



**EXCEPTIONAL TREE PROGRAM**  
**QUALIFIED ARBORIST AGREEMENT AND TREE PRUNING STANDARDS**

**QUALIFIED ARBORIST REQUIREMENTS**

Arboricultural services shall be done under the on-site supervision of a qualified arborist certified by the International Society of Arboriculture (ISA-Certified Arborist) for a minimum of 6 years, or by the American Society of Consulting Arborist (ASCA) Registered Consulting Arborist (RCA). The arborist's ISA and/or RCA Certificate and qualifications must be reviewed and accepted by the Department of Parks and Recreation, Division of Urban Forestry (DUF), prior to pruning permit approval and work commencement. Supporting documents are to address the following:

1. Provide a copy of the named arborist's ISA Certificate or ASCA Registered Consulting Arborist Certificate.
2. Supervision of work similar in scope to that specified in the application. Include specific contracts, scope of work, dates completed, and reference contact information.
3. Possession of a thorough working knowledge of The American National Standard Institute (ANSI) A300 Pruning Standard and the Z133.1 Safety Standard and the ISA Best Management Practices standard.
4. Knowledge and experience in canopy and root pruning practices for the tree species designated on pruning application.
5. Ability to recognize and report tree defects caused by tree structure or disease.
6. Ability to supervise employees ensuring satisfactory completion of operations including, but not limited to; proper tree pruning and removal techniques, work productivity, cleanup, and safety.

Negative References. Any negative response received from clients or from the State Consumer Protection Agency or reporting organizations shall be sufficient cause for disqualification.

Arborist Qualification Process Waiver. DUF reserves the right to waive the qualification process for arborists who have previously performed satisfactorily work for the City and County of Honolulu.

**TREE PRUNING STANDARDS**

Under the direct on-site supervision of the qualified arborist, canopy and root pruning specifications are as follows:

1. Pruning Standards. Prune in accordance with ANSI A300 Pruning Standard and the ISA Best Management Practices TREE PRUNING standard.
2. Safety Requirements. The arborist shall comply with all local, county, state, federal or other legal requirements including, but not limited to, ANSI Z133.1 Safety Standard and the Occupational Safety and Health Act (OSHA).
3. Tree Defects. The arborist shall report any tree defects due to structure or disease and/or identify any potential risks uncovered while performing the work specified in the pruning application.
4. Tree Preservation Plan (TPP). When applicable, arborist shall comply with all standards set-forth in the TPP. The plan may encompass, but not be limited to: pruning guidelines (root and canopy), tree protection zones, soil compaction/erosion reduction, equipment use and storage, tunneling and directional drilling, alternatives to reduce excessive root pruning, mechanical injury mitigation, horticultural operations such as irrigation schedule, mulch application, soil aeration, etc.

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Signature of Qualified Arborist                      Date