

ETHICS COMMISSION
CITY AND COUNTY OF HONOLULU

715 SOUTH KING STREET, SUITE 211, HONOLULU, HAWAII 96813-3091
Phone: (808) 768-7786 · Fax: (808) 768-7768 · EMAIL: ethics@honolulu.gov
Internet: www.honolulu.gov/ethics

KIRK CALDWELL
MAYOR



CHARLES W. TOTTO
EXECUTIVE DIRECTOR & LEGAL COUNSEL

AGENDA

Honolulu Ethics Commission
November 21, 2014 – 11:30 am
Standard Financial Plaza
Conference Room, Suite 211
715 South King Street
Honolulu, Hawaii 96813

- I. CALL TO ORDER

- II. For Action: Request for a Motion to Approve and Adopt the Minutes of the Open Session of the October 27, 2014 Meeting.

- III. OLD BUSINESS
 - A. Confirming the date and time for the December 16, 2014, January 21, and February 18, 2015 meetings and setting the March, April and May 2015 meetings.

- IV. NEW BUSINESS
 - A. For Discussion: Administrative News.
 - 1. Complaints and Requests for Advice Statistics Through Last Month.
 - 2. Website Statistics.
 - 3. Status of Corporation Counsel's Legal Opinion to Ethics Commission Regarding COR's Budget Authority.
 - 4. Status of Filling the Legal Clerk I Position, Reallocating the Investigator II to an Investigator IV, and Creating and Filling an Assistant Executive Director/Legal Counsel Position.
 - 5. Status of Strategic and/or Operating Plan for FY16 - FY19.

6. Board and Commission Members Mandatory Ethics Training New Dates:
December 11 and 15, 2014.

B. For Discussion: Should the Commission adopt a policy for news releases?

C. For Discussion: Ethics Commission staff responsibilities during a contested case.

V. EXECUTIVE SESSION (The following agenda items will be reviewed in executive session pursuant to Section 92-5(a)(2), Hawaii Revised Statutes (HRS), to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of the matters affecting privacy will be involved; HRS Section 92-5(a)(4), to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities; or HRS Section 92-5(a)(8) to deliberate or make a decision upon a matter that requires consideration of information that must be kept confidential pursuant to state or federal law or court order.)

A. For Action: Request for a Motion to Approve the Minutes of the Executive Sessions of the September 17 and October 27, 2014 Meeting. (HRS Secs. 92-5(a)(2), (a)(4) and (a)(8))

B. For Action: Request for a Motion to Approve and Adopt a Formal Advisory Opinion in Regard to a City Officer Who has a Personal Conflict of Interest . (HRS Secs. 92-5(a)(2), (a)(4) and (a)(8))

VI. ADJOURNMENT