE AND LUBRICATION:			
Job Tasks Completed			
Tire Repair and Replacements	3,279	3,900	3,900
STOREKEEPING:			
Number of Stock Parts Transactions	28,516	30,000	35,000
Number of Non Stock Parts Transactions	71,639	75,000	75,500
Number of Commercial Service Transactions	1,757	1,600	1,650
Number of Fuel Transaction Tickets Issued	53,996	70,000	80,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	142.00	147.00	147.00	0.00	147.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	143.00	148.00	148.00	0.00	148.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 5,559,853	\$ 6,385,974	\$ 6,516,294	\$ 0	\$ 6,516,294
Current Expenses	11,155,832	10,956,328	12,924,064	0	12,924,064
Equipment	0	0	0	0	0
Total	\$ 16,715,685	\$ 17,342,302	\$ 19,440,358	\$ 0	\$ 19,440,358

Department of Facility Maintenance

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 3,338,670	\$ 3,099,791	\$ 3,454,972	\$ 0	\$ 3,454,972
Highway Fund	2,705,943	3,366,387	3,726,974	0	3,726,974
Sewer Fund	1,704,633	1,958,263	2,241,606	0	2,241,606
Refuse Genl Operating Acct -SWSF	4,247,957	4,409,863	5,067,653	0	5,067,653
Recycling Account - SWSF	4,558,482	4,507,998	4,949,153	0	4,949,153
Federal Grants Fund	160,000	0	0	0	0
Total	\$ 16,715,685	\$ 17,342,302	\$ 19,440,358	\$ 0	\$ 19,440,358

Department of Facility Maintenance

Road Maintenance

Program Description

The Road Maintenance program maintains city roadways, sidewalks, storm drains, bridges, striping, signs, outdoor municipal parking lots, bike paths, bus stops/shelters, roadway medians, and remnant properties. It renders pavement maintenance to private roadways open to public use. The division also has the responsibility of maintaining city-owned streams, channels, ditches and other flood control facilities as well as enforcing the maintenance of privately-owned streams. In addition, it maintains litter containers at bus stops and pedestrian malls, and removes graffiti within the roadway right-of-way. In the Rural Districts, it provides dead animal pickup and oversees refuse collection services at Wahiawa, Laie, and Waialua for the Department of Environmental Services.

Program Highlights

The proposed budget of \$21,484,859 reflects a decrease of 1.0 percent from the current fiscal year. The decrease in salaries is due to increased vacant position funding offset by a reduction in overtime costs. The program intends to continue its reduction of vacant positions to improve City services and reduce overall labor costs. The current expense increase reflects additional funding for contractual services for pavement preservation offset by the transfer of contractual grounds maintenance funding and a related position to the Department of Parks and Recreation.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Pothole Patching	#	67,714	58,000	55,700
Pothole Hotline, Calls Received	#	5,583	4,400	4,500
First Aid Repairs and Resurfacing	Tons	9,472	20,500	18,700
In-House Resurfacing	Ln. Miles	19	45	45
Catch Basins and Manholes Cleaned/Inspected	#	9,595	11,200	11,500
Curbs Mechanically/Manually Swept	Miles	32,261	32,400	31,200
Litter Containers Serviced	#	1,258	1,400	1,300
Sidewalks Repaired (In-House)	Sq. Ft.	113,703	121,000	124,600
Dead Animals Picked Up	#	934	950	950
Curbs/Gutters Reconstructed	Ln. Ft.	9,206	9,100	11,400
Metal/Wood Guardrails Repaired/Installed	Ln. Ft.	6089	3,200	3,800
Chain Link Fence Repaired/Installed	Ln. Ft.	4,179	5,400	5,400
Streams/Ditches Cleaned	#	168	168	168
Curbs Painted	Ln. Ft.	29,575	23,000	21,000
Traffic Lines Painted	Miles	323	450	400
Crosswalks Painted	#	607	750	700
Pavement Markers Installed	#	7,576	7,800	7,100
Traffic Signs Fabricated	#	10,406	8,000	8,200
Traffic Signs Installed/Reset/Replaced	#	5,314	4,100	4,200
Posts Installed/Reset/Replaced	#	2,652	1,600	1,800

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	428.48	427.72	426.72	0.00	426.72
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	3.00	4.00	0.00	4.00
Total	430.48	430.72	430.72	0.00	430.72

Department of Facility Maintenance

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 10,821,347	\$ 14,759,819	\$ 14,402,099	\$ 0	\$ 14,402,099
Current Expenses	5,055,880	6,943,026	7,082,760	0	7,082,760
Equipment	0	0	0	0	0
Total	\$ 15,877,227	\$ 21,702,845	\$ 21,484,859	\$ 0	\$ 21,484,859

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,432,393	\$ 2,237,763	\$ 1,961,486	\$ 0	\$ 1,961,486
Highway Fund	14,241,105	18,855,642	19,359,329	0	19,359,329
Highway Beautification Fund	199,935	599,440	154,044	0	154,044
Bikeway Fund	3,794	10,000	10,000	0	10,000
Total	\$ 15,877,227	\$ 21,702,845	\$ 21,484,859	\$ 0	\$ 21,484,859

Department of Facility Maintenance

APEC Costs for DFM

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 0	\$ 120,000	\$ 0	\$ 0	\$ 0
Current Expenses	0	75,000	0	0	0
Equipment	0	0	0	0	0
Total	\$ 0	\$ 195,000	\$ 0	\$ 0	\$ 0

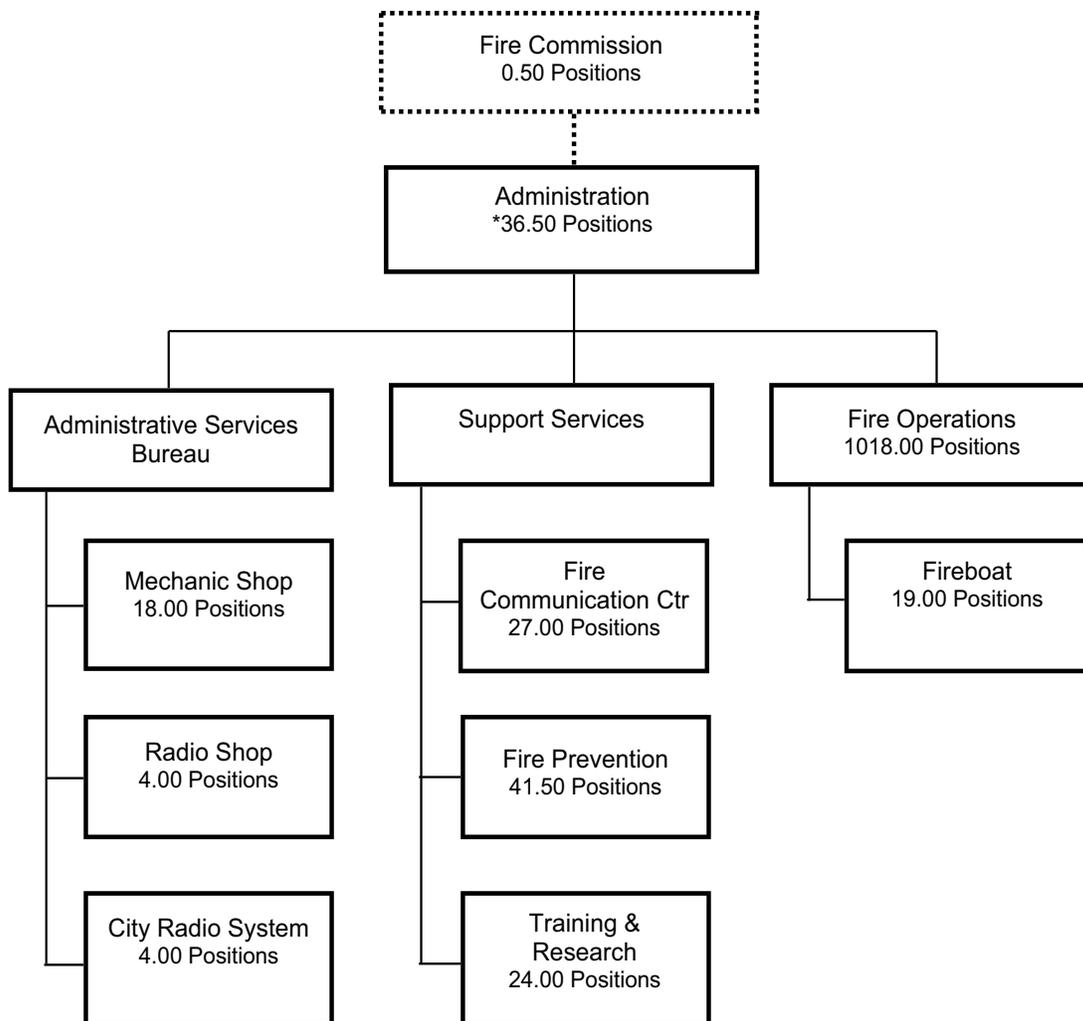
SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 0	\$ 10,000	\$ 0	\$ 0	\$ 0
Highway Fund	0	185,000	0	0	0
Total	\$ 0	\$ 195,000	\$ 0	\$ 0	\$ 0

Facility Maintenance

Honolulu Fire Department

HONOLULU FIRE DEPARTMENT (HFD) ORGANIZATION CHART

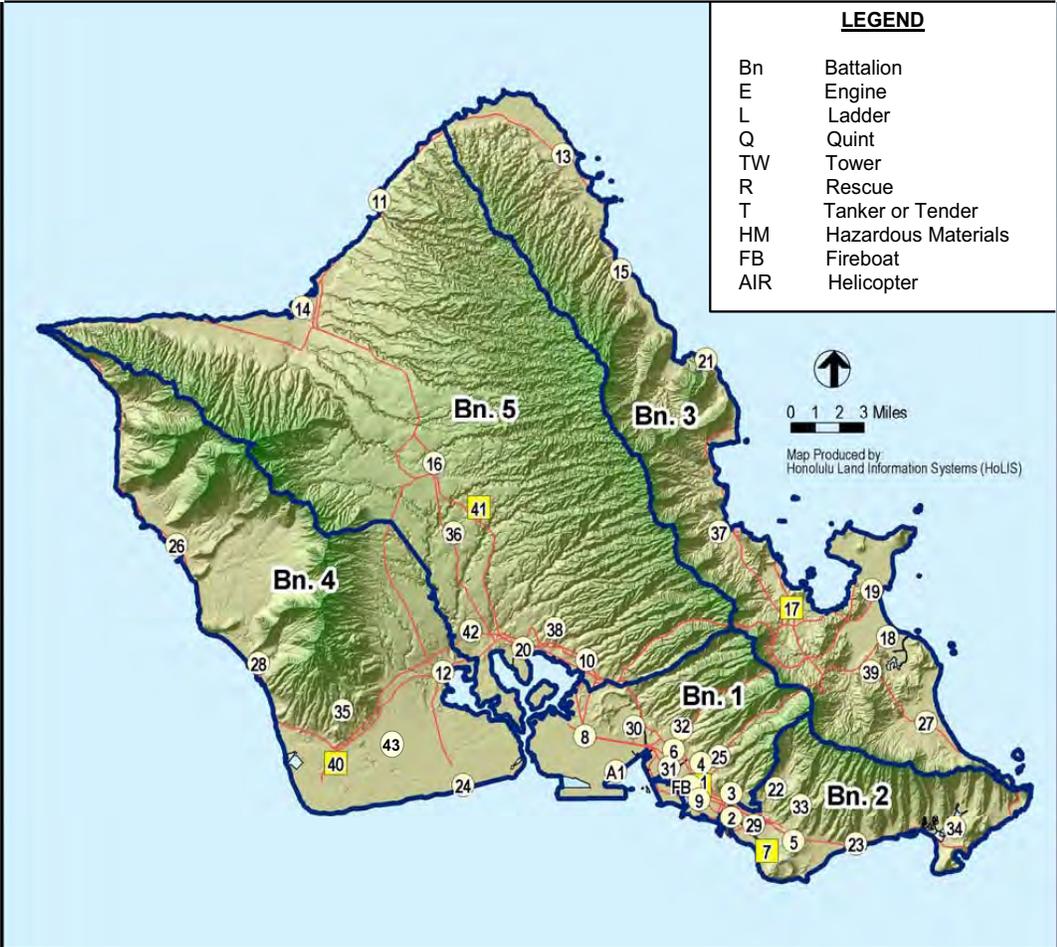
This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



* Positions include: 3 Assistant Fire Chiefs, secretaries and professional/clerical support staff.

Fire

HONOLULU FIRE DEPARTMENT (HFD)



Station	Name	Companies	Station	Name	Companies
FB	Waterfront	Fireboat	22	Manoa	E22
1	Central	Bn1, E1	23	Wailupe	E23
2	Pawaa	E2, L2, R1	24	Ewa Beach	E24
3	Makiki	E3	25	Nuuuanu	E25
4	Kuakini	E4, L4	26	Waianae	E26, Q26, T26
5	Kaimuki	E5, L5	27	Waimanalo	E27
6	Kalihi	E6	28	Nanakuli	E28, T28
7	Waikiki	Bn2, E7, L7	29	McCully	E29, L29
8	Mokulele	E8	30	Moanalua	E30, Q30, T30
9	Kakaako	E9, TW9	31	Kalihi Kai	E31, Q31
10	Aiea	E10	32	Kalihi Uka	E32, HM1
11	Sunset	E11	33	Palolo	E33
12	Waipahu	E12, Q12, T12	34	Hawaii Kai	E34, Q34
13	Kahuku	E13	35	Makakilo	E35
14	Waiialua	E14	36	Mililani	E36
15	Hauula	E15, T15	37	Kahaluu	E37
16	Wahiawa	E16, T16	38	Waiau	E38, Q38
17	Kaneohe	Bn3, E17, L17	39	Olamana	E39
18	Kailua	E18, Q18	40	Kapolei	Bn4, E40, TW40, HM2
19	Aikahi	E19	41	Mililani Mauka	Bn5, E41, Q41, R2
20	Pearl City	E20	42	Waikele	E42
21	Kaawa	E21	43	E Kapolei	E43, Q43
			A1	Aircraft	Air1

Fire

Honolulu Fire Department

Responsibilities

The Honolulu Fire Department (HFD) is responsible for providing fire fighting, search and rescue, emergency medical, and hazardous materials response for the City and County of Honolulu (City). These duties are performed on a wide variety of terrain that include steep mountain ranges, wildlands, and agricultural fields; structures which comprise a modern metropolitan city, including industrial complexes, business centers, government complexes, high-rise resorts, condominiums, and high-density urban residential dwellings; and the surrounding ocean. The Department maintains a modern and technologically advanced force of fire fighting and rescue personnel and equipment through its various activities administered by qualified professional leadership. The Department continues to develop and conduct various programs such as reliable and efficient communication systems, fire apparatus maintenance and repair, training and research, a fireboat, and a coordinated City Radio System. The Fire Prevention program, which includes inspections, investigations and enforcement of fire regulations, and a fire safety education program, continues to expand with the latest trends and national standards of the fire service.

Vision Statement

The HFD will continuously strive to meet the changing needs of our community by providing a modern and technologically advanced Department. This will be achieved by maintaining a high level of readiness and by focusing on the professional development and training of our personnel.

Mission Statement

The mission of the HFD is to respond to fires, emergency medical incidents, hazardous materials incidents, and rescues on land and sea to save lives, property, and the environment. This mission is accomplished by:

- Promoting safety and maintaining a well equipped, highly trained, and motivated force of professional fire fighters and rescue personnel.
- Promoting fire prevention and other public safety education programs.

The HFD's motto is "Pride, Service, Dedication."

Goals and Objectives

1. To provide quality and proficient fire and emergency services for the City through effective and efficient resource management.
2. To provide a proficient communications system by assessing and improving fire dispatches.
3. To provide personnel development instruction and fire fighter safety programs for the continued improvement and safety of the Department's workforce.
4. To provide training to all fire fighters at the Emergency Medical Technician-Basic (EMT-B) national level.
5. To provide nationally-recognized training for all personnel through certification and accreditation.
6. To identify issues dealing with total quality management and develop efficient management of personnel and work assignments.
7. To identify and monitor county, state, and national trends and initiatives through networking with other agencies to ensure compliance with rules and regulations.
8. To mitigate the loss of life and property by continually assessing and improving fire prevention and education programs.
9. To improve and maintain living conditions and the quality of life at fire stations.

Budget Initiatives and Highlights

The proposed budget of \$95,631,204 reflects a decrease of 3.5 percent from the current fiscal year. The decrease is primarily due to the one-time Asia-Pacific Economic Cooperation (APEC) Meeting costs budgeted in FY 2012 and the deferral of the scheduled dry dock of the fireboat in FY 2013.

As in previous years, the budget also includes a training pool of 100 Fire Fighter Recruit positions (unfunded) to efficiently schedule and fill Fire Fighter Recruit positions in the Department. To avoid duplication, these positions are not included in the Department's position count, as they are already reflected in the Department's vacant position funding.

DEPARTMENT POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	1,189.00	1,189.00	1,189.00	0.00	1,189.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	1.00	2.50	2.50	0.00	2.50
Total	1,191.00	1,192.50	1,192.50	0.00	1,192.50

EXPENDITURES BY PROGRAM					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 2,765,926	\$ 2,963,123	\$ 3,083,714	\$ 0	\$ 3,083,714
Fire Communication Center	2,209,536	2,315,489	2,340,622	0	2,340,622
Fire Prevention	3,435,729	3,584,902	3,603,420	0	3,603,420
Training and Research	1,816,051	2,212,992	2,205,958	0	2,205,958
Radio Shop	267,392	298,818	300,158	0	300,158
Fire Operations	76,814,502	79,169,634	79,266,824	0	79,266,824
Fireboat	1,332,015	3,179,929	2,243,742	0	2,243,742
Fire Commission	1,463	15,493	15,538	0	15,538
City Radio System	159,618	207,510	255,574	0	255,574
Mechanic Shop	1,897,979	2,120,210	2,315,654	0	2,315,654
HFD Grants	543,172	0	0	0	0
APEC Costs for HFD	4,644,300	3,047,500	0	0	0
Total	\$ 95,887,683	\$ 99,115,600	\$ 95,631,204	\$ 0	\$ 95,631,204

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 82,552,049	\$ 86,168,286	\$ 83,222,373	\$ 0	\$ 83,222,373
Current Expenses	11,675,598	12,754,314	12,218,081	0	12,218,081
Equipment	1,660,036	193,000	190,750	0	190,750
Total	\$ 95,887,683	\$ 99,115,600	\$ 95,631,204	\$ 0	\$ 95,631,204

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 95,344,511	\$ 99,115,600	\$ 95,631,204	\$ 0	\$ 95,631,204
Special Projects Fund	229,159	0	0	0	0
Federal Grants Fund	314,013	0	0	0	0
Total	\$ 95,887,683	\$ 99,115,600	\$ 95,631,204	\$ 0	\$ 95,631,204

Honolulu Fire Department

Administration

Program Description

This program plans, directs, and coordinates fiscal resources; administers personnel services and recordkeeping; ensures the appropriate purchase of goods and services for the department to protect life and property by preventing and mitigating fires and emergencies; and coordinates fire fighting, first responder assistance, and rescue services with other agencies and organizations. Administration provides the department with administrative support to include Operating and Capital Improvement Program budget preparations; personnel and records management; administrative reports; Capital Improvement Program project coordination; and coordination of the maintenance, renovation, and repairs of 51 fire stations and worksites. Administration also evaluates and purchases all equipment and apparatuses needed by the department; implements personnel functions; manages the activities of the Waipahu Maintenance Facility; plans, administers, and evaluates the analysis of data collection to develop programs; investigates and implements safety practices through the Occupational Safety and Health Office; and identifies national trends in order to recommend program direction.

Program Highlights

The Administration program budget of \$3,083,714 reflects an increase of 4.1 percent over the current fiscal year. The increase is primarily due to higher costs for parts and accessories, the repair and maintenance of computer equipment, and increases in electricity rates.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
New Appointments	#	77	60	50
Resignations	#	7	5	5
Suspensions	#	10	10	10
Retirements	#	46	60	50
Reprimands	#	103	120	120
Dismissals	#	0	1	1
Promotions	#	84	80	80

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	35.00	35.00	35.00	0.00	35.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.50	1.50	2.00	0.00	2.00
Total	35.50	36.50	37.00	0.00	37.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 2,098,078	\$ 2,225,707	\$ 2,272,744	\$ 0	\$ 2,272,744
Current Expenses	667,848	737,416	810,970	0	810,970
Equipment	0	0	0	0	0
Total	\$ 2,765,926	\$ 2,963,123	\$ 3,083,714	\$ 0	\$ 3,083,714

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 2,765,926	\$ 2,963,123	\$ 3,083,714	\$ 0	\$ 3,083,714
Total	\$ 2,765,926	\$ 2,963,123	\$ 3,083,714	\$ 0	\$ 3,083,714

Fire Communication Center

Program Description

The Fire Communication Center (FCC) operates a central communication center that receives and processes incoming emergency response requests and dispatches the appropriate type and number of companies required at an incident utilizing the computer-aided dispatch system (CADS) and the 800 MHz radio system. Incident information stored in the CADS is available to first responders through mobile data terminals. Text messaging important information is also facilitated through the CADS to mobile phones. The FCC operates the Catalyst Radio-over Internet Protocol (RoIP) backup radio system; monitors and coordinates communications with other city, state, and federal agencies through interoperable communications; and maintains maps and card files of streets, hydrants, and other pertinent information for rapid and accurate dispatching of companies. Among its many responsibilities, the FCC also receives phone calls regarding community concerns, alarm system testing, cooking fire notifications, and school fire drills.

Program Highlights

The FCC has fully migrated to the 800 MHz radio system which will provide the department with direct radio contact with city, state, and federal organizations in an effort to accomplish interoperable tactical and command-level radio communications during an incident. The Catalyst RoIP backup radio system, which consists of gateway computers that control 800 MHz radios at 13 key geographical sites around the island, will also enhance radio communications during emergencies. A new mobile data terminal system, which is an add-on to the existing CADS that allows companies to wirelessly monitor and communicate CADS information directly to field apparatuses with their laptop computers, was also implemented to enhance response capabilities.

The FCC program budget of \$2,340,622 reflects an increase of 1.1 percent over the current fiscal year, primarily due to the transfer of senior personnel into key FCC positions.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
ALARMS				
Fires	#	2,117	2,181	2,246
Rescues/Emergency Medical Services	#	28,894	32,650	36,895
Others	#	15,375	17,374	19,633
TOTAL ALARMS	#	46,386	52,205	58,874
E911 Calls	#	51,450	54,000	56,700
Statistical Information Requests	#	526	552	580
Estimated Nonemergency Calls	#	53,646	54,050	54,471

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	27.00	27.00	27.00	0.00	27.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	27.00	27.00	27.00	0.00	27.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 2,019,518	\$ 2,088,773	\$ 2,126,215	\$ 0	\$ 2,126,215
Current Expenses	190,018	226,716	214,407	0	214,407
Equipment	0	0	0	0	0
Total	\$ 2,209,536	\$ 2,315,489	\$ 2,340,622	\$ 0	\$ 2,340,622

Honolulu Fire Department

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 2,209,536	\$ 2,315,489	\$ 2,340,622	\$ 0	\$ 2,340,622
Total	\$ 2,209,536	\$ 2,315,489	\$ 2,340,622	\$ 0	\$ 2,340,622

Fire

Fire Prevention

Program Description

The Fire Prevention program effectively promotes fire and life safety programs that assist the department in accomplishing its mission of mitigating loss of life, property, and damage to the environment. Responsibilities include reviewing and adopting fire codes, rules, and laws; conducting fire code compliance inspections; reviewing building construction plans; investigating fires to determine origin and cause; and providing fire and life safety education to the community.

The Fire Prevention Bureau also includes the Fireworks License and Permits program which controls the import, storage, wholesale, and retail of fireworks in the City and County of Honolulu. Collection of licenses and permits related to fireworks sales and use is managed from this office. By ordinance, this function is supported by the fees collected from these permits and licenses.

Program Highlights

The Fire Prevention program budget of \$3,603,420 reflects an increase of 0.5 percent over the current fiscal year. The increase in current expenses is due to higher costs for supplies and materials, communication, auto allowance, and other operating expenses for the fire prevention program.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
FIRE PREVENTION:				
Inspections (Occupancy)	#	3,259	3,250	3,500
Licenses and Permits Issued	#	398	400	425
Building Plans Approved	#	1686	1,700	1,800
Fire Alarm System Tests	#	314	325	350
Fire Investigations	#	120	125	130
Government/Private Referrals	#	321	325	350
Correspondence	#	814	825	850
Sprinkler Systems Follow-up Inspections	#	148	150	160
On Site Inspections	#	96	125	150
Range Hood Follow-Up Inspections	#	73	75	80
Public Education Presentations	#	324	350	375
FIREWORKS LICENSE AND PERMITS:				
Fireworks Licenses	#	82	85	85
Fireworks Permits – Public Display	#	64	70	80
Fireworks Permits – Special	#	326	350	375
Fireworks Permits – Satellite City Halls	#	11,202	12,000	12,500

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.50	0.00	0.00	0.00
Total	41.00	41.50	41.00	0.00	41.00

Honolulu Fire Department

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 3,126,380	\$ 3,244,823	\$ 3,237,046	\$ 0	\$ 3,237,046
Current Expenses	309,349	340,079	366,374	0	366,374
Equipment	0	0	0	0	0
Total	\$ 3,435,729	\$ 3,584,902	\$ 3,603,420	\$ 0	\$ 3,603,420

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 3,435,729	\$ 3,584,902	\$ 3,603,420	\$ 0	\$ 3,603,420
Total	\$ 3,435,729	\$ 3,584,902	\$ 3,603,420	\$ 0	\$ 3,603,420

Fire

Training and Research

Program Description

The Training and Research program develops fire suppression techniques; conducts emergency medical instruction; conducts certification testing; prepares, instructs, and evaluates training programs; and researches and evaluates specifications of fire apparatuses, equipment, and current educational training programs.

Program Highlights

The Training and Research program budget of \$2,205,958 reflects a 0.3 percent decrease from the current fiscal year. The increase in current expenses is primarily due to higher electricity and water rates.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Advanced Medical Life Support Initial/Refresher Training	Students	40	20	40
Apparatus Operations Training/Pumping Apparatus Driver/Operator	Students	125	1,046	60
Basic Arrhythmia Training	Students	0	35	35
Basic Life Support/Automatic External Defibrillator	Students	44	1,100	60
Basic Firefighting Skill Evaluation	Students	200	300	350
Budget and Fiscal Overview	Students	1	1	1
Burn Trainer-Live Burn Training	Students	140	240	300
Candidate Physical Ability Test Training/Testing Certification Program	Students	N/A	N/A	400
Fire Fighter I	Students	50	60	60
Fire Fighter II	Students	50	60	60
Hazardous Materials Awareness	Students	50	60	60
Hazardous Materials Operations	Students	50	60	60
Pumping Apparatus Driver/Operator	Students	0	60	60
FSO-1	Students	33	30	40
FSO-2	Students		18	40
FSI-1	Students	33	30	40
Computer-Aided Management of Emergency Operations Training	Students	24	24	24
Computer-Based Training	Students	75	1,250	1,250
Critical Incident Stress Management Conference	Students	18	20	20
Defensive Driving - Coaching the Experienced Driver 4+2	Students	43	60	60
Driver Training - City Operator's Certificate Upgrade	Students	40	60	60
Driver Training/Initial/Driver Improvement Program/Recertification/Annual	Students	774	775	775
Drug and Alcohol Awareness	Students	42	82	82
EMT-B Training Initial	Students	75	60	60
EMT-B/Emergency Medical Retraining	Students	0	1,046	0
Emergency Medical Services Ride Along/Ambulance Training	Students	50	60	80
Emergency Vehicle Operations - Classroom	Students	50	50	50
Extrication, Auto	Students	350	360	410
Family and Friends Cardiopulmonary Resuscitation Training	Students	703	1,000	1,000
Field Driver Trainer Instructor Training	Students	16	30	30
Flashover Training	Students	50	60	60
Hawaii Petroleum Fire Protection	Students	50	60	60
Hazardous Materials First Responder Training	Students	50	25	25
Hazardous Materials Incident Command	Students	50	60	60
Hazardous Materials Technician Initial Training	Students	30	30	30
Hazardous Materials Technician Refresher Training	Students	287	315	335

Honolulu Fire Department

Output Measures (continued)

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Hypertension	Students	44	60	60
Incident Command System 300	Students	50	15	15
Incident Command Training	Students	268	340	340
National Incident Management System				
Instructor Training	Students	0	60	80
Interoperability	Students	60	60	60
National Fire Academy Courses	Students	10	250	250
Powered Equipment Training	Students	50	60	60
Prehospital Trauma Life Support Training	Students	150	120	120
Preretirement	Students	75	60	60
Rapid Intervention Crew Training	Students	50	60	60
Recruit Training	Students	50	60	60
Rescue Watercraft Training	Students	50	0	0
Sexual Harassment	Students	50	82	82
Third-Party Evaluator Training	Students	95	100	100
Vehicle Hydraulic Extraction	Students	200	200	200
Water Safety Program - End of Old Program	Students	0	0	0
Water Safety Program - Incumbent (Video on Demand)	Students	0	1,046	1,046
Water Safety Program - Recruits	Students	50	60	60
Weapons of Mass Destruction/Hazardous Materials	Students	1,060	1,060	1,060
Workplace Violence	Students	50	82	82

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	24.00	24.00	24.00	0.00	24.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	24.00	24.00	24.00	0.00	24.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,623,423	\$ 1,989,325	\$ 1,976,668	\$ 0	\$ 1,976,668
Current Expenses	183,429	223,667	229,290	0	229,290
Equipment	9,199	0	0	0	0
Total	\$ 1,816,051	\$ 2,212,992	\$ 2,205,958	\$ 0	\$ 2,205,958

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,816,051	\$ 2,212,992	\$ 2,205,958	\$ 0	\$ 2,205,958
Total	\$ 1,816,051	\$ 2,212,992	\$ 2,205,958	\$ 0	\$ 2,205,958

Radio Shop

Program Description

The Radio Shop provides island-wide radio communications for dispatching and coordinating units responding to fire, medical, and rescue incidents. System planning and design, equipment specifications, installations, adjustments, testing, upgrades, and maintenance are included in this activity. In addition, the Radio Shop continues to maintain other electronic equipment which supports the fire suppression teams. They include public address systems, sirens, light bars, and Opticom® (traffic signal control) units. The activity also assists the Computer Section supporting mobile data terminals in fire suppression apparatuses and the Department of Information Technology in performing various maintenance tasks at remote radio sites.

Program Highlights

The Radio Shop program budget of \$300,158 reflects an increase of 0.4 percent over the current fiscal year. Current expense increases are primarily due to increased operational costs due to additional radios being added to the department's inventory and a transition to an improved Lithium Polymer battery chemistry and tri-chemical chargers for portable radios. The current expense increase is offset by a reduction in requested equipment.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Installations, Removals, and Reinstallations	#	98	110	115
Frequency Measurements and Preventive Maintenance	#	62	70	75
Services and Repairs	#	1,063	1,100	1,120
Planning and Training	#	154	160	165

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	4.00	4.00	4.00	0.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	4.00	4.00	4.00	0.00	4.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 181,834	\$ 187,472	\$ 187,622	\$ 0	\$ 187,622
Current Expenses	85,558	93,346	112,536	0	112,536
Equipment	0	18,000	0	0	0
Total	\$ 267,392	\$ 298,818	\$ 300,158	\$ 0	\$ 300,158

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 267,392	\$ 298,818	\$ 300,158	\$ 0	\$ 300,158
Total	\$ 267,392	\$ 298,818	\$ 300,158	\$ 0	\$ 300,158

Fire

Honolulu Fire Department

Fire Operations

Program Description

Fire Operations provides fire suppression; response to search and rescue, hazardous materials, and medical emergency incidents; conducts dwelling and commercial building inspections; and provides commercial and industrial prefire planning for the island of Oahu, which is approximately 604 square miles.

Program Highlights

The Fire Operations program budget of \$79,266,824 reflects an increase of 0.1 percent over the current fiscal year. The decrease in salaries is offset by a current expense increase which is primarily due to higher electricity, fuel, and water rates, Class A Foam to suppress fires, repair parts and accessories, and periodic replacement of fire fighting equipment.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Fire Alarm Responses	#	15,582	16,460	17,065
Rescue and Emergency Responses	#	28,907	27,784	28,400
Hazmat Unit Responses	#	1,899	1,828	1,850
Helicopter Responses				
Fire Alarms	#	48	84	100
Search and Rescues	#	413	556	600
Training	Hours	210	220	240
Fire Prevention Inspections	#	65,077	48,340	66,000
Prefire Planning	#	1976	2196	2268

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	1,018.00	1,018.00	1,018.00	0.00	1,018.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	1,018.00	1,018.00	1,018.00	0.00	1,018.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 70,181,163	\$ 71,252,544	\$ 70,767,502	\$ 0	\$ 70,767,502
Current Expenses	6,520,608	7,742,090	8,323,572	0	8,323,572
Equipment	112,731	175,000	175,750	0	175,750
Total	\$ 76,814,502	\$ 79,169,634	\$ 79,266,824	\$ 0	\$ 79,266,824

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 76,814,502	\$ 79,169,634	\$ 79,266,824	\$ 0	\$ 79,266,824
Total	\$ 76,814,502	\$ 79,169,634	\$ 79,266,824	\$ 0	\$ 79,266,824

Fire

Fireboat

Program Description

The Fireboat protects life and property during fires and emergencies on the waterfront and adjoining shoreline areas.

Program Highlights

The Fireboat program budget of \$2,243,742 reflects a decrease of 29.4 percent from the current fiscal year. The decrease reflects savings mainly from deferring the dry-docking of the Fireboat. The entire cost of the Fireboat program is reimbursed with state funds.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Fire Alarm Responses	#	1	4	4
Rescue and Emergency Responses	#	19	4	4
Public Relations	Hours	50	55	60
Training	Hours	1,050	1,100	1,150
Boat Maintenance	Hours	3,000	3,000	3,000
Prefire Planning	#	30	30	30

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	19.00	19.00	19.00	0.00	19.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	19.00	19.00	19.00	0.00	19.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,230,179	\$ 1,456,781	\$ 1,485,045	\$ 0	\$ 1,485,045
Current Expenses	101,836	1,723,148	743,697	0	743,697
Equipment	0	0	15,000	0	15,000
Total	\$ 1,332,015	\$ 3,179,929	\$ 2,243,742	\$ 0	\$ 2,243,742

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,332,015	\$ 3,179,929	\$ 2,243,742	\$ 0	\$ 2,243,742
Total	\$ 1,332,015	\$ 3,179,929	\$ 2,243,742	\$ 0	\$ 2,243,742

Honolulu Fire Department

Fire Commission

Program Description

The Fire Commission acts as a liaison between the department and the citizens of the City. It handles all complaints against the department and assists the department to obtain sufficient resources from the City to complete its mission.

Program Highlights

The Fire Commission program budget of \$15,538 reflects an increase of 0.3 percent over the current fiscal year. The budget provides continued funding for a part-time contractual secretary and other operating expenses of the commission.

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.50	0.50	0.50	0.00	0.50
Total	0.50	0.50	0.50	0.00	0.50

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,448	\$ 14,268	\$ 14,268	\$ 0	\$ 14,268
Current Expenses	15	1,225	1,270	0	1,270
Equipment	0	0	0	0	0
Total	\$ 1,463	\$ 15,493	\$ 15,538	\$ 0	\$ 15,538

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,463	\$ 15,493	\$ 15,538	\$ 0	\$ 15,538
Total	\$ 1,463	\$ 15,493	\$ 15,538	\$ 0	\$ 15,538

City Radio System

Program Description

The Radio Shop administers and maintains the City's islandwide VHF radio system under its City Radio System program. This system is used by local government agencies for day-to-day operations. The Department of Emergency Management, Department of the Medical Examiner, Department of the Prosecuting Attorney, Department of Transportation Services, the Honolulu Emergency Services Department's Ocean Safety and Lifeguard Services Division, and the Liquor Commission operate on the City's 800 MHz Trunk Radio System. Radios on this system are also maintained by this activity.

Program Highlights

The City Radio System program budget of \$255,574 reflects an increase of 23.2 percent over the current fiscal year. The increase in salaries is due to standby pay for Radio Technicians to support the multi agency responders. Current expense increases are primarily due to parts and accessories to repair and maintain the radios.

Three local government departments have been designated as support groups to Honolulu's first responders: Department of Environmental Services, Department of Facility Maintenance, and the Department of Parks and Recreation. These emergency support responders will play an important role in emergency situations as they assist first responders at multi-agency incidents. Their transition to the 800 MHz radio system will allow communications interoperability. By the end of 2012, all local government radio users will need to be on the 800 MHz trunking system to be FCC narrowband compliant. At that time this activity will be responsible for supporting approximately 500 additional mobile and handheld radios.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Installations, Removals, and Reinstallations	#	37	182	198
Frequency Measurements and Preventive Maintenance	#	69	75	86
Services and Repairs	#	950	1,100	1,144
Training and Planning	#	44	23	31

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	4.00	4.00	4.00	0.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	4.00	4.00	4.00	0.00	4.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 132,662	\$ 179,586	\$ 206,154	\$ 0	\$ 206,154
Current Expenses	26,956	27,924	49,420	0	49,420
Equipment	0	0	0	0	0
Total	\$ 159,618	\$ 207,510	\$ 255,574	\$ 0	\$ 255,574

Honolulu Fire Department

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 159,618	\$ 207,510	\$ 255,574	\$ 0	\$ 255,574
Total	\$ 159,618	\$ 207,510	\$ 255,574	\$ 0	\$ 255,574

Fire

Mechanic Shop

Program Description

The Mechanic Shop is responsible for the repair and maintenance of the HFD's fleet of 43 engines, 5 aerial ladders, 9 quints, 2 aerial towers, 2 rescue units, 2 hazmat response apparatuses, 7 tankers, 20 relief apparatuses, 1 tractor, 1 command, 1 communication, approximately 66 auxiliary vehicles, 28 trailers, and 19 auxiliary support equipment. Included for water rescues are a 110-foot fire boat, 3 rescue boats, and 10 jet skis/watercrafts. Other responsibilities include maintaining and repairing approximately 30,000 pieces of small equipment, fire fighting equipment, lawn tools, office furniture, and rescue power tools.

The Mechanic Shop is also tasked with the repair and maintenance of the Honolulu Police Department's fleet of heavy equipment diesel vehicles above 10,000 pounds gross vehicle weight. This group consists of two special weapons vehicles, two bomb trucks, one tactical truck, one tractor and trailer equipment truck, one heavy mobile communication trailer, one emergency management command truck, two mini command trucks, and eight auxiliary trucks.

The Mechanic Shop maintains all fire fighting equipment to meet National Fire Protection Association and state and federal motor vehicle carrier standards, which include annual fire pump, aerial, and ground ladder testing and safety inspections.

Program Highlights

The Mechanic Shop program budget of \$2,315,654 reflects an increase of 9.2 percent over the current fiscal year. The increase is primarily due to higher overtime and repair costs to maintain the department's fleet of vehicles.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Average Down Time of All Vehicles and Apparatuses	Hours	30	33	30
Trouble Calls Greater Than One Hour of Down Time	#	906	1,024	1,075
Nonscheduled Work Orders (Minor Repairs) One-Hour Down Time	#	1,184	1,231	1,293
Preventive Maintenance Services	#	2,227	2,884	3,028
Major Apparatus Repairs	#	7	4	5
Design Modifications	#	11	8	9
Annual Pump Capacity Tests	#	51	88	92
Annual Aerial Ladder Tests	#	16	18	19
Ground Ladder Tests	#	524	600	630
State Department of Transportation Apparatus Safety Inspections	#	125	156	163
Fire Apparatuses Maintained (Jobs)	#	3,549	4,600	4,830
Auxiliary Vehicles Maintained (Jobs)	#	604	700	735
Rescue Boats Maintained (Jobs)	#	75	144	151
Miscellaneous Fire Equipment Repairs	#	499	576	605
Fire Hose Repairs	#	201	88	93

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	18.00	18.00	18.00	0.00	18.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	18.00	18.00	18.00	0.00	18.00



Honolulu Fire Department

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 792,119	\$ 922,007	\$ 949,109	\$ 0	\$ 949,109
Current Expenses	1,105,860	1,198,203	1,366,545	0	1,366,545
Equipment	0	0	0	0	0
Total	\$ 1,897,979	\$ 2,120,210	\$ 2,315,654	\$ 0	\$ 2,315,654

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,897,979	\$ 2,120,210	\$ 2,315,654	\$ 0	\$ 2,315,654
Total	\$ 1,897,979	\$ 2,120,210	\$ 2,315,654	\$ 0	\$ 2,315,654

Fire

HFD Grants

Program Description

This activity provides an accounting for all federal and state grants received and expended by the Department to supplement City funds to accomplish the Department's mission.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 101,349	\$ 0	\$ 0	\$ 0	\$ 0
Current Expenses	366,041	0	0	0	0
Equipment	75,782	0	0	0	0
Total	\$ 543,172	\$ 0	\$ 0	\$ 0	\$ 0

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Special Projects Fund	\$ 229,159	\$ 0	\$ 0	\$ 0	\$ 0
Federal Grants Fund	314,013	0	0	0	0
Total	\$ 543,172	\$ 0	\$ 0	\$ 0	\$ 0

Honolulu Fire Department

APEC Costs for HFD

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,063,896	\$ 2,607,000	\$ 0	\$ 0	\$ 0
Current Expenses	2,118,080	440,500	0	0	0
Equipment	1,462,324	0	0	0	0
Total	\$ 4,644,300	\$ 3,047,500	\$ 0	\$ 0	\$ 0

SOURCE OF FUNDS

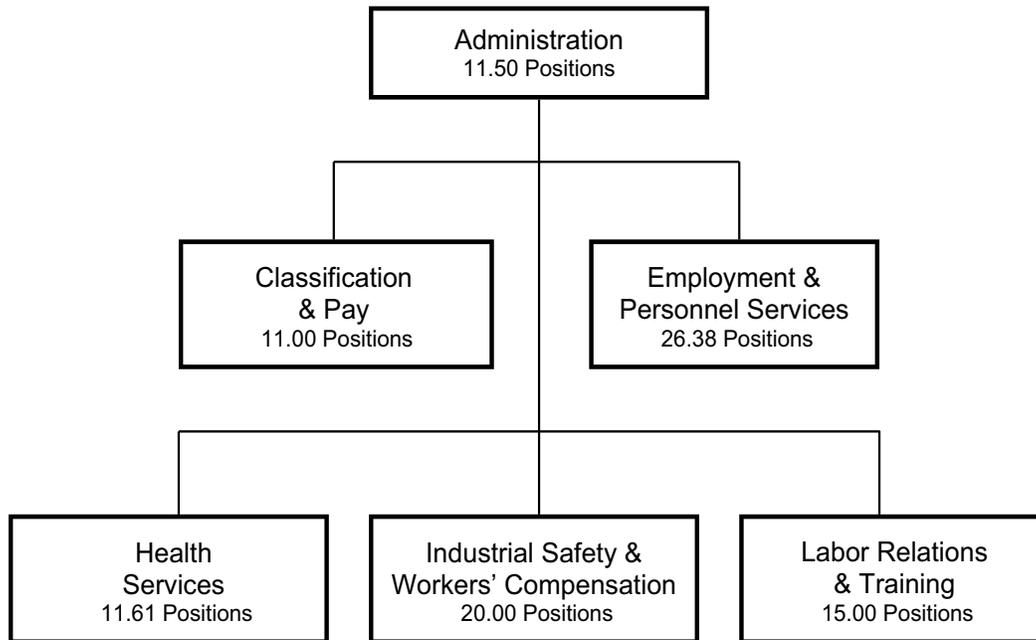
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 4,644,300	\$ 3,047,500	\$ 0	\$ 0	\$ 0
Total	\$ 4,644,300	\$ 3,047,500	\$ 0	\$ 0	\$ 0

Fire

Department of Human Resources

DEPARTMENT OF HUMAN RESOURCES (DHR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



Department of Human Resources

Responsibilities

The Department of Human Resources is the central personnel staff agency for the City. The department's primary purpose, as reflected in the City Charter, is to establish a comprehensive personnel management program based on merit principles and generally accepted methods governing the classification of positions and the employment, conduct, movement and separation of public employees. The department is charged with building a career service designed to attract, select and retain, on a merit basis, the best qualified civil servants. The department negotiates and administers eight collective bargaining agreements covering city employees. The department also administers programs in training, health services, safety, workers' compensation, incentives and awards, and employee assistance.

Mission Statement

The mission of the Department of Human Resources is to recruit, develop and retain an outstanding workforce dedicated to quality public service for the City and County of Honolulu.

Goals and Objectives

1. To develop and implement new and innovative human resources programs.
2. To improve the department's efficiency.
3. To utilize leading technology.

Budget Initiatives and Highlights

The department's proposed budget of \$5,849,069 reflects a 0.8 percent decrease from the current fiscal year.

Performance Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Ratio of Human Resources Staffing to Total City Authorized FTE	#	1 to 113	1 to 120	1 to 120
Number of Recruitments Conducted	#	123	125	130
Average Cost of Workers' Compensation Claims		\$6,235	\$6,250	\$6,250

Target Year

Goal 1: Maximize Operational Efficiency

Initiative 1: Automate personnel management processes and access information

(a) Implement OrgPlus Enterprise System

(b) Develop wage costing program

Review and improve reports generated from the Advantage HRM system.

FY 2013

FY 2014

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	91.50	91.50	91.50	0.00	91.50
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.38	3.99	3.99	0.00	3.99
Total	94.88	95.49	95.49	0.00	95.49

Department of Human Resources

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 815,115	\$ 861,718	\$ 885,948	\$ 0	\$ 885,948
Employment and Personnel Services	1,280,056	1,594,462	1,536,451	0	1,536,451
Classification and Pay	519,400	600,925	601,274	0	601,274
Health Services	664,880	776,970	765,539	0	765,539
Industrial Safety and Workers' Compensation	998,107	1,092,397	1,092,397	0	1,092,397
Labor Relations and Training	761,655	969,598	967,460	0	967,460
Total	\$ 5,039,213	\$ 5,896,070	\$ 5,849,069	\$ 0	\$ 5,849,069

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 4,546,167	\$ 5,099,529	\$ 5,081,098	\$ 0	\$ 5,081,098
Current Expenses	493,046	796,541	767,971	0	767,971
Equipment	0	0	0	0	0
Total	\$ 5,039,213	\$ 5,896,070	\$ 5,849,069	\$ 0	\$ 5,849,069

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 5,039,213	\$ 5,896,070	\$ 5,849,069	\$ 0	\$ 5,849,069
Total	\$ 5,039,213	\$ 5,896,070	\$ 5,849,069	\$ 0	\$ 5,849,069

Administration

Program Description

Included in the Administration budget for the Department of Human Resources is the City's Equal Opportunity (EO) Program. The EO Program serves as a resource to the executive and legislative leadership of the City & County of Honolulu. While the EO Officer and staff positions are administratively assigned to the Human Resources Department, the program operates independently across all organizational levels, activities and functions within the City. The EO Program responsibilities include monitoring compliance with federal, state and city laws dealing with employment discrimination as well as those addressing discrimination in the delivery of programs and services of the City.

Program Highlights

The proposed budget of \$885,948 reflects a 2.8 percent increase over the current fiscal year primarily due to the increased cost for equal opportunity program training.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Internal Discrimination Complaints Opened	#	43	45	45
Internal Complaints Closed/Resolved	#	28	30	30
EEOC/HCRC/External Complaints Filed	#	24	25	25
Requests for Consultation Opened	#	138	140	140

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	11.00	11.00	11.00	0.00	11.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.50	0.50	0.00	0.50
Total	11.00	11.50	11.50	0.00	11.50

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 683,396	\$ 714,264	\$ 717,301	\$ 0	\$ 717,301
Current Expenses	131,719	147,454	168,647	0	168,647
Equipment	0	0	0	0	0
Total	\$ 815,115	\$ 861,718	\$ 885,948	\$ 0	\$ 885,948

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 815,115	\$ 861,718	\$ 885,948	\$ 0	\$ 885,948
Total	\$ 815,115	\$ 861,718	\$ 885,948	\$ 0	\$ 885,948

Department of Human Resources

Employment and Personnel Services

Program Description

This program plans, develops and administers the City's recruitment, examination and employee services programs; recruits personnel for city jobs; evaluates candidates' qualifications and suitability for public employment; develops and administers examinations to establish eligible lists; refers names of qualified candidates to fill departmental personnel functions; researches and develops new personnel programs; supports, coordinates, and oversees compliance with the City's drug and alcohol testing programs; oversees compliance efforts related to Fair Labor Standards and information privacy; administers the City's employee recognition programs; administers audit and employee records management activities; coordinates the promulgation of personnel rules; and assists departments to resolve problems in recruitment, examinations, selection, placement, personnel transactions, benefits and related matters.

Program Highlights

The proposed budget of \$1,536,451 reflects a 3.6 percent decrease from the current fiscal year. The decrease is primarily due to the cyclical nature of entry level fire fighter testing which will be completed in the current fiscal year. As a result, funds for recruitment and examination materials will not be needed during FY 2013.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Jobs Announced	#	160	160	170
Employment Applications Screened	#	15,137	20,000 ¹	15,000
Applicants Placed on Eligible Lists	#	5,468	4,500	6,500
Vacancies Filled from Applicants Referred	#	778	700	800
Time Between the Receipt and Certification of Request for Eligibles (with Current Eligible List)	Days	21	14	14
Time Between the Receipt and Certification of Request for Eligibles (without List)	Days	82	78	75
Accession Services	#	836	600 ²	600 ²
Transactions Audited/Processed	#	10,095	14,000 ³	14,000 ³

¹Includes anticipated Fire Fighter Recruitment

²Does not include HPD and BWS

³Includes transactions that may result from collective bargaining

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	26.00	26.00	26.00	0.00	26.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.38	0.38	0.38	0.00	0.38
Total	26.38	26.38	26.38	0.00	26.38

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,196,252	\$ 1,382,442	\$ 1,384,431	\$ 0	\$ 1,384,431
Current Expenses	83,804	212,020	152,020	0	152,020
Equipment	0	0	0	0	0
Total	\$ 1,280,056	\$ 1,594,462	\$ 1,536,451	\$ 0	\$ 1,536,451

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,280,056	\$ 1,594,462	\$ 1,536,451	\$ 0	\$ 1,536,451
Total	\$ 1,280,056	\$ 1,594,462	\$ 1,536,451	\$ 0	\$ 1,536,451

Department of Human Resources

Classification and Pay

Program Description

This program plans, develops and administers classification and pay plans; conducts classification reviews and prepares and revises class specifications; recommends pricing for newly established classes; researches and recommends classification and pay practices; participates in state-wide meetings on repricing review activities and surveys, and in collective bargaining pay and repricing negotiations; develops salary and benefit adjustment recommendations for excluded managerial employees; and advises departments on personnel implications of reorganizations, reassignment of work, creation of new classes, and related matters.

Program Highlights

The proposed budget of \$601,274 reflects a 0.1 percent increase over the current fiscal year.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Position Class Reviews Completed	#	989	1,200	1,200
New Classes Established (C&C)	#	5	10	10
New Classes Reviewed (Other Jurisdictions)	#	62	100	100
Classification Requests Completed within 30 Days of Receipt	%	77	80	80

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	11.00	11.00	11.00	0.00	11.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	11.00	11.00	11.00	0.00	11.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 511,170	\$ 591,410	\$ 590,914	\$ 0	\$ 590,914
Current Expenses	8,230	9,515	10,360	0	10,360
Equipment	0	0	0	0	0
Total	\$ 519,400	\$ 600,925	\$ 601,274	\$ 0	\$ 601,274

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 519,400	\$ 600,925	\$ 601,274	\$ 0	\$ 601,274
Total	\$ 519,400	\$ 600,925	\$ 601,274	\$ 0	\$ 601,274

Human Resources

Health Services

Program Description

This program conducts pre-employment and annual medical evaluations of current and prospective employees, including examinations mandated under the Hawaii Occupational Safety and Health Division and Federal Department of Transportation rules, and supports hearing conservation, respiratory protection, asbestos and bloodborne pathogen programs; medically certifies commercial drivers and operators of crane and hoist equipment; and conducts and oversees programs that are designed to promote health, reduce risks and prevent injury. The program also counsels and assists employees with workplace and personal problems, coordinates and manages referrals to community resources, advises departments on the management of employees with issues, and develops and implements training on related employee assistance subjects.

This program is responsible for the maintenance of city and county medical, post-exposure, and Employee Assistance Program Records. Additionally, it administers a drug screening program for new hires and random testing for selected employees, including required Medical Review Officer services, and provides blood analysis for suspects arrested for driving under the influence of alcohol (DUI) for the Honolulu Police Department, including providing expert witness testimony in court.

Program Highlights

The proposed budget of \$765,539 reflects a 1.5 percent decrease from the current fiscal year.

Pre-employment evaluations are expected to increase as the City hires more contract employees and fills positions for the new Hawaii Authority Rapid Transit Division (HART). Blood analysis for DUI will increase due to mandatory blood draws for all traffic cases involving critical injury and/or death. Pulmonary function testing will fall back to normal levels from FY 2011 which was high due to the one-time APEC related testing of police officers.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Pre-Employment Evaluations – Physical Exam	#	452	470	470
Pre-Employment Evaluations – Urine Drug Screen Only	#	252	300	300
Annual Physical Examinations	#	3,258	3,700	3,700
Other Medical Evaluations	#	614	615	615
Blood Analysis for DUI	#	358	375	375
Vision Testing	#	4,143	3,950	3,950
D15 color vision testing	#	164	125	125
Hearing Testing	#	3,963	4,150	4,150
EKG Testing	#	2,722	2,500	2,500
Pulmonary Function Testing	#	2,157	1,100	1,000
MRO Reviews	#	3,773	3,900	3,900
Employee Assistance Services (EAP)	#	115	120	120

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	11.50	11.50	11.50	0.00	11.50
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.11	0.11	0.00	0.11
Total	11.50	11.61	11.61	0.00	11.61

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 560,110	\$ 619,015	\$ 598,192	\$ 0	\$ 598,192
Current Expenses	104,770	157,955	167,347	0	167,347
Equipment	0	0	0	0	0
Total	\$ 664,880	\$ 776,970	\$ 765,539	\$ 0	\$ 765,539

Department of Human Resources

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 664,880	\$ 776,970	\$ 765,539	\$ 0	\$ 765,539
Total	\$ 664,880	\$ 776,970	\$ 765,539	\$ 0	\$ 765,539

Industrial Safety and Workers' Compensation

Program Description

This program is responsible for the administration of a citywide safety and accident prevention program to comply with the Hawaii Occupational Safety and Health Law; and to administer the City's self-insured workers' compensation program to comply with the Hawaii Workers' Compensation Law.

Program Highlights

The proposed budget of \$1,092,397 reflects no increase over the current fiscal year.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Safety Investigations	#	21	24	24
Vehicle Accidents Reviewed by VARC	#	253	275	275
Avoidable Vehicle Accident Decisions by VARC	#	163	200	200
Number of Lost Time Claims received by June 30 th	#	359	375	375
Beginning Active WC Claims	#	1,459	1,472	1,472
WC Claims Opened or Reopened	#	1,473	1,500	1,500
WC Claims Closed	#	1,460	1,500	1,500
Continuing Active WC Claims	#	1,472	1,472	1,472
WC Claims Handled per Adjuster	#	244	250	250
Disabled Employees Assisted by Vocational Rehab Unit	#	197	200	200

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	20.00	20.00	20.00	0.00	20.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	20.00	20.00	20.00	0.00	20.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 963,896	\$ 1,058,316	\$ 1,058,316	\$ 0	\$ 1,058,316
Current Expenses	34,211	34,081	34,081	0	34,081
Equipment	0	0	0	0	0
Total	\$ 998,107	\$ 1,092,397	\$ 1,092,397	\$ 0	\$ 1,092,397

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 998,107	\$ 1,092,397	\$ 1,092,397	\$ 0	\$ 1,092,397
Total	\$ 998,107	\$ 1,092,397	\$ 1,092,397	\$ 0	\$ 1,092,397

Department of Human Resources

Labor Relations and Training

Program Description

This program plans, develops and administers the City's labor relations, personnel development and training programs; administers collective bargaining agreements; leads in collective bargaining negotiations; conducts Step 2/3 grievance hearings and advocates arbitration cases; and assists departments with personnel management, discipline and training issues.

Program Highlights

The proposed budget of \$967,460 reflects a 0.2 percent decrease from the current fiscal year.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Collective Bargaining Agreements Negotiated	#	4	4	8
Grievances Resolved	#	71	100	100
Grievances Received Per FY/Total Grievances On Hand	#	114/257	100/250	150/300
Step 3 Decisions Issued	#	67	75	75
Arbitrations Completed	#	13	10	10
Settlement Agreement % of All Cases Closed	%	34	35	35
Employees Trained	#	2,860	3,000	3,000
Training Hours	hrs	12,740	15,000	15,000
Apprentices Participating in Program	#	34	40	40

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	12.00	12.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	3.00	3.00	0.00	3.00
Total	15.00	15.00	15.00	0.00	15.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 631,343	\$ 734,082	\$ 731,944	\$ 0	\$ 731,944
Current Expenses	130,312	235,516	235,516	0	235,516
Equipment	0	0	0	0	0
Total	\$ 761,655	\$ 969,598	\$ 967,460	\$ 0	\$ 967,460

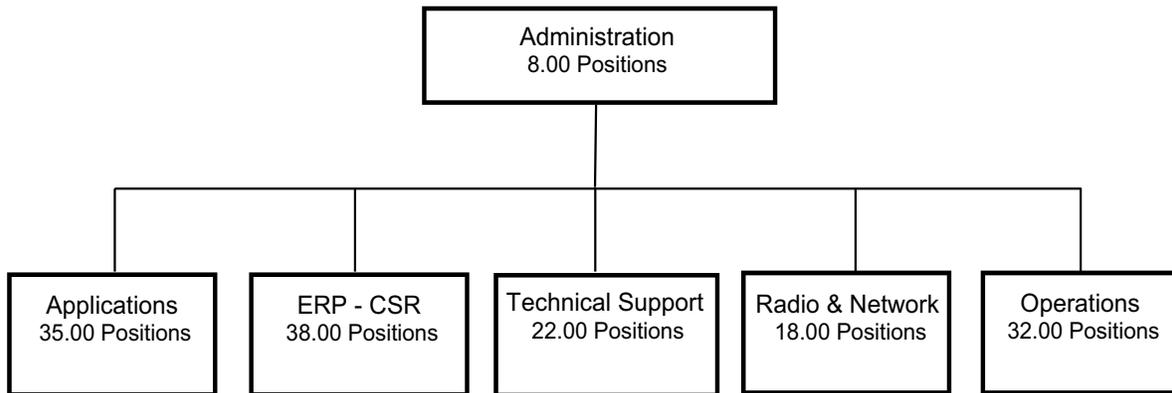
SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 761,655	\$ 969,598	\$ 967,460	\$ 0	\$ 967,460
Total	\$ 761,655	\$ 969,598	\$ 967,460	\$ 0	\$ 967,460

Department of Information Technology

DEPARTMENT OF INFORMATION TECHNOLOGY (DIT) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



Department of Information Technology

Responsibilities

The Department of Information Technology (DIT) plans, directs and coordinates the implementation of the City's information technology program, excluding those systems maintained by the Board of Water Supply and any other semi-autonomous agencies created by ordinance. DIT sets and enforces citywide technology and data security standards and policies. In addition, the department provides technical expertise in computer and communications technologies to all branches of city government and assists the Mayor and Managing Director in the management of information technology implementation and promotion of a technology industry in the City and County of Honolulu.

Mission Statement

The mission of DIT is to provide information technology products, services, guidance, and direction for city agencies to serve the public in a cost-effective and efficient manner. This includes increasing the efficiency of the city worker; maintaining, securing and protecting the various City communications networks that support public safety, including but not limited to the Honolulu Police Department, Honolulu Fire Department, Department of Emergency Management and Department of Emergency Services; providing the City a stable and robust electronic working environment for all users; and providing leading edge technological solutions to the City's business needs.

Goals and Objectives

1. To apply technology to serve the public good; operate and maintain a cost-effective and efficient computer and communications network and facility; optimize the use of technological resources and expertise to meet the needs of city employees and its citizens.
2. To provide a strategic technological direction for the City, including applications, communications, infrastructure, standards, strategies and policies.
3. To ensure that computer resources are secure from unauthorized access in an environment that promotes user innovation and self-sufficiency.
4. To coordinate departmental technology acquisition and maintenance across all city agencies to ensure optimum return on investment.
5. To deploy E-government, mobile and social media initiatives to further support and enhance services delivered to the citizens.
6. To provide technological and programming support to all city agencies.
7. To provide technological support for Homeland Security initiatives.
8. To support the Mayor's Revised Directive of 2006 regarding information technology services for the City.
9. Support Chapter 12 of the Revised Charter regarding the organization, powers, duties and functions of the Department of Information Technology.

Budget Initiatives and Highlights

The fiscal year 2013 budget is based on an overall city information technology (IT) strategic plan of continuing to build a centralized IT support structure to ensure integration of city services and reduce the total cost of ownership in IT investments. The department's proposed budget of \$18,132,792 reflects a decrease of 2.1 percent from the current fiscal year. The decrease is primarily due to the exclusion of the prior year's funding for resources that were required to support the Asia-Pacific Economic Cooperation (APEC) Meeting that was held in November 2011.

Performance Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Production uptime: % (prime shift)	%	99.9	99.9	99.9
Production uptime: % (24hrs)	%	99.2	99.6	99.6
Help Desk Calls resolved at first level: %	%	89	90	88
Programming Service Requests Received:				
Previous Year	#	9	29	29
New Requests (projected)	#	149	152	150
Completed on the agreed date	#	144	145	165

Department of Information Technology

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	151.00	151.00	150.00	0.00	150.00
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	153.00	153.00	152.00	0.00	152.00

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 10,905,566	\$ 10,216,708	\$ 9,821,983	\$ 475,643	\$ 10,297,626
Applications	3,982,389	2,263,100	2,142,842	0	2,142,842
Operations	1,248,962	1,312,803	1,348,395	0	1,348,395
Technical Support	2,032,414	1,364,759	1,312,547	0	1,312,547
ERP-CSR	0	2,033,068	2,019,972	0	2,019,972
Radio and Network	0	885,476	1,011,410	0	1,011,410
APEC Costs for DIT	0	438,000	0	0	0
Total	\$ 18,169,331	\$ 18,513,914	\$ 17,657,149	\$ 475,643	\$ 18,132,792

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 7,730,075	\$ 8,388,986	\$ 8,310,682	\$ 0	\$ 8,310,682
Current Expenses	10,225,784	9,855,828	9,132,367	325,500	9,457,867
Equipment	213,472	269,100	214,100	150,143	364,243
Total	\$ 18,169,331	\$ 18,513,914	\$ 17,657,149	\$ 475,643	\$ 18,132,792

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 16,628,887	\$ 18,168,002	\$ 17,292,853	\$ 475,643	\$ 17,768,496
Sewer Fund	90,349	204,168	222,288	0	222,288
Liquor Commission Fund	48,808	50,988	50,988	0	50,988
Refuse Genl Operating Acct -SWSF	24,489	43,296	43,296	0	43,296
Special Projects Fund	1,376,798	0	0	0	0
Federal Grants Fund	0	47,460	47,724	0	47,724
Total	\$ 18,169,331	\$ 18,513,914	\$ 17,657,149	\$ 475,643	\$ 18,132,792

Administration

Program Description

The Administration program manages and directs the department’s administrative policies, procedures and plans. The activity is responsible for acquiring equipment, software and supplies; developing and monitoring contracts for purchases and the maintenance of computer equipment and software; departmental personnel matters; budget preparation and administration; billing for data processing services; vendor contract agreements; accounts payable; clerical services for all divisions; and other administrative matters.

Program Highlights

In fiscal year 2013, this activity will continue to emphasize prudent fiscal management services and support of the various IT divisions. Mobile applications and government transparency are key areas of focus this fiscal year.

The Administration program budget of \$10,297,626 reflects a 0.8 percent increase from the current fiscal year. The budget also includes budget issues for the following:

- \$163,000 for the upgrade of the Web Filtering Proxy
- \$140,143 for disaster recovery equipment for an alternate location (Kapolei)
- \$63,000 for the Malware Protection Appliance
- \$50,000 for the upgrade of the Application Firewall

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Service Contracts	#	3	3	3
Hardware Maintenance Contracts	#	7	7	7
Installment Purchase Agreement Contracts	#	3	3	3
Software Maintenance Contracts	#	63	63	63
Procurement Contracts	#	7	7	7
Lease Contracts (IPA)	#	5	5	5

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	8.00	8.00	8.00	0.00	8.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 466,310	\$ 489,916	\$ 489,916	\$ 0	\$ 489,916
Current Expenses	10,225,784	9,512,692	9,117,967	325,500	9,443,467
Equipment	213,472	214,100	214,100	150,143	364,243
Total	\$ 10,905,566	\$ 10,216,708	\$ 9,821,983	\$ 475,643	\$ 10,297,626

Department of Information Technology

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 9,528,768	\$ 10,216,708	\$ 9,821,983	\$ 475,643	\$ 10,297,626
Special Projects Fund	1,376,798	0	0	0	0
Total	\$ 10,905,566	\$ 10,216,708	\$ 9,821,983	\$ 475,643	\$ 10,297,626

Applications

Program Description

The Applications program performs computer systems applications development and support, and coordinates the efforts between the department and user agencies as it relates to applications development, database administration, Internet/Intranet, mobile computing and information services, desktop computing support and management.

This activity conducts feasibility studies; performs system analysis, design and development; performs systems testing, user training and detailed documentation of the developed applications; maintains implemented systems; provides file conversion support; provides database administration and assistance to city departments in the procurement and implementation of vendor application software; and performs project management functions for IT project integration and implementation.

Program Highlights

The Applications program budget is \$2,142,842 which reflects a decrease of 5.3 percent from the current fiscal year and provides for the current level of services.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
REQUESTS FOR SERVICES (RFS):				
Outstanding From Previous Year	#	9	29	29
New Requests	#	149	152	150
Completed During the Year	#	144	145	165
Outstanding at End of Year	#	29	25	14
MANHOOR USAGE – APPLICATIONS				
APPLICATION ANALYSTS/MANAGERS:				
Maintenance, Administration and Problem Resolution	Hours	41,600	35,200	36,000
New Development including Training and Education	Hours	13,600	14,000	13,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	72.00	33.00	33.00	0.00	33.00
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	74.00	35.00	35.00	0.00	35.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 3,982,389	\$ 2,263,100	\$ 2,142,842	\$ 0	\$ 2,142,842
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	\$ 3,982,389	\$ 2,263,100	\$ 2,142,842	\$ 0	\$ 2,142,842

Department of Information Technology

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 3,818,743	\$ 2,263,100	\$ 2,142,842	\$ 0	\$ 2,142,842
Sewer Fund	90,349	0	0	0	0
Liquor Commission Fund	48,808	0	0	0	0
Refuse Genl Operating Acct -SWSF	24,489	0	0	0	0
Total	\$ 3,982,389	\$ 2,263,100	\$ 2,142,842	\$ 0	\$ 2,142,842

Operations

Program Description

The Operations program plans, administers, coordinates and executes the central and remote computer system operations of the City's computer facilities located islandwide. This is a 24 hour per day x 365 day per year operation.

This activity performs data entry services; develops and maintains document controls to assure accuracy of data processed; develops computer schedules of production data processing tasks; routes documents and reports to and from users; coordinates software and hardware changes via a change management system; maintains offsite storage of all production datasets; develops and maintains disaster recovery planning for computer systems; manages a centralized help desk call center; coordinates the activities of the IT support technicians; and operates, controls and maintains the computer equipment and network at the City's Data Centers.

Program Highlights

The Operations program budget of \$1,348,395 reflects a 2.7 percent increase from the current fiscal year and provides for the current level of services.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Production Online Systems (Prime shift)	%	99.9%	99.9%	99.9%
Production Online Systems (24 hours)	%	99.2%	99.6%	99.6%
Problems Logged	#	7,034	7,000	7,500
Changes Implemented	#	875	825	775
% Help Desk Calls Resolved at First Level	%	89.0%	90.0%	88.0%
% Total Problem Calls Resolved	%	99.0%	99.0%	99.0%

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	32.00	32.00	32.00	0.00	32.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	32.00	32.00	32.00	0.00	32.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,248,962	\$ 1,298,667	\$ 1,333,995	\$ 0	\$ 1,333,995
Current Expenses	0	14,136	14,400	0	14,400
Equipment	0	0	0	0	0
Total	\$ 1,248,962	\$ 1,312,803	\$ 1,348,395	\$ 0	\$ 1,348,395

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,248,962	\$ 1,265,343	\$ 1,300,671	\$ 0	\$ 1,300,671
Federal Grants Fund	0	47,460	47,724	0	47,724
Total	\$ 1,248,962	\$ 1,312,803	\$ 1,348,395	\$ 0	\$ 1,348,395

Department of Information Technology

Technical Support

Program Description

The Technical Support program serves as the technical advisor internal to the Department of Information Technology and external to all City's departments and agencies. It provides technical support for the planning, installation and operations of citywide computer services, storage devices, electronic mail, Internet and Intranet activities/transactions, and telephone systems.

The Technical Support program also plans, installs, administers and maintains systems software for the mainframe and midrange computers; supports and controls the servers, communications networks and storage area networks; monitors capacity and manages upgrades; trains applications and operations staffs in the use of systems software; and prepares reports on systems usage and capacity requirements.

The Technical Support program is responsible to ensure the protection, security and integrity of the City's valuable information resources. To that end, the program formulates, implements, and enforces policies and procedures in the monitoring and prevention of intended and unintended attack of the City's information systems.

The Technical Support program also provides technical support and guidance to the City's public safety agencies in their various operations and missions such as the Wireless Emergency 911.

Program Highlights

The Technical Support program budget of \$1,312,547 reflects a decrease of 3.8 percent from the current fiscal year and provides for the current level of services.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
TELEPHONES:				
Analog Phones	#	750	550	225
IP Phones	#	5,300	5,500	5,700
SECURITY:				
No. of Employees w/Access IDs (Mainframe)	#	8,098	8,000	8,000
Security Requests (Mainframe)	#	1,956	1,900	1,900
No. of Employees w/User IDs (Servers)	#	8,327	8,400	8,500
Security Requests	#	5,280	5,300	5,400
No. of Employees w/User IDs (ERP Midrange)	#	2,000	2,200	2,400

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	39.00	22.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	39.00	22.00	22.00	0.00	22.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 2,032,414	\$ 1,364,759	\$ 1,312,547	\$ 0	\$ 1,312,547
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	\$ 2,032,414	\$ 1,364,759	\$ 1,312,547	\$ 0	\$ 1,312,547

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 2,032,414	\$ 1,364,759	\$ 1,312,547	\$ 0	\$ 1,312,547
Total	\$ 2,032,414	\$ 1,364,759	\$ 1,312,547	\$ 0	\$ 1,312,547

Department of Information Technology

ERP-CSR

Program Description

The Enterprise Resource Planning – Computer Service Representative (ERP-CSR) program performs computer systems ERP design and support, and coordinates the efforts between the department and user agencies as it relates to ERP design, Financial, Human Resource and Payroll technology information services, City desktop computing support and management.

This activity conducts feasibility studies; performs system analysis, design and configuration; performs systems testing, user training and detailed documentation of the designed ERP applications; maintains implemented systems; provides interfaces and reports; provides assistance to city departments in the technical implementation of Budget, Financial, Human Resource and Payroll application software; and performs project management functions for ERP IT project integration and implementation. This program also handles the City’s desktop computer hardware and software deployment; assists the user agencies to plan and coordinate their data processing goals; and provides Computer Services Representative (CSR) support services.

Program Highlights

The ERP-CSR program budget of \$2,019,972 reflects a decrease of 0.6 percent and provides for the current level of services. The decrease of one position reflects the abolishment of a federally funded position which is no longer needed to provide support to the Section 8 program in the Department of Community Services.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
ERP Request for Services (RFS):	#	158	192	155
ERP Problem Log	#	100	72	58
ERP Issues	#	259	320	300
ERP Incidents	#	1,780	1,400	1,200
Number of Financial Users	#	1,290	1,300	1,300
Number of Human Resource/Payroll Users	#	572	600	600
Number of Employee Self Service Users	#	13,212	13,300	13,300
Number of Budget Users	#	400	400	400
MANHOUR USAGE – COMPUTER SERVICE REPS:				
Maintenance and Problem Solving	Hours	34,445	33,426	33,101
Analysis and Programming	Hours	10,483	11,502	10,046
Overhead	Hours	4,992	4,992	4,784

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	38.00	37.00	0.00	37.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	38.00	37.00	0.00	37.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 0	\$ 2,033,068	\$ 2,019,972	\$ 0	\$ 2,019,972
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	\$ 0	\$ 2,033,068	\$ 2,019,972	\$ 0	\$ 2,019,972

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 0	\$ 1,734,616	\$ 1,703,400	\$ 0	\$ 1,703,400
Sewer Fund	0	204,168	222,288	0	222,288
Liquor Commission Fund	0	50,988	50,988	0	50,988
Refuse Genl Operating Acct -SWSF	0	43,296	43,296	0	43,296
Total	\$ 0	\$ 2,033,068	\$ 2,019,972	\$ 0	\$ 2,019,972

Department of Information Technology

Radio and Network

Program Description

The Radio and Network program installs and maintains the City's data and voice communication network; provides technical assistance to the departmental divisions and end-users in establishing the data and voice communication network; and prepares reports on network usage and capacity. It also provides technical support for the implementation of new radio systems features, maintenance of radio infrastructure and management of the radio infrastructure system.

Program Highlights

The Radio and Network program budget of \$1,011,410 reflects an increase of 14.2 percent and provides for the current level of services.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
NETWORKS:				
Local Area Networks LANs	#	180	190	200
RADIO SYSTEMS				
Loop Microwave Sites	#	15	15	15
Spur Microwave Sites	#	7	7	7
800 MHz Zone Sites	#	12	12	12
800 MHz Simulcast Sites	#	8	8	8
Bi-Directional Amplifier (BDA) Sites	#	12	12	12
Mobile and Portable Radios	#	7,400	8,400	9,140

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	18.00	18.00	0.00	18.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	18.00	18.00	0.00	18.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 0	\$ 885,476	\$ 1,011,410	\$ 0	\$ 1,011,410
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	\$ 0	\$ 885,476	\$ 1,011,410	\$ 0	\$ 1,011,410

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 0	\$ 885,476	\$ 1,011,410	\$ 0	\$ 1,011,410
Total	\$ 0	\$ 885,476	\$ 1,011,410	\$ 0	\$ 1,011,410

APEC Costs for DIT

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 0	\$ 54,000	\$ 0	\$ 0	\$ 0
Current Expenses	0	329,000	0	0	0
Equipment	0	55,000	0	0	0
Total	\$ 0	\$ 438,000	\$ 0	\$ 0	\$ 0

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 0	\$ 438,000	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 438,000	\$ 0	\$ 0	\$ 0

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Office of the Mayor

Office of the Mayor

Responsibilities

As the Chief Executive of the City and County of Honolulu, the Mayor is responsible for the faithful execution of the provisions of the City Charter and applicable ordinances and statutes.

Goals and Objectives

Provide and maintain the highest level of municipal government services.

Budget Initiatives and Highlights

The proposed budget totals \$543,348 which reflects a 1.9 percent increase from the current fiscal year. The increase is due to the addition of inaugural expenses.

DEPARTMENT POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	6.00	6.00	6.00	0.00	6.00

EXPENDITURES BY PROGRAM					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 496,919	\$ 508,607	\$ 518,607	\$ 0	\$ 518,607
Contingency Fund	19,189	24,741	24,741	0	24,741
Total	\$ 516,108	\$ 533,348	\$ 543,348	\$ 0	\$ 543,348

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 446,960	\$ 439,640	\$ 439,640	\$ 0	\$ 439,640
Current Expenses	69,148	93,708	103,708	0	103,708
Equipment	0	0	0	0	0
Total	\$ 516,108	\$ 533,348	\$ 543,348	\$ 0	\$ 543,348

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 511,108	\$ 533,348	\$ 543,348	\$ 0	\$ 543,348
Special Projects Fund	5,000	0	0	0	0
Total	\$ 516,108	\$ 533,348	\$ 543,348	\$ 0	\$ 543,348

Administration

Program Description

This activity oversees city agencies, establishes policies and provides management direction for all executive departments.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	6.00	6.00	6.00	0.00	6.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 446,960	\$ 439,640	\$ 439,640	\$ 0	\$ 439,640
Current Expenses	49,959	68,967	78,967	0	78,967
Equipment	0	0	0	0	0
Total	\$ 496,919	\$ 508,607	\$ 518,607	\$ 0	\$ 518,607

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 491,919	\$ 508,607	\$ 518,607	\$ 0	\$ 518,607
Special Projects Fund	5,000	0	0	0	0
Total	\$ 496,919	\$ 508,607	\$ 518,607	\$ 0	\$ 518,607

Contingency Fund

Program Description

This activity provides a contingency fund to be expended by the Mayor for proper public purposes.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Current Expenses	19,189	24,741	24,741	0	24,741
Equipment	0	0	0	0	0
Total	\$ 19,189	\$ 24,741	\$ 24,741	\$ 0	\$ 24,741

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 19,189	\$ 24,741	\$ 24,741	\$ 0	\$ 24,741
Total	\$ 19,189	\$ 24,741	\$ 24,741	\$ 0	\$ 24,741

Office of the Managing Director

Office of the Managing Director

Responsibilities

As the principal management aide to the Mayor, the Managing Director supervises and evaluates the management and performance of all line executive departments and agencies and prescribes standards of administrative practice to be followed.

Goals and Objectives

1. The Managing Director performs all duties and functions required by the City Charter and assists the Mayor in maintaining the highest level of municipal government services.
2. Provides opportunities to interested parties to expand existing business, develop local and export markets and create new businesses through the Office of Economic Development.

Budget Initiatives and Highlights

The fiscal year 2013 proposed budget for the Office of the Managing Director is \$2,704,115, which reflects a decrease of .03 percent from the current fiscal year. This total consists of \$1,845,060 for the City Management Program, \$749,399 for the Office of Culture and the Arts and \$109,656 for the Office of Housing. Included within the City Management Program is the Office of Economic Development (OED), which is responsible for working with businesses and the community to increase economic opportunities and to improve the quality of life for the residents of the City and County of Honolulu.

DEPARTMENT POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	34.00	35.00	31.00	0.00	31.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	2.00	3.00	1.33	0.00	1.33
Total	37.00	39.00	33.33	0.00	33.33

EXPENDITURES BY PROGRAM					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
City Management	\$ 1,871,580	\$ 1,905,035	\$ 1,845,060	\$ 0	\$ 1,845,060
Culture and the Arts	651,950	679,054	749,399	0	749,399
Office of Housing	0	120,756	109,656	0	109,656
Total	\$ 2,523,530	\$ 2,704,845	\$ 2,704,115	\$ 0	\$ 2,704,115

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,552,316	\$ 1,710,383	\$ 1,710,756	\$ 0	\$ 1,710,756
Current Expenses	971,214	994,462	993,359	0	993,359
Equipment	0	0	0	0	0
Total	\$ 2,523,530	\$ 2,704,845	\$ 2,704,115	\$ 0	\$ 2,704,115

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 2,236,156	\$ 2,704,845	\$ 2,704,115	\$ 0	\$ 2,704,115
Special Projects Fund	272,400	0	0	0	0
Federal Grants Fund	14,974	0	0	0	0
Total	\$ 2,523,530	\$ 2,704,845	\$ 2,704,115	\$ 0	\$ 2,704,115

Managing Director

City Management

Program Description

This activity provides funds for the principal management aide to the Mayor. It manages and coordinates the activities of all executive agencies. It also works with businesses and the community to increase economic opportunities.

The fiscal year 2013 proposed budget of \$1,845,060 for the City Management Program reflects a decrease of 3.1 percent from the current fiscal year. The decrease is primarily due to the reduction of current expenses in the Office of Economic Development.

The decrease in the position count reflects the abolishment of four permanent Executive Assistant positions that were formerly used as Senior Advisors and the deletion of two contract Aide to the Mayor positions.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	26.00	27.00	23.00	0.00	23.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	2.00	2.00	0.00	0.00	0.00
Total	29.00	30.00	24.00	0.00	24.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,248,284	\$ 1,327,179	\$ 1,327,204	\$ 0	\$ 1,327,204
Current Expenses	623,296	577,856	517,856	0	517,856
Equipment	0	0	0	0	0
Total	\$ 1,871,580	\$ 1,905,035	\$ 1,845,060	\$ 0	\$ 1,845,060

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,584,206	\$ 1,905,035	\$ 1,845,060	\$ 0	\$ 1,845,060
Special Projects Fund	272,400	0	0	0	0
Federal Grants Fund	14,974	0	0	0	0
Total	\$ 1,871,580	\$ 1,905,035	\$ 1,845,060	\$ 0	\$ 1,845,060

Culture and the Arts

Program Description

This activity enriches the quality of life for city residents by presenting traditional arts, crafts, skills, customs and lore of cultural and artistic value.

Budget Initiatives and Highlights

The fiscal year 2013 proposed budget totals \$749,399, which reflects a 10.4 percent increase from the current fiscal year. The budgeted net increase from the current fiscal year reflects the transfer of the Honolulu City Lights function from the Department of Customer Services that includes a part-time contract Public Relations Assistant position and related current expenses.

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	1.00	1.33	0.00	1.33
Total	6.00	7.00	7.33	0.00	7.33

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 304,032	\$ 262,448	\$ 273,896	\$ 0	\$ 273,896
Current Expenses	347,918	416,606	475,503	0	475,503
Equipment	0	0	0	0	0
Total	\$ 651,950	\$ 679,054	\$ 749,399	\$ 0	\$ 749,399

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 651,950	\$ 679,054	\$ 749,399	\$ 0	\$ 749,399
Total	\$ 651,950	\$ 679,054	\$ 749,399	\$ 0	\$ 749,399

Office of Housing

Program Description

This activity was established to ensure that agencies of the state and federal governments, private organizations, nonprofit groups, community organizations, and individuals will work in partnership to address issues regarding affordable housing, senior housing, special needs housing, and homelessness.

Budget Initiatives and Highlights

The fiscal year 2013 proposed budget totals \$109,656, which reflects a 9.2 percent decrease from the current fiscal year and provides for the current level of services.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	2.00	2.00	2.00	0.00	2.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	2.00	2.00	2.00	0.00	2.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 0	\$ 120,756	\$ 109,656	\$ 0	\$ 109,656
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	\$ 0	\$ 120,756	\$ 109,656	\$ 0	\$ 109,656

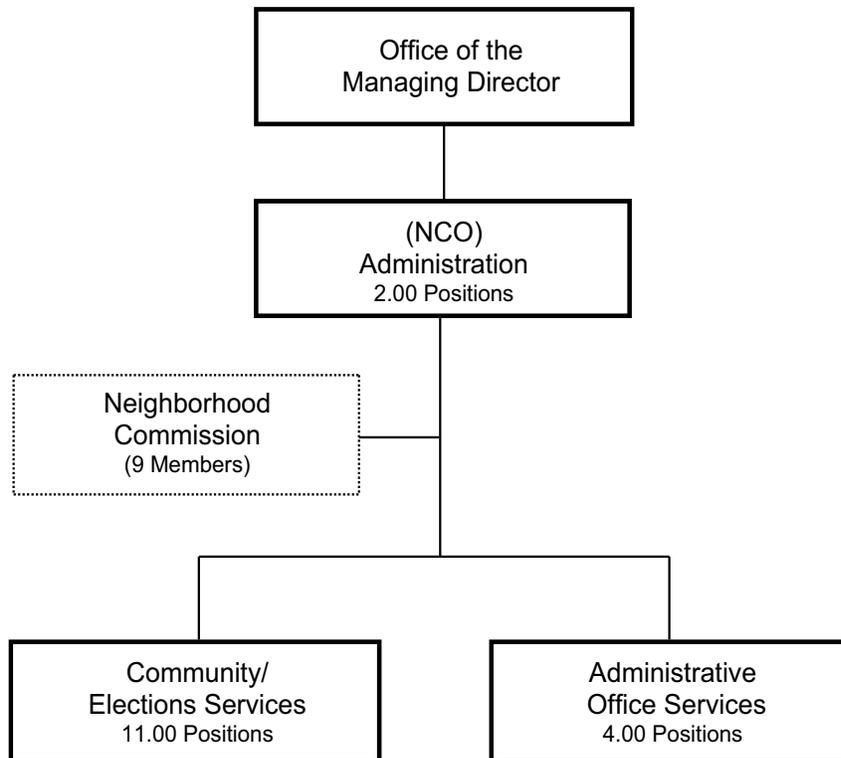
SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 0	\$ 120,756	\$ 109,656	\$ 0	\$ 109,656
Total	\$ 0	\$ 120,756	\$ 109,656	\$ 0	\$ 109,656

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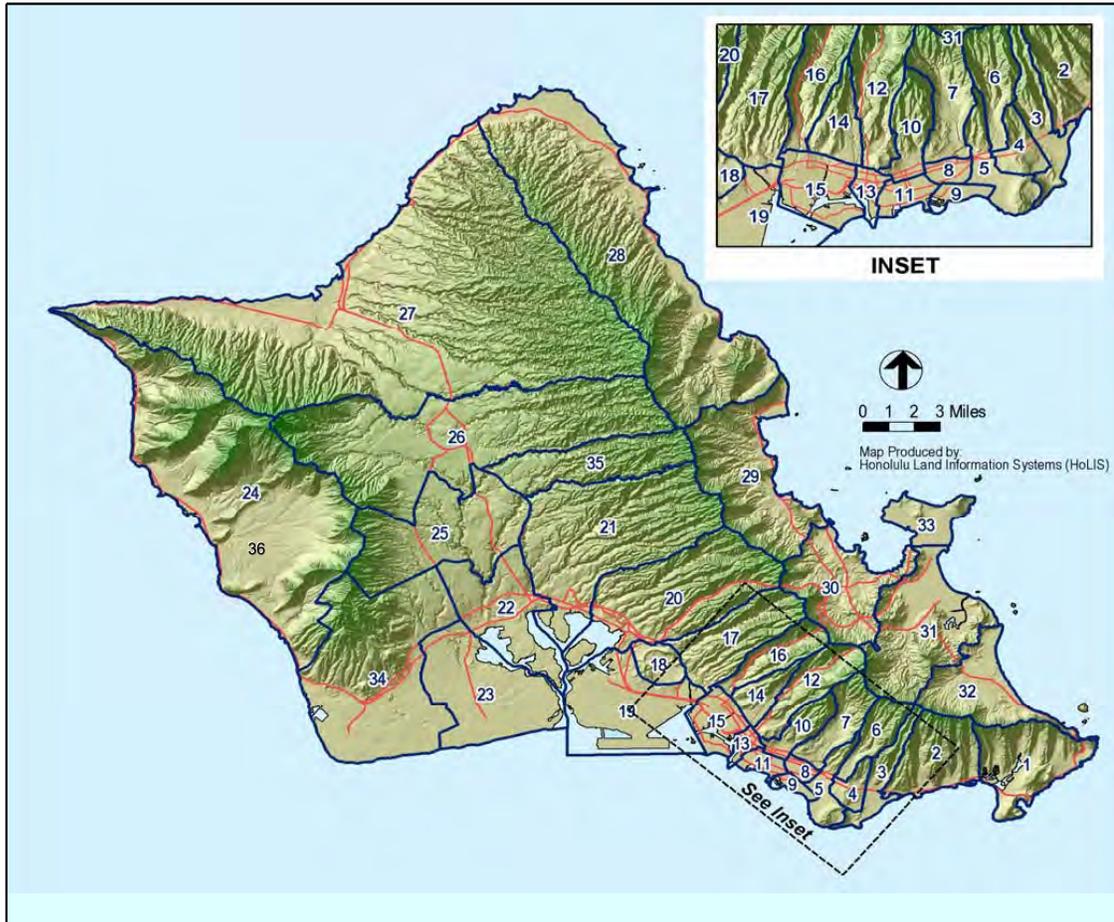
Neighborhood Commission

NEIGHBORHOOD COMMISSION OFFICE (NCO) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



**NEIGHBORHOOD COMMISSION OFFICE
(NCO)
NEIGHBORHOOD BOARDS BOUNDARIES**



No.	NEIGHBORHOOD BOARD	No.	NEIGHBORHOOD BOARD	No.	NEIGHBORHOOD BOARD
1	HAWAII KAI	13	DOWNTOWN	25	MILILANI/WAIPIO/ MELEMANU
2	KULIOUOU-KALANI IKI	14	LILIHA/ALEWA/PUUNUI KAMEHAMEHA HEIGHTS	26	WAHIAWA-WHITMORE VILLAGE
3	WAIALAE-KAHALA	15	KALIHI-PALAMA	27	NORTH SHORE
4	KAIMUKI	16	KALIHI VALLEY	28	KOOLAULOA
5	DIAMOND HEAD/KAPAHULU/ ST. LOUIS HEIGHTS	17	MOANALUA (Not Formed)	29	KAHALUU
6	PALOLO	18	ALIAMANU/SALT LAKE/ FOSTER VILLAGE	30	KANEOHE
7	MANOA	19	AIRPORT (Not Formed)	31	KAILUA
8	MCCULLY/MOILILI	20	AIEA	32	WAIMANALO
9	WAIKIKI	21	PEARL CITY	33	MOKAPU (Not Formed)
10	MAKIKI/LOWER PUNCHBOWL/ TANTALUS	22	WAIPAHU	34	MAKAKILO/KAPOLEI/ HONOKAI HALE
11	ALA MOANA/KAKAAKO	23	EWA	35	MILILANI MAUKA/ LAULANI VALLEY
12	NUUANU/PUNCHBOWL	24	WAIANAE COAST	36	NANAKULI-MAILI

Neighborhood Commission

Responsibilities

The Neighborhood Commission Office (NCO) is responsible for the mandated five-year review of the Neighborhood Plan. The plan sets policy for the neighborhood boards and Commission whose mission is to increase and assure effective citizen participation in government through the neighborhood boards.

The Neighborhood Commission Office provides staff support to the Commission and its 33 neighborhood boards. NCO staff attends regular monthly board meetings, takes and transcribes meeting minutes, and provides proper notice of all meetings of the Commission and the neighborhood boards.

Mission Statement

To increase and ensure effective citizen participation in the decisions of government by facilitating the efficient and well-organized operations of the neighborhood board system.

Goals and Objectives

1. To increase the effectiveness of the neighborhood boards and the Neighborhood Commission through training and workshops.
2. To increase awareness of the neighborhood board system and encourage residents to become candidates in the biennial neighborhood board election process.
3. To facilitate and promote a greater understanding of and adherence to the State Sunshine Law and the Neighborhood Plan by all neighborhood board members, Commissioners and staff.
4. To facilitate interaction and communication between government and neighborhood boards in addressing community concerns.

Budget Initiatives and Highlights

The proposed budget totaling \$1,030,568 provides support and services to the Neighborhood Commission Office, a nine-member Commission, and 33 neighborhood boards. The 25 percent increase in operating funds is due to the scheduled 2013 Neighborhood Board elections.

The proposed funding will continue to ensure essential levels of operational support to the neighborhood boards and the Commission, including printing and mailing of monthly and committee meetings, as well as board and staff training costs related to changes in the revised Neighborhood Plan, and to conduct the 2013 election for all the seats in the 33 neighborhood boards.

Fiscal Sustainability

	<u>Target Year</u>
Goal 1: <u>Postage Cost Containment</u>	
Initiative 1: Reduce number of excessive mail-outs to save on postage costs.	
(a) Continue to post notices on the website.	Current
(b) Continue to mail notices regarding the website posting procedures to all individuals on the existing mailing list; determine requests by individuals to remain on the mailing list. This process has allowed the NCO to decrease mailings by 20,000 sets of minutes during the past 2 years.	Current
(c) Purge names of those individuals who do not request to remain on the mailing list.	FY 2013
(d) NCO has implemented a standard guideline for minute-taking and policies to assist neighborhood assistants with uniformity and improved efficiency in their clerical duties.	Current

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	16.00	16.00	16.00	0.00	16.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	17.00	17.00	17.00	0.00	17.00

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Neighborhood Commission	\$ 808,824	\$ 824,631	\$ 1,030,568	\$ 0	\$ 1,030,568
Total	\$ 808,824	\$ 824,631	\$ 1,030,568	\$ 0	\$ 1,030,568

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 599,156	\$ 642,324	\$ 662,068	\$ 0	\$ 662,068
Current Expenses	209,668	182,307	368,500	0	368,500
Equipment	0	0	0	0	0
Total	\$ 808,824	\$ 824,631	\$ 1,030,568	\$ 0	\$ 1,030,568

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 808,824	\$ 824,631	\$ 1,030,568	\$ 0	\$ 1,030,568
Total	\$ 808,824	\$ 824,631	\$ 1,030,568	\$ 0	\$ 1,030,568

Neighborhood Commission

Neighborhood Commission

Program Description

The operations of the Neighborhood Commission Office (NCO) include clerical and administrative support services to a nine-member Commission and 33 neighborhood boards with 439 board members. Each board is assigned a neighborhood assistant who serves as the primary liaison between the neighborhood boards and the Neighborhood Commission Office. The primary support function to the boards and the Commission includes attendance at regularly scheduled monthly meetings to prepare the facility for each meeting, recording minutes, filing agendas, processing correspondence and mailing minutes and agendas to residents and government agencies; informing boards of city policies and procedures; and coordinating the Mayor's Representative program which receives and responds to resident and board issues as well as serves as a liaison between the boards and the Office of the Mayor and city agencies. The NCO also coordinates the biennial neighborhood board member election process to fill 439 seats on 33 neighborhood boards.

Other services include: administrative and clerical support services to the Mayor's representatives, budget support services to the Commission and neighborhood boards; performing office management functions such as personnel transactions, payroll, inventory, purchasing, and processing purchase orders and invoices from neighborhood boards; preparation of monthly board statements; and advising boards on compliance with laws and rules governing the NCO.

Annual appropriated funds enable the NCO to conduct necessary activities such as: the production and distribution of meeting agenda and minutes to citizens and others on mailing lists; the production and distribution of board newsletters informing the community of board activities and flyers announcing informational forums; processing timely correspondence; and the planning and coordination of training sessions and workshops such as board orientation, parliamentary procedures, sunshine law, order and decorum, the neighborhood plan, and the acquisition of educational materials and use of television to convey the board's message to its respective community.

Output Measures

DESCRIPTION	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Agendas Filed	521	544	555
Sets of Minutes Completed and Mailed	31,070	30,500	30,000
Minutes E-mailed	149,494	150,200	151,500
Agendas E-mailed	150,105	152,100	154,500
Boards and Commission Meetings Attended	385	390	393
Number of Boards Videotaping Monthly Meetings	18	19	19
Copies of Annual Board Newsletters Distributed	22,970	45,390	45,390
Number of Boards Producing Annual Newsletters	2	4	4

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	16.00	16.00	16.00	0.00	16.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	17.00	17.00	17.00	0.00	17.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 599,156	\$ 642,324	\$ 662,068	\$ 0	\$ 662,068
Current Expenses	209,668	182,307	368,500	0	368,500
Equipment	0	0	0	0	0
Total	\$ 808,824	\$ 824,631	\$ 1,030,568	\$ 0	\$ 1,030,568

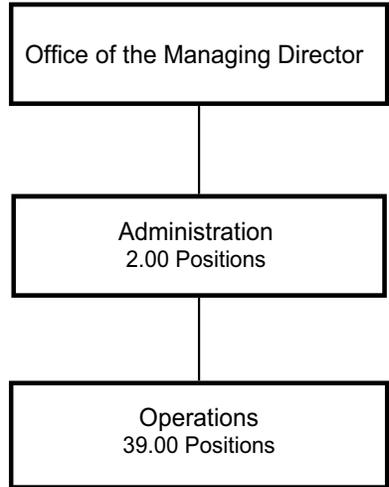
SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 808,824	\$ 824,631	\$ 1,030,568	\$ 0	\$ 1,030,568
Total	\$ 808,824	\$ 824,631	\$ 1,030,568	\$ 0	\$ 1,030,568

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Royal Hawaiian Band

ROYAL HAWAIIAN BAND (RHB) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



Royal Hawaiian Band

Responsibilities

The Royal Hawaiian Band represents the City at public events, including regular concerts, official ceremonies, special programs and parades with the music of Hawaii.

Mission Statement

The Royal Hawaiian Band serves as the official band representing the Mayor and the City and County of Honolulu at public functions and events to create goodwill and promote Honolulu through its music.

Goals and Objectives

1. Maintain a high standard of musical performance and efficiently manage the resources of the Band.
2. Provide musical services to various segments of the community through a variety of programs.
3. Promote the City and County of Honolulu through the production of recordings, concerts and tours, which feature music of Hawaii.
4. Promote and perpetuate the Hawaiian culture through the performance of traditional Hawaiian music and dance.

Budget Initiatives and Highlights

The proposed budget enables the Royal Hawaiian Band to maintain its high performance standards and continue its mission of representing the City and County of Honolulu and providing quality music to the people of and visitors to Hawaii.

Performance Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Performances	#	308	320	320

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	41.00	41.00	41.00	0.00	41.00

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Royal Hawaiian Band	\$ 1,845,606	\$ 1,974,482	\$ 1,976,398	\$ 0	\$ 1,976,398
Total	\$ 1,845,606	\$ 1,974,482	\$ 1,976,398	\$ 0	\$ 1,976,398

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,737,347	\$ 1,848,636	\$ 1,830,854	\$ 0	\$ 1,830,854
Current Expenses	108,259	125,846	133,544	0	133,544
Equipment	0	0	12,000	0	12,000
Total	\$ 1,845,606	\$ 1,974,482	\$ 1,976,398	\$ 0	\$ 1,976,398

Royal Hawaiian Band

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,845,606	\$ 1,974,482	\$ 1,976,398	\$ 0	\$ 1,976,398
Total	\$ 1,845,606	\$ 1,974,482	\$ 1,976,398	\$ 0	\$ 1,976,398

Royal Hawaiian Band

Royal Hawaiian Band

Program Description

This activity provides music in concerts and parades for official governmental functions and at public venues for residents and visitors.

Program Highlights

The proposed budget of \$1,976,398 reflects a 0.1 percent increase from the current fiscal year and provides for the current level of services.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Total Performances	#	308	320	320

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	41.00	41.00	41.00	0.00	41.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,737,347	\$ 1,848,636	\$ 1,830,854	\$ 0	\$ 1,830,854
Current Expenses	108,259	125,846	133,544	0	133,544
Equipment	0	0	12,000	0	12,000
Total	\$ 1,845,606	\$ 1,974,482	\$ 1,976,398	\$ 0	\$ 1,976,398

SOURCE OF FUNDS

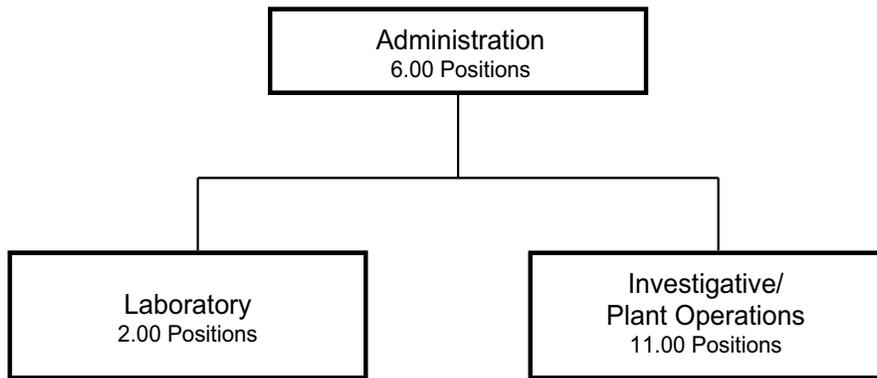
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,845,606	\$ 1,974,482	\$ 1,976,398	\$ 0	\$ 1,976,398
Total	\$ 1,845,606	\$ 1,974,482	\$ 1,976,398	\$ 0	\$ 1,976,398

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Department of the Medical Examiner

DEPARTMENT OF THE MEDICAL EXAMINER (MED) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



Department of the Medical Examiner

Responsibilities

The Department of the Medical Examiner is responsible for investigating sudden, unexpected, violent, and suspicious deaths. The purpose of such an investigation is to discover, document, and preserve the medical, anatomic or evidentiary findings which will allow the department to determine the cause and manner of death; identify the deceased; prove or disprove an individual's guilt or innocence; determine or exclude other contributory or causative factors to the death; provide expert testimony in criminal and civil litigation, and education and research to local and national medical, legal, academic and law enforcement communities.

Mission Statement

The mission of the Department of the Medical Examiner is to provide accurate, dignified, compassionate, and professional death investigative services for the City and County of Honolulu's residents and visitors.

Goals and Objectives

1. To provide accurate certification of the cause of death and to identify, document and interpret relevant forensic scientific information, while maintaining a high level of competence.
2. To protect the public health by (a) diagnosing previously unsuspected contagious disease and (b) identifying trends affecting the lives of our citizens such as drug-related deaths, number of traffic fatalities, teen suicides, etc.
3. To identify new types of illicit drugs appearing in our community.
4. To identify hazardous environmental conditions in the workplace, home, and elsewhere.

Budget Initiatives and Highlights

The Medical Examiner's proposed budget is \$1,532,079, an increase of 9.5 percent over the current fiscal year. The increase in salaries reflects the salary increases for the Medical Examiner and Deputy Medical Examiner positions.

An additional 1.0 Contract position has been added to provide administrative support to the Medical Examiner's Office.

The department will continue to accomplish the following initiatives:

- Provide changes to policies and procedures relating to child death investigation by participating in the multi-disciplinary child death review system.
- Gather information about the aging process in Hawaii's Japanese male population born between 1900 and 1919 to assist with a longitudinal study for the Kuakini Medical Center.
- Gather information about the extent of trauma-related deaths.
- Collect and analyze data of traffic accident fatalities, drug-related deaths, and suicides with emphasis on prevention.

Performance Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Average time required to complete all phases of investigations (may vary from 3 days to 3 months)	Days	22	22	22

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	19.00	19.00	19.00	0.00	19.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	1.00	0.00	1.00
Total	19.00	19.00	20.00	0.00	20.00

Department of the Medical Examiner

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Investigation of Deaths	\$ 1,236,508	\$ 1,399,602	\$ 1,532,079	\$ 0	\$ 1,532,079
Total	\$ 1,236,508	\$ 1,399,602	\$ 1,532,079	\$ 0	\$ 1,532,079

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 871,015	\$ 1,143,023	\$ 1,221,679	\$ 0	\$ 1,221,679
Current Expenses	365,493	256,579	310,400	0	310,400
Equipment	0	0	0	0	0
Total	\$ 1,236,508	\$ 1,399,602	\$ 1,532,079	\$ 0	\$ 1,532,079

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,236,508	\$ 1,399,602	\$ 1,532,079	\$ 0	\$ 1,532,079
Total	\$ 1,236,508	\$ 1,399,602	\$ 1,532,079	\$ 0	\$ 1,532,079

Investigation of Deaths

Program Description

This activity investigates the circumstances of all violent and obscure deaths by interrogation of witnesses, examination of the death scene, researching information, and conducting postmortem and laboratory examination.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Investigations	#	2,149	2,000	2,000
Autopsies	#	558	500	500
Laboratory Tests	#	1,022	950	950
Laboratory Slides	#	2,685	2,400	2,400
Toxi Screen (In-house)	#	1,217	1,200	1,200
Toxi Screen (Sent out)	#	281	300	300
Bodies Transported	#	743	720	720

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	19.00	19.00	19.00	0.00	19.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	1.00	0.00	1.00
Total	19.00	19.00	20.00	0.00	20.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 871,015	\$ 1,143,023	\$ 1,221,679	\$ 0	\$ 1,221,679
Current Expenses	365,493	256,579	310,400	0	310,400
Equipment	0	0	0	0	0
Total	\$ 1,236,508	\$ 1,399,602	\$ 1,532,079	\$ 0	\$ 1,532,079

SOURCE OF FUNDS

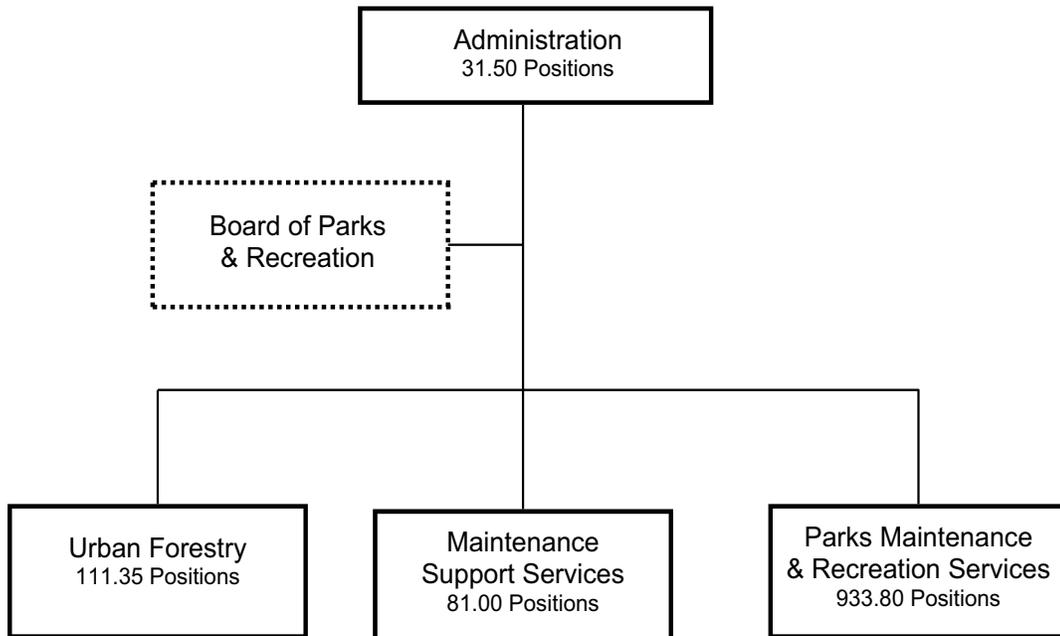
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,236,508	\$ 1,399,602	\$ 1,532,079	\$ 0	\$ 1,532,079
Total	\$ 1,236,508	\$ 1,399,602	\$ 1,532,079	\$ 0	\$ 1,532,079

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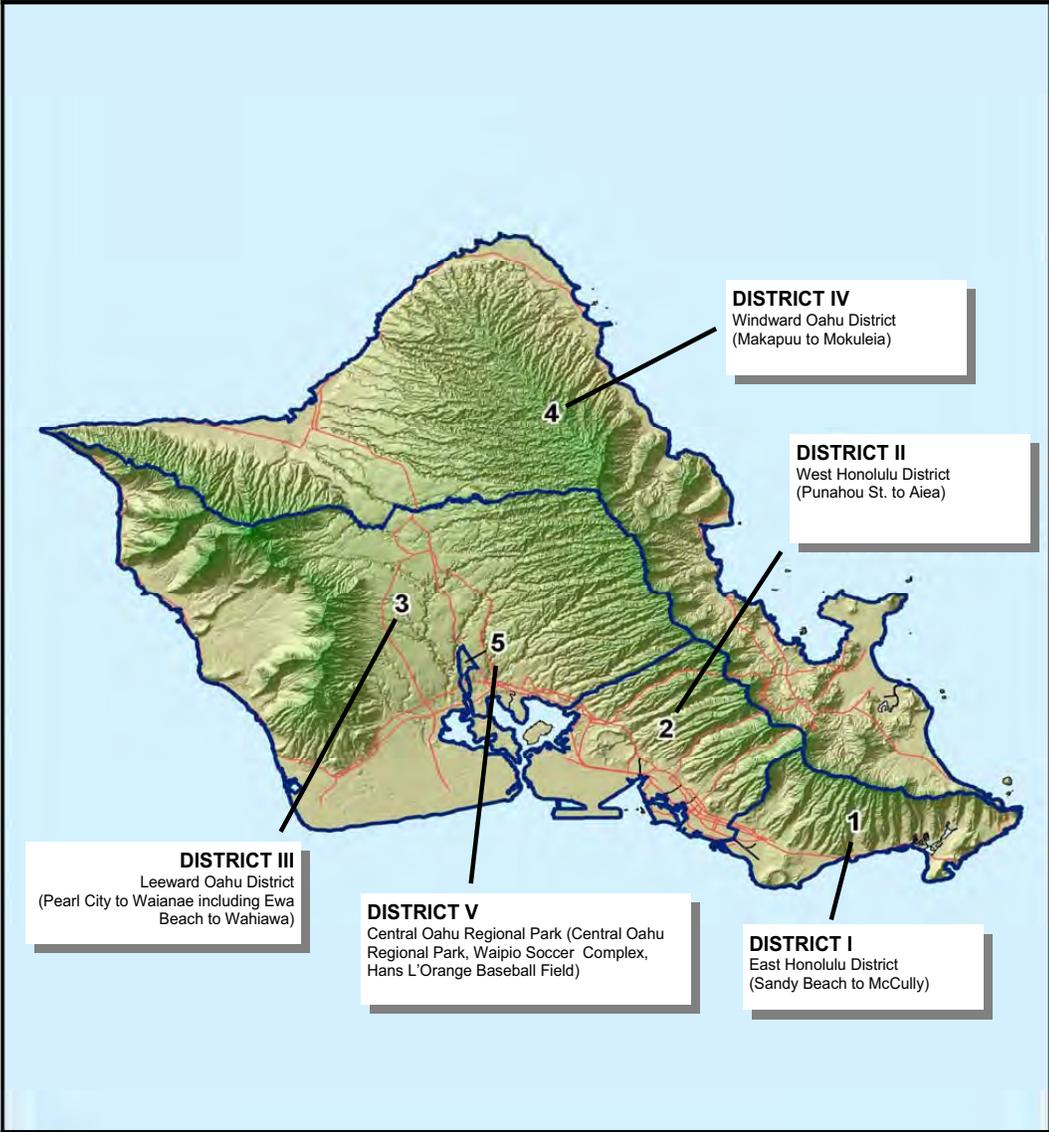
Department of Parks and Recreation

DEPARTMENT OF PARKS AND RECREATION (DPR) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



DEPARTMENT OF PARKS AND RECREATION (DPR) ISLANDWIDE PARK SYSTEM



Parks and Recreation

TOTAL NUMBER OF PARKS AND RECREATION AREAS: 392

- Including: 35 Regional Parks and District Parks
- 59 Beach Parks
- 183 Mini, Urban, Neighborhood, Community, and Miscellaneous Parks
- 2 Nature Parks and Preserves
- 5 Botanical Gardens
- 10 Community Gardens (1,254 plots)
- 90 Beach Access Right-of-Ways
- 8 Malls

Department of Parks and Recreation

Responsibilities

The Department of Parks and Recreation maintains and operates parks and recreational facilities under city jurisdiction; develops and implements programs for cultural, recreational and other leisure-time activities; beautifies city streets, parks and recreational facilities, including planting, trimming and maintaining of shade trees, hedges and shrubs; and maintains and operates the City's botanical gardens.

The department also provides a wide range of recreational facilities and services that are readily available to all residents and fosters the multi-ethnic culture of Hawaii; protects historic, cultural and archaeological resources; fosters the visual and performing arts; and helps to preserve the natural environment and scenic views for the benefit of both residents and visitors.

Mission Statement

To provide parks and recreational programs and services which enhance the quality of life for the people in the City and County of Honolulu.

Goals and Objectives

1. To provide parks and recreational opportunities that are accessible, enjoyable, meaningful, safe, well-designed and well-maintained.
2. To promote increased efficiency, effectiveness, and responsiveness in the delivery of parks and recreational programs and services.

Budget Initiatives and Highlights

The department plays an integral role in fulfilling initiatives for the City and County of Honolulu, including making Honolulu one of the most livable and beautiful cities in the world.

The Department of Parks and Recreation's proposed fiscal year 2013 budget is \$65,732,490 which reflects a 3.4 percent increase from the current fiscal year. The budgeted net increase in salaries from the current fiscal year reflects an increase in funding to fill vacant and personal services contract positions. The proposed salary budget reflects the conversion of three FTE temporary positions to three FTE permanent positions and the transfer of one Contracts Officer position from the Department of Facility Maintenance. The current expense budget includes the city-wide consolidation of the grounds maintenance contracts function in the Department of Parks and Recreation. The budget also reflects added funding for Leeward Coast Summer Fun programs and increased funding for electricity costs.

Performance Measures

The department is establishing performance-based management practices which revolve around the following:

- Fiscally responsible for dispersing funds for staffing resources to attain outcomes;
- Managing for results by integrating planning and budgeting processes;
- Measuring effectiveness in terms of the overall benefits to the community; and
- Setting high performance standards and benchmarking against the best in the world.

DEPARTMENT POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	919.00	919.00	923.00	0.00	923.00
Temporary FTE	11.25	11.25	8.25	0.00	8.25
Contract FTE	223.51	227.40	227.40	0.00	227.40
Total	1,153.76	1,157.65	1,158.65	0.00	1,158.65

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 2,107,668	\$ 3,097,697	\$ 1,665,024	\$ 0	\$ 1,665,024
Urban Forestry Program	7,769,391	8,405,056	8,744,214	0	8,744,214
Maintenance Support Services	4,652,139	5,521,374	5,672,429	0	5,672,429
Recreation Services	18,610,661	21,553,716	23,535,921	0	23,535,921
Grounds Maintenance	21,905,569	24,933,940	26,114,902	0	26,114,902
APEC Costs for DPR	0	66,600	0	0	0
Total	\$ 55,045,428	\$ 63,578,383	\$ 65,732,490	\$ 0	\$ 65,732,490

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 33,080,365	\$ 38,039,036	\$ 38,474,071	\$ 0	\$ 38,474,071
Current Expenses	21,722,439	25,437,347	27,031,419	0	27,031,419
Equipment	242,624	102,000	227,000	0	227,000
Total	\$ 55,045,428	\$ 63,578,383	\$ 65,732,490	\$ 0	\$ 65,732,490

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 51,325,729	\$ 59,792,313	\$ 61,268,279	\$ 0	\$ 61,268,279
Highway Beautification Fund	999,999	600,000	993,649	0	993,649
Bikeway Fund	13,320	29,550	5,550	0	5,550
Sewer Fund	0	0	325,140	0	325,140
Hanauma Bay Nature Preserve Fund	2,399,481	2,828,920	3,002,262	0	3,002,262
Special Projects Fund	168,840	67,600	30,000	0	30,000
Federal Grants Fund	138,059	260,000	107,610	0	107,610
Total	\$ 55,045,428	\$ 63,578,383	\$ 65,732,490	\$ 0	\$ 65,732,490

Department of Parks and Recreation

Administration

Program Description

The Administration activity directs the overall management, maintenance and operations of the City's park system and respective programs and services. It provides staff and clerical services in personnel, professional development, safety, planning, purchasing, budgetary and organizational management; conducts research relating to resolving management issues; administers the agency's property control and inventory; coordinates administrative reporting activities; administers the issuance of permits for use of parks and recreational facilities; and enforces park rules and regulations in coordination with the Honolulu Police Department.

Program Highlights

The Administration program budget of \$1,665,024 reflects a 46.2 percent decrease from the current fiscal year. The budgeted decrease in current expense is primarily due to funding for the Leeward Coast Community program moving to Recreation Services in FY 2013.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Personnel Transactions Processed	#	5,375	6,000	6,500
Purchase Orders and Requisitions Processed	#	1,002	1,000	1,000
Issuance of Parks Permits	#	15,649	15,600	15,600
New Hires/Separations/Promotion	#	133	130	130
Training Hours	#	9,035	9,000	9,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	30.00	31.00	31.00	0.00	31.00
Temporary FTE	0.50	0.50	0.50	0.00	0.50
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	30.50	31.50	31.50	0.00	31.50

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,378,626	\$ 1,465,825	\$ 1,507,674	\$ 0	\$ 1,507,674
Current Expenses	506,969	1,631,872	157,350	0	157,350
Equipment	222,073	0	0	0	0
Total	\$ 2,107,668	\$ 3,097,697	\$ 1,665,024	\$ 0	\$ 1,665,024

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,983,202	\$ 3,097,697	\$ 1,665,024	\$ 0	\$ 1,665,024
Special Projects Fund	124,466	0	0	0	0
Total	\$ 2,107,668	\$ 3,097,697	\$ 1,665,024	\$ 0	\$ 1,665,024

Urban Forestry Program

Program Description

The Urban Forestry activity manages the botanical garden and horticulture programs. The Honolulu Botanical Gardens encompass 650 acres including the Foster, Liliuokalani, Koko Crater, Hoomaluhia, and Wahiawa Botanical Gardens. The Community Recreational Gardening Program and other gardening-related recreational, environmental, and cultural public programs are also part of this activity. The horticulture programs plant, prune, trim, water, and maintain shade trees, palms, shrubs, and other plants along public roadways, parks and malls; keep street lights, power lines, traffic control devices, and rights-of-way free of imposing branches; grow plants for beautification projects and public flower gardens; grow and maintain ornamental plants for use in government offices and at city-sponsored events; and conduct a developmental and testing program for plant materials useful for the programs. The Exceptional Trees Program is also part of this activity.

Program Highlights

The Urban Forestry program budget of \$8,744,214 reflects a 4.0 percent increase from the current fiscal year. The budgeted increase in salaries from the current fiscal year reflects an increase in funding to fill vacant positions. The increase in current expenses is primarily attributable to increases in electricity and water rates. The budget includes \$625,000 in Highway Beautification funds for tree trimming and planting projects along highways and major thoroughfares.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Botanical Garden Visitors	#	221,686	228,000	235,000
Directed Program Participants	#	52,952	53,000	55,000
Community Recreational Garden Participants	#	2,477	2,477	2,477
Exceptional Tree Designations	#	780	780	780
Trees on Inventory	#	232,163	233,000	234,000
Trees Pruned/Palms Trimmed	#	39,969	40,000	42,000
Trees Planted	#	1,835	2,000	2,200
Trees Pruned (Young)/Restaked	#	2,442	2,400	2,500
Plants Loaned Out	#	618	200	200
Trees Root-Pruned	#	423	400	400
Trees Removed	#	1,796	1,200	1,200
Large Trees Relocated	#	71	80	100

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	112.00	107.00	107.00	0.00	107.00
Temporary FTE	2.85	2.85	2.85	0.00	2.85
Contract FTE	2.50	1.50	1.50	0.00	1.50
Total	117.35	111.35	111.35	0.00	111.35

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 3,663,272	\$ 3,954,059	\$ 4,208,667	\$ 0	\$ 4,208,667
Current Expenses	4,106,119	4,450,997	4,535,547	0	4,535,547
Equipment	0	0	0	0	0
Total	\$ 7,769,391	\$ 8,405,056	\$ 8,744,214	\$ 0	\$ 8,744,214

Department of Parks and Recreation

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 6,758,375	\$ 7,770,056	\$ 8,103,214	\$ 0	\$ 8,103,214
Highway Beautification Fund	999,999	600,000	625,000	0	625,000
Hanauma Bay Nature Preserve Fund	7,017	35,000	16,000	0	16,000
Special Projects Fund	4,000	0	0	0	0
Total	\$ 7,769,391	\$ 8,405,056	\$ 8,744,214	\$ 0	\$ 8,744,214

Parks and Recreation

Maintenance Support Services

Program Description

The Maintenance Support Services (MSS) activity is responsible for providing minor repair and/or replacement services to park buildings, ground facilities and equipment island-wide. The trades program, the mainstay in maintaining and repairing an aging inventory of facilities, diligently works to maintain buildings to an acceptable level. The Work Program, which contracts out work projects the trades personnel cannot do in-house, is an integral part of the maintenance program. MSS provides heavy construction equipment support, utility crew support and a chemical unit that provides fertilizing, herbiciding, and vector control to all parks. MSS also evaluates existing maintenance programs by compiling and analyzing statistical data, researching and evaluating new methods, techniques, equipment and materials to improve overall efficiency and service to the division/districts.

Program Highlights

The Maintenance Support Services program budget is \$5,672,429 which reflects a 2.7 percent increase from the current fiscal year. This increase is primarily due to funding provided for plumbing supplies to support the city-wide consolidated grounds maintenance contracts function.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Mower Repair and Service	#	1,010	1,030	1,050
Carpentry Repair and Service	#	193	196	200
Labor/Chemical/Utility Service	#	177	180	184
Masonry Repair and Service	#	201	205	209
Painting Service	#	285	290	296
Plumbing Repair and Service	#	1,123	1,145	1,168
Welding Repair and Service	#	91	92	94
Heavy Equipment Service	#	133	135	138
Work Program	#	185	188	192

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	81.00	81.00	81.00	0.00	81.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	81.00	81.00	81.00	0.00	81.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 2,829,904	\$ 3,411,558	\$ 3,407,886	\$ 0	\$ 3,407,886
Current Expenses	1,822,235	2,109,816	2,264,543	0	2,264,543
Equipment	0	0	0	0	0
Total	\$ 4,652,139	\$ 5,521,374	\$ 5,672,429	\$ 0	\$ 5,672,429

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 4,652,139	\$ 5,461,374	\$ 5,562,429	\$ 0	\$ 5,562,429
Hanauma Bay Nature Preserve Fund	0	60,000	110,000	0	110,000
Total	\$ 4,652,139	\$ 5,521,374	\$ 5,672,429	\$ 0	\$ 5,672,429

Department of Parks and Recreation

Recreation Services

Program Description

The Recreation Services activity plans, promotes, organizes, conducts and provides recreational services for all segments of the population on Oahu. This activity provides direct recreational services to the public through citywide, district and community programs involving cultural, recreational and other leisure time activities and special events.

Program Highlights

The Recreation Services program budget of \$23,535,921 reflects a 9.2 percent increase from the current fiscal year. The budgeted increase in salaries from the current fiscal year is due to an increase in funding for personal services contract positions. The increase in current expenses is primarily attributable to an increase in electricity rates and additional funding for Leeward Coast Summer Fun programs. The increase in equipment is due to funding provided for media upgrade and replacement at the Hanauma Bay Nature Preserve Park.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Tiny Tot	Register	1,642	1,955	1,954
Children	Register	21,459	21,282	21,273
Teens	Register	5,295	5,602	5,600
Adults	Register	10,194	8,657	8,653
Senior	Register	14,963	13,471	13,961
TOTAL	Register	53,553	50,967	51,441

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	237.40	238.40	238.40	0.00	238.40
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	219.01	223.90	223.90	0.00	223.90
Total	458.41	464.30	464.30	0.00	464.30

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 12,008,465	\$ 14,008,135	\$ 14,129,237	\$ 0	\$ 14,129,237
Current Expenses	6,581,645	7,443,581	9,224,684	0	9,224,684
Equipment	20,551	102,000	182,000	0	182,000
Total	\$ 18,610,661	\$ 21,553,716	\$ 23,535,921	\$ 0	\$ 23,535,921

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 16,575,879	\$ 19,128,318	\$ 21,186,233	\$ 0	\$ 21,186,233
Hanauma Bay Nature Preserve Fund	1,856,349	2,097,798	2,212,078	0	2,212,078
Special Projects Fund	40,374	67,600	30,000	0	30,000
Federal Grants Fund	138,059	260,000	107,610	0	107,610
Total	\$ 18,610,661	\$ 21,553,716	\$ 23,535,921	\$ 0	\$ 23,535,921

Grounds Maintenance

Program Description

The Grounds Maintenance activity provides grounds keeping, custodial and maintenance services to all parks and recreation facilities on the island of Oahu.

Program Highlights

The Grounds Maintenance program budget of \$26,114,902 reflects a 4.7 percent increase from the current fiscal year. The salary budget provides for the conversion of three FTE temporary positions to three FTE permanent positions. The budget also provides funding for a new Contract Officer position, transferred from the Department of Facility Maintenance, and current expense funding to support the city-wide consolidated grounds maintenance contracts function.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Parks	#	288	290	290
Park Acreage	Acre	5,147	5,169	5,169
Softball/Baseball Fields	#	193	193	193
Soccer Fields	#	81	81	81
Tennis Courts	#	200	204	204
Basketball Courts	#	220	222	222
Comfort Stations	#	175	178	178
Gymnasiums	#	24	25	25
Swimming Pools	#	21	21	21
Decorative Fountains	#	18	18	18

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	458.60	461.60	465.60	0.00	465.60
Temporary FTE	5.90	5.90	2.90	0.00	2.90
Contract FTE	2.00	2.00	2.00	0.00	2.00
Total	466.50	469.50	470.50	0.00	470.50

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 13,200,098	\$ 15,132,859	\$ 15,220,607	\$ 0	\$ 15,220,607
Current Expenses	8,705,471	9,801,081	10,849,295	0	10,849,295
Equipment	0	0	45,000	0	45,000
Total	\$ 21,905,569	\$ 24,933,940	\$ 26,114,902	\$ 0	\$ 26,114,902

Department of Parks and Recreation

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 21,356,134	\$ 24,268,268	\$ 24,751,379	\$ 0	\$ 24,751,379
Highway Beautification Fund	0	0	368,649	0	368,649
Bikeway Fund	13,320	29,550	5,550	0	5,550
Sewer Fund	0	0	325,140	0	325,140
Hanauma Bay Nature Preserve Fund	536,115	636,122	664,184	0	664,184
Total	\$ 21,905,569	\$ 24,933,940	\$ 26,114,902	\$ 0	\$ 26,114,902

Parks and Recreation

APEC Costs for DPR

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 0	\$ 66,600	\$ 0	\$ 0	\$ 0
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	\$ 0	\$ 66,600	\$ 0	\$ 0	\$ 0

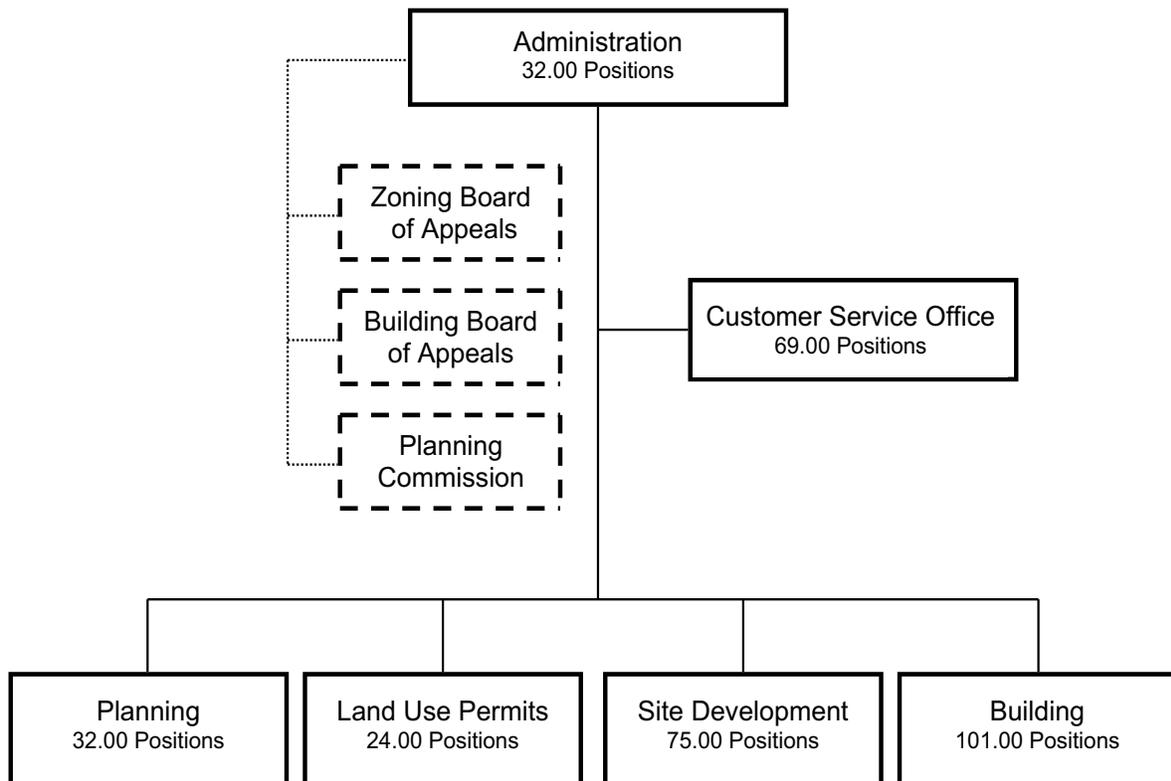
SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 0	\$ 66,600	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 66,600	\$ 0	\$ 0	\$ 0

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Department of Planning and Permitting

DEPARTMENT OF PLANNING AND PERMITTING (DPP) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



DEPARTMENT OF PLANNING AND PERMITTING
(DPP)
SUSTAINABLE COMMUNITIES PLAN AREAS



- 1 PRIMARY URBAN CENTER
- 2 EWA
- 3 CENTRAL OAHU
- 4 EAST HONOLULU
- 5 KOOLAUPOKO
- 6 KOOLAULOA
- 7 NORTH SHORE
- 8 WAIANAE

Department of Planning and Permitting

Responsibilities

The Department of Planning and Permitting is responsible for the City's long-range planning and community planning efforts and for the administration and enforcement of various permits required for the development and use of land. It is also responsible for the administration and enforcement of various codes pertaining to the construction of buildings and for the administration and enforcement of various city standards and regulations pertaining to infrastructure requirements.

Mission Statement

To provide the public with efficient, timely service that is responsive and effective in guiding development to:

- Ensure the health and safety of our residents;
- Protect our unique resources and environment;
- Provide visually pleasing and livable neighborhoods that are compatible with surrounding areas;
- Provide a community that is responsive to the residents' social, economic, medical, cultural, and recreational needs.

Goals and Objectives

1. Formulate long-range land use policies that would guide the development for the benefit of the community and future generations.
2. Improve the effectiveness of various land use regulations and building codes in meeting the community's safety, social, environmental, and economic priorities.
3. Improve compliance with various land use regulations and building codes.
4. Increase efficiency of the department to provide timely services to the public and to minimize the cost of providing these services.
5. Provide a comprehensive and integrated information source of geographic information systems, land related records, and permit records to improve the operational services performed by the City.
6. Sustain a high quality of customer service, including providing information to improve the public's knowledge of land use, development controls and processes.
7. Make appropriate public files, plans and reports available over the Internet by scanning departmental records and developing an access program.
8. Develop and implement a system to accept, review, process and issue permits electronically and over the Internet.
9. Sustain a highly qualified, informed and motivated department staff.

Budget Initiatives and Highlights

The department's proposed budget is \$ 16,989,965 which reflects a decrease of 3.8 percent from the current fiscal year.

The budget is primarily funded by the General Fund. Highway Funds are utilized for programs responsible for the review of roads, drainage systems, grading, street excavation, streetlights, traffic lights, street signs and street markings. Sewer funds are utilized for the program responsible for the review of sewer connections and the maintenance of GIS data needed to support the Wastewater Information Management System. Pursuant to the City Charter amendment adopted in November of 2010, the transit-oriented development function, funded by the Transit Fund, was transferred from the Department of Planning and Permitting to the Honolulu Authority for Rapid Transportation effective July 1, 2011.

Performance Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Violations Corrected Within 6 Months (all)	%	79	80	80
Notices of Violation Corrected After Referral to Civil Fine Program	%	62	70	70
Average Processing Time for Zoning Variance	Months	4.2	6	5
Average Turnaround Time for Verbatim ZBA Transcripts	Days	20	20	20
Average Processing Time to Produce Copies of Subpoenaed Documents	Days	23	23	23
GIS Work Orders Completed	#	368	380	400
Maps Produced	#	290	400	450
New POSSE Permit Jobs Created	#	83,652	82,000	86,000

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	336.00	330.00	330.00	0.00	330.00
Temporary FTE	3.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	3.00	3.00	0.00	3.00
Total	339.00	333.00	333.00	0.00	333.00

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 2,157,451	\$ 2,421,655	\$ 2,406,575	\$ 0	\$ 2,406,575
Site Development	2,981,919	3,430,425	3,444,501	0	3,444,501
Land Use Permits	1,060,570	1,163,136	1,118,200	0	1,118,200
Planning	2,261,545	2,658,240	1,825,020	0	1,825,020
Customer Service Office	2,608,186	2,932,217	2,948,948	0	2,948,948
Building	4,816,392	5,055,981	5,246,721	0	5,246,721
Total	\$ 15,886,063	\$ 17,661,654	\$ 16,989,965	\$ 0	\$ 16,989,965

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 13,721,564	\$ 15,417,610	\$ 15,401,030	\$ 0	\$ 15,401,030
Current Expenses	2,164,499	2,244,044	1,588,935	0	1,588,935
Equipment	0	0	0	0	0
Total	\$ 15,886,063	\$ 17,661,654	\$ 16,989,965	\$ 0	\$ 16,989,965

Department of Planning and Permitting

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 12,099,552	\$ 14,409,779	\$ 13,686,178	\$ 0	\$ 13,686,178
Highway Fund	2,076,001	2,300,647	2,300,647	0	2,300,647
Sewer Fund	720,596	951,228	1,003,140	0	1,003,140
Transit Fund	939,914	0	0	0	0
Special Projects Fund	50,000	0	0	0	0
Total	\$ 15,886,063	\$ 17,661,654	\$ 16,989,965	\$ 0	\$ 16,989,965

Administration

Program Description

This program plans, directs, and coordinates the activities of the Department of Planning and Permitting (DPP). It provides administrative service activities for the department, including personnel management, budget preparation, and fiscal management. The Honolulu Land Information System (HoLIS), which is part of the administration program, is responsible for the management of the City's Geographic Information System (GIS) and the associated tabular data bases. It oversees the operations that maintain, protect, store and utilize geospatial data in support of citywide programs and projects. HoLIS maintains, edits, and updates the City's multipurpose cadastre and land records base maps. It produces maps and other geo-spatial data products for city departments and programs. HoLIS provides coordination and technical support in the development and design of GIS applications and software programs. It also coordinates GIS data distribution and public access programs.

HoLIS is also responsible for managing and supporting the technical operations of the department's Automated Permit Tracking and Management System (AutoPermits). The AutoPermits program, commonly referred to as POSSE, enhances methods for processing development permits, and effectively identifies the status of permit applications in the review process. This includes services to modify and update permit tracking work flows, to modify application information content, and to generate permit production reports. Integration of scanned documents and the development of the department's Internet customer services are also being managed by HoLIS.

Program Highlights

AutoPermits:

Provide technical and management support for the operations of the department's Auto Permits. Key projects planned for this program include:

- Establish capabilities for digital permit plans and attachments to be submitted electronically;
- Expand permitting services to increase the types of permits that can be issued via the Internet;
- Establish digital communication of permit and plan review comments and corrections with applicants;
- Update existing permitting system architecture and computing systems;
- Update and redesign existing DPP web site and home pages;
- Enable on-line permit application, payment, and issuance for most DPP permit types;
- Review, redesign, and update existing permit tracking work flows to improve and streamline permit review processing;
- Perform scanning of historical documents and permit records not in digital format;
- Enable public access to digital permit plans and documents with reproduction capabilities; and
- Integrate AutoPermits with other city and state agencies involved in permit application reviews.

Geographic Information Systems (GIS):

Provide administrative and technical oversight of the City's GIS program. Key projects planned for this program include:

- Address subdivision and base map edit backlogs;
- Redesign and modify data maintenance workflows for utility and infrastructure data;
- Enhance functionality of public GIS web site with additional program specific web pages;
- Improve and correct the positional accuracy of GIS base maps;
- Deploy enhanced geospatial technologies for Emergency Operations Center;
- Develop GIS capabilities to support infrastructure monitoring and analysis projects;
- Migrate existing GIS user interfaces to current technologies and systems;
- Coordinate the acquisition and quality control of additional aerial imagery collection;
- Assist in developing enterprise integration of geospatial information with other city enterprise systems and data;
- Expand street and site addressing automation tools to support assignment of building structure addresses;
- Deploy map products and templates to allow citywide and public production of GIS maps; and
- Acquire and install updated topographic and building structure data for improved 3D modeling and visualization projects.

The Administration program budget of \$2,406,575 reflects a 0.6 percent decrease from the current fiscal year.

Department of Planning and Permitting

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
HONOLULU LAND INFORMATION SYSTEM:				
GIS Work Orders Completed	#	368	380	400
Land Base Data Updates and Maintained	#	1,295	400	450
Maps and Exhibits Prepared	#	290	400	450
New POSSE permit jobs created	#	83,652	82,000	86,000
Internet (HonLINE) Permits Issued	#	3,702	4,000	4,500
HonLINE Revenues	\$	\$570,160	\$600,000	650,000
Total hits on DPP Web Site	#	17,000,172	19,500,000	20,000,000
Total visits to GIS Web Site	#	313,411	350,000	400,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	32.00	32.00	32.00	0.00	32.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	32.00	32.00	32.00	0.00	32.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,287,967	\$ 1,525,517	\$ 1,560,937	\$ 0	\$ 1,560,937
Current Expenses	869,484	896,138	845,638	0	845,638
Equipment	0	0	0	0	0
Total	\$ 2,157,451	\$ 2,421,655	\$ 2,406,575	\$ 0	\$ 2,406,575

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,993,263	\$ 2,230,789	\$ 2,215,709	\$ 0	\$ 2,215,709
Sewer Fund	164,188	190,866	190,866	0	190,866
Total	\$ 2,157,451	\$ 2,421,655	\$ 2,406,575	\$ 0	\$ 2,406,575

Site Development

Program Description

The Site Development Division administers and enforces subdivision and grading ordinances, drainage regulations, and the National Flood Insurance Program on Oahu, and sets standards and regulates infrastructure requirements for site development. It also processes applications for subdivisions, reviews construction plans for subdivisions and improvements by private developers within City right-of-ways and easements, and conducts site inspections to ensure compliance with approved plans and City standards. The Division's responsibilities extend to new development of roads, drainage and sewer systems, street lights and signs, traffic signals, and pavement markings. The Division also processes and issues permits for both private and public projects for grading, excavation in City streets, and sewer and storm drain connections, and reviews various land development and building permit applications for adequacy of infrastructure. The Division is tasked with a portion of the City's National Pollutant Discharge Elimination System (NPDES) permit responsibilities.

Program Highlights

The proposed budget of \$3,444,501 reflects an approximate 0.4 percent increase from the FY2012 fiscal year. The Division's priorities are to continue to provide services in a timely manner, reduce processing backlog, and comply with the City's NPDES permit requirements.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Subdivisions/Consolidations	#	230	240	250
Street Name Applications	#	6	6	7
Flood Variance Applications	#	3	3	3
Flood Determinations	#	7	5	5
Grading Permits	#	687	700	750
Trench Excavation Permits	#	1,183	1,200	1,300
Sewer Connection Permits	#	455	450	450
Sewer Adequacy Studies	#	629	600	600
Construction Plans Reviewed	#	1,381	1,400	1,450
Land Use Permits/Projects Reviewed	#	225	230	240
Park Dedication Applications	#	28	30	35

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	75.00	75.00	75.00	0.00	75.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	75.00	75.00	75.00	0.00	75.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 2,814,196	\$ 3,175,375	\$ 3,193,651	\$ 0	\$ 3,193,651
Current Expenses	167,723	255,050	250,850	0	250,850
Equipment	0	0	0	0	0
Total	\$ 2,981,919	\$ 3,430,425	\$ 3,444,501	\$ 0	\$ 3,444,501

Department of Planning and Permitting

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 349,510	\$ 369,416	\$ 331,580	\$ 0	\$ 331,580
Highway Fund	2,076,001	2,300,647	2,300,647	0	2,300,647
Sewer Fund	556,408	760,362	812,274	0	812,274
Total	\$ 2,981,919	\$ 3,430,425	\$ 3,444,501	\$ 0	\$ 3,444,501

Land Use Permits

Program Description

The Land Use Permits Division (LUPD) administers the Land Use Ordinance (LUO) and all regulations pertaining to land use within the City and County of Honolulu. It reviews and prepares amendments to the LUO as required, coordinates interpretations of the LUO, and reviews and processes all LUO regulated land use permits. In addition, the division administers the Special Management Area and Shoreline Setback Ordinances for the City and processes all required Special Management Area Permits, shoreline setback variances and permits for minor shoreline structures. It also processes requests for affordable housing exemptions under HRS Chapter 201H-38.

Program Highlights

The Department of Planning and Permitting (DPP) initiated a LUO amendment to require that advertisements for transient vacation units and bed and breakfast homes include certain information that would facilitate the City's ability to locate illegal uses and to enforce the prohibition against their operation in residential and certain other areas. The LUPD assisted in the review of this amendment prior to transmittal to Planning Commission. In the aftermath of this amendment, the LUPD may reexamine the regulations for bed and breakfast homes and propose additional amendments. Proposed LUO amendments under review by the LUPD are:

- An amendment proposed by City Council to allow hotels as accessory to a major motion picture and television production studio, in conjunction with an amendment to the Ewa Development Plan; and
- Pending Council proposals to allow business hotels in some business districts when consistent with the Development and Sustainable Communities Plan.

Proposed LUO amendments which were reviewed by the LUPD and are currently being considered by the City Council include:

- Amendments relating to the Waikiki Special District.
- Two amendments proposing additional signage for meeting facilities and sports activities; and
- Regulation of noncommercial ("political") signs.

The LUPD is also currently working with a contractor to develop guidelines for future LUO amendments to establish zoning provisions for Transit Oriented Development (TOD).

The LUPD program budget of \$1,118,200 reflects a 3.9 percent decrease from the current fiscal year. This decrease is due to retirements and employee turnover.

Department of Planning and Permitting

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
PERMIT APPLICATIONS:				
Planned Development Housing	#	0	1	2
Cluster Housing	#	3	3	3
Special Design Districts	#	86	84	90
Special Management Area	#	41	60	80
Shoreline Setback Variance	#	7	8	8
Minor Shoreline Structures	#	11	15	15
Environmental Assessment/Impact Statement	#	21	25	25
Conditional Use Permit – Minor/Major	#	96	120	120
Plan Review Use	#	1	4	4
201H-38	#	0	2	2
Temporary Use	#	5	5	5
Zoning Clearances	#	168	170	170
Zoning Variance	#	31	45	50
Zoning Adjustment	#	18	30	30
Waiver	#	65	70	75
Existing Use Permit	#	9	4	5
Minor Modifications to Permits	#	187	180	180
ZONING BOARD OF APPEALS:				
Appeals Filed	#	10	10	10
PLANNING COMMISSION				
Recommendations Transmitted / Actions Taken	#	10	10	10

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	24.00	24.00	24.00	0.00	24.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	24.00	24.00	24.00	0.00	24.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,060,570	\$ 1,163,086	\$ 1,118,150	\$ 0	\$ 1,118,150
Current Expenses	0	50	50	0	50
Equipment	0	0	0	0	0
Total	\$ 1,060,570	\$ 1,163,136	\$ 1,118,200	\$ 0	\$ 1,118,200

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,060,570	\$ 1,163,136	\$ 1,118,200	\$ 0	\$ 1,118,200
Total	\$ 1,060,570	\$ 1,163,136	\$ 1,118,200	\$ 0	\$ 1,118,200

Planning

Program Description

The Planning Division is responsible for the preparation, evaluation and revision of the Oahu General Plan and eight long-range regional development plans. It processes applications for State land use boundary amendments for parcels equal to or less than 15 acres, and represents the City before the Land Use Commission for amendments larger than 15 acres. It also processes applications for Public Infrastructure Map amendments, zone changes, zoning district boundary amendments, and State Special Use Permits. The division monitors compliance with unilateral agreement conditions associated with zone changes, including affordable housing requirements. In addition, it develops community-based special area plans, prepares an annual report on current status of land use; and provides projections of population, housing, visitor units and employment for City and State land use and infrastructure planning. It provides land use and population planning assistance to the Oahu Metropolitan Planning Organization (OMPO). The division partners with the Census Bureau in revising Census geography for the county and in improving data coverage for the national census every ten years. The division also provides special tabulations of the decennial census data as well as data from the annual American Community Survey. It assists infrastructure agencies in the preparation of functional plans consistent with land use and infrastructure plans.

Program Highlights

- The mandated five year reviews continue for three Sustainable Communities Plans (SCP): East Honolulu, Koolau Loa, and Koolau Poko. The North Shore SCP review was recently completed and changes adopted under Ordinance 11-3. A proposed revised Waianae SCP is under review by the City Council, and proposed revised Ewa Development Plan is being finalized for submittal to the Planning Commission;
- Affordable Housing: Revised affordable housing rules related to unilateral agreements were adopted in February 2010;
- More staff resources have been allocated to the improvement of the inventory data base for the affordable housing program, recommended in 2007 by the City Auditor. Affordable housing data has been added to the annual land use report;
- The Kaneohe Town Center Master Plan was recently completed;
- Discussions continue to resolve issues between county and state planning and regulations for Kalaeloa;
- The first community meeting on updating the Oahu General Plan was conducted on July 7, 2010. It addressed growth and development policies. The final report is expected in late 2012;
- Annual reviews are made on upcoming capital improvement proposals. A final assessment is submitted to City Council within thirty days of the Council receipt of the Mayor's budget;
- Phase one of the implementation assessment of the development plans was completed. The second phase will engage the public and finalize specific language amendments;
- TOD planning continues. The first phases covered transit station areas in Waipahu, East Kapolei, Pearl City, and Aiea. Planning is currently in process for Kalihi and Downtown station areas; and
- The department received a \$2.4 million grant from the U.S. Department of Housing and Urban Development to address affordable housing issues and opportunities within the transit corridor.

The Planning program budget of \$1,825,020 reflects a 31.3 percent decrease from the current fiscal year. The decrease is due to the general funds for staffing and current expenses in the TOD Division, being taken out of the City's Operating budget and moved to the Honolulu Authority for Rapid Transit in FY 2013.

Department of Planning and Permitting

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
PERMITS PROCESSED:				
State Land Use Commission, DPP as a Party to Proceedings	#	3	3	3
Zone Change Applications	#	6	7	7
Zoning District Boundary Adjustments	#	0	3	6
State Special Use Permits	#	0	2	2
ENVIRONMENTAL IMPACT ASSESSMENTS:				
EA/EIS Reviews	#	21	25	25
EA/EIS Processed	#	30	35	35
UNILATERAL AGREEMENT MONITORING:				
Permit Reviews	#	255	250	250
Affordable Housing Agreements	#	7	8	6
GENERAL PLAN:				
Annual Report Completed	#	1	1	1
SPECIAL PLANS AND STUDIES:				
Community Plans Underway	#	0	4	2
TOD and Other Studies Underway		4	6	4
Completed Plans and Studies		2	2	2
WATER USE PERMIT:				
Applications Reviewed	#	4	5	5
PUBLIC INFRASTRUCTURE MAPS:				
Amendments Processed	#	3	4	4
CIP BUDGET:				
Review Completed (Administration & BWS)	#	139	150	150

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	37.00	31.00	31.00	0.00	31.00
Temporary FTE	1.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	1.00	1.00	0.00	1.00
Total	38.00	32.00	32.00	0.00	32.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,472,871	\$ 1,924,040	\$ 1,691,220	\$ 0	\$ 1,691,220
Current Expenses	788,674	734,200	133,800	0	133,800
Equipment	0	0	0	0	0
Total	\$ 2,261,545	\$ 2,658,240	\$ 1,825,020	\$ 0	\$ 1,825,020

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,271,631	\$ 2,658,240	\$ 1,825,020	\$ 0	\$ 1,825,020
Transit Fund	939,914	0	0	0	0
Special Projects Fund	50,000	0	0	0	0
Total	\$ 2,261,545	\$ 2,658,240	\$ 1,825,020	\$ 0	\$ 1,825,020

Department of Planning and Permitting

Customer Service Office

Program Description

The Customer Service Office is responsible for various services and functions that involve "front line" interaction with the public. It operates the consolidated permit counter which is responsible for handling customer inquiries, processing minor permits over the counter, receiving permit applications for review and collecting permit fees. It also operates a consolidated permit records center which maintains the department's various historical and current property and permit records. The Customer Service Office receives and processes all complaints, and inspects to ensure the compliance of existing buildings, structures, vacant lots, and sidewalks for the purpose of eliminating unsafe and substandard conditions, and to administer the civil fine program.

Program Highlights

The Customer Service Office program budget of \$2,948,948 is a 0.6 percent increase over the current fiscal year.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Building Permits Issued	#	19,368	18,228	19,139
Inspections Conducted:				
Housing Units	#	2,383	2,052	2,257
Other Buildings (Care Home, Day Care Centers, Private Schools, etc.)	#	104	179	179
Vacant Lots	#	170	157	172
Sidewalks	#	3,747	2,808	2,860
Housing Units with Housing Code Deficiencies Found	#	280	356	391
Housing Units with Housing Code Deficiencies Corrected	#	236	308	338
Zoning Violation Notices Issued	#	115	248	272
Zoning Violations Corrected	#	124	216	237
Civil Fine Orders Issued	#	276	494	350
Civil Fine Cases Closed	#	147	306	250
Nonconforming Use Certificate Renewals Processed	#	n/a	924	n/a
Permit Files Made Available for Customers	#	25,148	25,000	25,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	67.00	67.00	67.00	0.00	67.00
Temporary FTE	2.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	2.00	2.00	0.00	2.00
Total	69.00	69.00	69.00	0.00	69.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 2,535,863	\$ 2,832,708	\$ 2,849,448	\$ 0	\$ 2,849,448
Current Expenses	72,323	99,509	99,500	0	99,500
Equipment	0	0	0	0	0
Total	\$ 2,608,186	\$ 2,932,217	\$ 2,948,948	\$ 0	\$ 2,948,948

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 2,608,186	\$ 2,932,217	\$ 2,948,948	\$ 0	\$ 2,948,948
Total	\$ 2,608,186	\$ 2,932,217	\$ 2,948,948	\$ 0	\$ 2,948,948

Department of Planning and Permitting

Building

Program Description

The Building Program is responsible for the administration and enforcement of the building, electrical, plumbing, building energy efficiency and housing codes. It reviews permit applications, plans, specifications, and calculations in conjunction with the issuance of building, relocation, and sign permits. The division inspects buildings, structures, sidewalks, and driveways under construction for compliance with approved plans and pertinent codes.

Program Highlights

The proposed budget of \$5,246,721 reflects a 3.8 percent increase over the current fiscal year. Additional funding has been provided to fill vacant senior level building, electrical, and mechanical inspector positions. This effort will enhance customer service and reduce permit delays.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
BUILDING CODE:				
Commercial/Multi-Unit Plans Reviewed	#	2,811	2,500	2,500
Complaints Serviced	#	3,821	4,000	4,000
Inspections Conducted	#	66,788	70,000	70,000
Violation Notices Issued	#	582	700	700
ELECTRICAL CODE:				
Plans Checked	#	1,531	1,700	1,700
Inspections Conducted	#	28,535	30,000	30,000
MECHANICAL CODE:				
Plans Checked	#	1,465	1,400	1,400
Inspections Conducted	#	30,209	30,000	30,000
ZONING PLAN REVIEW:				
Building/Sign Permit Applications Reviewed	#	5,343	7,000	7,000
Other Permits/Applications Reviewed	#	398	400	400
BUILDING BOARD OF APPEALS:				
Cases Processed	#	22	20	20
THIRD PARTY REVIEW	#	708	700	700

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	101.00	101.00	101.00	0.00	101.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	101.00	101.00	101.00	0.00	101.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 4,550,097	\$ 4,796,884	\$ 4,987,624	\$ 0	\$ 4,987,624
Current Expenses	266,295	259,097	259,097	0	259,097
Equipment	0	0	0	0	0
Total	\$ 4,816,392	\$ 5,055,981	\$ 5,246,721	\$ 0	\$ 5,246,721

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 4,816,392	\$ 5,055,981	\$ 5,246,721	\$ 0	\$ 5,246,721
Total	\$ 4,816,392	\$ 5,055,981	\$ 5,246,721	\$ 0	\$ 5,246,721

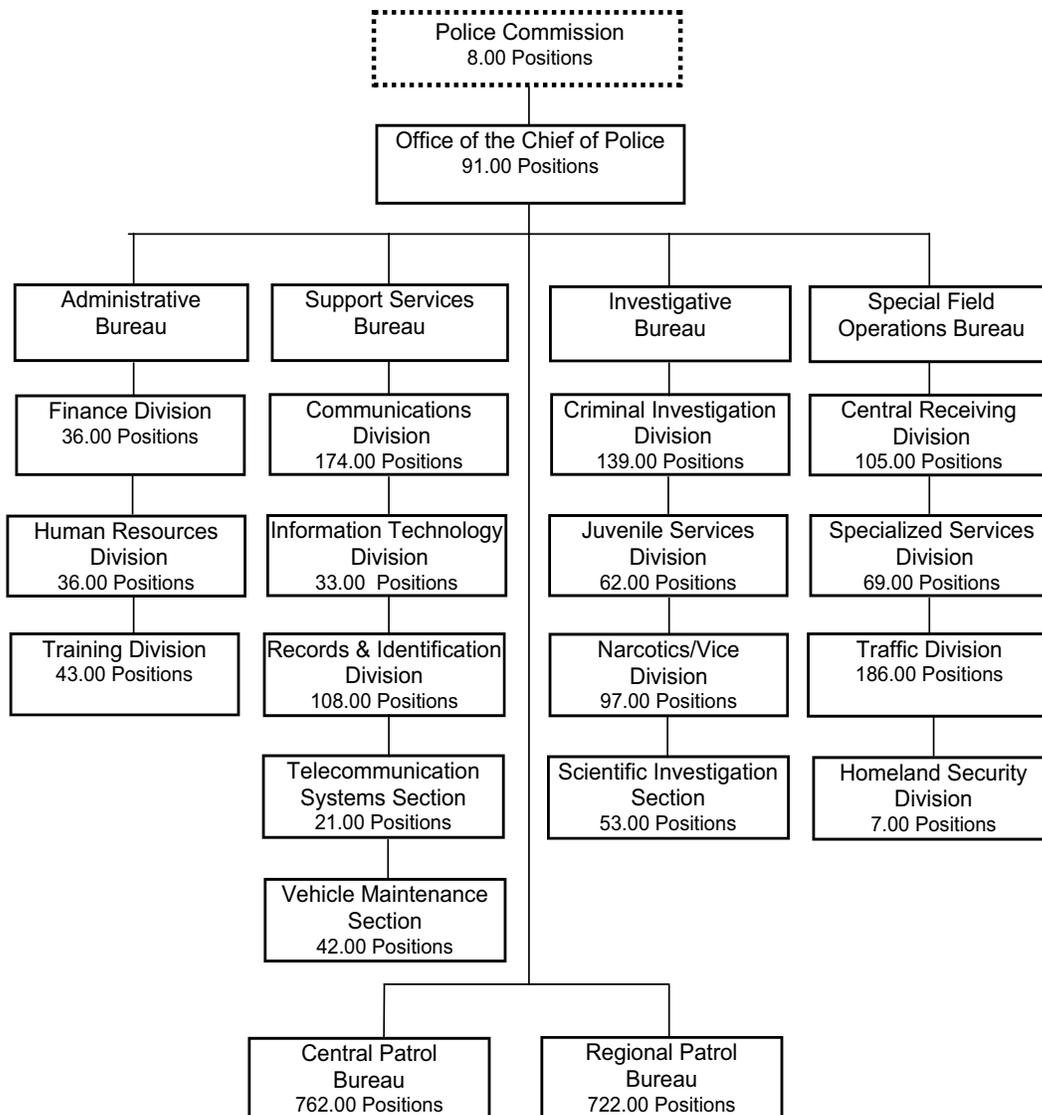
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Honolulu Police Department



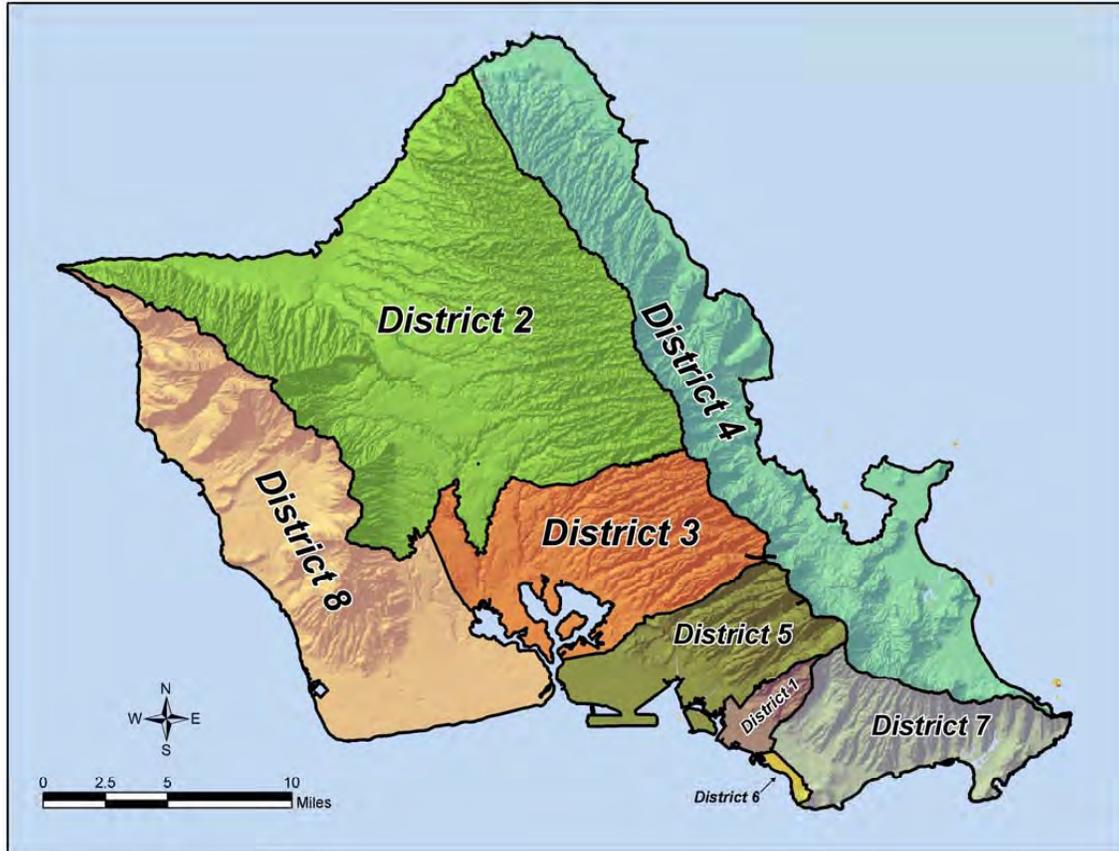
HONOLULU POLICE DEPARTMENT (HPD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



Police

HONOLULU POLICE DEPARTMENT
(HPD)
MAP OF HONOLULU CITY AND COUNTY



DISTRICT	POPULATION	% OF TOTAL	SQ. MILES	OFFICERS AUTHORIZED	BEATS
1 CENTRAL HONOLULU	79,000	9%	8	219	24
2 WAHIAWA	109,000	12%	205	133	13
3 PEARL CITY	151,000	17%	63	140	17
4 KANEOHE	129,900	14%	126	195	22
5 KALIHI	133,000	15%	40	209	23
6 WAIKIKI	22,000	2%	1	165	13
7 EAST HONOLULU	147,000	16%	40	166	26
8 WAIANA/E/KAPOLEI	139,000	15%	115	227	20

Police

Honolulu Police Department

Responsibilities

The Honolulu Police Department is responsible for the preservation of the public peace, prevention of crime, detection and apprehension of law offenders, protection of the rights of persons and property, and enforcement of federal and state laws and city ordinances and regulations. These functions are realized through a mission, based on key principles.

Mission Statement

We, the men and women of the Honolulu Police Department, are dedicated to providing excellent service through partnerships that build trust, reduce crime, create a safe environment, and enhance the quality of life in our community.

We are committed to these principles:

- **INTEGRITY - We have integrity.** We adhere to the highest moral and ethical standards. We are honest and sincere in dealing with each other and the community. We have the courage to uphold these principles and are proud that they guide us in all we do.
- **RESPECT - We show respect.** We recognize the value of our unique cultural diversity and treat all people with kindness, tolerance, and dignity. We cherish and protect the rights, liberties, and freedoms of all as granted by the constitutions and laws of the United States and the State of Hawaii.
- **FAIRNESS - We act with fairness.** Objective, impartial decisions and policies are the foundation of our interactions. We are consistent in our treatment of all persons. Our actions are tempered with reason and equity.

...in the spirit of Aloha

Vision and Strategic Focus

The City and County of Honolulu is already one of the safest communities in the nation. With innovation and commitment from the men and women of the HPD and the continued involvement and caring from the community we serve, it can become the safest place to live, work and play. To fulfill this vision, we will continually search for better ways to work in partnership with the community and we will make our organization one that more effectively supports its members with the training, technology, and management resources necessary to provide our community with outstanding service. In order to fulfill this vision, we intend to act on a recognized need to make improvements in three core areas:

- **Organizational effectiveness and efficiency.** We will implement strategies that will make us more efficient in solving community problems and more effective at identifying patterns, trends, and changing safety issues impacting neighborhoods in every district. We will move aggressively to adopt new technologies to improve our effectiveness, enhance communication, and increase employee safety.
- **Employee relations.** We will continue to find better ways to ensure a workplace that fosters effective communication, respect, and civility. We will improve internal communications at all levels and do more to support career development for every member of the department. We will support our employees with innovations and training in technologies that can make their jobs easier, more effective, and safer.
- **Community relations and customer service.** We will find more ways to involve the community in reducing both crime and the perception of crime, and we will work more closely together to resolve neighborhood concerns and enhance the quality of life in Honolulu. We will place particular emphasis on helping our youth and elderly, and we will work to ensure that visitors to our island home experience a safe stay and the welcome of our Aloha spirit.

Budget Initiatives and Highlights

The Honolulu Police Department's proposed fiscal year 2013 budget is \$223,816,691, which reflects a 3.8 percent decrease from the current fiscal year. The decrease is primarily due to the elimination of the funding for the Asia-Pacific Economic Cooperation (APEC) Meeting which was held in Honolulu during November 2011. Under the current economic climate, the HPD recognizes the need for increased fiscal responsibility and accountability. Through reorganization, strategic planning, and increased efficiency and effectiveness, the HPD will continue its tradition of excellent service.

As in previous years, the budget also includes a training pool of 360 Metropolitan Police Recruit positions (unfunded) and 120 temporary Field Training Officer positions (unfunded) to efficiently schedule and fill recruit positions and on-the-job trainer positions for the department. The budget also includes a training pool of 15 Police Radio Dispatcher I positions (unfunded) and 35 temporary Police Radio Dispatcher III Training positions (unfunded) to efficiently schedule and fill dispatcher positions and on-the-job dispatcher trainer positions for the department. These positions are not included in the department's position count to avoid double counting because they are already reflected in the department's vacant position funding.

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	2,730.00	2,730.00	2,730.00	0.00	2,730.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	64.00	64.00	64.00	0.00	64.00
Total	2,794.00	2,794.00	2,794.00	0.00	2,794.00

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Police Commission	\$ 480,242	\$ 495,336	\$ 482,064	\$ 0	\$ 482,064
Office of the Chief of Police	6,790,831	6,938,105	7,091,044	0	7,091,044
Patrol	117,495,131	110,465,455	111,772,715	0	111,772,715
Traffic	10,471,429	10,974,675	10,863,504	0	10,863,504
Specialized Services	6,425,230	6,800,259	6,570,671	0	6,570,671
Central Receiving	6,867,302	7,273,180	7,091,896	0	7,091,896
Homeland Security	428,084	595,437	701,844	0	701,844
Criminal Investigation	13,147,170	12,984,024	12,675,696	0	12,675,696
Juvenile Services	4,316,550	4,584,923	4,148,536	0	4,148,536
Narcotics/Vice	8,054,565	8,483,607	8,280,105	0	8,280,105
Scientific Investigation	2,288,344	2,872,209	2,868,308	0	2,868,308
Communications	9,523,911	9,275,244	9,910,628	0	9,910,628
Records and Identification	5,834,387	6,375,465	6,369,838	0	6,369,838
Information Technology	5,195,952	5,578,119	5,606,319	0	5,606,319
Telecommunications Systems	1,952,561	3,177,965	3,415,240	0	3,415,240
Vehicle Maintenance	2,458,340	2,820,855	2,833,198	0	2,833,198
Human Resources	2,610,449	2,856,704	2,796,979	0	2,796,979
Training	9,598,292	12,532,624	11,214,089	0	11,214,089
Finance	6,323,122	8,189,608	9,124,017	0	9,124,017
HPD Grants	2,808,680	0	0	0	0
APEC Costs for HPD	4,426,385	9,308,800	0	0	0
Total	\$ 227,496,957	\$ 232,582,594	\$ 223,816,691	\$ 0	\$ 223,816,691

Police

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 192,334,570	\$ 196,278,529	\$ 185,745,550	\$ 0	\$ 185,745,550
Current Expenses	34,761,584	36,167,665	38,071,141	0	38,071,141
Equipment	400,803	136,400	0	0	0
Total	\$ 227,496,957	\$ 232,582,594	\$ 223,816,691	\$ 0	\$ 223,816,691

Honolulu Police Department

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 197,511,845	\$ 206,853,449	\$ 198,689,431	\$ 0	\$ 198,689,431
Highway Fund	25,345,282	25,729,145	25,127,260	0	25,127,260
Special Projects Fund	169,712	0	0	0	0
Federal Grants Fund	4,470,118	0	0	0	0
Total	\$ 227,496,957	\$ 232,582,594	\$ 223,816,691	\$ 0	\$ 223,816,691

Police

Police Commission

Program Description

The Police Commission appoints and may remove the Chief of Police; reviews the departmental budget and makes recommendations to the Mayor; submits an annual report to the Mayor and the City Council; receives, considers, and investigates charges brought by the public against the department or any of its members, and reports its findings to the Chief of Police; and reviews requests for legal counsel for police officers.

Program Highlights

The Commission holds public meetings throughout the year to ensure that citizens have adequate opportunity to express their concerns regarding police conduct. The tracking database of complaints against police officers affords more thorough monitoring of complaints by accounting for Commission investigations.

The Police Commission budget of \$482,064 reflects a 2.7% decrease from the current fiscal year due to employee turnover.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
COMPLAINTS REGISTERED:				
Complaints:	#	105	135	125
Investigated	#	91	100	95
Incomplete Investigations	#	14	16	16
Withdrawn Complaints	#	4	6	6
Referred to Internal Affairs	#	23	19	19
Records only or admin closed	#	3	5	5
Officers	#	125	150	140
COMPLAINTS REFERRED:				
Referrals	#	1	5	5
Cases Initiated	#	1	5	5
LEGAL:				
Requests Counsel Requests	#	46	40	30
Requests for Records	#	13	15	15
Reports Provided	#	2	10	20

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	8.00	8.00	8.00	0.00	8.00



Honolulu Police Department

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 358,420	\$ 385,016	\$ 371,744	\$ 0	\$ 371,744
Current Expenses	121,822	110,320	110,320	0	110,320
Equipment	0	0	0	0	0
Total	\$ 480,242	\$ 495,336	\$ 482,064	\$ 0	\$ 482,064

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 480,242	\$ 495,336	\$ 482,064	\$ 0	\$ 482,064
Total	\$ 480,242	\$ 495,336	\$ 482,064	\$ 0	\$ 482,064

Office of the Chief of Police

Program Description

The Office of the Chief of Police provides the overall administration of the Honolulu Police Department. It is responsible for the control, management and direction of its officers and civilian employees. It ensures that the department's operations are directed toward the preservation of the public peace, prevention of crime, detection and arrest of offenders of the law, protection of the rights of persons and property, and the enforcement of all state laws and city ordinances.

Program Highlights

The Office of the Chief of Police program budget of \$7,091,044 reflects a 2.2 percent increase over the current fiscal year. The increase is primarily due to increased funding for vacant positions.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
INTERNAL AFFAIRS:				
Inspections Conducted	#	126	92	120
Administrative Investigations Conducted	#	753	523	457
Average Administrative Investigations Per Detective	#	84	58	51
Criminal Investigations Conducted	#	201	249	250
Average Criminal Investigations Per Detective	#	67	83	83
CRIMINAL INTELLIGENCE UNIT:				
Cases and Investigations	#	209	219	230
Intelligence Reports	#	200	210	221
INFORMATIONAL RESOURCES SECTION:				
Lectures and Presentations	#	770	800	830
Section and Museum Tours	#	25	30	35
Community Policing:				
Keiki ID Cards Printed	#	2,830	3,100	3,120
Kapuna ID Cards Printed	#	1,200	1,300	1,400
HUMAN SERVICES UNIT:				
Consultations to Administration	#	175	200	210
Trainings Provided	#	25	28	30

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	91.00	91.00	91.00	0.00	91.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	91.00	91.00	91.00	0.00	91.00



Honolulu Police Department

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 6,185,756	\$ 6,231,705	\$ 6,381,344	\$ 0	\$ 6,381,344
Current Expenses	605,075	706,400	709,700	0	709,700
Equipment	0	0	0	0	0
Total	\$ 6,790,831	\$ 6,938,105	\$ 7,091,044	\$ 0	\$ 7,091,044

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 6,790,831	\$ 6,938,105	\$ 7,091,044	\$ 0	\$ 7,091,044
Total	\$ 6,790,831	\$ 6,938,105	\$ 7,091,044	\$ 0	\$ 7,091,044

Police

Patrol

Program Description

The Patrol Bureau plans, directs and coordinates the operations of all field uniformed police units. The Patrol Bureau is responsible for all operations related to the prevention of crime, enforcement of the laws of the State of Hawaii and City and County of Honolulu, and the apprehension and custody of violators.

Program Highlights

The Patrol Bureau program budget of \$111,772,715 reflects a 1.2 percent increase over the current fiscal year. The increase in current expenses is primarily attributable to increases in fuel rates.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
PART I: (Cases Include Murder, Rape, Robbery, Aggravated Assault, Burglary and Auto Theft)				
Cases Assigned	#	35,910	36,690	37,510
Arrests	#	5,120	5,220	5,640
PART II: (Cases Include Arson, Fraud, Drugs, Gambling and Other Lesser Crimes)				
Cases Assigned	#	43,420	44,390	45,360
Arrests	#	31,930	32,360	33,920
TRAFFIC ARRESTS	#	1,560	1,590	1,640

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	1,484.00	1,484.00	1,483.00	0.00	1,483.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	1,484.00	1,484.00	1,483.00	0.00	1,483.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 106,596,701	\$ 99,402,833	\$ 100,136,956	\$ 0	\$ 100,136,956
Current Expenses	10,898,430	11,062,622	11,635,759	0	11,635,759
Equipment	0	0	0	0	0
Total	\$ 117,495,131	\$ 110,465,455	\$ 111,772,715	\$ 0	\$ 111,772,715

Honolulu Police Department

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 101,860,547	\$ 96,620,690	\$ 98,359,987	\$ 0	\$ 98,359,987
Highway Fund	13,958,434	13,844,765	13,412,728	0	13,412,728
Federal Grants Fund	1,676,150	0	0	0	0
Total	\$ 117,495,131	\$ 110,465,455	\$ 111,772,715	\$ 0	\$ 111,772,715

Police

Traffic

Program Description

The Traffic Division is responsible for promoting the safe and efficient movement of traffic on the public roadways through educational programs, traffic management, and enforcement of traffic laws; investigating death and critical injury collisions and felony traffic crimes; and overseeing the investigation and completion of Category A traffic collision cases. The Traffic Division also monitors and analyzes traffic-related concerns, trends, and statistics to assist in planning and preparing for changing conditions.

Program Highlights

The Traffic Division provides highway traffic management through visible presence to deter traffic violations and prompt response to address traffic problems as they occur. Enforcement programs are adapted to manage specific traffic concerns and trends as they arise. The Vehicular Homicide Section will continue to use the latest in technology and information to investigate traffic collision cases as efficiently and expeditiously as possible. The Traffic Monitor and Junior Police Officer programs are ways of continuing to utilize outside resources to assist in public safety. The Traffic Division will expand its use of outside resources and partners to reduce injuries and deaths due to traffic collisions.

The Traffic program budget of \$10,863,504 reflects a decrease of 1.0 percent from the current fiscal year. The net decrease is due of a decrease in salaries offset by an increase in rent of offices and safety supplies.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Collisions:				
Major	#	5,276	5,500	6,500
Minor	#	16,527	17,500	17,750
Non-Traffic	#	7,632	8,000	8,200
Total	#	29,435	31,000	32,450
Fatal Collisions	#	55	60	65
Failure to Render Aid Cases	#	20	15	20
Critical Collisions	#	38	45	50
Follow-Ups	#	1,811	2,100	2,300
Operating a Vehicle Under the Influence of an Intoxicant Arrests	#	1,042	1,100	1,200
Moving & Miscellaneous Citations	#	41,428	44,000	45,000
Speeding Citations	#	21,923	23,000	24,000
Parking Citations	#	44,706	45,000	46,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	146.00	146.00	146.00	0.00	146.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	40.00	40.00	40.00	0.00	40.00
Total	186.00	186.00	186.00	0.00	186.00

Honolulu Police Department

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 9,607,048	\$ 10,048,107	\$ 9,924,936	\$ 0	\$ 9,924,936
Current Expenses	864,381	926,568	938,568	0	938,568
Equipment	0	0	0	0	0
Total	\$ 10,471,429	\$ 10,974,675	\$ 10,863,504	\$ 0	\$ 10,863,504

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Highway Fund	\$ 10,471,429	\$ 10,974,675	\$ 10,863,504	\$ 0	\$ 10,863,504
Total	\$ 10,471,429	\$ 10,974,675	\$ 10,863,504	\$ 0	\$ 10,863,504

Specialized Services

Program Description

The Specialized Services Division is responsible for providing a coordinated tactical response to exceptionally hazardous situations that exceed the capabilities of the patrol districts. These situations include barricaded suspects, hostage taking, sniper, and active-shooter incidents. Additional duties include dignitary and witness protection, high-risk warrant and restraining order service, selective enforcement, fugitive searches, and violent offender apprehension.

The Specialized Services Division is further responsible for staffing and operating the Bomb Detail, Helicopter Section, and Canine Section. The duties of these units include detection and render-safe procedures for all types of explosive devices, location and recovery of stolen vehicles, property, narcotics, missing persons searches, and providing other appropriate assistance in support of other department elements, as well as other city, state, and federal law enforcement and public safety agencies.

Program Highlights

The division strives to maintain maximum readiness to respond to exceptionally hazardous situations and provide assistance to law enforcement elements to provide for public safety and to improve the quality of life in our community.

The division will continue efforts to improve its response capabilities by researching and acquiring new technology and training opportunities, especially in the area of homeland security. The division will continue to support the patrol districts in their efforts to address high crime areas.

The Specialized Services program budget of \$6,570,671 reflects a decrease of 3.4 percent from the current fiscal year. This decrease is primarily due to a decrease in salaries and reduced funding for vacant positions.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Flight Time Hour Availability	%	100	100	100
Arrests Due to Aerial Operations	#	69	76	84
Auto Thefts Recovered (Aerial)	#	19	21	23
Stolen Autos Recovered (Value)	\$	174,285	191,714	210,886
Marijuana Plants Recovered (Value)	#	2,495	2,745	3,020
Marijuana Plants Recovered	\$	2.4 mil	2.7 mil	3.0 mil
Dignitary Security	#	9	10	11
Public Demonstration	#	80	88	97
SWAT Call-outs	#	6	7	8
Explosives Call-outs	#	56	62	68
Canine Call-outs	#	65	72	79
Temporary Restraining Orders	#	165	182	200

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	69.00	69.00	69.00	0.00	69.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	69.00	69.00	69.00	0.00	69.00

Honolulu Police Department

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 5,628,989	\$ 5,879,291	\$ 5,639,423	\$ 0	\$ 5,639,423
Current Expenses	796,241	920,968	931,248	0	931,248
Equipment	0	0	0	0	0
Total	\$ 6,425,230	\$ 6,800,259	\$ 6,570,671	\$ 0	\$ 6,570,671

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 6,425,230	\$ 6,800,259	\$ 6,570,671	\$ 0	\$ 6,570,671
Total	\$ 6,425,230	\$ 6,800,259	\$ 6,570,671	\$ 0	\$ 6,570,671

Police

Central Receiving

Program Description

The Central Receiving Division provides support for patrol and investigative units through efficient processing, custodial care, and security for all persons arrested in Central and East Honolulu. The division also provides custodial care and processing for those arrestees from the regional patrol divisions who are under investigation or unable to make bail. The Central Receiving Division provides for the transportation of custodial arrestees to the Honolulu District Court, Circuit Court, Family Court and the various detention facilities in Honolulu.

The division is also responsible for the security of the Alapai police headquarters building. This includes monitoring of all closed circuit cameras and responding to all alarms within the building, as well as screening all building visitors and coordinating their visits.

Program Highlights

The Central Receiving Division continues to fulfill its responsibilities to provide custodial care for all arrestees processed at the Alapai police headquarters and to assure building security.

The Central Receiving program budget of \$7,091,896 reflects a 2.5 percent decrease from the current fiscal year. The decrease is primarily due to a decrease in salaries and reduced funding for vacant positions.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Arrestees Processed	#	16,489	16,900	17,500
Detainees Transported to Court	#	8,584	9,400	9,700
Meals Served	#	43,239	42,800	43,300

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	82.00	82.00	82.00	0.00	82.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	23.00	23.00	23.00	0.00	23.00
Total	105.00	105.00	105.00	0.00	105.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 6,610,570	\$ 6,954,692	\$ 6,773,408	\$ 0	\$ 6,773,408
Current Expenses	256,732	318,488	318,488	0	318,488
Equipment	0	0	0	0	0
Total	\$ 6,867,302	\$ 7,273,180	\$ 7,091,896	\$ 0	\$ 7,091,896

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 5,951,883	\$ 6,363,475	\$ 6,240,868	\$ 0	\$ 6,240,868
Highway Fund	915,419	909,705	851,028	0	851,028
Total	\$ 6,867,302	\$ 7,273,180	\$ 7,091,896	\$ 0	\$ 7,091,896

Honolulu Police Department

Homeland Security

Program Description

The Homeland Security Division (HSD) is responsible for preparing the Honolulu Police Department to prevent, respond to, and recover from acts, or potential acts, of terrorism or other hazardous events. Other duties include command or support at major events; interagency communications; coordination of threat assessments to critical infrastructure sites; and intelligence gathering, evaluation, and dissemination as appropriate. Division personnel participate in joint training exercises with other agencies.

Program Highlights

The HSD will continue to support the department's efforts during times of threat conditions as directed by the U.S Department of Homeland Security and the Hawaii Homeland Security Advisory System; identify critical infrastructures and conduct vulnerability and threat assessments; recommend countermeasures and evaluate plans and strategies; support island wide Homeland Security operations during large, planned events such as the National Football League Pro Bowl and national special security events like the Asia Pacific Economic Cooperation meeting and provide support during all-hazard incidents such as terrorist attacks or natural disasters.

The HSD will continue to coordinate our department's efforts in the National Incident Management System (NIMS), weapons of mass destruction and terrorism training, and community awareness programs to educate the public and private entities about our respective roles and responsibilities in disaster preparedness.

The Homeland Security program budget of \$701,844 reflects a 17.9 percent increase over the current fiscal year. The increase is primarily due to an increase in salaries and increased funding for vacant positions.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Annual Recall Training	#	-	900	1,900
Interagency Preparedness: Response, Recovery, Planning, Training, and Operations Training	#	-	10	10
Scheduled Events	#	-	3	6

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	7.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	7.00	7.00	7.00	0.00	7.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 331,937	\$ 423,253	\$ 529,132	\$ 0	\$ 529,132
Current Expenses	96,147	172,184	172,712	0	172,712
Equipment	0	0	0	0	0
Total	\$ 428,084	\$ 595,437	\$ 701,844	\$ 0	\$ 701,844

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 428,084	\$ 595,437	\$ 701,844	\$ 0	\$ 701,844
Total	\$ 428,084	\$ 595,437	\$ 701,844	\$ 0	\$ 701,844

Criminal Investigation

Program Description

The Criminal Investigation Division (CID) consists of eight details that investigate cases involving murder, robbery, sexual assault, assault, domestic violence and child abuse, financial fraud and forgery, auto theft, and white collar crimes. In addition to preparing investigations for criminal prosecution, the division strives to increase community involvement through programs such as Crime Stoppers and the Business Police Academy, as well as fostering partnerships with other law enforcement agencies to effectively combat crime in Honolulu.

Program Highlights

The division continues to investigate and refer cases for prosecution that fall under its scope. The Homicide Detail investigate homicides, unattended death cases, and other cases that are connected to homicides. The Missing Persons Detail works closely with the Homicide Detail and also administers the Maile Amber Alert system. It includes cases involving persons with Alzheimer's disease, dementia, and other mental disorders.

The Robbery Detail continues to participate as a member in the Honolulu Violent Incident Crime Task Force. The task force is a joint effort with the United States Attorney, the Bureau of Investigation, and the Bureau of Alcohol, Tobacco, Firearms and Explosives.

The Sex Crime Detail is a member of the Hawaii Internet Crimes Against Children Task Force and also refers cases for prosecution involving persons who do not comply with sex offender laws.

The Child and Family Violence Detail investigates child abuse and domestic violence cases except those involving sexual assault and homicide. The detail works in partnership with Child Welfare Service, Catholic Charities, and Parents and Children Together to protect endangered and neglected children and also provides speakers to community groups to provide information on domestic violence and elderly abuse. The lieutenant of the Child and Family Violence Detail also serves on the planning committee for the Honolulu Police Department Family Justice Center, a center planned to house services for victims of domestic violence, child abuse and sex assault.

The Financial Crimes Detail investigates fraud, identity theft, computer crimes, forgery, credit card offenses, public corruption and securities and medical fraud. The detail meets monthly with the Hawaii Association of Financial Institutions security departments to share important information on financial crimes and works in partnership with the United States Postal Service and the United States Secret Service to conduct joint investigations on mail theft, counterfeit currency, credit card fraud, forgery, and identify theft. The detail also conducts presentations in partnership with the State of Hawaii Department of Commerce and Consumer Affairs to community groups in an effort to educate the public on preventing fraud, and identify theft.

The Strategic Enforcement Detail provides assistance to detectives on investigations that require intensive field and support functions or complex cases involving multiple violations, multiple offenders or large criminal organizations.

The Major Crimes Detail investigates felony assaults, terroristic threatening, arson and bombings, hate crimes, human trafficking, criminal property damage, unauthorized entry into motor vehicle, kidnapping, escapes, homeland security, and auto theft cases. Ten license plate readers funded by the grant will be distributed to the patrol district to aid in police investigations. The Major Crimes Detail participates in "Operation Pit Stop" in partnership with the Department of the Prosecuting Attorney. This program calls for immediate charges for persons arrested for Unauthorized Control of a Propelled Vehicle (auto theft) and has continued to contribute to a decrease in auto theft reports.

The Criminal Investigation program budget of \$12,675,696 reflects a decrease of 2.4 percent from the current fiscal year. The decrease is primarily due to a decrease in salaries and reduced funding for vacant positions.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
PART I & PART II OFFENSES:				
Cases Received	#	21,000	22,500	23,000
Cases Assigned	#	16,956	17,803	18,878
Cases Cleared	#	9,495	10,147	10,760
Percent Cleared	%	57	57	57
Arrests	#	236	249	264

Police

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	139.00	139.00	139.00	0.00	139.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	139.00	139.00	139.00	0.00	139.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 12,071,425	\$ 11,901,464	\$ 11,590,136	\$ 0	\$ 11,590,136
Current Expenses	1,075,745	1,082,560	1,085,560	0	1,085,560
Equipment	0	0	0	0	0
Total	\$ 13,147,170	\$ 12,984,024	\$ 12,675,696	\$ 0	\$ 12,675,696

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 13,147,170	\$ 12,984,024	\$ 12,675,696	\$ 0	\$ 12,675,696
Total	\$ 13,147,170	\$ 12,984,024	\$ 12,675,696	\$ 0	\$ 12,675,696

Honolulu Police Department

Juvenile Services

Program Description

The Juvenile Services Division's primary mission is to reduce unlawful activity by juvenile offenders through prevention, intervention, and education programs. To accomplish its mission the division is organized into three details: Prevention Activities, Status Offenses, and School Education.

The Police Activities League (PAL), which coordinates sports and non-athletic activities for youth of Oahu comprises the Prevention Activities Detail. It promotes better understanding, cooperation and working relationships between youth, the community, and the police.

The Status Offenses Detail was decentralized in September 2010 and the officers re-assigned to the eight patrol districts.

The School Education Detail runs the DARE program (Drug Abuse Resistance Education). This program is designed for elementary and middle school students and strives to prevent illegal activities by providing talks, activities, and healthy alternatives with the goals of reducing gang involvement and providing education regarding the dangers of drug abuse.

Program Highlights

The Juvenile Services program budget of \$4,148,536 reflects a 9.5 percent decrease from the current fiscal year. This decrease is due to decreased salaries and reduced funding for vacant positions.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
EDUCATION:				
DARE Schools	#	176	68	196
Drug Education Events	#	216	216	216
DARE Presentations	#	54	54	75
Gang Awareness Talks	#	5	5	10
PUBLIC AWARENESS TALKS:				
DARE Students	#	16,000	12,000	18,000
DARE Education Audience	#	26,500	25,500	30,000
PAL:				
Basketball	Players	4,500	4,650	4,750
Volleyball	Players	2,700	2,930	3,030
Baseball	Players	1,000	1,225	1,325
Canoe Paddling	Players	935	1,040	1,140
Flag Football	Players	1,300	1,560	1,660
Wrestling	Players	450	555	605
Karate/Judo	Players	60	60	60
Law Enforcement Explorers	Members	70	80	80
All Others	Members	13,000	15,000	16,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	62.00	62.00	63.00	0.00	63.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	62.00	62.00	63.00	0.00	63.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 3,660,800	\$ 3,819,063	\$ 3,382,676	\$ 0	\$ 3,382,676
Current Expenses	655,750	765,860	765,860	0	765,860
Equipment	0	0	0	0	0
Total	\$ 4,316,550	\$ 4,584,923	\$ 4,148,536	\$ 0	\$ 4,148,536

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 4,316,550	\$ 4,584,923	\$ 4,148,536	\$ 0	\$ 4,148,536
Total	\$ 4,316,550	\$ 4,584,923	\$ 4,148,536	\$ 0	\$ 4,148,536

Honolulu Police Department

Narcotics/Vice

Program Description

The Narcotics/Vice Division is responsible for the enforcement of all laws relating to gambling, prostitution, pornography, intoxicants, and narcotics.

Narcotic programs in the division include marijuana eradication programs, seizure of assets of major drug dealers, increased efforts to prevent Honolulu from being a major port of entry for narcotics, servicing complaints from concerned citizens, investigating case referrals from other investigative units, and continuing to infiltrate and destroy illegal narcotics organizations on Oahu.

Gambling programs in the division include efforts to close cockfighting arenas; surveillance of professional gamblers; and disruption of major illicit gambling, lottery, and bookmaking operations.

Morals programs in the division include enforcing pornography, prostitution, and "John" laws; working with the Liquor Commission on complaints of prostitution and narcotics violations within targeted hostess bars and night clubs; increasing enforcement efforts on juvenile prostitution rings; investigating illegal escort services; and investigating money laundering schemes and computer crimes against children.

Program Highlights

The Narcotics/Vice Division will continue to disrupt and dismantle drug trafficking organizations and other types of organized crime groups.

The Narcotics/Vice program budget of \$8,280,105 reflects a 2.4 percent decrease from the current fiscal year. This decrease is primarily due to a decrease in salaries and reduced funding for vacant positions.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Cases Handled	#	2,418	2,600	2,600
Cases Closed	%	83	85	90
Defendants Arrested	#	709	800	800
Charges	%	92	95	95
Gambling Cases	#	220	250	250
Morals Cases	#	281	325	340
Narcotics Cases	#	1,814	1,900	1,900
Gambling Evidence Seized	\$	136,215	145,000	160,000
Value of Narcotics/Drugs and Evidence	\$	29mil	30mil	31.5mil

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	97.00	97.00	97.00	0.00	97.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	97.00	97.00	97.00	0.00	97.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 7,078,825	\$ 7,473,917	\$ 7,269,415	\$ 0	\$ 7,269,415
Current Expenses	975,740	1,009,690	1,010,690	0	1,010,690
Equipment	0	0	0	0	0
Total	\$ 8,054,565	\$ 8,483,607	\$ 8,280,105	\$ 0	\$ 8,280,105

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 8,054,565	\$ 8,483,607	\$ 8,280,105	\$ 0	\$ 8,280,105
Total	\$ 8,054,565	\$ 8,483,607	\$ 8,280,105	\$ 0	\$ 8,280,105

Honolulu Police Department

Scientific Investigation

Program Description

The Scientific Investigation Section is comprised of four distinct, yet integral units and operates as a full-service forensic laboratory. The four units are: the Biological/Chemical Unit, Comparative and Crime Scene Unit, Graphic Arts Unit and the Photo Laboratory. The Biological/Chemical Unit consists of the DNA/Serology Unit, the Drug Unit and the Trace Evidence Unit. The Comparative and Crime Scene Unit consists of the Firearms Unit, Questioned Documents Unit and the Crime Scene Unit. The Crime Scene Unit is a 24-hour operation and its personnel are responsible for processing crime scenes, taking aerial photographs, and recovering evidence from the morgue. The Graphic Arts Unit is involved in forensic facial reconstruction, composite drawings and producing graphic arts design for the Honolulu Police Department. The Photo Laboratory is responsible for photographic documentation. The Scientific Investigation Section also provides forensic services to the Maui, Kauai and Hawaii County Police Departments, the State Department of the Attorney General, and other city, state, federal and external jurisdictional law enforcement agencies.

The Scientific Investigation Section is working toward laboratory accreditation and has implemented stringent quality control measures. The Forensic Biology Unit has partnered with the Federal Bureau of Investigation (FBI) and contributes to the Combined DNA Index System (CODIS), which is a national database comprised of DNA (deoxyribonucleic acid) profiles from qualified convicted offenders, forensic case samples, missing persons, and unidentified human remains.

Program Highlights

Accreditation has become nationally recognized as a standard for all forensic laboratories. To date, the Forensic Biology, Drug Analysis, and the Firearm and Toolmark Units have been accredited. Improved technologies and laboratory facilities have contributed to our successes; however, our growing shortage of personnel looms as an imminent threat to our ability to sustain our current level of service.

The Scientific Investigation program budget of \$2,868,308 reflects a 0.1 percent decrease from the current fiscal year.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Class Hours Conducted	Hours	4,437	2,200	2,200
Class Hours Attended	Hours	1,992	2,200	2,400
Court Hours	Hours	229	275	300
Method Validation	Hours	2,915	1,500	1,000
Crime Scene Case Responses	#	1,164	1,250	1,300
Latent Print Processing (No. of Requests)	#	216	220	220
Requests for Analyses (No. Received)	#	5,693	6,000	6,500
Photographic Processing (No. Received)	#	1,218	1,500	1,500
Convicted Offender Program (No. Received)	#	3,341	5,500	4,500
Requests/Samples Completed:				
Overall Casework (request)	#	7,222	7,500	7,500
Convicted Offender (Samples)	#	7,738	8,000	3,500

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	53.00	53.00	53.00	0.00	53.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	53.00	53.00	53.00	0.00	53.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,897,600	\$ 2,307,459	\$ 2,303,558	\$ 0	\$ 2,303,558
Current Expenses	390,744	564,750	564,750	0	564,750
Equipment	0	0	0	0	0
Total	\$ 2,288,344	\$ 2,872,209	\$ 2,868,308	\$ 0	\$ 2,868,308

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 2,288,344	\$ 2,872,209	\$ 2,868,308	\$ 0	\$ 2,868,308
Total	\$ 2,288,344	\$ 2,872,209	\$ 2,868,308	\$ 0	\$ 2,868,308

Communications

Program Description

The Communications Division is responsible for the organization and operation of the Police Department's centralized communications system and provides effective communications between police, related agencies, and the public. The division receives calls for service via telephone and dispatches field units via the radio system and mobile data computers. Requests for police, fire, ambulance, poison control, and the suicide crisis center are processed by the Enhanced 9-1-1 (E911) section and routed to various agencies. The division also serves as both the Oahu Warning Point and the alternate Hawaii State Warning Point for civil defense emergencies.

Program Highlights

We continue to enhance our ability to provide the community with the best possible emergency service through continuous upgrading of technology and training staff, and recruitment of new personnel.

To provide the best service to our community, it is critical to have accurate Wireless Enhanced 9-1-1 (WE9-1-1) location information. We are obtaining a mapping contract to correct address gap areas which will improve our responses to emergencies.

The Communications Division continues to provide the community with the best possible service by upgrading technology. Technological enhancements include moving from analog, voice-centric, 9-1-1 emergency communications systems to a Next Generation, Internet Protocol based 9-1-1 system that can embrace voice, video, and data applications. Installation of the infrastructure for the Next Generation 9-1-1 began in the summer of 2011.

Recruiting and retaining quality Police Radio Dispatchers (PRD) and Emergency Response Operators (ERO) continues to be a priority due to separation from service. A computerized program was obtained that assess dispatch applicants for critical skills and abilities necessary for success to produce a stronger applicant pool.

The division was recognized at the 2010 Association of Public Safety Communications Officials (APCO) conference in Houston, Texas for successful completion of the Commission for Accreditation of Law Enforcement Agencies (CALEA) reaccreditation. The certificate acknowledges the division's efforts to adhere to the professional standards that were jointly developed by the APCO and CALEA and demonstrates the Communications Division's positive relationship with the community it services.

The Communications program budget of \$9,910,628 reflects a 6.9% increase over the current year. This increase is primarily due to an increase in funding for vacant positions and increased funding for telephone expenses.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Incoming Calls to E911	#	913,426	959,097	1,007,051
Incoming Calls to Dispatch – 911	#	682,696	716,831	752,673

PROGRAM POSITIONS						
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget	
Permanent FTE	174.00	174.00	174.00	0.00	174.00	
Temporary FTE	0.00	0.00	0.00	0.00	0.00	
Contract FTE	0.00	0.00	0.00	0.00	0.00	
Total	174.00	174.00	174.00	0.00	174.00	

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 8,387,338	\$ 8,246,632	\$ 8,657,016	\$ 0	\$ 8,657,016
Current Expenses	1,136,573	1,028,612	1,253,612	0	1,253,612
Equipment	0	0	0	0	0
Total	\$ 9,523,911	\$ 9,275,244	\$ 9,910,628	\$ 0	\$ 9,910,628

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 9,523,911	\$ 9,275,244	\$ 9,910,628	\$ 0	\$ 9,910,628
Total	\$ 9,523,911	\$ 9,275,244	\$ 9,910,628	\$ 0	\$ 9,910,628

Honolulu Police Department

Records and Identification

Program Description

The Records and Identification Division provides a variety of functions which include centralized recordkeeping, fingerprint identification and comparisons, criminal history checks, evidence storage and disposal, firearms permit applications and registrations, legislative testimony, control and service of legal documents, sex offender registration, alarm registration, and tracking and billing of false alarms.

The division manages several computer information systems. A document imaging system includes all paper police reports, temporary restraining orders, and geographical restrictions. The division also maintains an up-to-date criminal database via daily input of police report data into the Records Management System (RMS). The ongoing implementation and conversion to Automated Field Reporting will greatly reduce the need to manually input report data as digitized report information will flow directly into the RMS.

Program Highlights

The Records and Identification program budget of \$6,369,838 reflects a 0.1 percent decrease from the current fiscal year. This decrease is primarily due to a decrease in salaries and nonrecurring equipment expense.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Reports Processed	#	429,798	435,000	440,000
Fingerprint Comparisons	#	5,716	5,900	6,200
Warrants and Legal Processes	#	22,400	22,000	22,000
Firearms Permits and Registrations	#	20,660	23,000	25,000
Evidence Reports Processed	#	25,598	27,000	29,000
Correspondence	#	31,824	33,000	35,000
Imaging of Documents	#	1,011,901	1,013,000	1,015,000
Alarm Registrations	#	39,440	45,000	47,000

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	108.00	108.00	108.00	0.00	108.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	108.00	108.00	108.00	0.00	108.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 4,715,186	\$ 5,049,927	\$ 5,145,405	\$ 0	\$ 5,145,405
Current Expenses	1,119,201	1,189,138	1,224,433	0	1,224,433
Equipment	0	136,400	0	0	0
Total	\$ 5,834,387	\$ 6,375,465	\$ 6,369,838	\$ 0	\$ 6,369,838

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 5,834,387	\$ 6,375,465	\$ 6,369,838	\$ 0	\$ 6,369,838
Total	\$ 5,834,387	\$ 6,375,465	\$ 6,369,838	\$ 0	\$ 6,369,838

Information Technology

Program Description

The Information Technology Division (ITD) provides the primary information technology and research services for the Honolulu Police Department. The ITD supports all police operations and mobilizes during times of emergency and disaster.

The ITD is responsible for the development, testing, deployment, and training for information technology for the department, including highly complex systems and technology used in every division and element of the department. Support services include software specialized for patrol and investigative elements, mobile computing, records management, computer-aided dispatching, document imaging, automated field reporting, automated vehicle location, wireless data communications, data storage, a fleet of desktop work stations and other hardware, specialized systems, interfaces, and other projects. The ITD maintains an active help desk and 24-hour support for police personnel and facilities island-wide. New technology and advances are continually researched and an ongoing effort to modernize and improve is maintained to keep pace with advances. An overall level of services is sustained that is equivalent to, or better than, any major metropolitan police department. The ITD maintains a Computer Forensics Laboratory staffed with experienced forensics investigators. Digital evidence is gathered and preserved for criminal investigations including computer crimes, white collar crimes, sexual offenses, and other types of crimes with potential digital evidence.

The division provides vital information and statistics on criminal offenses. Crime analysis technology and expertise are provided to patrol and investigative elements. Crime countermeasures and business processes are enhanced through technology and best practices to advance the overall efficiency of the department.

The Research Section conducts research projects, develops plans and special studies, analyzes crime trends, controls departmental forms to ensure need and adequacy of design, manages and maintains the departmental directive system including policies and procedures that direct the functioning of the entire department, distributes directives via print and publication to the departmental Intranet, and notifies all employees of changes using an e-mail notification (and acknowledgment) system. The Research Section is the legal custodian of directives and responds to subpoenas for policy information and interrogatives for the Corporation Counsel and responds to inquiries from private citizens, other government agencies, and provides statistical data throughout the department. The section supports the Uniform and Equipment Committee and researches new equipment and new technologies in all phases of law enforcement department-wide.

Program Highlights

The division will maintain its current level of projects and activities to support the department's diverse research and technological needs.

The Information Technology program budget of \$5,606,319 reflects a 0.5 percent increase over the current fiscal year. This increase is primarily due to an increase in salaries and increased funding for vacant positions.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Projects/Systems Managed	#	63	70	80
Projects/Systems in Planning and Development	#	12	28	32
Help Line and Trouble Call Support Requests Serviced	#	7,039	7,100	7,200
Correspondence	#	408	450	500
Directives	#	336	340	345
Research Projects	#	21	25	25
Statistical Reports	#	191	200	210
Computer Training , Personnel Trained	#	13	50	75
Computer Forensic Investigations and Training Exercises	#	125	150	175
Mobile Computing Personnel Trained	#	114	200	200
Mobile Computers and Laptops on Inventory	#	3,113	2,500	2,600
Printers Deployed and Supported	#	580	585	590
Servers	#	53	58	63
Evaluations	#	45	55	65
Form Revisions	#	31	31	31
Legal Process Service and Research	#	17	20	25
Statistical Reports	#	191	200	210
Geographical Information System Mapping Projects	#	40	45	50
Desktop Work Stations on Inventory	#	1,706	1,500	1,400

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	33.00	33.00	33.00	0.00	33.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	33.00	33.00	33.00	0.00	33.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,652,435	\$ 1,734,527	\$ 1,762,727	\$ 0	\$ 1,762,727
Current Expenses	3,543,517	3,843,592	3,843,592	0	3,843,592
Equipment	0	0	0	0	0
Total	\$ 5,195,952	\$ 5,578,119	\$ 5,606,319	\$ 0	\$ 5,606,319

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 5,195,952	\$ 5,578,119	\$ 5,606,319	\$ 0	\$ 5,606,319
Total	\$ 5,195,952	\$ 5,578,119	\$ 5,606,319	\$ 0	\$ 5,606,319

Honolulu Police Department

Telecommunications Systems

Program Description

The Telecommunications Systems Section (TSS) is responsible for planning, modifying, troubleshooting, repairing, and conducting the preventive maintenance of the City and County of Honolulu's public safety 800 MHz digital voice and digital microwave communication systems infrastructure. This infrastructure is consistent with citywide procedures established by and coordinated with the city Department of Information and Technology (DIT). The TSS is also responsible for the installation, removal, and maintenance of the police mobile and portable radios, emergency blue lights, and electronic sirens in the officers' subsidized and departmental fleet vehicles. This section maintains the police department's Emergency Management Command and Specialized Services Division vehicle communications and electronic equipment, the Communications Division's radio consoles, and the alternate Voice-Over Internet Protocol (VOIP) system. In addition, TSS is also responsible for the maintenance of the police station Bi-Directional Amplifier (BDA) systems, Mobile Data Computer (MDC) equipment within the department's fleet white cars and the department's laser speed guns.

Program Highlights

The Telecommunications Systems program budget of \$3,415,240 reflects a 7.5 percent increase over the current fiscal year. This increase is primarily due to increased funding for increased funding for portable and mobile radios.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
SCOPE:				
Mobile Radios	#	3,026	3,075	3,175
Portable Radios	#	2,613	2,713	2,813
Base Stations	#	61	85	100
Multiplex Channels	#	3	3	3
Blue Dome Lights	#	1,300	1,275	1,250
Laser Guns	#	70	70	70
Sirens	#	1,425	1,425	1,425
LED Light Bars	#	200	300	400
WORKLOAD ACTIVITY:				
Mobile Radio Install/Remove	#	648	675	700
Light Bars Install/Remove	#	349	400	425
Siren Install/Remove	#	295	675	700
Mobile Radio Repairs	#	544	500	400
Portable Radio Repairs	#	994	700	600
Dome Light Repairs	#	164	170	180
Siren Repairs	#	52	50	50
Radio Programming	#	3,922	1,000	1,500
Voice Over IP Preventive Maintenance	#	83	90	95
Voice Over IP Repair	#	83	90	95
Miscellaneous	#	843	1,000	950
HSD Support/Preventive Maintenance	#	10	50	75
Dispatch Preventive Maintenance	#	63	70	75
White Car Preventive Maintenance	#	203	300	400
White Car MDC Maintenance	#	202	100	100
System Equipment Repairs	#	27	30	40
Dispatch Equipment Repairs	#	14	25	30
Mobile Radio Preventive Maintenance	#	408	500	1,000
Portable Radio Preventive Maintenance	#	359	700	1,500
System Preventive Maintenance	#	10	30	40

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	21.00	21.00	21.00	0.00	21.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	21.00	21.00	21.00	0.00	21.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 830,671	\$ 862,465	\$ 883,740	\$ 0	\$ 883,740
Current Expenses	1,121,890	2,315,500	2,531,500	0	2,531,500
Equipment	0	0	0	0	0
Total	\$ 1,952,561	\$ 3,177,965	\$ 3,415,240	\$ 0	\$ 3,415,240

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 1,952,561	\$ 3,177,965	\$ 3,415,240	\$ 0	\$ 3,415,240
Total	\$ 1,952,561	\$ 3,177,965	\$ 3,415,240	\$ 0	\$ 3,415,240

Honolulu Police Department

Vehicle Maintenance

Program Description

The Vehicle Maintenance Section is responsible for maintaining all fleet vehicles that are under the jurisdiction of the Honolulu Police Department. Its primary objective is to minimize vehicle downtime by mandating an efficient preventive maintenance program. Fleet vehicles include special police automotive equipment, motorcycles, and other related equipment. All required maintenance services and repairs are provided in-house with the exception of wheel alignment and body repairs. Support services also include central fuel dispensing, vehicle dispatching, subsidized vehicle sealing, equipment fabrication and modification, and vehicle cleaning and detailing.

Program Highlights

The section will continue to diversify support service operations to coincide with departmental fleet growth requirements. Additionally, it will adjust the replacement cycle of vehicles to maximize equipment usage while reducing repair costs associated with aged vehicles. The proposed budget provides funds to maintain the levels of support services that are essential to efficiently support the department's current and near future fleet requirements.

The Vehicle Maintenance program budget of \$2,833,198 reflects a 0.4 percent increase over the current fiscal year.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Fleet Size	#	700	710	750
Daily Avg. Dead Lined: Repair	#	120	60	55
Daily Avg. Dead Lined: MVC/CPD	#	15	20	24
Work Orders Completed:				
Automotive Repair	#	3,884	3,900	4,300
Lubrication	#	3,250	3,350	3,850
Outside Body/Paint Work	#	240	240	265
Outside Wheel Alignment	#	100	100	100
Outside Specialist Repair	#	235	235	240
Tire Replacement and Repair	#	2,632	2,914	3,400

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	42.00	42.00	42.00	0.00	42.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	42.00	42.00	42.00	0.00	42.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,584,406	\$ 1,727,855	\$ 1,740,198	\$ 0	\$ 1,740,198
Current Expenses	873,934	1,093,000	1,093,000	0	1,093,000
Equipment	0	0	0	0	0
Total	\$ 2,458,340	\$ 2,820,855	\$ 2,833,198	\$ 0	\$ 2,833,198

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 2,458,340	\$ 2,820,855	\$ 2,833,198	\$ 0	\$ 2,833,198
Total	\$ 2,458,340	\$ 2,820,855	\$ 2,833,198	\$ 0	\$ 2,833,198

Honolulu Police Department

Human Resources

Program Description

The Human Resources Division is responsible for the administration of all personnel matters within the Honolulu Police Department, working in conjunction with the city's Department of Human Resources. Human Resources Division staff members handle the screening and hiring of employees; labor relations issues; investigating equal employment opportunity, discrimination, and sexual harassment complaints and related issues; coordinating the urinalysis drug screening program; processing intra-departmental transfer and promotions; monitoring outside (non-departmental) employment of all department personnel; and maintaining the department's official personnel records. In addition, the division coordinates the employment of uniformed, off-duty police officers by individuals, businesses, and organizations for community functions or special events.

Program Highlights

The Human Resources Division continues to work toward its goal of a dedicated recruitment team that will rival military recruitment capabilities while implementing innovative strategies to attract applicants and enhance the processing of job applicants. This will enable the division to increase the efficiency of its hiring process.

The Human Resources program budget of \$2,796,979 reflects a 2.1 percent decrease from the current fiscal year. The net decrease is due to a decrease in salaries offset by an increase in rental of offices.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Police Vacancies Authorized (2,137)	# / %	205/9.6%	207/9.7%	223/10.4%
Civilian Vacancies Authorized (579)	# / %	95/16.4%	101/17.4%	108/18.7%
Traffic School Monitors	#	86	92	99
Volunteers	#	105	112	120
Drug Tests	#	1,164	1,245	1,333
Appointments	#	148	158	169
Separations	#	146	156	167
Promotions	#	213	228	244
Industrial Injuries	#	375	401	429
Annual Physicals	#	2,003	2,143	2,293
Grievances/Arbitrations	#	75	80	86
Appraisal Reports	#	3,800	4,066	4,351
Access Card Transactions	#	150	161	173

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	36.00	36.00	36.00	0.00	36.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	36.00	36.00	36.00	0.00	36.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 2,143,982	\$ 2,243,840	\$ 2,177,115	\$ 0	\$ 2,177,115
Current Expenses	466,467	612,864	619,864	0	619,864
Equipment	0	0	0	0	0
Total	\$ 2,610,449	\$ 2,856,704	\$ 2,796,979	\$ 0	\$ 2,796,979

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 2,610,449	\$ 2,856,704	\$ 2,796,979	\$ 0	\$ 2,796,979
Total	\$ 2,610,449	\$ 2,856,704	\$ 2,796,979	\$ 0	\$ 2,796,979

Training

Program Description

The Training Division maintains and conducts a full-scale training program with modern police methods and practices. The division focuses on three main areas: recruit training, annual recall training, and specialized training for officers in units requiring specific skills. The division further serves as one of the primary training centers for law enforcement in the State of Hawaii.

The division maintains a training academy which is equipped with multi purpose classroom facilities, a gymnasium with a weight room and control/arrest tactics training areas, an emergency vehicle operations course, a simulated crime investigation building, driving and shooting simulators, a S.W.A.T. training building, and a canine facility.

Annual Firearms qualifications and recruit firearms training are conducted at an indoor firing range. The pistol range located at Kokohead is still maintained and used for practice shooting and outdoor functional firearms exercises.

Program Highlights

The current curriculum consists of 1,128 hours of instruction over a 24 week period with three recruit classes held annually. Police recruits are taught police organization, law, communication, police procedures, and functional skills. The division also conducts classes for new radio dispatchers.

In addition to the Annual Recall Training program, the division conducts specialized training courses in supervision, leadership, and management skills. This includes 40 hours of extensive training specifically to transition officers to the supervisory position of sergeant or detective. A more advanced course consisting of 24-hours of instruction is provided for newly promoted lieutenants to reinforce and build upon their current supervisory knowledge and skills. Executive training is provided at the management level. The division is also continuing on-line training for various mandatory and voluntary classes for both sworn officers and civilians.

The Training program budget of \$11,214,089 reflects a 10.5 percent decrease from the current fiscal year. The decrease in salaries is offset by increases in standard of conduct pay and uniform and weapon maintenance allowances for recruits.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
NUMBER OF TRAINEES:				
Recruit Officer (Started)	#	106	100	150
Recruit Officer (Graduated)	#	58	75	115
Annual Recall	#	1,475	1,800	1,800
Annual Firearms Qualification	#	1,783	2,100	2,100
Taser Certification/ Recertification	#	816	1,100	1,100
LTS Training (New Lieutenants)	#	0	50	50
STRIPES Training (New Sergeants)	#	77	120	120
On-line Training	#	2,682	2,700	2,700
TRAINING HOURS EXPENDED:				
Formal Classroom and Field Instruction for Recruits	Hours	3,089	3,680	3,680
Annual Recall	Hours	1,116	1,800	1,800
Annual Firearms Qualification	Hours	1,250	2,100	2,100
Specialized Training Seminar	Hours	80	160	160
LTS Training (New Lieutenants)	Hours	0	24	24
STRIPES Training	Hours	80	80	80
Instruction for Recruits	Hours	2,770	2,500	3,680
Reserve Officer Training	Hours	0	890	890
Taser Certification	Hours	246	250	300
On Line Training	Hours	1,300	1,300	1,300
Emergency Qualifications	Hours	92	140	120
Supervisory Training	Hours	0	194	194
NUMBER OF TRAINEES				
Taser Certifications	#	816	1,100	1,100
On-Line Training	#	2,682	2,700	2,700
Emergency Qualifications	#	112	150	150
Supervisory Training	#	14	400	400
Remedial Driver Training	#	79	100	100
Instructor Development Class	#	75	120	120
Flying Armed/License to Carry	#	360	250	250
Annual Firearms Qualification	#	1,250	2,100	2,100

Police

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	43.00	43.00	43.00	0.00	43.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	43.00	43.00	43.00	0.00	43.00

Honolulu Police Department

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 8,708,832	\$ 11,190,070	\$ 9,710,022	\$ 0	\$ 9,710,022
Current Expenses	889,460	1,342,554	1,504,067	0	1,504,067
Equipment	0	0	0	0	0
Total	\$ 9,598,292	\$ 12,532,624	\$ 11,214,089	\$ 0	\$ 11,214,089

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 9,598,292	\$ 12,532,624	\$ 11,214,089	\$ 0	\$ 11,214,089
Total	\$ 9,598,292	\$ 12,532,624	\$ 11,214,089	\$ 0	\$ 11,214,089

Police

Finance

Program Description

The Finance Division is responsible for the overall management and administration of the department's entire fiscal program. Responsibilities include the processing of all cash receipts and disbursements; operating budget and special project funds; payroll and deductions; accounting for federal and state grants, federal and state asset forfeiture funds, property, equipment, and supplies; and the printing of forms, documents, brochures, and pamphlets.

The division also proactively coordinates, evaluates, manages, and monitors approximately 51 grants and cooperative agreements totaling \$28.3 million from federal, state, and private funding sources. These focus on areas such as reducing crime, drug enforcement/trafficking, homeland security, traffic safety and enforcement, forensic laboratory enhancement, and the American Recovery Act and COPS Hiring programs.

Program Highlights

The division continues to coordinate the department's annual budget, assist the divisions with purchasing, ensure that overall fiscal integrity is maintained throughout the department, clarifies budget priorities and policies, provide commanders with financial information through expenditure and payroll tracking, procure new grant fund and facilitate the use of the City and County Enterprise Resource Planning System (C2HERPS) program for budget, payroll, and inventory functions throughout the department.

The division budget of \$9,124,017 reflects an 11.4 percent increase over the current fiscal year. This increase is primarily attributable to increases in fuel rates, parts/accessories/equipment (other), and small tools and implements.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Small Purchases, Direct Order	#	570	684	820
Purchase Cards Transactions	#	6,620	5,960	5,364
Requisitions	#	200	240	285
General Accounting Transaction (GAX)	#	1,700	1,790	1,880
Travel Requests	#	160	170	180

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	35.00	35.00	35.00	0.00	35.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	36.00	36.00	36.00	0.00	36.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,289,447	\$ 1,399,113	\$ 1,366,599	\$ 0	\$ 1,366,599
Current Expenses	5,033,675	6,790,495	7,757,418	0	7,757,418
Equipment	0	0	0	0	0
Total	\$ 6,323,122	\$ 8,189,608	\$ 9,124,017	\$ 0	\$ 9,124,017

Honolulu Police Department

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 6,168,122	\$ 8,189,608	\$ 9,124,017	\$ 0	\$ 9,124,017
Special Projects Fund	155,000	0	0	0	0
Total	\$ 6,323,122	\$ 8,189,608	\$ 9,124,017	\$ 0	\$ 9,124,017

Police

HPD Grants

Program Description

This activity provides an accounting for all federal and state grants received and expended by the department to supplement city funds in the accomplishment of the department's mission.

It administers, coordinates, develops, manages, and monitors approximately 42 federal and state grants totaling \$24.9 million. The grants focus on programs such as homeland security, drug trafficking, gun and gang violence, traffic safety and enforcement, forensic science enhancements, and the American Recovery Act and COPS Hiring programs.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,370,743	\$ 0	\$ 0	\$ 0	\$ 0
Current Expenses	1,237,177	0	0	0	0
Equipment	200,760	0	0	0	0
Total	\$ 2,808,680	\$ 0	\$ 0	\$ 0	\$ 0

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Special Projects Fund	\$ 14,712	\$ 0	\$ 0	\$ 0	\$ 0
Federal Grants Fund	2,793,968	0	0	0	0
Total	\$ 2,808,680	\$ 0	\$ 0	\$ 0	\$ 0

Honolulu Police Department

APEC Costs for HPD

Program Description

This activity provided funding costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,623,459	\$ 8,997,300	\$ 0	\$ 0	\$ 0
Current Expenses	2,602,883	311,500	0	0	0
Equipment	200,043	0	0	0	0
Total	\$ 4,426,385	\$ 9,308,800	\$ 0	\$ 0	\$ 0

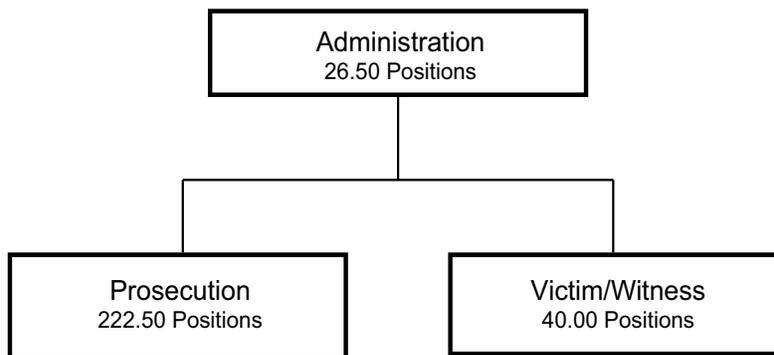
SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 4,426,385	\$ 9,308,800	\$ 0	\$ 0	\$ 0
Total	\$ 4,426,385	\$ 9,308,800	\$ 0	\$ 0	\$ 0

Police

Prosecuting Attorney

DEPARTMENT OF THE PROSECUTING ATTORNEY (PAT) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



Prosecuting Attorney

Responsibilities

The Department of the Prosecuting Attorney attends all courts in the City and conducts, on behalf of the people, all prosecutions for offenses against the laws of the State and the ordinances and rules and regulations of the City.

The Department of the Prosecuting Attorney prosecutes all offenses against the laws of the State under the authority of the Attorney General of the State and appears in criminal cases where there is a change of venue from the courts in the City.

The Department of the Prosecuting Attorney institutes proceedings before the district judges for the arrest of persons charged with or reasonably suspected of public offenses, when the prosecutor has information that such offenses have been committed, and for that purpose, takes charge of criminal cases before the district judges either in person or by a deputy.

Mission Statement

To prosecute violations of all statutes, ordinances and regulations for which there are criminal sanctions occurring within the City and County of Honolulu.

Goals and Objectives

To promote and ensure public safety and order through effective, efficient and just prosecution.

Budget Initiatives and Highlights

The department's proposed budget is \$18,122,921, an increase of 0.9 percent from the current fiscal year. The FY2013 Operating Budget includes 2.0 additional contract positions to support organizational changes and provide security analysis.

DEPARTMENT POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	259.50	259.50	259.50	0.00	259.50
Temporary FTE	28.00	28.00	28.00	0.00	28.00
Contract FTE	1.50	1.50	3.50	0.00	3.50
Total	289.00	289.00	291.00	0.00	291.00

EXPENDITURES BY PROGRAM					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 3,819,137	\$ 4,292,874	\$ 4,673,942	\$ 0	\$ 4,673,942
Prosecution	12,325,339	11,900,930	11,679,422	0	11,679,422
Victim/Witness Assistance	1,674,301	1,692,060	1,769,557	0	1,769,557
APEC Costs for PAT	0	75,000	0	0	0
Total	\$ 17,818,777	\$ 17,960,864	\$ 18,122,921	\$ 0	\$ 18,122,921

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 13,568,301	\$ 14,498,418	\$ 14,428,843	\$ 0	\$ 14,428,843
Current Expenses	4,250,352	3,462,446	3,694,078	0	3,694,078
Equipment	124	0	0	0	0
Total	\$ 17,818,777	\$ 17,960,864	\$ 18,122,921	\$ 0	\$ 18,122,921

Prosecuting Attorney

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 15,373,543	\$ 16,676,556	\$ 16,591,048	\$ 0	\$ 16,591,048
Special Projects Fund	342,938	710,372	457,342	0	457,342
Federal Grants Fund	2,102,296	573,936	1,074,531	0	1,074,531
Total	\$ 17,818,777	\$ 17,960,864	\$ 18,122,921	\$ 0	\$ 18,122,921

Prosecuting Attorney

Administration

Program Description

This activity provides for overall administration of the department and directs all criminal prosecution. It establishes and maintains contacts with public and community groups and organizations and provides information about the department to various community organizations.

Program Highlights

The Administration program budget of \$ 4,673,942 reflects an increase of 8.9 percent from the current fiscal year. An additional 2.0 FTE contract positions have been added to the Administration Program to support organizational changes and provide security analysis.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	22.00	22.00	22.00	0.00	22.00
Temporary FTE	3.00	3.00	3.00	0.00	3.00
Contract FTE	1.50	1.50	3.50	0.00	3.50
Total	26.50	26.50	28.50	0.00	28.50

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,128,388	\$ 1,188,424	\$ 1,392,592	\$ 0	\$ 1,392,592
Current Expenses	2,690,625	3,104,450	3,281,350	0	3,281,350
Equipment	124	0	0	0	0
Total	\$ 3,819,137	\$ 4,292,874	\$ 4,673,942	\$ 0	\$ 4,673,942

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 3,819,137	\$ 4,292,874	\$ 4,673,942	\$ 0	\$ 4,673,942
Total	\$ 3,819,137	\$ 4,292,874	\$ 4,673,942	\$ 0	\$ 4,673,942

Prosecuting Attorney

Prosecution

Program Description

This activity is responsible for the prosecution of violations of criminal statutes in the City and County of Honolulu. Its staff also represents the State of Hawaii before all criminal, traffic, family and appellate courts in the State of Hawaii.

Program Highlights

The Prosecution program budget is \$11,679,422, which reflects a decrease of 1.9 percent from the current fiscal year.

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	208.50	208.50	208.50	0.00	208.50
Temporary FTE	14.00	14.00	14.00	0.00	14.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	222.50	222.50	222.50	0.00	222.50

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 11,119,553	\$ 11,762,978	\$ 11,495,378	\$ 0	\$ 11,495,378
Current Expenses	1,205,786	137,952	184,044	0	184,044
Equipment	0	0	0	0	0
Total	\$ 12,325,339	\$ 11,900,930	\$ 11,679,422	\$ 0	\$ 11,679,422

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 10,722,108	\$ 11,379,078	\$ 10,996,884	\$ 0	\$ 10,996,884
Special Projects Fund	211,473	223,532	260,387	0	260,387
Federal Grants Fund	1,391,758	298,320	422,151	0	422,151
Total	\$ 12,325,339	\$ 11,900,930	\$ 11,679,422	\$ 0	\$ 11,679,422

Victim/Witness Assistance

Program Description

This activity provides support services for crime victims and witnesses, with primary emphasis on victims of violent crimes. Victims and witnesses are provided explanations of the criminal justice system, information regarding case status and assistance in obtaining help from social service agencies. Victim/witness counselors also serve as a liaison between the victims and witnesses, and the Deputy Prosecuting Attorneys. Other activity functions include processing misdemeanor complaints and handling the travel and accommodation arrangements for out-of-state and off-island witnesses.

Program Highlights

The Victim/Witness Assistance program budget is \$1,769,557, which reflects an increase of 4.6 percent from the current fiscal year.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	29.00	29.00	29.00	0.00	29.00
Temporary FTE	11.00	11.00	11.00	0.00	11.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	40.00	40.00	40.00	0.00	40.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,320,360	\$ 1,472,016	\$ 1,540,873	\$ 0	\$ 1,540,873
Current Expenses	353,941	220,044	228,684	0	228,684
Equipment	0	0	0	0	0
Total	\$ 1,674,301	\$ 1,692,060	\$ 1,769,557	\$ 0	\$ 1,769,557

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 832,298	\$ 929,604	\$ 920,222	\$ 0	\$ 920,222
Special Projects Fund	131,465	486,840	196,955	0	196,955
Federal Grants Fund	710,538	275,616	652,380	0	652,380
Total	\$ 1,674,301	\$ 1,692,060	\$ 1,769,557	\$ 0	\$ 1,769,557

Prosecuting Attorney

Prosecuting Attorney

APEC Costs for PAT

Program Description

This activity provided funding for costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 0	\$ 75,000	\$ 0	\$ 0	\$ 0
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
Total	\$ 0	\$ 75,000	\$ 0	\$ 0	\$ 0

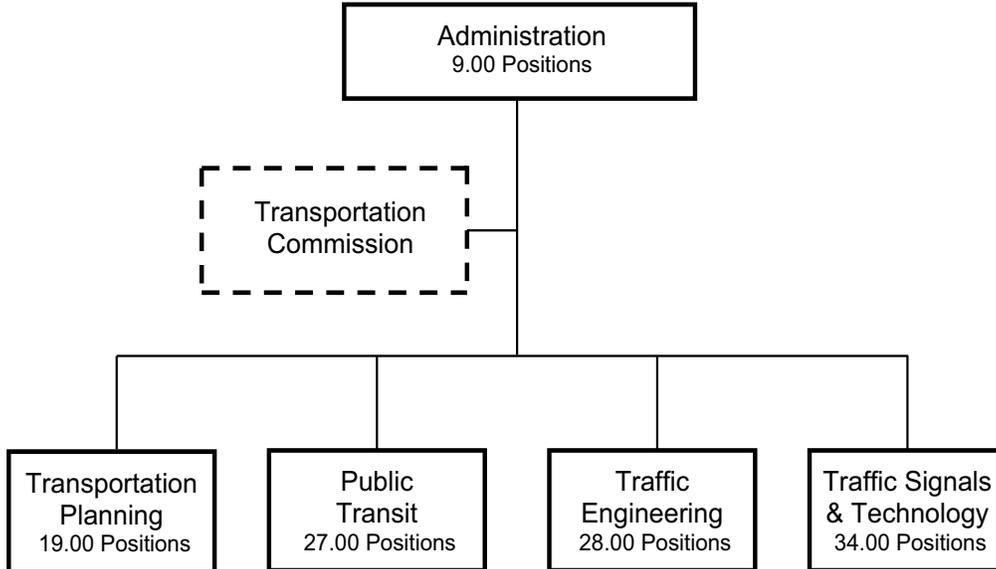
SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
General Fund	\$ 0	\$ 75,000	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 75,000	\$ 0	\$ 0	\$ 0

Prosecuting Attorney

Department of Transportation Services

DEPARTMENT OF TRANSPORTATION SERVICES (DTS) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2012.



Transportation Services

DEPARTMENT OF TRANSPORTATION SERVICES
(DTS)
MAJOR TRANSPORTATION FACILITIES



- 1 KALIHI-PALAMA BUS FACILITY
- 2 TRAFFIC CONTROL CENTER
- 3 TRAFFIC SIGNAL FIELD OPERATION BRANCH
- 4 PEARL CITY BUS FACILITY

Department of Transportation Services

Responsibilities

The Department of Transportation Services (DTS) plans, operates, and maintains transportation including transit and bikeway, systems to meet public transportation needs. DTS also designs activities related to streets, highways and transit systems under the jurisdiction of the City and County of Honolulu. The department provides for the safe and efficient movement of vehicles, pedestrians, bicycles and other modes of transportation through the City's transportation infrastructure. It oversees the provision of public transit on Oahu. It also provides a venue to enable and encourage interaction between other governmental agencies and the public on transportation issues concerning the City and County of Honolulu. Additionally, the department anticipates and projects the transportation needs of the City and County of Honolulu.

Mission Statement

The Department of Transportation Services will provide for a safe and efficient transportation system for the City and County of Honolulu through the effective management of departmental and other resources in the planning, design, implementation, operation, and maintenance of the City's transportation facilities.

Goals and Objectives

- To plan and make improvements for the safe and efficient movement of vehicles, pedestrians, and other modes of transportation in the city infrastructure.
- To provide comprehensive and expeditious service to the public on transportation related items.
- To project needs, plan for and provide projects which create a multi-modal system of transportation.
- To assess and improve the use, convenience, and safety of the City's transportation system.
- To enhance the overall operations of the City and County of Honolulu by establishing and maintaining cooperative partnerships with other government agencies, the private sector and residents of the City and County of Honolulu.
- To effectively manage, design, implement and maintain city transportation facilities that meet the needs of Oahu's population in a safe manner.
- To provide for safe, efficient, and effective public transportation services.

Budget Initiatives and Highlights

The department's proposed budget is \$228,407,957 which reflects a 1.3 percent increase over the current fiscal year. This increase is primarily in the Public Transit Program to provide sufficient funding for the TheBus and HandiVan operations and in the Transportation Planning Program to provide funding for the Parking Meter Replacement Project.

In fiscal year 2013, the focus of this department will be to:

- Continue the Joint Traffic Management Center project which will provide comprehensive and coordinated transportation management by co-housing city transportation, emergency response agencies and state transportation elements.
- Continue to expand the traffic camera program geographically with the goal of achieving island wide coverage thereby increasing the effectiveness of the Traffic Management Center.
- Work to establish a Complete Streets Policy for the City.
- Finalize the Bike Master Plan and continue to implement recommended bike projects.
- Continue to implement traffic improvements through the use of a federally-funded CIP program and assuring that appropriate improvement projects are identified through the judicious use of OWP studies.
- Continue improvements to TheBus and Handi-Van services by optimizing bus routes and increasing the efficiency of City paratransit services through programs like the Human Services Coordination Program.
- Complete construction of the Alapai Transit Center.
- Assist with finalizing the Oahu Regional Transportation Plan 2035.
- Finalize the update of the Ewa Impact Fee program.
- Continue to manage and administer federal transportation grant programs.

Fiscal Sustainability

Goal 1: <u>Create and provide a multi-modal system of transportation.</u>	On-going
Goal 2: <u>Improve the use, convenience, and safety of the city's transportation system.</u>	On-going
Goal 3: <u>Improve pedestrian and driver safety awareness through an educational campaign using state grants.</u>	On-going
Goal 4: <u>Develop greater nexus among services, expenditures for those services, and revenues from users.</u>	
Initiative 1: Structure and achieve bus fares to conform to the fare box recovery ratio.	On-going
Initiative 2: Increase commuter choice participation.	On-going
(a) Promote payroll deductions for monthly bus passes.	On-going
(b) Expand the college/university transit pass program.	On-going
(c) Initiate marketing program to increase revenue.	On-going
Initiative 3: Increase revenues from the Bus Interior Advertising.	On-going
Goal 5: <u>Continue to implement the multi-year Concept of Operations Plan to increase the services provided by the Traffic Management Center with the goal of establishing the Joint Traffic Management Center.</u>	FY 2013
Goal 6: <u>Parking Modernization.</u>	On-going

DEPARTMENT POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	115.00	115.00	115.00	0.00	115.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	2.00	2.00	0.00	2.00
Total	115.00	117.00	117.00	0.00	117.00

EXPENDITURES BY PROGRAM

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Administration	\$ 538,112	\$ 514,272	\$ 518,757	\$ 0	\$ 518,757
Traffic Engineering	2,343,125	2,003,185	1,956,835	0	1,956,835
Transportation Planning	836,994	1,024,419	1,646,470	0	1,646,470
Traffic Signals and Technology	3,390,475	3,717,662	3,845,148	0	3,845,148
Public Transit	205,099,559	217,179,199	220,440,747	0	220,440,747
APEC Costs for DTS	0	1,037,805	0	0	0
Total	\$ 212,208,265	\$ 225,476,542	\$ 228,407,957	\$ 0	\$ 228,407,957

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 114,058,249	\$ 118,864,599	\$ 118,885,566	\$ 0	\$ 118,885,566
Current Expenses	98,067,961	106,611,943	109,522,391	0	109,522,391
Equipment	82,055	0	0	0	0
Total	\$ 212,208,265	\$ 225,476,542	\$ 228,407,957	\$ 0	\$ 228,407,957

Department of Transportation Services

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Highway Fund	6,124,470	6,911,955	7,515,350	0	7,515,350
Bikeway Fund	306,240	456,941	403,860	0	403,860
Bus Transportation Fund	183,480,370	195,745,853	193,279,747	0	193,279,747
Federal Grants Fund	22,297,185	22,361,793	27,209,000	0	27,209,000
Total	\$ 212,208,265	\$ 225,476,542	\$ 228,407,957	\$ 0	\$ 228,407,957

Administration

Program Description

This program plans, directs, and coordinates the activities of the Department of Transportation Services in accordance with the provisions of the City Charter and the guidance of the Mayor and Managing Director. It provides administrative service activities for the department, including personnel management, budget preparation, and fiscal management. This program also serves as liaison to the Transportation Commission, which performs advisory duties on transportation issues in accordance with the City Charter.

Program Highlights

The Administration program budget is \$518,757 which reflects a 0.9 percent increase from the current fiscal year and provides for the current level of services.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Mayor's/MD's DART and RISRs	#	469	500	500
Industrial Injury Lost Time Incident Rates	Days	2	2	2
Avoidable Vehicle Accidents	#	1	0	0
Training Transactions	#	50	175	50
Customer Service Department Referrals	#	830	800	800
Transportation Commission Meetings	#	12	12	12

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	9.00	9.00	9.00	0.00	9.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	9.00	9.00	9.00	0.00	9.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 528,303	\$ 499,588	\$ 499,052	\$ 0	\$ 499,052
Current Expenses	9,809	14,684	19,705	0	19,705
Equipment	0	0	0	0	0
Total	\$ 538,112	\$ 514,272	\$ 518,757	\$ 0	\$ 518,757

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Highway Fund	\$ 538,112	\$ 514,272	\$ 518,757	\$ 0	\$ 518,757
Total	\$ 538,112	\$ 514,272	\$ 518,757	\$ 0	\$ 518,757

Department of Transportation Services

Traffic Engineering

Program Description

This program has oversight over two main aspects concerning the roads and streets of the City and County of Honolulu. The first is to provide for the safe and efficient operations of all the City's roads and streets as it relates to the movement of people and freight via both public and private vehicles, bicycles and walking. In concert with this, the division is responsible to maintain striping and signing plans; recommend and implement standards for signs, pavement markings and warning devices; receive, investigate, analyze and resolve queries from the public and government agencies regarding the operation of vehicular, pedestrian and bicycle traffic; maintain, review and revise the City's Traffic Code Ordinance; analyze and determine warrants for traffic signals; maintain worksheets of traffic control devices; and administer the School Traffic Safety Committee. It also represents the department in legal matters and public or intergovernmental meetings related to traffic engineering and transportation issues. The second main aspect of the division is to provide, administer, promote and implement various traffic improvement, safety and bikeway programs via the CIP program by working with consultants, community organizations, contractors and government officials. The work includes obtaining community input, overseeing planning, design, and construction management of these projects. The City's bike coordinator position resides in the division and is responsible for the Bikeway Program to administer, maintain, and implement the Bike Master Plan, install and maintain bike racks on all City buses, facilities and streets, inspect and maintain the existing on and off-road bike facilities. This position also represents the division and department in public and intergovernmental meetings on all planning and operational bike issues and provides oversight to the Mayor's Bicycle Advisory Committee. In addition, the division administers various educational promotions related to traffic and pedestrian safety (such as the Walk Wise Hawaii, Be Safe Be Seen, and the production of public service media announcements); and participates in the Oahu Fleet Safety Organization.

Program Highlights

The Traffic Engineering program budget of \$1,956,835 reflects a 2.3 percent decrease from the current fiscal year. The decrease in current expense is mainly due to the transfer of funds for grounds maintenance to the Department of Parks and Recreation and decreased funding for traffic safety program expenses.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Traffic Engineering Studies	#	1,283	1,200	1,200
Special Studies	#	3	6	10
Minor Traffic & Bikeway Projects	#	15	19	20
Safety Campaigns	#	5	6	6

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	28.00	28.00	28.00	0.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	28.00	28.00	28.00	0.00	28.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,490,455	\$ 1,627,304	\$ 1,599,540	\$ 0	\$ 1,599,540
Current Expenses	852,670	375,881	357,295	0	357,295
Equipment	0	0	0	0	0
Total	\$ 2,343,125	\$ 2,003,185	\$ 1,956,835	\$ 0	\$ 1,956,835

SOURCE OF FUNDS	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Highway Fund	\$ 1,358,889	\$ 1,452,434	\$ 1,504,975	\$ 0	\$ 1,504,975
Bikeway Fund	306,240	456,941	403,860	0	403,860
Federal Grants Fund	677,996	93,810	48,000	0	48,000
Total	\$ 2,343,125	\$ 2,003,185	\$ 1,956,835	\$ 0	\$ 1,956,835

Department of Transportation Services

Transportation Planning

Program Description

This program performs the overall citywide transportation planning required under the current federal transportation funding programs; programs, secures, and administers federal funds for multi-modal projects, including highway, bikeway, and mass transit activities; monitors compliance with state and federal laws, rules and regulations, and grant program requirements; develops, administers, and monitors the department's Capital Improvement Program; conducts, analyzes, and reports data collection efforts and performance measures in support of transportation planning and traffic engineering activities; regulates city-wide compliance with Disadvantaged Business Enterprise Program and criteria; and serves as the departmental clearinghouse for the review of environmental assessments and environmental impact statements for regulatory compliance.

Program Highlights

The Transportation Planning program budget of \$1,646,470 reflects an increase of 60.7% over the current fiscal year. The increase is primarily due to the funding of the parking meter replacement operating costs. The City expects and has budgeted for additional revenue from parking meters due to the new technology introduced by the program.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 APPROX	FY 2013 ESTIMATED
Federal Grants Programmed	\$	\$127M	\$135M	\$60M
Grant Applications Submitted	#	10	10	10
Active Grants Managed	#	25	30	35
Overall Work Program (OWP) Elements	#	5	8	12
Transportation Improvement Program (TIP) Projects	#	25	30	35
Environmental Documents Reviewed	#	100	125	150

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	19.00	19.00	19.00	0.00	19.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	19.00	19.00	19.00	0.00	19.00

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 678,235	\$ 891,804	\$ 880,812	\$ 0	\$ 880,812
Current Expenses	158,759	132,615	765,658	0	765,658
Equipment	0	0	0	0	0
Total	\$ 836,994	\$ 1,024,419	\$ 1,646,470	\$ 0	\$ 1,646,470

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Highway Fund	836,994	1,024,419	1,646,470	0	1,646,470
Total	\$ 836,994	\$ 1,024,419	\$ 1,646,470	\$ 0	\$ 1,646,470

Traffic Signals and Technology

Program Description

This program's goals are to effectively and efficiently manage, operate, develop, and implement Honolulu's traffic signal systems operations, Traffic Management Center activities and expansion, traffic camera coverage, traveler information program, Intelligent Transportation Systems (ITS) projects and transit applications, and management of street use permits and its related traffic management. The division is developing and establishing the next generation of smart traffic technology and ITS projects. The division optimizes the existing traffic signal operation for maximum throughput volumes with minimum delays while addressing safety, maintenance, and operational considerations. The division provides and researches real time traveler information to drivers, commuters, transit vehicles, and news media on current traffic conditions. The information is networked to the internet, Police, Civil Defense, Fire, local television and radio stations, and other transportation-related agencies.

The division includes the Street Usage Section, which reviews and issues traffic control permits for parades, special events, construction and other street usage. The section monitors the permits issued. It also coordinates and utilizes the Traffic Management Center functions and special duty police, signs, barricades, cones and changeable-message displays to reroute or warn commuters and to maintain a safe construction, special event, or parade travel area.

Program Highlights

The Traffic Signals and Technology program budget of \$3,845,148 reflects an increase of 3.4 percent over the current fiscal year. The increase in current expenses is primarily attributable to increases in electricity rates, traffic signal supplies/parts, and traffic safety program expenses.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY2013 ESTIMATED
Install/Modify Traffic Signal	EACH	4/2	4/1	5/2
Traffic Signal CIP Project	EACH	4	4	4
Traffic Signal Review of Construction Plan	EACH	692	700	700
Responses to Complaints	EACH	623	630	640
Responses to Legal Issues	EACH	72	60	60
Traffic Signal Maintenance Work Orders	EACH	5,752	6,000	6,000
Operation of Traffic Cameras	EACH	161	190	197
Inspection of Traffic Signal	EACH	421	550	600
Street Use Permits	EACH	7,185	7,185	7,185
Special Events	EACH	179	180	80
Optimize Timings of Traffic Signals	EACH	160	80	160

PROGRAM POSITIONS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	34.00	34.00	34.00	0.00	34.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	34.00	34.00	34.00	0.00	34.00

Department of Transportation Services

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 1,499,713	\$ 1,891,024	\$ 1,666,956	\$ 0	\$ 1,666,956
Current Expenses	1,890,762	1,826,638	2,178,192	0	2,178,192
Equipment	0	0	0	0	0
Total	\$ 3,390,475	\$ 3,717,662	\$ 3,845,148	\$ 0	\$ 3,845,148

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Highway Fund	\$ 3,390,475	\$ 3,717,662	\$ 3,845,148	\$ 0	\$ 3,845,148
Total	\$ 3,390,475	\$ 3,717,662	\$ 3,845,148	\$ 0	\$ 3,845,148

Public Transit

Program Description

This program is responsible for planning and directing the city island wide public transit system, including establishing policies for the operation of the fixed route and paratransit services; conducting appropriate reviews of established routes and determining adjustments required; providing equipment; procuring new buses and paratransit vans; overseeing the planning, design, construction and maintenance of transit centers, and the new Middle Street Intermodal Center; installing and maintaining bus shelters and bus stops; and reviewing and overseeing the contractor conducting the in-person functional assessments used for determining eligibility for paratransit services in accordance with the Americans with Disabilities Act of 1990. This division oversees the contractor operating the City's public transit system and responds to recommendations, complaints and questions received from the community and public officials.

Program Highlights

The Public Transit program budget of \$220,440,747 includes \$215,741,782 in funding for contractual services for the operation of the City's bus and paratransit services. The funding increase for this program is primarily due to collective bargaining pay increases for the bus drivers, increases in fuel rates, materials and supplies, and services-OTS operations.

Output Measures

DESCRIPTION	UNIT	FY 2011 ACTUAL	FY 2012 ESTIMATED	FY 2013 ESTIMATED
Fixed Route:				
Total Bus Hours	Hours	1.522M #	1.506M	1.491M
Passenger Boardings		70.490M #	71.201M	71.91M
Average Weekday Ridership		230,787 *	226,000	227,000
Cost per Bus Hour		110.82 #	113.96	112.24
Paratransit Services				
Total Service Hours	Hours	344,554 ##	344,600	344,600
Ridership		825,680 ##	842,200	859,000
Total Cost Per Hour		96.10 ##	98.06	100.06
Paratransit Applications Received		3,749 ^	3,400	3,400

*To be updated based on FY2011 National Transit Database (NTD) Submittal (in-process)

Source: Oahu Transit Services, Inc. (OTS) – Bus Operations, “Consolidated Statistical Information for the Twelve Months Ending June 30, 2011”

\$ Source: OTS – Bus Operations, “Statement of Revenue and Expenses for the Twelve Months Ending June 30, 2011”

##Source: OTS – Paratransit Operations, “Consolidated Statistical Information (Unaudited) for the Twelve Months Ending June 30, 2011”

^ Source: TheHandi-Van Eligibility Center, “Summary Report” (10/5/2010 & 9/15/2011)

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	25.00	25.00	25.00	0.00	25.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	2.00	2.00	0.00	2.00
Total	25.00	27.00	27.00	0.00	27.00

Department of Transportation Services

CHARACTER OF EXPENDITURES

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 109,861,543	\$ 113,438,074	\$ 114,239,206	\$ 0	\$ 114,239,206
Current Expenses	95,155,961	103,741,125	106,201,541	0	106,201,541
Equipment	82,055	0	0	0	0
Total	\$ 205,099,559	\$ 217,179,199	\$ 220,440,747	\$ 0	\$ 220,440,747

SOURCE OF FUNDS

	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Bus Transportation Fund	183,480,370	194,911,216	193,279,747	0	193,279,747
Federal Grants Fund	21,619,189	22,267,983	27,161,000	0	27,161,000
Total	\$ 205,099,559	\$ 217,179,199	\$ 220,440,747	\$ 0	\$ 220,440,747

APEC Costs for DTS

Program Description

This activity provided funding costs related to the Asia-Pacific Economic Cooperation (APEC) Meeting held in Honolulu during November 2011. No additional funding is required for this one-time event.

PROGRAM POSITIONS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Salaries	\$ 0	\$ 516,805	\$ 0	\$ 0	\$ 0
Current Expenses	0	521,000	0	0	0
Equipment	0	0	0	0	0
Total	\$ 0	\$ 1,037,805	\$ 0	\$ 0	\$ 0

SOURCE OF FUNDS					
	FY 2011 Actual	FY 2012 Appropriated	FY 2013 Current Svcs	FY 2013 Budget Issues	FY 2013 Total Budget
Highway Fund	\$ 0	\$ 203,168	\$ 0	\$ 0	\$ 0
Bus Transportation Fund	0	834,637	0	0	0
Total	\$ 0	\$ 1,037,805	\$ 0	\$ 0	\$ 0

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General Purposes

General Purposes

Miscellaneous

Executive Program

The Miscellaneous Function consists of centralized accounts that cover operational costs attributable to several or all City agencies. These accounts and their purposes are outlined below.

Account	Purpose
Retirement System Contributions	Funds mandatory employer's share of contributions to the State Employees' Retirement System.
Pension Contributions	Funds mandatory employer's share of pension contributions.
FICA Tax	Funds mandatory employer's share of contributions to the FICA tax.
Workers' Compensation	Funds medical and other payments for employees' work-related injuries and illnesses.
Unemployment Compensation	Funds mandatory employer's contribution to the State Unemployment Compensation Fund.
Health Benefits Contributions	Funds mandatory employer's contribution and certain other post-employment benefit costs to the Hawaii Employer-Union Benefits Trust Fund.
Provision for Salary Adjustments and Accrued Vacation Pay	Funds salary, fringe benefit, and collective bargaining related requirements that have not been budgeted in agencies' accounts; and funds lump-sum payments for accrued vacation requirements for individuals who leave City employment.
Provision for Judgments, Settlements and Losses	Funds the City's legal liability for judgments, settlements and losses not covered by insurance.
Provision for Risk Management	Funds the City's insurance costs including premiums and deductible, and risk management information, claims adjustment, actuarial and other services required for the sound administration of the City's risk financing program.
Provision for Grants, Partnerships and Security	Funds City advances and matching funding requirements of new and/or unanticipated Federal and State grants, City's participation in public-private partnerships and security services and needs for international events.
Provision for Energy Costs	Funds energy costs that exceed amounts appropriated in departmental budgets.
Provision for Other Post-Employment Benefits (OPEB)	Funds a portion of the City's costs to provide health care, life insurance and other post-employment benefits to retirees and their dependents.
Provision for APEC Costs	Funds Asia-Pacific Economic Cooperation (APEC) 2011 costs that have not been budgeted. Hawaii hosted the APEC 2011 meetings in November 2011.

Funds are provided for the payment of retirement system, pension, FICA tax, workers' compensation, unemployment compensation, health benefits,

judgments, settlements and losses, risk management and other costs.

FY 2013 Highlights

Health Benefits Contributions — The FY 2013 funding level reflects the pre-funding of OPEB in a separate provision.

Provision for Judgments, Settlements and Losses — The decrease is due to the final payment in FY 2012 of a five-year installment settlement.

Provision for Energy Costs — Recent price spikes and anticipated market volatility indicate that provisional funds will continue to be needed in FY 2013 to maintain city operations and to ensure pub-

lic health and safety. The Provision for Energy Costs funds in FY 2012 will be required to cover the shortfalls in agency appropriations currently projected for the current fiscal year.

Provision for APEC Costs and Provision for Risk Management — In FY 2012, the Provision for APEC and Provision for Risk Management provided funding for costs related to the APEC meetings held in Honolulu during November 2011. No additional funding is required for this one-time event.

Executive Budget

Activity	Expended FY 2011	Appropriated FY 2012	Proposed Budget for Fiscal Year 2013		Total
			Current Services	Budget Issues	
Retirement System Contributions	\$ 82,671,799	\$ 96,852,000	\$ 103,316,000	\$ -	\$ 103,316,000
Pension Contributions	15,711	17,000	17,000	-	17,000
FICA Tax	22,936,239	26,899,000	26,984,000	-	26,984,000
Workers' Compensation	12,222,255	14,275,000	13,825,000	-	13,825,000
Unemployment Compensation	767,686	770,000	800,000	-	800,000
Health Benefits Contributions	99,829,423	149,004,173	96,027,000	-	96,027,000
Provision for Salary Adjustments and Accrued Vacation Pay	-	3,500,000	3,500,000	-	3,500,000
Provision for Judgments, Settlements & Losses	10,969,737	12,000,000	7,500,000	-	7,500,000
Provision for Risk Management	6,871,608	12,761,000	8,510,435	-	8,510,435
Provision for Grants, Partnerships and Security	-	1,000,000	1,500,000	-	1,500,000
Provision for Energy Costs	-	3,500,000	10,650,000	-	10,650,000
Provision for Other Post-Employment Benefits	-	-	43,522,648	-	43,522,648
Provision for APEC Costs	-	8,612,285	-	-	0
Total	\$ 236,284,458	\$ 329,190,458	\$ 316,152,083	\$ -	\$ 316,152,083

General Purposes

Executive Budget

	Expended FY 2011	Appropriated FY 2012	Proposed Budget for Fiscal Year 2013		
			Current Services	Budget Issues	Total
<i>Source of Funds</i>					
General Fund	\$ 140,194,703	\$ 255,615,391	\$ 239,614,235	\$ -	\$ 239,614,235
Highway Fund	12,877,960	25,769,390	27,005,550	-	27,005,550
Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund	325,589	546,116	530,000	-	530,000
Bikeway Fund	-	11,424	14,800	-	14,800
Transit Fund	1,369,924	-	-	-	0
Sewer Fund	13,810,609	20,673,862	22,247,850	-	22,247,850
Bus Transportation Fund	-	1,072,960	2,878,700	-	2,878,700
Liquor Commission Fund	748,679	1,531,778	1,398,050	-	1,398,050
Special Events Fund	2,603,367	4,598,587	4,344,100	-	4,344,100
Hanauma Bay Nature Preserve Fund	422,860	1,021,950	1,042,550	-	1,042,550
Solid Waste Special Fund	9,034,939	14,730,528	14,124,000	-	14,124,000
Golf Fund	1,718,828	2,856,300	2,856,100	-	2,856,100
Community Development Fund	-	112,536	-	-	0
Special Projects Fund	-	66,588	-	-	0
Federal Grants Fund	-	395,644	-	-	0
Housing & Community Development Section 8 Contract Fund	-	187,404	-	-	0
Other Post-Employment Benefits Fund	53,177,000	-	96,148	-	96,148
Total	\$ 236,284,458	\$ 329,190,458	\$ 316,152,083	\$ -	\$ 316,152,083

Debt Service

Debt service funds are provided for the payment of short/long-term debt service costs. The budgeted debt service amount is provided to pay currently outstanding debt and for the planned issuance of those bonds that are authorized but unissued. The planned issuance may include specific projects in the Capital Program. Projected debt service costs beyond fiscal year 2013 relate to the City's six-year Capital Program and Budget and are reflected in

the Multi-year Financial Outlook. Actual debt service costs will be determined by the actual size of the bond issue, market conditions, the timing of bond issuances and cash requirements.

Debt service payments on general obligation bonds and revenue bonds issued to fund capital improvement projects are reflected in the operating budget.

Executive Program Highlights for the Fiscal Year 2013

One general obligation bond issue totaling \$178 million and two sewer revenue bond issues totaling \$235 million are programmed for fiscal year 2013. Approximately \$2.7 billion in general obligation

bonds and \$610.2 million in sewer revenue bonds are authorized and unissued as of December 31, 2011.

Executive Budget

	Expended FY 2011	Appropriated FY 2012	Proposed Budget for Fiscal Year 2013		
			Current Services	Budget Issues	Total
General Fund					
Bond Principal and Interest	\$224,854,384	\$264,912,000	\$242,072,000	\$—	\$242,072,000
Other Debt Principal and Interest	359,220	360,000	360,000	—	360,000
Tax Exempt Commercial Paper	1,839,718	4,032,000	5,563,000	—	5,563,000
Total (General Fund)	\$227,053,322	\$269,304,000	\$247,995,000	\$—	\$247,995,000
Sewer Fund					
Sewer Revenue Bond Principal and Interest	\$90,194,169	\$113,732,000	\$127,907,000	\$—	\$127,907,000
Total Debt Service	\$317,247,491	\$383,036,000	\$375,902,000	\$—	\$375,902,000

The sustained growth of the City in the past has required it to rely on general obligation bonds as a major source of financing for its capital improvement projects.

The City will continue to finance wastewater projects with the issuance of wastewater revenue

bonds. This approach will require more accountability from the Department of Environmental Services on managing costs and determining sewer service charge rates.

STATEMENT OF LEGAL DEBT MARGIN December 31, 2011

Gross Assessed Valuation of Real Property, January 30, 2012	\$ 180,233,666,200
Less Exempt Valuation	23,874,590,800
Assessor's Net Taxable Valuation	\$ 156,359,075,400
Less Valuation on Appeal	2,050,642,700
Taxpayers' Valuation	\$ 154,308,432,700
Add 50 percent of Valuations on Appeal	1,025,321,350
Net Assessed Valuation of Taxable Real Property for Rate Purposes	\$ 155,333,754,050
Debt Limit -- 15 percent of Net Assessed Valuation of Taxable Real Property	\$ 23,300,063,108
Less Net Funded and Other Indebtedness	2,031,140,154
Legal Debt Margin	\$ 21,268,922,954
Less Bonds Authorized and Unissued	2,673,512,348
Net Legal Debt Margin	\$ 18,595,410,606

The State Constitution limits the City's funded debt to 15 percent of the net assessed valuation of taxable real property. Based on the above figures, the ratio of net funded debt to net assessed valuation is 1.31 percent.

The City's ability to pay its debt is determined by comparing net funded and other debt to net assessed valuation of taxable real property. Funded debt is debt for which the City has pledged its full faith and credit. Net funded debt is debt minus self-supporting debt, such as revenue bonds. Bond rating agencies recommend that net funded and other debt not exceed 5 percent of net assessed valuation. The current ratio is less than 2 percent.

Revenues

Detailed Statement of Revenues and Surplus

Budget Basis

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for

in individual funds based upon the purposes for which the resources are to be spent and the means by which spending activities are controlled.

The City's accounting records for the governmental funds and expendable trust and agency funds are maintained on an accrual basis.

Budgeted Revenues

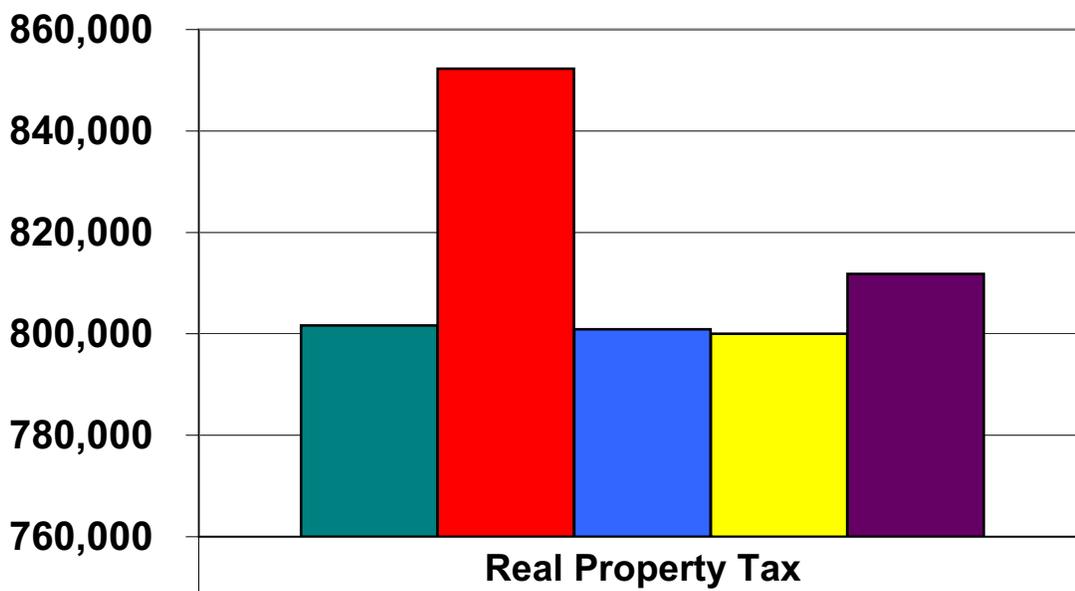
Budgeted revenues are based on estimates of the financial resources used for financing operations and development of new facilities. Tax revenues are relatively stable and predictable. Fee schedules, historical trends, and economic and demographic patterns largely determine levels of other

revenues.

The comparative revenue schedules that follow generally reflect prior years' trends even though some may be irregular. In large part, revenue projections are a continuation of these trends.

Real Property Tax

(Dollars in Thousands)



■ 2009 Actual	801,669
■ 2010 Actual	852,294
■ 2011 Actual	800,913
■ 2012 Appropriated	800,027
■ 2013 Proposed	811,820

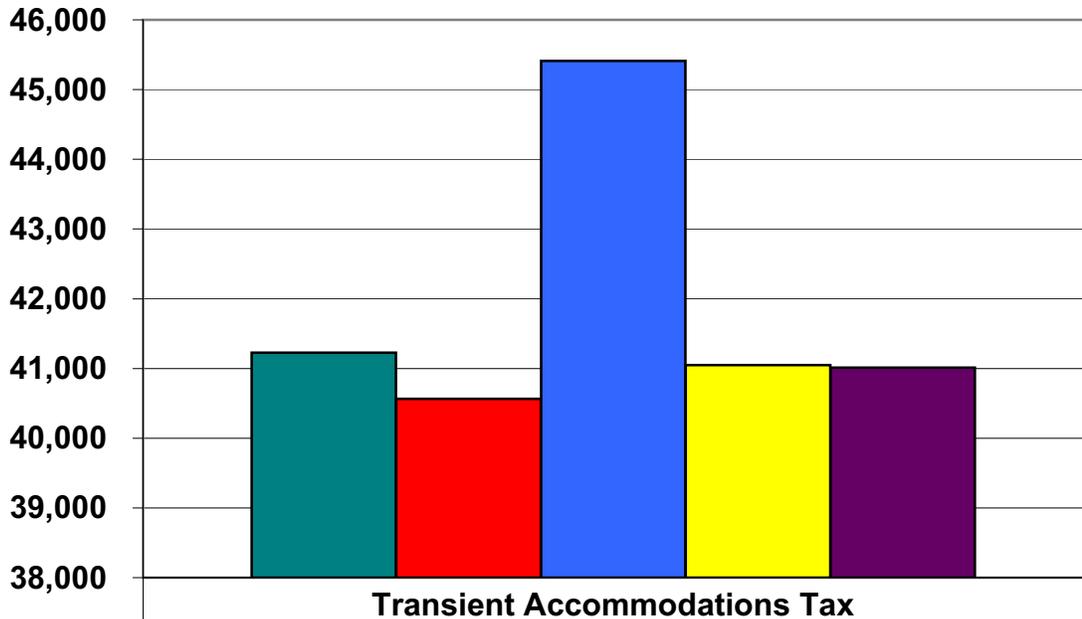
The Real Property Tax is a tax on real property (land and improvements) based on the assessed valuation at 100% of fair market value. The maximum exemption for owner-occupied homes is \$80,000 with a higher exemption of \$120,000 allowed for those 65 years of age and older. Rates are set for various classes of property.

The 2013 proposed revenue is based upon estimates of the assessed values of real property by the City's Real Property Tax Division.

Revenue from Real Property Tax is reflected in the General Fund.

Transient Accommodations Tax

(Dollars in Thousands)



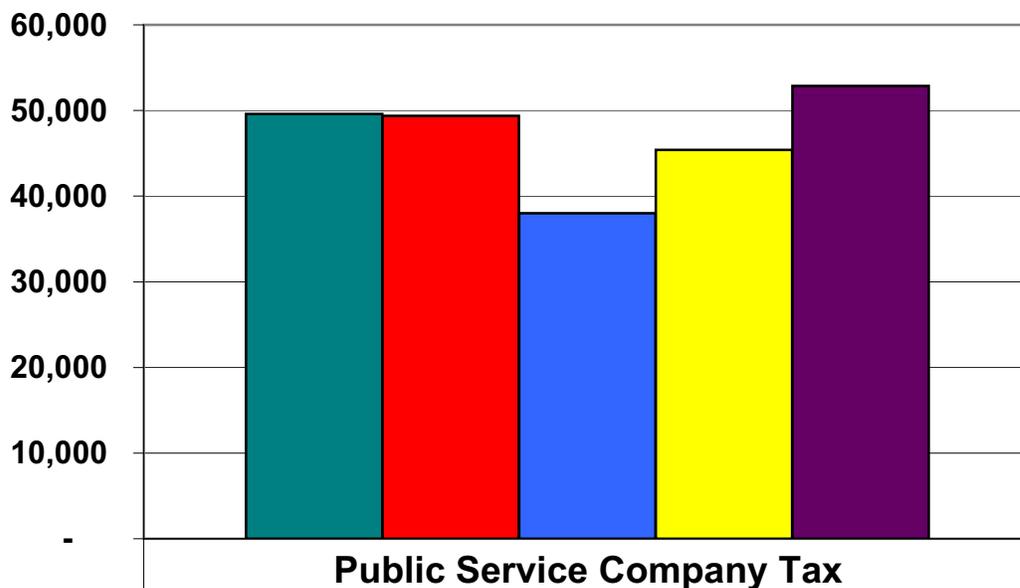
Transient Accommodations Tax	
■ 2009 Actual	41,228
■ 2010 Actual	40,564
■ 2011 Actual	45,413
■ 2012 Appropriated	41,049
■ 2013 Proposed	41,013

Transient Accommodations Tax was increased from 7.25% to 9.25% percent of gross proceeds received as compensation for the furnishing of transient accommodations. The entire 2% increase will remain with the State of Hawaii. The State of Hawaii distributes 44.8 percent of the remaining 7.25% tax to the four counties, with the City and County of Honolulu receiving 44.1 percent of the Counties' share. As a result of recent state legislation, the Counties' share is capped at \$93,000,000 for fiscal years 2012 through 2015.

Revenue from the Transient Accommodations Tax is reflected in the General Fund.

Public Service Company Tax

(Dollars in Thousands)



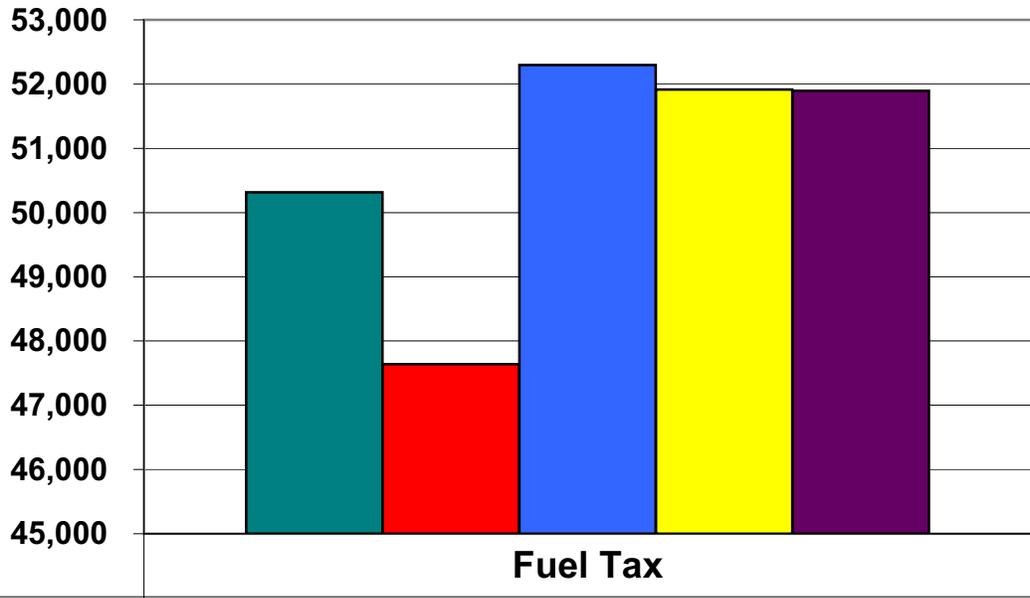
Public Service Company Tax	
■ 2009 Actual	49,596
■ 2010 Actual	49,393
■ 2011 Actual	37,999
■ 2012 Appropriated	45,390
■ 2013 Proposed	52,884

Revenue from the Public Service Company Tax reflects a 1.885 percent tax on the gross income of public service companies, as defined by Chapter 239 of the Hawaii Revised Statutes. The 2013 proposed estimate is based upon estimates provided by these companies.

Public Service Company Tax revenues is reflected in the General Fund.

Fuel Taxes

(Dollars in Thousands)



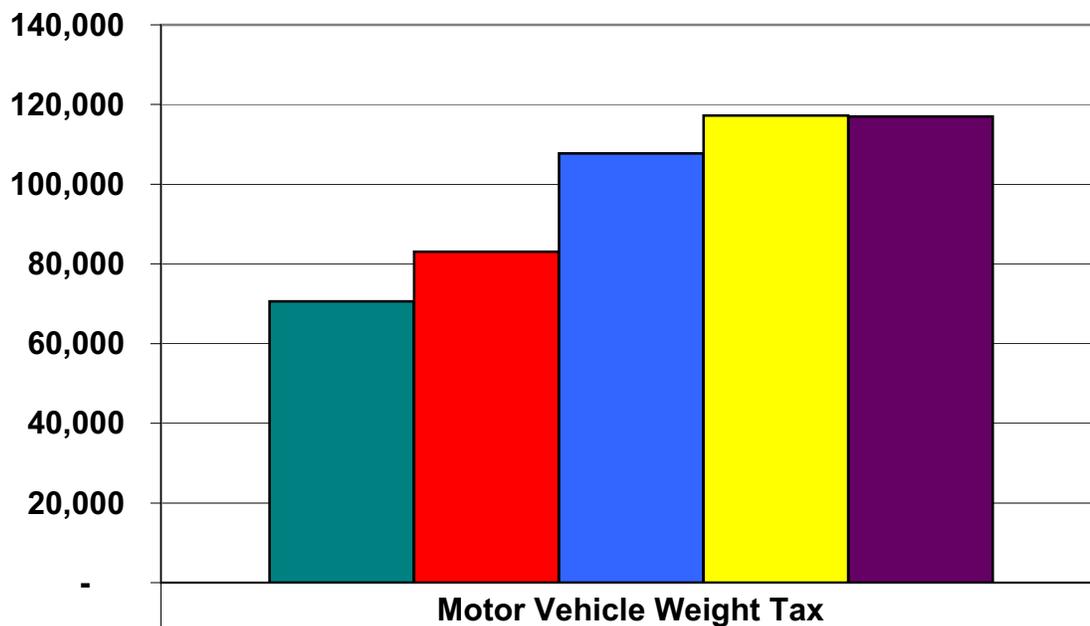
	Fuel Tax
■ 2009 Actual	50,316
■ 2010 Actual	47,639
■ 2011 Actual	52,298
■ 2012 Appropriated	51,916
■ 2013 Proposed	51,894

The Fuel Tax reflects a tax imposed on liquid fuels sold or used within the City’s jurisdiction. The tax does not apply to aviation fuel nor diesel fuel used on non-public highways. The 2013 proposed estimate reflects trends projected by the State of Hawaii Department of Taxation’s Tax Research and Planning Office.

Revenue from Fuel Taxes is reflected in the Highway Fund.

Motor Vehicle Weight Tax

(Dollars in Thousands)



Motor Vehicle Weight Tax	
2009 Actual	70,595
2010 Actual	83,065
2011 Actual	107,739
2012 Appropriated	117,261
2013 Proposed	117,017

The Motor Vehicle Weight Tax is a tax imposed on the net weight of all vehicles used on the public highways. The following tax rates have been in effect as of January 1, 2011:

Passenger vehicles and noncommercial vehicles not exceeding 6,500 pounds (automobiles, buses and ambulances) - tax rate currently of 5 cents per pound (net weight).

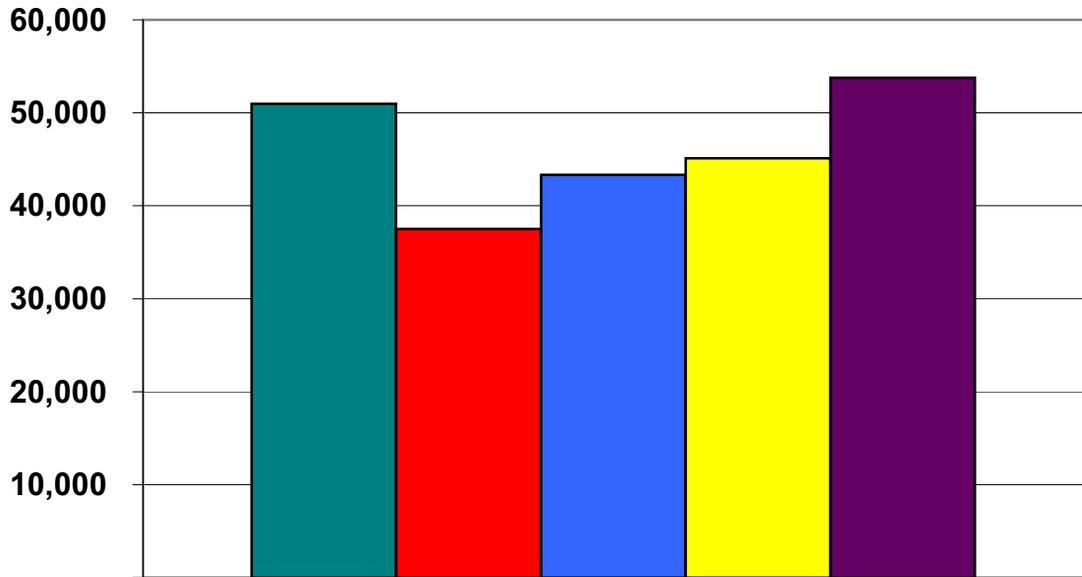
Motor vehicles and other vehicles designed for other than carrying passengers (trucks, truck-tractors, road tractors, trailers and semi-trailers) - tax rate currently of 5.5 cents per pound (net weight).

The 2013 Proposed estimate is based upon projections developed by the City's Customer Services Department.

Motor Vehicle Weight Tax revenue is reflected in the Highway Fund.

Public Utility Franchise Tax

(Dollars in Thousands)



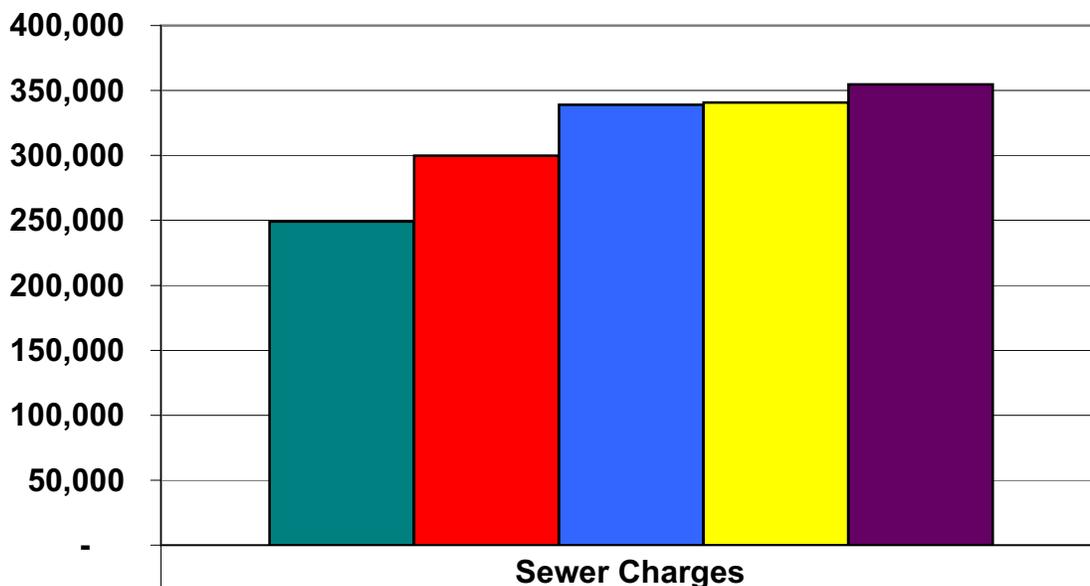
Public Utility Franchise Tax	
■ 2009 Actual	50,950
■ 2010 Actual	37,502
■ 2011 Actual	43,347
■ 2012 Appropriated	45,120
■ 2013 Proposed	53,787

Revenue from the Public Utility Franchise Tax reflects a 2 1/2 percent tax on the gross receipts for sales of electric power and gas companies (but not telephone or cable television companies). The 2013 proposed estimate is based primarily upon estimates provided by these companies.

Public Utility Franchise Tax revenues are reflected in the Highway Fund.

Sewer Service Charges

(Dollars in Thousands)



	Sewer Charges
■ 2009 Actual	249,126
■ 2010 Actual	299,783
■ 2011 Actual	338,948
■ 2012 Appropriated	340,785
■ 2013 Proposed	354,695

Sewer Service Charges reflect charges primarily related to the discharge of wastewater from residential dwellings and non-residential facilities. The 2013 proposed estimate is developed by the Department of Environmental Services of the City and takes into account historical data, certain additional demand requirements and rate changes.

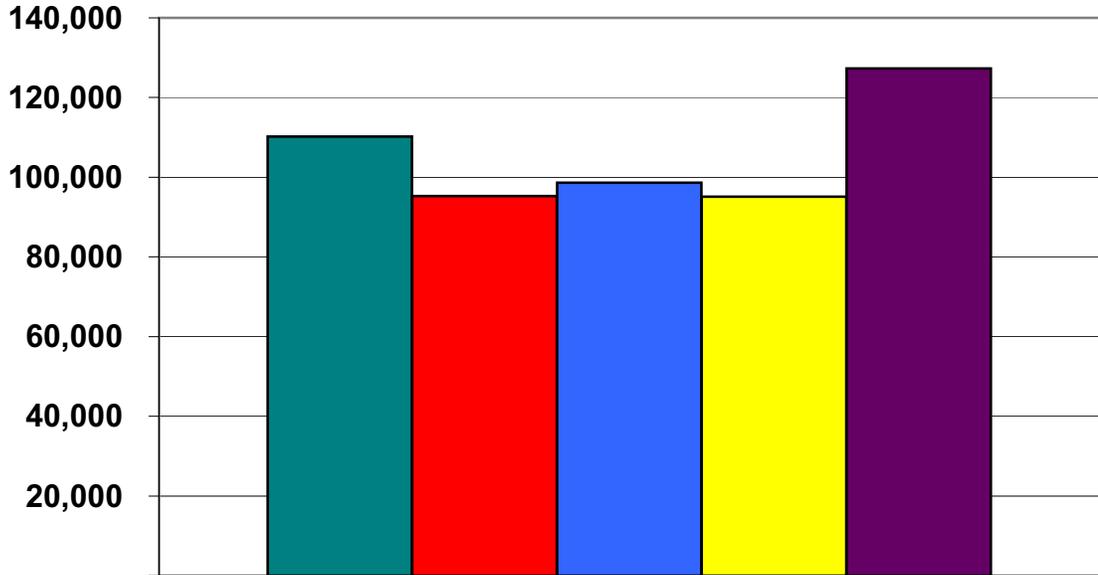
Sewer Service Charges are reflected in the Sewer Fund.

The following are the basic charges for 2009 - 2013 for Sewer Service Charges:

Residential	7/1/2008	7/1/2009	7/1/2010	7/1/2011	7/1/2012
Single family & duplex dwellings per dwelling unit per month:					
Monthly base charge	\$50.40	\$59.47	\$68.39	\$71.13	\$73.97
Monthly usage charge per 1,000 gallons over 2,000	\$2.12	\$2.51	\$2.88	\$3.00	\$3.12
Multiple unit dwellings per dwelling unit per month:					
Monthly base charge	\$35.30	\$41.65	\$47.90	\$49.82	\$51.81
Monthly usage charge per 1,000 gallons over 2,000	\$2.12	\$2.51	\$2.88	\$3.00	\$3.12
Non-Residential:					
Various rates based on water usage or wastewater discharge					

Solid Waste Revenues

(Dollars in Thousands)



Solid Waste Revenues	
■ 2009 Actual	110,233
■ 2010 Actual	95,257
■ 2011 Actual	98,665
■ 2012 Appropriated	95,126
■ 2013 Proposed	127,316

Solid Waste revenues are primarily fees charged for the disposal of refuse and other solid wastes delivered to disposal facilities by any business or any federal or state agency. The 2013 proposed estimate reflects the additional electrical revenue generated from the addition of a third boiler at the H-Power, waste to energy facility.

The rates below have been in effect since January 1, 2005:

H-Power Facility - \$81.00 per ton

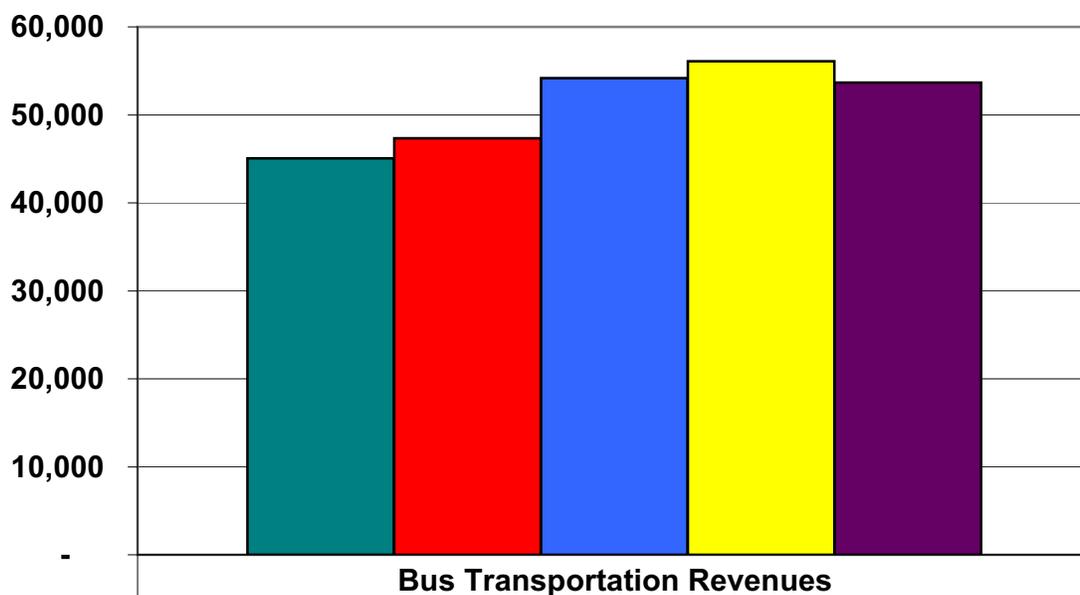
Transfer Stations - \$110.60 per ton

Landfills - \$81.00 per ton

Solid Waste revenues are reflected in the Solid Waste Special Fund.

Bus Transportation Revenues

(Dollars in Thousands)



Bus Transportation Revenues	
■ 2009 Actual	45,066
■ 2010 Actual	47,343
■ 2011 Actual	54,168
■ 2012 Appropriated	56,090
■ 2013 Proposed	53,660

Bus Transportation Revenues reflect revenues collected primarily from the City's island wide public transit system. The 2013 proposed estimate is based upon estimates from the Department of Transportation Services and reflects a decrease due to a projected decrease in ridership.

Bus Transportation revenues are reflected in the Bus Transportation Fund.

Summarized below are the authorized fares:

	Effective July 1, 2009	Effective July 1, 2010
Adult cash fare	\$2.25	\$2.50
Youth cash fare	1.00	1.25
Senior cash fare	1.00	1.00
Disabled cash fare	1.00	1.00
Adult monthly pass / 4-day pass / 1-day pass	50.00 / 25.00 / 5.00	60.00 / 25.00 / 6.25
Youth monthly pass	25.00	30.00
Senior monthly pass	5.00	5.00
Disabled monthly pass	5.00	5.00
Adult annual pass	550.00	660.00
Youth annual pass	275.00	330.00
Senior annual pass / biennial pass	30.00 / 60.00	30.00 / 60.00
Disabled annual pass / biennial pass	30.00 / 60.00	30.00 / 60.00
Senior/Disabled ID Card	10.00	10.00

Detailed Statement of Revenues and Surplus

General Fund (110)

This fund accounts for all financial resources except those required to be accounted for in another fund. The major revenue source in the General Fund is the real property tax.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Taxes			
Real Property Taxes - Current Year	\$ 792,319,607	\$ 796,527,000	\$ 808,820,000
Real Property Taxes - Prior Year	8,593,469	3,500,000	3,000,000
Public Svc Company Tax	37,998,672	48,151,000	52,884,000
Total — Taxes	\$ 838,911,748	\$ 848,178,000	\$ 864,704,000
Licenses and Permits			
Auctioneer & Pawn Broker	5,558	5,500	5,500
Firearms	1,319	1,600	1,600
Second-Hand & Junk Dealer	14,951	16,300	16,300
Used Mtr Veh Part Dealer	1,023	940	940
Wreck Salv Reblid Mtr Veh	773	710	710
Peddler/Itinerant Vendor	2,392	2,860	2,860
Tear Gas/Othr Noxious Sub	125	130	130
Scrap Dealers	4,625	4,900	4,900
Pedicab License Fees	43	30	30
HPD Alarm Permits	195,097	195,000	195,000
Regis-Third Party Reviewr	600	600	600
Building Permits	11,020,101	12,000,000	12,000,000
Non-Storm Wtr Dischg Pmt	1,400	0	0
Signs	26,442	28,000	28,000
Motor Vehicle Plate Fees	488,674	468,820	572,170
Mtr Veh Spc No Plate Fee	811,729	802,300	802,300
Motor Vehicle Tag Fees	358,999	364,300	364,300
Motor Veh Trfr Fee & Pen	2,468,494	2,430,900	2,430,900
Dupl Regis/Ownership Cert	191,890	190,400	190,400
Tax Liens	235	250	250
Correction Fees	4,220	4,200	4,200
Mvr-Annual Fee	13,757,888	13,666,800	13,666,800
Reconstr Inspec Fees	20,205	20,120	20,120
Passenger & Frt Veh Lic	88,357	97,950	97,950
Nonresident Vehicle Prmt	27,825	27,500	27,500
Motor Vehicle Drivers Lic	3,943,940	5,571,400	6,545,790

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Dog Licenses	211,857	211,600	211,600
Dog Tag Fees	8,186	8,550	8,550
Easement Grants	67,578	65,000	65,000
Newsstands	20,598	20,600	20,600
Telephone Enclosures	810	0	0
Dispensing Rack	138,892	10,210	10,210
Fire Code Permit & Lic	297,415	246,700	246,700
Fireworks License Fees	75,500	116,500	116,500
Camping Permits	0	103,385	200,000
Total — Licenses and Permits	\$ 34,257,741	\$ 36,684,055	\$ 37,858,460
Intergovernmental Revenue			
Transient Accomdn Tax	45,412,609	41,013,000	41,013,000
Excise Surcharge-Transit	179,108,573	0	0
Fish and Wildlife Svcs	4,995	20,000	20,000
Total — Intergovernmental Revenue	\$ 224,526,177	\$ 41,033,000	\$ 41,033,000
Charges for Services			
Duplication-Master Tapes	\$ 69,508	\$ 49,000	\$ 43,000
Data Proc Svc-State	892,660	800,000	800,000
Data Proc Svc-US Govt	3,438	2,500	2,500
Data Proc Svc-Othr County	403,090	350,000	350,000
Legal Services (BWS)	30,000	30,000	30,000
Svc Fee-Dishonored Checks	21,444	21,120	21,120
Band Collection	1,350	3,600	3,600
Sale of Gasoline and Oil	140,788	200,000	200,000
Subdivision Fees	43,950	50,000	50,000
Zoning Reg Applcn Fees	132,650	150,000	150,000
Nomination Fees	5,775	4,150	1,175
Witness Fees	67	0	0
Nonconform Certi Renewal	318,200	0	308,000
Plan Review Fee	562,916	575,000	575,000
Adm Fee-Mult-Fam Hsg Prgm	29,134	30,000	30,000
Exam Fees-Spec Inspectors	530	500	500
Reg Fees-Spec Inspectors	580	600	600
Military Hsg Fee-Lieu Rpt	866,876	850,000	850,000
Zoning/Flood Clear Fee	21,100	25,000	25,000
Duplicate Copy-Any Record	136,833	105,285	104,835
Abstract of Information	1,682	1,600	1,600
Typewrtn Copy-Any Record	16	0	0
Copy-Map, Plan, Diagram	2,185	2,225	2,100
Cert Voter Registration	279	150	150
Voter Registration Lists	9,251	3,000	3,000
Medical Examiner's Report	2,714	3,000	3,000

Detailed Statement of Revenues and Surplus

General Fund (110)

General Fund

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Cert-Correctness of Info	45	40	50
Appraisal	1,000	0	0
Documents of Conveyance	100	0	0
Prop Tax Record Search	2,326	2,005	1,500
GIS Data Processing Fees	24,000	0	0
HPD Alarm Service Charges	87,225	100,000	100,000
Custodial Services	20,318	0	0
Attendant Services	358,512	365,000	372,300
Spay-Neuter Service	314,955	332,050	569,580
Kitchen & Facility Usage	7,100	7,242	7,387
Other Misc Services	166	200	200
Taxi/Pedicab Drivers Cert	14,465	15,030	15,030
HPD Special Duty Fees	291,611	300,000	300,000
Electrical Inspection	189	200	200
City Employees Parking	407,352	588,480	701,520
HPD Parking Lot	80,726	115,000	135,700
Scuba and Snorkeling	21,805	22,241	22,686
Windsurfing	2,925	2,984	3,043
Commercial Filming	34,487	35,177	35,880
Summer Fun Program	229,108	230,000	234,600
Fall and Spring Programs	737	58,000	59,160
Parks District V Fees	249,215	250,000	250,000
Foster Botanic Garden	114,452	116,000	117,000
Fees for Community Garden	47,945	48,000	48,000
Total — Charges for Services	\$ 6,007,780	\$ 5,844,379	\$ 6,529,016
Fines and Forfeits			
Fines-Overdue Books	\$ 52	\$ 0	\$ 0
HPD Alarm Fines	75,650	109,060	109,060
Fines-Storm Water	9,500	0	0
Fines-Viol Bldg Elec Etc	415,457	415,000	415,000
Liquidated Contr Damages	26,000	0	0
Forfeiture of Seized Prop	24,835	94,677	94,677
Total — Fines and Forfeits	\$ 551,494	\$ 618,737	\$ 618,737

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Investments	19,519	0	0
Investments-Pool	470,460	379,000	379,000
Other Sources-Interest Earnings	2,414	0	0
Rental Units (City Prop)	206,267	53,438	55,000
Rental Units (Hcd Prop)	229,255	0	0
Rental-Amb Facil-Fire Stn	63,900	63,900	63,900
Other Rents Recreat Facil	4,819	5,000	5,000
Perquisite Housing	32,321	36,513	36,513
Rental of Equipment	9,291	2,180	2,180
Rental for Use of Land	147,100	115,100	117,000
Chinatown Comm Svc Ctr	3,955	0	0
Other City Facilities	9,396	0	0
Waikiki Surfbd Lockr Conc	(6)	0	0
Public Pay Phone Conces	653	0	0
Land	3,545	0	0
Equipment	5,245	0	0
Other Escheats	0	100,000	100,000
Develop Prem-Royal Kunia	42,951	48,000	48,000
Recov of Utility Charges	8,014	8,010	8,010
Recov-Workers' Comp Paymt	712,321	400,000	400,000
Recov-Crt Odr Restitution	16,825	0	0
Misc Recov,Collect,Etc	4,717	0	0
Recov State-Emerg Amb Svc	32,663,998	32,323,021	33,520,409
Recov-Real Prop Tax Svc	57,022	58,560	81,540
Recov State-Motor Vehicle	754,240	845,110	845,110
Recov Work Comp-3Rd Party	41,925	75,000	75,000
Recov-State-Comml Drv Lic	469,786	517,470	517,470
Recov-Debt Svc Wf/Refuse	10,345,832	11,679,044	12,663,000
Recovery-Interest-Federal Subsidy	200,501	1,782,200	1,346,300
Recov Debt Sv-Swdf Sp Fd	10,610,344	27,612,150	23,138,000
Recov Debt Svc-Hsg Sp Fd	8,138,000	7,774,989	6,896,000
Recov Debt Svc-Swr Fund	12,176,352	7,194,715	6,770,000
Recov-Direct Costs HART	0	2,035,477	1,065,402
Recoveries - Others	105,812	0	0
Reimb State-Fireboat Oper	2,484,580	2,241,718	2,241,718
Reimb State-HPD Civil Def	14,600	29,000	29,000
Reimb State-MV Insp Prgm	598,796	630,510	630,510
Reimb of Admin Cost-Ewa	28,206	30,000	30,000
Reimb State - DPP Placard	165,792	80,270	80,270
Reimb From Org. Plates	6,785	14,600	14,600
Towing Service Premiums	518,265	427,008	427,008
Other Sundry Realization	1,479	0	0
Sund Refunds-Prior Expend	2,730,048	5,453,000	753,000

General Fund

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Sund Refunds-Curr Exp	156,082	50,000	50,000
Sundry Ref-Pcard Rebate	309,151	249,251	261,172
Vacation Accum Deposits	179,792	1,500	1,500
Misc Rev/Cash Over/Short	2	0	0
Misc Deposit Adjustments	19,413	0	0
Auction Sale-Impound Veh	161,430	134,880	134,880
Auction Sale-Unclaim Prop	17,996	29,944	29,944
Sale-Other Mtls & Suppl	124,129	129,890	131,890
Sale of Scrap Materials	290,272	75,350	100,350
Total — Miscellaneous Revenues	\$ 85,363,592	\$ 102,685,798	\$ 93,048,676
Revolving Fund Revenues			
Repay Dchd Loans-Others	1,200	0	0
Total — Revolving Fund Revenues	\$ 1,200	\$ 0	\$ 0
Utilities or Other Enterprises			
Interest Earnings-Others	\$ 57	\$ 0	\$ 0
Total — Utilities or Other Enterprises	\$ 57	\$ 0	\$ 0
Non-Revenue Receipts			
Recov Swr Fd(Wwm Radio)	\$ 35,000	\$ 35,000	\$ 35,000
Recov-Debt Svc Farmers Home Admin Fd	0	46,292	0
Recov-Debt Svc Golf Fd	6,452,000	6,323,000	6,042,000
Recov D/S-Spec Events Fd	6,220,000	6,732,000	6,635,000
Recov D/S-Hanauma Bay Fd	1,414,000	1,358,000	1,338,000
Recov Debt Svc-Hwy Fund	57,383,971	64,287,344	70,698,000
Recov CASE-Spec Events Fd	998,600	1,152,100	1,133,100
Recov CASE-Hanauma Bay Fd	282,200	307,900	311,100
Recov CASE - Hwy Beaut Fd	212,600	223,100	219,200
Recov CASE - Sw Sp Fd	9,627,000	10,880,800	13,123,700
Recov CASE-Golf Fund	0	275,500	961,400
Recov CASE-Hwy Fund	10,863,300	11,908,600	12,829,400
Recov CASE-Sewer Fund	9,044,200	8,676,600	12,377,400
Recov CASE-Liquor Comm Fd	234,900	256,400	283,800
Recov CASE - Bikeway Fd	54,700	35,600	39,800
Recovery CASE-BWS	3,300,000	3,300,000	3,300,000
Recov CASE-HART	0	943,400	1,089,569
Recov CASE-Rental Asst Fd	11,700	9,800	11,700
Trans Fr Ref Gnl Ac-Rent	263,500	263,500	263,500
Trf-Sewer Fund for Rent	472,500	472,500	472,500
Total — Non-Revenue Receipts	\$ 106,870,171	\$ 117,487,436	\$ 131,164,169
Unreserved Fund Balance	\$ 104,052,673	\$ 158,667,697	\$ 78,947,712
Interfund Transfer	\$(357,448,957)	\$(193,653,106)	\$(207,814,460)

General Fund

Detailed Statement of Revenues and Surplus

General Fund (110)

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Total — General Fund	\$1,043,093,676	\$1,117,545,996	\$1,046,089,310

General Fund

Detailed Statement of Revenues and Surplus

Highway Fund (120)

This fund accounts for the disposition of proceeds from special revenues earmarked by law for highway and related activities. Major revenue sources include the City fuel tax, vehicle weight tax, and public utility franchise tax.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Taxes			
Franchise Tax - HECO	\$ 40,740,746	\$ 50,570,000	\$ 50,570,000
Franchise Tax - GASCO	2,606,525	3,217,400	3,217,400
Fuel Tax - Current Year	52,297,936	51,127,000	51,894,000
Total — Taxes	\$ 95,645,207	\$ 104,914,400	\$ 105,681,400
Licenses and Permits			
Storm Drain Conn Fee	\$ 7,800	\$ 7,000	\$ 7,000
Grading Excavation & Fill	241,511	240,000	240,000
Motor Vehicle Weight Tax	107,738,531	117,016,610	117,016,610
Dlnqt Mtr Veh Wt Tax Pen	931,468	916,790	916,790
Other Vehicle Weight Tax	3,498,304	3,713,100	3,713,100
Dlnqt Othr Veh Wt Tax Pen	32,400	31,940	31,940
Taxi Stand Permit Fee	9,300	7,840	7,840
Taxi Stand Decals	97	90	90
Frt Curb Load Zone-Permit	223,901	237,700	237,700
Frt Curb Load Zone-Decals	9,928	9,900	9,900
Pass Loading Zone-Permit	14,273	15,410	15,410
Pass Loading Zone-Decals	643	640	640
Excav/Rep-St & Sidewalk	60,503	80,000	80,000
Total — Licenses and Permits	\$ 112,768,659	\$ 122,277,020	\$ 122,277,020
Charges for Services			
Sidewalk Specs File Fee	10,200	12,000	12,000
Driveway Specs File Fee	2,200	2,500	2,500
Duplicate Copy-Any Record	372	0	0
Sidewalk Area Cleaning	0	500	500
Sidewalk Repair	40,583	100,500	100,500
Other St & Sidewalk Chgs	0	500	500
Parking Placards	3,900	5,900	5,900
Street Parking Meter	3,257,396	3,426,000	4,000,000
Frm Damaged Parking Meter	3,767	2,500	2,500
Kuhio-Kaiolu Parking Lot	121,542	90,000	90,000
Kaimuki Parking Lot #2	255,794	300,000	300,000
Kailua Parking Lot	205,632	223,390	223,390

Detailed Statement of Revenues and Surplus

Highway Fund (120)

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Kalakaua Parking Lot	234,918	287,000	287,000
Zoo Parking Lot	10,944	0	0
Civic Center Parking Lot	117,803	128,227	128,227
Parking Chgs - Salt Lake-	35,685	47,548	47,548
Parking Charges-Palace Sq	82,303	95,985	95,985
HPD Parking Lot	20,693	17,500	17,500
Kailua Elderly Hsg P/Lot	99,608	115,988	115,988
Kaimuki Parking Lot Concession	216,004	480,000	480,000
Lamppost Banner Display	49,074	40,000	40,000
Total — Charges for Services	\$ 4,768,418	\$ 5,376,038	\$ 5,950,038
Miscellaneous Revenues			
Kekaulike Dia Hd Blk Pkg	\$ 0	\$ 24,500	\$ 24,500
Marin Tower Pkg Garage	360,612	329,460	0
Harbor Court Garage	271,515	456,000	456,000
Other Sources-Interest Earnings	422	0	0
Rental for Use of Land	37,150	79,090	84,500
Harbor Village-Residentil	145,768	0	0
Kukui Plaza Garage	809,313	669,300	669,300
Smith-Beretania Parking	75,034	70,900	70,900
Equipment	1,260	0	0
City Buses	24,275	0	0
Recov-Damaged St Lights	89,488	0	0
Recov-Damaged Traf Signal	82,817	16,660	16,660
Recovery of Traffic Signs	7,006	5,000	5,000
Other Comp-Loss of Fixed Asset	19,686	4,000	4,000
Recov for Graffiti Loss	0	500	500
Recov-Overhead Charges	0	9,200	9,200
Recov-Overtime Inspection	0	2,500	2,500
Recovery-Interest-Federal Subsidy	300,773	3,364,000	2,492,200
Reimb State-Traf Sig Main	370,989	445,800	445,800
Sund Refunds-Prior Expend	1,907,761	20,000	0
Sund Refunds-Curr Exp	0	500	500
Vacation Accum Deposits	35,752	13,800	13,800
Misc Rev/Cash Over/Short	6,629	0	0
Sale-Other Mtls & Suppl	8,581	500	500
Sale of Scrap Materials	0	1,500	1,500
Total — Miscellaneous Revenues	\$ 4,554,831	\$ 5,513,210	\$ 4,297,360
Unreserved Fund Balance	\$ 20,628,935	\$ 28,789,933	\$ 31,211,543
Interfund Transfer	\$(132,537,621)	\$(139,579,802)	\$(159,085,073)
Total — Highway Fund	\$ 105,828,429	\$ 127,290,799	\$ 110,332,288

Detailed Statement of Revenues and Surplus

Highway Beautification Fund (130)

The Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund accounts for receipts (\$5.00 per vehicle) collected for each certificate of registration. These monies are expended primarily for the beautification of highways under the jurisdiction of the City and the disposition of abandoned vehicles.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Hwy Beautification Fees	\$ 4,389,224	\$ 4,249,640	\$ 4,249,640
Total — Charges for Services	\$ 4,389,224	\$ 4,249,640	\$ 4,249,640
Unreserved Fund Balance	\$ 2,240,329	\$ 3,454,865	\$ 3,134,365
Interfund Transfer	\$ (212,600)	\$ (223,100)	\$ (219,200)
Total — Highway Beautification Fund	\$ 6,416,953	\$ 7,481,405	\$ 7,164,805

Detailed Statement of Revenues and Surplus

Bikeway Fund (140)

This fund accounts for receipts from the bicycle registration fee of \$15.00 which is earmarked for operating costs and acquisition, design, construction, improvement, repair and maintenance costs related to bike-ways, including the installation and repair of storm drains and bridges.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Bicycle Licenses	\$ 514,719	\$ 544,050	\$ 544,050
Total — Licenses and Permits	\$ 514,719	\$ 544,050	\$ 544,050
Miscellaneous Revenues			
Recov-Crt Odr Restitution	400	0	0
Total — Miscellaneous Revenues	\$ 400	\$ 0	\$ 0
Non-Revenue Receipts			
Trfr-Capital Projects Fd	\$ 10,310	\$ 0	\$ 0
Total — Non-Revenue Receipts	\$ 10,310	\$ 0	\$ 0
Unreserved Fund Balance	\$ 856,073	\$ 1,303,448	\$ 1,103,983
Interfund Transfer	\$ (54,700)	\$ (35,600)	\$ (39,800)
Total — Bikeway Fund	\$ 1,326,802	\$ 1,811,898	\$ 1,608,233

Detailed Statement of Revenues and Surplus

Parks and Playgrounds Fund (150)

This fund accounts for all monies received in lieu of providing land in perpetuity or dedicating land, together with facilities for park and playground purposes. These monies must be expended for the purchase of land for parks and playgrounds, purchase of park and playground equipment, and/or other improvement of existing parks and playgrounds.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Subdividers-Park/Playgrnd	638,950	0	0
Total — Miscellaneous Revenues	\$ 638,950	\$ 0	\$ 0
Unreserved Fund Balance	\$ 4,518,367	\$ 5,258,317	\$ 1,172,317
Total — Parks and Playgrounds Fund	\$ 5,157,317	\$ 5,258,317	\$ 1,172,317

Detailed Statement of Revenues and Surplus

Sewer Fund (170)

This fund accounts for all monies received pursuant to the provisions of the Federal Water Pollution Control Act amendments of 1972 and the Hawaii Revised Statutes and expended for the purposes authorized.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Easement Grants	\$ 11,700	\$ 11,700	\$ 0
Total — Licenses and Permits	\$ 11,700	\$ 11,700	\$ 0
Charges for Services			
Svc Fee-Dishonored Checks	\$ 20	\$ 0	\$ 0
Witness Fees	22	0	0
Duplicate Copy-Any Record	19	0	100
Sewer Connections	0	0	2,000
Sewer Lateral Instal	0	0	100,000
Sewer Service Charges	335,721,757	331,518,000	345,052,000
Other Sewer Chgs	2,400	136,000	136,000
Wstwr Sys Facil Chgs	3,224,263	9,131,200	9,404,800
Total — Charges for Services	\$ 338,948,481	\$ 340,785,200	\$ 354,694,900
Fines and Forfeits			
Fines-Indust Ww Discharge	\$ 2,500	\$ 30,000	\$ 30,000
Total — Fines and Forfeits	\$ 2,500	\$ 30,000	\$ 30,000
Miscellaneous Revenues			
Investments	\$ 21,658	\$ 0	\$ 0
Investments-Pool	293,855	234,000	234,000
Rental for Use of Land	102,145	0	0
Vending Machines	1,835	0	0
Equipment	463	0	0
Recov-Overtime Inspection	32,904	0	0
Recovery-Interest-Federal Subsidy	4,074,405	5,892,300	5,367,100
Sund Refunds-Prior Expend	98,441	0	0
Vacation Accum Deposits	44,493	0	0
Sale of Scrap Materials	844	0	0
Interest Earned	1,040	0	0
Total — Miscellaneous Revenues	\$ 4,672,083	\$ 6,126,300	\$ 5,601,100
Utilities or Other Enterprises			
Miscellaneous Revenues	\$ 35	\$ 0	\$ 0
Total — Utilities or Other Enterprises	\$ 35	\$ 0	\$ 0
Non-Revenue Receipts			
Sale of Sewer Rev Bonds	\$ 6,257,037	\$ 0	\$ 0
Total — Non-Revenue Receipts	\$ 6,257,037	\$ 0	\$ 0
Unreserved Fund Balance	\$ 133,944,979	\$ 248,587,260	\$ 270,256,203
Interfund Transfer	\$(21,728,052)	\$(16,378,815)	\$(19,654,900)

Detailed Statement of Revenues and Surplus

Sewer Fund (170)

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Total — Sewer Fund	\$ 462,108,763	\$ 579,161,645	\$ 610,927,303

Sewer Fund

Detailed Statement of Revenues and Surplus

Bus Transportation Fund (180)

This fund was created for the management, operation, and maintenance of the bus transportation system. All revenues generated or received for these purposes, including City appropriations, are deposited in this fund and expended for such purposes.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Witness Fees	\$ 142	\$ 0	\$ 0
Spc Handicap Transp Fares	1,619,664	1,600,000	1,600,000
Total — Charges for Services	\$ 1,619,806	\$ 1,600,000	\$ 1,600,000
Miscellaneous Revenues			
Rental Units (City Prop)	21,475	21,300	21,300
Recov-Crt Odr Restitution	40	0	0
Sund Refunds-Prior Expend	255,188	0	0
Total — Miscellaneous Revenues	\$ 276,703	\$ 21,300	\$ 21,300
Utilities or Other Enterprises			
Bus Fare	\$ 52,067,593	\$ 51,000,000	\$ 49,600,000
U-Pass	0	2,200,000	2,200,000
Recovery of Damages	205,686	0	0
Bus Advertising	108,897	120,000	120,000
Ots-Employee Parking Chge	160,306	140,000	140,000
Bus Royalty Income	1,235	0	0
Other Bus Transportation	4,150	0	0
Total — Utilities or Other Enterprises	\$ 52,547,867	\$ 53,460,000	\$ 52,060,000
Non-Revenue Receipts			
Bus Subsidy-General Fund	\$ 70,531,182	\$ 63,824,741	\$ 69,605,924
Bus Subsidy-Highway Fund	64,290,350	63,383,858	75,557,673
Total — Non-Revenue Receipts	\$ 134,821,532	\$ 127,208,599	\$ 145,163,597
Unreserved Fund Balance	\$ 9,065,012	\$ 15,049,664	\$ 400,050
Total — Bus Transportation Fund	\$ 198,330,920	\$ 197,339,563	\$ 199,244,947

Detailed Statement of Revenues and Surplus

Liquor Commission Fund (190)

This fund accounts for all monies collected by as well as received on behalf of the Liquor Commission and used for the operational and administrative costs of the Liquor Commission.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Direct Wine Shipper	\$ 40,250	\$ 37,000	\$ 40,000
Personal Shipment Permit	444	275	400
Basic Liquor Lic(New Lic)	84,727	110,000	85,000
Liquor Applcn Filing Fee	3,500	4,000	3,000
Addtl Liqr Lic (Gr Sale)	2,116,824	2,100,000	2,300,000
Renewal Liquor License	1,793,220	1,800,000	1,800,000
Total — Licenses and Permits	\$ 4,038,965	\$ 4,051,275	\$ 4,228,400
Charges for Services			
Witness Fees	\$ 12	\$ 15	\$ 15
Liqr Licensee Change Name	2,880	3,000	3,000
Charge for Photo Id	124,210	118,000	120,000
Charges for Publications	3,585	3,000	3,000
Duplicate Copy-Any Record	2,861	2,500	3,000
Total — Charges for Services	\$ 133,548	\$ 126,515	\$ 129,015
Fines and Forfeits			
Fines-Liquor Commission	\$ 215,268	\$ 285,000	\$ 225,000
Total — Fines and Forfeits	\$ 215,268	\$ 285,000	\$ 225,000
Miscellaneous Revenues			
Vacation Accum Deposits	3,932	0	0
Total — Miscellaneous Revenues	\$ 3,932	\$ 0	\$ 0
Unreserved Fund Balance	\$ 1,935,700	\$ 3,103,576	\$ 2,572,009
Interfund Transfer	\$ (234,900)	\$ (256,400)	\$ (283,800)
Total — Liquor Commission Fund	\$ 6,092,513	\$ 7,309,966	\$ 6,870,624

Detailed Statement of Revenues and Surplus

Other Post-Employment Benefits Reserve Fund (200)

This fund is used to accumulate, invest, appropriate, and manage funds to meet the costs of providing health care, life insurance and other post-employment benefits to retirees and their dependents.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Investments-Pool	\$ 33,039	\$ 10,000	\$ 10,000
Total — Miscellaneous Revenues	\$ 33,039	\$ 10,000	\$ 10,000
Unreserved Fund Balance	\$ 53,220,109	\$ 76,147	\$ 86,148
Total — Other Post-Employment Benefits Reserve Fund	\$ 53,253,148	\$ 86,147	\$ 96,148

Detailed Statement of Revenues and Surplus

Rental Assistance Fund (203)

This fund accounts for all net receipts from the Hale Pauahi parking structure which are expended for monthly rental assistance payments to landlords on behalf of an eligible applicant.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Parking Stalls	220,848	233,000	233,000
Recov-Embezzlement Loss	352	0	0
Recov-Crt Odr Restitution	150,000	0	0
Total — Miscellaneous Revenues	\$ 371,200	\$ 233,000	\$ 233,000
Unreserved Fund Balance	\$ 809,478	\$ 969,308	\$ 957,608
Interfund Transfer	\$ (11,700)	\$ (9,800)	\$ (11,700)
Total — Rental Assistance Fund	\$ 1,168,978	\$ 1,192,508	\$ 1,178,908

Rental Assistance Fund

Detailed Statement of Revenues and Surplus

Zoo Animal Purchase Fund (207)

This fund accounts for the proceeds from the sale of surplus animals from the Honolulu Zoo and all donations made specifically for the purchase of animals. Funds in this account shall be expended for the acquisition on zoo animals to include shipping, insurance, travel, and other related costs.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Sale of Animals	2,000	0	0
Total — Miscellaneous Revenues	\$ 2,000	\$ 0	\$ 0
Unreserved Fund Balance	\$ 8,133	\$ 7,857	\$ 2,257
Total — Zoo Animal Purchase Fund	\$ 10,133	\$ 7,857	\$ 2,257

Detailed Statement of Revenues and Surplus

Hanauma Bay Nature Preserve Fund (230)

This fund accounts for receipts from the entrance and vehicle admission fees to Hanauma Bay Nature Preserve and is earmarked primarily for the operation, maintenance, and improvement of the Nature Preserve.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Hanauma Bay Parking	\$ 176,546	\$ 193,000	\$ 193,000
Hanauma Bay-Admission	3,933,512	4,000,000	4,000,000
Total — Charges for Services	\$ 4,110,058	\$ 4,193,000	\$ 4,193,000
Miscellaneous Revenues			
Hanauma Beach Park Conces	283,518	291,000	291,000
Hanauma Shuttle Bus Svc	38,412	38,400	38,400
Hanauma Snorkling Rental	1,145,800	1,248,000	1,248,000
Hanauma Gift Shop Concess	72,603	69,000	65,000
Total — Miscellaneous Revenues	\$ 1,540,333	\$ 1,646,400	\$ 1,642,400
Unreserved Fund Balance	\$ 2,651,239	\$ 2,962,638	\$ 2,448,372
Interfund Transfer	\$ (1,696,200)	\$ (1,665,900)	\$ (1,649,100)
Total — Hanauma Bay Nature Preserve Fund	\$ 6,605,430	\$ 7,136,138	\$ 6,634,672

Detailed Statement of Revenues and Surplus

Reserve for Fiscal Stability Fund (240)

This fund is designated as a reserve for economic and revenue downturns and emergency situations.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Easement Grants	\$ 0	\$ 5,000	\$ 0
Total — Licenses and Permits	\$ 0	\$ 5,000	\$ 0
Miscellaneous Revenues			
Investments-Pool	\$ 23,610	\$ 16,000	\$ 16,000
Land	426,413	48,000	100,000
Total — Miscellaneous Revenues	\$ 450,023	\$ 64,000	\$ 116,000
Non-Revenue Receipts			
Transfer Fr General Fd	\$ 2,600,000	\$ 0	\$ 20,000,000
Total — Non-Revenue Receipts	\$ 2,600,000	\$ 0	\$ 20,000,000
Unreserved Fund Balance	\$ 26,898,063	\$ 29,948,086	\$ 30,017,086
Total — Reserve for Fiscal Stability Fund	\$ 29,948,086	\$ 30,017,086	\$ 50,133,086

Detailed Statement of Revenues and Surplus

Solid Waste Special Fund (250)

This fund accounts for all revenues derived from the operation of the City's Refuse Division, solid waste disposal programs, glass recycling program, and other recycling programs. All monies placed in this fund are maintained in separate accounts identified with, and expended for, the intended purpose.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Glass Recycler	\$ 450	\$ 400	\$ 400
Refuse Collector-Decal	924	900	900
Refuse Collector-Lic	11,917	9,500	9,500
Total — Licenses and Permits	\$ 13,291	\$ 10,800	\$ 10,800
Intergovernmental Revenue			
Pynt Fr St-Glass Disp Fee	\$ 338,860	\$ 406,140	\$ 0
Total — Intergovernmental Revenue	\$ 338,860	\$ 406,140	\$ 0
Charges for Services			
Disp Chgs Surcharge - C&C	\$ 1,409,691	\$ 1,500,000	\$ 1,600,000
Bus. Automated Refuse Pu	200	0	0
Disp Chgs Surcharge-Other	3,578,205	3,650,000	3,700,000
Duplicate Copy-Any Record	15	0	0
Business Premises	535,228	465,000	465,000
Disposal Charges	6,246,691	6,800,000	2,500,000
Pre-Paid Coll/Disp Chgs	4,142	0	0
Total — Charges for Services	\$ 11,774,172	\$ 12,415,000	\$ 8,265,000
Miscellaneous Revenues			
Investments-Pool	\$ 102,973	\$ 75,000	\$ 75,000
Equipment	1,126	0	0
Sale-Other Mtls & Suppl	2,642	0	0
Vacation Accum Deposits	3,796	0	0
Sund Refunds-Prior Expend	154,043	0	0
Recovery-Recycled Materials	1,139,099	2,400,000	1,500,000
Investments	5,560	0	0
Recovery-Damaged Refuse Carts	825	0	0
Total — Miscellaneous Revenues	\$ 1,410,064	\$ 2,475,000	\$ 1,575,000
Utilities or Other Enterprises			
Tip Fees-Private Direct	\$ 23,322,638	\$ 25,000,000	\$ 27,050,000
Electrical Energy Revenue	49,550,124	50,000,000	76,500,000
Tip Fees-Other	12,513,718	12,500,000	14,000,000
S/H Disposal Chrg H-Power	12,140	0	0
Total — Utilities or Other Enterprises	\$ 85,398,620	\$ 87,500,000	\$ 117,550,000
Non-Revenue Receipts			
Transfer Fr General Fd	\$ 76,629,936	\$ 92,190,314	\$ 89,333,698
Total — Non-Revenue Receipts	\$ 76,629,936	\$ 92,190,314	\$ 89,333,698

Detailed Statement of Revenues and Surplus

Solid Waste Special Fund (250)

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Unreserved Fund Balance	\$ 117,133,464	\$ 115,088,036	\$ 87,301,984
Interfund Transfer	\$(30,846,676)	\$(50,435,494)	\$(49,188,200)
Total — Solid Waste Special Fund (250)	\$ 261,851,731	\$ 259,649,796	\$ 254,848,282

Detailed Statement of Revenues and Surplus

Land Conservation Fund (260)

The fund accounts for all gifts, voluntary contributions to the city, and all revenues designated by ordinance or resolution for deposit into the fund. All monies deposited into this fund shall be used to purchase or otherwise acquire lands or property entitlements for natural resource land conservation purposes of the city.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Unreserved Fund Balance	\$ 220	\$ 220	\$ 220
Total — Land Conservation Fund	\$ 220	\$ 220	\$ 220

Land Conservation Fund

Detailed Statement of Revenues and Surplus

Clean Water and Natural Lands Fund (270)

This fund accounts for monies transferred from real property tax revenues to be used to purchase or otherwise acquire real estate or any interest therein for land conservation in the city. The monies may be used for the purposes of: protection of watershed lands to preserve water quality and water supply; preservation of forests, beaches, coastal areas and agricultural lands; public outdoor recreation and education, including access to beaches sand mountains; preservation of historic or cultural important land areas and sites; protection of significant habitats or ecosystems, including buffer zones; conservation of land in order to reduce erosion, floods, landslides, and runoff; and acquisition of public access to public land and open spaces.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Investments-Pool	\$ 11,151	\$ 9,000	\$ 9,000
Total — Miscellaneous Revenues	\$ 11,151	\$ 9,000	\$ 9,000
Non-Revenue Receipts			
Transfer Fr General Fd	\$ 4,020,305	\$ 3,982,635	\$ 4,044,100
Total — Non-Revenue Receipts	\$ 4,020,305	\$ 3,982,635	\$ 4,044,100
Unreserved Fund Balance	\$ 7,626,624	\$ 15,658,081	\$ 15,824,716
Total — Clean Water and Natural Lands Fund	\$ 11,658,080	\$ 19,649,716	\$ 19,877,816

Detailed Statement of Revenues and Surplus

Affordable Housing Fund (280)

This fund accounts for monies transferred from real property tax revenues to provide for and maintain affordable housing for persons earning less than fifty percent of the median household income in the city. Monies may be used for: the provision and expansion of affordable housing and suitable living environments principally for persons of low and moderate income through land acquisition, development, construction, and maintenance of affordable housing for sale or for rental, provided that the housing remains affordable in perpetuity.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Investments-Pool	\$ 8,625	\$ 7,000	\$ 7,000
Total — Miscellaneous Revenues	\$ 8,625	\$ 7,000	\$ 7,000
Non-Revenue Receipts			
Transfer Fr General Fd	\$ 4,020,305	\$ 3,982,635	\$ 4,044,100
Total — Non-Revenue Receipts	\$ 4,020,305	\$ 3,982,635	\$ 4,044,100
Unreserved Fund Balance	\$ 6,119,656	\$ 12,748,586	\$ 10,238,221
Total — Affordable Housing Fund	\$ 10,148,586	\$ 16,738,221	\$ 14,289,321

Detailed Statement of Revenues and Surplus

Transit Fund (290)

This fund accounts for all monies transferred from the general fund for the county surcharge on state tax and all revenues generated by or received for the transit project. All funds are expended for the operating or capital costs of the transit project.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Duplicate Copy-Any Record	\$ 716	\$ 0	\$ 0
Total — Charges for Services	\$ 716	\$ 0	\$ 0
Miscellaneous Revenues			
Investments-Pool	\$ 315,072	\$ 0	\$ 0
Vacation Accum Deposits	26,581	0	0
Sund Refunds-Prior Expend	12,992,803	0	0
Investments	14,621	0	0
Total — Miscellaneous Revenues	\$ 13,349,077	\$ 0	\$ 0
Non-Revenue Receipts			
Transfer Fr General Fd	\$ 179,108,573	\$ 0	\$ 0
Total — Non-Revenue Receipts	\$ 179,108,573	\$ 0	\$ 0
Unreserved Fund Balance	\$ 25,753,440	\$ 0	\$ 0
Total — Transit Fund (290)	\$ 218,211,806	\$ 0	\$ 0

Detailed Statement of Revenues and Surplus

Community Development Fund (310)

This fund accounts for monies provided by the Federal government under the Housing and Community Development Act of 1974, as amended; the National Affordable Housing Act of 1990, as amended; monies generated as program income; and monies carried over from prior years. Funds are expended to carry out the objectives of the Acts. Funds under the HOME program are funded under the Federal Grants Projects Fund beginning in fiscal year 1977.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Intergovernmental Revenue			
CDBG, PI-93-383	\$ 4,063,595	\$ 10,540,071	\$ 7,530,357
Workforce Investment Act	7,375	0	0
CDBG-Program Income	736,079	1,418,345	2,034,811
Total — Intergovernmental Revenue	\$ 4,807,049	\$ 11,958,416	\$ 9,565,168
Miscellaneous Revenues			
Sund Refunds-Prior Expend	131	0	0
Total — Miscellaneous Revenues	\$ 131	\$ 0	\$ 0
Interfund Transfer	\$ (1,500,000)	\$ (2,750,000)	\$ 0
Total — Community Development Fund	\$ 3,307,180	\$ 9,208,416	\$ 9,565,168

Detailed Statement of Revenues and Surplus

Golf Fund (350)

This fund accounts for all receipts derived from the operation of the City's golf facilities. All funds are expended for the management, operation and maintenance of the municipal golf courses.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Golf Course Fees	\$ 5,523,288	\$ 6,810,800	\$ 7,479,400
Total — Charges for Services	\$ 5,523,288	\$ 6,810,800	\$ 7,479,400
Miscellaneous Revenues			
Golf Course Cart Rentals	2,544,103	2,556,200	2,556,200
Golf Course-Pro Shops	1,260	4,150	7,100
Golf Course Food Conces	60,868	35,655	72,000
Golf Course Driving Range	520,697	500,000	500,000
Sund Refunds-Prior Expend	359	0	0
Sund Refunds-Curr Exp	256	0	0
Misc Rev/Cash Over/Short	55	0	0
Total — Miscellaneous Revenues	\$ 3,127,598	\$ 3,096,005	\$ 3,135,300
Non-Revenue Receipts			
Transfer Fr General Fd	\$ 8,343,647	\$ 9,827,888	\$ 9,521,082
Total — Non-Revenue Receipts	\$ 8,343,647	\$ 9,827,888	\$ 9,521,082
Unreserved Fund Balance	\$ 232,659	\$ 341,047	\$ 52,636
Interfund Transfer	\$ (6,452,000)	\$ (6,598,500)	\$ (7,003,400)
Total — Golf Fund	\$ 10,775,192	\$ 13,477,240	\$ 13,185,018

Detailed Statement of Revenues and Surplus

Special Events Fund (360)

This fund accounts for all revenues derived from the operation of the City's auditorium facilities, Waikiki Shell and Honolulu Zoo. All funds are expended for the operation of the Department of Enterprise Services.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Svc Fee-Dishonored Checks	\$ 50	\$ 0	\$ 0
Surcharge On Tickets	35,313	105,000	36,000
Duplicate Copy-Any Record	12	0	0
Zoo Parking Lot	445,149	540,000	540,000
Honolulu Zoo	2,811,312	3,400,300	3,434,300
Total — Charges for Services	\$ 3,291,836	\$ 4,045,300	\$ 4,010,300
Miscellaneous Revenues			
Investments	\$ 0	\$ 4,000	\$ 500
Investments-Pool	3,713	3,000	3,000
Rental for Use of Land	40,000	40,000	42,000
Arena	629,797	630,000	635,000
Assembly Hall (Pikake Room)	76,676	80,000	80,000
Meeting Room	137,881	160,000	160,000
Exhibition Pavilion	475,338	415,000	600,000
Theater-Concert Hall	298,918	400,000	650,000
Waikiki Shell	134,728	200,000	165,000
Galleria (Other Area)	26,139	16,000	16,000
Riser and Chair Setup	13,950	11,000	13,500
Chair and Table Setup	139,923	140,000	142,000
Stage Setup	79,702	70,000	75,000
Moving Equipment	850	1,200	1,200
Ushering Service	228,895	235,000	250,000
Spotlight and Sound Setup	150,030	160,000	160,000
Excessive Cleanup	9,479	3,500	8,000
Piano	6,070	6,000	6,500
Box Office Service	354,121	316,000	355,000
Other Personal Services	117,511	118,000	118,000
Food Conces-Auditoriums	583,694	680,000	655,000
Parking-Auditoriums	1,912,311	1,700,000	2,050,000
Other-Auditoriums	6,178	2,200	6,200
Novelty Sales Concess-Aud	79,580	75,000	95,000
Ala Moana Conces-Waikiki	25,000	19,200	19,200
Honolulu Zoo Food Conces	173,501	120,000	120,000
Kailua Park Food Conces	21,312	21,300	21,300
Kapiolani Beach Conces	600	4,200	4,200
Waikiki Beach Food Conces	186,549	150,000	150,000
Sandy Beach Mob Fd Conces	7,200	7,200	7,200
Waikiki Surfbd Lockr Conc	188,810	180,000	180,000

Detailed Statement of Revenues and Surplus

Special Events Fund (360)

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Pouring Rts-Vending Mach	65,326	65,000	65,000
Koko Head Stables Conces	24,396	24,400	24,400
Waikiki Beach Conces-Othr	804,900	651,000	651,000
Aquatics Ctr Food Concess	12,000	12,000	12,000
Veh-Mounted Food Conces	0	9,600	19,200
Automatic Teller Machines	30,151	52,800	52,800
Advertising-Parkng Garage	4,525	2,500	2,500
Recov of Utility Charges	1,600	9,600	28,800
Sund Refunds-Prior Expend	471	0	0
Vacation Accum Deposits	17,957	0	0
Misc Rev/Cash Over/Short	(316)	0	0
Total — Miscellaneous Revenues	\$ 7,069,466	\$ 6,794,700	\$ 7,644,500
Non-Revenue Receipts			
Transfer Fr General Fd	\$ 7,794,544	\$ 13,107,855	\$ 11,265,556
Total — Non-Revenue Receipts	\$ 7,794,544	\$ 13,107,855	\$ 11,265,556
Unreserved Fund Balance	\$ 2,437,856	\$ 491,513	\$ 874,399
Interfund Transfer	\$ (7,218,600)	\$ (7,884,100)	\$ (7,768,100)
Total — Special Events Fund	\$ 13,375,102	\$ 16,555,268	\$ 16,026,655

Detailed Statement of Revenues and Surplus

Farmers Home Admin Loan Fund (370)

This fund accounts for all proceeds from the issuance and sale of bonds to the Farmers Home Administration for the purpose of financing portions of the cost of such projects as approved by the Farmers Home Administration.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Unreserved Fund Balance	\$ 46,291	\$ 46,292	\$ 0
Interfund Transfer	\$ 0	\$ (46,292)	\$ 0
Total — Farmers Home Admin Loan Fund	\$ 46,291	\$ 0	\$ 0

Farmers Home Admin Loan Fund

Detailed Statement of Revenues and Surplus

Special Projects Fund (380)

This fund accounts for all monies received under special contracts entered into, by and between the City and the State. Monies received from various sources for operating and capital improvement expenditures for which no financing has been provided in other funds, such as contributions from property owners exclusive of improvement district assessment collections, are also accounted for in this fund.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Intergovernmental Revenue			
Office of Youth Services	\$ 0	\$ 11,250	\$ 15,000
Food Stamp Employment Training	18,032	0	0
US Dept of Justice Crime	10,502	0	0
Mayor's Lei Day Program	15,000	15,000	15,000
Voc Rehab Svcs for Blind	0	23,022	23,022
HTA-Cnty Product Enrich	260,000	0	0
HI Home Rehab-Principal	310,275	300,000	99,780
Lifeguard Svcs At St Park	584,216	584,216	636,138
Program On Aging-State Sh	3,500,060	4,169,012	4,218,428
LEPC Emergency Planning	31,260	31,857	31,857
Wireless Enhanced 911	1,376,799	0	0
AFC Admin Assist's Pay	105,000	0	35,000
DOHS Office of Youth Svcs	25,375	0	0
HI Career Crim Prosecutn	211,473	260,387	260,387
Victim/Witness Kokua Prgm	131,465	196,955	196,955
Oahu Tourism Strategic PI	155,000	0	0
Total — Intergovernmental Revenue	\$ 6,734,457	\$ 5,591,699	\$ 5,531,567
Fines and Forfeits			
Fines-Violat Land Use Ord	\$ 39,028	\$ 0	\$ 0
Total — Fines and Forfeits	\$ 39,028	\$ 0	\$ 0
Miscellaneous Revenues			
For Community Programming	56,315	56,243	42,779
Contributions to The City	286,797	0	0
Private Grants to The City	15,000	0	0
Recov-Crt Odr Restitution	814	0	0
Total — Miscellaneous Revenues	\$ 358,926	\$ 56,243	\$ 42,779
Total — Special Projects Fund	\$ 7,132,411	\$ 5,647,942	\$ 5,574,346

Detailed Statement of Revenues and Surplus

Federal Grants Fund (390)

This fund accounts for all monies received from the Federal government as grants for specific projects as well as supporting monies from other sources, where such monies are not accountable in any other fund. All monies placed in this fund are maintained in separate accounts identified with, and expended for, the intended purpose.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
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Federal Grants Fund - Operating

Intergovernmental Revenue			
EDA-Economic Adj Project	\$ 314	\$ 0	\$ 0
HOME Grant	210,840	2,395,670	2,012,148
HUD-Youthbuild Prgm	484,172	779,854	567,583
Workforce Investment Act	6,044,556	5,968,208	6,246,311
Youth Offender Demo Pgm	194,489	0	0
Voc Rehab Svs for Blind	70,758	0	0
Food Stamp Employment Training	18,032	0	0
First to Work Program	1,288,559	2,962,378	3,489,971
Program On Aging	2,715,328	3,535,977	3,596,797
Elderly Victims of Crime	441,972	0	0
Supportive Housing Pgm	227	318,754	318,754
Shelter Plus Care Pgm	1,205,090	4,826,352	4,826,352
Federal DOT MVSO Grants	647,588	0	0
Federal DOT Grants	47,170	0	0
EPA Grant Projects	59,804	0	0
HOME Grant-Program Income	177,369	557,617	0
Assist to Firefighters Gr	244,970	0	0
Traffic Safety Ed Prg	13,471	48,000	48,000
FTA-49 USC Chapter 53	21,000,000	21,000,000	27,161,000
USDOT - FHWA	124,471	0	0
Summer Food Service Prgm	110,402	105,500	107,610
Crime Victim Assist Grant	570,934	652,380	652,380
Justice Assistance Grant	938,002	487,575	422,151
US Dept of Commerce	15,000	0	0
Drug Recognition Expert	200,560	0	0
Byrne Formula Grant	103,402	0	0
US Dept of Justice Crime	154,746	0	0

Detailed Statement of Revenues and Surplus

Federal Grants Fund (390)

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Intergovernmental Revenue			
Great Program	4,315	0	0
Forensic DNA Test Pgm	242,081	0	0
Domestic Violence/VAWA 99	143,644	0	0
Cops Grant	1,938,943	0	0
HIDTA Program	1,592,194	0	0
Juvenile Accountability	138,580	420,444	145,212
Homeland Security Grants	3,599,950	278,064	181,692
21St Century Learning Ctr	0	50,000	0
HUD-Special Project Grant	361,869	0	0
Total — Intergovernmental Revenue	\$ 45,103,802	\$ 44,386,773	\$ 49,775,961
Miscellaneous Revenues			
Investments	\$ 2,324	\$ 0	\$ 0
Sund Refunds-Prior Expend	170,101	0	0
Total — Miscellaneous Revenues	\$ 172,425	\$ 0	\$ 0
Non-Revenue Receipts			
Federal Grants	0	56,000	0
Total — Non-Revenue Receipts	\$ 0	\$ 56,000	\$ 0
Total — Federal Grants Fund - Operating	\$ 45,276,227	\$ 44,442,773	\$ 49,775,961

Federal Grants Fund - CIP

Intergovernmental Revenue			
HOME Grant	\$ 0	\$ 1,637,203	\$ 559,334
Housing Opportunity-HOPWA	296,912	472,726	477,883
HOPWA Program Income/Carryover	0	0	34,476
HOME Grant-Program Income	0	1,792,383	3,282,116
FTA-49 USC Chapter 53	15,494,014	12,973,000	16,004,000
FHWA Traffic Ctrl Ctr Ops	0	6,957,600	14,143,000
USDOT - FHWA	212,688	720,000	800,000
Federal Highway Admin	0	11,424,800	5,410,000
Emerg Shelter Grants Prgm	59,959	593,307	760,815
ESG Program Income	0	18,191	0
US Dept of Energy	54,660	0	0
US Dept of Interior	1,357,554	0	0
Total — Intergovernmental Revenue	\$ 17,475,787	\$ 36,589,210	\$ 41,471,624
Total — Federal Grants Fund - CIP	\$ 17,475,787	\$ 36,589,210	\$ 41,471,624
Total — Federal Grants Fund (390)	\$ 62,752,014	\$ 81,031,983	\$ 91,247,585

Detailed Statement of Revenues and Surplus

Housing & Comm Dev Rehab Fund (410)

This fund makes loan monies available-primarily to low and moderate income applicants unable to secure or qualify for funds-under the Rehabilitation Loan Program sponsored by the Federal government.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Investments	\$ 1,091	\$ 1,200	\$ 1,200
Other Sources-Interest Earnings	167	0	0
Other Escheats	23	0	0
Sund Refunds-Prior Expend	701	0	0
Total — Miscellaneous Revenues	\$ 1,982	\$ 1,200	\$ 1,200
Revolving Fund Revenues			
Principal	\$ (1,034,777)	\$ 2,600,000	\$ 2,500,000
Interest	92,260	90,000	90,000
Late Charge	2,272	2,000	2,000
Total — Revolving Fund Revenues	\$ (940,245)	\$ 2,692,000	\$ 2,592,000
Non-Revenue Receipts			
Trf-Com Dev to Rehab Loan	\$ 1,500,000	\$ 2,750,000	\$ 0
Total — Non-Revenue Receipts	\$ 1,500,000	\$ 2,750,000	\$ 0
Unreserved Fund Balance	\$ (282,643)	\$ 0	\$ 2,088,200
Total — Housing & Comm Dev Rehab Fund	\$ 279,094	\$ 5,443,200	\$ 4,681,400

Detailed Statement of Revenues and Surplus

Pauahi Project Expend, HI R-15 Fund (430)

This fund was created to facilitate financing of the Pauahi Project redevelopment plan providing for the acquisition, clearance, construction of site improvements, and sale or lease of home, apartment, and commercial sites to private parties for development in accordance with said plans.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Investments	\$ 651	\$ 0	\$ 0
Total — Miscellaneous Revenues	\$ 651	\$ 0	\$ 0
Unreserved Fund Balance	\$ 957,385	\$ 958,036	\$ 958,036
Total — Pauahi Project Expend, HI R-15 Fund	\$ 958,036	\$ 958,036	\$ 958,036

Detailed Statement of Revenues and Surplus

Housing & Comm Dev Sec 8 Fund (470)

This fund accounts for all monies received from the Federal government under the Housing and Community Development Act of 1974 for the purpose set forth under Title II of the Act.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	\$ 1,496,114	\$ 1,600,000	\$ 1,600,000
Sec 8 Mod Rehab (001)	376,404	170,000	170,000
Sec 8 Exstg Hsg Vou Prgm	45,805,281	45,772,000	45,998,662
Total — Intergovernmental Revenue	\$ 47,677,799	\$ 47,542,000	\$ 47,768,662
Miscellaneous Revenues			
Investments	\$ 5,472	\$ 0	\$ 0
Other Sources-Interest Earnings	9,964	0	0
Other Escheats	36,214	0	0
Sund Refunds-Prior Expend	94	0	0
Total — Miscellaneous Revenues	\$ 51,744	\$ 0	\$ 0
Total — Housing & Comm Dev Sec 8 Fund	\$ 47,729,543	\$ 47,542,000	\$ 47,768,662

Detailed Statement of Revenues and Surplus

Leasehold Conversion Fund (490)

This fund accounts for all monies to assist lessees of land upon which are situated either residential condominium, cooperative housing, or residential planned development to purchase those lands at fair and reasonable prices.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Investments	\$ 354	\$ 0	\$ 0
Other Sources-Interest Earnings	5	0	0
Total — Miscellaneous Revenues	\$ 359	\$ 0	\$ 0
Unreserved Fund Balance	\$ 185,731	\$ 182,606	\$ 92,965
Total — Leasehold Conversion Fund	\$ 186,090	\$ 182,606	\$ 92,965

Detailed Statement of Revenues and Surplus

General Improvement Bond Fund (610)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for public improvements specified to be expended from this fund.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Non-Revenue Receipts			
General Obligation Bonds-Taxable	\$ 50,002,582	\$ 0	\$ 0
General Obligation Bonds	0	69,814,700	45,686,000
Total — Non-Revenue Receipts	\$ 50,002,582	\$ 69,814,700	\$ 45,686,000
Total — General Improvement Bond Fund	\$ 50,002,582	\$ 69,814,700	\$ 45,686,000

General Improvement Bond Fund

Detailed Statement of Revenues and Surplus

Highway Improvement Bond Fund (620)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for highway and related public improvements specified to be expended from this fund.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Sale-Other Mtls & Suppl	212	0	0
Total — Miscellaneous Revenues	\$ 212	\$ 0	\$ 0
Non-Revenue Receipts			
General Obligation Bonds-Taxable	\$ 50,001,291	\$ 0	\$ 0
General Obligation Bonds	0	115,352,400	107,378,000
Proceeds From Tecp	50,000,000	0	0
Total — Non-Revenue Receipts	\$ 100,001,291	\$ 115,352,400	\$ 107,378,000
Total — Highway Improvement Bond Fund	\$ 100,001,503	\$ 115,352,400	\$ 107,378,000

Detailed Statement of Revenues and Surplus

Capital Projects Fund (640)

This fund accounts for monies received from sources other than the federal government, in form of grants, entitlements, shared revenues or payments in lieu of taxes, to fund capital projects, and city monies appropriated for capital projects.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Intergovernmental Revenue			
State Department of Transportation	\$ 903,840	\$ 0	\$ 0
Total — Intergovernmental Revenue	\$ 903,840	\$ 0	\$ 0
Miscellaneous Revenues			
For Street Improvements	0	100,000	100,000
City Share Ewa Impact Fee	0	736,000	2,200,000
Developers' Premium	0	0	165,000
Recoveries - Others	35,401	0	0
Total — Miscellaneous Revenues	\$ 35,401	\$ 836,000	\$ 2,465,000
Non-Revenue Receipts			
Id B&I Rdmpn Fund	\$ 15,787	\$ 0	\$ 0
Trf - General Trust Fund	0	800,000	0
State Grants	0	0	4,000,000
Total — Non-Revenue Receipts	\$ 15,787	\$ 800,000	\$ 4,000,000
Total — Capital Projects Fund	\$ 955,028	\$ 1,636,000	\$ 6,465,000

Capital Projects Fund

Detailed Statement of Revenues and Surplus

Housing Development Special Fund (655)

This fund accounts for the proceeds of general obligation bonds and bond anticipation notes authorized and issued for the purpose of developing housing for sale or for rental and for the proceeds from the sale or rental of housing.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Easement Grants	\$ 37,400	\$ 35,000	\$ 35,000
Total — Licenses and Permits	\$ 37,400	\$ 35,000	\$ 35,000
Charges for Services			
Chinatown Gateway-Parking	\$ 113,750	\$ 209,000	\$ 0
River-Nimitz-Parking	113,745	113,000	28,250
Total — Charges for Services	\$ 227,495	\$ 322,000	\$ 28,250
Miscellaneous Revenues			
Investments	27,063	0	0
Investments-Pool	0	30,000	30,000
Rental Units (Hcd Prop)	10,339	0	0
Manoa Elderly-Res	171,209	41,700	0
Chinatown Gateway-Resid	385,781	0	0
Chinatown Gateway-Comm	96,196	0	0
Harbor Village-Residentil	74,766	0	0
Harbor Village-Commercial	52,148	0	0
Marin Tower-Residential	639,063	872,500	0
Land	0	0	7,825,000
Recov-Embezzlement Loss	1,200	0	0
Hsg Buyback-Shared Equity	428,671	0	0
Total — Miscellaneous Revenues	\$ 1,886,436	\$ 944,200	\$ 7,855,000
Utilities or Other Enterprises			
Interest Earnings-Others	\$ 76	\$ 0	\$ 0
Total — Utilities or Other Enterprises	\$ 76	\$ 0	\$ 0
Non-Revenue Receipts			
Transfer Fr General Fd	\$ 4,400,465	\$ 6,737,038	\$ 0
Total — Non-Revenue Receipts	\$ 4,400,465	\$ 6,737,038	\$ 0
Unreserved Fund Balance	\$ 1,651,677	\$ 95,308	\$ 148,957
Interfund Transfer	\$ (8,138,000)	\$ (7,774,989)	\$ (6,896,000)
Total — Housing Development Special Fund	\$ 65,549	\$ 358,557	\$ 1,171,207

Detailed Statement of Revenues and Surplus

Sewer Revenue Bond (670)

This fund accounts for proceeds of revenue bonds issued to pay all or part of those appropriations for improvements, repairs, and maintenance of the wastewater system.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Investments	\$ 685,407	\$ 0	\$ 0
Investments-Pool	80,449	0	0
Total — Miscellaneous Revenues	\$ 765,856	\$ 0	\$ 0
Non-Revenue Receipts			
Sale of Sewer Rev Bonds	200,005,486	210,899,000	225,706,000
State Revolving Fund	22,991,387	0	0
Total — Non-Revenue Receipts	\$ 222,996,873	\$ 210,899,000	\$ 225,706,000
Total — Sewer Revenue Bond	\$ 223,762,729	\$ 210,899,000	\$ 225,706,000

Detailed Statement of Revenues and Surplus

Sld Wst Improvement Bond Fund (680)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for solid waste disposal and related public improvements specified to be expended from this fund.

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Non-Revenue Receipts			
General Obligation Bonds	135,003,957	11,191,000	24,306,000
Proceeds From Tecp	75,000,000	0	0
Total — Non-Revenue Receipts	\$ 210,003,957	\$ 11,191,000	\$ 24,306,000
Total — Sld Wst Improvement Bond Fund	\$ 210,003,957	\$ 11,191,000	\$ 24,306,000

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Taxes			
Real Property Taxes - Current Year	\$ 792,319,607	\$ 796,527,000	\$ 808,820,000
Real Property Taxes - Prior Year	8,593,469	3,500,000	3,000,000
Public Svc Company Tax	37,998,672	48,151,000	52,884,000
Franchise Tax - HECO	40,740,746	50,570,000	50,570,000
Franchise Tax - GASCO	2,606,525	3,217,400	3,217,400
Fuel Tax - Current Year	52,297,936	51,127,000	51,894,000
Total — Taxes	\$ 934,556,955	\$ 953,092,400	\$ 970,385,400
Licenses and Permits			
Direct Wine Shipper	\$ 40,250	\$ 37,000	\$ 40,000
Personal Shipment Permit	444	275	400
Basic Liquor Lic(New Lic)	84,727	110,000	85,000
Liquor Applcn Filing Fee	3,500	4,000	3,000
Addtl Liqr Lic (Gr Sale)	2,116,824	2,100,000	2,300,000
Renewal Liquor License	1,793,220	1,800,000	1,800,000
Easement Grants	11,700	16,700	0
Telephone Enclosures	810	0	0
Total — Licenses and Permits	\$ 4,051,475	\$ 4,067,975	\$ 4,228,400
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	\$ 4,659	\$ 0	\$ 0
Sec 8 Mod Rehab (001)	1,111	0	0
HOME Grant	87,149	4,032,873	2,571,482
CDBG, PI-93-383	1,645,248	10,540,071	7,530,357
Sec 8 Exstg Hsg Vou Prgm	120,832	0	0
CDBG-Program Income	507,339	1,418,345	2,034,811
Housing Opportunity-HOPWA	0	472,726	477,883
HOPWA Program Income/Carryover	0	0	34,476
HOME Grant-Program Income	0	2,350,000	3,282,116
FHWA Traffic Ctrl Ctr Ops	0	6,957,600	14,143,000
Federal Highway Admin	0	11,424,800	5,410,000
Emerg Shelter Grants Prgm	0	593,307	760,815
ESG Program Income	0	18,191	0
Great Program	4,315	0	0
Domestic Violence/VAWA 99	66,310	0	0
HUD-Special Project Grant	3,504	0	0
Transient Accomdtn Tax	45,412,609	41,013,000	41,013,000
Excise Surcharge-Transit	179,108,573	0	0
Fish and Wildlife Svcs	4,995	20,000	20,000
Total — Intergovernmental Revenue	\$ 226,966,644	\$ 78,840,913	\$ 77,277,940

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Duplication-Master Tapes	\$ 56,508	\$ 36,000	\$ 30,000
Svc Fee-Dishonored Checks	1,005	600	600
Witness Fees	12	15	15
Liqr Licensee Change Name	2,880	3,000	3,000
Charge for Photo Id	124,210	118,000	120,000
Adm Fee-Mult-Fam Hsg Prgm	0	30,000	30,000
Military Hsg Fee-Lieu Rpt	866,876	850,000	850,000
Charges for Publications	3,585	3,000	3,000
Duplicate Copy-Any Record	22,260	7,850	8,100
Typewrtn Copy-Any Record	16	0	0
Copy-Map, Plan, Diagram	2,075	2,075	2,000
Cert-Correctness of Info	40	40	40
Appraisal	1,000	0	0
Documents of Conveyance	100	0	0
Prop Tax Record Search	2,326	2,005	1,500
Other Misc Services	2	0	0
Pre-Paid Coll/Disp Chgs	4,142	0	0
Total — Charges for Services	\$ 1,087,037	\$ 1,052,585	\$ 1,048,255
Fines and Forfeits			
Fines-Liquor Commission	\$ 215,268	\$ 285,000	\$ 225,000
Total — Fines and Forfeits	\$ 215,268	\$ 285,000	\$ 225,000
Miscellaneous Revenues			
Investments	\$ 746,872	\$ 0	\$ 0
Investments-Pool	1,342,947	763,000	763,000
Rental Units (City Prop)	65,983	53,438	55,000
Rental for Use of Land	145,313	159,190	166,500
Public Pay Phone Conces	653	0	0
Land	429,958	48,000	7,925,000
Equipment	5,232	0	0
Other Escheats	0	100,000	100,000
For Street Improvements	0	100,000	100,000
City Share Ewa Impact Fee	0	736,000	2,200,000
Subdividers-Park/Playgrnd	638,950	0	0
Developers' Premium	0	0	165,000
Recov-Real Prop Tax Svc	57,022	58,560	81,540
Recov-Debt Svc Wf/Refuse	10,345,832	11,679,044	12,663,000
Recovery-Interest-Federal Subsidy	4,575,679	11,038,500	9,205,600
Recov Debt Sv-Swdf Sp Fd	10,610,344	27,612,150	23,138,000
Recov Debt Svc-Hsg Sp Fd	8,138,000	7,774,989	6,896,000
Recov Debt Svc-Swr Fund	12,176,352	7,194,715	6,770,000

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Recov-Direct Costs HART	0	2,035,477	1,065,402
Recoveries - Others	360	0	0
Other Sundry Realization	1,479	0	0
Sund Refunds-Prior Expend	131,971	4,700,000	0
Sund Refunds-Curr Exp	1,000	0	0
Sundry Ref-Pcard Rebate	309,151	249,251	261,172
Vacation Accum Deposits	3,761	0	0
Sale-Other Mtls & Suppl	59,197	128,000	130,000
Sale of Scrap Materials	160,666	75,000	100,000
Total — Miscellaneous Revenues	\$ 49,946,722	\$ 74,505,314	\$ 71,785,214
Revolving Fund Revenues			
Principal	\$ (1,500,000)	\$ 0	\$ 0
Total — Revolving Fund Revenues	\$ (1,500,000)	\$ 0	\$ 0
Non-Revenue Receipts			
Recov Swr Fd(Wwm Radio)	\$ 35,000	\$ 35,000	\$ 35,000
Recov-Debt Svc Farmers Home Admin Fd	0	46,292	0
Recov-Debt Svc Golf Fd	6,452,000	6,323,000	6,042,000
Recov D/S-Spec Events Fd	6,220,000	6,732,000	6,635,000
Recov D/S-Hanauma Bay Fd	1,414,000	1,358,000	1,338,000
Recov Debt Svc-Hwy Fund	57,383,971	64,287,344	70,698,000
Recov CASE-Spec Events Fd	998,600	1,152,100	1,133,100
Recov CASE-Hanauma Bay Fd	282,200	307,900	311,100
Recov CASE - Hwy Beaut Fd	212,600	223,100	219,200
Recov CASE - Sw Sp Fd	9,627,000	10,880,800	13,123,700
Recov CASE-Golf Fund	0	275,500	961,400
Recov CASE-Hwy Fund	10,863,300	11,908,600	12,829,400
Recov CASE-Sewer Fund	9,044,200	8,676,600	12,377,400
Recov CASE-Liquor Comm Fd	234,900	256,400	283,800
Recov CASE - Bikeway Fd	54,700	35,600	39,800
Recovery CASE-BWS	3,300,000	3,300,000	3,300,000
Recov CASE-HART	0	943,400	1,089,569
Recov CASE-Rental Asst Fd	11,700	9,800	11,700
Transfer Fr General Fd	286,917,775	129,828,365	138,208,536
Bus Subsidy-General Fund	70,531,182	63,824,741	69,605,924
Bus Subsidy-Highway Fund	64,290,350	63,383,858	75,557,673
Trfr-Capital Projects Fd	10,310	0	0
Trans Fr Ref Gnl Ac-Rent	263,500	263,500	263,500

Departmental Revenue Summary

Department of Budget and Fiscal Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Non-Revenue Receipts			
Id B&I Rdmpn Fund	15,787	0	0
Trf-Sewer Fund for Rent	472,500	472,500	472,500
Trf-Com Dev to Rehab Loan	1,500,000	2,750,000	0
Trf - General Trust Fund	0	800,000	0
General Obligation Bonds-Taxable	100,003,873	0	0
General Obligation Bonds	135,003,957	196,358,100	177,370,000
Sale of Sewer Rev Bonds	206,262,523	210,899,000	225,706,000
Proceeds From Tecp	125,000,000	0	0
State Grants	0	0	4,000,000
Total — Non-Revenue Receipts	\$1,096,405,928	\$ 785,331,500	\$ 821,612,302
Total — Department of Budget and Fiscal Services	\$2,311,730,029	\$1,897,175,687	\$1,946,562,511

Departmental Revenue Summary

Department of Community Services

Community Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Intergovernmental Revenue			
Sec 8 Mainstream Voucher	\$ 1,491,455	\$ 1,600,000	\$ 1,600,000
Sec 8 Mod Rehab (001)	375,293	170,000	170,000
EDA-Economic Adj Project	314	0	0
HOME Grant	123,691	0	0
HUD-Youthbuild Prgm	484,172	779,854	567,583
CDBG, PI-93-383	2,418,347	0	0
Workforce Investment Act	6,051,931	5,968,208	6,246,311
Sec 8 Exstg Hsg Vou Prgm	45,684,449	45,772,000	45,998,662
CDBG-Program Income	228,740	0	0
Housing Opportunity-HOPWA	296,912	0	0
Youth Offender Demo Pgm	194,489	0	0
Voc Rehab Svs for Blind	70,758	0	0
Food Stamp Employment Training	36,064	0	0
First to Work Program	1,288,559	2,962,378	3,489,971
Program On Aging	2,715,328	3,535,977	3,596,797
Elderly Victims of Crime	441,972	0	0
Supportive Housing Pgm	227	318,754	318,754
Shelter Plus Care Pgm	1,205,090	4,826,352	4,826,352
Federal DOT Grants	34,899	0	0
EPA Grant Projects	840	0	0
HOME Grant-Program Income	177,369	0	0
Emerg Shelter Grants Prgm	59,959	0	0
Juvenile Accountability	138,580	420,444	145,212
Homeland Security Grants	3,990	0	0
HUD-Special Project Grant	358,365	0	0
Voc Rehab Svs for Blind	0	23,022	23,022
HI Home Rehab-Principal	310,275	300,000	99,780
Program On Aging-State Sh	3,500,060	4,169,012	4,218,428
Total — Intergovernmental Revenue	\$ 67,692,128	\$ 70,846,001	\$ 71,300,872
Charges for Services			
Adm Fee-Mult-Fam Hsg Prgm	29,134	0	0
Chinatown Gateway-Parking	20,823	0	0
Total — Charges for Services	\$ 49,957	\$ 0	\$ 0

Departmental Revenue Summary

Department of Community Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Investments	\$ 34,524	\$ 1,200	\$ 1,200
Other Sources-Interest Earnings	12,254	0	0
Rental Units (City Prop)	135,930	0	0
Rental Units (Hcd Prop)	239,594	0	0
Rental for Use of Land	600	0	0
Chinatown Comm Svc Ctr	3,955	0	0
Parking Stalls	220,848	233,000	233,000
Other City Facilities	9,396	0	0
Other Escheats	36,237	0	0
Contributions to The City	69,058	0	0
Recov-Embezzlement Loss	1,552	0	0
Recov-Crt Odr Restitution	150,000	0	0
Recoveries - Others	3,264	0	0
Sund Refunds-Prior Expend	532,814	0	0
Vacation Accum Deposits	11,063	0	0
Hsg Buyback-Shared Equity	428,671	0	0
Total — Miscellaneous Revenues	\$ 1,889,760	\$ 234,200	\$ 234,200
Revolving Fund Revenues			
Principal	\$ 465,223	\$ 2,600,000	\$ 2,500,000
Interest	92,260	90,000	90,000
Late Charge	2,272	2,000	2,000
Repay Dchd Loans-Others	1,200	0	0
Total — Revolving Fund Revenues	\$ 560,955	\$ 2,692,000	\$ 2,592,000
Utilities or Other Enterprises			
Interest Earnings-Others	\$ 76	\$ 0	\$ 0
Total — Utilities or Other Enterprises	\$ 76	\$ 0	\$ 0
Total — Department of Community Services	\$ 70,192,876	\$ 73,772,201	\$ 74,127,072

Departmental Revenue Summary

Corporation Counsel

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Legal Services (BWS)	\$ 30,000	\$ 30,000	\$ 30,000
Duplicate Copy-Any Record	765	300	300
Total — Charges for Services	\$ 30,765	\$ 30,300	\$ 30,300
Miscellaneous Revenues			
Recov-Crt Odr Restitution	13,356	0	0
Misc Recov,Collect,Etc	4,717	0	0
Vacation Accum Deposits	12,328	0	0
Total — Miscellaneous Revenues	\$ 30,401	\$ 0	\$ 0
Total — Corporation Counsel	\$ 61,166	\$ 30,300	\$ 30,300

Corporation Counsel

Departmental Revenue Summary

Department of Customer Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Auctioneer & Pawn Broker	\$ 5,558	\$ 5,500	\$ 5,500
Firearms	369	380	380
Second-Hand & Junk Dealer	14,951	16,300	16,300
Used Mtr Veh Part Dealer	1,023	940	940
Wreck Salv Reblld Mtr Veh	773	710	710
Peddler/Itinerant Vendor	2,392	2,860	2,860
Tear Gas/Othr Noxious Sub	125	130	130
Scrap Dealers	4,625	4,900	4,900
Pedicab License Fees	43	30	30
Refuse Collector-Lic	11,917	9,500	9,500
Glass Recycler	450	400	400
Motor Vehicle Weight Tax	107,738,531	117,016,610	117,016,610
Motor Vehicle Plate Fees	488,674	468,820	572,170
Mtr Veh Spc No Plate Fee	811,729	802,300	802,300
Motor Vehicle Tag Fees	358,999	364,300	364,300
Motor Veh Trfr Fee & Pen	2,468,494	2,430,900	2,430,900
Dupl Regis/Ownership Cert	191,890	190,400	190,400
Dlnqt Mtr Veh Wt Tax Pen	931,468	916,790	916,790
Tax Liens	235	250	250
Correction Fees	4,220	4,200	4,200
Mvr-Annual Fee	13,757,888	13,666,800	13,666,800
Reconstr Inspec Fees	20,205	20,120	20,120
Other Vehicle Weight Tax	3,498,304	3,713,100	3,713,100
Dlnqt Othr Veh Wt Tax Pen	32,400	31,940	31,940
Bicycle Licenses	514,719	544,050	544,050
Passenger & Frt Veh Lic	88,357	97,950	97,950
Nonresident Vehicle Prmt	27,825	27,500	27,500
Motor Vehicle Drivers Lic	3,943,940	5,571,400	6,545,790
Dog Licenses	211,857	211,600	211,600
Dog Tag Fees	8,186	8,550	8,550
Newsstands	20,598	20,600	20,600
Taxi Stand Permit Fee	9,300	7,840	7,840
Taxi Stand Decals	97	90	90
Dispensing Rack	138,892	10,210	10,210
Frt Curb Load Zone-Permit	223,901	237,700	237,700
Frt Curb Load Zone-Decals	9,928	9,900	9,900
Pass Loading Zone-Permit	14,273	15,410	15,410
Pass Loading Zone-Decals	643	640	640
Total — Licenses and Permits	\$ 135,557,779	\$ 146,431,620	\$ 147,509,360

Departmental Revenue Summary

Department of Customer Services

Customer Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Svc Fee-Dishonored Checks	\$ 19,024	\$ 20,200	\$ 20,200
Witness Fees	27	0	0
Duplicate Copy-Any Record	346	210	210
Spay-Neuter Service	314,955	332,050	569,580
Taxi/Pedicab Drivers Cert	14,465	15,030	15,030
Hwy Beautification Fees	4,389,224	4,249,640	4,249,640
Total — Charges for Services	\$ 4,738,041	\$ 4,617,130	\$ 4,854,660
Fines and Forfeits			
Fines-Overdue Books	\$ 52	\$ 0	\$ 0
Total — Fines and Forfeits	\$ 52	\$ 0	\$ 0
Miscellaneous Revenues			
Rental for Use of Land	\$ 500	\$ 0	\$ 0
For Community Programming	42,315	42,243	42,779
Recov of Utility Charges	8,014	8,010	8,010
Recov State-Motor Vehicle	754,240	845,110	845,110
Recov-State-Comm1 Drv Lic	469,786	517,470	517,470
Reimb State-MV Insp Prgm	598,796	630,510	630,510
Reimb State - DPP Placard	165,792	80,270	80,270
Reimb From Org. Plates	6,785	14,600	14,600
Sund Refunds-Prior Expend	151	0	0
Vacation Accum Deposits	3,275	0	0
Misc Rev/Cash Over/Short	6,631	0	0
Auction Sale-Impound Veh	161,430	134,880	134,880
Sale-Other Mtls & Suppl	415	390	390
Total — Miscellaneous Revenues	\$ 2,218,130	\$ 2,273,483	\$ 2,274,019
Total — Department of Customer Services	\$ 142,514,002	\$ 153,322,233	\$ 154,638,039

Departmental Revenue Summary

Department of Design and Construction

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Intergovernmental Revenue			
USDOT - FHWA	124,471	720,000	800,000
US Dept of Energy	54,660	0	0
US Dept of Interior	1,357,554	0	0
Total — Intergovernmental Revenue	\$ 1,536,685	\$ 720,000	\$ 800,000
Charges for Services			
Svc Fee-Dishonored Checks	\$ 25	\$ 0	\$ 0
Duplicate Copy-Any Record	960	0	0
Other Misc Services	4	0	0
Total — Charges for Services	\$ 989	\$ 0	\$ 0
Fines and Forfeits			
Liquidated Contr Damages	\$ 26,000	\$ 0	\$ 0
Total — Fines and Forfeits	\$ 26,000	\$ 0	\$ 0
Miscellaneous Revenues			
Rental Units (City Prop)	\$ 1,415	\$ 0	\$ 0
Recov-Overtime Inspection	32,904	0	0
Recoveries - Others	35,401	0	0
Sund Refunds-Prior Expend	2,535,447	0	0
Sund Refunds-Curr Exp	2,000	0	0
Vacation Accum Deposits	45,300	0	0
Total — Miscellaneous Revenues	\$ 2,652,467	\$ 0	\$ 0
Total — Department of Design and Construction	\$ 4,216,141	\$ 720,000	\$ 800,000

Departmental Revenue Summary

Department of Emergency Management

Emergency Management

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Intergovernmental Revenue			
Homeland Security Grants	3,368,359	278,064	181,692
LEPC Emergency Planning	31,260	31,857	31,857
Total — Intergovernmental Revenue	\$ 3,399,619	\$ 309,921	\$ 213,549
Miscellaneous Revenues			
Reimb State-HPD Civil Def	14,600	29,000	29,000
Sund Refunds-Prior Expend	157,368	0	0
Total — Miscellaneous Revenues	\$ 171,968	\$ 29,000	\$ 29,000
Total — Department of Emergency Management	\$ 3,571,587	\$ 338,921	\$ 242,549

Departmental Revenue Summary

Department of Emergency Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Intergovernmental Revenue			
Lifeguard Svcs At St Park	\$ 584,216	\$ 584,216	\$ 636,138
Total — Intergovernmental Revenue	\$ 584,216	\$ 584,216	\$ 636,138
Charges for Services			
Duplicate Copy-Any Record	\$ 24	\$ 0	\$ 0
Abstract of Information	1,682	1,600	1,600
Total — Charges for Services	\$ 1,706	\$ 1,600	\$ 1,600
Miscellaneous Revenues			
Private Grants to The City	15,000	0	0
Recov State-Emerg Amb Svc	32,663,998	32,323,021	33,520,409
Sund Refunds-Prior Expend	13,191	0	0
Sund Refunds-Curr Exp	77,011	0	0
Total — Miscellaneous Revenues	\$ 32,769,200	\$ 32,323,021	\$ 33,520,409
Total — Department of Emergency Services	\$ 33,355,122	\$ 32,908,837	\$ 34,158,147

Departmental Revenue Summary

Department of Enterprise Services

Enterprise Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Svc Fee-Dishonored Checks	\$ 50	\$ 0	\$ 0
Surcharge On Tickets	35,313	105,000	36,000
Duplicate Copy-Any Record	12	0	0
Zoo Parking Lot	445,149	540,000	540,000
Golf Course Fees	5,523,288	6,810,800	7,479,400
Honolulu Zoo	2,811,312	3,400,300	3,434,300
Total — Charges for Services	\$ 8,815,124	\$ 10,856,100	\$ 11,489,700
Miscellaneous Revenues			
Investments	\$ 0	\$ 4,000	\$ 500
Golf Course Cart Rentals	2,544,103	2,556,200	2,556,200
Rental for Use of Land	40,000	40,000	42,000
Arena	629,797	630,000	635,000
Assembly Hall (Pikake Room)	76,676	80,000	80,000
Meeting Room	137,881	160,000	160,000
Exhibition Pavilion	475,338	415,000	600,000
Theater-Concert Hall	298,918	400,000	650,000
Waikiki Shell	134,728	200,000	165,000
Galleria (Other Area)	26,139	16,000	16,000
Riser and Chair Setup	13,950	11,000	13,500
Chair and Table Setup	139,923	140,000	142,000
Stage Setup	79,702	70,000	75,000
Moving Equipment	850	1,200	1,200
Ushering Service	228,895	235,000	250,000
Spotlight and Sound Setup	150,030	160,000	160,000
Excessive Cleanup	9,479	3,500	8,000
Piano	6,070	6,000	6,500
Box Office Service	354,121	316,000	355,000
Other Personal Services	117,511	118,000	118,000
Food Conces-Auditoriums	583,694	680,000	655,000
Golf Course-Pro Shops	1,260	4,150	7,100
Parking-Auditoriums	1,912,311	1,700,000	2,050,000
Other-Auditoriums	6,178	2,200	6,200
Novelty Sales Concess-Aud	79,580	75,000	95,000
Ala Moana Conces-Waikiki	25,000	19,200	19,200
Hanauma Beach Park Conces	283,518	291,000	291,000
Honolulu Zoo Food Conces	173,501	120,000	120,000
Kailua Park Food Conces	21,312	21,300	21,300
Kapiolani Beach Conces	600	4,200	4,200
Waikiki Beach Food Conces	186,549	150,000	150,000
Sandy Beach Mob Fd Conces	7,200	7,200	7,200
Waikiki Surfbd Lockr Conc	188,810	180,000	180,000
Pouring Rts-Vending Mach	65,326	65,000	65,000

Departmental Revenue Summary

Department of Enterprise Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Hanauma Shuttle Bus Svc	38,412	38,400	38,400
Koko Head Stables Conces	24,396	24,400	24,400
Hanauma Snorkling Rental	1,145,800	1,248,000	1,248,000
Waikiki Beach Conces-Othr	804,900	651,000	651,000
Hanauma Gift Shop Concess	72,603	69,000	65,000
Golf Course Food Conces	60,868	35,655	72,000
Golf Course Driving Range	520,697	500,000	500,000
Aquatics Ctr Food Concess	12,000	12,000	12,000
Veh-Mounted Food Conces	0	9,600	19,200
Automatic Teller Machines	30,151	52,800	52,800
Advertising-Parkng Garage	4,525	2,500	2,500
Develop Prem-Royal Kunia	42,951	48,000	48,000
Recov of Utility Charges	1,600	9,600	28,800
Sund Refunds-Prior Expend	830	0	0
Sund Refunds-Curr Exp	256	0	0
Vacation Accum Deposits	17,957	0	0
Misc Rev/Cash Over/Short	(261)	0	0
Sale of Animals	2,000	0	0
Total — Miscellaneous Revenues	\$ 11,778,635	\$ 11,582,105	\$ 12,467,200
Total — Department of Enterprise Services	\$ 20,593,759	\$ 22,438,205	\$ 23,956,900

Departmental Revenue Summary

Department of Environmental Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Refuse Collector-Decal	\$ 924	\$ 900	\$ 900
Non-Storm Wtr Dischg Pmt	1,400	0	0
Total — Licenses and Permits	\$ 2,324	\$ 900	\$ 900
Intergovernmental Revenue			
EPA Grant Projects	\$ 58,964	\$ 0	\$ 0
Drug Recognition Expert	18,145	0	0
State Department of Transportation	903,840	0	0
Pyemt Fr St-Glass Disp Fee	338,860	406,140	0
Total — Intergovernmental Revenue	\$ 1,319,809	\$ 406,140	\$ 0
Charges for Services			
Svc Fee-Dishonored Checks	\$ 20	\$ 0	\$ 0
Witness Fees	22	0	0
Duplicate Copy-Any Record	34	0	100
Bus. Automated Refuse Pu	200	0	0
Sewer Connections	0	0	2,000
Sewer Lateral Instal	0	0	100,000
Sewer Service Charges	335,721,757	331,518,000	345,052,000
Other Sewer Chgs	2,400	136,000	136,000
Wstwtr Sys Facil Chgs	3,224,263	9,131,200	9,404,800
Business Premises	535,228	465,000	465,000
Disposal Charges	6,246,691	6,800,000	2,500,000
Disp Chgs Surcharge-Other	3,578,205	3,650,000	3,700,000
Disp Chgs Surcharge - C&C	1,409,691	1,500,000	1,600,000
Total — Charges for Services	\$ 350,718,511	\$ 353,200,200	\$ 362,959,900
Fines and Forfeits			
Fines-Indust Ww Discharge	\$ 2,500	\$ 30,000	\$ 30,000
Fines-Storm Water	9,500	0	0
Total — Fines and Forfeits	\$ 12,000	\$ 30,000	\$ 30,000
Miscellaneous Revenues			
Rental for Use of Land	\$ 102,145	\$ 0	\$ 0
Vending Machines	1,835	0	0
Equipment	1,589	0	0
Recovery-Recycled Materials	1,139,099	2,400,000	1,500,000
Recovery-Damaged Refuse Carts	825	0	0
Sund Refunds-Prior Expend	173,479	0	0
Vacation Accum Deposits	48,289	0	0
Sale-Other Mtls & Suppl	27,589	0	0
Sale of Scrap Materials	125,561	0	0
Interest Earned	1,040	0	0
Total — Miscellaneous Revenues	\$ 1,621,451	\$ 2,400,000	\$ 1,500,000

Departmental Revenue Summary

Department of Environmental Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Utilities or Other Enterprises			
Interest Earnings-Others	\$ 57	\$ 0	\$ 0
Tip Fees-Private Direct	23,322,638	25,000,000	27,050,000
Electrical Energy Revenue	49,550,124	50,000,000	76,500,000
Tip Fees-Other	12,513,718	12,500,000	14,000,000
Miscellaneous Revenues	35	0	0
S/H Disposal Chrg H-Power	12,140	0	0
Total — Utilities or Other Enterprises	\$ 85,398,712	\$ 87,500,000	\$ 117,550,000
Non-Revenue Receipts			
State Revolving Fund	\$ 22,991,387	\$ 0	\$ 0
Total — Non-Revenue Receipts	\$ 22,991,387	\$ 0	\$ 0
Total — Department of Environmental Services	\$ 462,064,194	\$ 443,537,240	\$ 482,040,800

Departmental Revenue Summary

Department of Facility Maintenance

Facility Maintenance

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Sale of Gasoline and Oil	\$ 140,788	\$ 200,000	\$ 200,000
Duplicate Copy-Any Record	38	0	0
Sidewalk Area Cleaning	0	500	500
Sidewalk Repair	40,583	100,500	100,500
Other St & Sidewalk Chgs	0	500	500
City Employees Parking	407,352	588,480	701,520
Chinatown Gateway-Parking	92,927	209,000	0
Lamppost Banner Display	49,074	40,000	40,000
Total — Charges for Services	\$ 730,762	\$ 1,138,980	\$ 1,043,020
Miscellaneous Revenues			
Kekaulike Dia Hd Blk Pkg	\$ 0	\$ 24,500	\$ 24,500
Marin Tower Pkg Garage	360,612	329,460	0
Harbor Court Garage	271,515	456,000	456,000
Rental Units (City Prop)	2,939	0	0
Manoa Elderly-Res	171,209	41,700	0
Perquisite Housing	15,439	18,909	18,909
Chinatown Gateway-Resid	385,781	0	0
Chinatown Gateway-Comm	96,196	0	0
Harbor Village-Residentil	220,534	0	0
Harbor Village-Commercial	52,148	0	0
Marin Tower-Residential	639,063	872,500	0
Kukui Plaza Garage	809,313	669,300	669,300
Smith-Beretania Parking	75,034	70,900	70,900
Recov-Damaged St Lights	89,488	0	0
Recovery of Traffic Signs	7,006	5,000	5,000
Other Comp-Loss of Fixed Asset	19,686	4,000	4,000
Recov for Graffiti Loss	0	500	500
Recov-Overhead Charges	0	9,200	9,200
Recov-Crt Odr Restitution	1,169	0	0
Sund Refunds-Prior Expend	24,832	20,000	0
Sund Refunds-Curr Exp	0	500	500
Vacation Accum Deposits	4,762	13,800	13,800
Sale-Other Mtls & Suppl	7,367	1,000	1,000
Sale of Scrap Materials	3,832	1,500	1,500
Total — Miscellaneous Revenues	\$ 3,257,925	\$ 2,538,769	\$ 1,275,109
Total — Department of Facility Maintenance	\$ 3,988,687	\$ 3,677,749	\$ 2,318,129

Departmental Revenue Summary

Honolulu Fire Department

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Fire Code Permit & Lic	\$ 297,415	\$ 246,700	\$ 246,700
Fireworks License Fees	75,500	116,500	116,550
Total — Licenses and Permits	\$ 372,915	\$ 363,200	\$ 363,250
Intergovernmental Revenue			
Assist to Firefighters Gr	244,970	0	0
AFC Admin Assist's Pay	105,000	0	35,000
Total — Intergovernmental Revenue	\$ 349,970	\$ 0	\$ 35,000
Charges for Services			
Svc Fee-Dishonored Checks	\$ 20	\$ 0	\$ 0
Duplicate Copy-Any Record	15	200	200
Total — Charges for Services	\$ 35	\$ 200	\$ 200
Fines and Forfeits			
Fines-Violat Land Use Ord	\$ 39,028	\$ 0	\$ 0
Total — Fines and Forfeits	\$ 39,028	\$ 0	\$ 0
Miscellaneous Revenues			
Rental-Amb Facil-Fire Stn	\$ 63,900	\$ 63,900	\$ 63,900
Contributions to The City	22,201	0	0
Recov-Crt Odr Restitution	814	0	0
Reimb State-Fireboat Oper	2,484,580	2,241,718	2,241,718
Sund Refunds-Prior Expend	142,551	0	0
Vacation Accum Deposits	24,776	0	0
Sale-Other Mtls & Suppl	384	0	0
Total — Miscellaneous Revenues	\$ 2,739,206	\$ 2,305,618	\$ 2,305,618
Total — Honolulu Fire Department	\$ 3,501,154	\$ 2,669,018	\$ 2,704,068

Departmental Revenue Summary

Department of Human Resources

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Duplicate Copy-Any Record	\$ 14	\$ 50	\$ 50
Other Misc Services	160	200	200
Total — Charges for Services	\$ 174	\$ 250	\$ 250
Miscellaneous Revenues			
Recov-Workers' Comp Paymt	\$ 712,321	\$ 400,000	\$ 400,000
Recov-Crt Odr Restitution	1,100	0	0
Recov Work Comp-3Rd Party	41,925	75,000	75,000
Sund Refunds-Prior Expend	111,796	103,000	103,000
Vacation Accum Deposits	9,489	0	0
Total — Miscellaneous Revenues	\$ 876,631	\$ 578,000	\$ 578,000
Total — Department of Human Resources	\$ 876,805	\$ 578,250	\$ 578,250

Departmental Revenue Summary

Department of Information Technology

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Easement Grants	\$ 104,978	\$ 100,000	\$ 100,000
Total — Licenses and Permits	\$ 104,978	\$ 100,000	\$ 100,000
Intergovernmental Revenue			
Wireless Enhanced 911	\$ 1,376,799	\$ 0	\$ 0
Total — Intergovernmental Revenue	\$ 1,376,799	\$ 0	\$ 0
Charges for Services			
Duplication-Master Tapes	\$ 13,000	\$ 13,000	\$ 13,000
Data Proc Svc-State	892,660	800,000	800,000
Data Proc Svc-US Govt	3,438	2,500	2,500
Data Proc Svc-Othr County	403,090	350,000	350,000
Total — Charges for Services	\$ 1,312,188	\$ 1,165,500	\$ 1,165,500
Miscellaneous Revenues			
Rental for Use of Land	\$ 37,837	\$ 35,000	\$ 35,000
Sund Refunds-Prior Expend	29,593	0	0
Vacation Accum Deposits	3,336	0	0
Total — Miscellaneous Revenues	\$ 70,766	\$ 35,000	\$ 35,000
Total — Department of Information Technology	\$ 2,864,731	\$ 1,300,500	\$ 1,300,500

Departmental Revenue Summary

Office of the Mayor

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Sund Refunds-Prior Expend	\$ 62,726	\$ 0	\$ 0
Vacation Accum Deposits	12,704	0	0
Total — Miscellaneous Revenues	\$ 75,430	\$ 0	\$ 0
Total — Office of the Mayor	\$ 75,430	\$ 0	\$ 0

Mayor

Departmental Revenue Summary

Office of the Managing Director

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Intergovernmental Revenue			
US Dept of Commerce	\$ 15,000	\$ 0	\$ 0
HTA-Cnty Product Enrich	260,000	0	0
Total — Intergovernmental Revenue	\$ 275,000	\$ 0	\$ 0
Miscellaneous Revenues			
Contributions to The City	\$ 2,400	\$ 0	\$ 0
Total — Miscellaneous Revenues	\$ 2,400	\$ 0	\$ 0
Total — Office of the Managing Director	\$ 277,400	\$ 0	\$ 0

Departmental Revenue Summary

Royal Hawaiian Band

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Band Collection	\$ 1,350	\$ 3,600	\$ 3,600
Total — Charges for Services	\$ 1,350	\$ 3,600	\$ 3,600
Miscellaneous Revenues			
Contributions to The City	\$ 1,000	\$ 0	\$ 0
Total — Miscellaneous Revenues	\$ 1,000	\$ 0	\$ 0
Total — Royal Hawaiian Band	\$ 2,350	\$ 3,600	\$ 3,600

Royal Hawaiian Band

Departmental Revenue Summary

Department of the Medical Examiner

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Svc Fee-Dishonored Checks	\$ 25	\$ 0	\$ 0
Medical Examiner's Report	2,714	3,000	3,000
Total — Charges for Services	\$ 2,739	\$ 3,000	\$ 3,000
Miscellaneous Revenues			
Vacation Accum Deposits	378	0	0
Total — Miscellaneous Revenues	\$ 378	\$ 0	\$ 0
Total — Department of the Medical Examiner	\$ 3,117	\$ 3,000	\$ 3,000

Departmental Revenue Summary

Department of Parks and Recreation

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Camping Permits	\$ 0	\$ 103,385	\$ 200,000
Total — Licenses and Permits	\$ 0	\$ 103,385	\$ 200,000
Intergovernmental Revenue			
Office of Youth Services	\$ 0	\$ 11,250	\$ 15,000
Summer Food Service Prgm	110,402	105,500	107,610
US Dept of Justice Crime	27,658	0	0
21St Century Learning Ctr	0	50,000	0
Mayor's Lei Day Program	15,000	15,000	15,000
DOHS Office of Youth Svcs	25,375	0	0
Total — Intergovernmental Revenue	\$ 178,435	\$ 181,750	\$ 137,610
Charges for Services			
Svc Fee-Dishonored Checks	\$ 1,195	\$ 0	\$ 0
Duplicate Copy-Any Record	209	0	0
Custodial Services	20,318	0	0
Attendant Services	358,512	365,000	372,300
Kitchen & Facility Usage	7,100	7,242	7,387
Hanauma Bay Parking	176,546	193,000	193,000
Scuba and Snorkeling	21,805	22,241	22,686
Windsurfing	2,925	2,984	3,043
Commercial Filming	34,487	35,177	35,880
Summer Fun Program	229,108	230,000	234,600
Fall and Spring Programs	737	58,000	59,160
Parks District V Fees	249,215	250,000	250,000
Foster Botanic Garden	114,452	116,000	117,000
Hanauma Bay-Admission	3,933,512	4,000,000	4,000,000
Fees for Community Garden	47,945	48,000	48,000
Total — Charges for Services	\$ 5,198,066	\$ 5,327,644	\$ 5,343,056
Miscellaneous Revenues			
Other Rents Recreat Facil	4,819	5,000	5,000
Perquisite Housing	16,882	17,604	17,604
Waikiki Surfbd Lockr Conc	(6)	0	0
Contributions to The City	192,138	0	0
Sund Refunds-Prior Expend	45,581	0	0
Sund Refunds-Curr Exp	6	0	0
Vacation Accum Deposits	10,214	0	0
Total — Miscellaneous Revenues	\$ 269,634	\$ 22,604	\$ 22,604
Total — Department of Parks and Recreation	\$ 5,646,135	\$ 5,635,383	\$ 5,703,270

Departmental Revenue Summary

Department of Planning and Permitting

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Regis-Third Party Reviewr	\$ 600	\$ 600	\$ 600
Building Permits	11,020,101	12,000,000	12,000,000
Storm Drain Conn Fee	7,800	7,000	7,000
Signs	26,442	28,000	28,000
Grading Excavation & Fill	241,511	240,000	240,000
Excav/Rep-St & Sidewalk	60,503	80,000	80,000
Total — Licenses and Permits	\$ 11,356,957	\$ 12,355,600	\$ 12,355,600
Charges for Services			
Svc Fee-Dishonored Checks	\$ 125	\$ 100	\$ 100
Subdivision Fees	43,950	50,000	50,000
Zoning Reg Applcn Fees	132,650	150,000	150,000
Nonconform Certi Renewal	318,200	0	308,000
Plan Review Fee	562,916	575,000	575,000
Exam Fees-Spec Inspectors	530	500	500
Reg Fees-Spec Inspectors	580	600	600
Zoning/Flood Clear Fee	21,100	25,000	25,000
Sidewalk Specs File Fee	10,200	12,000	12,000
Driveway Specs File Fee	2,200	2,500	2,500
Duplicate Copy-Any Record	31,427	32,000	32,000
Copy-Map, Plan, Diagram	60	100	100
GIS Data Processing Fees	24,000	0	0
Electrical Inspection	189	200	200
Total — Charges for Services	\$ 1,148,127	\$ 848,000	\$ 1,156,000
Fines and Forfeits			
Fines-Viol Bldg Elec Etc	\$ 415,457	\$ 415,000	\$ 415,000
Total — Fines and Forfeits	\$ 415,457	\$ 415,000	\$ 415,000
Miscellaneous Revenues			
Reimb of Admin Cost-Ewa	28,206	30,000	30,000
Total — Miscellaneous Revenues	\$ 28,206	\$ 30,000	\$ 30,000
Total — Department of Planning and Permitting	\$ 12,948,747	\$ 13,648,600	\$ 13,956,600

Departmental Revenue Summary

Honolulu Police Department

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Licenses and Permits			
Firearms	\$ 950	\$ 1,220	\$ 1,220
HPD Alarm Permits	195,097	195,000	195,000
Total — Licenses and Permits	\$ 196,047	\$ 196,220	\$ 196,220
Intergovernmental Revenue			
Federal DOT MVSO Grants	\$ 647,588	\$ 0	\$ 0
Justice Assistance Grant	604,125	0	0
Drug Recognition Expert	182,415	0	0
Byrne Formula Grant	103,402	0	0
US Dept of Justice Crime	84,389	0	0
Forensic DNA Test Pgm	242,081	0	0
Cops Grant	1,938,943	0	0
HIDTA Program	660,446	0	0
Oahu Tourism Strategic PI	155,000	0	0
Total — Intergovernmental Revenue	\$ 4,618,389	\$ 0	\$ 0
Charges for Services			
Svc Fee-Dishonored Checks	\$ 25	\$ 220	\$ 220
Duplicate Copy-Any Record	71,110	61,875	61,875
HPD Alarm Service Charges	87,225	100,000	100,000
HPD Special Duty Fees	291,611	300,000	300,000
Street Parking Meter	3,257,396	3,426,000	4,000,000
Frm Damaged Parking Meter	3,767	2,500	2,500
Kuhio-Kaiolu Parking Lot	121,542	90,000	90,000
Kaimuki Parking Lot #2	255,794	300,000	300,000
Kailua Parking Lot	205,632	223,390	223,390
Kalakaua Parking Lot	234,918	287,000	287,000
Zoo Parking Lot	10,944	0	0
Civic Center Parking Lot	117,803	128,227	128,227
River-Nimitz-Parking	113,745	113,000	28,250
Parking Chgs - Salt Lake-	35,685	47,548	47,548
Parking Charges-Palace Sq	82,303	95,985	95,985
HPD Parking Lot	101,419	132,500	153,200
Kailua Elderly Hsg P/Lot	99,608	115,988	115,988
Total — Charges for Services	\$ 5,090,527	\$ 5,424,233	\$ 5,934,183
Fines and Forfeits			
HPD Alarm Fines	\$ 75,650	\$ 109,060	\$ 109,060
Forfeiture of Seized Prop	24,835	94,677	94,677
Total — Fines and Forfeits	\$ 100,485	\$ 203,737	\$ 203,737

Departmental Revenue Summary

Honolulu Police Department

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Miscellaneous Revenues			
Investments	\$ 1,616	\$ 0	\$ 0
Rental of Equipment	9,291	2,180	2,180
Recoveries - Others	102,188	0	0
Towing Service Premiums	518,265	427,008	427,008
Sund Refunds-Prior Expend	817,890	650,000	650,000
Sund Refunds-Curr Exp	75,920	50,000	50,000
Vacation Accum Deposits	34,762	1,500	1,500
Misc Deposit Adjustments	19,413	0	0
Auction Sale-Unclaim Prop	17,996	29,944	29,944
Sale-Other Mtls & Suppl	37,057	1,000	1,000
Sale of Scrap Materials	1,057	350	350
Total — Miscellaneous Revenues	\$ 1,635,455	\$ 1,161,982	\$ 1,161,982
Total — Honolulu Police Department	\$ 11,640,903	\$ 6,986,172	\$ 7,496,122

Departmental Revenue Summary

Prosecuting Attorney

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Intergovernmental Revenue			
Federal DOT Grants	\$ 12,271	\$ 0	\$ 0
Crime Victim Assist Grant	570,934	652,380	652,380
Justice Assistance Grant	333,877	487,575	422,151
US Dept of Justice Crime	53,201	0	0
Domestic Violence/VAWA 99	77,334	0	0
HIDTA Program	931,748	0	0
HI Career Crim Prosecutn	211,473	260,387	260,387
Victim/Witness Kokua Prgm	131,465	196,955	196,955
Total — Intergovernmental Revenue	\$ 2,322,303	\$ 1,597,297	\$ 1,531,873
Charges for Services			
Witness Fees	\$ 40	\$ 0	\$ 0
Duplicate Copy-Any Record	12,100	5,000	5,000
Total — Charges for Services	\$ 12,140	\$ 5,000	\$ 5,000
Miscellaneous Revenues			
Investments	\$ 708	\$ 0	\$ 0
Recov-Crt Odr Restitution	1,200	0	0
Sund Refunds-Prior Expend	1,536	0	0
Vacation Accum Deposits	35,802	0	0
Total — Miscellaneous Revenues	\$ 39,246	\$ 0	\$ 0
Total — Prosecuting Attorney	\$ 2,373,689	\$ 1,602,297	\$ 1,536,873

Departmental Revenue Summary

Department of Transportation Services

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Intergovernmental Revenue			
Traffic Safety Ed Prg	\$ 13,471	\$ 48,000	\$ 48,000
FTA-49 USC Chapter 53	36,494,014	33,973,000	43,165,000
USDOT - FHWA	212,688	0	0
Homeland Security Grants	227,601	0	0
Total — Intergovernmental Revenue	\$ 36,947,774	\$ 34,021,000	\$ 43,213,000
Charges for Services			
Witness Fees	142	0	0
Duplicate Copy-Any Record	1,088	0	0
Parking Placards	3,900	5,900	5,900
Kaimuki Parking Lot Concession	216,004	480,000	480,000
Spc Handicap Transp Fares	1,619,664	1,600,000	1,600,000
Total — Charges for Services	\$ 1,840,798	\$ 2,085,900	\$ 2,085,900
Miscellaneous Revenues			
Other Sources-Interest Earnings	\$ 718	\$ 0	\$ 0
Rental Units (City Prop)	21,475	21,300	21,300
Equipment	1,273	0	0
City Buses	24,275	0	0
Recov-Damaged Traf Signal	82,817	16,660	16,660
Recov-Overtime Inspection	0	2,500	2,500
Recov-Crt Odr Restitution	440	0	0
Reimb State-Traf Sig Main	370,989	445,800	445,800
Sund Refunds-Prior Expend	13,279,033	0	0
Vacation Accum Deposits	34,107	0	0
Sale-Other Mtls & Suppl	3,548	0	0
Total — Miscellaneous Revenues	\$ 13,818,675	\$ 486,260	\$ 486,260
Utilities or Other Enterprises			
Bus Fare	\$ 52,067,593	\$ 51,000,000	\$ 49,600,000
U-Pass	0	2,200,000	2,200,000
Recovery of Damages	205,686	0	0
Bus Advertising	108,897	120,000	120,000
Ots-Employee Parking Chge	160,306	140,000	140,000
Bus Royalty Income	1,235	0	0
Other Bus Transportation	4,150	0	0
Total — Utilities or Other Enterprises	\$ 52,547,867	\$ 53,460,000	\$ 52,060,000
Total — Department of Transportation Services	\$ 105,155,114	\$ 90,053,160	\$ 97,845,160

Departmental Revenue Summary

Legislative

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Nomination Fees	\$ 5,775	\$ 4,150	\$ 1,175
Duplicate Copy-Any Record	340	300	100
Copy-Map, Plan, Diagram	50	50	0
Cert Voter Registration	279	150	150
Voter Registration Lists	9,251	3,000	3,000
Cert-Correctness of Info	5	0	10
Total — Charges for Services	\$ 15,700	\$ 7,650	\$ 4,435
Miscellaneous Revenues			
For Community Programming	\$ 14,000	\$ 14,000	\$ 0
Sund Refunds-Prior Expend	1,724	0	0
Sund Refunds-Curr Exp	145	0	0
Sale-Other Mtls & Suppl	7	0	0
Total — Miscellaneous Revenues	\$ 15,876	\$ 14,000	\$ 0
Non-Revenue Receipts			
Federal Grants	\$ 0	\$ 56,000	\$ 0
Total — Non-Revenue Receipts	\$ 0	\$ 56,000	\$ 0
Total — Legislative	\$ 31,576	\$ 77,650	\$ 4,435

Departmental Revenue Summary

Provisional

Source of Receipts	FY 2011 Actual	FY 2012 Estimate	FY 2013 Estimated
Charges for Services			
Duplicate Copy-Any Record	\$ 86	\$ 0	\$ 0
Total — Charges for Services	\$ 86	\$ 0	\$ 0
Miscellaneous Revenues			
Sund Refunds-Prior Expend	247,628	0	0
Total — Miscellaneous Revenues	\$ 247,628	\$ 0	\$ 0
Total — Provisional	\$ 247,714	\$ 0	\$ 0

Provisional

CASH PROJECTIONS FOR TRUST FUNDS DEBT SERVICE FUNDS, AND REVOLVING FUNDS

FUNDS	CASH		ACTUAL FY 2011		ESTIMATED FY 2012		ESTIMATED FY 2013		Estimated
	Balance (incl cash in transit) 6/30/2010	Receipts	Disbursements	Cash Balance 6/30/2011	Receipts	Disbursements	Receipts	Disbursements	Cash Balance 6/30/2013
<i>TRUST FUNDS</i>									
General Trust Fund	\$ 47,281,525	\$ 89,070,841	\$ 91,641,447	\$ 44,710,919	\$ 329,349,089	\$ 321,493,986	\$ 171,129,527	\$ 168,516,201	\$ 55,179,348
Treasury Trust Fund	2,453,508	12,102,377	13,330,482	1,225,403	16,654,290	9,903,614	13,624,920	11,775,618	9,825,381
Real Property Tax Trust Fund	9,849,870	11,291,860	8,742,941	12,398,789	9,160,635	7,180,185	8,422,136	8,227,332	14,574,043
Total	\$ 59,584,903	\$ 112,465,078	\$ 113,714,870	\$ 58,335,111	\$ 355,164,014	\$ 338,577,785	\$ 193,176,583	\$ 188,519,151	\$ 79,578,772
<i>DEBT SERVICE FUNDS</i>									
General Obligation Bond and Interest Redemption Fund	\$ 1,105,945	\$ 227,195,375	\$ 227,479,431	\$ 821,889	\$ 238,863,688	\$ 238,863,688	\$ 239,579,590	\$ 239,579,590	\$ 821,889
Improvement District Bond and Interest Redemption Fund	171,489	15,787	15,787	171,489	39,484	20,338	0	0	231,311
Total	\$ 1,277,434	\$ 227,211,162	\$ 227,495,218	\$ 993,378	\$ 238,903,172	\$ 238,863,688	\$ 239,599,928	\$ 239,579,590	\$ 1,053,200
<i>REVOLVING FUNDS</i>									
Improvement District Revolving Fund	\$ 1,962,572	\$ -	\$ -	\$ 1,962,572	\$ -	\$ -	\$ -	\$ -	\$ 1,962,572
Housing and Community Development Revolving Fund	224,189	124	0	224,313	223	0	115	0	224,651
Municipal Stores Revolving Fund	160,513	6,685	9,796	157,402					157,402
Total	\$ 2,347,274	\$ 6,809	\$ 9,796	\$ 2,344,287	\$ 223	\$ -	\$ 115	\$ -	\$ 2,344,625

Fund Definitions

General Trust Fund — This fund accounts for monies received by the various agencies of the City for specific purposes, as trustee, donee, escrow agent, beneficiary, custodian or security holder, for which no special trust fund exists. This fund is distinguished from the Treasury Trust Fund in that all disbursements are made through claims vouchers.

Treasury Trust Fund — Monies of the same nature as are accounted for in the General Trust Fund but which require expeditious disbursements are deposited in this fund. In contrast with the General Trust Fund, disbursements are made from this fund through commercial checking accounts authorized by the Director of Budget and Fiscal Services instead of by claims vouchers.

Real Property Tax Trust Fund — This fund is used for the purpose of making refunds and adjustments relating to real property taxes.

General Obligation Bond and Interest Redemption Fund — This fund accounts for the payment of principal and interest on general obligation serial bonds issued by the City.

Improvement District Bond and Interest Redemption Fund — This fund accounts for the redemption of maturing City improvement district assessment bonds and collections of special assessments.

Improvement District Revolving Fund — Monies in this revolving fund are available to cover deficiencies, advance interest due, reimburse the General Fund in the event the payment of assessments are late or insufficient, and pay all expenses in connection with the sale of delinquent lots as bid for and purchased for the City by the Director of Budget and Fiscal Services.

Housing and Community Development Revolving Fund — This fund serves as a working capital fund to facilitate the expenditure of joint costs.

Municipal Stores Revolving Fund — This fund is used to finance the Municipal Stores through bulk purchases and resale of regularly used standard printed forms and various publications dealing with City matters.

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