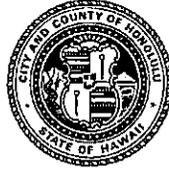


**ETHICS COMMISSION  
CITY AND COUNTY OF HONOLULU**

925 DILLINGHAM BOULEVARD, SUITE 190 • HONOLULU, HAWAII 96817  
PHONE: (808) 768-9242 • FAX: (808) 768-7768 • EMAIL: [ethics@honolulu.gov](mailto:ethics@honolulu.gov) • INTERNET: [www.honolulu.gov/ethics](http://www.honolulu.gov/ethics)

KIRK CALDWELL  
MAYOR



JAN K. YAMANE  
EXECUTIVE DIRECTOR  
AND LEGAL COUNSEL

**AGENDA**

Date: April 18, 2018  
Time: 11:30 a.m.  
Place: Kapālama Hale  
1<sup>st</sup> Floor Conference Room  
925 Dillingham Boulevard  
Honolulu, Hawai'i 96817

**MEMBERS OF THE PUBLIC ARE ENCOURAGED TO SPEAK  
AND/OR SUBMIT WRITTEN TESTIMONY ON ANY AGENDA ITEM**

**ORDER OF BUSINESS**

- I. Call to Order, Public Notice, Quorum
- II. New Business
  - A. Chair's Report
    1. Announcements, Introductions, Correspondence, and Additional Distribution
    2. For Action: Approval of Open Session Minutes of March 21, 2018
    3. For Action: Approval of Executive Session Minutes of March 21, 2018  
The Commission may convene an executive session pursuant to Section 92-5(a)(4), Hawaii Revised Statutes (HRS), to consult with the Commission's attorneys regarding questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.
  - B. Executive Director and Legal Counsel's Report
    1. Staff Work Reports Summary

18 APR 11 AM 9:31 CITY CLERK

2. Statistics
  - a. Website Sessions, March 2018
  - b. Financial Disclosure Filings – Update
  - c. Lobbyist Registrations, Annual Reports – Update
3. Budget
  - a. FY2018 Operating Budget – None
  - b. FY2019 Operating Budget Request – Update
4. Education and Outreach
  - a. Ethics Training Program – Update
5. Audit – None
6. Legislation – Update
7. Education Opportunities – Commissioners and Staff
  - a. Office of Administrative Hearings, State Department of Commerce and Consumer Affairs – May 23, 2018
8. Evaluation Form – Executive Director and Legal Counsel

III. Executive Session (The following agenda items will be reviewed in executive session pursuant to Section 92-5(a)(2), Hawaii Revised Statutes (HRS), to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of the matters affecting privacy will be involved; Section 92-5(a)(4), HRS, to consult with the Commission’s attorney on questions and issues pertaining to the Commission’s powers, duties, privileges, immunities and liabilities; or HRS Section 92-5(a)(8) to deliberate or make a decision upon a matter that requires consideration of information that must be kept confidential pursuant to state or federal law or court order.)

- A. For Discussion: Kealoha vs. Totto, Civil No. 16-1-1166 GWBC in the Circuit Court of the First Circuit, State of Hawai‘i, and Civil No. 1:16-CV-16-00682 JMS-KSC in the United States District Court for the District of Hawai‘i
- B. For Discussion and Action: Request for Review of Staff’s Amended Preliminary Determination of February 21, 2018 Ethics Commission Meeting Agenda Item III.C.: Whether Officer Knew or Should Have Known That Officer’s Alleged Partisan Advocacy for Charter Amendment on the November 8, 2016, Ballot Violated RCH Section 11-104 (*Ethics Commission Rules of Procedure* Section 5.5(2)(b))
- C. For Discussion and Action: Notice of Violation by a City Officer for Failure to File Complete Financial Disclosure Statement (Revised Ordinances of Honolulu (ROH))

Section 3-8.4); Notice of Hearing (HRS Section 91-9.5)

D. Independent Ethics Investigator Retained Due to Conflict of Interest – None

IV. Strategic Planning

A. For Discussion: *Ethics Commission – 2027* (adopted March 21, 2018)

B. For Discussion: Media Policy (dated July 23, 2015) and Crisis Management

V. Adjournment

**SPEAKER REGISTRATION**

Prior to the Day of the Meeting: Persons wishing to testify are requested to register their name, phone number and agenda subject matter via email at [ethics@honolulu.gov](mailto:ethics@honolulu.gov); or by calling 768-9242.

On the Day of the Meeting: Persons who have not registered to testify by the time the Commission meeting begins will be given the opportunity to speak on an item following the oral testimonies of the registered speakers.

Each speaker is limited to a three-minute presentation on each item.

**WRITTEN TESTIMONY**

Prior to the Day of the Meeting: Testimony may be emailed to [ethics@honolulu.gov](mailto:ethics@honolulu.gov) or faxed to 768-7768.

On the Day of the Meeting: Submit 10 copies of written testimony to Commission staff.

Individuals who require special needs accommodations are invited to contact the Honolulu Ethics Commission at 768-9242, via facsimile at 768-7768, or email [ethics@honolulu.gov](mailto:ethics@honolulu.gov) at least **4 working days** in advance of the meeting.

All handouts will be posted at [www.honolulu.gov/ethics/meetings.html](http://www.honolulu.gov/ethics/meetings.html)