



## NEIGHBORHOOD COMMISSION

HONOLULU HALE • 530 SOUTH KING STREET, ROOM 406 • HONOLULU, HAWAII 96813 U.S.A.  
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### REGULAR MEETING AGENDA

Monday, June 27, 2016

7:00 p.m.

Mission Memorial Building Hearings Room  
Ground Floor  
550 South King Street

Rules of Speaking: Anyone wishing to speak is asked to raise their hand, and when recognized by the Chair, to address comments to the Chair. Speakers are to keep their comments under three (3) minutes. Please silence all electronic devices.

Note: The Commission may take action on any agenda item. As required by the State Sunshine Law (Hawaii Revised Statutes Chapter 92), specific issues not noted on this agenda cannot be voted on, unless properly added to the agenda.

- I. Call to Order by Presiding Officer
  - A. Roll Call of Commissioners, Establishment of Quorum
- II. Report of any Neighborhood Commission business considered by the Liliha/Puunui/Alewa/Kamehameha Heights Neighborhood Board No. 14
- III. Approval of Minutes
  - A. Regular Meeting Minutes – April 25, 2016
- IV. Public Concerns (limited to three (3) minutes each)
- V. Executive Secretary's Report
  - A. Staff update
  - B. Office move to Kapalama Hale update
  - C. Update on Council appointments to the Neighborhood Commission
  - D. Honolulu Charter Commission update
  - E. NCO Budget
- VI. Committee Reports
  - A. Elections Committee – Chair Richard Oshiro  
Members: Joby North III, Claire Tamamoto, and Russell Yamanoha (ex-officio)
  - B. Neighborhood Plan Committee – Chair Bob Finley  
Members: Bob Stubbs, Richard Oshiro, and Sylvia Young
  - C. Survey Committee – Chair Loryn Guiffre  
Members: Tyler Dos Santos-Tam, Joby North III, and Russell Yamanoha (ex-officio)
- VII. Commission Business
  - A. Recommendations from the Neighborhood Plan Committee of proposed amendments to be sent out for public hearing.
    - 1) 2-11-203 – Allows a board to assign a third member to attend the conference of chairs if one of the three also is a Neighborhood Commissioner.
    - 2) 2-11-308 – Deletes sections on quorum and majority voting that conflict with HRS.
    - 3) 2-11-319 – Replaces RONR with parliamentary rules adopted by the Commission.
    - 4) 2-13-105 – Currently the Plan says a member shall not have a financial conflict. This would amend it to make it clear if one exists they must recuse.
    - 5) 2-13-107 – Requires board members to publicly post one type of contact information.

- 6) 2-14-104 – Requires a nomination in order for a qualified resident to be considered for appointment to a vacancy. Clarifies when the verification of a possible nominee for a vacant seat must occur. Allows the Commission to fill a vacant seat if it interferes with the board taking action in three successive meetings. Requires a roll call vote for filling a vacancy with each member stating the name of the nominee they cast their vote for.
- 7) 2-14-106 – Clarifies action to declare a seat vacant must occur in the same term as which the absences occurred. Clarifies that three absences accumulates from the start of the term or the date of appointment. Prohibits sending a three absence letter at the end of the term. Clarifies what the board must do for it to have considered the vacating a seat. Makes a resignation effective when received by the Executive Secretary.
- 8) 2-14-111 – Requires committee agendas to be filed 7 days prior to the meeting.
- 9) 2-14-115 Requires roll call votes for election of officers or filling of vacancies.
- 10) 2-14-118 – Specifies that abusive language constitutes a breach of order and decorum. Requires public testimony be allowed at the time the board considers an agenda item.
- 11) 2-14-124 – Deletes section which conflicts with HRS that defines majority vote. Makes the board chair a non-voting ex-officio member of all board committees.
- 12) 2-17-202 – Defines active voter for purposes of pre-registration.
- 13) 2-17-203 – Deletes the provision for someone being able to change their board residency after the voter registration deadline.
- 14) 2-17-204 – Makes a candidate who fails to indicate at-large or subdistrict on their registration form to automatically be listed as a subdistrict candidate.
- 15) 2-18-101 – Makes committee members subject to sanctions.

B. Additional Proposed Neighborhood Plan Amendment:

- 1) §2-14-102 Board term. (a) The term of office for the members of the boards shall be for a period of two years, from [July 1 of an odd numbered year to June 30 of the next successive odd numbered year] February 1 of an even numbered year to January 31 of the next successive even numbered year.  
(b) All board members shall serve non-staggered terms of office, and all board seats shall be up for election at the same time in odd numbered years.  
(c) The Neighborhood Commission may extend the term of all Neighborhood Board members by one two-year term or by any shorter period.

C. Report on Evaluation of Neighborhood Board Visitations

D. Request from Downtown Neighborhood Board to change name to the Downtown-Chinatown Neighborhood Board

E. Authorization for the 2017 Neighborhood Board elections candidate registration and voting to utilize a digital method (NP Section 2-17-101(b)).

F. Appointment of Chief Elections Officer (NP Section 2-17-102).

VIII. Announcements

- A. The Neighborhood Commission's next meeting is scheduled for **Monday, July 25, 2016 at 7:00 p.m.** at the Mission Memorial Ground Floor Hearings Room, 550 South King Street.

IX. Adjournment

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A mailing list is maintained for interested persons and agencies to receive Neighborhood Commission agendas and minutes. Additions, deletions, and corrections to the list may be directed to the Neighborhood Commission Office, Honolulu Hale, 530 South King Street, Room 406, Honolulu, HI 96813; Telephone: (808) 768-3710;

Fax: (808) 768-3711; E-mail: [nco@honolulu.gov](mailto:nco@honolulu.gov). Agendas and minutes are also available on the Internet at <http://www.honolulu.gov/nco>.

Persons wishing to attend any meeting with questions about accommodations for a physical disability or special need should call the Neighborhood Commission Office at (808) 768-3710 between 8:00 a.m. and 4:00 p.m. at least 24 hours before the scheduled meeting.