

## **How to take the “Virtual” Server Training Test**

### **Requirements for the Virtual Server Training Test:**

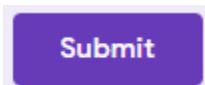
- Desktop computer or laptop (or mobile device, i.e., Tablet or phone)
- Internet access
- Email address used to register for Server Training
- Access to Zoom Chat. Test link will be provided in the Zoom Chat

### **Instructions:**

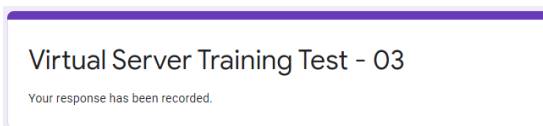
1. In the Zoom chat, click on the link. The test will populate in your web browser.

(You will have 30 minutes to complete and submit the test. Any tests received after 30 minutes of the presentation ending will not be counted.)

2. Complete all questions on the test. Do a final review before submitting your test. When you are ready to submit, click on the “Submit” button, after the “Acknowledgement” section.



3. After submitting, you will receive a notice that your test responses have been recorded.



If you passed, you will receive an email indicating whether you “passed” or “failed” the class.

If you FAILED, you will receive an email that you did not pass and will have to schedule another server training class.

4. Questions? Please email our Trainers at: [liq-training@honolulu.gov](mailto:liq-training@honolulu.gov).