

ARBORIST ADVISORY COMMITTEE  
CITY AND COUNTY OF HONOLULU

3902 PAKI AVE  
HONOLULU, HAWAII 96815  
PHONE (808) 971-7151 FAX (808) 971-7160

EXCEPTIONAL TREE and Palm NOMINATION APPLICATION

Date: \_\_\_\_\_

<b>Nominator</b>		
Name:		
Mailing Address:		
City:	State:	Zip:
Daytime Phone:	Resident Phone:	
E-Mail Address:		
<b>Tree/Palm Information</b>		
Scientific Name:		
Common (English or Hawaiian):		
Location of Tree(s)/Palms(s). Is tree or palm in a: (Please check below) <input type="checkbox"/> Row <input type="checkbox"/> Grove <input type="checkbox"/> Single		
Tax Map Key: (e.g., TMK 4-5-222:333)		
Address and Location of the Tree (e.g., 222 East Street, west side of lot)		
*Also, attach a map with tree location to application form		
<b>Owner of the Tree/Palm</b> (Please check box below)		
<input type="checkbox"/> Individual <input type="checkbox"/> Organization <input type="checkbox"/> C&C <input type="checkbox"/> State <input type="checkbox"/> Other _____		
Owner's Name :		
Address:	City:	Zip:
Daytime Phone:		
_____ Owner's Signature		_____ Date

<b>(For Office Use Only)</b>	
Application #	Date Received:

For more information, please visit [http://www.honolulu.gov/parks/exceptional\\_trees.htm](http://www.honolulu.gov/parks/exceptional_trees.htm)

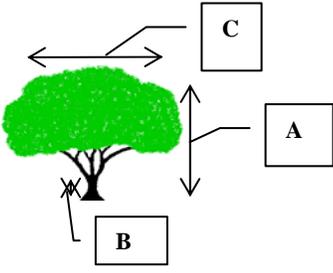
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**Criteria for Exceptional Trees**

<p><b>Exceptional Tree Definition States:</b>          “An Exceptional Tree is an individual tree or stand or grove of trees with historic or cultural value, or which by reason of its age, rarity, location, size, esthetic quality, or endemic status has been designated by the county committee as worthy of preservation. Exceptional trees may be designated generally by biotaxy or individually by location or class.”  <i>Act 105 Enacted by the Legislature of the State of Hawai`i.</i></p>
<p><b>General Application Process Information</b>          Applications are reviewed monthly and a site visit by the Mayor’s Arborist Advisory Committee (AAC) will be scheduled with the owner. The nomination will be voted on at the next AAC meeting. Applicant will be notified by mail regarding the decision. All approved nominations for a calendar year are collectively submitted to the City Council, generally in the spring. A nomination is not legally complete until the tree(s) or palm(s) is officially added to the City and County of Honolulu Exceptional Tree Ordinance.</p>
<p><b>Criteria</b></p> <ul style="list-style-type: none"> <li>▪ <b>Attach at least one recent photo of the tree(s) or palm(s).</b></li> <li>▪ <b>For a tree/palm to be designated “<i>Exceptional</i>,” it must have one or more of the following attributes.</b></li> </ul>
<p><b>Age: (In years)</b></p> <p align="center"> <input type="checkbox"/> 0-20      <input type="checkbox"/> 21-50      <input type="checkbox"/> 51-75      <input type="checkbox"/> 76-100      <input type="checkbox"/> 101+         </p>
<p><b>Rarity:</b> (There are others.....) Please check box below</p> <p align="center"> <input type="checkbox"/> In the surrounding area      <input type="checkbox"/> In the City      <input type="checkbox"/> On the island      <input type="checkbox"/> In the State         </p>
<p><b>Size in Height:</b> (In <b>feet</b> from ground to top of tree.) See diagram A Please check box below</p> <p align="center"> <input type="checkbox"/> 0-20      <input type="checkbox"/> 21-50      <input type="checkbox"/> 51-75      <input type="checkbox"/> 76-100      <input type="checkbox"/> 101+         </p>
<p><b>Diameter of Trunk in Inches:</b> (DSH:measured at 54 inches above the ground) See diagram B          Please check box below</p> <p align="center"> <input type="checkbox"/> 0-10      <input type="checkbox"/> 11-20      <input type="checkbox"/> 21-30      <input type="checkbox"/> 31-50      <input type="checkbox"/> 51-70      <input type="checkbox"/> 71+         </p>
<p><b>Size of Canopy:</b> (From edge to edge of tree canopy in <b>feet</b>) See diagram C.          Please check box below</p> <p align="center"> <input type="checkbox"/> 0-20      <input type="checkbox"/> 21-50      <input type="checkbox"/> 51-75      <input type="checkbox"/> 76-100      <input type="checkbox"/> 101+         </p>
<p><b>Has species been assessed for invasiveness in Hawai`i?</b>          No <input type="checkbox"/> Yes <input type="checkbox"/> Rating: _____          (Visit <a href="http://www.Plantpono.org">www.Plantpono.org</a> to check)          (Note: High Risk rating does not automatically disqualify nomination)</p>
<p><b>Exceptional Qualities of this tree are:</b> Please check all that apply.</p> <p> <input type="checkbox"/> Historic Value      <input type="checkbox"/> Endemic Status: (Unique to a Hawai`i, not found elsewhere)  <input type="checkbox"/> Aesthetic Quality: (What makes it stand out?)      <input type="checkbox"/> Cultural Value         </p>

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 <p><b>Diagram</b></p>	<p>Please explain based on the criteria selected above, why this tree is exceptional:</p>
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**The Nomination Application:**

1. Application form
2. Current photo of the tree(s)/palm(s)
3. Site map

**Return to:**

**Arborist Advisory Committee  
3902 Paki Avenue  
Honolulu, Hawaii 96815**