

ETHICS COMMISSION
CITY AND COUNTY OF HONOLULU

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KIRK CALDWELL
MAYOR



CHARLES W. TOTTO
EXECUTIVE DIRECTOR & LEGAL COUNSEL

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2015 OCT 15 PM 4:04

AGENDA

Honolulu Ethics Commission
October 21, 2015 – 11:30 am
Standard Financial Plaza
Conference Room, Suite 211
715 South King Street
Honolulu, Hawaii 96813

SPEAKER REGISTRATION

- Prior to the Day of the Meeting: Persons wishing to testify are requested to register their name, phone number and agenda subject matter via email at ethics@honolulu.gov; or calling 768-7787 or 768-7791.
- On the Day of the Meeting: Persons who have not registered to testify by the time the Commission meeting begins will be given the opportunity to speak on an item following the oral testimonies of the registered speakers.
- Each speaker is limited to three minute presentations on each item.

WRITTEN TESTIMONY

- Prior to the Day of the Meeting: Testimony may be emailed to ethics@honolulu.gov or faxed to 768-7768.
- On the Day of the Meeting: 10 copies are requested if written testimony is submitted on-site.

ORDER OF BUSINESS

- I. CALL TO ORDER
- II. OLD BUSINESS
 - A. Confirming the Date and Time for the November 18 and December 16, 2015 meetings. Beginning January 20, 2016, meetings will be held every third Wednesday of every month, except November, second Wednesday.

III. NEW BUSINESS

- A. Motion to Approve the Open Session Minutes of the September 23, 2015 Meeting.
- B. Executive Director and Legal Counsel's Administrative Report.
 - 1. General statistics: Requests for advice and complaints requiring investigation.
 - 2. Fiscal year 2015 statistics.
 - 3. Current fiscal year budget issues.
 - 4. Fiscal year 2017 budget.
 - 5. Ethics training program.
 - 6. Staff's priorities for fiscal years 2016 – 2017.
 - 7. Staff Monthly Communication with City Work Force.

IV. EXECUTIVE SESSION (The following agenda items will be reviewed in executive session pursuant to Section 92-5(a)(2), Hawaii Revised Statutes (HRS), to consider the hire, evaluation, dismissal, or discipline of an officer or employee or of charges brought against the officer or employee, where consideration of the matters affecting privacy will be involved; HRS Section 92-5(a)(4), to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities; or HRS Section 92-5(a)(8) to deliberate or make a decision upon a matter that requires consideration of information that must be kept confidential pursuant to state or federal law or court order.)

- A. Motion to Approve the Minutes of the Executive Session of the August 27, 2015 meeting. (HRS Secs. 92-5(a)(2), (a)(4) and (a)(8))
- B. For Discussion: Proposed Amendments to the Ethics Commission Rules of Procedure. (HRS Secs. 92-5(a)(4))
- C. For Discussion: Proposed Amendments to the Guidelines on Gifts. (HRS Secs. 92-5(a)(4))

V. ADJOURNMENT