



LILIHA/ PUUNUI/ ALEWA/ KAMEHAMEHA HEIGHTS NEIGHBORHOOD BOARD NO. 14

c/o NEIGHBORHOOD COMMISSION OFFICE • HONOLULU HALE, ROOM 406
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DRAFT REGULAR MEETING MINUTES **MONDAY, NOVEMBER 10, 2014** **MA'EMA'E ELEMENTARY SCHOOL**

CALL TO ORDER: Vice Chair Wesley Fong called the Liliha/Puunui/Alewa/Kamehameha Heights Neighborhood Board No. 14 Board meeting to order at 7:01 p.m. **A quorum was established with seven (7) Board members present.** Note – This 13 member Board requires seven (7) members to establish quorum and take official Board action.

Board Members Present: Michelle Achong, Tyler Dos Santos-Tam, Wesley Fong, Tyler Green (appointed at this meeting), Carole Kaapu, Loy Kuo, Brandon Mitsuda, Donald Nitta, and Ethann Oki (arrived at 7:18 p.m.).

Board Members Absent: Robert Stubbs and Dale White.

Vacancies: There were three (3) vacancies on the board: Two (2) in subdistrict 1 and one (1) vacancy in subdistrict 3.

Guests: Captain Scott Demotta (Honolulu Fire Department); Lieutenant Bryan West (Honolulu Police Department); Chris Delaunay (Councilmember Carol Fukunaga's Office Staff); Iris Oda (Board of Water Supply); Keith Yamamoto (Governor Neal Abercrombie's Representative); Phil Chun (Senator Suzanne Chun Oakland's representative); Mitch Cabrerros (Councilmember Joey Manahan's Office Staff); Patsy Tom, Kathleen Chin, and Christine Ruotola (Montessori Community School); Janice Lee (Ma'ema'e Elementary School Community Council); Doug Chin; Warren Naai; Les Chan; Francis Nishimura; and Stephen Saito (Neighborhood Commission Office staff).

GOVERNMENT AGENCIES FORUM

Honolulu Fire Department (HFD) – Captain Scott Demotta reported the following:

- **October 2014 Statistics:** There were 4 structure fires, 3 rubbish fires, 3 vehicle fires, 91 medical emergencies, and 13 miscellaneous emergencies.
- **Fire Safety Tip:** HFD encourages every family to prepare for a natural disaster. Make sure to have a survival kit and know the location of the nearest shelter. More information can be found on the City and County of Honolulu's Department of Emergency Management's (DEM) website at www.honolulu.gov/dem.
- **Christmas Tree Safety Tip:** HFD suggests buying fire resistant artificial Christmas trees for the holiday seasons. When purchasing a natural Christmas tree, keep the tree fresh, hydrated, and away from heat sources in the home. Use noncombustible materials for decorations; use only Underwriter's Laboratory-approved electrical decorations, and follow the manufacturer's instructions for installation. Do not overload extension cords.

Honolulu Police Department (HPD) – Lieutenant Bryan West reported the following:

- **October 2014 Compared to September 2014 Statistics:** There were 5/6 Motor Vehicle Thefts, 3/4 Burglaries, 22/35 Thefts, 15/9 Unauthorized Entry of Motor Vehicle (UEMV), and 1,208/1,280 total calls for service.
- **Safety Tips:** Be courteous to everyone during the holidays.

Questions, comments, and concerns followed:

1. **UEMV:** Dos Santos-Tam asked and Lieutenant West answered that he does not know what caused the recent rise of UEMV during the month of October 2014.
2. **Traffic Accident Statistics:** Nitta asked for traffic accident statistics pertaining to the westbound onramp onto the freeway for the past four (4) months. Lieutenant West answered that he could refer Nitta to the Traffic Division.

Hearing no objection, Vice Chair Fong moved the agenda out of order to agenda item, "FILLING OF BOARD VACANICES."



FILLING OF BOARD VACANCIES: Neighborhood Assistant Saito verified Green's residency in subdistrict 3. Green noted that he lived in Hawaii for eight (8) years working in social service. Green was born and raised in New York City, New York. Fong asked and Green answered that he is not married. **Mitsuda moved and Dos Santos-Tam seconded to appoint Tyler Green to fill the vacant seat in subdistrict 3. The motion was ADOPTED by UNANIMOUS CONSENT, 7-0-0 (Aye: Achong, Dos Santos-Tam, Fong, Kaapu, Kuo, Mitsuda, and Nitta).**

Vice Chair Fong returned the agenda back to order to agenda item, "Mayor Kirk Caldwell's Representative."

Mayor Kirk Caldwell's Representative – Customer Services Department (CSD) Deputy Director Randy Leong reported the following:

- Christmas Tree Disposals: Disposal of Christmas trees can be done by separating the branches and cutting down the tree trunk into the green recycling bin for pick up. For those without the green recycling bins, the same can be done for the refuse bins.
- Walkway on Lanakila Street: Department of Facility Maintenance (DFM) supervisor evaluated the area and did not see any problems with the asphalt sidewalks. Department of Planning and Permitting (DPP) did not have any open work orders and requests the address of the location. There are currently numerous areas throughout the City with unimproved or partially improved streets. These areas exist because the areas meet the standards. Improved frontages with concrete sidewalks exist today because the current subdivision standards require improvements. The construction of street improvements by the City to upgrade an existing area to present City standards, such as the installation of concrete sidewalks, requires the creation of an improvement district (I.D.) project. The I.D. process is a method of financing the cost of the project. The I.D. program requires that the community support and initiate these improvements through the community member's councilmember.
- Motor Bike Noise Disturbance: Corporal Fabian Mata contacted community member Leslie Chan that officers would need to witness the violation of motor bike noise disturbances in order to cite the motorist. Corporal Mata also noted that the loud noise from the motor bike may not necessarily be a violation unless the motor bike is without baffles. Community member Chan understood and would provide more information on the motor bike.
- Ahi Ahi Street Concerns: On Monday, November 3, 2014, Corporal Mata advised Board member Green on the course of action that may be taken in reference to the claim of wrongful citation and/or tow with Green's Ahi Ahi Street concerns. Ahi Ahi Street varies between the City and private roadways according to the Department of Design and Construction (DDC) Road Database and is enforceable, Chapter 46-16 of the Hawaii Revised Statutes (HRS).
- Olelo: Neighborhood Boards decide whether to participate in the video recording program on Olelo. Currently, 23 of 33 Boards do. Boards may also choose to do an annual newsletter as an alternative to videotaping. Minutes are the official record of the Board meetings and are available online.
- Kamalii Street Parking Complaint: On Friday, October 24, 2014, Corporal Mata spoke to community member Maureen Matsuda representing Natsunoya Tea House regarding the parking complaint on Kamalii Street. Community member Matsuda noted that she would relay the concerns to the owner and have the guests be mindful of parking. Corporal Mata noted appreciation for Catherine Proctor of the Neighborhood Commission Office (NCO) on the outcome.
- Rehabilitation of Streets: DDC noted that the Rehabilitation of Streets, Unit Six (6) project that includes Liliha Street from Judd Street to Analu Street and from Kunawai Lane to Panui Street, and Liliha Street above Analu Street was not included due to a Board of Water Supply (BWS) project. Repairs are planned for Liliha Street between Analu Street and Wyllie Street when resources are available.

Ethann Oki arrived at 7:18 p.m. Nine (9) members were present.

Questions, comments and concerns followed:

1. Board of Water Supply (BWS) Construction Projects: Vice Chair Fong asked and Oda answered that she will follow up with the Board at the next regular meeting regarding BWS's construction projects on Liliha Street above Analu Street and Houghtailing Street.
2. Walkway on Lanakila Street: Nitta requested that a DFM representative respond to the Board concerns at a regular Board meeting regarding the walkway on Lanakila Street and the condition of the sidewalk. Nitta requested DFM to do a field walk on Lanakila Street. Councilmember Fukunaga Office Staff, Chris Delaunay noted he will work with DFM on the request.

3. BWS Construction: Leong noted that there are two (2) streets affected by BWS construction on Iholena Street and Iholena Place. Leong asked Oda how residents are informed of BWS construction. Oda answered by a letter of notice.
4. Agenda Items: Vice Chair Fong asked Director Leong if he had anything to report on the, "UNFINISHED/ONGOING BUISNESS" agenda items. Director Leong had no report available and will report on the items at the next regular Board meeting.

District 6 Councilmember Carol Fukunaga — Chris Delaunay reported the following: Bill 48 and 52: Delaunay noted that the Sit-Lie Bill 48 and Bill 52 Relating to the Housing Code will be scheduled for full council hearing on Wednesday, November 12, 2014.

District 7 Councilmember Joey Manahan – No representative was present; a report was provided.

13th Senatorial District Suzanne Chun Oakland – Phil Chun reported the following:

- Capital Improvement Projects (CIP): Honolulu Community College received \$1,500,000 in CIP for cafeteria renovations; Kawanānakoā Middle School received \$5 million in CIP for construction and works of art special fund; Maluhia Hospital received an \$820,000 CIP for photovoltaic panels and \$259,000 for plumbing repairs; and Interstate Route H-1, Kapalama Canal Bridge Rehabilitation received \$160,000 in CIP for design.
- Pedestrian Crosswalk: Department of Transportation (HDOT) will initiate the installation of the signalized pedestrian crosswalk at the intersection of River Street and Vineyard Boulevard.
- Historic Properties: State Historic Preservation Division (SHPD) developed a draft list of projects that have no potential to affect historic properties. SHPD will provide the draft on its website and will allow the public an opportunity to comment on the list. The comment period will be until Friday, November 28, 2014. Comments to be addressed to Anna Broverman at anna.e.broverman@hawaii.gov.
- Hawaii Community Development Authority (HCDA): HCDA has rescheduled a public hearing from Wednesday, December 3, 2014 and Wednesday, December 17, 2014 to Tuesday, November 25, 2014.
- Request for Investigation and Service Report (RISR): In response to a RISR, DPP noted that the Department of Accounting and General Services (DAGS) is responsible for the sidewalk at 333 North King Street and the sidewalk on Iwilei Road corner. DPP also noted that the sidewalk between Nuuanu and Pauoa Road is under the jurisdiction of Department of Parks and Recreation (DPR).

Questions, comments, and concerns followed: First Neighborhood Board: Resident Francis Nishimura noted that Phil Chun contributed to the formation of the first Neighborhood Board.

14th Senatorial District Senator Donna Mercado Kim – No representative was present; no report was provided.

District 27 Representative Takashi Ohno – Representative Takashi Ohno reported the following:

- Capital Improvement Projects (CIP): In October 2014, the Department of Land and Natural Resources (DLNR) received \$33 million in funds for (CIP). \$259,000 was released for Hawaii Healthcare Corporation (HHSC) for work at Maluhia Hospital.
- Vineyard Boulevard Repave Project: The Hawaii State Department of Transportation (HDOT) reported in September 2014, that the Vineyard Boulevard Repave project was half completed and expected to be completed at the end of 2014.
- BWS Construction Project: BWS noted that the construction project on Liliha Street is scheduled to be completed in November 2014.
- Leadership and Support Positions: Governor-elect David Ige and Lieutenant Governor-elect Shan Tsutsui are accepting applications to fill leadership, mid-level and support positions under all State Departments. To apply, visit www.dhrd.hawaii.gov.
- Monkey Pod Tree: The removal of the 30 feet monkey pod tree on the west corner of the intersection of North Kuakini Street and Lanakila Avenue will have no adverse effect on the Kuakini Street rock wall provided that the rock wall meets the requirements necessary. The area meets the requirements for the eligibility for listing on the State and National Registers of Historic Places.

District 28 Representative John Mizuno – No representative was present; no report was provided.

Governor Neil Abercrombie's Representative – Keith Yamamoto reported the following: Vineyard Boulevard Left Turn Lane at Palama Street: HDOT noted the recommended planned proposal to extend the existing left lane on Vineyard Boulevard to help reduce traffic congestion. The lane may be extended an additional 200 feet.

Questions, comments, and concerns followed: Left Turn Lane Extension: Dos Santos-Tam noted approval of the extension of the left turn lane on Vineyard Boulevard.

Board of Water Supply (BWS) – Iris Oda reported the following:

- Main Break: There was no main break.
- Fire Hydrants: BWS is responsible for maintaining fire hydrants on Oahu. Fire hydrants serve as an active fire protection measure, help provide a source of water for street sanitation, and a source of water for contractors working on construction projects. BWS installed and is responsible for the maintenance of more than 20 thousand fire hydrants on the island of Oahu. In case of fire, BWS inspect and maintain hydrants every 18 months to confirm that water from each hydrant flows at the correct water pressure. Residents should consider these tips: Keep the area around fire hydrants clear avoiding debris and to report damaged or faulty fire hydrants to BWS by calling 748-5000. Only BWS and HFD are allowed to take water from fire hydrants. All other users must be authorized by BWS. More information can be found at www.boardofwatersupply.com.

PRESENTATIONS:

Institute for Human Services, Incorporation (IHS): A representative was not present; a report was not provided.

RESIDENTS' CONCERNS: Montessori Community School: Community member Patsy Tom noted that the Montessori Community School is considering 243 North Judd Street as the site for the Montessori Community School and is looking for approval for the Conditional Use Permit (CUP). Kuo asked and Community member Tom answered that the proposed property is 48,000 square feet. **Dos Santos-Tam moved and Mitsuda answered to call a special meeting on Monday, December 8, 2014 on Montessori Community School CUP Approval Presentation and for the Discussion of Kuakini Street Extension.**

Vice Chair Fong called a recess at 8:12 p.m. and reconvene the meeting at 8:18 p.m.

- Special Meeting Discussion: Neighborhood Assistant Stephen Saito noted that Board action taken during Residents' Concern is in violation of Sunshine Law. However, the presiding officer may call a special meeting without Board action. **Dos Santos-Tam moved and Mitsuda seconded to rescind the motion to call a special meeting on Monday, December 8, 2014 on Montessori Community School CUP Approval Presentation and for the Discussion of Kuakini Street Extension.** Vice Chair Fong noted that as presiding officer, a special meeting will be called on Monday, December 8, 2014 at the Ma'ema'e Elementary School. Nitta noted that the Montessori Community School should have the traffic study for the Special Meeting. Kuo noted that the Montessori Community School had only started the due diligence process. Vice Chair Fong clarified that the Montessori Community School is only presenting towards the Board to meet the CUP requirements.

APPROVAL OF MINUTES: The Monday, October 13, 2014 regular meeting minutes were ADOPTED UNANIMOUSLY as amended, 9-0-0 (Aye: Achong, Dos Santos-Tam, Fong, Green, Kaapu, Kuo, Mitsuda, Nitta, and Oki). Amendment included the following: Page 2: Under the subheading, "Duration," after the word "drills" "generally" should be added.

UNFINISHED/ONGOING BUSINESS:

Complete Streets Report: Dos Santos-Tam reported that on Wednesday, November 12, 2014, the City Council will be voting on Bill 48 relating to unsafe sidewalks.

Kuakini Street Extension Project Update: No report was available.

Na Pueo Park: Delaunay noted that Councilmember Fukunaga's office is waiting for Department of Transportation Services (DTS) to report back on the Na Pueo Park issue.

Kunawai Lane Illegal Dumping and Repainting of Speed Bumps: No report was available.

Bill 52-14, Unsafe Property Condition: Kaapu noted that the business of Bill 52-14 was completed.

Vineyard Street U Turn Approaching the Palama Street Intersection: Vice Chair Fong noted that the agenda item "Vineyard Street U Turn Approaching the Palama Intersection" was discussed earlier on the agenda.

NEW BUSINESS:

Cars Parked on Unimproved Sidewalks: Vice Chair Fong noted that the agenda item "Cars Parked on Unimproved Sidewalks" was discussed under "Mayor Kirk Caldwell's Representative's" report.

Repave Liliha Street and Houghtailing Street Status: Vice Chair Fong noted that a report on Repave Liliha Street and Houghtailing Street will be provided by Mayor's representative Director Leong at the next regular meeting.

Robert Stubbs Three (3) Absences: No action was taken on Robert Stubb's three (3) absences.

Liliha Street and Namauu Street Bus Rest Stop: Vice Chair Fong noted that the agenda item "Liliha Street and Namauu Street Bus Rest Stop" was covered in "Mayor Kirk Caldwell's Representative" report.

COMMUNITY ORGANIZATIONS:

Ma'ema'e Elementary SCC: No report was provided.

Maluhia: No report was provided.

St. Francis: No report was provided.

Lanakila Multi-Purpose Senior Center: No report was provided.

Other Community Organizations: No report was provided.

BOARD BUSINESS:

Treasurer's Report: Treasurer White was not present; Neighborhood Assistant Saito reported \$24.50 spent for the month of October 2014, and a total balance of \$378.29. The report was filed. Kaapu noted that the banners advertising the regular meetings is effective. **Fong moved and Kaapu seconded to purchase a banner for less than \$50 to advertise the regular meeting near Lanakila Elementary School. The motion was ADOPTED by UNANIMOUS CONSENT, 9-0-0 (Aye: Achong, Dos Santos-Tam, Fong, Green, Kaapu, Kuo, Mitsuda, Nitta, and Oki).**

NB14 Facebook Page/Twitter Account: No report was provided.

Report on Oahu Metropolitan Planning Organization (OMPO) Citizen Advisory Committee: No report was provided.

Sunshine Law Training Option: The appointed Board member at this meeting, Green would need to take up Sunshine Law Training.

ANNOUNCEMENTS: The next Liliha/Puunui/Alewa/Kamehameha Heights Neighborhood Board No. 14 regular meeting will be on Monday, January 12, 2015 at 7:00 p.m. at the Ma'ema'e Elementary School cafeteria. There will be a special meeting on Monday, December 8, 2014 at 7:00 p.m. at the Ma'ema'e Elementary School cafeteria.

ADJOURNMENT: The meeting adjourned at 8:38 p.m.

Submitted by: Stephen Saito, Neighborhood Assistant

Reviewed by: Rise Doi, Neighborhood Assistant II

Finalized by: Vice-Chair Wesley Fong