

DEPARTMENT OF PARKS & RECREATION

Ka 'Oihana Mākama Pāka a Me Nā Hana Ho'onanea

CITY AND COUNTY OF HONOLULU

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SOUTH SHORE SURFING EVENT

APPLICATION SUPPLEMENT

Please See "Instructions for Completing Applications" for more details

Title of Event: _____

Organization: _____

Mailing Address: _____

Email Address: _____ Cell # (include area code): _____

Signature of Applicant: _____ Date: _____

Name (Print Clearly): _____

South Shore Surf Season: Summer 2027 (May 1, 2027 – September 30, 2027)

NOTE: You must file one application/application supplement for each surfing event.

Number of Competition Days: (select one) 1 2 3 4 Duke's Ocean Fest ____

Number of Attendees (spectators, participants, staff, etc.) expected: _____

Number of Attendees at prior events (if the event was held in past): _____

FIRST CHOICE:

Beach Parks: (Circle One) Kuhio Beach Park (Queens Surf Break) Queens's Beach Kewalo Basin

Kaka'ako Waterfront Park Ala Moana Regional Park

Date(s) of Contest: _____

Set up Date(s): _____ Breakdown Date(s): _____

SECOND CHOICE (Optional – DPR may use this as a first alternate date in the event the application is selected and there is a conflict with the first choice of dates/beach):

Beach Parks: (Circle One) Kuhio Beach Park^(Queens Surf Break) Queens’s Beach Kewalo Basin
Kaka’ako Waterfront Park Ala Moana Regional Park

Date(s) of Contest: _____

Set up Date(s): _____ Breakdown Date(s): _____

THIRD CHOICE (Optional - DPR may use this as a second alternate date in the event the application is selected and there is a conflict with the first choice of dates/beach):

Beach Parks: (Circle One) Kuhio Beach Park^(Queens Surf Break) Queens’s Beach Kewalo Basin
Kaka’ako Waterfront Park Ala Moana Regional Park

Date(s) of Contest: _____

Set up Date(s): _____ Breakdown Date(s): _____

In the event an application is selected and none of the three choices of dates/beach are available, or there is a tie between ranking of applications, the department will mediate a resolution of dates or scheduling conflicts between applicants.

Please provide the identification and contact information for the person responsible for mediating conflict resolution for this application and event:

Designated Point of Contact for Mediating Resolutions with Department of Parks & Recreation:

Name: _____

Phone Number: _____

Email Address: _____

If scheduling conflicts are resolved, each applicant whose requested dates have been changed shall submit an amended application. All amended applications for use of park facilities submitted as a result of mediation will nullify the original permit application submitted by the applicant.

For the next Section: Applicants shall be held accountable to deliver any and all elements of their event plan that are ranked and received points.

Applicants’ plans should only propose ranked criteria that they are capable of delivering. No alterations of ranked criteria are allowed after the Surf Calendar is finalized.

Please see “Instructions for Completing Applications” for more details.

RANKING CRITERIA

1. Plans to Mitigate Impacts on Communities

Applicants are welcome to include maps in their plan, to illustrate locations where mitigation measures will be focused, and sample language they will use to direct security or special-duty police.

If additional space is needed to detail your plan, please feel free to attach additional sheets.

a. Plans to mitigate traffic congestion and overall parking (0-3 points)

Traffic and parking. Applications shall include plans to mitigate their event’s impact on the flow of traffic and/or parking on the street and in the park. In regards to Kūhiō Beach Park, applications shall have detailed plans for traffic control in and around the hula mound roundabout area including loading and unloading of event vehicles within the area. Parking plan shall note that Department of Parks & Recreation and Ocean Safety vehicles will be the only vehicles allowed to park in the hula mound roundabout area. Considerations include, but are not limited to, special-duty police officers to enforce any parking restrictions and to minimize traffic backups. *Note: the number of special-duty police officers or other security noted in this section shall be used solely to mitigate traffic congestion and overall parking, unless the application states the officers/security personnel will do traffic and crowd control.*

b. Plans to manage large crowds and public safety (0-3 points)

Crowd Control. Applications shall include plans to manage large crowds drawn to surfing event to minimize their impact on any residential and/or any business community and maintain public safety for spectators and space for other park user groups. Applications must also take considerations to include, but are not limited to, special-duty police officers or other security in the park. *Note: the number of special-duty police officers or other security noted in this section shall be used solely to manage large crowds and public safety, unless the application states the officers/security personnel will do traffic and crowd control.*

c. Plans to address access for businesses and government services (0-3 points)

Business and government service access. Applications shall include plans to maintain vehicle access for any businesses or government services to reach neighboring communities and/or desired park space for user groups. In regards to Kūhiō Beach Park, applications shall have detailed plans for water patrol vehicle(s) with any associated rescue watercraft trailers to safely park and not impede the flow of vehicular and/or pedestrian traffic or disrupt access to the park. Considerations include, but not limited to, assigning special-duty officers and/or extra security to manage access to restricted areas or any areas approved for loading and unloading.

d. Plans to keep park restrooms and grounds clean during and after the event (0-3 points)

Applications shall include plans that ensure the crowds drawn to their shore water event do not overwhelm park facilities and grounds or leave areas in a state of disrepair or in poor condition. Applications should include plans to address this criterion including, but not limited to, the type of services which shall be provided and the frequency of those services. For example: (1) maintaining the cleanliness of existing comfort stations and returning them to its original condition or better at the end of each event day; (2) providing additional trash receptacles during the event and relining the receptacles with trash bags as needed throughout the day. Applicant is also responsible to transfer all generated trash off the park site at the end of each event day.

2. Plans for Diversity

Please see “Instructions for Completing Applications” for more details on how Diversity categories are ranked.

a. Diversity of primary event (0-3 points)

The city desires to provide a surfing event calendar that includes a spectrum of types of surfing events. Surfing event calendars are historically dominated by board surfing events. Additional points shall be awarded to applications that include underrepresented types of events, which include bodyboarding, bodysurfing or stand-up paddle surfing, in order to promote diversity in the type of event on this limited surf calendar.

	Total # of Participants	Total # of Heats	Total \$ Awards
Long Board Surfing			
Short Board Surfing			
Bodysurfing			
Bodyboarding			
Other:			
TOTALS			

Note: The “totals” for # of participants, # of heats, and awards should reflect how many participants you’ll have in your event, the number of heats you’ll be running and how much prize (prize money or non-financial) you’ll award.

b. Diversity of age range of event participants (0-3 points)

The city desires to provide opportunities to young emerging surfers and kūpuna. Surfing event calendars are historically dominated by surfing events for adults in their prime athletic years. Additional points shall be awarded to applications that include underrepresented ages of surfers.

	Total # of Participants	Total # of Heats	Total \$ Awards
Under 18 years of age			
18-54 years of age			
55 years of age and older			
TOTALS			

Note: The “totals” for # of participants, # of heats, and awards should reflect how many participants you’ll have in your event, the number of heats you’ll be running and how much prize (prize money or non-financial) you’ll award.

c. Diversity of professional and amateur event participants (0-3 points)

The city desires to provide opportunities for professional surfers. South shore surfing event calendars are historically dominated by surfing events for amateurs. Additional points shall be awarded to applications that include professional surfers.

	Total # of Participants	Total # of Heats	Total \$ Awards
Amateur			
Professional			
TOTALS			

Note: The “totals” for # of participants, # of heats, and awards should reflect how many participants you’ll have in your event, the number of heats you’ll be running and how much prize (prize money or non-financial) you’ll award.

d. Diversity of abilities (0-3 points)

The city desires to provide opportunities to persons with disabilities. Surfing event calendars are historically dominated by surfing events for able-bodied persons. Additional points will be awarded to applications that include disabled surfers.

	Total # of Participants	Total # of Heats	Total \$ Awards
Persons with disabilities			
Able-bodied persons			
TOTALS			

Note: The “totals” for # of participants, # of heats, and awards should reflect how many participants you’ll have in your event, the number of heats you’ll be running and how much prize (prize money or non-financial) you’ll award.

e. Diversity of gender (0-12 points)

The city desires to provide opportunities to surfers of all genders and non-binary surfers. Surfing event calendars are historically dominated by surfing events for male surfers. For purposes of these administrative rules, transgender athletes shall be categorized as their self-identified gender and non-binary athletes shall be categorized in the gender they self-select for the event. Additional points shall be awarded to applications that include underrepresented genders.

	Total # of Participants	Total # of Heats	Total \$ Awards
Male			
Female			
Transgender			
Non-binary			
Other			
TOTALS			

Note: The “totals” for # of participants, # of heats, and awards should reflect how many participants you’ll have in your event, the number of heats you’ll be running and how much prize (prize money or non-financial) you’ll award.

