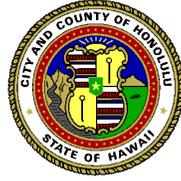


ETHICS COMMISSION
CITY AND COUNTY OF HONOLULU

925 DILLINGHAM BOULEVARD, SUITE 190 • HONOLULU, HAWAII 96817
PHONE: (808) 768-9242 • FAX: (808) 768-7768 • EMAIL: ethics@honolulu.gov • INTERNET: www.honolulu.gov/ethics



KIRK CALDWELL
MAYOR

JAN K. YAMANE
EXECUTIVE DIRECTOR
AND LEGAL COUNSEL

AGENDA

Date: June 19, 2019

Time: 11:30 a.m.

Place: Kapālama Hale
1st Floor Conference Room
925 Dillingham Boulevard
Honolulu, Hawaii 'i 96817

**MEMBERS OF THE PUBLIC ARE ENCOURAGED TO SPEAK
AND/OR SUBMIT WRITTEN TESTIMONY ON ANY AGENDA ITEM**

ORDER OF BUSINESS

- I. Call to Order, Public Notice, Quorum
- II. New Business
 - A. Chair's Report
 1. Announcements, Introductions, Correspondence, and Additional Distribution
 - a. Resolution No. 19-057, CONFIRMING THE REAPPOINTMENT OF MS. RIKI MAY AMANO TO SERVE ON THE ETHICS COMMISSION OF THE CITY AND COUNTY OF HONOLULU (adopted May 8, 2019)
 2. For Action: Approval of Open Session Minutes of April 17, 2019
 3. For Action: Approval of Executive Session Minutes of April 17, 2019
The Commission may convene an executive session pursuant to Section 92-5(a)(4), Hawaii Revised Statutes (HRS), to consult with the Commission's attorneys regarding questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

B. Executive Director and Legal Counsel's Report

1. Staff Work Reports Summary
2. Statistics
 - a. Website Sessions – April and May 2019
 - b. Financial Disclosure Filings – None
 - c. Lobbyist Registrations, Annual Reports – None
 - d. Cases - Aging Report – Update
 - e. Requests for Advice – Update
 - f. Trainees – Update
3. Budget
 - a. FY2019 Operating Budget – None
 - b. FY2020 Operating Budget Request – Update
4. Education and Outreach
 - a. Ethics Training Program (FY19–FY20) – Update
 - b. Twitter – Update
 - c. E-Newsletter – May 2019 – Update
5. Legislation
 - a. Financial Disclosures – Clarify Reporting Year – Update
 - b. Lobbyists – Delete Notary Requirement – Update
6. Education Opportunities – Commissioners and Staff
 - a. SCCE 18th Annual Compliance & Ethics Institute 2019 (September 15–18, 2019), Gaylord National, National Harbor, MD
 - b. 41st Annual COGEL Conference (December 15-18, 2019), Chicago Marriott Downtown, Chicago, IL
 - c. COGEL Newsletter – *The Guardian* (June 2019)

III. Executive Session (The following agenda items will be reviewed in executive session pursuant to Section 92-5(a)(2), Hawaii Revised Statutes (HRS), to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of the matters affecting privacy will be involved; Section 92-5(a)(4), HRS, to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities; or HRS Section 92-5(a)(8) to deliberate or make a decision upon a matter that requires consideration of information that must be kept confidential pursuant to state or federal law or court order.)

A. For Discussion: Executive Director and Legal Counsel Annual Evaluation

- B. For Discussion: Kealoha vs. Totto, Civil No. 16-1-1166 GWBC in the Circuit Court of the First Circuit, State of Hawai‘i, and Civil No. 1:16-CV-16-00682 JMS-KSC in the United States District Court for the District of Hawai‘i

IV. Strategic Planning

- A. PIG Meeting – *Ethics Commission–2027* – Update
- B. For Discussion and Action: *Ethics Commission–2027 (Amended)*

V. Adjournment

- A. Next Reserved Meeting Date: July 17, 2019
- B. Next Scheduled Meeting Date: August 21, 2019

SPEAKER REGISTRATION

Prior to the Day of the Meeting: Persons wishing to testify are requested to register their name, phone number and agenda subject matter via email at ethics@honolulu.gov; or by calling 768-9242.

On the Day of the Meeting: Persons who have not registered to testify by the time the Commission meeting begins will be given the opportunity to speak on an item following the oral testimonies of the registered speakers.

Each speaker is limited to a three-minute presentation on each item.

WRITTEN TESTIMONY

Prior to the Day of the Meeting: Testimony may be emailed to ethics@honolulu.gov or faxed to 768-7768.

On the Day of the Meeting: Submit 10 copies of written testimony to Commission staff.

Individuals who require special needs accommodations are invited to contact the Honolulu Ethics Commission at 768-9242, via facsimile at 768-7768, or email ethics@honolulu.gov at least **4 working days** in advance of the meeting.

All handouts will be posted at www.honolulu.gov/ethics/meetings.html