

Community Forestry

FY-26 Work Plan

- Budget
- Planting Partnerships
- Community Tree Plan
- Ongoing Projects



CITY AND COUNTY OF HONOLULU

COMMUNITY FORESTRY PROGRAM



River Network Grant Expenditures

Objectives		Project Lead	Project Description	Timeline
Spend or Encumber Materials Budget (\$110,000)		Navin Tagore	Final Reimbursement due August 8, 2025. Federal Funding to be eliminated October 1, 2025	September 26, 2025
1	MSS Irrigation Supplies (\$25,000)	Johnny Retuta	Irrigation supplies to support tree planting in parks	
2	Nursery Trees and Supplies (\$40,000)	Lindey Watanabe June Harada	Trees and supplies to support long-term capacity building	
3	HBG Nursery Supplies (\$25,000)	Justin Rickard	Nursery materials and replacement tools	
4	CF Engagement Supplies (\$20,000)	Navin Tagore	Equipment, tabling materials, trees for community engagement events	
Submit Amendment to Access Remaining Funds		Navin Tagore	Amend grant budget in the event that Federal funds remain accessible	August 29, 2025
Prepare Quarter 2 Bids		Navin Tagore	Be ready to spend if funds are accessible	September 26, 2025

Planting Partnerships

Objectives		Project Lead	Project Description	Timeline
Identify Priority Planting Plans		Navin Tagore Lindsey Watanabe June Harada	<ul style="list-style-type: none"> HS, CF, and Admin to develop project list based off of CRB impacts, Urban Heat Index, and park usage 	August 18, 2025
Create Work Plan Per Planting Project		Navin Tagore Lindsey Watanabe June Harada	<ul style="list-style-type: none"> Checklist for planting, early tree care, long-term maintenance, and stakeholder engagement 	October 31, 2025
1	Create Planting Plan	Lindsey Watanabe June Harada	<ul style="list-style-type: none"> DUF to create preliminary planting plans 	September 26, 2025
2	Identify Community Partnerships	Navin Tagore/ Maria Welvaert	<ul style="list-style-type: none"> CF to identify and determine community stewardship capacity 	October 31, 2025
3	Identify Watering Plans (DUF, MSS, CF, PMRS)	Navin Tagore Lindsey Watanabe June Harada	<ul style="list-style-type: none"> Determine watering plans for each park. DUF to water street trees 	November 29, 2025
4	Seek Neighborhood Board Feedback	Navin Tagore/ Maria Welvaert	<ul style="list-style-type: none"> CF will present plans and seek feedback from Neighborhood Boards 	Monthly from September
5	Schedule Plantings	Navin Tagore Lindsey Watanabe June Harada	<ul style="list-style-type: none"> DUF to create estimated schedule for all projects 	November 29, 2025
Community Outreach		Navin Tagore/ Maria Welvaert	<ul style="list-style-type: none"> Engage with Neighborhood Boards, PMRS, AAP, DOE, CBOs, Social Media regarding planting partnerships. 	Continuous
Partnership Follow Up		Maria Welvaert	<ul style="list-style-type: none"> CF will follow up with planting/watering partners on a bimonthly basis. 	Bimonthly

Community Tree Plan (CTP)

Objectives		Project Lead	Project Description	Timeline
\$200,000 Community Tree Plan Budget Initiative		Navin Tagore	<ul style="list-style-type: none"> CF will create budget initiative for Community Tree Plan, receive feedback, and finalize by DPR internal deadline. CTP development will be contracted out for FY27 and FY28. 	August 29, 2025
Urban Tree Canopy Assessment Contract		Navin Tagore	<ul style="list-style-type: none"> Contract pau by end of Q1 	September 26, 2025
Urban Tree Canopy Assessment Online Tool		Maria Welvaert	<ul style="list-style-type: none"> Begin UTC online subscription service by end of Q1 	September 26, 2025
Worcester Polytechnic Institute Fellowship		Maria Welvaert	<ul style="list-style-type: none"> WPI students to create 12 videos for keiki, general public, and policymakers about various urban forestry topics in collaboration community partners 	December 31, 2025
Arborist Advisory Committee Feedback		Navin Tagore	<ul style="list-style-type: none"> Seek CTP recommendations from AAC. Seek Tree Ordinance recommendations from AAC. 	February 27, 2026
Community Engagement Plan Development		Navin Tagore	<ul style="list-style-type: none"> Create plans to inform the community engagement requirements for CTP RFP contract or DUF in-house implementation 	February 27, 2026
1	Community Workshop Program Development	Navin Tagore/ Maria Welvaert	<ul style="list-style-type: none"> Program agenda draft Q3, Finalized May 31, 2026 	May 31, 2026
2	Community Workshop Survey Questions	Maria Welvaert	<ul style="list-style-type: none"> Draft Survey for Earth Day 2026. Finalized by May 31,2026 	May 31, 2026
3	Community Workshop FY27 Site Schedule	Navin Tagore	<ul style="list-style-type: none"> Identify 9-12 workshop sites, partners, and opional 'āina activity per site 	June 30, 2026
CTP RFB Development		Navin Tagore	<ul style="list-style-type: none"> Develop Draft RFB, M-4, BFS Forms in preparation for BI approval 	June 30, 2026
CTP In-house Alternative Strategy		Navin Tagore	<ul style="list-style-type: none"> Develop in-house FY27 community engagement implementation plan and FY28 CTP strategy if FY27 CTP budget initiative is denied. 	June 30, 2026

Ongoing Projects

Objectives	Project Lead	Project Description	Timeline
ArborPro Tree Inventory Integration	Maria Welvaert	<ul style="list-style-type: none"> Maria to continue working with HS and Admin to integrate ArborPro across DUF operations. ArborPro training contract ends February 29, 2025. 	February 27, 2026
Mayor's Arbor Day	Navin Tagore/ Maria Welvaert	<ul style="list-style-type: none"> CF to coordinate planting event and engagement fair with Ka Waihona PCS. Admin will finalize proclamations by September 30, 2025. Maria to assume full responsibilities FY27 	November 7, 2025
Summer Fun Partnerships	Maria Welvaert	<ul style="list-style-type: none"> CF to join PMRS planning hui in October, 2025 	October, 2025 - May, 2026
Low Pruning MOU	Navin Tagore	<ul style="list-style-type: none"> CF to finalize program description by August 8, 2025, Develop draft MOU by August, 29, 2025, and Finalize MOU for DPR review by end of Q1 	October 31, 2025
Exceptional Tree Outreach and Nominations	Maria Welvaert	<ul style="list-style-type: none"> CF to work with CBOs to nominate trees. Maria to add new photos and resources to website. 	September 26, 2025
Social Media and Website Expansion	Maria Welvaert	<ul style="list-style-type: none"> CF to update links, photos, program descriptions, and create new pages by end of FY26 	Continuous
Earth Day Celebration	Maria Welvaert	<ul style="list-style-type: none"> Maria to plan and coordinate Earth Day planting and engagement event. 	April 25, 2026
Tree City USA	Maria Welvaert	<ul style="list-style-type: none"> Complete Tree City USA certification application and Growth Award 	December 31, 2025



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Questions?

Mahalo nui!