



## MANOA NEIGHBORHOOD BOARD NO. 7

c/o NEIGHBORHOOD COMMISSION • 530 SOUTH KING STREET ROOM 406 • HONOLULU, HAWAII, 96813  
PHONE (808) 768-3710 • FAX (808) 768-3711 • INTERNET: <http://www.honolulu.gov>

### **DRAFT REGULAR MEETING MINUTES WEDNESDAY, APRIL 6, 2011 MANOA ELEMENTARY SCHOOL CAFETERIA**

CALL TO ORDER: Chair Kaleo Gagne called the meeting to order at 7:01 p.m. **with a quorum of eleven (11) members.** Note – This 17-member Board requires nine (9) members to establish a quorum and take official Board action.

Members Present: Ellen Watson, Gary K. Anderson, Rodney Chun, Eric Eads, Dwight Jackson, Nadine Nishioka, Kaleo Gagne, Robert Whitaker, Tom Heinrich, Sarita Corn and Martin Eby.

Members Absent: John Kim and George Simson.

Vacancies: There are three (3) vacancies. One (1) vacancy in Subdistrict 2 (Northwest Manoa); two (2) vacancies in Subdistrict 3 (Central Manoa; and one (1) vacancy in Subdistrict 4 (Lower Manoa).

Guests: Elmer Kaai (University of Hawaii at Manoa); Lt. C. Thorstad, Lt. C. Tong, Sgt. E. Eganau, and Off. A. Kahapea (Honolulu Police Department); Napua Wong (Paradise Park), Bob Kern, Mick Stash, Roger Jensen and John Kato (Neighborhood Board No. 08), Jarret Yip (Councilmember Ann Kobayashi Office staff), Linda LeGrande (Malama Manoa), Jeremy Lam, Clement Hew (Honolulu Fire Department), Councilmember Ann Kobayashi (City Council) and Shanel Almonte (Neighborhood Commission Office staff).

#### PUBLIC SAFETY REPORTS:

Honolulu Police Department (HPD) – Lt. Tong distributed the monthly report and highlighted the following:

- Handout – Includes contact information for Officer Mark Mitchell, a map of Manoa Valley designating where crime took place, summary report and statistics by call type and information about recent scams.
- Crime Statistics March 2011 – Included 19 burglaries, 2 robberies, 13 thefts, and 10 unauthorized entry into a motor vehicle.

Questions, comments, and concerns followed:

1. Maile Way to Oahu Avenue – There has not been any increased crime in this area.
2. UH Baseball Games – A man was assaulted at a University of Hawaii at Manoa (UH) baseball game and there was concern about the amount of alcohol being served to customers at the games and the efficiency of UH security as well as HPD Special Duty officers. UH security claimed they would hold no responsibility and HPD (Special Duty) should be held accountable for the overall security at the event. Special Duty officers are off-duty and are hired by the event organizers; any person assaulted should call 911 and make a report. The concessionaires are responsible for the amount of alcohol sold; and not within the scope of HPD. HPD offered to speak with the disgruntled resident outside. It was suggested that the UH Chancellors office and UH Athletic Department be contacted for further follow-up.
3. Police Imposter: If there is a question about the authenticity of the officer, pull into a shopping center or better lit area. There must be a blue light on, siren on and the officer must be in full uniform. If still unsure, call 911 to ask if there has been contact with dispatch.

Honolulu Fire Department (HFD) – Capt. Clement Hew distributed a report and highlighted the following:

- Fire Statistics for March 2011 – Included 4 fires, 3 structure and 1 wildland; 39 emergencies, 29 medical, 1 search/rescue and 9 miscellaneous; no major or unusual incidents.
- Fire Safety Tip – Cooking fires are the number one cause of home fires and injuries. The leading cause of fires in the kitchen is unattended cooking. Be alert if you are tired or have consumed alcohol; make sure



items are kept away from the stove, and use a timer as a reminder that you are cooking. In case of a fire, close doors to contain fire, smother grease fires with lid and turn off the heat and keep the door closed if an oven fires occurs.

Questions, comments, concerns followed:

Complimentary Check-ups – All fire stations do offer free blood pressure checks to the public.

#### COMMUNITY REPORTS AND INPUT:

##### Residents and Others for Matters Not on the Agenda:

- Meeting about Pedestrian Plan – Meeting times are at 5:30 p.m. and many times interfere with people's work schedule, therefore making it difficult to attend. The State's Department of Land and Natural Resources (DLNR) replied to the resident that his question wasn't a priority and therefore would not be addressed no response was sent out.
- Historic Home Tax Redemption – City Council has introduced three additional bills. Historic Hawaii Foundation supports CB3, which would strengthen and improve CB55. Accountability would be improved with increased inspections and a tax credit would be available; however homeowner's income should not be a factor to the tax credit.
- Malama Manoa – The 2011 Historic Walking Tour fundraiser will be held on Sunday, May 1, 2011, at 8:30 a.m. Parking will be available on lower Punahou School campus. Registration is \$25.00 in advance and \$30.00 after April 25, 2011 and registration will be in a tent on McKinley Street. This tour is offered every two years and will feature 30 homes with seven available for viewing. Manoa has more historic homes than any other place within the State.
- Name Change – Malama O Manoa has changed their name to Malama Manoa.
- Atherton Home – University of Hawaii at Manoa (UH Manoa) President Greenwood plans to turn her College Hill home into an office building. Greenwood has been residing in the Landmark Waikiki condos, using her \$60,000 annual housing allowance, while the \$400,000 renovations were being conducted. Greenwood intends on holding events at the newly renovated home and creating offices into the building to alleviate some of the budget constraints. Residents are concerned with the increased need for parking this change will cause and requested the Atherton Trust get involved.

Questions, comments, concerns followed:

1. 501C3 Status – It was confirmed that Malama Manoa is a non-profit with 501 C3 status. It was asked if the non-profit status of Malama Manoa would be affected by the organization's involvement with the lobbying for certain measures.
2. UH Manoa – It was asked why President Greenwood requires multiple assistants.

Input Received by Board Members from Community Members – None.

University of Hawaii (UH) at Manoa Representative – Elmer Kaai reported on the following:

- Campus Center Renovation – Renovations began in December 2010 and will be complete by December 2012. Construction trucks will be using Maile Way and Metcalf between 7:00 a.m. and 3:00 p.m. The Student Association initiated the renovation to bring gym and locker rooms back to the center of campus for increased use and accessibility for all students and not just the athletic department.
- College Hill – Hawaii 5-0's production company has requested to use the facility, however, no permanent plans have been made.
- Security Alert – There have been several car break-ins at the faculty housing area. It was advised to not leave valuables in car.

- Commencement Program – Undergraduate ceremony will take place at 9:00 a.m. and the Advanced Degree ceremony will take place at 3:00 p.m. on May 14, 2011. Governor Neil Abercrombie will be the guest speaker at the Advanced Degree ceremony.

Questions, comments, concerns followed:

1. Campus Center – It was asked if the contracting company will include damage and any necessary road repairs in contract. Kaai to follow up.
2. Mural – The mural at the campus center will remain intact during construction.
3. Murakami Stadium – It was asked what the role of UH security and HPD at games. State sheriffs also have jurisdiction and it was requested to know their role in public safety at the stadium as well.
4. President Greenwood Assistants – It was clarified that the President used to be the Chancellor and has five Vice Presidents and staff. More information to follow.
5. President Greenwood's Home – It was clarified that the UH President is renting a unit in the Landmark Waikiki building and housing was included in her contract. Greenwood intends to make the College Hill home available for use for students and faculty. More information to follow.
6. Landscaping Request – It was requested that there be landscaping around the perimeter of the Tropical Agriculture Building on campus.

Honolulu City Councilmember Ann Kobayashi – Councilmember Kobayashi provided members with a report and highlighted the following:

- Neighborhood Commission Office – Councilmember Kobayashi announced that Board member Tom Heinrich has been appointed by Mayor Carlisle as Executive Secretary of the Neighborhood Commission Office. Heinrich has not been confirmed yet but if members of the audience wish to submit testimony can send it to the Councilmember's office.
- Pedestrian Safety Meeting – The Councilmember was also present at the pedestrian safety meeting and was disappointed that there was more staff present than community members.
- Budget Hearings – The City's Department of Design and Construction (DDC) will be replacing the baseball field lights and signage. In the budget there is money allocated for street repairs, sewer improvements, and a traffic study to be conducted on University Avenue and Maile Way.
- Dengue Fever – In the Manoa Cemetery, there is overgrown land that has not been cleared and homeless have begun to reside in this area. A resident offered to clear the area and it still has not been addressed. Councilmember Kobayashi requested the Board send a letter to the cemetery to request this area be cleaned.

Questions, comments, and concerns followed:

1. Legislature – It was asked if the legislature would consider working full-time year around instead of cramming everything into a session.
2. Field Lights – It was asked when the Capital Improvement Project (CIP) funds that have been appropriated for lighting at baseball field would be available. The lights are to be replaced with more modern eco-friendly lighting. The funds can be expected for use by next year; however the Councilmember will follow-up with DPR.

Mayor Peter Carlisle's Representative – Bridget Holthus is now the Mayor's Representative for the Board and reported on the following:

- Bikes on Sidewalk – Traffic code allows for a person to ride a bicycle on the sidewalk except in business districts. The definition of a business district was requested. A constituent emphasized the hazards of riding a bicycle on the streets in certain areas of Honolulu.
- Furloughs – The Mayor responded to Governor Abercrombie’s announcement regarding furloughs. It was asked for a summary of what was asked for in the letter was requested.

Questions, comments, and concerns followed:

1. Over-service of alcohol beverages at UH Baseball games.

Governor Neil Abercrombie’s Representative – None present.

State Representative Isaac Choy – A written report was provided.

State Senator Brian Taniguchi – A written report was provided.

Appointment of Neighborhood Commission Office (NCO) Executive Secretary – Chair Gagne congratulated Tom Heinrich’s appointment as the new NCO Executive Secretary. Tom Heinrich mentioned the following points of interest: a) He appointment as Acting Executive Secretary was effective April 1, 2011, pending final confirmation by the City Council. b) If the confirmation process is successfully completed, Heinrich intends to immediately resign from the Manoa NB and withdrawing from the next NB elections; therefore, opening one more vacancy on the Board. c) Also of critical interest, is the idea of revitalizing the Neighborhood Board System.

It was questioned is others were in the mix for the Executive Secretary position. Heinrich noted that the application process was by letter so he had no idea who or how many other candidates there were but that he knew of only one, which they had both disclosed to each other; that being the Chair of the Hawaii Kai NB, Greg Knudsen. Anderson commented on Heinrich’s honesty and thoroughness as an addition and breath of fresh air that it should be given attention.

FILLING OF VACANT BOARD SEATS: Chair Gagne highlighted vacancies in Sub District 2 – one (1) vacancy (North West Manoa); Sub District 3 (Middle Manoa) – two (2) vacancies; and Sub District 4 (Lower Manoa) – one (1) vacancy. There was no interest from anyone wishing to fill any of the vacancies.

UNFINISHED BUSINESS:

Discussion Concerning the 2011 Neighborhood Board System Election and Timetable – Heinrich gave the following update: Two vendors were selected: a) Hagadone Printing - to print the notices going out to the contested race districts, b) Everyone Counts – to handle the online elections. The Manoa NB is in an uncontested area with 13 candidates for 17 seats; and no contested seat. The Neighborhood Commission voted not to extend the last term.

Consideration of Proposed Resolution Regarding the Ethical Behavior of the Neighborhood Commissioners – Chair Gagne relinquished the gavel to the Vice Chair, so he may be able to participate in discussion and read the resolution.

Discussion followed: 1) It was suggested to table the motion until the next Board meeting. **Hearing no objection, the resolution was tabled until the next Board meeting.** 2) Heinrich disclosed that he is currently the Acting Executive Secretary for the Neighborhood Commission Office and would resign as a Board member immediately upon appointment by the full City Council. 3) It was noted that Eric Eads spouse is currently the Deputy Managing Director for the City.

Chair Gagne resumed the meeting order.

Consideration of Proposed Resolution Regarding the Way the Neighborhood Commission Handled the 2011 Neighborhood Board System Elections – After a short discussion, **the motion in supported of the way the Neighborhood Commission handled the 2011 Neighborhood Board System Elections was ADOPTED, 10-1-0 (Aye: Anderson, Chun, Eads, Jackson, Nishioka, Gagne, Whitaker, Heinrich, Corn and Eby. Nay: Watson).**

Consideration of Proposed Resolution Regarding the Neighborhood Commission Actions with the Establishment of a Regular Training Session for Newly Appointed Neighborhood Board Members on the Sunshine Law, Neighborhood Plan, Parliamentary Procedure, etc. – **Whitaker moved and Jackson seconded ADOPTING the resolution the establishment of a regular training session for newly appointed Neighborhood Board Members on the Sunshine Law, Neighborhood Plan, Parliamentary Procedure. After a long discussion Whitaker withdrew his motion to be resubmitted at the next meeting.**

Consideration of Proposed Resolution Requesting that the Neighborhood Board System Election Be Moved to Coincide with the Primary or General Election – **By UNANIMOUS CONSENT this item was tabled until the next meeting 11-0-0 (Aye: Watson, Anderson, Chun, Eads, Jackson, Nishioka, Gagne, Whitaker, Heinrich, Corn and Eby).**

Discussion and Prioritization of Possible Capital Improvement Program (CIP) Projects for The Manoa Discussion and Prioritization of Possible Capital Improvement Program (CIP) Projects for The Manoa Neighborhood Board District and Adjacent Areas; Consideration of Proposed Resolutions – Heinrich reported it has been suggested to the Administration to relocate the NCO office to the Mission Memorial annex for better public accessibility, which has been a long standing issue.

#### NEW BUSINESS:

Consideration of the Recommendations of the Directional Signage and Traffic Signals Permitted Interaction Group – This item was deferred.

#### BOARD ADMINISTRATION AND PLANNING:

Discussion of Meeting Minutes Preparation and Review Process – **Hearing no objection, Chair Gagne will continue to send the draft regular meeting minutes to Board members for review.**

Approval of the March 2, 2011 Regular Meeting Minutes – **Whitaker moved and Anderson seconded approving the regular meeting minutes. The March 2, 2011 regular meeting minutes were ADOPTED by UNANIMOUS CONSENT, (Aye: Watson, Anderson, Chun, Eads, Jackson, Nishioka, Gagne, Whitaker, Heinrich, Corn, Eby), with the following corrections:**

- Page 1, members present should read, “...**George Simson** ...”
- Page 3, Consideration of Proposed Resolution to Request Changing the Official Street Address for Manoa Valley District Park to 3131 Manoa Road, “...**It was asked and clarified the request to officially change the Manoa District Park street address to 3131 Manoa Road, 10-2-0...**”
- Page 4, Consideration of Proposed Resolution to Amend the Name of Pawaina Street to Recognize its North-South Division by Manoa Stream. “...**It was noted that before any changes to a street name or address could be made, everyone living on that street must participate and be supportive of the proposed change first...**”

Treasurer’s Report – Sarita Corn reported previous balance in the operating account was \$377.27, expenditures were \$40.32 leaving a balance of \$336.95; the publicity account shows a minus of \$400.00. Heinrich will follow-up on the discrepancy.

Reports from Board Officers and/or Board Members – There were no reports.

Update on Neighborhood Commission and Neighborhood Commission Office Activities and Issues –The next Commission meeting is scheduled for Monday, April 25, 2011 at 7:00 p.m., Council Meeting Room, 2nd Floor, Honolulu Hale.

Planning of Future Meeting Presentations and Topics – A future regional meeting with the Manoa, McCully, and Makiki Neighborhood Boards to discuss traffic managements (H-1 Punahou Interchange, Wilder Avenue) was suggested.

#### COMMITTEE PERMITTED INTERACTION GROUP (PIG), & DELEGATE REPORTS:

DIRECTIONAL SIGNAGE AND TRAFFIC SIGNALS PIG – Robert Whitaker, Tom Heinrich, Ellen Watson, Eric Eads and Rodney Chun – Recommendations were reported at a previous meeting.

Oahu Metropolitan Planning Organization Citizen Advisory Committee Delegates – Tom Heinrich, Robert Whitaker, Dwight Jackson, Eric Eads, Ellen Watson ([www.OahuMPO.org](http://www.OahuMPO.org); 587-2015) – Heinrich reported that the comment deadline for the OMPO Plan 2035 was March 28, 2011. The next OMPO Citizens Advisory Committee (CAC) meeting is scheduled for Wednesday, April 20, 2011, Mayor’s Conference Room Honolulu Hale.

Planning, Transportation, & Public Safety Committee – No report.

Subdistrict Boundaries & Membership Permitted Interaction Group (PIG) – Eric Eads, Tom Heinrich, Robert Whitaker. Heinrich reported that certain Commissioners recommending a full demographic review of all neighborhood boards approached him. It was suggested that this PIG continue.

ANNOUNCEMENTS AND CORRESPONDENCE:

- Lions Club Breakfast – Join the Lions Club for breakfast and bake and plant sale on Sunday, May 29, 2011 at Manoa Elementary School Cafeteria from 6:30-10:30 a.m.; drive through takeout will be available. Tickets are \$5.00 each and will be sold fronting Longs Drugs on April 10 and May 8, 2011.
- Honolulu Community College Spring Fest – This event will take place on Saturday, April 9, 2011 from 2:00-9:00 p.m.; entertainment from 7:00-8:00 p.m.
- ASUH – Chair Gagne was asked and clarified he is running for the student body senate.
- Environmental Services (ENV) Waimanalo Landfill Public Hearing – Public input can be expressed at a public hearing on this issue on Saturday, April 16, 2011, Mayor’s Conference Room 306, Honolulu Hale at 5:00 p.m.

ADJOURNMENT: The meeting adjourned at 9:27 p.m.

Recorded by,  
Shanel Almonte  
Neighborhood Assistant

Submitted by:  
Nola J. Frank,  
Neighborhood Assistant

Dean Harvest  
Neighborhood Commission Staff