



MANOA NEIGHBORHOOD BOARD No. 7

c/o NEIGHBORHOOD COMMISSION • 530 SOUTH KING STREET, ROOM 406 • HONOLULU, HAWAII 96813
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REGULAR MEETING MINUTES WEDNESDAY, SEPTEMBER 3, 2008 NOELANI ELEMENTARY SCHOOL CAFETORIUM

CALL TO ORDER: At 7:05 p.m. First Vice Chair Tom Heinrich called the meeting to order with eleven members present and introduced the members of the Manoa Neighborhood Board.

MEMBERS PRESENT: Gary Andersen, Grant Allison, Rodney Chun, Eric Eads, Tom Heinrich, Dwight Jackson, Jennifer La`a, Brandon Mitsuda, George Nakano, Rose Niimoto, and Milton Ragsdale. (Seventeen seats, two vacancies. Quorum is nine members.)

MEMBERS ABSENT: Francisco Figueiredo, John Kim, Nadine Nishioka, and Glen Tanaka.

GUESTS: Ron Boyer (Governor's Representative); Major Robert Green, Captain Ray Ancheta, Sergeant Ishida, Officer Forman, Officer Jason Hendricks (Honolulu Police Department); Jim Manke (University of Hawaii); Senator Brian Taniguchi; Councilmember Ann Kobayashi; Hubert Minn (Department of Customer Services); Susan Miyao (Senator Taniguchi's office); Isaac Choy; Bob Kern; Grace Furukawa; Duke Bainum; Representative Kirk Caldwell; Jimmy Lagunero; John Gollner; Fred Lee; Captain John Whalen (Honolulu Fire Department); Bryan Mick (Neighborhood Commission Office staff).

PUBLIC SAFETY INPUT:

HONOLULU FIRE DEPARTMENT (HFD) – Captain Whalen reported that there has been a rash of hiker rescue incidents in Manoa Valley. Please be prepared if you go hiking -- wear the correct type of shoes, bring water and a cell phone, and stay on the trails.

Questions, answers, and comments:

- 1) Andersen asked what constitutes a rash. Whalen replied that yesterday's rescue brought the total number of rescues to four just for the month of August.
- 2) Niimoto asked if these were locals or tourists who kept encountering trouble. Whalen said both. Niimoto asked if there was a way for them to be forced to pay at least a portion of the cost for the rescue operations. Whalen replied he could not speak officially for HFD on that, but he does not believe the Department pursues reimbursement from people. Heinrich suggested that question be addressed by the elected officials in attendance. Heinrich commented that the Board has been concerned for years about the "Manoa Mauka" area including its recreational uses, and should look at the trails and any suggestions to increase hiker safety.

HONOLULU POLICE DEPARTMENT (HPD) – Major Green distributed his report and introduced a new member of HPD's District 7, Captain Ray Ancheta. For the month of August compared to July, Manoa Valley had 11 burglaries (-1), 15 unauthorized entry into motor vehicles (UEMV) (+12), and 17 thefts (-7). He added that three people who were committing UEMVs were arrested after a foot chase. A 911 call to report suspicious behavior in the parking lot of Manoa Marketplace was the key. He added that the leaders of the neighborhood watches were being provided with what time various crimes occurred in their areas, so that they can tailor the times of their walks if need be.

Questions, answers, and comments:

- 1) Resident Bob Kern asked about a situation that occurred where a male involved in a domestic argument used the roof of a car to access a female's condo lanai and to break into the apartment.

The responding officer said that although the house rules were violated, the act did not constitute breaking and entering or trespassing. He and many neighbors found the decision to be perplexing. Green said if Kern gave him more details he could take a close look at what exactly had transpired. Usually in a domestic argument, one party is given a 24 hour warning – similar to a TRO. If they violate it, it's an arrestable offense. HPD does not enforce house rules.

- 2) Eads said that every morning at about 2:00 a.m., a moped with a faulty or no muffler zooms up Manoa Road and wakes up his wife. He doesn't want to call 911 since the moped is long gone by the time anyone could respond, so he is not sure what to do. A car with a loud stereo also passed Punahou School every day at 3:15 p.m. Green replied there is a noise ordinance for the car. HPD has conducted moped sting operations in the past; they can impound the mopeds if they are modified, not properly registered, or the rider fails to wear a helmet and is under 18. So if the time is consistent, please let HPD know and we try to check out the moped and see if it is modified or unregistered.
- 3) Niimoto reported that a neighbor had their truck vandalized and was not sure what to do. Green said they should make a criminal property report. The vandal may be a chronic violator, and if they are caught and tied to multiple offenses, their punishment will be greater. If they only get charged with one act, it can actually empower them as that means they got away with most of their criminal acts.
- 4) Green asked people to keep an eye on the children in the neighborhood, and if they see anyone being bullied, to please call 911 to report it.
- 5) Heinrich announced that the Totally Against Graffiti (TAG) Team will have a graffiti clean-up event in McCully-Mo`ili`ili-Lower Manoa on Saturday September 27 from 8:00 to 11:30 a.m., meeting at the Kuhio Elementary School cafeteria to start. Everyone is invited to be a volunteer that day.

FILLING OF VACANCIES IN SUBDISTRICT 4: No one present expressed an interest to serve on the board by filling one of the two vacancies in Subdistrict 2.

ELECTION OF MANOA NEIGHBORHOOD BOARD CHAIR: Heinrich indicated he was interested in serving as Chair and passed the gavel to Second Vice Chair Brandon Mitsuda. **Eads nominated Heinrich; Niimoto nominated Nishioka.**

Eads said that in addition to the comments made about Heinrich at last month's meeting, he would like to add that Heinrich puts in a lot of time in the community and already attends meetings of various groups, which means he is knowledgeable about the issues. Heinrich acknowledged the projects that Nishioka and he had worked on together, and added that several board members have strongly encouraged him to be more concise and time efficient if elected Chair. To that end, he prepared summaries on some of the issues listed on tonight's agenda and distributed copies to the members present. Ragsdale commented that he has been on this board for fourteen years and served under many great chairs. In recent times the board has failed to take up proposed CIP projects. The board used to debate them and submit a package to the elected officials. Heinrich will help get us back to that. Nakano said that the Olelo broadcast of the August meeting showed that Heinrich conducts an excellent meeting. He is very proactive, and does most of the work.

Nine votes are needed to elect the chair. **Nishioka:** Chun, La`a, and Niimoto. **Heinrich:** Allison, Andersen, Eads, Heinrich, Jackson, Mitsuda, Nakano, and Ragsdale. As the vote was 8-3-0, neither candidate was elected on the first ballot. Mitsuda asked if any member would like to reconsider their vote. La`a said she would and switched her vote to Heinrich. **Tom Heinrich was elected Chair by a vote of 9-2-0.**

ELECTION OF MANOA NEIGHBORHOOD BOARD FIRST VICE CHAIR: Chair Heinrich commented that there now was no First Vice Chair, as he could not hold both positions. **Nakano nominated Mitsuda for First Vice Chair.** As there were no other nominees, **Mitsuda was elected First Vice Chair by**

unanimous consent 11-0-0 (Allison, Andersen, Chun, Eads, Heinrich, Jackson, La`a, Mitsuda, Nakano, Niimoto, and Ragsdale).

ELECTION OF MANOA NEIGHBORHOOD BOARD SECOND VICE CHAIR: Heinrich explained that Mitsuda's "promotion" now left this position open. **Jackson nominated Nakano; Nakano declined. Mitsuda nominated Eads.** As there were no other nominees, **Eads was elected Second Vice Chair by unanimous consent 11-0-0** (Allison, Andersen, Chun, Eads, Heinrich, Jackson, La`a, Mitsuda, Nakano, Niimoto, and Ragsdale).

ELECTION OF MANOA NEIGHBORHOOD BOARD SECRETARY: Heinrich noted the continuation of the domino effect, as Eads' "promotion" now left the office of Secretary open. **Mitsuda nominated Allison. Eads nominated La`a.**

Allison said that both La`a and he are newcomers and would be excited to fill the position. Personally, he has been attending the meetings in the audience for the past six months. La`a said this would be a great learning opportunity for herself. Eads warned both candidates that should the meetings extend past 10:00 p.m., they would be responsible for taking the minutes of the rest of that meeting. Any special meeting minutes would also be their responsibility. **The vote was 6 for Allison and 5 for La`a; neither candidate was elected on the first ballot. (Allison: Andersen, Allison, Jackson, Mitsuda, Nakano, and Ragsdale. La`a: Chun, Niimoto, Eads, Heinrich, and La`a.) La`a withdrew her name from consideration. Allison was elected Secretary by unanimous consent 11-0-0** (Ayes: Allison, Andersen, Chun, Eads, Heinrich, Jackson, La`a, Mitsuda, Nakano, Niimoto, and Ragsdale).

COMMUNITY INPUT:

UNIVERSITY OF HAWAII – Jim Manke reported: (1) Mahalo to all who attended the Frear Hall dedication on August 12. Nishioka had previously asked about the air conditioning units in Frear and how students would be kept from running them when they were not in the room. Former board member Chuck Pearson worked on the project and had a response. Pearson explained that each unit has a meter attached to it and the students will be billed for their use. This should hopefully encourage them to conserve. (2) A two-person room in Frear costs \$7,600 per year and a single goes for \$8,700. The rates for the older dorms are between \$3,500 to \$5,000 per year. (3) Manoa enrollment is about the same as last year. (4) The money from the Sugar Bowl went to the athletic department – about \$2 million. (5) There have been some improvements to campus security. The security guards now have the use of "T-3s", which are like a three-wheeled Segway. Also, the Maile Way gate at University Avenue is now closed to vehicles from 10:00 p.m. to 5:00 a.m. (6) U.S News released their college rankings – UH-Manoa's Shidler School of Business is in the top twenty, at number thirteen among public institutions. (7) There are free buses for students for home football games running from campus to Aloha Stadium and back. (8) The UH-Manoa Chancellor, Virginia S. Hinshaw, would like to attend the next board meeting and do a brief presentation.

Questions, answers, and comments:

- 1) Heinrich commented he would be sure to place the Chancellor at the top of the agenda.
- 2) Andersen asked if the dorm room costs given included summer sessions. Manke replied no, those were for the 9 month regular academic year. Andersen asked if the dorm rooms went to full time students. Manke replied that was correct.
- 3) Andersen asked if there had recently been a robbery on campus. Manke said there was one on Sunday night August 31 near Jefferson Hall, but he was not sure what time this occurred.
- 4) Andersen asked if there are any updates to how people who ride bikes were being accommodated on campus. Manke said all he could report was that bikes are still part of the discussion for campus transportation plans. He added that Frear Hall has storage spaces designed for bikes.

- 5) Mitsuda asked what the wish list and/or long term plans were for improving campus security. Manke said that the goal of getting security into a permanent headquarters was still being looked at and video surveillance cameras were always a useful tool.
- 6) Jackson said that mauka of Noelani School there was a small road that pedestrians and bikes could use to access the UH campus. The gate is now locked and chained. Manke said he would follow up on this.
- 7) Heinrich said he would like to obtain a copy of the moped and bicycle permit and parking rules for the campus. Manke said that information was available on the UH website at www.hawaii.edu/parking.
- 8) Heinrich would like to hear the University's opinion on the commuting situation in the mornings along mauka-bound University Avenue between the School of Architecture parking lot and Maile Way to help decide if DTS should be asked to institute no parking restrictions in the area from 6:30 to 8:30 a.m. He also asked for the University's CIP requests for the next legislative session so that the board may consider and be supportive of the requests. Manke said the Board of Regents has a five year plan that he can share with the board.

COUNCILMEMBER ANN KOBAYASHI – Councilmember Kobayashi reported that the Council held an Executive Matters Committee meeting where they discussed if taxpayer money can be used to advocate an issue. The proposed measure was only applicable to ballot questions, but it did not pass out of committee. The Rees case should be the guide for City policy. If the Stop Rail Now initiative petition fails to make it onto the ballot, a Council version shall be on instead. The issue of road ownership and jurisdiction was also discussed. This is an issue in older communities with private road ownership, but now there are no heirs or successor trusts to be responsible for the roadways. Portions of Manoa Road, especially mauka of Waakaua Street (below Paradise Park), are prime examples. The City Department of the Corporation Counsel (COR) recently has said that if a road was government owned prior to statehood, then the City owns it unless there are other factors involved.

Questions, answers, and comments:

- 1) Andersen thanked the Councilmember for the rehabilitation project of Lowrey Avenue being completed. He asked what was the final cost of the project. Councilmember Kobayashi was not sure, but added that it encompassed a number of the surrounding streets as well. She added that the Ala Wai sewer project also suffered cost overruns; it went from \$8 million to \$48 million. The Council keeps asking the administration for the final tally for Lowrey Avenue, but then again we can't get the operating and maintenance cost projections for the rail project. There was a water main break at Manoa Road and Oahu Avenue last night -- that road area will need to be repaved.
- 2) Heinrich stated that the Board of Water Supply (BWS) emailed him to notify the board that two of their Manoa projects are now complete (Metcalf-Hunnewell-Hoonanea area and Oahu-Huelani-Loulu area). BWS wanted people to know the contractor is only responsible for repaving the area of work (trench-line, etc.), not the entire road. That work area will have a warranty, so if a pothole develops, please call BWS promptly as the contractor may be responsible for the repair.
- 3) Heinrich also read an e-mail message from board member Nishioka thanking Councilmember Kobayashi and Mayor's Representative Hubert Minn for their quick work in getting Kahaloa Drive between Manoa Valley District Park and Woodlawn Drive repaved so promptly after the board's last meeting.

- 4) Councilmember Kobayashi noted that the lights in the Manoa Valley District Park (MVDP) are still not working. Heinrich also noted that the concrete pad installation project below the Kahaloa Drive bridge at the northeast entry to MVDP was supposed to be completed today.
- 5) Councilmember Kobayashi announced that the 5th Annual Community Clean-up and recycling event will be held on Saturday October 11 from 8:00 a.m. to 2:00 p.m. based at the Kaimuki High School parking lot at Kapiolani Boulevard and Kaimuki Avenue, along Manoa Stream.

MAYOR'S REPORT- Hubert Minn, Senior Advisor, Customer Services Department (CSD) introduced himself. Heinrich thanked him for having DTS remove and adjust the remaining pedestrian crossing lights now that the mauka crosswalk has been removed at the Punahou Street-Nehoa Street-Manoa Road intersection. Minn reported: (1) The pedestrian walk signals have been adjusted and no pedestrian crossing signs have been installed at the mauka side of that intersection near Punahou School. (2) The sandbags and equipment at MVDP are part of an ongoing project to reinforce the base of the Kahaloa Drive bridge at Manoa Stream. (3) Kamanele Park – a contractor does have a permit from the Department of Parks and Recreation to use a small portion of the park as a project baseyard, and must restore it when the project is complete. This should begin about April 2009. (4) The dip in Lowrey Avenue will be addressed by the contractor within the next two weeks. (5) DTS would like more information on the speeding concerns along Manoa Road and the request for warning lights. (6) The request for a sidewalk or pathway repair along Manoa Road makai of the five-way intersection will be investigated. (7) Puhala Rise in Woodlawn will be resurfaced as soon as BWS finishes their project.

Questions, answers, and comments:

- 1) Niimoto commented that the Kapiolani Medical Center for Women and Children at H-1 Freeway and Punahou Street will be renovating soon and wanted to know if any plans to deal with the traffic impacts were in place. Minn would inquire, but a traffic management plan is usually a requirement for such projects, like the Shriner's Hospital for Children redevelopment across Punahou Street.
- 2) Heinrich said he would like to arrange for an update to the board from the State DOT on all projects related to the H-1 Freeway between Ward Avenue and 6th Avenue, especially related to the Punahou Street interchange, McCully Street bridge/Alexander Street onramp, and University Avenue interchange. The State DOT last submitted a brief oral report to the OMPO Citizen Advisory Committee (CAC) at least four years ago regarding planning efforts that were to be conducted.

REPRESENTATIVE KIRK CALDWELL – Representative Caldwell handed out his report and discussed: (1) Economic resiliency – we are heading for an economic downturn. The House majority is looking at ways to soften the blow. The shortfall is projected at \$200 million in 2009 and may grow to \$600 million in 2010. Programs will have to be cut. The board should provide input. Ending the war in Iraq will help our national economy. (2) Housing – we need to build houses/apartments closer to the urban core. (3) Energy independence – all levels of government are working on a non-partisan package to help us start to tap alternative energies. We need to wean our dependence on oil, whose price is going up. (4) ConCon – He feels looking at true constitutional issues is a good thing, but trying to roll back protections for Native Hawaiians and unions would cause him to oppose it. The Legislature's study showed a cost from \$6 million to \$40 million. The proposal by the Lt. Governor was different, and his study produced a smaller price as a result. The legislative report is available online at www.capitol.hawaii.gov. A poll has shown that people do not support the ConCon if it would cost more than \$9 million. The League of Women Voters is sponsoring a forum on ConCon on Sept. 6 at the State Capitol auditorium. (5) The State Budget appropriation for Stevenson Middle School has not yet been released by the Governor. There is a petition circulating at the meeting tonight in support of Stevenson and its science signature school initiative, and requesting the Governor to release the funds. Heinrich noted that all eleven board members present tonight had signed the petition, and persons in the audience were encouraged to sign the petition as well.

SENATOR BRIAN TANIGUCHI - Senator Taniguchi: (1) asked for everyone's help in having the funds for Stevenson released by the Governor. Many community meetings were held on the future of Stevenson and the master plan includes the development of a new science learning center and a multipurpose educational building on campus. (2) The state revenue picture is indeed bleak. He explained that Capital Improvement Program funds are raised by selling bonds. General fund revenues are the "cash on hand" used to fund administrative operations and programs. Funds cannot be shifted from CIP to the general funds. (3) He agrees that the board should have a representative serve on the OMPO CAC.

Questions, answers, and comments:

- 1) Andersen asked for some information on the primary election. Senator Taniguchi said it was on Saturday September 20; polls open at 7:00 a.m. and close at 6:00 p.m. Heinrich added that people can call the Office of Elections at 453-VOTE (8683) if they have questions.
- 2) Ragsdale asked that Senator Taniguchi prepare a resolution in support of Stevenson and requesting the Governor to release the funds that the Board could vote on at the next meeting. Heinrich added that the board did adopt a resolution earlier this year in support of the bill seeking funding for the proposed projects, which were ultimately included in the State Budget.

GOVERNOR'S REPORT – Ron Boyer, Deputy Director of the Department of Commerce and Consumer Affairs (DCCA), distributed the Governor's report and: (1) Congratulated the board for the professional manner in which it conducts its elections and other business. (2) Commented that when he worked at the City Council a bill was introduced to allow individuals to be charged for rescue operations when people were some place they weren't supposed to be. At that time, HFD testified against it as they don't want people to hesitate to call for help. (3) DCCA has produced a fraud prevention and resource guide with the help of a federal grant. Copies are available tonight. It's also posted online at www.hawaii.gov/health/eoa. (4) The Governor recently appointed Josh Strickler as a renewable energy facilitator. This position was created by the legislature, and the position entails helping businesses that want to set up a renewable energy company to cut through the government's red tape. (5) Andersen had asked what the State has done to prepare for disasters. It has: released \$6 million to retrofit emergency shelters; is upgrading the outdoor siren system and installing additional new sirens; \$1 million was given to civil defense to create an emergency cache of equipment; 33 emergency disaster supply containers have been positioned on the neighbor islands; the State is working with the Hawaiian Humane Society to create a few pet friendly shelters; the State emergency center is now a 24 hour daily operation; and civil defense in coordination with FEMA has created a catastrophic disaster plan.

Questions, answers, and comments:

Mitsuda asked what the timeline was for designating the pet friendly shelters. Boyer said he would check on this.

RESIDENT CONCERNS – Grace Furukawa commented that we would all be voting on November 4 on the question of whether a Constitutional Convention should be convened, and we need to get educated. A forum is being held on Saturday September 6 at 9:00 a.m. to 12:30 p.m. at the State Capitol auditorium, sponsored by the League of Women Voters, among others. The League is neutral on the question. If you want to attend the forum, please call the League at 531-7448, as the auditorium only holds 200 people.

APPROVAL OF MINUTES– Jackson moved and Mitsuda seconded to approve the minutes of the June 4, July 2, and August 6, 2008 meetings as circulated. The minutes were adopted by unanimous consent 11-0-0 (Ayes: Allison, Andersen, Chun, Eads, Heinrich, Jackson, La`a, Mitsuda, Nakano, Niimoto, and Ragsdale).

BOARD ADMINISTRATION AND PLANNING:

TREASURER'S REPORT – The Treasurer's report was deferred as the latest statement was not available at the meeting.

REPORT ON CONFERENCE OF CHAIRS: Heinrich reported that he attended the Conference of Chairs meeting convened by the Neighborhood Commission and held on Saturday August 23, 2008 at the Ala Wai Golf Course Clubhouse, and that he did a presentation concerning the new Neighborhood Plan. About 45 board officers attended the conference. He will prepare a written summary of the conference for the board.

BOARD ATTENDANCE, REPRESENTATION, AND COMMUNICATION RULES AND PROTOCOLS – Heinrich said he is working on these. He asked that if a board member needs to leave during a meeting, please inform the Chair and/or Neighborhood Assistant. Four members had departed without notice by the end of the last meeting, and a motion on the final agenda item, with only the 9 member quorum still present, failed by one vote due to the attrition. If a member is going to be absent or late to a board meeting, please inform the board officers and/or the Neighborhood Commission Office. The board has failed to attain quorum three times this term, which is highly unusual for Manoa.

PLANNING OF FUTURE MEETING PRESENTATIONS AND TOPICS: Heinrich said he has started a list of topics and business items for consideration by the board, and welcomes ideas and input from everyone. Nakano asked that BWS be asked to provide an update on the Manoa Valley water lines, both future projects and recent ones. Former board member Jim Harwood asked that Civil Defense be asked to make a presentation to the board. He pointed out that an island can't evacuate, and therefore the \$6 million to upgrade the shelters should have been at least \$60 million. Heinrich stated that the City Department of Emergency Management (DEM) will be making presentations to the boards soon on the Community Emergency Response Team (CERT) program.

UNFINISHED BUSINESS:

CONSIDERATION OF PROPOSAL TO HOLD OR SPONSOR A CANDIDATES FORUM PRIOR TO THE PRIMARY ELECTION, GENERAL ELECTION, OR BOTH – Heinrich announced that the Diamond Head/Kapahulu/St. Louis Heights Neighborhood Board No. 5 will be sponsoring a mayoral candidates only forum on Tuesday September 16 from 7:00 to 9:00 p.m. at the Ala Wai Golf Course Clubhouse, and had asked if the Manoa Board wanted to be a cosponsor. No monetary contribution is requested, volunteers are needed. The Palolo, Kaimuki, McCully-Mo`ili`ili, Waikiki, and Makiki boards are also being asked if they would be cosponsors. The forum will be taped and shown on Olelo Channel 54. Eads said that residents have told him that waiting to before the general election makes sense. He would agree in cosponsoring the mayoral forum though. Nakano concurred with Eads. Ragsdale agreed as well. Eads asked if the thought for an area candidates forum was to do a joint forum with the McCully-Mo`ili`ili board before the general election, since the State House and City Council districts cover both board's areas. Heinrich stated that voters will also be considering on the November 4 ballot candidates for U.S. President and Vice President, U.S. House, State Board of Education, Office of Hawaiian Affairs, and possibly Honolulu Mayor; amendment proposals for the State Constitution and City Charter; and the question of whether a Constitutional Convention should be convened. **Ragsdale moved that the Manoa Neighborhood Board cosponsor the mayoral candidates forum along with the Diamond Head/Kapahulu/St. Louis Heights Neighborhood Board on September 16. Mitsuda seconded. The motion passed by unanimous consent 11-0-0** (Ayes: Allison, Andersen, Chun, Eads, Heinrich, Jackson, La`a, Mitsuda, Nakano, Niimoto, and Ragsdale).

Nakano asked that Olelo place a caption announcing the forum at the bottom of the broadcast of tonight's Manoa board meeting. Heinrich said he would ask and also see if Olelo can add it to the community events calendar it runs. Videographer Bob Farrell announced that Olelo was going to try to show the forum on September 19 and 20. Heinrich asked if any members objected to the Manoa board allowing one of its Olelo time slots to be used to show the mayoral candidates forum. There were no objections.

Ragsdale moved that the Manoa Neighborhood Board hold a candidates forum after the primary election and before the general election. Mitsuda seconded. The motion passed by unanimous consent 11-0-0 (Ayes: Allison, Andersen, Chun, Eads, Heinrich, Jackson, La`a, Mitsuda, Nakano, Niimoto, and Ragsdale).

CONSIDERATION OF PROPOSED RESOLUTION IN SUPPORT OF RELOCATION OF THE NEIGHBORHOOD COMMISSION OFFICE FROM HONOLULU HALE'S FOURTH FLOOR TO THE ADJACENT MISSION MEMORIAL ANNEX BUILDING – Heinrich explained that the NCO was recently moved into room 406 on the makai roof of Honolulu Hale. The room is very hard to get to, especially for seniors or those with a disability. This room serves as a deterrent for the NCO to be a resource for Board members and the general public. There also is no conference room in 406. The Neighborhood Commission has already adopted a similar resolution, and has encouraged the boards to also consider the matter. Heinrich drafted the resolution for the board's consideration. **Nakano moved to adopt the resolution. Jackson seconded.** Nakano said it is a chore to get to room 406. **The resolution was adopted by a vote of 10-0-1** (Ayes: Allison, Andersen, Chun, Eads, Heinrich, Jackson, La`a, Nakano, Niimoto, and Ragsdale. Abstain: Mitsuda). See attached resolution as adopted.

NEW BUSINESS:

CONSIDERATION OF PROPOSAL TO AMEND THE MANOA NEIGHBORHOOD BOARD'S INITIATIVE PETITION TO CHANGE THE SUBDISTRICT BOUNDARIES – Heinrich explained this was for review; no action was intended to be taken tonight. In 2002 the board had submitted proposed amendments to its initiative petition to change the four subdistrict boundaries (no change to the 17 seats); the proposal was never processed by the Neighborhood Commission Office or considered by the Commission. The Chair asked if anyone objected to forming a Permitted Interaction Group (PIG) to evaluate possible changes to the subdistrict boundaries, the number of subdistricts and seats, at large vs. subdistrict seats, and related matters, and make a report including recommendations to the board. If established, the PIG would make its first report at the October 1, 2008 meeting. There were no objections; the PIG to consider these matters was established by unanimous consent 11-0-0 (Ayes: Allison, Andersen, Chun, Eads, Heinrich, Jackson, La`a, Mitsuda, Nakano, Niimoto, and Ragsdale). Heinrich, Eads, Ragsdale, and Allison indicated they would be interested in serving on the PIG and were duly appointed by the Chair. It was stated that hopefully any recommendations for changes could become effective in time for the 2009 election.

ANNOUNCEMENTS:

- (1) University of Hawaii at Manoa Chancellor Virginia Hinshaw will make a brief presentation at the board's October 1, 2008 regular meeting.
- (2) St. Francis School has asked to do a presentation at the October 1 meeting on its Conditional Use Permit – Minor application relating to the scheduling of ILH athletic events at their gymnasium.
- (3) A graffiti clean-up event for the McCully-Mo`ili`ili-Lower Manoa area is scheduled for Saturday September 27 at 8:00 to 11:30 AM meeting at Kuhio Elementary School.
- (4) A major recycling day activity is scheduled for Saturday October 11 from 8:00 AM to 2:00 PM at the Kaimuki High School parking lot.
- (5) A Manoa Stream clean-up led by Malama o Manoa is scheduled for Saturday September 13 from 9:00 to 11:00 AM. Meet at the Woodlawn Drive bridge by Longs; the area to the Kahaloa Drive bridge at Manoa Valley District Park will be covered.

ADJOURNMENT: Without objection, the meeting was adjourned at 9:41 p.m.

Submitted by: Bryan Mick, Neighborhood Commission Office Staff

Manoa Neighborhood Board No. 7

Resolution in Support of Relocation of the Neighborhood Commission Office from Honolulu Hale's Fourth Floor Rooftop to the Adjacent Mission Memorial Annex Building.

WHEREAS, the Neighborhood Commission Office was established pursuant to Sections 14-102 and 14-103 of the Revised Charter of the City & County of Honolulu 1973 (RCH), and by RCH Sections 4-102 and 14-105 is part of the City's executive branch placed in the Office of the Mayor, and is supervised by and reports directly to the Managing Director through the Executive Secretary to the Neighborhood Commission; and

WHEREAS, the Neighborhood Commission Office serves as the principal administrative and election services agency for both the nine member Neighborhood Commission and the Neighborhood Board System, currently comprised of 34 neighborhood boards on the island of O`ahu with about 450 elective seats; and

WHEREAS, the Neighborhood Commission Office has been consolidated into a single office space in Room 406 at Honolulu Hale, 530 South King Street -- having previously occupied both Room 400 and Room 406 in Honolulu Hale and shared office space in Kapolei Hale, and now lacks a conference room or any convenient space to meet with neighborhood board members or the public; and

WHEREAS, being located at the southeast corner of the fourth floor Room 406 presents considerable public access challenges. Elevator service only extends to the third floor; the southeast stairwell between the third and fourth floors is metal and steep; then additional steps up to reach an uncovered plywood boardwalk to cross over a portion of the roof to reach the only access door to the Neighborhood Commission Office (a fire safety concern). Persons with disabilities may press a call button adjacent to the metal stairway at the third floor stairwell, and someone from the Neighborhood Commission Office is to come meet with them at that location. And,

WHEREAS, the Neighborhood Commission, the Honolulu City Council, other government agencies such as the City Department of Planning and Permitting and O`ahu Metropolitan Planning Organization, Neighborhood Board System members, and the public have suggested over the years (1) how other more accessible locations within or near the Civic Center could better serve the Neighborhood Board System, the City, and the public; and (2) how the Neighborhood Commission Office could also be utilized to provide more information about government processes, especially the fundamentals of the legislative and planning and permitting processes; and

WHEREAS, rapidly nearing completion are significant renovations of the two-story Mission Memorial Annex building to the east of Honolulu Hale and south of the recently renovated and adjoining Mission Memorial Auditorium, and the Annex includes considerable office space, restrooms, hearing/conference room, and ADA accessibility; now, therefore,

BE IT RESOLVED by the Manoa Neighborhood Board No. 7 that it strongly supports the relocation of the Neighborhood Commission Office from Honolulu Hale's fourth floor rooftop to the adjacent Mission Memorial Annex building in order to (1) improve the delivery of services to the Neighborhood Board System and the public; (2) improve accessibility for all persons having contact with the Neighborhood Commission Office; (3) promote the efficient operations of the Neighborhood Commission Office and Neighborhood Board System activities; and (4) promote cooperation among government agencies, especially with the Department of Planning and Permitting, in the delivery of information to the Neighborhood Board System participants and the public; and

BE IT FURTHER RESOLVED that the Mayor, Managing Director, and City Council are urged to accomplish this relocation of the Neighborhood Commission Office through the necessary planning and budget processes as soon as possible; and

BE IT FURTHER RESOLVED that copies of this Resolution be transmitted to the Mayor, Managing Director, all members of the Honolulu City Council, all members of the Neighborhood Commission, the Executive Secretary to the Neighborhood Commission, the Director of the Department of Planning and Permitting, and the chairs of each neighborhood board.

ADOPTED by the Manoa Neighborhood Board No. 7 on September 3, 2008 by a vote of 10 in favor, 0 opposed, and 1 abstention (10-0-1).
/s/ J. Thomas Heinrich, Chair