2014 Mayor's Memorial Day Poster Contest

CITY AND COUNTY OF HONOLULU
Kirk Caldwell, Mayor

Department of Parks and Recreation

TO: ALL SCHOOL STUDENTS, STATEWIDE

FROM: THE MAYOR'S MEMORIAL DAY COMMITTEE
CITY AND COUNTY OF HONOLULU

SUBJECT: "SEW A LEI FOR MEMORIAL DAY POSTER CONTEST"
JAN. 24, 2014, - FEB. 28, 2014

This year, Memorial Day falls on May 26, 2014. All Hawaii school students are invited to enter the City and County of Honolulu's "Sew a Lei for Memorial Day" Poster Contest, which runs from January 24, 2014 through February 28, 2014. Details are provided on the reverse side of this flyer.

We encourage all students to participate in this contest, and we hope all educators will see this as an educational and creative teaching opportunity. Winning artists and their posters will be celebrated through various media, and will help to promote Hawaii's tradition of placing lei on each grave site at the National Memorial Cemetery of the Pacific ("Punchbowl").

The following are the dates you should consider for this contest:

Contest Period	January 24 - February 28, 2014
DOE Schools submit entries to their district offices	March 5, 2014
DOE District offices submit entries to the DOE Communication Branch	March 6, 2014
--or--Entries can be sent directly to the Department of Parks and Recreation	March 6, 2014
Judges select winners	March 11, 2014
Complete poster distribution to schools	April 25, 2014
1st, 2nd, 3rd, and Honorable Mention winner posters displayed on 3rd floor, Honolulu Hale	May 1-30, 2014
Recognition Ceremony for 1st, 2nd, and 3rd place winners in the Honolulu Hale Mayor's Office	May 7, 2014
Mayor's Memorial Day Ceremony National Memorial Cemetery of the Pacific ("Punchbowl")	May 26, 2014

See reverse side for instructions on where entries should be sent.

MEMORIAL DAY POSTER CONTEST

Sponsored by
The Mayor's Memorial Day Committee

January 24, 2014 – February 28, 2014

School students in Hawaii, Grades K – 12

THEME	**Posters will be entitled "Sew a Lei for Memorial Day" and will depict lei-making activities or ceremonial actions at the National Memorial Cemetery of the Pacific.**
CRITERIA	**All entries will be judged on their appeal, originality, and effectiveness in conveying the message on lei-making or Memorial Day service activities.**
RULES & PROCEDURES	**Drawings may be created on white or colored paper, or poster board. Pen and ink, crayons, pastels, and/or paints may be used. Drawings may not be computer enhanced and no cutouts. PLEASE MAKE DRAWINGS 9 X 12 inches vertical or horizontal format(correct size is essential for print, judging and display purposes). Drawings are limited to one side only. There is no limit on the number of colors used. Name, gender, grade, school, and island need to be on the back of drawings in the format of the form below. Paste labels or print clearly on the BACK of the poster entry on the UPPER RIGHT HAND CORNER. Limit of one entry per student.**
DOE SUBMISSION PROCESS	**Schools should submit entries to their district offices by March 5, 2014. District offices should submit all entries to the DOE Communications Branch at 1390 Miller Street, Room 312 by March 6, 2014. Poster entries will be returned to the DOE Communications Branch for distribution upon completion of judging. For any questions regarding sending entries through DOE interdepartmental mail, call 586-3232. You may also mail entries directly to the Department of Parks and Recreation, Attn: Alex Ching, Kapolei Hale, 1000 Uluohia Street, Suite 309, Kapolei, Hawaii 96707. Mailed in entries must be received by March 6, 2014. We will not be responsible for lost or late mail delivery.**
JUDGING	**Winners will be selected by a panel of judges on March 11, 2014. Honolulu Mayor Kirk Caldwell will present awards on May 7, 2014. Winning drawings will be displayed on the 3rd floor of Honolulu Hale from May 1 – 30, 2014.**
PRIZES	**First, second, and third place winners will be chosen in three categories: Grades K-4, 5-8, and 9-12. The first place entries from each category will be used to create three separate Memorial Day Sew a Lei posters and be distributed statewide. Certificates will be presented to all who place in the contest.**
PRIVATE SCHOOLS	**Submit entries to be received by March 6, 2014, to the Department of Parks and Recreation, Attn: Alex Ching, Kapolei Hale, 1000 Uluohia Street, Suite 309, Kapolei, Hawaii 96707. We will not be responsible for lost or late mail delivery. Entries will not be returned unless picked up at Kapolei Hale or by supplying a self addressed stamped envelope.**
CONTACT STAFF	**If you have any questions, please call Alex Ching at (808) 768-3028.**

Name_____

Male / Female (circle one)

Grade_____

School_____

Island_____