

WELCOME TO THE ETHICS COMMISSION MEETING

Please sign in at the testimony table.

As a courtesy, please silence your cell phone.



Date: April 19, 2017
Time: 11:30 a.m.
Place: Kapālama Hale
925 Dillingham Boulevard
1st Floor Conference Room

II.A. CHAIR'S REPORT

1. Announcements, Introductions, and Correspondence
 - Presentation of Award of Recognition - Commr. Stanford Yuen (2012-2016)



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II.A. CHAIR'S REPORT

2. For Action: Approval of Open Session
Minutes of March 15, 2017

3. For Action: Approval of Executive Session
Minutes of March 15, 2017

[exec/session if needed, HRS §92-5(a)(4)]



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ETHICS COMMISSION
MEETING
II.B. EDLC REPORT



Kapālama Hale
April 19, 2017

II.B.1. STAFF WORK REPORTS - HIGHLIGHTS

Legal Clerk III

- Finalized letters, new complaint form, revised guidances, EC meeting materials
- Processed intake for cases, requests for advice, litigation docs
- Coordinating conference room calendaring; taking skills training



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II.B.1. STAFF WORK REPORTS - HIGHLIGHTS

Legal Clerk I

- Compiled, graphed EC statistics
- Updating, redesigning website; coordinating work with Po`okela Fellow
- Managing Mindflash training, working w/ DIT to develop City ethics training app
- Assisting with investigations, case management; debriefing all filings



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II.B.1. STAFF WORK REPORTS – HIGHLIGHTS

Po`okela Fellow

- Compiling AO information
- Updating, redesigning website
- Debriefing lobbyist filings

MPA Intern

- Practicum completed
- Attending next Strategic Planning PIG meeting



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II.B.1. STAFF WORK REPORTS – HIGHLIGHTS INVESTIGATOR

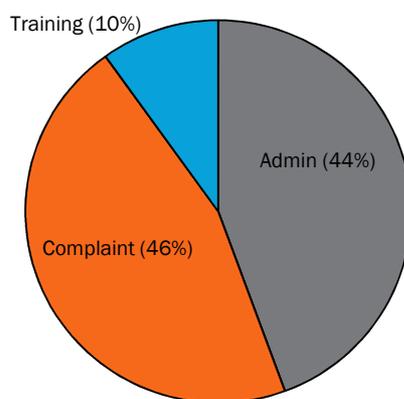
- Managing case load (intake, interviews, investigation, research & analysis, drafting investigative reports, correspondence)
- Developing triage/intake, case management process, process flowcharts, procedures



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II.B.1. STAFF WORK REPORTS SUMMARY INVESTIGATOR



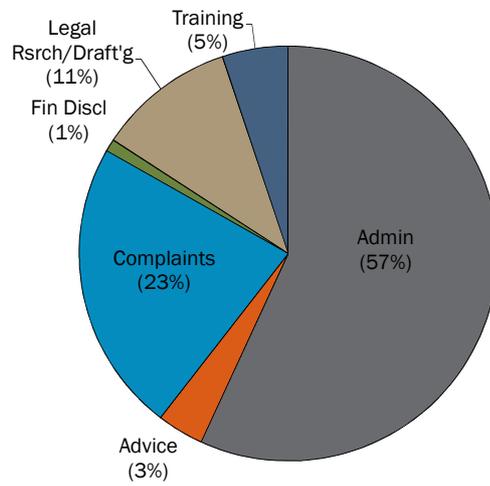
II.B.1. STAFF WORK REPORTS - HIGHLIGHTS ASSOCIATE LEGAL COUNSEL

- Continuing work with DIT to develop City ethics training app
- Managing cases, requests for advice
- Developing case management process
- Handling ongoing admin responsibilities

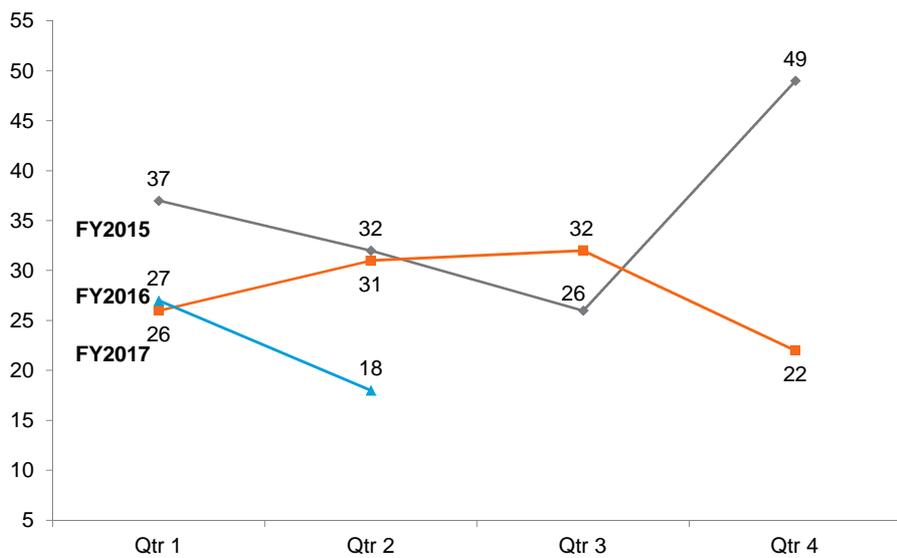


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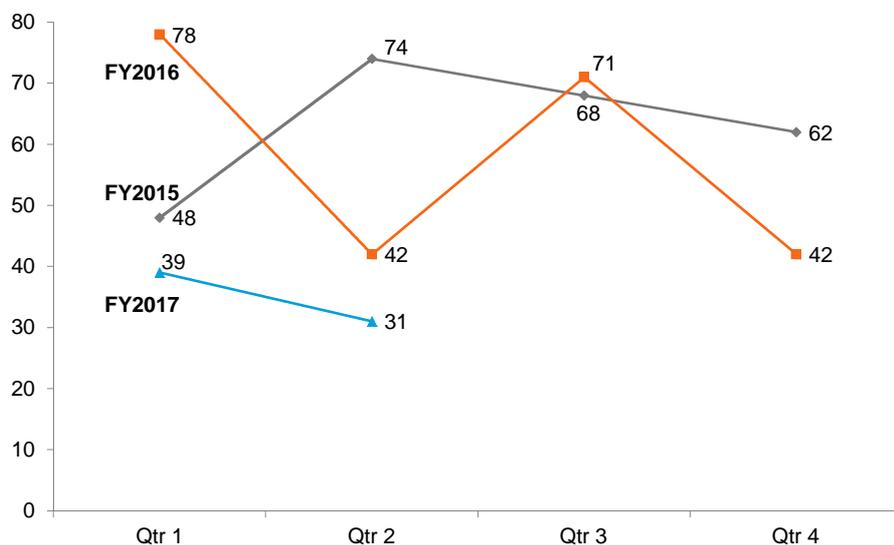
II.B.1. STAFF WORK REPORTS SUMMARY ASSOCIATE LEGAL COUNSEL



II.B.2. STATISTICS COMPLAINTS, FY2015 - FY2017



II.B.2. STATISTICS REQUESTS FOR ADVICE, FY2015 – FY2017



II.B.3.b. FY2018 OPERATING BUDGET

- Bill 25, CD1 (2017)
- Mar 14, 2017 budget briefing – no adjustments made
- Apr 11, 2017 special budget meeting – no adjustments made
- Apr 26, 2017 – 2nd reading



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II.B.4. ETHICS TRAINING PROGRAM

- Continuing pilot program in Leg Branch
- Launched board/comm pilot program:
 - ✓ Liquor Commission (1/4)
 - ✓ Ethics Commission (5/7)
(as of Apr. 10, 2017)
- Holding 1 seat for Interim Dir HART



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II.B.5. AMENDMENT QUESTION NO. 2

- Bill drafted – conform ROH Sec. 3-6.4
- Sent to COR for review



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II.C. RULE-MAKING

- When receipt of campaign funds by an elected official or expenditure of campaign funds by a super political action committee that benefits an elected official constitutes the possession or acquisition of such an interest by an elected official as might reasonably tend to create a conflict with the public interest, such official shall make full disclosure in writing to the council



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II.D. AND II.E. PROCEDURES

- EDLC - evaluate work performance
[exec/session if needed HRS §92-5(a)(2)]
- EDLC, ALC - set salaries (RCH § 11-107, as amended by 2016 General Election Charter Amendment Ques. No. 2)
[exec/session if needed HRS §92-5(a)(2)]



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III. EXECUTIVE SESSION

A. Request for review of ethics complaint:
whether officer knew or should have known that
officer's alleged partisan advocacy for Charter
Amendment on the Nov 8, 2016, ballot violated
RCH § 11-104

[Confer w/ attys, HRS § 92-5(a)(4)]



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III. EXECUTIVE SESSION

G. Kealoha v. Totto

[Confer w/ attys, HRS § 92-5(a)(4)]



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IV. STRATEGIC PLANNING

- Permitted Interaction Group Report – Apr 10, 2017 meeting



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V. ADJOURNMENT

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~MAHALO~



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END