Makanalani M. Gomes, Chair
Natalia Villegas, First Vice-Chair
Ana Malia Kia, Second Vice-Chair
Jacqueline De Leeuw Huang, Ex-Officio
Rose Medina Kemna, Ex-Officio

Honolulu County Committee on the Status of Women

Kōmike Kākoʻo Wāhine o ke Kalana ʻo Honolulu

CITY AND COUNTY OF HONOLULU
222 North School Street Honolulu, Hawaiʻi 96817

MEETING MINUTES

Friday, June 12, 2026
1:00 p.m.
Conference Room 4A
222 North School Street, Honolulu, Hawaiʻi 96817
Via Zoom

1. Call to Order

   Committee Members present: Makanalani M. Gomes, Jacqueline De Leeuw Huang, Ana Malia Kia and Natalia Villegas

   Committee Members excused: Rose Medina Kemna

   Staff Resources Personnel for the Committee present at the meeting:
   Shane Akagi, Administrator, Department of Community Services (DCS), Office of Grants Management (OGM)
   Rebecca Espinoza, DCS/OGM
   Katherine Hutchinson, DCS/OGM
   Spenser Kunishige, DCS/OGM
   Tina Lee, DCS/OGM
   Kathleen Kelly, Deputy Corporation Counsel, assigned to the Committee

   Attendees:
   Llasmin Chaine, Executive Director for the Hawaii State Commission on the Status of Women
   Kay Mabanag

   The meeting of the Honolulu County Committee on the Status of Women (HCCSW) was called to order by Chair Gomes at 1:02 p.m.

2. Approval of Minutes: May 20, 2026 Meeting

   Chair Gomes asked for a motion to approve the Minutes of the May 20, 2026

meeting. Second Vice-Chair Kia made the motion and First Vice-Chair Villegas seconded. There was no discussion or objections. The motion passed unanimously.

3. Public Testimony on all Agenda Items

   There was no oral testimony or written testimony (in-person or online) for this meeting.

4. Administrative Update from the Department of Community Services

   Mr. Akagi shared that HCCSW's Fiscal Year 2027 budget was reduced by $4,000, resulting in an allocation of $26,000 instead of the requested $30,000, effective July 1, 2026. Mr. Akagi also shared that the City's Chief of Staff is aware of the Commission's need for additional members and encouraged the Committee Members to forward potential candidates' resumes to staff for submission to the Mayor's Office for consideration.

5. Presentation from the Hawai‘i State Commission on the Status of Women (HSCSW)

   (i) HSCSW Update

   Ms. Chaine provided an update on the Hawai‘i State Commission on the Status of Women, highlighting discussions from the Commission’s May 18, 2026 meeting. She reported during the 2026 legislative session, she tracked 97 measures, submitted 178 pieces of written testimony, and saw 42 measures successfully pass the Legislature.

   Ms. Chaine also shared the Commission partnered with the Office of Wellness and Resilience to promote participation in the statewide Quality of Life Survey. Additionally, the Commission partnered with Ma'i Movement Hawai'I to promote the 2026 Period Poverty Survey and raise awareness regarding menstrual equity. The Commission also collaborated with the Hawai‘i LGBTQ+ Commission and the Hawai‘i Civil Rights Commission on the “No Hate in the 808” public awareness campaign. Ms. Chaine offered to serve as a resource for future public awareness efforts utilizing similar advertising methods.

   Ms. Chaine invited the Committee Members to attend State Commission meetings and collaborate on topics of mutual interest. She further offered to support Committee initiatives by providing testimony or participating in hearings related to matters before the Honolulu City Council. Chair Gomes thanked Ms. Chaine for the update and expressed interest in exploring the use of bus advertisements as a public awareness tool.

   (ii) Data Needed for the Hawai‘i State Commission on the Status of Women’s Annual Report

Ms. Chaine explained that each County Committee is allotted one page in the annual report to highlight activities, programs, events and accomplishments from the fiscal year however, since the Committee has only recently reconvened, Ms. Chaine encouraged Members to recognize and report the appointment of new Members, the resumption of regular meetings, the election of officers, and planning efforts related to the Committee's budget and future work.

6. FOR DISCUSSION AND ACTION: Voting on the Committee Logo Designed by the Hawai'i State Commission on the Status of Women

   Ms. Chaine presented a statewide branding initiative and proposed county-specific logos designed around each county's official flower. Ms. Kelly recommended that logo selection be placed on the next meeting's agenda and discussed in an executive session to address legal considerations. The Members agreed to defer the matter to the next meeting.

7. FOR DISCUSSION AND ACTION: Budget Update and Proposed Budget Expenditures

   Chair Gomes expressed interest in exploring public awareness initiatives, including The Bus or digital advertising focused on Missing and Murdered Native Hawaiian Women, Girls, and Māhū. She also expressed interest in exploring initiatives to increase access to free menstrual products and address period poverty as a potential future project for the Committee

   Members also expressed interest in reviewing how Committee funds had been used in prior years to help inform future spending decisions. OGM Staff agreed to provide information on previous expenditures at the next meeting. Ms. Chaine suggested reviewing examples from other County Committees for ideas on community awareness campaigns, programming and offered to connect the Committee with relevant organizations. The Members agreed to defer the matter to the next meeting.

8. FOR DISCUSSION: Complex Trauma Webinar Opportunities

   Chair Gomes encouraged Members to share free training opportunities that may be relevant to the Committee's work, professional expertise, or the populations they serve. She welcomed the Committee to share the information with their networks, clients, and community partners as appropriate.

9. Agenda Setting for the Next Meeting

   Ms. Kelly shared with the Members that there are restrictions on communications among Committee Members outside of meetings, including email communications. She advised that Members wishing to share information with the Committee should send materials to OGM staff, who can then distribute the information to all Members.

Chair Gomes requested that a Sunshine Law briefing be included on a future agenda.

Items Identified for future Agendas:

1) Selection of a Committee logo (including executive session for legal guidance)
2) Budget discussion and proposed expenditures
    - OGM staff to provide information on previous HCCSW expenditures
3) Sunshine Law briefing
4) Discussion and development of information for the Hawai‘i State Commission on the Status of Women Annual Report

10. Next Meeting Date: TBD

The next meeting is scheduled for Friday, July 10, 2026 at 1:00 p.m. as a remote meeting via Zoom with an in-person location at 222 North School Street Honolulu, HI 96817.

11. Adjournment

With no further items on the agenda, Chair Gomes adjourned the meeting at 1:59 p.m.

RESPECTFULLY SUBMITTED:

_____
SHANE AKAGI, OGM ADMINISTRATOR

DATE

APPROVED:

_____

_____
MAKANALANI M. GOMES, CHAIR

Date	Event	Description	Cost
2015	Movie Screening "Someone You Love" at Kahala Theatre - Hawaii Immunizations Council (HIC)	HIC hosted a screening of the movie, "Someone You Love", which is a documentary on the Human Papilloma Virus (HPV) epidemic. The screening is aimed at healthcare providers, primarily Pediatricians, and legislative members to encourage the use of the vaccine in the prevention of cancer.	$2,600
2015	Production of PSA's - T-shirt Theatre (Alliance for Drama Education)	T-shirt Theatre produced 30 second PSAs on the following topics: 1. Kupuna Scam (IRS) 2. Body Image (Mirror)	$2,500
2015	Stipend for a UH law student*	One (1) UH Law student was hired to help with the Convention on the Elimination of All forms of Discrimination Against Women (CEDAW)	$1,000
2022	Ma'i Movement	The proposed amount will reach at least 29 schools with period products and where the Title 1 population is greater than 75%.	$25,000
2025	Paid Family Leave Survey Hawaii Children's Action Network	Hired Hawaii Children's Action network to produce a Paid Family Leave survey	$24,975