

DEPARTMENT OF TRANSPORTATION SERVICES
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 3RD FLOOR
HONOLULU, HAWAII 96813
Phone: (808) 768-8305 • Fax: (808) 768-4730 • Internet: www.honolulu.gov



TO: Department of Transportation Services
Planning Studies Branch
650 South King Street, 3rd Floor
Honolulu, Hawaii 96813

ATTENTION: dtsplanningdiv@honolulu.gov

FROM:

SUBJECT: Request for Traffic Counts

Processing of this request may be stopped if we are unable to contact you. Therefore, please provide the following contact information on the "From" line above to allow us to contact you about this request (name or alias, company name, telephone number, mailing address, and e-mail address).

1. Will this record be used in a lawsuit against the City and County of Honolulu?

() Yes () No

If the record will be used in a lawsuit against the City, please state the name of the case and the attorney if known.

2. Count Location: _____ at _____
(Primary Street) (Intersecting Street)

Attach map of location is recommended.

3. Please check off all that apply to your request:

- 24-Hour (Itemized by 15-minute increments) Volume Count
- Speed Classification Axle Classification
- Pedestrian

4. The most recent count available will be researched for you. The oldest count you will accept is within _____ years old.

5. If no count is available at your requested location, will you accept any closest count on the primary street:

- Yes No

Directly upon completion of our research, any electronically maintained data will be forwarded to you. If you do not have an electronic address listed on this form, you will be contacted by phone and you must pick up the counts at our office located at the Frank F. Fasi Municipal Building, Department of Transportation Services, Survey Section, 650 South King Street, 3rd Floor, Honolulu, Hawaii 96813.

FEE ASSESSMENTS. You may be assessed the following as stated by law:

- | | |
|---|--------------------------------|
| (a) Search for a record | \$2.50 for 15 minutes |
| (b) Review and segregation of a record | \$5 for 15 minutes |
| (c) Reproduction costs | |
| Standard 8-1/2" x 14" traffic count sheet | \$\$.50 first page, \$.25 each |
| | page |
| | thereafter |

Up to \$60 of fees for searching, segregating, and reviewing records may be waived when you submit a statement describing how the waiver would serve the public interest. The criteria are:

- (a) The requested record pertains to the operation or activities of an agency.
- (b) The record is not readily available in the public domain.
- (c) The requester has the primary intention and actual ability to widely disseminate information from the government record to the public at large.

If paying any fees by check, make it payable to the City and County of Honolulu. If paying in cash, bring exact change.

AGENCY RESPONSE TO YOUR REQUEST. This agency will normally respond to you within ten (10) business days from the date it is received. You may contact Nial Miyata at (808) 768-8354 if you have questions.

CONCUR WITH THE APPLICATION CONDITIONS:

Name of Applicant (Print)

Date

Signature of Applicant

Email Address

