Makanalani M. Gomes, Chair
Natalia Villegas, First Vice-Chair
Ana Malia Kia, Second Vice-Chair
Jacqueline De Leeuw Huang, Ex-Officio
Rose Medina Kemna, Ex-Officio

Honolulu County Committee on the Status of Women
Kōmike Kākoʻo Wāhine o ke Kalana ʻo Honolulu

CITY AND COUNTY OF HONOLULU
222 North School Street Honolulu, Hawaiʻi 96817

MEETING MINUTES
Friday, July 10, 2026
1:00 p.m.
Conference Room 4A
222 North School Street, Honolulu, Hawaiʻi 96817
Via Zoom

1. Call to Order

   Committee Members present: Makanalani M. Gomes, Natalia Villegas, Ana Malia Kia, Jacqueline De Leeuw Huang, and Rose Medina Kemna

   Staff Resources Personnel for the Committee present at the meeting:
   Shane Akagi, Administrator, Department of Community Services (DCS), Office of Grants Management (OGM)
   Rebecca Espinoza, DCS/OGM
   Katherine Hutchinson, DCS/OGM
   Marsha Tamura, DCS/OGM
   Tina Lee, DCS/OGM
   Kathleen Kelly, Deputy Corporation Counsel, assigned to the Committee

   Attendees:
   Llasmin Chaine, Executive Director for the Hawaii State Commission on the Status of Women

   The meeting of the Honolulu County Committee on the Status of Women (HCCSW) was called to order by Chair Gomes at 1:00 p.m.

2. Approval of Minutes: June 12, 2026 Meeting

   Ms. Chaine noted that the June 12, 2026 minutes incorrectly states that each County Committee was limited to one page in the annual report and she wanted to clarify that County Committees may use as much space in the annual report as needed to reflect the work completed during the fiscal year. Chair Gomes moved to approve

the meeting minutes as amended, and First Vice-Chair Villegas seconded the motion. With no objections, the motion carried.

3. Public Testimony on all Agenda Items

   There was no oral testimony or written testimony (in-person or online) for this meeting.

4. Administrative Update from the Department of Community Services

   Mr. Akagi shared that one (1) potential candidate for HCCSW was forwarded to the Mayor's Office for consideration recently. He also shared that the Committee's previously approved 2022 Maʻi Movement project was not implemented after the state legislature passed a law requiring period products in schools, and the allocated funds were returned to the City's general fund.

5. Committee Logo Designed by the Hawaiʻi State Commission on the Status of Women

   The Committee discussed deferring action on the proposed Committee logos due to legal matters requiring attorney-client discussion in executive session. Ms. Kelly advised that the Committee could not convene an executive session until a fourth voting member is appointed, as the current membership does not meet the requirements for entering into an executive session. Members discussed alternative options, including individual briefings and written legal guidance, but agreed that an executive session would provide the best opportunity for collective discussion. Chair Gomes expressed willingness to contact the Mayor's Office to encourage expediting the appointment of a fourth member. With consensus from the members, the Committee deferred the agenda item until a future meeting.

6. Proposed Areas of Focus for Fiscal Year 2027 (FY27)

   Chair Gomes expressed interest in attending other County Committee convenings and future interisland conferences, with Members expressing a shared interest. The Committee discussed public awareness initiatives and exploring public awareness campaigns on human trafficking and domestic violence through TheBus and Skyline advertisements. Mr. Akagi agreed to research advertising opportunities and add the topic on a future agenda for discussion and action. Ms. Chaine offered to share resources, contacts, and examples of existing awareness materials to support the Committee's future efforts.

7. FY 27 Budget

   Mr. Akagi advised that OGM is prepared to support the Committee's funding decisions and provide guidance on the procurement process, as needed. There was no further discussion by the Committee.

8. Timing and Process for Sunshine Law Overview

   Ms. Kelly advised that similar to the Committee logo agenda item, the Committee could not convene an executive session due to the current Committee membership. Members expressed interest in receiving individual briefings to better understand the Sunshine Law requirements and ensure compliance, with Ms. Kelly agreeing to provide the briefings.

9. Agenda Setting for the Next Meeting

   Chair Gomes noted that some agenda items would be carried over to the next meeting for further discussion and action.

10. Next Meeting Date: TBD

    The next meeting is scheduled for Friday, August 14, 2026 at 1:00 p.m. as a remote meeting via Zoom with an in-person location at 222 North School Street Honolulu, HI 96817.

11. Adjournment

    With no further items on the agenda, Chair Gomes adjourned the meeting at 1:52 p.m.

RESPECTFULLY SUBMITTED:

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SHANE AKAGI, OGM ADMINISTRATOR

DATE

APPROVED:

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MAKANALANI M. GOMES, CHAIR