



## MANOA NEIGHBORHOOD BOARD NO. 7

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### **DRAFT MEMORANDUM FOR THE RECORD WEDNESDAY AUGUST 7, 2013 NOELANI ELEMENTARY SCHOOL CAFETORIUM**

CALL TO ORDER: Chair Pro Tem Eric Eads called the Manoa Neighborhood Board No. 7 meeting to order at 7:00 p.m. **A quorum was NOT established with six (6) members present.** Note - This 17-member Board requires nine (9) members to establish a quorum and take official Board action. Chair Pro Tem Eads introduced the rest of the Board members.

Board Members Present - Gary Andersen, Rodney Chun, Eric Eads, Jim Hayes, Keith Johnston and Ellen Watson.

Board Members Absent - Martin Eby, Ingrid Friedberg and Dale Kobayashi.

Vacancies - There were eight (8) vacancies - One (1) in Subdistrict 1 (Woodlawn), three (3) in Subdistrict 3 (Middle Manoa) and four (4) in Subdistrict 4 (Lower Manoa).

Guests - State Senator Brian Taniguchi and Tom Heinrich (Senator Brian Taniguchi's Office staff), Representative Isaac Choy, Jesse Broder Van Dyke (Mayor Kirk Caldwell's Representative, Office of the Mayor); Councilmember Ann Kobayashi and James Larson (Councilmember Ann Kobayashi's Office staff), Firefighter Kyle Nakakura (Honolulu Fire Department); Sergeant Allen Ishida (Honolulu Police Department); Dominic Dias (Board of Water Supply); Nicole Velasco (Neighborhood Commission Office, Executive Secretary); Romeo Garcia (Neighborhood Commission Office, Assistant to the Executive Secretary); Robert Sloan (former Manoa Neighborhood Board No. 7 member), Jim Forbes, Ross and Pearl Murakami, Susan Hakoda, Micki Stash, Bob Kern, Meg Lin (Malama Manoa), Denise Bilodeau, Bruce Bilodeau, Lara Reynolds (OISC), Lucy Inouye, Dave Jones (Videographer), and K. Russell Ho (Neighborhood Commission Office staff).

OATH OF OFFICE FOR ALL BOARD MEMBERS - Neighborhood Assistant Ho administered the Oath of Office to Gary Andersen, Rodney Chun, Jim Hayes, Keith Johnston and Ellen Watson. (Note - Eric Eads, Jim Hayes and Dale Kobayashi had previously taken the Oath of Office.)

ELECTION OF OFFICERS TO SERVE FROM JULY 1, 2013 to JUNE 30, 2014 - As there was no quorum, no action could be taken and this item was deferred to the next meeting.

MEETING DETERMINATION - DATE/TIME/LOCATION (AUGUST 2013 to JUNE 2014) - As there was no quorum, no action could be taken and this item was deferred to the next meeting.

DETERMINATION OF BOARD RECESS SCHEDULE (AUGUST 2013 to JUNE 2014) - As there was no quorum, no action could be taken and this item was deferred to the next meeting.

FACILITY USE RENTAL FEE/VIDEO RECORDING CONTRACT RENEWAL - As there was no quorum, no action could be taken and this item was deferred to the next meeting.

#### FILLING OF VACANT BOARD SEATS

One (1) vacancy in Subdistrict 1 (Woodlawn) - As there was no quorum, no action could be taken and this item was deferred to the next meeting.

Three (3) Vacancies in Subdistrict 3 (Middle Manoa) - As there was no quorum, no action could be taken and this item was deferred to the next meeting.

Four (4) Vacancies in Subdistrict 4 - (Lower Manoa) - As there was no quorum, no action could be taken and this item was deferred to the next meeting.



## PUBLIC SAFETY REPORTS

Honolulu Fire Department (HFD) - Firefighter Kyle Nakakura reported the following:

- July 2013 Statistics - HFD responded to 1 vehicle fire, 30 medical emergencies and 18 miscellaneous calls for service.
- Fire Safety Tips -
  - A. Grilling Safety - Fire in the grill and under hot dogs and burgers is a welcomed sight at the family cookout. But fire anywhere else can make the summer kick-off barbecue memorable for all the wrong reasons. Propane and charcoal barbecue grills should only be used outdoors, away from buildings and trees. Keep children and pets away from the grill area. Keep the grill clean by removing grease or fat buildup from the grills and in trays below the grill. Never leave the grill unattended.
  - B. Charcoal Grills - The Fire Code of the City and County of Honolulu prohibits charcoal grilling on or within buildings, which includes lanais and recreation decks of hotels and condominiums. Electric grills and appliances are permitted in these locations. Charcoal chimney starters allow the use of newspaper to start the fire. If one uses starter fluid, use only charcoal starter fluid. Never add charcoal fluid or other flammable liquids to the fire. When one is finished grilling, ensure coals are completely cooled before disposing in a metal container.
  - C. Propane Grills - Check the gas tank hose for leaks before using it for the first time each year. Apply a light soap and water solution to the hose. A propane leak will release bubbles. If one's grill has a gas leak and there is no flame, turn off the gas tank and grill. If the leak stops, get the grill serviced by a professional before using it again. If the leak does not stop, call the fire department. If one smells gas while cooking, immediately get away from the grill and call the fire department. Do not move the grill.

Comments followed:

1. Compact Florescent Lamps (CFLs) - Andersen inquired about what to do if a CFL breaks. Firefighter Nakakura will follow up.
2. Cardiopulmonary Resuscitation (CPR) - Andersen inquired what to do if one sees a person lying unconscious on the ground and not breathing. Firefighter Nakakura recommended starting chest compressions at 100 times a minute. If the person is a family member, then one could use mouth-to-mouth resuscitation. Call 911. Also, take a CPR course from the American Red Cross.
3. Helicopter Rescue at Manoa Falls - Chun asked and Firefighter Nakakura confirmed that it was a rescue at the Manoa Falls.

Honolulu Police Department (HPD) - Sergeant Allen Ishida highlighted the following:

- July 2013 Statistics - There were 5 burglaries, 1 robbery, 8 thefts and 4 unauthorized entries into motor vehicles (UEMV).
- Safety Tips - Pedestrian Safety Tips -
  - ◇ When available, always use a marked crosswalk to cross the street.
  - ◇ Make eye contact. When preparing to cross the street, do not assume that since the pedestrian can see the vehicle, the driver can see the pedestrian. It is far safer to assume that the driver does not see the pedestrian.
  - ◇ Even when the pedestrian has the right of way, be prepared to yield to an approaching vehicle. Do not focus on where the pedestrian is walking, but on the traffic around the pedestrian as the pedestrian walks.
  - ◇ Wear light-colored clothing or reflective material at night. Do not wear clothes that blend in the background.
  - ◇ Do not allow the children to walk near roadways unattended. Children are impulsive and may act without realizing the dangers around them (e.g. run across the street to see a friend, chase after a ball, etc.).
  - ◇ Judging the speed of approaching vehicles is difficult. Don't try to beat a vehicle across the street.
  - ◇ Walk facing the direction of traffic. This allows one to monitor a vehicle's approach and avoid potential injuries.
  - ◇ Stay on the sidewalk. Don't walk in the street.
  - ◇ If a bus or other large vehicle is blocking one's view, they are also blocking the view of drivers in other lanes. Don't walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield. Consider waiting before crossing.
  - ◇ Be patient and alert while in the marked crosswalk. Do not begin crossing if the red "Don't Walk" or red palm symbol is flashing or steady. Wait.

- ◇ When in a parking lot, do not walk behind vehicles with their reverse lights on and listen for vehicles with their engines running.

For more information, visit - [www.honoluluupd.org](http://www.honoluluupd.org).

Comments followed:

1. Citations for Jay Walking - Chun asked about the count down signal. Sergeant Ishida mentioned that the pedestrian should walk deliberately to finish the crossing. If the pedestrian is in or enters the crosswalk when the red hand is on, then a citation can be issued. It is a judgment call by the officer.
2. Parking on Sidewalk - Johnston asked about vehicles parking on the sidewalk. Sergeant Ishida mentioned that for unimproved sidewalks there are different variables. Call 911 and the officer can make a determination.
3. Crime Statistics - Andersen noticed that there was an increase in crime in the valley. Sergeant Ishida mentioned that HPD adjusted its manpower. Andersen asked if a certain crime that involved juveniles involved senior citizens. Sergeant Ishida will follow up.
4. Deoxyribonucleic Acid (DNA) Data - Andersen mentioned that the Federal Bureau of Investigation (FBI) has a DNA database. Sergeant Ishida mentioned that HPD does not collect DNA data for a database. DNA testing can be expensive. The crime lab can do DNA tests for specific cases.
5. Sound Barrier for Mopeds - Sergeant Ishida reported that there is a specific sound barrier, but the HPD does not have measuring devices. If the moped is loud, HPD will investigate. Both drivers and mopeds must be licensed.
6. Fingerprinting - Chair Pro Tem Eads asked about fingerprinting, not that he has been arrested, but because he is a teacher. Sergeant Ishida mentioned that once a person is fingerprinted, the fingerprint goes into a data base. HPD may be moving towards electronic fingerprinting.
7. King Street - Sergeant Ishida mentioned that the City has removed some of the tow away signs and there has been less enforcement. The traffic study for the University of Hawaii (UH) runs to November 2013.

COMMUNITY REPORTS AND INPUT

Malama Manoa - Meg Lin reported that the upcoming event is scheduled for Tuesday, October 1, 2013 from 4:30 p.m. to 6:00 p.m. Malama Manoa will be cleaning up the cemetery outside of the Manoa Theater. The cemetery is owned by Kawaiahaeo Church, but it is not maintained on a regular basis. From 6:00 p.m. to 6:30 p.m., there will be a very brief general meeting and refreshments. From 6:30 p.m. to 8:00 p.m., there will be the acting out of stories about the cemetery. More information will be posted on the website.

Residents and Others for Matters Not on the Agenda - There were none.

Input Received by Board Members from Community Members - Kudos for the Manoa Neighborhood Board - Chair Pro Tem Eads reported that a resident's recently-deceased 102-year old mother watched the Board meetings on TV and appreciated the Neighborhood Board's service to the community. Chair Pro Tem Eads also thanked Board members.

Honolulu City Councilmember Ann Kobayashi - James Larson distributed the newsletter and Councilmember Kobayashi reported the following:

- Congratulations - Councilmember Kobayashi congratulated returning Board members on their re-election to the Board. She also appreciated their years of service.
- Kapolei - Today, the Council met at Leeward Community College and heard the second reading of budget bills to find new sources of revenues (raising real property taxes). If the tax payers already have home exemptions, then they don't have to worry. The Council also wants to protect renters.

Comments followed:

1. Renters' Rights - Hayes asked how the protection of renters will be carried out. Councilmember Kobayashi responded that some residential properties in a commercial area must dedicate their property every five years and must pay increased taxes, which are automatically passed on to the renter. There are only two categories now. The public hearing will be in September and the Council will have more data. There is also a move to separate time shares.
2. Historic Homes - Hayes asked about the historic homes exemptions. Councilmember Kobayashi mentioned that there was a bill concerning historic commercial properties, but regarding historic homes, there was no movement. A few years ago, the Council set rigorous requirements on historic homes, like

- posting a bronze sign (costing over \$1,000), and about 20 homes dropped out. Councilmember Kobayashi feels that historic homes are very important, especially to this community.
3. Manoa District Park - Watson reported that the gate was broken again. Councilmember Kobayashi will put in a request to repair.
  4. Painting Manhole Covers Yellow - Andersen suggested that the sewer access covers be repainted.
  5. Four (4)-Day Bus Pass - Andersen asked about the senior pass remaining the same. Councilmember Kobayashi clarified that the four-day bus pass, which is mainly bought by tourists, will increase from \$25 to \$35.
  6. Bees - Watson mentioned that the plants with yellow flowers attract bees. Councilmember Kobayashi will follow up. On a website, Chair Pro Tem Eads added that another concern is fire ants.
  7. Kokua Ambulance - An unidentified resident inquired about a resolution. Councilmember Kobayashi reported that a compromise resolution was passed requesting the Emergency Medical Services (EMS) to do a study for the need for a third ambulance service on the Ewa side.
  8. Manoa Hideaway - An unidentified resident inquired about the alleged Transient Vacation Rentals (TVRs) goes under the name of Manoa Hideaway at 2945 Kalei Road on the website. Councilmember Kobayashi mentioned that staff member Larson had filed a request for follow up with the Department of Planning and Permitting (DPP) and when the response comes in, Councilmember Kobayashi will report back.
  9. Commercial Versus Residential Zoning - An unidentified resident inquired about the distinctions. Councilmember Kobayashi clarified that areas, for example, McCully used to be zoned residential, but businesses started moving in and the zoning changed to commercial. Some properties do not have any commercial activities, but are taxed at the higher rate. Some times a business will have a variance. The resident asked who enforces the commercial activities. Councilmember Kobayashi responded that the resident should notify her office and staff members will ask the DPP to follow up.

Mayor Kirk Caldwell's Representative - Jesse Broder Van Dyke introduced Nicole Velasco, the new Executive Secretary for the Neighborhood Commission Office (NCO), who reported the following:

- Greetings - Velasco extended greetings to Senator Brian Taniguchi, Representative Isaac Choy, Councilmember Ann Kobayashi and Chair Pro Tem Eric Eads. Velasco also thanked Board members for their service, as they start a new term.
- Introductions - Velasco recognized Neighborhood Assistant (NA) K. Russell Ho, who diligently takes care of the agendas, the meeting minutes and compliance to the Sunshine Law requirements; Executive Assistant Romeo Garcia, who will be handing out the City & County of Honolulu lapel pins, which were passed out at the Installation Ceremony; and David Jones, who helps with videotaping for all of Neighborhood Boards that videotape the meetings. Velasco thanked them for their service.
- Room Rental Contract with the Noelani Elementary School - There has been some discrepancies with Noelani Elementary School about payment for December 2012 to June 2013. The Board took a recess in January 2013. Invoices should be submitted to the NCO for payment. Also, in May 2013 the Board shared this facility with another group. If the Board decides to go to another facility for May 2014, let the NCO or NA Ho. The NCO will take the lead in reserving rooms. Any modifications to the contract should be communicated to Board Chair Pro Tem Eads.
- 2945 Kalei Road - As he received the response from DPP this afternoon, Broder Van Dyke apologized to Councilmember Kobayashi for not sharing the response with her. Inspections were made between June 13, 2013 and June 18, 2013 at various times of the day on this property. DPP was unable to identify any TVR activities during these inspections. No violations were noted. If there is any new information, please forward it to DPP. Residents mentioned that the renters leave between 6:00 a.m. to 8:00 a.m. and return at 7:00 p.m. to 10:00 p.m. at night. Check-in is at 3:00 p.m. and at 2:00 a.m. the washing machine is going. Broder Van Dyke suggested that the residents follow up with DPP and he will forward the 8:00 a.m. time for the inspection.
- Hopena Way - The violation remains uncorrected and the total amount of assessed civil fine is \$75,100. Because the violation remains uncorrected, the DPP worked with Corporation Counsel to determine what additional enforcement measures could be taken to leverage correction. As such, on June 25, 2013 a second Notice of Violation (NOV) was issued to Mr. Tom Heinrich, the lessee for the two 20-foot metal containers, illegally placed on this vacant lot. Since Mr. Heinrich has not taken any corrective measures, this NOV is being referred for issuance of a separate Notice of Order with assessed civil fines. The City is still pursuing resolution.
- Restoration of TheBus Route No. 5 Service -The City is restoring the morning service level, but there are no plans to restore the afternoon peak service at this time, due to funding limitations.

Comments followed:

1. Hopena Way - Board member Johnston saw a copy of the original 1967 "indenture" document from the Bureau of Conveyances, which had terms for conveyance from the City, but the Ching family did not record it. So now, 46 years later, neighbors have tried to resolve this issue for the last three years. Board member Johnston asked who owns the strip of property, which was supposed to be attached to the adjoining property, owned by Mid-Pacific Institute and do the residents have to look forward to a lengthy resolution process? Broder Van Dyke will follow up.
2. Sensors for Bicyclists - An unidentified resident mentioned that the City News July 2013 reported that Mayor Caldwell was a bicycle-friendly Mayor and asked if there were any plans to install bike-sensors in the roads. Broder Van Dyke that this may be a good idea, when the City installs a bike lane on Beretania Street this year and on King Street next year. As a bike rider, he will pass on the suggestion.
3. Home Business in a Residential Area - Resident Sloan related his experience with the DPP regarding a home business in his neighborhood. There was tremendous traffic and parking problems and the business was cited for having employees at the residence. The situation improved for a little while, after the citation was issued, but deteriorated after the surveillance ended. Sloan concluded that there is a limit to the service and the amount of surveillance provided by the DPP.
4. Natatorium Parking - Andersen reported that the employees at the Kaimana Beach Hotel are parking at the Natatorium, because there are no parking meters. Broder Van Dyke responded that enforcement is difficult because it is difficult to determine who is an employee and who is a beach user. One solution may be to install meters with a four (4) or six (6) hour time limit. Stationing an officer at the beach would be expensive. Broder Van Dyke referred Andersen to HPD to ask about the four (4)-wheeled vehicles patrolling Kapi'olani Park.
5. Financial Future of Honolulu - After hearing the news about Detroit, Michigan, filing for bankruptcy, Chair Pro Tem Eads inquired about the financial health of Honolulu. Broder Van Dyke responded that Honolulu has the highest AA+ bond rating, which insures the lowest interest on borrowed money. The Mayor and the City Council have agreed on a balanced budget. Since the Mayor's proposed gas surcharge did not go through, the Mayor is looking at modest budget cuts. Retirement is an issue that the State and City have been working on. At this time, the City is in good shape.

State Representative Isaac Choy - Representative Choy had no report and was available for questions.

Comments followed: University of Hawaii (UH) President's House at College Hill - Andersen had received a letter from former Manoa Neighborhood Board No. 7 Chair Dr. Jeremy Lam, regarding the UH President's house. Representative Choy reported that he had talked with Dr. Lam and the UH at Manoa (UHM) is responsible for the maintenance of the house, but the Board of Regents (BOR) controls who lives there. If the next President does not want to live there, Chancellor Tom Apple (of UHM) is looking for more space. The departing UH President M.R.C. Greenwood's contract had \$5,000/month for living expenses and the BOR makes the contracts. Watson opposed this contract clause. If the next president wants to live elsewhere, then it should be a personal expense. It was reported that the new BOR Chair lives in Manoa. Representative Choy mentioned that a few years ago, the Legislature granted the UH more "autonomy."

Senator Brian Taniguchi - Tom Heinrich had distributed the newsletters and Senator Taniguchi reported the following:

- Congratulations and Mahalo - Senator Taniguchi congratulated the new Board's members and appreciated their service.
- Special Session - The Senate met to confirm a District Court judge.

Comments followed:

1. Education Committee - Chair Eads mentioned UH President M.R.C. Greenwood's contract with the \$5,000/month for living expenses, which shocked both the public and legislators. Senator Taniguchi responded that there is a fine line between autonomy and accountability. As to salaries, the UH is in a national competition for the best professors, administrators, etc. However, librarians, making \$200,000 per year and the UH Offensive Coordinator (football) making more than the Governor, bring the issue back to reality.
- Kalei Road - An unidentified resident requested a street light at the entrance to the UH lower campus. Senator Taniguchi mentioned that streetlights are under the City, but it may be under the State as the location is near the H-1 on ramp. Senator Taniguchi will work with Councilmember Kobayashi to determine jurisdiction and to follow up.

Governor Neil Abercrombie's Representative - Jesse K. Souki, Director of the State Office of Planning was not present and no report was available.

University of Hawaii (UH) Government Relations Manager - Elmer Ka'ai was not present and no report was available.

Board of Water Supply (BWS) - Dominic Dias reported the following:

- Water Main Breaks - There were two breaks in July 2013 - On Saturday, July 20, 2013 at 2929 Kahawai Street, an eight (8)-inch cast iron pipe, which was installed in 2006 and on July 30, 2013 at 3502 Woodlawn Drive an eight (8)-inch cast iron pipe, which was installed in 1934. The one on Woodlawn Drive is scheduled to be replaced with the Woodlawn Water Systems Improvement Project, starting up this summer. The Woodlawn Drive Project has been awarded and the start of construction is pending. Dias will send more information as it comes in.
- Estimated Readings and Reconciled Bills - Since the BWS moved to monthly billings, BWS has had multiple estimated readings and billing adjustments. BWS hired more meter readers and is trying to reconcile the billings.

Comments followed:

1. Return Billing Fee - Watson suggested that the BWS return the billing fee for inaccurate estimated readings. Dias mentioned that the inaccurate readings may be due to water in the meter box, a parked car or dead batteries and not necessarily for lack of multiple attempts to get an accurate reading.
2. Radius of Meter Reading Signal - Andersen inquired what the distance that the meter could be read and is there a commercially available device that the customer can purchase to read the water usage. Dias responded that he could open the meter box and see the usage. Andersen mentioned that it was dirty and inconvenient and added that he read in the Diamond Head/Kapahulu/St. Louis Heights Neighborhood Board No. 5 minutes that residents went on vacation and the billings showed water usage. Dias did not know the details, but suggested that the investigation should look for leaks and the neighbors tapping into the water line.
3. Battery Replacement Project - An unidentified resident requested an update on the battery replacement project. Dias reported on the project a few months ago and will follow up.

## NEW BUSINESS

Disposition of University of Hawaii President's House - Jeremy Lam, MD was not present and no report was available.

Volunteer Opportunities in Manoa - Oahu Invasive Species Committee (OISC) - Lara Reynolds provided information for volunteers to help the OISC remove three (3) invasive species from the Lyon Arboretum's 40-acre area. From June 2012 to June 2013, 56 volunteers removed over 9,600 plants. Originally, these three invasive species were part of the Lyon Arboretum's collection, but it was decided to remove them.

Comments followed: Not an Invasive Specie - Reynolds mentioned that the yellow plant at the Manoa District Park, which was mentioned by Board member Andersen, was not an invasive specie.

Input from Board or Community - There was none.

## BOARD ADMINISTRATION AND PLANNING

Approval of the June 5, 2013 Regular Meeting Minutes - As there was no quorum, no action could be taken and this item was deferred to the next meeting.

Treasurer's Report - Chair Pro Tem Eads reported that the Fiscal Year (FY) 2014 allocation is \$4,260. The facility rental contract allocation is \$1,363 and the video recording contract allocation is \$2,280. With the facility rental contract, the video recording contract and expenditures of \$37.30 for the printing and mailing of the agenda and minutes, the balance was \$579.70. The Treasurer's Report was filed.

Reports from Board Officers and/or Board Members - As there were no officers, there were no reports.

Planning of Future Meeting Presentations and Topics

1. Kalei Road and Transient Vacation Rentals (TVRs) - Chair Pro Tem Eads wanted to add Kalei Road and a discussion of Transient Vacation Rentals (TVRs). The new ones are illegal and those grand-fathered in may raise property values, raising the cost of living.
2. No Quorum - The Neighborhood Commission had appointed two (2) members to make quorum (nine [9]), but only six (6) members are present tonight. The new NCO ES Nicole Velasco was present tonight and Heinrich suggested a discussion with Velasco and Assistant Garcia of an outreach initiative to recruit more members. Three years ago there was a concerted effort to change the Sunshine Law to allow only the Neighborhood Boards to hold a meeting without quorum to listen to reports, but not allowed to take official action.
3. Change the Boundaries - As there were only seven (7) candidates for 17 seats, Heinrich suggested changing the boundaries or reducing the number of seats to 13. Watson suggested making At Large seats.

COMMITTEE, PERMITTED INTERACTION GROUP (PIG), & DELEGATE REPORTS

Oahu Metropolitan Planning Organization (OahuMPO) Citizen Advisory Committee (CAC) - Heinrich announced that he is no longer the delegate, representing the Manoa Neighborhood Board No. 7. The Board will have no representation and can re-apply later or get a Board member to volunteer. The meetings are on the third Wednesday of the month at 3:30 p.m. at the Mayor's Conference Room on the third floor of Honolulu Hale. Heinrich mentioned that the CAC can change the time and date of the meetings. Watson suggested that the residents of Kalei Road can join the Board and represent the Board at OahuMPO. Hayes volunteered to be the OahuMPO representative and there was no conflict of interest.

Permitted Interaction Group (PIG) Formed - Chair Pro Tem Eads suggested forming a PIG to look into Subdistrict boundaries, At Large seats and reducing the number of seats. Jim Hayes will be the Chair with Eric Eads and Ellen Watson will be members.

ANNOUNCEMENTS AND CORRESPONDENCE

Input from the Board - There was none.

Input from the Community - An unidentified resident suggest that Board members reflect on the three (3) absences tonight.

ADJOURNMENT: The meeting adjourned at 8:55 p.m.

Submitted by: K. Russell Ho, Neighborhood Assistant

Reviewed by: Catherine Edwards, Public Relations Assistant

Reviewed by: Eric Eads, Chair