



PĀLOLO NEIGHBORHOOD BOARD NO. 6

c/o NEIGHBORHOOD COMMISSION • 530 SOUTH KING STREET ROOM 406 • HONOLULU, HAWAII, 96813
TEL: (808) 768-3710 • FAX: (808) 768-3711 • INTERNET: www1.honolulu.gov/nco

DRAFT REGULAR MEETING MINUTES WEDNESDAY, AUGUST 13, 2014 PĀLOLO ELEMENTARY SCHOOL CAFETERIA

CALL TO ORDER: Chair Beverly Mau called the meeting to order at 7:00 p.m. **Quorum was established with ten members present.** Note - This 13-member board requires seven (7) members to establish a quorum and to take official Board action.

Board Members Present: Lindsay Anderson (appointed at this meeting), Frank Farm Jr., Gladys Gerlich-Hayes, Randolph Hack, Paul Holtrop, Loren Jerlow (appointed at this meeting), Beverly Mau, Stephen Maybir (arrived at 7:10 p.m.), Darlene Nakayama, Rachel Orange, Earl Shiraki, Shaun St. Vincent, and Michael Weinstein.

Board Members Absent: None.

Vacancies: There were two (2) vacancies; one (1) vacancy in subdistrict 2 and one (1) vacancy in subdistrict 3.

Guests: Captain Blake Takahashi (Honolulu Fire Department), Lieutenant Clinton Sukekane (Honolulu Police Department), Ross Sasamura (Mayor Kirk Caldwell's Representative), Cliff Kaneshiro (Councilmember Ann Kobayashi's Office staff), Councilmember Ann Kobayashi, Speaker Emeritus Calvin Say, Senator Les Ihara Jr., Dominic Dias (Board of Water Supply), James Nekota (Palolo Community Council), George West, Keiko Bonk, Karen Iwamoto (Palolo Community Council), and Stephen Saito (Neighborhood Commission Office staff).

FILLING OF VACANCIES ON BOARD: There were two (2) vacancies; one (1) vacancy in subdistrict 2 and one (1) vacancy in subdistrict 3.

ADDITIONAL BOARD AGENDA ITEM: Chair Mau noted that for the Community Recognition Committee, she would need to appoint a committee chair. In order for Chair Mau to do so, there would need to be a two-third vote to add to the agenda, "Appointment of Committee Chair." Farm moved and Gerlich-Hayes seconded to have a two-third vote to add to the agenda, "Appointment of Committee Chair," under agenda item number eight (8). **The motion was ADOPTED UNANIMOUSLY, 10-0-0; (Aye: Farm, Gerlich-Hayes, Hack, Holtrop, Mau, Nakayama, Orange, Shiraki, St. Vincent, and Weinstein).**

Discussion followed: Chair Mau appointed Nakayama to be the committee Chair of the Community Recognition Committee.

CITY MONTHLY REPORTS

Honolulu Fire Department (HFD): Captain Blake Takahashi reported the following:

- July 2014 Statistics: There were 3 structure fires, 1 wildfire, 0 rubbish fires, 1 vehicle fire, 11 miscellaneous calls, and 36 medical emergencies.
- Fire Safety Tips: The Honolulu Fire Department investigates reports of smoke to determine if a fire exists. While some fires are authorized under county and state regulations, most are unauthorized. When the HFD encounters an unauthorized burn, the Fire Captain will request that the fire be extinguished immediately. If the fire is authorized, the Captain must determine if the fire is safe, properly contained, and not a nuisance to others.

Honolulu Police Department (HPD): Lieutenant Clinton Sukekane reported the following:

- July to August 2014 Statistics: There were 8 burglaries, 29 thefts, 4 motor vehicle thefts, 13 unauthorized entries of motor vehicles (UEMV).

Questions, comments, and concerns followed:

1. Pedestrian Police Officers: Shiraki noted if police officers could be enforced to work more under cover. Lieutenant Sukekane noted that HPD are doing what they can.
2. Pedestrian Safety Education: Shiraki noted that pedestrians need to become more educated on crosswalk signals and safety in general. Lieutenant Sukekane noted that they do educate the community and officers do issue warnings or citations while on duty.



3. Moped Fines: James Nekota asked what is the fine for those who ride two (2) to a moped. Lieutenant Sukekane noted that it is illegal and is a traffic violation.

Maybir arrived at 7:10 p.m. **11 members were present.**

Board of Water Supply (BWS): Dominic Dias reported the following:

- Water Emergency Preparedness: Natural Disasters, power outages, or other unexpected events can disrupt the ability of the (BWS) to provide water service to the community. Hurricane Iselle and Tropical Storm Julio are the first major storm systems of the central pacific hurricane season and serve as an important reminder to have an emergency preparedness kit available for your household. One crucial component of the emergency preparedness kit is having a safe drinking water supply. Residents should store at least one (1) gallon of water per person per day for at least five (5) to seven (7) days. For more information about water emergency preparedness, including a handout describing how best to store drinkable water in the home, is available online at www.boardofwatersupply.com.
- Water Emergency Information: To receive water information bulletins, please stay tuned to media reports and take any appropriate actions announced by the BWS or other emergency response agencies. To receive emergency alerts via email or text messages, consider subscribing to the BWS at www.nixle.com.
- General Emergency Preparedness: Further information about emergency preparedness and storm monitoring may be found by visiting websites for the National Weather Service (www.weather.hawaii.gov/hawaii), Department of Emergency (www.honolulu.gov/dem.html), and the Hawaii Emergency Management Agency (www.scd.hawaii.gov). The pacific hurricane season continues until the end of November.

Questions, comments, and concerns followed:

1. Water Main: Shiraki raised concern of the water main line on Holomua Place and if anyone followed up on the leakage. Dias noted that he has not heard back from anyone.
2. Reusable Containers: Orange reminded people to use reusable containers for drinkable water storage.
3. Containers to Catch Water: Nekota noted that at Sam's Club, containers to catch water are sold for \$99. Dias noted that on the BWS website, there exist training instructions to learn how to use barrels to catch water effectively.

Honolulu Community Action Program (HCAP): St. Vincent reported that on the meeting on Tuesday, July 22, 2014, there was no quorum and it was decided to reappoint officers. Any other actions were deferred to the next HCAP meeting.

SPECIAL ACKNOWLEDGEMENT: BOARD OF DIRECTORS—Chair Mau and Shiraki noted the following:

- Candidate Forum: Gerlich-Hayes was thanked for hosting the Candidate Forum during the Wednesday, July 9, 2014 Palolo Neighborhood Board No. 06 meeting. The candidates who participated in the Candidate Forum were thanked as well.
- Chair Pro Tem: Chair Mau was thanked for being Chair Pro Tem during the Wednesday, July 9, 2014 Palolo Neighborhood Board No. 06 meeting.
- Parliamentary Training: On Saturday, July 19, 2014, Farm, Shiraki, and Mau attended the Parliamentary Training. The Neighborhood Commission Office (NCO) who held the training and for those who participated were thanked.
- Board Officers: Holtrop and Orange were appreciated for being the previous Chair and Vice Chair. The newly elected officers were welcomed.

FILLING OF VACANCIES

Subdistrict 2 Seat—Chair Mau opened the floor for a volunteer to fill the subdistrict 2 seat:

- Loren Jerlow— Introduction: Loren Jerlow is a retired Lieutenant Colonel and is now employed with Hawaiian Electric Company (HECO). Jerlow has a wife and two (2) kids. Jerlow has been a resident of the Island of Oahu for about four (4) years. Jerlow goes to Kaimuki Christian Church and Jerlow's two (2) children goes to school at Kaimuki Christian Church.

Discussion Followed: Holtrop asked if there would be any problems attending meetings. Jerlow noted that he had attended the past 4 meetings since he has heard of the meeting and does not see a problem attending future meetings.

Gerlich-Hayes moved and Farm seconded nominating Loren Jerlow to fill the vacancy in subdistrict 2. The motion was ADOPTED UNANIMOUSLY, 11-0-0 (Aye: Farm, Gerlich-Hayes, Hack, Holtrop, Mau, Maybir, Nakayama, Orange, Shiraki, St. Vincent, and Weinstein).

Subdistrict 3 Seat—Chair Mau opened the floor for a volunteer to fill the subdistrict 2 seat:

- Lindsay Anderson— Introduction: Lindsay Anderson grew up in Hawaii Kai and Aiea and went to college in Washington. Anderson is currently a realtor and just moved into Palolo region earlier this year and came to love the community. Anderson goes to church and involved in a surf ministry.

Orange moved and Holtrop seconded nominating Lindsay Anderson to fill the vacancy in subdistrict 3. The motion was ADOPTED UNANIMOUSLY, 11-0-0 (Aye: Farm, Gerlich-Hayes, Hack, Holtrop, Mau, Maybir, Nakayama, Orange, Shiraki, St. Vincent, and Weinstein).

Chair Mau called a short recess at 7:22 p.m. for the Neighborhood Assistant, Stephen Saito to verify both candidate's proof of residency and designated subdistrict. The Palolo Neighborhood Board No. 06 meeting reconvened at 7:27 p.m. Once verified, the Board moved to making a motion to have each candidate fill a seat. Anderson and Jerlow spoke the Oath of Office in front of the Neighborhood Commission Staff, Stephen Saito.

CONVENING BOARD ACTIONS

Determination of Regular Meeting Dates: **Holtrop moved and Shiraki seconded to retain the regular meeting date and location schedule at Palolo Elementary School Cafeteria starting at 7:00 p.m. every second Wednesday of the month. The motion was ADOPTED UNANIMOUSLY, 13-0-0 (Aye: Anderson, Farm, Gerlich-Hayes, Hack, Holtrop, Jerlow, Mau, Maybir, Nakayama, Orange, Shiraki, St. Vincent, and Weinstein).**

Determination of Board Recess Months: **Gerlich-Hayes moved and Holtrop seconded to recess in September 2014, January 2015, and June 2015. The motion was ADOPTED UNANIMOUSLY, 13-0-0 (Aye: Anderson, Farm, Gerlich-Hayes, Hack, Holtrop, Jerlow, Mau, Maybir, Nakayama, Orange, Shiraki, St. Vincent, and Weinstein).**

ELECTED OFFICIALS

Councilmember Ann Kobayashi – Council member Ann Kobayashi provided a newsletter and reported the following:

- Council Chamber: The Council Chamber used by the City and County of Honolulu Council members is currently under construction.
- Residential Rate: There is a new classification labeled "Classification A" for residents who are not a resident in their house. This new rate is to provide housing exemptions for those who do not own housing exemptions.
- Real Property Assessments: The real property assessments done by the City is one of the best procedures in the nation.
- Front End Loading Pick-up: Front end loading trash pick-up has discontinued services due to the unfairness of this trash pick services for the many of those who do not need this service.

Questions, comments, and concerns followed:

1. Bill 52: Orange raised a question asking what Bill 52 is from the provided newsletter. Council member Kobayashi noted that it passed its first reading today and is a follow-up to what replaced Bill 8 which dealt with trash build up in private housing that made it difficult to get a court order to enforce safety concerns.
2. Trash Vendors: Farm noted that he knows a vendor that deals with public residents who have issue with trash build up in their homes.
3. Court Order: Shiraki asked why a court order was necessary. Council member Kobayashi noted that it is because it is necessary when going on private property.
4. Homeowner's Rates: Holtrop raised a concern that when Palolo resident's rates go up, how it will be valued. Council member Kobayashi noted that it will be revaluated each year.
5. Rentals: Nekota raised a question about what is to be done about home rentals with less than six (6) months of rent. Council member Kobayashi noted that if the rental is for less than 30 days, it is subjected to Transient Accommodations Tax (TAT).

Mayor Kirk Caldwell's Representative: Ross Sasamura reported the following:

- Palolo District Park Pool: The summer hours for lap swimming at Palolo Pool are on Monday, Wednesday and Friday evenings, 6:00 p.m. – 8:00 p.m. Lap Swim is very popular at the Palolo Pool. Nearby Kapaolono Pool has Free/Recreational Swim on Monday and Wednesday evenings, from 7:00 p.m. to 8:30 p.m. There has not been a demand for recreational swimming during the hours of 5:00 p.m. to 7:00 p.m.; however, the suggestion will be taken into consideration for future scheduled usage.
- Kickboards: Kickboards and boogie boards are allowed at Hanauma Bay Nature Preserve, and surf boards are prohibited. Kickboards are allowed at Ala Moana Beach Park. It should be noted that activities in ocean waters are under the jurisdiction of the State of Hawaii, Department of Land and Natural Resources (DLNR).
- Pool Lottery System: In regards to the lottery system for City sponsored free swim lessons, the Department of Parks and Recreation (DPR) has an on-line registration system in place. It is a “first come, first-serve” system which is proving to be well used.
- Palolo District Park Playground Equipment Project: The bids awarded for the Palolo District Park Playground Equipment Project is \$163,373.00 for site work contract and \$144,650.00 for the equipment and resilient surface contract.
- Traffic Light: The request from a community member to install a traffic light at the intersection of Kiwila Street and Palolo Avenue will be conducted by the Department of Transportation Services (DTS) to investigate, research, inspect, field assess, and analyze the traffic history of the site location. DTS will inform the Board of the status of their findings before the end of 2014.
- Bike Lane: The status of the bikeway on Waialae Avenue will be installed when the final striping is completed with the resurfacing project. The bikeway will consist of bike lanes on both sides of the road from St. Louis Drive to 5th Avenue. There will be sharrows on both sides between 5th Avenue and 6th Avenue. There will be a bike lane on the Makai side between 6th Avenue and 11th Avenue. There will be sharrows on both sides from 11th Avenue to 17th Avenue.
- Sewer Overflow: The sewer overflow was caused by vandalism. Rocks, wood debris, denim jeans, and a tricycle were found dumped in a manhole. A crew from the Division of Collection System Maintenance welded the manhole rim and cover together temporarily. The manhole rim will be replaced with lock and rim covers. Homeowners and complex managers are asked to report anyone opening manholes or any suspicious activity around the manholes.

Questions, comments and concerns followed:

1. Potential Accident Site: Gerlich-Hayes noted that down the Hawaii interstate highway-one west bound, up by Punchbowl Street on-ramp, there is no yield sign. Without a yield sign, it has become a potential accident site.
2. Bike Lane Minimum Age: A resident raised a question about the minimum age to ride in the bike lane or in the lanes with sharrows and how sharrow lanes function.
3. Traffic Calming Presentation: Farm requested a presentation on traffic calming at 10th Avenue and Hinahina Street. When a project to reduce traffic is finalized and to be presented prior to construction.
4. Dredging: Orange asked when the Ala Wai would be dredged again. Sasamura and Representative Say noted that the question will be deferred to Department of Land and Natural Resources (DLNR).
5. Hawaii Bicycling League: In regards to the concern with bike lane sharrows, Jerlow will invite the Hawaii Bicycling League (HBL) to the next Palolo Neighborhood Board No. 06 meeting to provide more information.

Governor Neil Abercrombie's Representative: No representative was present; no report was provided.

State House Speaker Emeritus Calvin Say: Speaker Emeritus Say reported the following:

- Nutrition Program For Seniors: For those 60 years or older with an annual income of \$24,827 for individuals, \$34,467 for couples, the Hawaiian Foodbank will be distributing a limited number of Senior Farmers' Market Nutrition Program voucher booklets worth \$50 at partnered locations around the island. For more information, call 954-7889 or visit www.hawaiifoodbank.org to download the application.
- Cell Phone Penalties: Beginning Tuesday, July 1, 2014, drivers receiving citations under the state law banning the use of cellphones and other mobile electronic devices while driving will face increased fines to \$297 for each offense. The fine is increased to \$307 if the driver is cited in a school or construction zone.

- Fire Ants: Tiny Little Fire Ants (LFA) which established itself in Puna over ten years ago is now a major threat, spreading to counties on Maui and Oahu. For more information on ways to identify and control the pests, see the ant lab website at www.littlefireants.com.
- Restaurant Grading System: Hawaii's restaurants and other establishments serving food have started being issued new food safety inspection placards, making it easier for customers to decide where they want to eat. For more information, visit <http://health.hawaii.gov/san/>.

Questions, comments and concerns followed:

1. Legal Issues: Keiko Bonk raised questions about a court case about residency issues brought up in the House of Representative. Representative Say noted that he is not involved with the leadership of the House of Representative. Farm called for a point of order by Chair Mau because it is disrupting the decorum of the Palolo No. 06 Neighborhood Board Meeting and that this discussion is a political debate. Chair Mau sustained the point of order.
2. Secretary Duties: Chair Mau appointed Secretary Weinstein to start supervising questions, comments, and concerns so that they remain within the three (3) minute limit for each individual.

Senator Les Ihara, Jr.: Senator Les Ihara Jr. reported the following:

- Kupuna Caucus: Senator Ihara is involved in the Kupuna Caucus. On Friday, October 3, 2014, there will be a long term care study conference.
- Education Programs: The Hawaii State Legislature has funded half a million dollars in education programming.
- Special Session: The Senate plans to have a special session to confirm three (3) judges.

Questions, comments and concerns followed: Puna, Hawaii: Shiraki asked for Senator Ihara's position on the situation in Puna, Hawaii. Senator Ihara noted that there is likely very little that the legislature can do at this point. However, will look into what is in the process of what is being done.

RESIDENTS'/COMMUNITY CONCERNS:

- Vacant Housing: Nekota noted that at a three (3) building housing area, there are about 16-20 apartment rooms that has yet to be filled. Nekota asked if there has been any discussion to fill those vacancies. Holtrop noted that the issue of liability has not yet been resolved.
- Sexual Assault: Lance Kimura noted that last weekend, there was a female runner running near Palolo Elementary School and a young male attempted to sexually assault her. The female took shelter at the Palolo Elementary School. Kimura noted that this is something that should be made aware of and that the community should be on the "look out" for any suspicious activities near the Palolo Elementary School.
- Palolo Community Council: Karen Iwamoto noted that she is the President of the Palolo Community Council and that at the William P. Jarrett Middle School, the school will be sponsoring a meeting on drug awareness presented by Gary Shimabukuro on Thursday, September 11, 2014 starting at 6:30 p.m. Nakayama asked about membership entry for Palolo Community Council. Iwamoto replied that membership is open to anyone interested and that they hold meetings every third Tuesday of the month at her house starting at 7:30 p.m.
- Palolo Softball Team: Girls from the Na Wahine O Palolo softball team expressed their appreciation to the Palolo community who have supported the team to go for the Champions Cup Tournament in Irvine, California.
- School Sport Teams: Nakayama thanked the Na Wahine O Palolo softball team for attending the Palolo Neighborhood Board No. 06 meeting noted that the other school's sport teams get to know their Neighborhood Board as well.
- Palolo Stream Clean Up: On Saturday, September 13, 2014, the Mutual Housing Association of Hawaii Palolo Homes and residents will be hosting the Palolo Stream Clean from 8:00 a.m. to 11:00 a.m. The Na Wahine O Palolo softball team will be participating. Nakayama challenged the Board to a full attendance of Board members to participate at this Palolo Stream Clean up.

NEW BUSINESS:

- Community Recognition Committee: Nakayama noted that Hack, Shiraki, and Nakayama met at 6:30 p.m. before this August Palolo Neighborhood Board meeting to discuss the criteria for those to be recognized. The committee could not come up with established criteria to set for nominees.

ANNOUNCEMENTS

- Bulky Trash Pick-Up: Take out by the morning of WEDNESDAY, AUGUST 20, 2014 (third Wednesday of every month).
- Farmers' Market: Every Wednesday from 6:30 a.m. to 7:30 a.m. at Palolo District Park.
- Olelo Broadcast Slots: The Palolo Neighborhood Board No. 6 meetings are aired on Channel 49 the 1st and 3rd Sundays of the month at 12:00 noon and the 4th Thursday at 9:00 p.m, or online anytime at <http://olelo.org>.
- Social Media: Join us informally at the "Pālolo Valley Community" page on Facebook at <http://www.facebook.com/groups/107111366012456/>.
- Agenda Requests: Contact Chair Beverly Mau by phone number, 734-8808 with agenda item requests.

APPROVAL OF THE WEDNESDAY, MARCH 12, 2014 AND WEDNESDAY, APRIL 9, 2014 REGULAR MEETING MINUTES:

The minutes for March 12, 2014 and April 9, 2014 were **ADOPTED UNANIMOUSLY as published, 13-0-0 (Aye: Anderson, Farm, Gerlich-Hayes, Hack, Holtrop, Jerlow, Mau, Maybir, Nakayama, Orange, Shiraki, St. Vincent, and Weinstein).**

APPROVAL OF THE WEDNESDAY, JULY 9, 2014, REGULAR MEETING MINUTES:

The minutes for July 9, 2014 were **ADOPTED UNANIMOUSLY as corrected, 13-0-0 (Aye: Anderson, Farm, Gerlich-Hayes, Hack, Holtrop, Jerlow, Mau, Maybir, Nakayama, Orange, Shiraki, St. Vincent, and Weinstein).**

Corrections and discussion followed:

- Page 2: "Under the subheading Councilmember Ann Kobayashi—questions, comments, and concerns followed:" "Department of Transportation (DOT)," should be changed to Department of Transportation Services (DTS)."
- Page 3: Under the subheading, "Three (3) Absences Randolph Hack," "[N]o was action taken," should be changed to, "[No] action was taken."
- Excuse Absences: Chair Mau noted that they adopted a motion to excuse the absences of Orange, Hack, and Maybir. Holtrop noted that the Board cannot motion to excuse the absences of officers and therefore it would be correct for it to state that "no action was taken." The only Board action that the Board can take is to vacate the seat.

TREASURER'S REPORT: Hack noted a balance of \$516.52 for the month of August.

Discussion followed:

- Budget: Maybir asked what the budget is being used for. Hack noted that most of the expenditure is used on the facility contract, Olelo contract, and postage.
- Olelo Contract: Farm requested more microphones at the Palolo Neighborhood No. 06 regular meetings. The current Olelo videographer noted that this is something to contact the Neighborhood Commission Office (NCO) about. Saito noted that he will notify NCO of their request and will get back to Farm and Hack on this matter.

ADJOURNMENT: The meeting adjourned at 9:14 p.m.

Submitted by: Stephen Saito, Neighborhood Assistant I

Reviewed by: Nola J. Frank Neighborhood Assistant I

Reviewed and finalized by: Beverly Mau, Chair