

Department of Transportation Services
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 3RD FLOOR
HONOLULU, HAWAII 96813
Phone: (808) 768-8305 • Fax: (808) 768-4730 • Internet: www.honolulu.gov



TO: Department of Transportation
Services Planning Studies
650 South King Street, 3rd Floor
Honolulu, Hawaii 6813

ATTENTION: dtsplanningdiv@honolulu.gov

FROM:

SUBJECT: Request for Traffic Counts

This request may not be processed if the Department of Transportation Services ("DTS") has insufficient information or is unable to contact you. Therefore, please provide the following contact information (name or alias, company name, telephone number & mailing address) on the "From" line above to enable DTS to contact you about this request. DTS would also like the following information so that DTS can better respond to this request.

1. Will this record be used in a lawsuit against the City and County of Honolulu?

Yes No Not Sure

If the record will be used in a lawsuit against the City, please state the name of the case and the attorney if known.

2. Count Location: _____ at _____
(Primary Street) (Intersecting Street)

Please limit the intersecting streets to three locations.

(Intersecting Street)

Please submit map of location.

(Intersecting Street)

3. If no count is available at your requested location, will you accept any count closest to the primary street?

() Yes () No

4. Please check off all that apply to your request:

() 24-Hour Volume Count

() 24-Hour Speed Count

() Pedestrian Volume Count

5. The most recent count available will be researched for you. If no count is available, will you accept a count within 5 years?

Yes No

Directly upon completion of our research, any electronically maintained data will be forwarded to you. If you do not have an electronic address listed on this form, you will be contacted by phone with information as to when you should pick up the counts records at our office located at the Frank F. Fasi Municipal Building, Department of Transportation Services, Survey Section, 650 South King Street, 3rd Floor, Honolulu, Hawaii 96813.

FEE ASSESSMENTS. You may be charged the following fees as provided by law:

(a) Search for a record \$2.50 per 15 minutes or fraction thereof.

(b) Review and segregation of a record \$5 per 15 minutes or fraction thereof.

(c) Reproduction costs \$.50 first page, \$.25 each Standard 8-1/2" x 14" traffic count sheet page thereafter.

The first \$30 in total amount of the fees under (a) and (b) above shall not be assessed.

Up to \$60 of fees for searching, segregating, and reviewing records shall be waived when you submit a statement describing how the waiver would serve the public interest. The criteria are:

- (a) The requested record pertains to the operation or activities of an agency.
- (b) The record is not readily available in the public domain.
- (c) The requester has the primary intention and actual ability to widely disseminate information from the government record to the general public at large.

Certain government agencies, nonprofit organizations, newspapers, and other organizations may be exempt from the payment of reproduction fees.

Please see Revised Ordinances of Honolulu § 6-11.4 to determine if a waiver of reproduction fees is applicable.

If paying any fees by check, make it payable to the **City and County of Honolulu.**

If paying in cash, **please bring exact change.**

AGENCY RESPONSE TO YOUR REQUEST. This agency will normally respond to you within ten (10) business days from the date it receives your request. Should you have any questions, please contact Byron K. Nakamura at (808) 768-8355.

CONCUR WITH THE APPLICATION CONDITIONS:

Name of Applicant (Print)

Date

Signature of Applicant

Email Address