



Grants in Aid Advisory Commission

CITY AND COUNTY OF HONOLULU

925 Dillingham Boulevard, Suite 200 • Honolulu, Hawaii 96817

Avelino J. Halagao, Jr., Chair
Vincent L. Baldemor, Vice Chair
Helen H. Hamada, Commissioner
Grant Kagimoto, Commissioner
Kenneth T. Uemura, Commissioner

MINUTES

MEETING

WEDNESDAY, OCTOBER 3, 2018

10:00 A.M.

MISSION MEMORIAL HEARINGS ROOM

1. CALL TO ORDER

The meeting of the Grants in Aid (GIA) Advisory Commission (Commission) was called to order by Chair Avelino J. Halagao at 10:02 am.

2. ATTENDANCE

Commissioners present: Vincent L. Baldemor, Avelino J. Halagao, Helen H. Hamada (10:18 am), Grant Kagimoto, and Kenneth T. Uemura.

Staff Resources Personnel present:

Shane Akagi, Office of Grants Management (OGM), Department of Community Services (DCS)

Debra Lee, Secretary, OGM, DCS

Lauren Jagla, OGM, DCS

Lynn Wakatsuki, Deputy Corporation Counsel, assigned to the Commission

3. APPROVAL OF MINUTES– February 20, 2018 and July 31, 2018

A motion was made by Commissioner Uemura to accept the February 20, 2018 and July 31, 2018. Commissioner Kagimoto seconded the motion and hearing no objections from the Commission, the minutes were approved unanimously.

4. TESTIMONY/COMMENTS FROM DEPARTMENT/AGENCIES AND THE PUBLIC

a. Presentation from the Department of Community Services (DCS) for Fiscal Year (FY) 2020

Mr. Shane Akagi introduced meeting attendee Lauren Jagla from OGM, DCS.

Mr. Akagi reviewed the new "Sunshine" law provisions involving the agenda, minutes and public packet requirements for boards and commissions.

Mr. Akagi presented a power point presentation regarding the proposed changes for the FY2020 GIA cycle. Mr. Akagi presented a proposed new requirement to stop organizations from applying for GIA grants when they have pending unexecuted grant awards from previous years. Commissioner Uemura stated that he would prefer the Commission could make such determination based on information provided by OGM. Mr. Akagi agreed to provide the data at the next Commission meeting and would remove the new prohibition language from the Fiscal Year 2020 Request for Grant Proposal.

Mr. Akagi presented proposed scoring changes to simplify the Tier I GIA grants and further presented a draft agenda for a single day of organization presentations for FY20 GIA applicants. The Commissioners discussed the desire to have further interactions with the grant applicants and concerns about the amount of time needed for organizations to present testimony, including the "four-corners" rule used when considering GIA proposals. Chair Halagao recommended that each organization be allowed to provide a presentation on their grant proposal that will be limited to two minutes each and public testimony could then be taken after all organizations were allowed to give their two minute presentations. The Commission requested the meeting day be set on January 8, 9, or 10 depending on the availability of the Mission Memorial Hearing room.

b. Agency/Public Testimonies of All Agenda Items – No testimony presented

5. FOR DISCUSSION AND ACTION: PROPOSED CHANGES FOR THE FY2020 Grants In Aid Cycle

Based on the discussion, Chair Halagao asked for a motion to approve scoring changes for the Tier I GIA grant applications, receiving data from OGM, DCS on applicant pending unexecuted grant awards from previous years, and the modified format and all day agenda for the grant applicant presentations in January. Commissioner Uemura made the motion and Vice Chair Baldemor seconded the motion and, with all Commissioners saying aye, the motion was approved unanimously.

6. NEXT MEETING

To be scheduled at a later time.

7. ADJOURNMENT

There being no further business, Chair Avelino J. Halagao, Jr. asked for a motion to adjourn the meeting. Commissioner Uemura moved and Vice Chair Baldemor seconded the motion. Chair Halagao, Jr. adjourned the meeting at 11:27 a.m.

Respectfully Submitted,

Shane Akagi, OGM Administrator

APPROVED:

Chair Avelino J. Halagao, Jr.

Date

The minutes of the Commission Meeting on
October 3, 2018 were approved at the
January ____, 2019 Commission Meeting

	<u>Aye</u>	<u>No</u>	<u>Comment</u>
Vincent L. Baldemor	<input type="checkbox"/>	<input type="checkbox"/>	
Avelino J. Halagao, Jr.	<input type="checkbox"/>	<input type="checkbox"/>	
Helen H. Hamada	<input type="checkbox"/>	<input type="checkbox"/>	
Grant Kagimoto	<input type="checkbox"/>	<input type="checkbox"/>	
Kenneth T. Uemura	<input type="checkbox"/>	<input type="checkbox"/>	