

ETHICS COMMISSION
CITY AND COUNTY OF HONOLULU

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KIRK CALDWELL
MAYOR



CHARLES W. TOTTO
EXECUTIVE DIRECTOR & LEGAL COUNSEL

AGENDA
Honolulu Ethics Commission
June 24, 2015 – 11:30 am
Standard Financial Plaza
Conference Room, Suite 211
715 South King Street
Honolulu, Hawaii 96813

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CITY CLERK
& C OF HONOLULU

- I. CALL TO ORDER
- II. OLD BUSINESS
 - A. Confirming the Date and Time for the July 23, August 21, and September 23, 2015 Meetings; and Setting the Meeting Date During the Week of October 26 - 30, 2015.
- III. NEW BUSINESS
 - A. For Discussion: Staff Report
 - 1. Complaints and requests for advice statistics through last month.
 - 2. Website statistics.
 - 3. Status of Fiscal Year 2016 and 2017 Operating Budgets.
 - 4. Report on Mandatory Annual Financial Disclosures from City Officers and Employees.
 - 5. Testimony of Executive Director and Legal Counsel before the Hawaii State Ethics Commission.
 - 6. Move to Kapalama Hale (the Sprint Building) in Iwilei.
 - B. For Action: Request for a Motion to Confirm the Salary for the Associate Legal Counsel for Fiscal Year 2016 Set at \$85,416.

- C. For Discussion: Options for Investigative Services.
- D. For Action: Performance Evaluation of the Executive Director and Legal Counsel.

The Commission reserves the right to go into executive session pursuant to Section 92-5(a)(2), Hawaii Revised Statutes (HRS), to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of the matters affecting privacy will be involved.

- E. For Action: Setting the Salary for the Executive Director and Legal Counsel for Fiscal Year 2016 at \$112,400.
- F. For Action: Request for a Motion to Approve and Adopt Staff's Recommended Charter Amendments to Submit to the Charter Commission Regarding Setting Salaries for the Commission Attorneys and/or Revising Administrative Attachment to the Department of Corporation Counsel.
- G. For Discussion: Whether the Ethics Commission should Recommend to the Charter Commission a Charter Amendment Requiring Recusal of Councilmembers Who Have a Conflict of Interest on any Bill or Resolution Before the Council.
- H. For Action: Setting a Media Policy.
- I. For Discussion: Department of Corporation Counsel's Letter Regarding Nullification of Votes where there has been No Disclosure of the Conflict of Interest.
- J. For Discussion: Procedures for Evaluating the Work Performance of the Executive Director and Legal Counsel.

- IV. EXECUTIVE SESSION (The following agenda items will be reviewed in executive session pursuant to Section 92-5(a)(2), Hawaii Revised Statutes (HRS), to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of the matters affecting privacy will be involved; HRS Section 92-5(a)(4), to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities; or HRS Section 92-5(a)(8) to deliberate or make a decision upon a matter that requires consideration of information that must be kept confidential pursuant to state or federal law or court order.)

- A. For Action: Request for a Motion to Find Probable Cause of Violations of RCH Sec. 11-104 (Misuse of City Resources) by a City Employee. (HRS Secs. 92-5(a)(2), (a)(4) and (a)(8))
- B. For Discussion: Whether the Ethics Commission should Investigate If and How Information about a Confidential Ethics Investigation was Disclosed. (HRS Secs. 92-5(a)(2), (a)(4) and (a)(8))
- C. For Discussion: Prehearing and Hearing Processes in Four Contested Hearings. (HRS Sec. 92-5(a)(4))

V. ADJOURNMENT