

ARBORIST ADVISORY COMMITTEE (AAC)

City and County of Honolulu
Department of Parks and Recreation

Wednesday, October 1, 2025

10:00 a.m. – 12:00 p.m.

Hybrid Option

Division of Urban Forestry (DUF) Office

3902 Paki Ave, Honolulu, Hawai'i 96815

Virtual Meeting Link: <https://bit.ly/4b3877W>

Meeting ID: 889 8976 8822

Passcode: AAC

AGENDA

I. Call to order

II. Approval of July 9, 2025 Meeting Minutes

III. Public Testimony

IV. Presentation: Tree Solutions

- a. Discussing new information gained from their O'ahu Urban Tree Management Interviews that were conducted with State & County agencies that 'touch' urban/public trees

V. Updates to Exceptional Tree (ET) Nominee Site Visits, Discussions, and Voting Procedures

- a. ET nominations are submitted to DUF.
- b. DUF shares all nominations via email to all AAC members.
- c. DUF coordinates site visits for all nominations with all AAC members via DoodlePoll or when2meet.
 - a. Date/time coinciding with the most AAC members will be chosen for site visits
 - b. DUF will coordinate nominee availability and member carpool.

- c. No discussions pertaining to the exceptional tree nominee/AAC agenda items are permitted between AAC members during the nomination site visits.
 - d. AAC members are allowed to ask the property owner/nominator questions about the exceptional tree nominee (if the nominator is present during the site visit).
 - e. Multiple dates in a single month may be chosen if nomination locations are too far apart to visit in one day.
 - f. AAC members may visit public trees independently as needed.
 - g. AAC members are only allowed to view private trees from the street (drive by viewing). No additional visits are to be scheduled with private property owners by those who cannot attend with the group.
- d. The findings and recommendations from the site visits will be presented and discussed at the next full AAC meeting.
 - e. The AAC will vote on the presented exceptional tree nominees during this same meeting. If further discussion is needed, then full vote may be deferred until the next AAC meeting.
 - f. Recommended exceptional tree nominations will be referred to the City Council by DUF.

VI. Old Business

a. Review of Exceptional Tree Nominees

i. Removal from Consideration Due to Lack of Owner Signature:

1. **Baobab** (*Adansonia digitata*) 91-1780 Midway St., Kapolei – (nomination criteria: unique for area)

ii. Vote:

1. **Litchi** (*Litchi chinensis*) 1672 Kamamalu Avenue, Honolulu – (nomination criteria: Age, Size, Historic/Cultural Value, and Aesthetic Quality) (third reading)
2. **Monkeypod** (*Samanea saman*) 5324 Nehu Place, Honolulu (third reading) – (nomination criteria: Size and Aesthetic Quality)
3. **Chinese Banyan** (*Ficus microcarpa*) 5585 Kalaniana'ole Highway, Honolulu - (nomination criteria: Aesthetic Quality) (third reading)

iii. Discussion:

1. **Fever Tree** (*Acacia xanthophloea*) Koko Head Botanical Garden – (second reading) - (nomination criteria: Rarity, Age, Aesthetic Quality)
<https://drive.google.com/drive/u/1/folders/1QF9IK8rH36AHTQxP-izhcmXal007lrQc>
2. **Monkeypod** (*Samanea saman*) Nehu Park / 5231 Nehu Place, Honolulu) – (second reading) - (nomination criteria: Size, Aesthetic Quality)

- b. **Permitted Interaction Group Updates:**
 - i. Exceptional tree criteria, definitions, and thresholds (Myles)
- c. **Update on Outreach to Neighborhood Boards**
 - i. Update on which Neighborhood Boards each AAC member will visit throughout 2025

VII. New Business

- a. New nominations
- b. DUF tree ordinance review

VIII. Upcoming Meeting Schedule

- a. Wednesday, December 10, 2025 – 10:00 a.m.- 12:00 p.m.
- b. Wednesday, February 11, 2026 – 10:00 a.m. – 12:00 p.m.
- c. Wednesday, April 8, 2026 – 10:00 a.m. – 12:00 p.m.
- d. Wednesday, June 10, 2026 – 10:00 a.m. – 12:00 p.m.

IX. Adjournment

To request auxiliary aids or services, accommodations due to a disability, or an interpreter for a language other than English in reference to this announcement, please contact the Honolulu Department of Parks and Recreation at (808) 768-7126 on weekdays from 7:30 AM until 4:00 PM or email duf@honolulu.gov at least three business days before the scheduled event. Please note that we may not be able to fulfill requests without sufficient advance notice.