



LILIIHA/ PUUNUI/ ALEWA/ KAMEHAMEHA HEIGHTS NEIGHBORHOOD BOARD NO. 14

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DRAFT REGULAR MEETING MINUTES
MONDAY, JULY 14, 2014
MA'EMA'E ELEMENTARY SCHOOL

CALL TO ORDER: Chair Pro Tem Robert Stubbs called the Liliha/Puunui/Alewa/Kamehameha Heights Neighborhood Board No. 14 Board meeting to order at 7:04 p.m. **A quorum was not established with only six (6) Board members present.** Note – This 13 member Board requires seven (7) members to establish quorum and take official Board action.

Board Members Present: Tyler Dos Santos-Tam, Wesley Fong (arrived at 7:54 p.m.), Carole Kaapu, Loy Kuo (arrived at 7:05 p.m.), Donald Nitta, Ethann Oki, Robert Stubbs, and Dale White.

Board Members Absent: Brandon Mitsuda and Michelle Achong.

Vacancies: There were three (3) vacancies on the board: two (2) in subdistrict 1 and one (1) vacancy in subdistrict 3.

Guests: Captain Peter Finnegan (Honolulu Fire Department); Sergeant J. Kim (Honolulu Police Department); Randy Leong (Mayor Kirk Caldwell's representative); District 6 Councilmember Carol Fukunaga; Dennis Arakaki (Joey Manahan Community Aide); District 27 Representative Takashi Ohno; Iris Oda and Henderson Nuuhiwa (Board of Water Supply); Bixby Ho; Burt Lau; Francis Nishimura; Steve Miller; Ronald Higa; Janice Lee; Cora Yamamoto; Edmund Lee; and Stephen Saito (Neighborhood Commission Office staff).

Due to quorum not being established, the Chair Pro Tem Stubbs took the meeting agenda out of order and proceeded to GOVERNMENT AGENCIES FORUM.

GOVERNMENT AGENCIES FORUM

Honolulu Fire Department (HFD) –Captain Peter Finnegan reported the following:

- June 2014 Statistics: There was 2 structure fires, 4 rubbish fires, 5 vehicle fires, 95 medical emergencies, 1 search and rescue, 16 miscellaneous emergencies, major incident of building fires at Mayor Wrights and Kaauwai Place, and 5 company fires.
- Smoke Alarm Safety Tips: With our keiki on summer break, this is an opportune time to review your home for potentially dangerous conditions. Take the time to childproof your home. Check for situations that may cause electrical shock, accidental falls, and poisoning from unsecured medications, cleaning products, or houseplants. Ensure swimming pools are properly fenced and gated. An alarm on the door from the house to the pool can help prevent an unattended keiki from drowning. Keep matches and lighters out of children's reach or in a locked cabinet.

Loy Kuo arrived at 7:05 pm.; **seven (7) members were present. A quorum was established.**

Honolulu Police Department (HPD) – Sergeant J. Kim reported the following:

- June 2014 Statistics: There were 10 motor vehicle thefts, 12 burglaries, 27 thefts, and 10 unauthorized entries into motor vehicles (UEMV).
- Safety Tips: No safety tips were provided for this month.

Questions, comments, and concerns followed:

1. Police Responses: Ho asked why there were long delays in police responses and noted there was an instance where it took 45 minutes before police to arrive after a domestic dispute was reported. Sergeant Kim replied that on a basis of manpower, officers go by priority in cases.
2. Discretion Law: A resident noted a concern about the policy of any discretion law. Sergeant Kim replied that there is no discretion law for the Honolulu Police Department, but they will use discretion when they see fit in the public's best interest.



3. Police Staffing: Loy asked for the number for the full police staffing officers for a district. Sergeant Kim replied that there are 26 police officers maximum a district. Sergeant Kim followed up that the staffing is currently much less than 26 police officers to a district.

Mayor's Representative – Randy Leong reported the following:

- Lolena Street: Lolena Street, from Kula Street to Iholena Street, will be resurfaced as part of the Rehabilitation of Localized Streets, Phase 12A project.
- Houghtailing Street: Houghtailing Street, from North King Street to Olomea Street, will begin paving by the Division of Road Maintenance's in-house crew by the end of July (pending resources). Houghtailing Street, from the H-1 Freeway Overpass to North School Street, is part of the Rehabilitation of Streets, Unit 75 project. Actual work schedule has not been determined. Houghtailing Street, from North School Street to Hillcrest Street, will not be resurfaced at this time due to an upcoming wastewater project by the City Department of Environmental Services.
- Pothole Request(s): Pothole request(s) should be called in to the City's Pothole Hotline at 768-7777.
- Wheel Chair Curbing project: Leong noted that the contractor is responsible for the protection of the public during construction, including providing safe public access. Blocked corners of the intersection are open again.
- Kuakini Street Extension Project: Kelly Cruz gave a presentation at the Monday, March 10, 2014 meeting. A report will be provided as updates become available in August or September.
- Solid Yellow Lines: At the Monday, June 9, 2014 meeting, a resident recommended that the solid yellow line at the corner of Alewa and Mamalu be extended to Alewa Drive to warn drivers not to pass while approaching the hump. Department of Facilities Maintenance (DFM) has referred this to Department of Transportation Services (DTS) on Monday, July 14, 2014 and will provide a response at the Monday, August 11, 2014 Liliha/Puunui/Alewa/Kamehameha Heights Neighborhood Board no. 14 Meeting.
- Bill 13, CD 2 Executive Capital Budget: This bill is now called Ordinance 14-19. There will be a public meeting from 5:30 p.m. to 7:30 p.m. on Tuesday, July 15, 2014.
- Liliha Resurfacing Bid: The bids for Rehabilitation of Streets, Unit 6 project were opened on Friday, May 30, 2014 and the construction contract is currently being processed.
- Kunawai Park Restrooms: Department of Parks and Recreation (DPR) has no plans to construct a comfort station at Kunawai Park.
- Lanakila Street Sidewalks: To install new concrete sidewalks will require the creation of an improvement district (I.D.) project. Under the I.D. program, both the abutting owners and the City share in the cost of constructing the improvements. The I.D. Program requires support by the community and is initiated by their respective City Councilmember.

Questions, comments and concerns followed:

1. Bulky Items: a resident noted concern about where to place bulky items when the road is too narrow.
2. Nuuanu Avenue southbound (oceanbound): Resident noted concern that there is a left turn arrow to School Street that is permissible on the arrow-only. A resident noted that when there is no traffic (northbound), there is a long wait.
3. Repave/Resurface: Nitta commented that there is a need of definition between repaving and resurfacing of road.
4. Lolena Place: White noted that there is no update on Lolena Place even though it has been on the agenda. There is also a telephone pole that has been termite infested for months and the City has yet to take any action.
5. Houghtailing Street Bus Stop: Kaapu noted that on the Diamond Head side of Houghtailing Street, the bus stop has two (2) holes that have created a hazard for pedestrians. Kaapu noted that someone told her that many of the elderly fall into these holes.

Wes Fong arrived at 7:54 p.m.; **eight (8) members were present.**

District 6 Councilmember Carol Fukunaga: Councilmember Carol Fukunaga reported the following:

- Street Safety: Councilmember Fukunaga noted updates for the Complete Streets Safety Improvements and that there has been funding for reconstruction of Sidewalks and Rehabilitation of Streets within the district. Councilmember Fukunaga provided a memo summary of Dan Burden's visit to observe and make recommendations to improve street safety in the Liliha area.

- Na Pueo Park Facility: Councilmember Fukunaga provided update on a survey passed out to the community residents that highlight that residents want to see continue services for seniors. She will follow up at a future meeting.

Questions, comments, and concerns followed:

1. Mural: a resident commented recommending having a mural at the Liliha Public Library.
2. Na Pueo Park Facility: Resident asked if the Na Pueo Park Facility will be open for everyone. Councilmember Fukunaga noted that there is no determination at this time.

District 7 Councilmember Joey Manahan – A handout was provided. Dennis Arakaki reported the following:

1. LED Streetlights: As a part of the Complete Street initiative, the City officials want to note the top 20 street sections in Honolulu that are in need of upgrades. Eventually, all streetlights in the City and County will be replaced with LED lighting.
2. Collisions: The City and County understands that many of these incidents of accidents have to deal with the elderly involved in fatal collisions.

Questions, comments, and concerns followed: Streetlights: White noted that lights within the area has been dimmed and agreed it is a big issue.

13th Senatorial District Suzanne Chun Oakland – No representative was present; a handout was provided.

14th Senatorial District Senator Donna Mercado Kim – No representative was present; no report was provided.

District 27 Representative Takashi Ohno – Representative Takashi Ohno reported the following:

- Liliha Public Library Hours: Monday and Wednesday- 8:00 a.m. to 5:00 p.m.; Tuesday and Thursday- 1:00 p.m. to 8:00 p.m.; and Saturdays from 10:00 a.m. to 5:00 p.m.
- H1 Freeway Rehabilitation Project: Department of Transportation (HDOT) is on schedule and will complete the project by the end of this month.
- Lane Closure: Representative Ohno reported lane closures for the District 27 area for the month.

Questions, comments and concerns followed:

1. Liliha Public Library Hours: Fong recommended expanding the hours of the Liliha Public Library hours and suggested being open on Sundays.
2. Public Library Hours: a resident asked if it was possible to have Liliha Public Library and Kalihi Public Library to be open at different times to better service the community. Representative Ohno noted that it depends on the librarian, Richard Burn's decision.
3. Shredded Road: Resident Bixby Ho raised a concern regarding the shredded road on Vineyard Boulevard and questioned when it would be implemented in the next phase of the project.
4. Liliha Public Library Committee Member: Kuo questioned if in the need of finding a new successor for Richard Burns, if Representative Ohno could help find an elected committee member who would have an interest for the District 27 community. Representative Ohno will get back to him on this subject.

District 28 Representative John Mizuno – No representative was present; no report was provided.

Governor's Representative – No representative was present; no report was provided.

Board of Water Supply (BWS): – Iris Oda and Henderson Nuuhiwa reported the following:

- Unthirsty Plant Sale: The Unthirsty Plant Sale will be on Saturday August 2, 2014 from 9 a.m. to 3 p.m. Everyone is invited and admission is free. For more information, visit www.boardofwatersupply.com or call 748-5041.
- Summer Water Conservation: Board of Water Supply would like to remind all residents to avoid wasting water. A few simple things to follow:
 1. Check for property leaks
 2. Avoid watering lawns between 9:00 a.m. and 5:00 p.m.
 3. Turn off the tap while brushing teeth or shaving.
 4. For more tips on how to conserve water, visit www.boardofwatersupply.com.

Questions, comments, and concerns followed:

1. Water Bill: A resident raised a concern that although her water usage had fluctuated in the past few months, the bill remained the same. Oda noted that a BWS employee followed up with her and resolved the issue.
2. Water Meter: Another resident inquired how BWS acquires a reading for the water meter, and if BWS uses an average instead of an exact amount when determining a charge. Nuuhiwa noted that there is an automated water meter reading process: the reading gets captured and goes through the billing system. From that point, flagged readings will become accessed by the Audit group and then address why it was flagged. From there a bill will be produced off estimated or actual meter reading.
3. Estimated Meter Reading: Stubbs raised concern about how there are instances where estimated meter readings carry on for months and no actual meter readings are used. Nuuhiwa noted that staffing has improved since 2013 and as of April, has been using estimates for less than one (1) percent of bills produced. System also does not use estimated bills for more than a month and will not send a bill until staffing provides an actual meter reading.
4. Online Billing: Oki raised concern about the challenges of paying online. Nuuhiwa noted that it is still currently a problem that the website does not have an information storage capability and is working on a contract to resolve this issue.
5. Fire Hydrant: Oki raised a question about how to request a fire hydrant. Oda will follow up with Oki on this issue.
6. Billing Glitch: Fong raised concern of a billing glitch in the system. Nuuhiwa noted that it has been fixed since last year.
7. Unthirsty Plant: Fong asked the definition of an unthirsty plant. Oda noted that it is a plant that requires less water and noted to be like a succulent plant.

PRESENTATIONS: None.

RESIDENTS' CONCERNS: Board Nameplates: Resident Francis Nishimura raised concern about the nameplates for the Board members name and why they no longer designate the sub districts they represent. Nishimura noted that the information is meaningful to the community members in attendance and recommended that it should once again include their sub district on the nameplates.

APPROVAL OF MINUTES

- **The Monday, April 10, 2014 regular meeting minutes were ADOPTED UNANIMOUSLY as corrected, 8-0-0; (Aye: Dos Santos-Tam, Fong, Kaapu, Kuo, Nitta, Oki, Stubbs, and White).** Corrections included the following: Page 6: Under the subheading, "Nuuanu Avenue Care Home," "1038-1041," should be changed to "1838-1841." Under the subheading, "Activity Use," after, "basket ball court," should read, "during early morning hours when the neighborhood might be disturbed."
- **The Monday, May 12, 2014 regular meeting minutes were ADOPTED UNANIMOUSLY as corrected, 8-0-0; (Aye: Dos Santos-Tam, Fong, Kaapu, Kuo, Nitta, Oki, Stubbs, and White).** Corrections included the following: Page 3: Under the subheading, "Audit," it should be changed to, "Comprehensive Management and Performance Audit of the City's Paratransit Service Resolution 14-69."
- **The Monday, June 9, 2014 regular meeting minutes were ADOPTED UNANIMOUSLY as corrected 8-0-0; (Aye: Dos Santos-Tam, Fong, Kaapu, Kuo, Nitta, Oki, Stubbs, and White).** Corrections included the following:
 1. Page 2: Under the subheading, "District 6 Councilmember Carol Fukunaga—Questions, comments, and concerns followed: Mahalo:," "Kuo," should be changed to, "Fong."
 2. Page 3: Under the subheading, "Lane Closures," after, "reduce traffic congestion," should read, "as part of the road closure public announcement due to construction activities."
 3. Page 5: Under the subheading, "Liliha Resurfacing Bid," after, "noted that," should read, "portions of." Under the subheading, "Lanakila Avenue Sidewalks from Kunawai Lane to Kuakini Street," "Kuo noted," should be changed to "a resident noted."

UNFINISHED/ONGOING BUSINESS: Kuakini Street Extension Project Update: Chair Pro Tem Stubbs is waiting for State Historic Office to approve project.

NEW BUSINESS: 2014 Recess: Kaapu moved and Chair Pro Tem Stubbs seconded that **the Liliha/Alewa Neighborhood Board No. 14 recess in December 2014 was ADOPTED UNANIMOUSLY; 8-0-0; (Aye: Dos Santos-Tam, Fong, Kaapu, Kuo, Nitta, Oki, Stubbs, and White).**

FILLING OF BOARD VACANCIES: There were no volunteers to fill the three (3) board vacancies at this time.

DISCUSSION/ACTION REGARDING Mitsuda and Oki's THREE (3) ABSENCES: No motion was made to declare the seats vacant.

ELECTION OF OFFICERS

Board Chair: Chair Pro Tem Stubbs opened the floor for nomination for Board Chair. Fong nominated Stubbs for Board Chair. Noting no other nominees, nomination closed. **Stubbs was elected Board Chair; 8-0-0; (Aye: Dos Santos-Tam, Fong, Kaapu, Kuo, Nitta, Oki, Stubbs, and White).**

Board Vice-Chair: Chair Stubbs opened the floor for nominations for Board Vice-Chair. White nominated Fong for Board Vice-Chair. Noting no other nominees, nomination closed. **Fong was elected Board Vice-Chair; 8-0-0; (Aye: Dos Santos-Tam, Fong, Kaapu, Kuo, Nitta, Oki, Stubbs, and White).**

Board Secretary: Chair Stubbs opened the floor for nomination for Board Secretary. Dos Santos-Tam nominated Mitsuda for Board Secretary. Noting no other nominees, nomination closed. **Mitsuda was elected Board Secretary; 8-0-0; (Aye: Dos Santos-Tam, Fong, Kaapu, Kuo, Nitta, Oki, Stubbs, and White).**

Board Treasurer: Chair Stubbs opened the floor for nomination for Board Treasurer. Fong nominated White for Board Treasurer. Noting no other nominees, nomination closed. **White was elected Board Treasurer; 8-0-0; (Aye: Dos Santos-Tam, Fong, Kaapu, Kuo, Nitta, Oki, Stubbs, and White).**

BOARD BUSINESS

- Treasurer's Report: White read the financial statement, noting a remaining balance of \$167.75 will be returned to the City and County's general funds. Kaapu noted if the Board's budget could be used for a banner. Kaapu and Fong will follow up on the banner at the Monday, August 11, 2014 meeting.
- Neighborhood Board No. 14 Facebook/Twitter Account: No report was provided.
- Oahu Metropolitan Planning Organization (OMPO) Citizen Advisory Committee (CAC): Dos-Santos Tam recommended the public look at the Transportation Improvement Plan (TIP) report that is posted online.

ANNOUNCEMENTS

1. Next Board Meeting: The next board meeting will be Monday, August 11, 2014 at 7:00 p.m. at the Ma'ema'e Elementary School cafeteria.
2. Lanakila Multi-Purpose Senior Center Candidate Forum: The candidate forum will be on **Friday, July 25, 2014** from 8:00 a.m. to 11:00 a.m.
3. Oahu Metropolitan Planning Organization (OMPO): OMPO is soliciting comments on the "Draft Fiscal Years (FFYs) 2015-2018 Transportation Improvement Ploan (TIP)" found at <http://www.oahumpo.org/>. Comments must be submitted not later than Thursday, July 3, 2014 by mail or by email at OahuMPO@OahuMPO.org.

ADJOURNMENT: The meeting adjourned at 9:13 p.m.

Submitted by: Stephen Saito, Neighborhood Assistant

Reviewed by: Rise Doi, Neighborhood Assistant II

Finalized by: Robert Stubbs, Chair