

CITY ADMINISTRATIVE RULES

TITLE 3

DEPARTMENT OF BUDGET AND FISCAL SERVICES

SUBTITLE 5 TREASURY

CHAPTER 72

ELECTRONIC TRANSACTION CONVENIENCE AND SERVICE FEE

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Historical note: This chapter is based substantially upon Electronic Transaction Convenience Fee, Department of Finance, Administrative Rules, Subtitle 3, Chapter 12. [Eff 10/29/2000; ren 10/31/2004; R 10/12/2004]

**§3-72-1 Purpose.**  
The purpose of this section is to set the City's convenience and service fee for electronic transactions. [Eff 10/31/2004; am 9/25/2015] (Auth: ROH §2-4.2(b)(4); RCH §4-105) (Imp: ROH §2-4.2(b)) (Imp: ROH §2-4.2(b)(4))

**§3-72-2 Definitions.**  
(a) "Director" means the Director of the Department of Budget and Fiscal Services of the City and County of Honolulu.  
(b) "Electronic Transaction" means a transaction completed via the internet, interactive voice response system, computer terminal, or other electronic means.  
(c) "Convenience and Service Fee" Means the fee charged for electronic transactions [Eff 10/31/2004; am 9/25/2015] (Auth: ROH §2-4.2(b)(4); RCH §4-105) (Imp: ROH §2-4.2(b))

**§3-72-3 Electronic Transaction Convenience and Service Fee.**  
The Director shall determine the convenience and service fee for the electronic transaction applications, not to exceed the reasonable costs of the City to process the electronic transaction. The convenience and service fee for the electronic transaction shall be assessed against the individual initiating the electronic transaction. The Director shall publicly display a schedule of convenience fees for each electronic application. [Eff

10/31/2004; am 9/25/2015] (Auth: ROH §2-4.2(b)(4); RCH §4-105) (Imp: ROH §2-4.2(b))

**§3-72-4**

**Severability.**

If any provision of this rule, or the application to any person or circumstances, is held invalid, the remainder of the rule, or the application of the provision to other persons or circumstances, shall not be affected.

[Eff 10/31/2004; am 9/25/2015] (Auth: RCH §4-105) (Imp: ROH §2-4.2(b)(4))